



## Memorandum

To: Planning Commission Members  
From: Elizabeth J Corwin, PE, AICP; Planning Director  
Date: March 21, 2024  
Re: SPR24-03 AKD- Warehouse Shelter  
3365 W. Highland Road  
PIN: 11-30-200-017

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I have added this simple site plan to your agenda so that we might clear it from your workload. The project involves two storage containers that were placed on site many years ago, used for storing inventory and tools. The space between the two containers was used to screen and protect equipment from view. The owner/applicant decided at some point to cover the space between the two containers with a roof. This was brought to the building department's attention as the work completed without a permit.

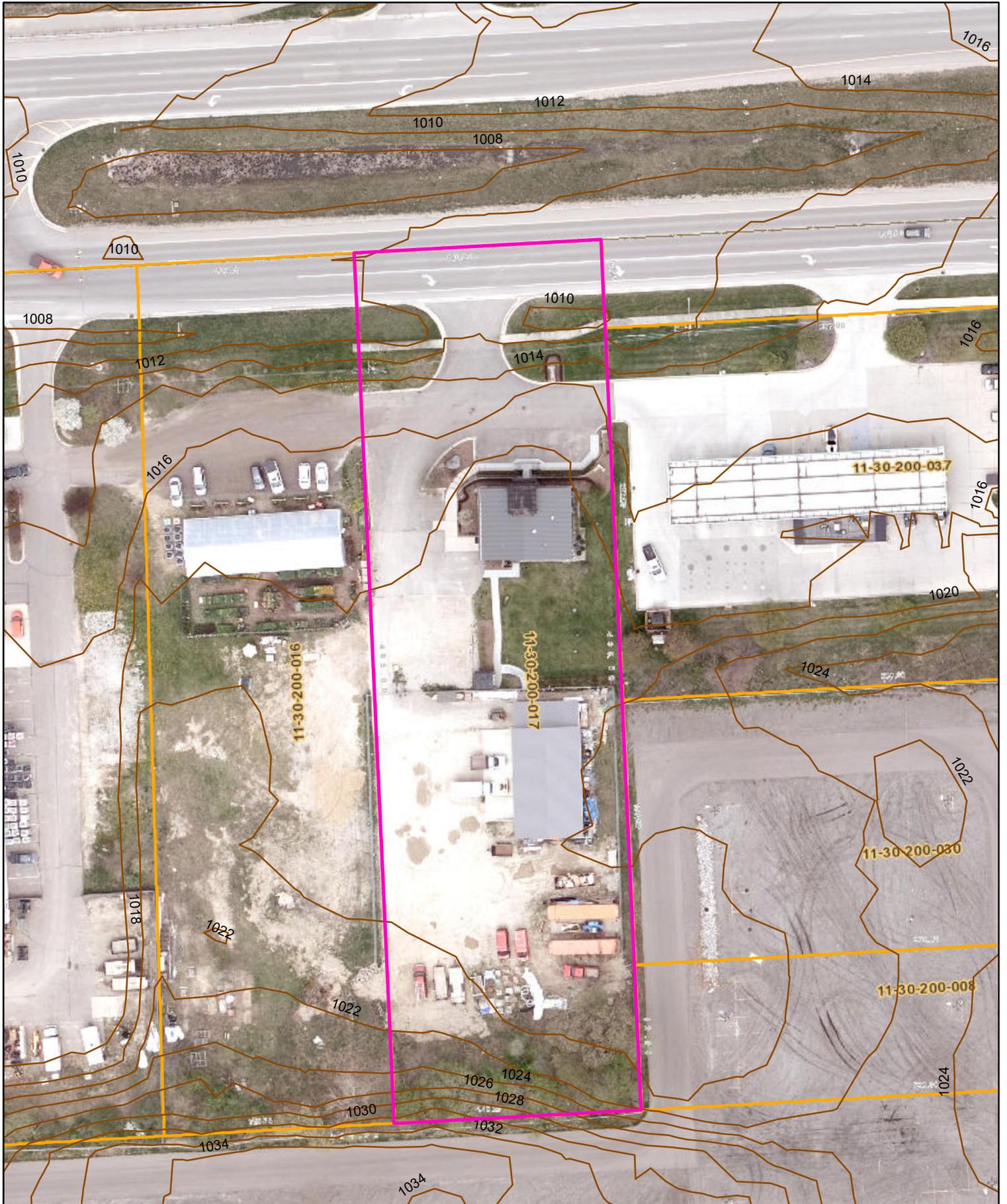
The owner agreed to move the containers and roof to the west as much as necessary to observe the required setbacks. However, the authority for approving such a large structure rests with the Planning Commission alone.

The yard where the "warehouse shelter" was placed is adjacent to the Feldman inventory overflow lot on the east and south, and to the vacant parcel also owned by Whelan on the west. It may be visible from the rear of the Peter's TrueValue site.





3365 W Highland Rd  
PIN 11-30-200-017



80 40 0 80 Feet



RECEIVED

MAR 20 2024

HIGHLAND TWP PLANNING DEPT

<input checked="" type="checkbox"/>	Site Plan Review Modification
<input type="checkbox"/>	Rezoning
<input type="checkbox"/>	Use Requiring Special Approval
<input type="checkbox"/>	Land Division
<input type="checkbox"/>	Land Division & Combination
<input type="checkbox"/>	Road Profile
<input type="checkbox"/>	Other

PLAN REVIEW APPLICATION

Highland Township Planning Department, 205 N. John St, Highland, Michigan 48357 (248) 887-3791 Ext. 2

Date Filed: 3/20/24 Fee: 100 Escrow: Case Number: SPR24-03

NOTICE TO APPLICANT AND OWNER

BY SIGNING THIS APPLICATION, THE APPLICANT AND OWNER ACKNOWLEDGE ONE OR THE OTHER OR BOTH ARE RESPONSIBLE FOR ALL APPLICATION AND CONSULTANT FEES THAT ARISE OUT OF THE REVIEW OF THIS REQUEST THE OWNER ALSO AUTHORIZES THE TOWNSHIP TO PLACE A SIGN ON THE PROPERTY, IF NECESSARY, TO INFORM THE PUBLIC OF THE PENDING MATTER BEING REQUESTED.

REQUIRED COPIES OF PLANS

INITIAL REVIEW: 2 HARD COPIES OF PLANS AND .PDF COPY OF PLANS
CONSULTANTS REVIEW OF APPROVED PLANS SUBJECT TO CONDITIONS: 5 COPIES AND .PDF COPY

1. APPLICANT INFORMATION

NAME: M. J. Whelan Construction
ADDRESS: 620 N. Milford Rd.
Milford, MI 48381
PHONE: (248) 684-4649
EMAIL: cindyg@mjwhelan.com / mattw@mjwhelan.com

OWNER INFORMATION

NAME: SAME
ADDRESS:
PHONE:
EMAIL:

2. PROPERTY INFORMATION

ADDRESS OR ADJACENT STREETS: 3365 W. Highland Rd., Highland Mi
LOT WIDTH: 140 LOT DEPTH: 495 LOT AREA: 69,300
PARCEL IDENTIFICATION NUMBER(S): H-11-30-200-017

3. PROJECT INFORMATION

PROJECT NAME: AKD - Warehouse Shelter
PRESENT ZONING: C-2 PROPOSED ZONING: 69,423
PRESENT USE: open PROPOSED USE: Open, Covered Shelter

APPLICANT

SIGNATURE: [Signature]
PRINT NAME: Cindy Grabowski

On the 20 day of March 2024 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
County Of Oakland
Notary Public: [Signature]

OWNER

SIGNATURE: [Signature]
PRINT NAME: Matt Whelan

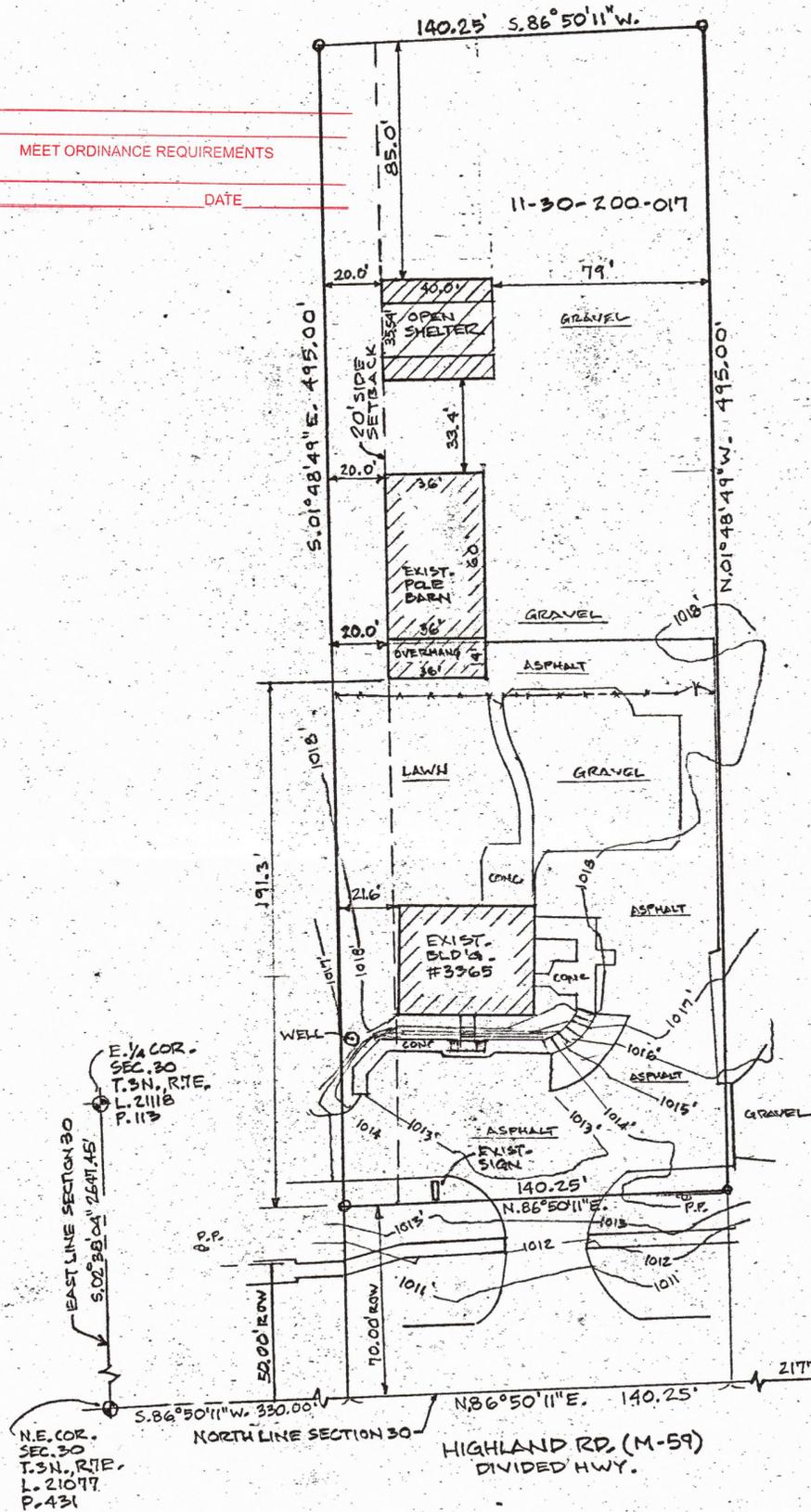
On the 20 day of March 2024 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
County Of Livingston
Notary Public: [Signature]

If there are Co-Applicants and/or Co-Owners associated with this property(ies) to be acted upon, please submit a Notarized Co-Applicant's and/or Co-owner's "Interest in Property Certificate" with this application. The person signing this cover sheet will be considered the official designee for the group and all correspondence will be addressed to this person.

A notarized letter giving the Applicant authorization to represent the Owner is also permitted in lieu of a signature on this application. The person signing this cover sheet, however, will be considered the official designee for the Owner and all correspondence will be addressed to this person.

ZONED  
MEET ORDINANCE REQUIREMENTS  
DATE

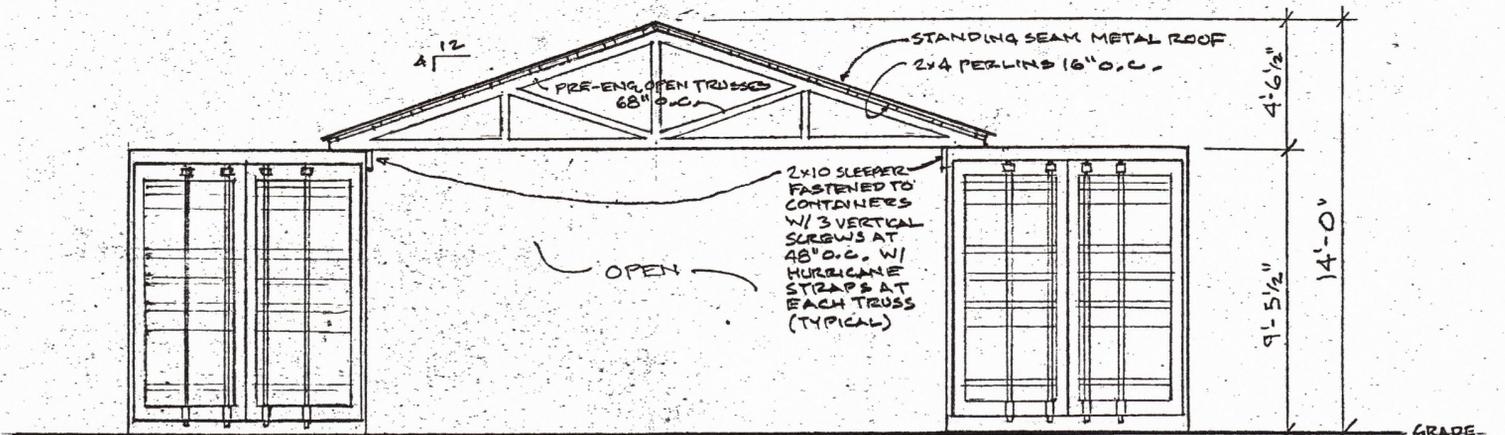


**SITE PLAN** 1" = 40'-0"

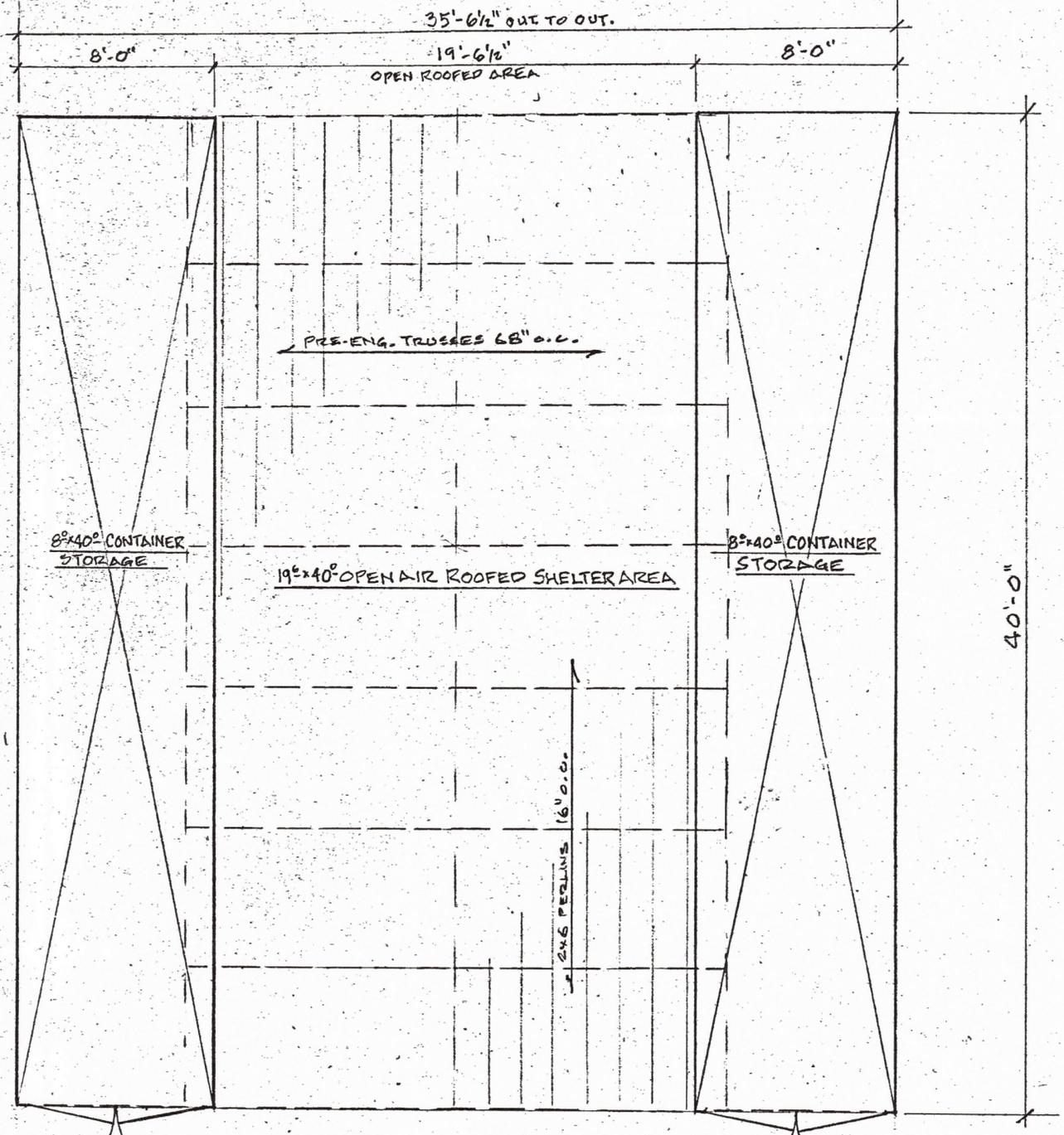
PARCEL # : 11-30-200-017  
SURVEY INFORMATION TAKEN FROM SURVEY #10537, DATED 7-16-2017, BY JCK GROUP INC., SURVEYORS, 8617 RICHARDSON RD, COMMERCE TWP., MI 48390; PHONE 248-363-1646 AND FIELD MEASUREMENTS



"AKD" PROPERTY - 3365 W. HIGHLAND RD, HIGHLAND, MI 48380



**WEST (FRONT) ELEVATION** 1/4" = 1'-0"



**FLOOR PLAN** 1/4" = 1'-0"

DATE: 3-19-24  
SHEET #: 1 OF 1  
DWG #: W-2971

# HIGHLAND TOWNSHIP

# ORDINANCE COMPLAINT

CASE # **EE24-0023**

02/23/24

Type **BUILDING/NO PERMIT**

OFFICER STEVEN TINO/BLDG INSP

Status

Complaint Address: **3365 W HIGHLAND RD**

**H -11-30-200-017**

Owner of Record:

Complainant:

WHELAN DESIGN STUDIO LLC

620 N MILFORD RD

MILFORD

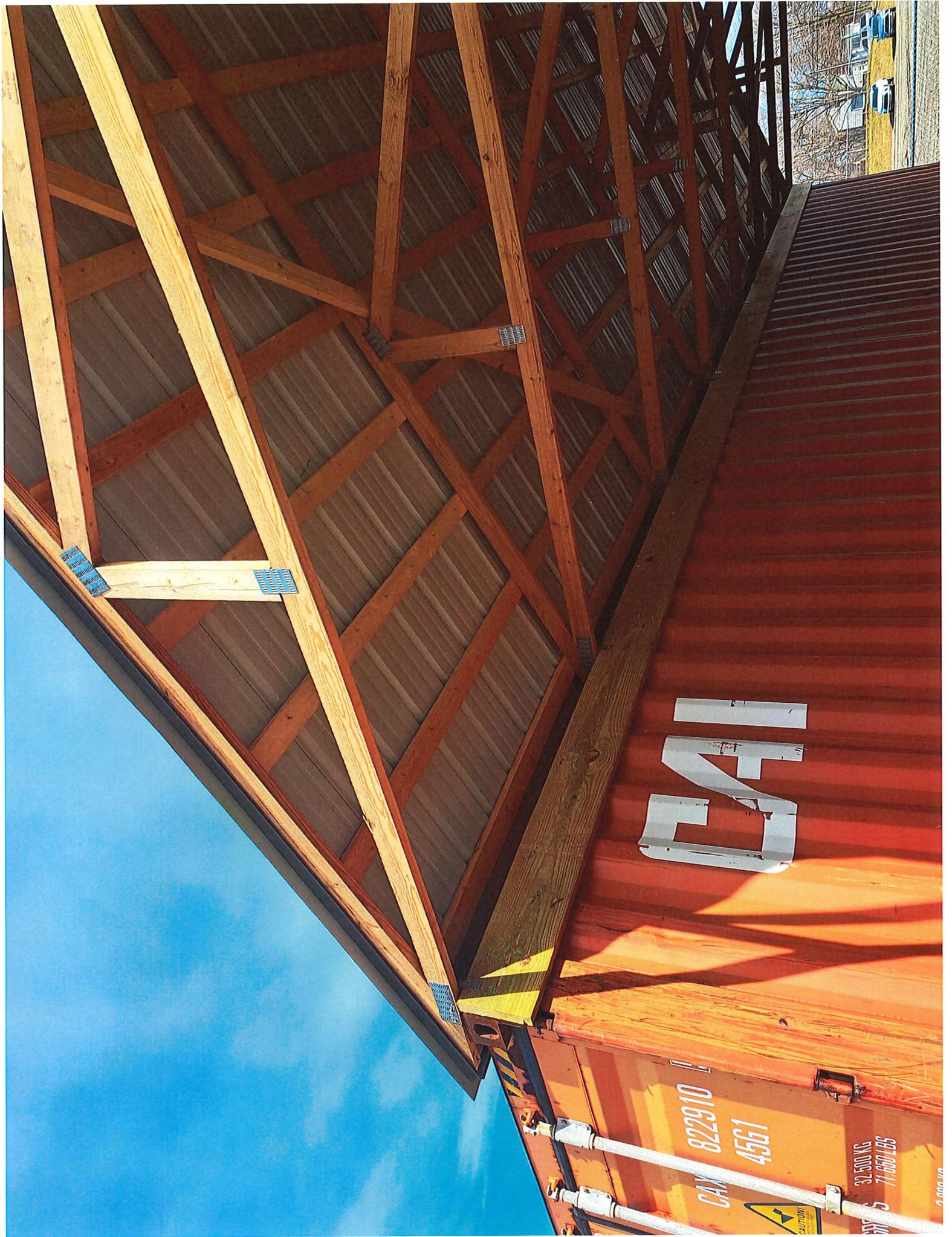
MI 48381-1534

COMPLAINT

## BUILDING/NO PERMIT

Building/no permit and zoning violations

If no response to red tag by 02/29/24 then send letter with pics

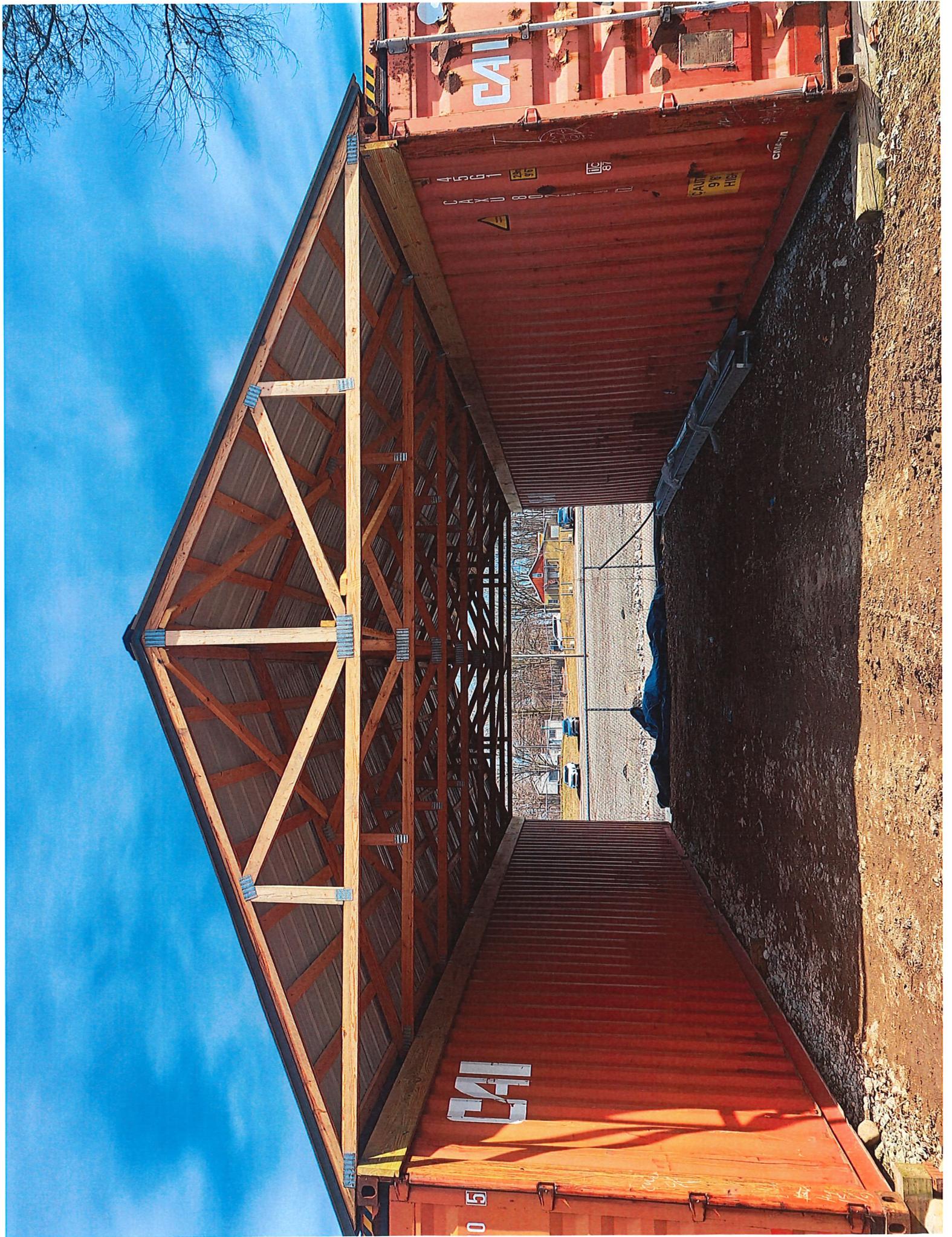


LIFT

CAV 822910  
45G1

32,500 LBS  
71,650 LBS





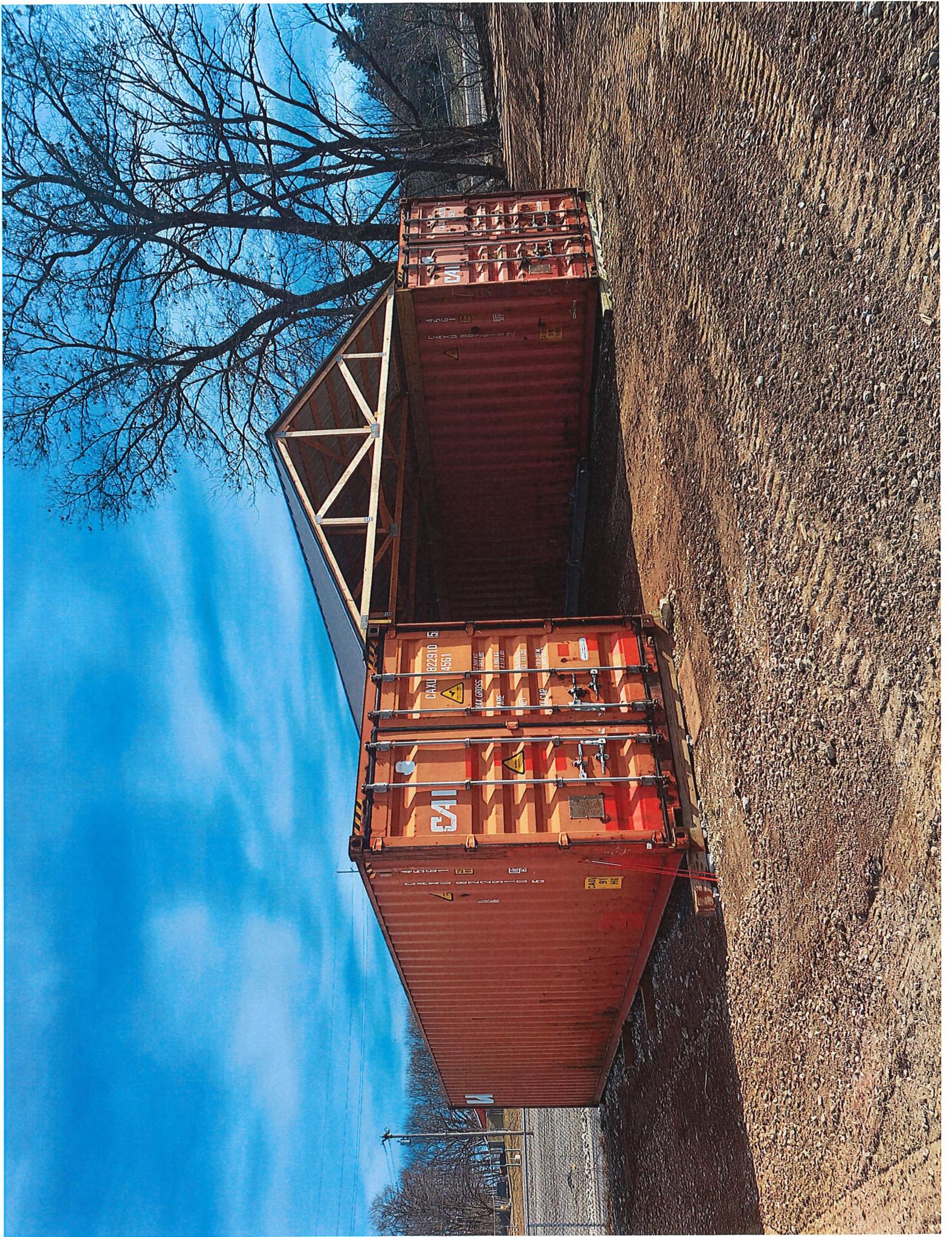
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