

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
December 12, 2022 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Judy Cooper, Trustee  
Brian Howe, Trustee – Arrived at 6:33 p.m.  
Beth Lewis, Trustee  
Joseph Salvia, Trustee – Absent

Also Present: Fire Chief Ken Chapman  
Lisa Hamameh, Township Attorney  
Lieutenant Matt Snyder

Visitors: 12

**Approval of Agenda:**

Mrs. Cooper moved to approve the agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes.

**Consent Agenda Approval:**

**Approve:**

- a) November 14, 2022 Board of Trustees Meeting Minutes
- b) List of Bills dated 12-01-22 plus additions
- c) 2023 Holiday Schedule
- d) Michigan Municipal Risk Management Authority Insurance Renewal
- e) Blue Care Network Insurance Renewal
- f) Appoint Guy York to Planning Commission
- g) Reappoint Anthony Raimondo, Scott Green, and Pete Eichinger to the ZBA term ending 01/01/26

**Receive and File:**

Financial Report – October 2022  
Fire Department Report – October 2022  
Sheriff's Department Report – October 2022  
Treasurer's Report – October 2022  
HTFD Administrative Transition Plan

Mrs. Cooper moved to approve the Consent Agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes.

**Announcements and Information Inquiry:**

- a) Highland Township Offices will be closed on Friday, December 23rd, and Monday, December 26th, for the Christmas Holiday. The office will also be closed Friday, December 30th, for the New Year's Holiday.
- b) Retirement of Eugene Beach from Planning Commission

**Public Comment:**

Mr. Hamill thanked Eugene Beach for his long service to the Township. Mrs. Lewis appreciated Mr. Beach's wealth of knowledge while serving on the Planning Commission. Ms. Frederick further explained the Financial Report in the Board packet. Fire Chief stated Eugene Beach and Roscoe Smith were involved in the design aspects of both Fire Station 1 and 2 and their input was appreciated. A resident inquired regarding the transition of the Fire Chief position. Acknowledgment of the passing of Mr. Gary Dovre, former township attorney.

**Presentation:**

Highland Downtown Development Authority PA57 Informational Meeting #2

DDA Director Melissa Dashevich informed the public of the goals and direction of the HDDA and the projects to be undertaken in the future year.

**New Business:**

- a) Approval of Special Land Use for Wireless Communication Facility at Duck Lake Pines Park, parcel 11-24-176-004; applicant C&W Consultants on behalf of Verizon Wireless and property owner Highland Township

After discussion and public comment Mr. Hamill moved to postpone this item to the January 9, 2023 agenda. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes.

- b) Resolution 22-21 Bank Depositories 2023

Mrs. Cooper moved to approve Resolution 22-21 Bank Depositories 2023 as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes.

- c) Budget Amendment – Cemetery Maintenance

Mrs. Cooper moved to approve Budget Amendment – Cemetery Maintenance as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes.

- d) Budget Amendment – Police Building

Mrs. Cooper moved to approve Budget Amendment – Police Building as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes.

e) Budget Amendment – Capital Improvement

Ms. Frederick moved to approve Budget Amendment – Capital Improvement as presented. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes.

**Adjourn:**

Supervisor Hamill adjourned the meeting at 7:38 p.m.



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Tami Flowers, MiPMC  
Highland Township Clerk



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Rick A. Hamill  
Highland Township Supervisor