

**Highland Township Planning Commission  
Record of the 1389<sup>th</sup> Meeting  
August 4, 2022**

**Roll Call:**

Scott Green, Chairperson  
Eugene H. Beach, Jr  
Grant Charlick (absent)  
Kevin Curtis  
Chris Heyn  
Beth Lewis  
Roscoe Smith  
Scott Temple (absent)  
Russ Tierney (absent)

**Also Present:**

Kariline P. Littlebear, Zoning Administrator  
Visitors: 2

Chairman Scott Green called the meeting to order at 7:30 p.m.

*Work Session*

**Agenda Item #1:**

**Parcel #** 11-30-200-016  
**Zoning:** C-2 General Commercial District  
**Address:** 3385 W. Highland Rd Unit 2  
**File#:** PLU22-0023  
**Request:** Site Plan Approval  
**Applicant:** Nonnie's Best Food Truck (Wendy Hiebert)  
**Owner:** Whelan Design Studio

Mr. Green introduced the Land Use Permit request at 3385 W. Highland Rd Unit 2, parcel 11-30-200-0016 for Nonnie's Best Food Truck.

Wendy Hiebert was present. She explained that she feels that this address will be better than her current location because the ground is more level. Mr. Beach stated that he felt this is a better location also because the food truck will not take up any parking spaces for the hardware store. He also noted that he has heard positive feedback from the public regarding the food truck. Mr. Heyn noted that this new location will increase visibility for the food truck. Mrs. Lewis asked how long they will be open for the season. Mrs. Littlebear noted the ordinance regarding how many days per year temporary uses are allowed in any given location. Mrs. Hiebert asked for clarification on how the process for additional time works. Mrs. Littlebear explained the administrative approval process for temporary land uses.

Mr. Green moved to approve PLU22-0023, Nonnie's Best Food Truck at 3385 W. Highland Rd Unit 2, 11-30-200-016. Mr. Curtis supported the motion. Roll Call Vote: Heyn-yes; Beach-yes; Green-yes, Mr. Curtis-yes, Mrs. Lewis-yes, Mr. Smith-yes. Motion passes (6 yes votes, 0 no votes.)

**Agenda Item #2:**           Committee Updates  
                                  Zoning Board of Appeals:  
                                  Township Board:  
                                  Highland Downtown Development Authority:  
                                  Planning Director's Update

Committee updates were discussed.

**Agenda Item #3:**           Minutes: June 2, 2022

Mr. Beach moved to approve the minutes of June 2, 2022, as presented. Mrs. Lewis supported the motion which passed by voice vote.

Mr. Curtis moved to adjourn the meeting at 8:00 p.m. The motion was supported by Mr. Beach and passed by voice vote.

Respectfully submitted,

A. Roscoe Smith, Secretary  
ARS/ejc