



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA NOVEMBER 6, 2023 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval

Approve:

- a) October 16, 2023 Board of Trustees Budget Workshop Minutes
- b) List of Bills dated November 2, 2023 plus additions
- c) Resolution 23-28 Performance Bond for Michigan Department of Transportation
- d) Resolution 23-29 IT Services with Oakland County
- e) Resolution 23-30 MDNR Canada Goose Nest Destruction Program – White Lake
- f) Resolution 23-31 Authorize Road Closure for Tree Lighting
- g) Resolution 23-32 Bank Depositories 2024

Receive and File:

- Building Department Report – September 2023
- Financial Report – September 2023
- Fire Department Report – September and October 2023
- Library Board Minutes – September 2023
- Library Director Report – September 2023
- Sheriff's Department Report – September and October 2023
- Treasurer's Report – September 2023

6. Announcements and Information Inquiry:
 - a) Highland Township Offices will be closed on Friday, November 10th, in observance of Veterans' Day and November 23 and 24, 2023 in observance of the Thanksgiving Holiday
 - b) Ladies Night Out – November 14, 2023
 - c) Small Business Saturday – November 25, 2023
 - d) Festival of Trees – December 1-31, 2023
 - e) Kris Kringle Market and Tree Lighting – December 4, 2023
7. Presentation:
 - a) Swearing in of Firefighter/EMT Michael David, Firefighter/EMT Michael Moore, and Firefighter/EMT Robert Young
8. Public Comment
9. Public Hearing
 - a) 2024 Budget
 - b) 2024 CDBG Application

10. New Business:
 - a) 2024 Highland Township Budget
 - b) Resolution 23-33 General Appropriations Act
 - c) Resolution 23-34 to Opt Out of the Provisions of PA 152 of 2011
 - d) Blue Care Network Insurance Renewal
 - e) Resolution 23-35 Approving 2024 Community Development Block Grant Application
 - f) License Agreement for Use of Highland Township Property – Early Voting
 - g) Resolution 23-36 for Oakland County Road Commission to Proceed with SAD
 - h) Fire Department Sale of Stryker MX-PRO Baristas Transport Stretcher
 - i) Activity Center Request to Hire an Interim Activity Assistant
 - j) Obligating ARPA Funds to Reimburse General Payroll
 - K) 250 W. Livingston Road- Roof Replacement

11. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/84058320416>

Meeting ID: 840 5832 0416

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: November 6, 2023

Present

Absent

Board Member

Rick A. Hamill

Tami Flowers

Jenny Frederick

Judy Cooper

Brian Howe

Beth Lewis

Joseph Salvia

Start Time: _____ End Time: _____

4. Approval of Agenda

5 . Consent Agenda Approval

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- c) Resolution 23-28 Performance Bond for Michigan Department of Transportation
- d) Resolution 23-29 IT Services with Oakland County
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- g) Resolution 23-32 Bank Depositories 2024

CHARTER TOWNSHIP OF HIGHLAND
BOARD OF TRUSTEES BUDGET WORKSHOP MEETING
October 16, 2023 @ 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Visitors: 12

Approval of Agenda:

Mrs. Cooper moved to approve the agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Consent Agenda Approval:

- a) October 2, 2023 Board of Trustees Minutes
- b) List of Bills dated October 5, 2023 and October 19, 2023 plus additions

Approve:

Mrs. Cooper moved to approve the Consent Agenda with the removal of Highland Township Purchasing Policies for discussion. Mr. Brian supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Announcements and Information Inquiry:

- a) Highland Township Offices will be closed Friday, November 10th, in observance of Veterans' Day

Public Comment:

Mr. Howe expressed appreciation for Highland Mobil for occasionally selling gas at a discount. Chief George announced the Fire Department was awarded the grant they recently applied for. Mr. Howe announced the Veterans' Day Ceremony will be held at Lakland High School on November 8th and the public is invited to attend. He also expressed appreciation for Joe Salvia's efforts on behalf of veterans.

Pending Business:

- a) Discussion of 2024 Budget

Discussion regarding the proposed 2024 Budget.

New Business:

a) Resolution 23-27 2023 Winter Tax Roll Special Assessments

Ms. Frederick moved to approve Resolution 23-27 2023 Winter Tax Roll Special Assessments as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Adjourn:

Supervisor Hamill adjourned the meeting at 7:05 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

UNAPPROVED

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-072.000 COUNTY OF OAKLAND					
1159	TREASURER	101-COUNTY OF OAKLAND	10202023	10/20/2023	2,104.50
101-000-075.000 HURON VALLEY SCHOOLS					
1159	TREASURER	101-HURON VALLEY SCHOOL	10202023	10/20/2023	6,440.50
101-000-202.001 BUILDING BONDS PAYABLES					
4756	ANDERSON, ED	101-ESCROW/BUILDING	B23-00293	10/27/2023	125.00
6126	BLOOMFIELD CONSTRUCTION CO.	101-ESCROW/BUILDING	B23-00257	10/20/2023	500.00
4753	BOSCH, JEFFREY	101-ESCROW/BUILDING	B22-00471	10/25/2023	125.00
7842	D & J CARPENTRY	101-ESCROW/BUILDING	B23-00327	10/27/2023	500.00
4749	DW WILLIAMS LLC	101-ESCROW/BUILDING	B23-00356	10/17/2023	125.00
4754	FAIRBANKS, KEVIN	101-ESCROW/BUILDING	B23-00250	10/27/2023	500.00
7365	FLEISHMAN, ADAM	101-ESCROW/BUILDING	B23-00148	10/17/2023	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00112	10/27/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00112	10/27/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00112	10/27/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B23-00247	10/30/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B23-00247	10/30/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B23-00308	10/17/2023	60.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B21-00112	10/27/2023	207.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B22-00523	10/27/2023	207.00
4750	IDC HOME SERVICE	101-ESCROW/BUILDING	B23-00364	10/17/2023	250.00
7443	ION CONSTRUCTION LLC	101-ESCROW/BUILDING	B23-00235	10/27/2023	500.00
4755	IRLAND, DEREK	101-ESCROW/BUILDING	B21-00112	10/30/2023	2,117.00
4755	IRLAND, DEREK	101-REINSPECTION FEE	B21-00112	10/30/2023	60.00-
4755	IRLAND, DEREK	101-REINSPECTION FEE	B21-00112	10/30/2023	60.00-
4755	IRLAND, DEREK	101-REINSPECTION FEE	B21-00112	10/30/2023	60.00-
4755	IRLAND, DEREK	101-REFUSE FEE	B21-00112	10/30/2023	207.00-
7924	JOHN MCCARTER CONSTRUCTION LLC	101-ESCROW/BUILDING	B23-00382	10/27/2023	250.00
3789	LAUNDROCHE, GARY R.	101-ESCROW/BUILDING	B22-00588	10/17/2023	17,000.00
4751	MALPEDE, MICHAEL	101-ESCROW/BUILDING	B23-00251	10/20/2023	125.00
3073	MILES BRADLEY BUILDING	101-ESCROW/BUILDING	B23-00247	10/27/2023	500.00
3073	MILES BRADLEY BUILDING	101-REINSPECTION FEE	B23-00247	10/27/2023	60.00-
3073	MILES BRADLEY BUILDING	101-REINSPECTION FEE	B23-00247	10/27/2023	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00618	10/20/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B23-00306	10/20/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B23-00308	10/17/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B23-00308	10/17/2023	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B23-00322	10/20/2023	250.00
4748	PATTERSON, HENRY	101-ESCROW/BUILDING	B23-00287	10/17/2023	125.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B23-00106	10/20/2023	500.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B23-00107	10/20/2023	500.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B23-00328	10/17/2023	125.00
5821	RENOVATIONS ROOFING & REMODEL.	101-ESCROW/BUILDING	B23-00282	10/20/2023	125.00
6632	STONE HOLLOW PROPERTIES & DEV.	101-ESCROW/BUILDING	B22-00523	10/27/2023	2,100.00
6632	STONE HOLLOW PROPERTIES & DEV.	101-REFUSE FEE	B22-00523	10/27/2023	207.00
5853	VAN GORDON, JUSTIN	101-ESCROW/BUILDING	B23-00229	10/27/2023	125.00
101-000-231.002	STATE W/H				
1106	STATE OF MICHIGAN	101-STATE W/H 38-6026891 SUW MONTHLY/QUARTERLY	OCTOBER 2023	10/24/2023	7,895.72
Total :					43,782.72
SUPERVISOR					
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL				
9249	BLASCYK, CASSIE R.	101-REIMBURSE FOR SEMCOG MILEAGE	10262023	10/26/2023	32.10
Total SUPERVISOR:					32.10
CLERK					
101-215-730.000	CLERK: ELECTION EXPENSES SUPPL				
8495	OWEN G DUNN CO/PRINTELECT	101-ELECTION TOTE	31026	10/20/2023	159.13
101-215-820.000	CLERK: DUES/ED/TRAVEL				
1754	MICHIGAN TOWNSHIPS ASSOCIATION	101-WEBINAR-MECKLENBORG	241811	10/18/2023	25.00
Total CLERK:					184.13
GENERAL GOVERNMENT					
101-261-735.000	GEN GOV: POSTAGE				
1840	PITNEY BOWES BANK INC PURCHASE POWER	101- PREPAY #35873793 POSTAGE METER	NOV 2023	10/19/2023	1,000.00
101-261-803.000	GEN GOV: SNOWPLOW SERV				
2482	GOLDEN'S LANDSCAPING INC.	101- SNOW REMOVAL PAYMENT 1 OF 3	12271	10/25/2023	14,210.67
101-261-805.000	GEN GOV: AUDITING				
1014	PLANTE & MORAN PLLC	101-ACCOUNTING/BUDGET	10105802	10/24/2023	447.50
101-261-850.001	GEN GOV: PHONE SERVICE				
9090	NET EXPRESS VOIP	101-PHONE SERVICE-TWP	429231023	10/23/2023	220.30
101-261-850.002	GEN GOV: WEBSITE				
9049	WEB MATTERS	101-DOMAIN NAME RENEWAL	6579	10/29/2023	140.00
9049	WEB MATTERS	101-WEBSITE UPDATE	6580	10/29/2023	142.50
101-261-920.000	GEN GOV: UTILITIES				
1375	CONSUMERS ENERGY	101-205 N JOHN-TWP	201186231030	10/26/2023	123.08
1375	CONSUMERS ENERGY	101-250 W LIVINGSTON-WOTA	204656794754	10/26/2023	238.31

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1375	CONSUMERS ENERGY	101-3550 DUCK LK RD BUILDING	204656794755	10/24/2023	125.94
1005	DTE ENERGY	101-205 N JOHN ST 910008280059	10122023 80059	10/16/2023	579.33
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	10132023 66330	10/16/2023	14.87
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	10132023 66959	10/16/2023	14.96
1005	DTE ENERGY	101-250 W LIVINGSTON RD-WOTA 910008267072	10132023 67072	10/16/2023	330.74
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	10132023 67460	10/16/2023	15.02
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	10132023 80661	10/16/2023	15.37
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	10132023 80786	10/16/2023	86.50
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	10132023 80885	10/16/2023	53.98
1005	DTE ENERGY	101-3570 N DUCK LK RD 910008267205	10162023 67205	10/17/2023	26.32
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE				
1157	TOP NOTCH CLEANING SERVICES	101-OFFICE CLEANING-TWP	1482	10/24/2023	2,340.00
1910	WATER WHEEL SPRINKLER	101-WINTERIZE SYSTEMS - TWP	62450	10/19/2023	175.00
1910	WATER WHEEL SPRINKLER	101-WINTERIZE SYSTEMS - 250 W LIVINGSTON, VETERA	62451	10/19/2023	400.00
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT				
1283	BS&A SOFTWARE	101-ANNUAL SERVICE CONTRACT	150292	11/01/2023	2,163.00
9239	MUNETRIX LLC	101-TRANSPARENCY EDITION PLUS OPTIONS	10864	10/01/2023	3,485.00
9240	SIMPLIFILE	101-ERECORDING LICENSE FEE	690111945153SFL	10/28/2023	99.00
101-261-959.000	GEN GOV: METRO AUTHORITY EXP				
2158	ROAD COMMISSION FOR O.C.	101-TRAF SIG MAINT. HARVEY LK WARDLW MILFRD CUS	6125	09/30/2023	9.32
Total GENERAL GOVERNMENT:					26,456.71
BUILDING					
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG				
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	10/11/23-10/24/23	10/24/2023	484.38
4689	KINJORSKI, JODY ALLEN	101-INSPECTIONS	10/11/23-10/24/23	10/24/2023	237.75
5712	NEWCASTLE CONSTRUCTION INC.	101-INSPECTIONS	10/11/23-10/24/23	10/24/2023	160.00
8149	WATKINS III, MITCHELL	101-INSPECTIONS	10/11/23-10/24/23	10/24/2023	1,646.25
Total BUILDING:					2,528.38
CEMETERY					
101-567-935.000	CEMETERY: SEXTON				
1127	HURON CEMETERY MAINTENANCE	101-CEMETERY MAINTENANCE	NOV 2023	10/19/2023	3,636.00
Total CEMETERY:					3,636.00
ACTIVITY CENTER					
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES				
9208	HIGHLAND SUPPLY INC.	101-PAPER TOWEL-ACT CTR	INV49017	10/18/2023	29.15

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
9208	HIGHLAND SUPPLY INC.	101-MULTIFOLD TOWELS-ACT CTR	INV49017	10/18/2023	89.25
101-672-850.000	ACTIVITY CTR: PHONE SERVICE				
9090	NET EXPRESS VOIP	101-PHONE SERVICE-ACT CTR	429231023	10/23/2023	52.98
101-672-920.000	ACTIVITY CTR: UTILITIES				
1375	CONSUMERS ENERGY	101-209 N JOHN ST-ACT CTR	204656794757	10/26/2023	225.34
1005	DTE ENERGY	101- 209 N JOHN ACT CTR 910008266702	10092023 66702	10/10/2023	421.54
101-672-920.002	STEEPLE HALL: UTILITIES				
1375	CONSUMERS ENERGY	101-205 W. LIVINGSTON RD-STEEPLE HALL	204656794756	10/26/2023	115.27
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-ANNEX 910008280133	10132023 80133	10/16/2023	353.82
101-672-936.000	ACTIVITY CTR: BUILDING MAINT				
9208	HIGHLAND SUPPLY INC.	101-MOP HEAD-ACT CTR	INV49355	10/23/2023	19.96
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - ACTIVITY CENTER	2355520	10/16/2023	34.00
101-672-936.002	STEEPLE HALL: BUILDING MAINT				
1157	TOP NOTCH CLEANING SERVICES	101-ANNEX OFFICE CLEANING	1483	10/24/2023	900.00
Total ACTIVITY CENTER:					2,241.31
PARKS					
101-751-729.003	PARKS: DUCK LAKE PINES				
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	10132023 67940	10/16/2023	47.65
101-751-920.000	PARKS: UTILITIES				
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	10132023 67551	10/16/2023	68.07
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	10162023 66587	10/17/2023	72.96
1005	DTE ENERGY	101-4200 N. HICK RDG-PARK-910008266835	10162023 66835	10/17/2023	14.87
101-751-935.000	PARKS: MAINTENANCE				
1021	GILL-ROY'S HARDWARE	101-KEYS	2310-861023	10/18/2023	36.36
Total PARKS:					239.91
Total GENERAL FUND:					79,101.26
ROAD FUND					
ROAD					
203-596-967.000	DUST CONTROL				
2578	BEAUMONT SEVEN HARBORS ASSOC	203-DUST CONTROL	10162023	10/16/2023	550.00
9062	BRUDER, STEVEN	203-DUST CONTROL-OLTESVIG LN	10172023	10/17/2023	780.00
6477	OAK HEIGHTS IMPROVEMENT ASSOC.	203-DUST CONTROL LAKEWAY, LAKEVIEW, FOREST, ED	10092023	10/09/2023	1,140.00
Total ROAD:					2,470.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total ROAD FUND:					2,470.00
FIRE FUND					
FIRE					
206-336-731.000 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85120644	10/13/2023	329.22
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85125054	10/18/2023	740.99
206-336-732.000 FIRE: UNIFORMS					
9276	HURON VALLEY GUNS LLC	206-UNIFORM - BEARDEN	266925	10/12/2023	148.98
9276	HURON VALLEY GUNS LLC	206-UNIFORM - DITRICK	266926	10/12/2023	85.99
9276	HURON VALLEY GUNS LLC	206-UNIFORM - SNYDER	266931	10/12/2023	85.99
206-336-809.000 FIRE: SOFTWARE MAINTENANCE					
9190	LEXIPOL LLC	206-LEXIPOL POLICY MANUAL	INVLEX19225	09/01/2023	3,035.51
206-336-851.000 FIRE: RADIO COMMUNICATIONS					
2490	FRONTIER	206-DISPATCH LINE 616-001-6196	10192023 011603-5	10/20/2023	78.00
1029	OAKLAND COUNTY	206-DISPATCH SERVICES-SEP	CI027705	09/30/2023	4,122.75
206-336-890.000 FIRE: PUBLIC EDUCATION					
1642	PETER'S TRUE VALUE HARDWARE	206-PANCAKE BREAKFAST	K69642	10/13/2023	87.99
206-336-920.000 FIRE: PUBLIC UTILITIES					
2216	COMCAST	206-510 CLYDE 0115262	12022023 0115262	10/20/2023	56.13
1375	CONSUMERS ENERGY	206-510 CLYDE RD ST#3	203855897664	10/24/2023	88.63
1375	CONSUMERS ENERGY	206-1600 W HIGHLAND FS1	204834778106	10/26/2023	234.21
1375	CONSUMERS ENERGY	206-2550 E WARDLOW-FS2	206347356844	10/24/2023	220.41
1005	DTE ENERGY	206-1600 W HIGHLAND RD 920020305909	10192023 05909	10/20/2023	971.08
206-336-930.000 FIRE: VEHICLE REPAIR					
9410	MOTOR CITY TRUCK AND TRAILER LLC	206-2014 FORD (RESCUE 211) ENGINE	1583	10/30/2023	24,262.88
Total FIRE:					34,548.76
Total FIRE FUND:					34,548.76
POLICE FUND					
POLICE					
207-301-807.000 POLICE: OAKLAND CO SHER CONT					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT-SEP	CI027705	09/30/2023	251,999.83
207-301-807.004 POLICE: OVERTIME					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. SEP	CI027705	09/30/2023	14,685.51
207-301-920.000 POLICE: UTILITIES					
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	10132023 66454	10/16/2023	350.73
207-301-935.000 POLICE: SHERIFF'S MAINT					
1839	ABSOPURE WATER CO.	207-COOLER	30312154	09/30/2023	4.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1839	ABSOPURE WATER CO.	207-5 GALLON WATER	88980668	09/01/2023	33.40
1375	CONSUMERS ENERGY	207-165 N JOHN ST	204656794753	10/26/2023	81.03
1581	MR. MAT RENTAL SERVICE	207-MONTHLY CHG	2355517	10/16/2023	75.00
1157	TOP NOTCH CLEANING SERVICES	207-MONTHLY CHG - OCT.	1485	10/24/2023	675.00
Total POLICE:					267,904.50
Total POLICE FUND:					267,904.50
CAPITAL IMPROVEMENT FUND					
GENERAL GOVERNMENT					
401-261-971.001 TOWNSHIP IMPROVEMENTS					
3056	HAMILL, RICK	401-REIMBURSE FOR TRACTOR GRAPPLE	04122023	04/12/2023	2,068.97
3056	HAMILL, RICK	401-REIMBURSE FOR OFFICE FURNITURE	10302023	10/30/2023	289.93
2419	ROCK BOTTOM STONE SUPPLY	401-TOWNSHIP HALL LANDSCAPE-165 N JOHN	7137	10/13/2023	715.00
2419	ROCK BOTTOM STONE SUPPLY	401-TOWNSHIP HALL LANDSCAPING	7148	10/17/2023	35.00
2419	ROCK BOTTOM STONE SUPPLY	401-TOWNSHIP HALL LANDSCAPING	7153	10/17/2023	1,035.20
2419	ROCK BOTTOM STONE SUPPLY	401-TOWNSHIP HALL LANDSCAPE	7209	10/24/2023	234.48
Total GENERAL GOVERNMENT:					4,308.58
CEMETERY					
401-567-971.000 CEMETERY IMPROVEMENTS					
1523	MILFORD FENCE LLC	401-HIGHLAND CEMETERY FENCE	1026231	10/26/2023	8,600.00
9254	PRECISION TREE AND SHRUB SVCS INC.	401-STUMP CLEARING-CEMETERY	7350	10/25/2023	935.00
Total CEMETERY:					9,535.00
Total CAPITAL IMPROVEMENT FUND:					13,843.58
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-801.000 DDA: PROF SERVICES					
1114	ROSATI SCHULTZ JOPPICH ET AL	494-LEGAL SERVICES	1080296	10/10/2023	232.50
494-729-880.003 DDA: DESIGN					
8387	PERFORMANCE CREATIVE RESOURCES INC	494-WAYFINDING SIGN PROGRAM	23077	06/16/2023	2,500.00
494-729-920.000 DDA: RENT/ UTILITIES					
9090	NET EXPRESS VOIP	494-PHONE SERVICE DDA	429231023	10/23/2023	5.58
494-729-967.000 DDA: FARMERS' MARKET					
4414	JONES, JAMISON	494-ENTERTAINMENT	2023-39	10/25/2023	100.00
7799	MCDONALD, LARISSA	494-ENTERTAINMENT FARMERS MKT	2023-40	10/25/2023	75.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total DOWNTOWN DEVELOPMENT AUTHORITY:					2,913.08
Total DOWNTOWN DEVELOPMENT FUND:					2,913.08
WATER SYSTEM					
WATER					
591-536-991.000 DEBT PAYMENT					
1624	JP MORGAN CHASE BANK N.A	591-DEBT PRINCIPAL PAYMENT	0004912584	10/12/2023	70,000.00
591-536-993.001 INTEREST EXPENSE					
1624	JP MORGAN CHASE BANK N.A	591-INTEREST PAYMENT	0004912584	10/12/2023	4,410.00
Total WATER:					74,410.00
Total WATER SYSTEM:					74,410.00
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
1410	GORDON FOOD SERVICE INC.	702-FOOD/PARTY SUPPLIES	961100708	10/20/2023	804.55
9208	HIGHLAND SUPPLY INC.	702-PAPER PLATES	INV49017	10/18/2023	49.10
Total GENERAL GOVERNMENT:					853.65
Total HIGHLAND ADVISORY COUNCIL:					853.65
CURRENT TAX COLLECT					
703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE					
4752	THOMSON, SUSAN	703-TAX REFUND	H11-12-105-008	10/19/2023	514.62
Total :					514.62
Total CURRENT TAX COLLECT:					514.62
POST-RETIREMENT BENEFITS					
GENERAL GOVERNMENT PERSONNEL B					
737-279-719.000 RETIREE OPEB EXPENSE					
1958	AmWINS GROUP BENEFITS INC.	737-RETIREE HEALTH PREMIUMS	8078777	10/23/2023	450.00
2499	GIBSON, WANDA SUE	737-RETIREE HEALTH REIMBURSEMENT	NOV 2023	10/30/2023	235.46
1181	KILEY, JUDITH A.	737-RETIREE HEALTH REIMBURSEMENT	NOV 2023	10/25/2023	180.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1314	LEWIS, MILDRED	737-RETIREE HEALTH REIMBURSEMENT JAN-SEPT	JAN-SEP 2023	10/19/2023	2,060.79
1048	OLSON, GAYLE	737-RETIREE DENTAL REIMBURSEMENT	01172023	01/17/2023	21.00
1048	OLSON, GAYLE	737-RETIREE DENTAL REIMBURSEMENT	06072023	06/07/2023	9.40
9095	PATTERSON, BRIDGET	737-RETIREE DENTAL REIMBURSEMENT	10102023	10/10/2023	211.00
9095	PATTERSON, BRIDGET	737-RETIREE HEALTH REIMBURSEMENT	OCT 2023	10/30/2023	252.43
1206	REGAN, RITA	737-RETIREE HEALTH REIMBURSEMENT	NOV 2023	10/19/2023	450.00
1373	WAGNER, PATRICIA G.	737-RETIREE DENTAL REIMBURSEMENT	10232023	10/23/2023	90.00
1373	WAGNER, PATRICIA G.	737-RETIREE HEALTH REIMBURSEMENT	OCT 2023	10/19/2023	223.23
Total GENERAL GOVERNMENT PERSONNEL B:					4,183.31
Total POST-RETIREMENT BENEFITS:					4,183.31
DUCK LAKE ASSOC					
TRUST & AGENCY ADMIN					
764-255-956.000 DUCK LAKE: DEDUCTIONS					
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	10132023 91144	10/16/2023	437.76
1005	DTE ENERGY	764-2014 JACKSON BLVD IRRIGATION 920009307439	10162023 07439	10/17/2023	432.28
1005	DTE ENERGY	764- 3261 RAMADA DR IRRIGATION 920009313643	10162023 13643	10/17/2023	825.41
1005	DTE ENERGY	764-2165 DAVISTA DR IRRIGATION 920009313650	10162023 13650	10/17/2023	894.08
1005	DTE ENERGY	764-2000 LAKE CT IRRIGATION 920009313668	10162023 13668	10/17/2023	1,221.05
1005	DTE ENERGY	764-1425 BAY RDG IRRIGATION 920009143164	10162023 43164	10/17/2023	992.67
1005	DTE ENERGY	764-1590 WHITE LK RD IRRIGATION 9200 111 75436	10162023 75436	10/17/2023	123.15
Total TRUST & AGENCY ADMIN:					4,926.40
Total DUCK LAKE ASSOC:					4,926.40
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
2695	AUTO-OWNERS INSURANCE	768-AUTO INS 044611-04122400-23	09282023	09/28/2023	1,567.00
Total TRUST & AGENCY ADMIN:					1,567.00
Total CHARLICK LAKE ASSOC:					1,567.00
WHITE LAKE IMPROVEMENT					
TRUST & AGENCY ADMIN					
770-255-956.000 WHITE LAKE: DEDUCTIONS					
1029	OAKLAND COUNTY	770-WHITE LAKE PATROL	CI027705	09/30/2023	950.82

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
Total TRUST & AGENCY ADMIN:					<u>950.82</u>
Total WHITE LAKE IMPROVEMENT:					<u>950.82</u>
Grand Totals:					<u><u>488,186.98</u></u>

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
ASSESSOR					
101-257-720.000 ASSESSING: CONTRACTUAL SVCS					
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	NOV 2023	10/19/2023	10,517.41
Total ASSESSOR:					10,517.41
GENERAL GOVERNMENT					
101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT					
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-TWP	2331630	10/16/2023	52.00
Total GENERAL GOVERNMENT:					52.00
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-ACT. CTR	4004105929	10/26/2023	258.63
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-TWP	4004105929	10/26/2023	248.45
Total GENERAL GOVERNMENT PERSONNEL B:					507.08
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	10/11/23-10/24/23	10/24/2023	1,383.11
Total BUILDING:					1,383.11
Total GENERAL FUND:					12,459.60
FIRE FUND					
FIRE					
206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
9402	ASSURITY LIFE INSURANCE CO.	206-ASSURITY INSURANCE-FIRE	4004105930	10/26/2023	311.78
Total FIRE:					311.78
Total FIRE FUND:					311.78
REFUSE FUND					
REFUSE					
227-526-801.000 REFUSE: CONTRACTOR					
2676	GFL ENVIRONMENTAL USA	227-MONTHLY CONTRACT-NOVEMBER	63123350	11/01/2023	90,651.60

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
Total REFUSE:					<u>90,651.60</u>
Total REFUSE FUND:					<u>90,651.60</u>
Grand Totals:					<u><u>103,422.98</u></u>

Total GENERAL FUND:	91,560.86
Total ROAD FUND:	2,470.00
Total FIRE FUND:	34,860.54
Total POLICE FUND:	267,904.50
Total REFUSE FUND:	90,651.60
Total CAPITAL IMPROVEMENT FUND:	13,843.58
Total DOWNTOWN DEVELOPMENT FUND:	2,913.08
Total WATER SYSTEM:	74,410.00
Total HIGHLAND ADVISORY COUNCIL:	853.65
Total CURRENT TAX COLLECT:	514.62
Total POST-RETIREMENT BENEFITS:	4,183.31
Total DUCK LAKE ASSOC:	4,926.40
Total CHARLICK LAKE ASSOC:	1,567.00
Total WHITE LAKE IMPROVEMENT:	950.82
	<hr/>
Grand Totals:	591,609.96
	<hr/> <hr/>

Payroll and Hand Check November 2, 2023 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT)	\$	24,335.24
General/Fire Payroll 10/27/2023	\$	71,905.35
Equitable - Deferred Comp.	\$	1,250.00
Mission SQ - Deferred Comp.	\$	1,700.16
Flexible Savings Account	\$	732.13
Garnishments		
Highland Firefighters Assn	\$	805.00
Highland Firefighters Union Dues-Full-Time		
Highland Firefighters Union Dues-Part-Time		
11/30/2023 DDA LOAN-Monthly	\$	3,771.83



**Resolution #23-28 Performance Resolution for
Michigan Department of Transportation**

At a regular public meeting of the Charter Township of Highland Board of Trustees held on the 6th day of November 2023:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Elizabeth Lewis, and Joe Salvia

Absent: None

The following resolution was offered by _____ and supported by _____:

WHEREAS this performance resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipality an "Individual Permit for Use of State Highway Right of Way" or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".

AND WHEREAS, the Charter Township of Highland, hereinafter referred to as the "MUNICIPALITY" periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations within and adjacent to its corporate limits.

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the Charter Township of Highland is performed by a contractor, the Charter Township of Highland shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employees against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor archives final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.

4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway right of way resulting from the installation, construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT, and all officers, agents and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This resolution shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT, which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following positions are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY:

Township Supervisor, Rick A. Hamill, or current Supervisor
Assistant to the Supervisor Cassie Blascyk, or current Assistant to the Supervisor
Township Clerk, Tami Flowers, or current Clerk
Township Deputy Clerk, Dawn Mecklenborg, or current Deputy Clerk
Township Treasurer, Jennifer Frederick, or current Treasurer

The motion passed with the following roll call vote:

Ayes: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia
Nays: None
Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, the duly elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the above is a true copy of a resolution adopted by the Township Board at a regular meeting held on November 6, 2023, at which time a quorum was present.

Tami Flowers MiPMC, Clerk



Resolution #23-29 to Approve and Authorize the Supervisor to Sign the Agreement for I. T. Services with Oakland County

At a regular meeting of the Charter Township of Highland Board of Trustees, Oakland County, Michigan, held on the 6th day of November, 2023 at 6:30p.m., in the Highland Township Auditorium:

Present:

Absent:

This resolution was offered by _____ and supported by _____:

WHEREAS under a 2018 Agreement for I.T. Services, the Charter Township of Highland has partnered with Oakland County for I.T. services to facilitate acceptance of credit card payment for various account receivables including, but not limited to, property taxes, various permits, dog licenses and online payment of taxes; and

WHEREAS the Charter Township of Highland Board of Trustees would like to continue the partnership to include ArcGIS Online Data Sharing and Pictometry Licensed Products; as described in the new Agreement for I.T. Services Between Oakland County and the Charter Township of Highland ("Agreement"), that is attached to this Resolution; and

WHEREAS the Charter Township of Highland Board of Trustees would like to reserve the right to extend data sharing services to its contractors in the future, which is provided for in the Agreement.

THEREFORE BE IT RESOLVED, that the attached Agreement is approved and Rick Hamill, the Supervisor for the Charter Township of Highland is hereby authorized to execute the Agreement for and on behalf of the Township.

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

CERTIFICATION

I, Tami Flowers, the duly elected Clerk of the Charter Township of Highland, Oakland County, Michigan, hereby certify that this Resolution was adopted by the Township Board of Trustees at a regular meeting held on November 6th, 2023.

Tami Flowers MIPMC, Clerk



RESOLUTION #23-30
Michigan Department of Natural Resources, Canada Goose Nest Destruction Program

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, November 6, 2023, at 6:30 p.m.:

Present:

Absent:

The following motion was offered by _____ and supported by _____:

WHEREAS, the Township Board of The Charter Township of Highland has received complaints of overpopulation of Canada geese inhabiting the grounds of various locations surrounding White Lake within the Township; and

WHEREAS, the Township Board has determined that the DNR Canada Goose Nest Destruction Program is an effective program for the control of site specific problems for our residents; and

WHEREAS, the residents clearly understand that no birds will be removed

WHEREAS, the White Lake Citizens League, on behalf of residents, businesses, subdivisions etc., must apply for a DNR Permit for these program(s), on an annual basis, and must ensure that all lakefront residents, tenants, employees of this site, have been informed that this program is taking place at their lake/site, and understand if their site is located within more than one government unit, they are responsible to receive resolutions from each township, and are responsible for adhering to the requirements under their permit;

NOW, THEREFORE LET IS BE RESOLVED that the Township Board of The Charter Township of Highland hereby formally requests the assistance of the Michigan DNR on behalf of the requests made in Highland Township by the White Lake Citizens League on behalf of residents, businesses, subdivisions etc., as long as they abide by the DNR permit requirements, in the implementation of the Canada Goose Nest Destruction Program, for a 3-year period from 2024 through 2026 and additionally, to advise the Department that there shall be no cost to The Charter Township of Highland for these programs.

Yeas:

Nays:

Abstain:

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on November 6, 2023.

Tami Flowers MiPMC, Clerk

October 24, 2023

Rick Hamill, Supervisor

Highland Township
205 N John St
Highland, MI 48357

Dear Mr. Hamill,

The Seven Harbors White Lake and Duck Lake Association General Membership met on October 24, 2023, at a public meeting. We reviewed the proposed removal of goose nests starting in April of 2024 using White Lake Special Assessment District funds.

Given the large number of geese on the Seven Harbors Subdivision Association lots and residents lots as well as the E. coli water contamination in Duck Lake this past year, the Seven Harbors Association membership in attendance, by vote, unanimously and fully supports the proposed professional removal of goose nests and egg collection. We have received numerous complaints from the subdivision residents about the geese. Further no one has expressed any concerns or complaints with the proposal.

Therefore, we request the Highland Township Board to adopt a resolution to ask the DNR for a permit to remove goose nests and eggs on White Lake.

Sincerely

Aleta Dyling
President

Beaumont's Seven Harbors White
Lake And Duck Lake Association

3697 Woodland Dr

Highland, MI 48356

810-923-1337

aletamarie@comcast.net

Cc Joe Tibus, President, White Lake Citizens League

Chuck Neville, Riparian Member, White Lake Improvement Board

October 2, 2023

Rick Hamill, Supervisor
Highland Township
205 N John St
Highland, MI 48357

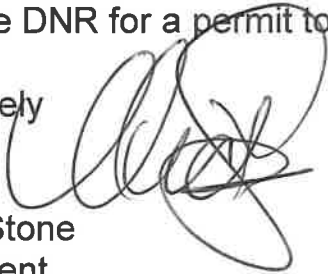
Dear Mr. Hamill,

The Lester Farms Subdivision Association Board of Directors met on September 28, 2023, at a public meeting. We reviewed the proposed removal of goose nests starting in April of 2024 using White Lake Special Assessment District funds.

Given the large number of geese on the Lester Farms Subdivision Association lots and residents lots as well as the E. coli water contamination in Duck Lake this past year, the Lester Farms Association Board unanimously and fully supports the proposed professional removal of goose nests and egg collection. We have received numerous complaints from the subdivision residents about the geese. Further no one has expressed any concerns or complaints with the proposal.

Therefore, we request the Highland Township Board to adopt a resolution to ask the DNR for a permit to remove goose nests and eggs on White Lake.

Sincerely



Vicki Stone
President
Lester Farms Subdivision Association
3249 Lester Dr.
Highland, MI 48356
810-955-8181
Vickystone5@yahoo.com

Cc Joe Tibus, President, White Lake Citizens League
Chuck Neville, Riparian Member, White Lake Improvement Board



**RESOLUTION #23-31 TO AUTHORIZE THE CLOSURE OF ROADS
FOR TREE LIGHTING AND KRIS KRINGLE MARKET**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, November 6, 2023, at 6:30 p.m., in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe,
Beth Lewis and Joseph Salvia

Absent: None

The following motion was offered by _____ and seconded _____:

To approve the request presented by the Highland Township Supervisor, to close West Livingston Road for the Tree Lighting and Kris Kringle Market on December 4, 2023, as follows:

W. Livingston Rd from Clark St to N. John St – 5:00 p.m. to 9:00 p.m.

with the understanding that an emergency access lane will be provided on West Livingston Road for police and fire.

This request also includes the use of the Steeple Hall and Veterans Park from 5:00 p.m. to 9:00 p.m.

This approval is granted through agreement with the Board of County Road Commissioners Oakland County Annual Community Events Permit #61953.

Yeas: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia

Nays: None

Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on November 6, 2023.

Tami Flowers MiPMC, Clerk



**RESOLUTION 23-32
TO APPROVE BANK DEPOSITORIES FOR 2024**

At a regular meeting of the Township Board of the Charter Township of Highland, Oakland County, Michigan (the “Township”), held on the 11th day of December 2023.

PRESENT: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Joe Salvia and Beth Lewis

ABSENT:

The following resolution was offered by _____ and seconded by _____:

BE IT RESOLVED THAT the following bank depositories will be used by the Charter Township of Highland for the year 2023:

CIBC Bank
Comerica Bank
Flagstar Bank
Huntington Bank
Huron Valley State Bank
Level One Bank

JP Morgan Chase
LPL Financial
Michigan CLASS
Michigan Legacy Credit Union
Oakland County LGIP
US Bank

BE IT FURTHER RESOLVED, that all such investments heretofore made are hereby ratified and validated.

The motion carried with the following roll call vote:

YEAS: Hamill, Flowers, Frederick, Cooper, Howe, Salvia and Lewis
NAYS: None
ABSTENTIONS: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Charter Township of Highland, Oakland County, Michigan, on the 12th day of December, 2022, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Clerk Tami Flowers, MiPMC
Charter Township of Highland

5b. Receive and File:

Building Department Report – September 2023

Financial Report – September 2023

Fire Department Report – September and October 2023

Library Board Minutes – September 2023

Library Director Report – September 2023

Sheriff's Department Report – September and October 2023

Treasurer's Report – September 2023

*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
September 2023*

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 9/1/2023 12:00:00 AM AND
9/29/2023 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Commercial, Utility Building					
PB23-0367	2500 W Fifty Nine Ct	LAND DEVELOPMENT & HO	\$200000	\$1282	
Commercial, Utility Building			\$200000	\$1282	1
Deck					
PB23-0336	2492 PINERY CIR	WHITEHOUSE, JAMES B	\$8400	\$116	
PB23-0337	4500 TEAL CT	D & J Carpentry LLC	\$36000	\$269	
PB23-0354	3705 Emerald Park Dr	TROMBLEY, CAROL LYNNE	\$16800	\$158	
PB23-0359	1998 JACKSON BLVD	Jeffrey Blair Tinsman	\$35000	\$264	
Deck			\$96200	\$807	4
Electrical					
PE23-0388	2533 W Sinclair	Chapple Electric Inc	\$0	\$74	
PE23-0389	53 Grant Dr	Chapple Electric Inc	\$0	\$74	
PE23-0390	2629 W Tartan	Chapple Electric Inc	\$0	\$74	
PE23-0391	2633 W Tartan	Chapple Electric Inc	\$0	\$74	
PE23-0392	2637 W Tartan	Chapple Electric Inc	\$0	\$74	
PE23-0393	16 E Grant Ct	Chapple Electric Inc	\$0	\$74	
PE23-0394	12 E Grant Ct	Chapple Electric Inc	\$0	\$74	
PE23-0395	2422 Mead BLVD	Chapple Electric Inc	\$0	\$74	
PE23-0396	31 S Shetland CT	Chapple Electric Inc	\$0	\$74	
PE23-0397	2202 Mac Laren	Chapple Electric Inc	\$0	\$74	
PE23-0398	2627 W Campbell	Chapple Electric Inc	\$0	\$74	
PE23-0399	263 Sutherland Dr	Chapple Electric Inc	\$0	\$74	
PE23-0400	88 W Grant Ct	Chapple Electric Inc	\$0	\$74	
PE23-0401	89 Grant	Chapple Electric Inc	\$0	\$74	
PE23-0402	2453 W.Bruce CT.	Chapple Electric Inc	\$0	\$74	
PE23-0403	2450 E.Duncan CT.	Chapple Electric Inc	\$0	\$74	
PE23-0404	2386 Douglas	Chapple Electric Inc	\$0	\$74	
PE23-0405	1874 CHEREM DR	Michigan Consolidated Gas Co	\$0	\$55	
PE23-0406	1591 VALLEY DR	Mister Sparky	\$0	\$103	
PE23-0407	1871 PETTIBONE LAKE RD	LONG JR, JAMES	\$0	\$598	
PE23-0408	1765 WILDFLOWER LN	Hagemeister, Daniel	\$0	\$467	
PE23-0409	2287 S MILFORD RD	Power Construction	\$0	\$70	
PE23-0410	2999 W WARDLOW RD	Accurate HVAC	\$0	\$54	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 9/1/2023 12:00:00 AM AND
9/29/2023 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE23-0412	5111 Millstone Ln	Lite Electric	\$0	\$87	
PE23-0413	3333 Topaz Ct	Lite Electric	\$0	\$87	
PE23-0414	3900 Emerald Park Dr	Lite Electric	\$0	\$87	
PE23-0415	5181 Millstone Ln	Lite Electric	\$0	\$87	
PE23-0416	804 N HICKORY RIDGE RD	Foundation Systems of Michiga	\$0	\$68	
PE23-0417	3810 BURWOOD LN	State Electic Company	\$0	\$52	
PE23-0418	4115 TAGGETT LAKE DR	Family Heating Co Inc	\$0	\$54	
PE23-0419	2921 MIDDLE RD	DAMUTH JR, RANDALL M	\$0	\$128	
PE23-0420	3834 TAGGETT LAKE DR	Holland Htg & Air Conditioning	\$0	\$84	
PE23-0421	2966 GIDDINGS BLVD	Family Heating Co Inc	\$0	\$74	
PE23-0422	2944 CLOVERDALE	Family Heating Co Inc	\$0	\$61	
PE23-0423	2070 W WARDLOW RD	Holland Htg & Air Conditioning	\$0	\$84	
PE23-0424	2999 SUMMIT DR	J. Simon & Sons Electrical	\$0	\$439	
PE23-0425	5989 JADA DR	Mr. Electric	\$0	\$107	
PE23-0426	910 W LIVINGSTON RD	MONTE, ALAN W	\$0	\$250	
PE23-0427	1900 DEACONS WAY	SALCIDO-GUTIERREZ, JOSE	\$0	\$145	
PE23-0428	5445 N HICKORY RIDGE RD	Mitchell Electric	\$0	\$291	
PE23-0429	700 W HIGHLAND RD	Sign Trek LLC	\$0	\$70	
PE23-0430	700 W HIGHLAND RD	Sign Trek LLC	\$0	\$70	
PE23-0431	4805 MALLARDS LNDG	A+ Service	\$0	\$187	
PE23-0432	3150 W WARDLOW RD	Don's Electrical Service Inc	\$0	\$139	
PE23-0433	3430 GADD CT	Family Heating Co Inc	\$0	\$55	
PE23-0434	2225 OAKLAND DR	Bridgewood Electrical LLC	\$0	\$64	
PE23-0435	2565 DAVISTA DR	Randazzo Mechanical Htg & Cl	\$0	\$64	
PE23-0436	2500 W Fifty Nine Ct	Araneae Inc.	\$0	\$70	
PE23-0437	4145 WOODCOCK WAY	Streamline Electric	\$0	\$59	
PE23-0438	4455 TWIN OAKS RD	Dubs Electric	\$0	\$84	
PE23-0439	860 HARLEQUIN CT	Kwaske Electric LLC	\$0	\$84	
PE23-0440	724 W HIGHLAND RD	Metro Detroit Signs	\$0	\$70	
Electrical			\$0	\$5806	52
Fence					
PB23-0342	3630 N MILFORD RD	Paramount Fence Company	\$14165	\$88	
Fence			\$14165	\$88	1

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 9/1/2023 12:00:00 AM AND
9/29/2023 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Mechanical					
PM23-0331	1874 CHEREM DR	Michigan Consolidated Gas Co	\$0	\$102	
PM23-0332	3900 Emerald Park Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM23-0333	3333 Topaz Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM23-0334	2999 SUMMIT DR	Cappy Htg & A/C, Inc	\$0	\$411	
PM23-0335	2371 W WARDLOW RD	Bono Mechanical LLC	\$0	\$229	
PM23-0336	1136 WATERBURY RD	SEWELL JR, JOHN F	\$0	\$84	
PM23-0337	2778 Boulder Ridge	Michigan Consolidated Gas Co	\$0	\$92	
PM23-0338	4115 TAGGETT LAKE DR	Family Heating Co Inc	\$0	\$102	
PM23-0339	2921 MIDDLE RD	DAMUTH JR, RANDALL M	\$0	\$107	
PM23-0340	3834 TAGGETT LAKE DR	Holland Htg & Air Conditioning	\$0	\$129	
PM23-0341	2944 CLOVERDALE	Family Heating Co Inc	\$0	\$141	
PM23-0342	2070 W WARDLOW RD	Holland Htg & Air Conditioning	\$0	\$129	
PM23-0343	5989 JADA DR	Mr. Electric	\$0	\$84	
PM23-0344	1765 WILDFLOWER LN	Brightside Mechanical Solutions	\$0	\$312	
PM23-0345	2500 W Fifty Nine Ct	Hunter Mechanical LLC	\$0	\$342	
PM23-0346	910 W LIVINGSTON RD	MONTE, ALAN W	\$0	\$304	
PM23-0347	978 NEWBERRY	Parkers Propane Gas Co	\$0	\$94	
PM23-0348	3150 W WARDLOW RD	Don's Electrical Service Inc	\$0	\$129	
PM23-0349	3430 GADD CT	Family Heating Co Inc	\$0	\$102	
PM23-0350	2225 OAKLAND DR	Andy's Statewide Htg & Clg	\$0	\$169	
PM23-0351	2565 DAVISTA DR	Randazzo Mechanical Htg & Cl	\$0	\$159	
PM23-0352	4805 MALLARDS LNDG	Burning Inspirations LLC	\$0	\$157	
PM23-0353	246 W Mac Gregor Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM23-0354	4936 HILLOCK	Konieczka Htg. & Clg., Inc	\$0	\$101	
Mechanical			\$0	\$3740	24
Miscellaneous					
PB23-0339	3581 WOODLAND DR	WEST, JOHN	\$8000	\$201	
PB23-0345	246 W Mac Gregor Ct	Ultimate Care & Maintenance	\$2800	\$103	
PB23-0347	804 N HICKORY RIDGE RD	Foundation Systems of Michiga	\$13461	\$141	
PB23-0357	840 LONE TREE RD	SCHINK, DEAN M	\$12200	\$88	
PB23-0360	2481 BAY VISTA DR	Foundation Systems of Michiga	\$5525	\$101	
Miscellaneous			\$41986	\$634	5

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 9/1/2023 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Permit Renewal					
PB23-0358	910 W LIVINGSTON RD	MONTE, ALAN W	\$0	\$79	
Permit Renewal			\$0	\$79	1
Plumbing					
PP23-0094	3900 Emerald Park Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP23-0095	3333 Topaz Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP23-0096	804 N HICKORY RIDGE RD	Foundation Systems of Michiga	\$0	\$57	
PP23-0097	2921 MIDDLE RD	DAMUTH JR, RANDALL M	\$0	\$104	
PP23-0098	2932 E Highland Road A	Guzman Plumbing	\$0	\$126	
PP23-0099	246 W Mac Gregor Ct	Mobile & Modular Homes Inc	\$0	\$77	
Plumbing			\$0	\$518	6
Res. Mobile Home					
PMH23-0024	3900 Emerald Park Dr	Mobile & Modular Homes Inc	\$0	\$200	
PMH23-0025	3333 Topaz Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH23-0026	246 W Mac Gregor Ct	Mobile & Modular Homes Inc	\$0	\$200	
Res. Mobile Home			\$0	\$600	3
Res. Renovations					
PB23-0338	2767 FOXGROVE DR	Renewal By Anderson LLC	\$13073	\$146	
PB23-0340	3460 E CLARICE AVE	Weathergard Window, Co., Inc.	\$7250	\$131	
PB23-0341	873 GLENEAGLES	Renewal By Anderson LLC	\$125162	\$701	
PB23-0343	2293 ESTATES DR	Renewal By Anderson LLC	\$18139	\$172	
PB23-0344	4805 MALLARDS LNDG	Dumsa Construction	\$90000	\$540	
PB23-0346	1363 KINGSWAY DR	Pure Energy Window Company	\$8600	\$121	
PB23-0348	2478 HONEYWELL LAKE RD	John McCarter Construction LL	\$12323	\$141	
PB23-0349	1028 TROON	John McCarter Construction LL	\$12137	\$141	
PB23-0350	1608 JUNO DR	Renewal By Anderson LLC	\$8849	\$121	
PB23-0351	3515 Emerald Park	Quality Home Remodeling	\$10320	\$125	
PB23-0352	425 KING ST	Roof One LLC	\$7800	\$131	
PB23-0356	4209 N DUCK LAKE RD	Home Depot USA	\$9841	\$126	
PB23-0361	3073 Boulder Ridge	Eastbrook Construction Inc	\$10200	\$146	
PB23-0362	3014 CLOVERDALE	D'Allen Group 3	\$1200	\$85	
PB23-0363	1900 N DUCK LAKE RD	GINGRAS, ERIC P	\$48000	\$314	
PB23-0364	4051 STRATHCONA	Pella Windows & Doors, Inc.	\$6683	\$111	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB23-0366	1572 S HICKORY RIDGE RD	DW Williams LLC	\$9695	\$126	
PB23-0368	1041 GLENEAGLES	Kearn brothers Inc.	\$32161	\$259	
PB23-0369	945 GLENEAGLES	Home Pro Roofing	\$29516	\$228	
PB23-0370	3390 KINGSWAY DR	Wallside Inc	\$16545	\$162	
PB23-0371	4095 CHEVRON DR	Wallside Inc	\$6386	\$111	
PB23-0372	4676 DESERT BRIDGE CT	Wallside Inc	\$17000	\$162	
Res. Renovations			\$500880	\$4300	22
Res. Single Family					
PB23-0355	2836 Pine Bluffs Ct	Stone Hollow Properties & Dev	\$746000	\$3853	
Res. Single Family			\$746000	\$3853	1
Shed					
PB23-0335	1620 S HICKORY RIDGE RD	KAHAYLAN, NOLAN	\$3600	\$92	
PB23-0353	2741 MAPLE RIDGE AVE	JACOBS, NORMAN	\$8800	\$88	
Shed			\$12400	\$180	2
Signs					
PSG23-0023	700 W HIGHLAND RD	Sign Trek LLC	\$0	\$142	
PSG23-0024	700 W HIGHLAND RD	Sign Trek LLC	\$0	\$127	
PSG23-0025	2500 W Fifty Nine Ct	Araneae Inc.	\$0	\$127	
PSG23-0026	724 W HIGHLAND RD	Metro Detroit Signs	\$0	\$127	
PSG23-0027	724 W HIGHLAND RD	Metro Detroit Signs	\$0	\$127	
Signs			\$0	\$650	5
Swiming Pools-Hot Tubs/Spas					
PB23-0365	233 INVERNESS	Artistic Pools & Concrete	\$94500	\$563	
Swiming Pools-Hot Tubs/Spas			\$94500	\$563	1
Zoning Land Use					
PLU23-0031	1340 S MILFORD	Big Beard BBQ	\$0	\$0	
PLU23-0033	2230 E HIGHLAND RD	Health Source of Highland	\$0	\$0	
PLU23-0034	440 ROWE RD	DAVIS, DANIEL D	\$0	\$0	
Zoning Land Use			\$0	\$0	3

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 9/1/2023 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Totals			\$1706131	\$23100	131

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	96.92	
101-000-008.000	PERPETUAL FUND	1,087.10	
101-000-010.000	CASH - COMBINED SAVINGS	4,453,220.24	
101-000-072.000	COUNTY OF OAKLAND	(2,104.50)	
101-000-075.000	HURON VALLEY SCHOOLS	(6,440.50)	
101-000-078.000	DUE FROM STATE REVENUES	363,804.00	
101-000-084.477	DUE TO/FROM CABLE TV FEES	79,128.00	
	TOTAL ASSETS		4,888,791.26

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	183,191.00	
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	8,392.56	
101-000-202.005	PLANNING ESCROW PAYABLES	589,381.12	
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	215.85	
101-000-231.000	PR W/H FICA	215.94	
101-000-231.002	STATE W/H	12,149.55	
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	1,408,057.63	
	TOTAL LIABILITIES		2,201,603.65

FUND EQUITY

101-000-390.000	FUND BALANCE	3,427,341.74	
	REVENUE OVER EXPENDITURES - YTD	(740,154.13)	
	TOTAL FUND EQUITY		2,687,187.61
	TOTAL LIABILITIES AND EQUITY		4,888,791.26

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
101-000-402.000	CURRENT PROPERTY TAX	556,656.00	556,656.00	565,104.80	.00 (8,448.80)	101.52
101-000-404.000	SALES TAX	2,051,127.00	2,051,127.00	1,367,414.00	.00 683,713.00	66.67
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	6,580.05	567.73 (6,580.05)	.00
101-000-423.000	MOBILE HOME TAXES	5,000.00	5,000.00	6,126.50	687.50 (1,126.50)	122.53
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	233,000.78	.00 66,999.22	77.67
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	1,491.90	45.50 8.10	99.46
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	4,056.00	611.00 944.00	81.12
101-000-491.000	BUILDING PERMITS	220,000.00	220,000.00	114,982.00	9,819.80 105,018.00	52.26
101-000-491.001	HEATING PERMITS	65,000.00	65,000.00	49,678.09	5,053.00 15,321.91	76.43
101-000-491.002	PLUMBING PERMITS	45,000.00	45,000.00	15,460.00	640.00 29,540.00	34.36
101-000-491.003	ELECTRICAL PERMITS	65,000.00	65,000.00	47,547.40	6,538.00 17,452.60	73.15
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	5,780.00	.00 44,220.00	11.56
101-000-528.001	ARPA FEDERAL GRANT REVENUE	710,000.00	710,000.00	.00	.00 710,000.00	.00
101-000-584.005	METRO AUTHORITY	27,000.00	27,000.00	22,271.18	.00 4,728.82	82.49
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	612.28	.00 (612.28)	.00
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	2,760.00	330.00 240.00	92.00
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	50,924.16	45,468.00 (240.16)	101.85
101-000-607.022	ENHANCE ACCESS FEES	3,000.00	3,000.00	4,775.82	.00 (1,775.82)	159.19
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	32,861.96	.00 9,138.04	78.24
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	55,205.93	6,331.40 (5,205.93)	110.41
101-000-628.014	REZONING FEES, PLANNING	.00	.00	850.00	.00 (850.00)	.00
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	6,600.00	1,100.00 400.00	94.29
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	3,340.00	100.00 2,660.00	55.67
101-000-633.000	BOND FORFEITURES	.00	.00	68,432.36	.00 (68,432.36)	.00
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	10,000.00	500.00 (5,000.00)	200.00
101-000-644.028	ASSET SALE PROCEEDS	.00	.00	5,496.51	.00 (5,496.51)	.00
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	4,480.00	1,105.00 (1,480.00)	149.33
101-000-657.000	VARIOUS FINES	.00	.00	403.00	.00 (403.00)	.00
101-000-658.000	ZONING FINES	.00	.00	150.00	.00 (150.00)	.00
101-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	124,865.03	10,669.28 (109,865.03)	832.43
101-000-666.001	MMRMA DISTRIBUTION	.00	.00	51,975.00	.00 (51,975.00)	.00
101-000-667.001	PARK: RENTALS	.00	.00	450.00	(50.00) (450.00)	.00
101-000-667.010	ACT CTR STEEPLE HALL UTILITIES	5,000.00	5,000.00	3,300.19	810.11 1,699.81	66.00
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	20,999.97	2,333.33 7,000.03	75.00
101-000-667.288	WOTA RENT	.00	.00	25,000.00	.00 (25,000.00)	.00
101-000-674.001	CEMETERY FENCE DONATIONS	.00	.00	250.00	.00 (250.00)	.00
101-000-676.018	ELECTION REIMBURSEMENT	.00	.00	10,268.88	.00 (10,268.88)	.00
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	7,000.00	7,000.00	.00	.00 7,000.00	.00
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	14,942.01	553.63 57.99	99.61
101-000-692.000	APPROPRIATION FUND BAL.	.00	1,576,280.00	.00	.00 1,576,280.00	.00
	REVENUE	4,340,283.00	5,916,563.00	2,938,435.80	93,213.28 2,978,127.20	49.66
	TOTAL FUND REVENUE	4,340,283.00	5,916,563.00	2,938,435.80	93,213.28 2,978,127.20	49.66

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
LEGISLATIVE							
101-102-702.000	LEGISLATIVE: SALARIES	25,899.00	26,179.00	20,032.48	3,071.88	6,146.52	76.52
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL LEGISLATIVE	31,899.00	32,179.00	20,032.48	3,071.88	12,146.52	62.25
SUPERVISOR							
101-171-702.000	SUP DEPT: SALARIES	84,389.00	85,298.00	65,278.32	10,009.86	20,019.68	76.53
101-171-703.001	SUP DEPT: CLERICAL WAGE F-T	52,211.00	25,211.00	25,371.78	.00	(160.78)	100.64
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	.00	27,000.00	18,811.00	5,921.50	8,189.00	69.67
101-171-704.002	SUP DEPT: FLOATER WAGE P-T	13,996.00	8,614.00	5,656.68	.00	2,957.32	65.67
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	22,181.00	23,757.00	13,870.20	2,997.75	9,886.80	58.38
101-171-704.005	SUP DEPT: MAINT WAGE P-T	31,803.00	32,151.00	24,284.77	3,492.11	7,866.23	75.53
101-171-704.006	SUP DEPT: MAINTENANCE WAGE P-T	.00	.00	376.74	.00	(376.74)	.00
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	.00	25,000.00	9,460.00	2,540.00	15,540.00	37.84
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	.00	5,532.00	73.76	73.76	5,458.24	1.33
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	125.00	.00	2,375.00	5.00
	TOTAL SUPERVISOR	207,080.00	235,063.00	163,308.25	25,034.98	71,754.75	69.47
ACCOUNTING							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	58,476.00	59,106.00	45,422.61	6,936.77	13,683.39	76.85
101-191-704.001	ACCTG: P-T ASSISTANT	22,394.00	24,654.00	18,138.40	3,024.00	6,515.60	73.57
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	75.00	.00	2,925.00	2.50
	TOTAL ACCOUNTING	83,870.00	86,760.00	63,636.01	9,960.77	23,123.99	73.35
CLERK							
101-215-702.002	CLERK: SALARIES	80,169.00	81,032.00	62,014.52	9,509.37	19,017.48	76.53
101-215-703.001	CLERK: DEPUTY WAGE F-T	62,653.00	63,328.00	46,915.97	7,431.77	16,412.03	74.08
101-215-703.005	CLERK: CLERICAL WAGE F-T	42,158.00	42,618.00	32,536.69	5,002.44	10,081.31	76.34
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	4,217.50	482.28	2,782.50	60.25
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	.00	.00	7,050.00	.00
	TOTAL CLERK	200,830.00	202,828.00	145,684.68	22,425.86	57,143.32	71.83
TREASURER							
101-253-702.001	TREAS: SALARIES	80,169.00	81,032.00	62,014.52	9,509.37	19,017.48	76.53
101-253-703.000	TREAS: DEPUTY WAGE F-T	64,741.00	64,741.00	51,107.64	6,525.00	13,633.36	78.94
101-253-703.003	TREAS: CLERICAL WAGE F-T	43,898.00	43,898.00	34,462.61	4,275.00	9,435.39	78.51
101-253-705.004	TREAS: PART-TIME SEASONAL	10,000.00	10,069.00	1,863.55	792.99	8,205.45	18.51
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	2,560.53	199.00	3,939.47	39.39
101-253-825.002	TREAS: CERTIFICATION	.00	.00	299.00	.00	(299.00)	.00
	TOTAL TREASURER	205,308.00	206,240.00	152,307.85	21,301.36	53,932.15	73.85

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ASSESSOR							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	130,000.00	130,000.00	115,685.04	10,517.41	14,314.96	88.99
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	530.00	.00	970.00	35.33
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	TOTAL ASSESSOR	132,100.00	132,100.00	116,215.04	10,517.41	15,884.96	87.98
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	9,832.96	2,010.96	5,167.04	65.55
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	3,184.74	315.60	4,815.26	39.81
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	6,003.87	.00	18,996.13	24.02
101-261-803.000	GEN GOV: SNOWPLOW SERV	40,000.00	40,000.00	33,933.34	.00	6,066.66	84.83
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	38,584.34	3,990.42	36,415.66	51.45
101-261-805.000	GEN GOV: AUDITING	70,000.00	70,000.00	82,277.50	.00	(12,277.50)	117.54
101-261-810.000	GEN GOV: COURT WITNESS FEES	500.00	500.00	.00	.00	500.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	.00	300.00	62.50
101-261-813.001	GEN GOV: WOTA	185,000.00	185,000.00	.00	.00	185,000.00	.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	11,796.14	26.00	1,203.86	90.74
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	2,819.98	35.00	3,180.02	47.00
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	60,326.00	1,185.00	7,674.00	88.71
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	7,407.00	823.00	5,593.00	56.98
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	2,995.70	347.93	3,504.30	46.09
101-261-850.002	GEN GOV: WEBSITE	2,500.00	2,500.00	1,673.65	.00	826.35	66.95
101-261-900.000	GEN GOV: TAX BILL PRINTING	12,000.00	12,000.00	7,615.57	.00	4,384.43	63.46
101-261-900.001	GEN GOV: ADVERTISING	20,000.00	20,000.00	7,780.87	458.56	12,219.13	38.90
101-261-900.002	GEN GOV: PRINTING	4,500.00	4,500.00	967.23	191.70	3,532.77	21.49
101-261-920.000	GEN GOV: UTILITIES	75,000.00	75,000.00	53,576.08	6,205.23	21,423.92	71.43
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	45,000.00	45,000.00	60,781.22	17,893.45	(15,781.22)	135.07
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	5,000.00	6,021.00	502.63	(1,021.00)	120.42
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	44,118.15	843.62	5,881.85	88.24
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	3,177.82	116.04	16,822.18	15.89
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	27,000.00	27,000.00	27,785.29	.00	(785.29)	102.91
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	25,000.00	25,000.00	.00	.00	25,000.00	.00
101-261-971.001	GEN GOV: COMP CAP OUTLAY	10,000.00	10,000.00	11,225.09	.00	(1,225.09)	112.25
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	8,000.00	8,000.00	469.00	65.00	7,531.00	5.86
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	.00	1,500,000.00	1,500,000.00	.00	.00	100.00
	TOTAL GENERAL GOVERNMENT	829,800.00	2,329,800.00	1,984,852.54	35,010.14	344,947.46	85.19

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	91,667.00	92,767.00	77,056.51	11,636.17	15,710.49	83.06
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	115,000.00	115,000.00	82,845.16	25,891.77	32,154.84	72.04
101-279-712.000	GGP: HEALTH/DENTAL/LIFE/DIS INS	160,000.00	160,000.00	122,593.60	12,523.46	37,406.40	76.62
101-279-714.003	GGP: UNEMPLOYMENT CLAIMS	.00	.00	6,113.80	.00	(6,113.80)	.00
101-279-714.004	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	62,000.00	62,000.00	59,271.69	6,269.77	2,728.31	95.60
101-279-716.002	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	20,811.10	818.80	24,188.90	46.25
101-279-718.001	GGP: PTO CASH PAYOUT	18,000.00	18,000.00	1,228.88	.00	16,771.12	6.83
	TOTAL GENERAL GOVERNMENT PER	504,667.00	505,767.00	369,920.74	57,139.97	135,846.26	73.14
BUILDING							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	65,827.00	66,532.00	50,801.26	7,807.50	15,730.74	76.36
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	40,008.00	40,436.00	30,872.40	4,745.28	9,563.60	76.35
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	37,837.00	38,250.00	27,747.76	4,029.91	10,502.24	72.54
101-371-705.000	BLDG: PART-TIME SEASONAL	8,000.00	8,090.00	.00	.00	8,090.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	310.61	81.57	289.39	51.77
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	94,619.44	8,180.88	80,380.56	54.07
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	12,500.00	12,500.00	.00	.00	12,500.00	.00
	TOTAL BUILDING	340,272.00	341,908.00	204,351.47	24,845.14	137,556.53	59.77
CEMETERY							
101-567-935.000	CEMETERY: SEXTON	43,632.00	43,632.00	32,724.00	3,636.00	10,908.00	75.00
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	11,987.29	.00	3,012.71	79.92
	TOTAL CEMETERY	58,632.00	58,632.00	44,711.29	3,636.00	13,920.71	76.26
SOCIAL SERVICES							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,000.00	15,237.00	8,836.53	1,012.13	6,400.47	57.99
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	8,500.00	.00	.00	100.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	8,500.00	.00	.00	100.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	5,780.00	.00	44,220.00	11.56
	TOTAL SOCIAL SERVICES	84,500.00	84,737.00	31,616.53	1,012.13	53,120.47	37.31

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ACTIVITY CENTER							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	49,078.00	49,603.00	37,875.08	5,820.77	11,727.92	76.36
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	33,783.00	19,911.00	18,870.85	.00	1,040.15	94.78
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-	.00	13,163.00	4,387.50	4,387.50	8,775.50	33.33
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	.00	9,657.00	2,904.50	2,904.50	6,752.50	30.08
101-672-704.002	ACT CTR: COMMUNICATION WAGE P-	28,652.00	18,983.00	18,983.40	.00	(.40)	100.00
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	24,874.00	25,454.00	14,216.00	2,958.00	11,238.00	55.85
101-672-704.006	ACTIVITY CTR: SECURITY P-T	6,435.00	7,185.00	760.75	505.75	6,424.25	10.59
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	12,870.00	13,020.00	9,654.73	1,530.00	3,365.27	74.15
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	2,500.00	2,500.00	3,536.18	59.67	(1,036.18)	141.45
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	1,853.38	265.05	4,146.62	30.89
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	9.48	4.92	2,490.52	.38
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	.00	.00	1,200.00	.00
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	624.47	68.88	875.53	41.63
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	618.37	.00	1,881.63	24.73
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	2,498.30	276.61	1,001.70	71.38
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	5,002.91	.00	2,997.09	62.54
101-672-920.000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	5,369.07	550.43	3,630.93	59.66
101-672-920.002	STEEPLE HALL: UTILITIES	7,000.00	7,000.00	4,915.68	348.50	2,084.32	70.22
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	4,000.00	4,000.00	3,588.83	647.98	411.17	89.72
101-672-936.002	STEEPLE HALL: BUILDING MAINT	5,000.00	20,000.00	13,295.09	2,047.11	6,704.91	66.48
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	1,639.98	739.99	860.02	65.60
	TOTAL ACTIVITY CENTER	210,892.00	227,176.00	150,604.55	23,115.66	76,571.45	66.29
PLANNING & ORDINANCE							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	80,610.00	81,480.00	62,334.28	9,562.50	19,145.72	76.50
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	45,045.00	45,533.00	35,288.70	5,367.51	10,244.30	77.50
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	54,627.00	55,220.00	42,253.12	6,580.80	12,966.88	76.52
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	25,982.00	26,252.00	19,720.21	3,114.34	6,531.79	75.12
101-701-820.000	PLNG: DUES/ED/TRAVEL	4,000.00	4,000.00	3,017.04	.00	982.96	75.43
101-701-825.002	PLNG: CERTIFICATION	.00	.00	55.00	.00	(55.00)	.00
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	1,064.78	.00	1,935.22	35.49
	TOTAL PLANNING & ORDINANCE	213,264.00	215,485.00	163,733.13	24,625.15	51,751.87	75.98
ZONING BOARD OF APPEALS (ZBA)							
101-702-720.000	ZBA: MEETING PAY	8,880.00	8,880.00	5,430.00	1,430.00	3,450.00	61.15
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	693.00	.00	307.00	69.30
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	3,159.27	131.76	1,840.73	63.19
	TOTAL ZONING BOARD OF APPEALS	17,780.00	17,780.00	9,282.27	1,561.76	8,497.73	52.21

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	11,400.00	11,400.00	3,602.50	855.00	7,797.50	31.60
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	20,000.00	20,000.00	8,957.50	290.00	11,042.50	44.79
101-703-801.001	PLNG COMM: ORDINANCE REVISION	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	725.00	.00	1,275.00	36.25
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	815.56	.00	4,684.44	14.83
	TOTAL PLANNING COMMISSION	50,050.00	50,050.00	14,100.56	1,145.00	35,949.44	28.17
PARKS							
101-751-729.000	PARKS: HIGHLAND STATION	3,500.00	3,500.00	.00	.00	3,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	836.56	.00	1,663.44	33.46
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	1,745.00	250.00	1,255.00	58.17
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	23,000.00	20,837.49	998.97	2,162.51	90.60
101-751-801.006	PARKS: FIREWORKS	13,500.00	13,500.00	11,000.00	.00	2,500.00	81.48
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	788.22	201.55	4,211.78	15.76
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	9,025.27	2,833.50	10,974.73	45.13
	TOTAL PARKS	50,500.00	70,500.00	44,232.54	4,284.02	26,267.46	62.74
	TOTAL FUND EXPENDITURES	3,221,444.00	4,797,005.00	3,678,589.93	268,687.23	1,118,415.07	76.69
	NET REVENUE OVER EXPENDITURES	1,118,839.00	1,119,558.00	(740,154.13)	(175,473.95)	(1,859,712.13)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	638,416.06
203-000-010.000	CASH - COMBINED SAVINGS	41,688.13
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00

TOTAL ASSETS

688,504.19

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	50,560.91
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TOTAL LIABILITIES

50,560.91

FUND EQUITY

203-000-390.000	FUND BALANCE	163,949.37
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23
	REVENUE OVER EXPENDITURES - YTD	(17,350.32)

TOTAL FUND EQUITY

637,943.28

TOTAL LIABILITIES AND EQUITY

688,504.19

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
203-000-604.000	55,000.00	55,000.00	.00	.00	55,000.00	.00
203-000-665.000	.00	.00	2,201.08	256.10	(2,201.08)	.00
203-000-699.401	19,000.00	50,000.00	50,000.00	.00	.00	100.00
	<u>74,000.00</u>	<u>105,000.00</u>	<u>52,201.08</u>	<u>256.10</u>	<u>52,798.92</u>	<u>49.72</u>
	<u>74,000.00</u>	<u>105,000.00</u>	<u>52,201.08</u>	<u>256.10</u>	<u>52,798.92</u>	<u>49.72</u>
<u>ROAD</u>						
203-596-967.000	34,000.00	34,000.00	2,812.50	1,285.00	31,187.50	8.27
203-596-967.001	40,000.00	40,000.00	66,368.70	27,460.70	(26,368.70)	165.92
203-596-971.001	.00	.00	370.20	.00	(370.20)	.00
	<u>74,000.00</u>	<u>74,000.00</u>	<u>69,551.40</u>	<u>28,745.70</u>	<u>4,448.60</u>	<u>93.99</u>
	<u>74,000.00</u>	<u>74,000.00</u>	<u>69,551.40</u>	<u>28,745.70</u>	<u>4,448.60</u>	<u>93.99</u>
	<u>.00</u>	<u>31,000.00</u>	<u>(17,350.32)</u>	<u>(28,489.60)</u>	<u>(48,350.32)</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS 1,655,478.72

TOTAL ASSETS 1,655,478.72

LIABILITIES AND EQUITY

FUND EQUITY

206-000-390.000 FUND BALANCE 1,479,169.98
REVENUE OVER EXPENDITURES - YTD 176,308.74

TOTAL FUND EQUITY 1,655,478.72

TOTAL LIABILITIES AND EQUITY 1,655,478.72

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
206-000-402.000	CURRENT PROPERTY TAX	1,240,417.00	1,251,299.00	1,250,244.14	.00	1,054.86	99.92
206-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	1,364.39	.00 (1,364.39)	.00
206-000-603.000	CONSULTING FEE	.00	.00	650.00	.00 (650.00)	.00
206-000-604.000	COST RECOVERY	.00	.00	570.00	.00 (570.00)	.00
206-000-627.000	RENTAL INSPECTIONS	.00	10,000.00	900.00	.00	9,100.00	9.00
206-000-638.000	EMS TRANSPORT	350,000.00	350,000.00	343,407.26	32,816.50	6,592.74	98.12
206-000-665.000	INTEREST ON INVESTMENTS	10,000.00	32,509.00	41,376.42	4,240.29 (8,867.42)	127.28
206-000-677.000	MISCELLANEOUS	.00	.00	775.99	.00 (775.99)	.00
206-000-692.000	APPROPRIATION FUND BAL.	437,263.00	437,263.00	.00	.00	437,263.00	.00
	REVENUE	2,037,680.00	2,081,071.00	1,639,288.20	37,056.79	441,782.80	78.77
	TOTAL FUND REVENUE	2,037,680.00	2,081,071.00	1,639,288.20	37,056.79	441,782.80	78.77

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
FIRE							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	79,794.00	76,271.00	57,255.53	9,464.79	19,015.47	75.07
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	68,852.00	30,113.00	18,088.09	.00	12,024.91	60.07
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	67,131.00	67,131.00	51,527.98	7,743.30	15,603.02	76.76
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	68,852.00	68,852.00	54,337.69	7,943.64	14,514.31	78.92
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	57,899.00	57,899.00	44,809.14	6,975.32	13,089.86	77.39
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	57,899.00	63,688.00	49,479.37	8,495.34	14,208.63	77.69
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	57,899.00	57,899.00	37,993.90	.00	19,905.10	65.62
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	57,899.00	53,556.00	30,768.54	.00	22,787.46	57.45
206-336-703.007	FIRE: F-T WAGE MEDIC K.M.	57,899.00	52,217.00	30,901.39	.00	21,315.61	59.18
206-336-703.008	FIRE: F-T WAGE MEDIC T.M.	57,899.00	52,217.00	30,259.27	.00	21,957.73	57.95
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	.00	10,000.00	.00	.00	10,000.00	.00
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	.00	12,025.00	.00	.00	12,025.00	.00
206-336-703.013	FIRE: MARSHAL COMPENSATION	30,700.00	37,125.00	24,548.62	3,511.92	12,576.38	66.12
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	.00	12,025.00	.00	.00	12,025.00	.00
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	4,000.00	6,062.00	4,053.40	660.80	2,008.60	66.87
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	500,000.00	450,000.00	350,155.71	65,040.66	99,844.29	77.81
206-336-707.007	FIRE: F-T OVERTIME	45,000.00	90,000.00	74,422.14	17,040.08	15,577.86	82.69
206-336-709.001	FIRE: CLOTHING ALLOWANCE	5,000.00	5,000.00	5,000.00	.00	.00	100.00
206-336-709.002	FIRE: FOOD ALLOWANCE	5,000.00	5,000.00	4,500.00	.00	500.00	90.00
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	23,364.00	15,802.00	.00	.00	15,802.00	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	94,958.00	93,551.00	63,939.34	9,352.20	29,611.66	68.35
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	25,000.00	25,000.00	.00	.00	25,000.00	.00
206-336-711.001	FIRE: DEFINED CONTRIBUTION F-T	33,136.00	33,136.00	18,451.09	7,403.77	14,684.91	55.68
206-336-712.001	FIRE: HEALTH/DENTAL/LIFE/DISINS	80,000.00	80,000.00	56,426.12	5,297.45	23,573.88	70.53
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	16,000.00	16,000.00	10,492.21	.00	5,507.79	65.58
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE: CASH IN LIEU BENEF BUYOUT	14,000.00	14,000.00	8,948.55	963.76	5,051.45	63.92
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	30,000.00	30,000.00	21,175.26	4,924.07	8,824.74	70.58
206-336-719.000	FIRE: POST PLAN	15,000.00	15,000.00	.00	.00	15,000.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	.00	.00	.00	.00	.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	5,000.00	564.00	.00	4,436.00	11.28
206-336-727.000	FIRE: SUPPLIES	9,000.00	9,000.00	7,927.19	397.75	1,072.81	88.08
206-336-731.000	FIRE: MEDICAL SUPPLIES	20,000.00	27,000.00	16,882.41	2,846.20	10,117.59	62.53
206-336-732.000	FIRE: UNIFORMS	15,000.00	15,000.00	9,406.38	592.90	5,593.62	62.71
206-336-750.000	FIRE: VEHICLE GAS/OIL	50,000.00	50,000.00	27,085.74	3,363.37	22,914.26	54.17
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	633.50	.00	4,366.50	12.67
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	2,500.00	6,000.00	6,207.94	488.62	(207.94)	103.47
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	15,000.00	22,000.00	16,039.13	515.00	5,960.87	72.91
206-336-820.000	FIRE: DUES & EDUCATION	20,000.00	30,000.00	26,324.08	19.36	3,675.92	87.75
206-336-830.000	FIRE: INSURANCE/BONDS	120,000.00	120,000.00	122,273.00	5,779.00	(2,273.00)	101.89
206-336-851.000	FIRE: RADIO COMMUNICATIONS	53,000.00	53,000.00	29,079.98	4,200.75	23,920.02	54.87
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	395.00	.00	4,605.00	7.90
206-336-920.000	FIRE: PUBLIC UTILITIES	60,000.00	60,000.00	44,739.86	3,890.74	15,260.14	74.57
206-336-930.000	FIRE: VEHICLE REPAIR	50,000.00	75,000.00	76,708.11	8,924.40	(1,708.11)	102.28
206-336-936.000	FIRE: BLDG MAINT/REPAIR	15,000.00	20,000.00	14,990.74	1,649.32	5,009.26	74.95
206-336-937.000	FIRE: EQUIP MAINT	20,000.00	20,000.00	13,934.95	2,597.24	6,065.05	69.67
206-336-955.000	FIRE: MISC EXPENSE	2,500.00	17,500.00	2,254.11	63.45	15,245.89	12.88
206-336-967.000	FIRE: NEW PROJECTS	2,500.00	2,500.00	.00	.00	2,500.00	.00
	TOTAL FIRE	2,037,679.00	2,076,569.00	1,462,979.46	190,145.20	613,589.54	70.45

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,037,679.00	2,076,569.00	1,462,979.46	190,145.20	613,589.54	70.45
NET REVENUE OVER EXPENDITURES	1.00	4,502.00	176,308.74	(153,088.41)	171,806.74	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00
207-000-010.000	CASH - COMBINED SAVINGS	3,153,183.82

TOTAL ASSETS

3,153,233.82

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	1,617,059.86
	REVENUE OVER EXPENDITURES - YTD	1,536,173.96

TOTAL FUND EQUITY

3,153,233.82

TOTAL LIABILITIES AND EQUITY

3,153,233.82

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
207-000-402.000	CURRENT PROPERTY TAX	3,076,641.00	3,076,641.00	3,099,968.81	.00 (23,327.81)	100.76
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	11,828.85	11,801.35 (1,828.85)	118.29
207-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	3,384.13	.00 (3,384.13)	.00
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	3,546.14	.00 8,453.86	29.55
207-000-582.001	SCHOOL PARTICIPATION	111,000.00	111,000.00	110,295.37	.00 704.63	99.37
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	121,500.00	13,500.00 40,500.00	75.00
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	84,324.01	6,392.14 (69,324.01)	562.16
207-000-677.000	MISCELLANEOUS	.00	.00	2,000.00	.00 (2,000.00)	.00
	REVENUE	3,386,641.00	3,386,641.00	3,436,847.31	31,693.49 (50,206.31)	101.48
	TOTAL FUND REVENUE	3,386,641.00	3,386,641.00	3,436,847.31	31,693.49 (50,206.31)	101.48
POLICE						
207-301-704.001	POLICE: CLERICAL WAGE P-T	34,000.00	34,372.00	26,878.60	4,094.02 7,493.40	78.20
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	2,900.00	2,900.00	2,045.23	313.20 854.77	70.53
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,912,998.00	2,912,998.00	1,645,138.24	251,999.83 1,267,859.76	56.48
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	111,000.00	111,000.00	110,295.37	.00 704.63	99.37
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	(2,356.46)	.00 14,356.46 (19.64)
207-301-807.004	POLICE: OVERTIME	220,000.00	220,000.00	80,971.55	16,009.20 139,028.45	36.81
207-301-920.000	POLICE: UTILITIES	14,000.00	14,000.00	4,648.18	449.31 9,351.82	33.20
207-301-935.000	POLICE: SHERIFF'S MAINT	13,500.00	13,500.00	11,563.67	715.60 1,936.33	85.66
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	20,999.97	2,333.33 7,000.03	75.00
207-301-955.000	POLICE: MISCELLANEOUS	5,000.00	5,000.00	145.00	.00 4,855.00	2.90
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00 1,000.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	6,000.00	6,000.00	.00	.00 6,000.00	.00
207-301-971.002	POLICE: BUILDING RENOVATIONS	4,000.00	4,000.00	344.00	.00 3,656.00	8.60
	TOTAL POLICE	3,369,398.00	3,369,770.00	1,900,673.35	275,914.49 1,469,096.65	56.40
	TOTAL FUND EXPENDITURES	3,369,398.00	3,369,770.00	1,900,673.35	275,914.49 1,469,096.65	56.40
	NET REVENUE OVER EXPENDITURES	17,243.00	16,871.00	1,536,173.96	(244,221.00) 1,519,302.96	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 471,835.39

TOTAL ASSETS 471,835.39

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 191,024.22
REVENUE OVER EXPENDITURES - YTD 280,811.17

TOTAL FUND EQUITY 471,835.39

TOTAL LIABILITIES AND EQUITY 471,835.39

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

REFUSE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
227-000-626.000	REFUSE COLLECTION	1,116,625.00	1,116,625.00	1,113,090.00	.00	3,535.00	99.68
227-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	8,375.15	795.27	(6,875.15)	558.34
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	1,850.00	.00	(350.00)	123.33
	REVENUE	1,119,625.00	1,119,625.00	1,123,315.15	795.27	(3,690.15)	100.33
	TOTAL FUND REVENUE	1,119,625.00	1,119,625.00	1,123,315.15	795.27	(3,690.15)	100.33
REFUSE							
227-526-801.000	REFUSE: CONTRACTOR	1,087,000.00	1,087,000.00	814,866.98	90,638.08	272,133.02	74.96
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,637.00	27,637.00	27,637.00	.00	.00	100.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00	.00
	TOTAL REFUSE	1,116,637.00	1,116,637.00	842,503.98	90,638.08	274,133.02	75.45
	TOTAL FUND EXPENDITURES	1,116,637.00	1,116,637.00	842,503.98	90,638.08	274,133.02	75.45
	NET REVENUE OVER EXPENDITURES	2,988.00	2,988.00	280,811.17	(89,842.81)	277,823.17	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	11,500.70
284-000-079.000	ACCOUNTS RECEIVABLE	41,624.28

TOTAL ASSETS

53,124.98

LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW REVENUE OVER EXPENDITURES - YTD	41,624.28 11,500.70
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TOTAL FUND EQUITY

53,124.98

TOTAL LIABILITIES AND EQUITY

53,124.98

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

OPIOID SETTLEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
284-000-685.000	.00	10,000.00	11,500.70	.00	(1,500.70)	115.01
	.00	10,000.00	11,500.70	.00	(1,500.70)	115.01
	.00	10,000.00	11,500.70	.00	(1,500.70)	115.01
<u>DEPARTMENT 718</u>						
284-718-880.000	.00	10,000.00	.00	.00	10,000.00	.00
	.00	10,000.00	.00	.00	10,000.00	.00
	.00	10,000.00	.00	.00	10,000.00	.00
	.00	.00	11,500.70	.00	11,500.70	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	2,192,192.74
401-000-084.494	DUE TO/FROM DDA	40,976.08
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,224,941.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	159,693.00
401-000-189.003	LEASE RECEIVABLE SPRINT	186,851.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,455,027.00

TOTAL ASSETS

8,259,680.82

LIABILITIES AND EQUITY

LIABILITIES

401-000-202.000	ACCOUNTS PAYABLE	631,369.01
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TOTAL LIABILITIES

631,369.01

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,194,779.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	159,186.00
401-000-360.003	DEFERRED INFLOW SPRINT	184,144.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,338,028.00
401-000-390.000	FUND BALANCE	1,011,932.50
	REVENUE OVER EXPENDITURES - YTD	740,242.31

TOTAL FUND EQUITY

7,628,311.81

TOTAL LIABILITIES AND EQUITY

8,259,680.82

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

CAPITAL IMPROVEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
401-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	43,191.21	7,451.46 (33,191.21)	431.91	
401-000-665.001	INTEREST EARNINGS DDA LOAN	3,500.00	3,500.00	1,111.28	93.03	31.75	
401-000-667.002	CELL TOWER LEASE	150,000.00	150,000.00	103,130.62	11,506.82	68.75	
401-000-692.000	APPROPRIATION FUND BAL.	524,500.00	1,372,595.00	.00	.00	.00	
401-000-693.000	LAND SALE	.00	.00	50,000.00	.00 (50,000.00)	.00	
401-000-699.000	OPERATING TRANSFER IN	.00	1,500,000.00	1,500,000.00	.00	100.00	
	REVENUE	688,000.00	3,036,095.00	1,697,433.11	19,051.31	1,338,661.89	55.91
	TOTAL FUND REVENUE	688,000.00	3,036,095.00	1,697,433.11	19,051.31	1,338,661.89	55.91
GENERAL GOVERNMENT							
401-261-971.001	TOWNSHIP IMPROVEMENTS	25,000.00	740,302.00	728,546.92	8,331.95	11,755.08	98.41
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	.00	20,768.00	10,000.00	.00	10,768.00	48.15
401-261-971.011	BROADBAND EXPENSE	27,000.00	27,000.00	.00	.00	27,000.00	.00
401-261-971.012	TOWNSHIP RELOCATION EXPENSES	25,000.00	25,000.00	4,930.38	.00	20,069.62	19.72
401-261-971.013	SEWER ANTICIPATION EXPENSE	50,000.00	50,000.00	.00	.00	50,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	10,000.00	10,000.00	.00	.00	10,000.00	.00
401-261-972.000	PROPERTY PURCHASE	.00	33,025.00	2,125.00	.00	30,900.00	6.43
401-261-995.103	TRANSFER TO ROAD FUND	19,000.00	50,000.00	50,000.00	.00	.00	100.00
	TOTAL GENERAL GOVERNMENT	156,000.00	956,095.00	795,602.30	8,331.95	160,492.70	83.21
ANNEX							
401-523-971.000	STEEPLE HALL IMPROVEMENTS	40,000.00	40,000.00	.00	.00	40,000.00	.00
	TOTAL ANNEX	40,000.00	40,000.00	.00	.00	40,000.00	.00
CEMETERY							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	48,000.00	18,000.00	18,000.00	30,000.00	37.50
	TOTAL CEMETERY	25,000.00	48,000.00	18,000.00	18,000.00	30,000.00	37.50
PARKS							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	15,000.00	15,000.00	.00	.00	15,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	125,000.00	150,000.00	143,588.50	20,310.82	6,411.50	95.73
	TOTAL PARKS	140,000.00	165,000.00	143,588.50	20,310.82	21,411.50	87.02
	TOTAL FUND EXPENDITURES	361,000.00	1,209,095.00	957,190.80	46,642.77	251,904.20	79.17

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

CAPITAL IMPROVEMENT FUND

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	327,000.00	1,827,000.00	740,242.31	(27,591.46)	(1,086,757.69)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS 464,486.32

TOTAL ASSETS 464,486.32

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE 568,820.74
REVENUE OVER EXPENDITURES - YTD (104,334.42)

TOTAL FUND EQUITY 464,486.32

TOTAL LIABILITIES AND EQUITY 464,486.32

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
402-000-402.000	CURRENT PROPERTY TAX	896,403.00	896,403.00	902,032.87	.00 (5,629.87)	100.63
402-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	985.99	.00 (985.99)	.00
402-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	21,770.05	2,258.75 (11,770.05)	217.70
402-000-692.000	APPROPRIATION FUND BAL.	196,597.00	207,096.52	.00	.00 207,096.52	.00
	REVENUE	1,103,000.00	1,113,499.52	924,788.91	2,258.75	188,710.61
	TOTAL FUND REVENUE	1,103,000.00	1,113,499.52	924,788.91	2,258.75	188,710.61
FIRE						
402-336-971.000	VEHICLES	400,000.00	400,000.00	392,799.72	.00 7,200.28	98.20
402-336-971.002	CAPITAL EQUIPMENT	158,000.00	158,000.00	89,074.09	.00 68,925.91	56.38
402-336-971.004	CONSTR IN PROCESS FIRE MIL ST2	.00	10,499.52	10,499.52	.00 .00	100.00
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	275,000.00	275,000.00	290,000.00	.00 (15,000.00)	105.45
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	270,000.00	270,000.00	246,250.00	119,500.00 23,750.00	91.20
402-336-993.002	FIRE CAP: BONDING AGENT FEES	.00	.00	500.00	.00 (500.00)	.00
	TOTAL FIRE	1,103,000.00	1,113,499.52	1,029,123.33	119,500.00	84,376.19
	TOTAL FUND EXPENDITURES	1,103,000.00	1,113,499.52	1,029,123.33	119,500.00	84,376.19
	NET REVENUE OVER EXPENDITURES	.00	.00	(104,334.42)	(117,241.25)	(104,334.42)

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

DOWNTOWN DEVELOPMENT FUND

ASSETS

494-000-010.000	CASH - COMBINED SAVINGS	534,936.68	
494-000-019.000	TAXES RECEIVABLE	95,249.00	
		<hr/>	
	TOTAL ASSETS		<u>630,185.68</u>

LIABILITIES AND EQUITY

LIABILITIES

494-000-202.000	ACCOUNTS PAYABLE	3,300.00	
494-000-280.000	DEFERRED REVENUE	155,183.00	
494-000-308.000	LONG-TERM LOAN	40,976.08	
		<hr/>	
	TOTAL LIABILITIES		199,459.08

FUND EQUITY

494-000-390.000	FUND BALANCE	337,928.06	
	REVENUE OVER EXPENDITURES - YTD	92,798.54	
		<hr/>	
	TOTAL FUND EQUITY		<u>430,726.60</u>
	TOTAL LIABILITIES AND EQUITY		<u>630,185.68</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
494-000-569.000	GRANT REVENUE	.00	.00	9,500.00	9,000.00 (9,500.00)	.00	
494-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	6,011.81	639.64	3,988.19	60.12
494-000-677.000	MISCELLANEOUS	.00	.00	37.16	.00 (37.16)	.00	
494-000-677.001	DDA EVENTS FUND	2,000.00	2,000.00	(350.00)	.00	2,350.00 (17.50)	
494-000-677.005	FUNDRAISING	.00	.00	5,125.00	200.00 (5,125.00)	.00	
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	1,036.00	330.00 (36.00)	103.60	
494-000-677.010	TIF	234,000.00	234,000.00	217,164.20	59,162.07	16,835.80	92.81
494-000-692.000	APPROP FUND BALANCE	.00	124,489.00	.00	.00	124,489.00	.00
	REVENUE	247,000.00	371,489.00	238,524.17	69,331.71	132,964.83	64.21
	TOTAL FUND REVENUE	247,000.00	371,489.00	238,524.17	69,331.71	132,964.83	64.21
DOWNTOWN DEVELOPMENT AUTHO							
494-729-702.001	DDA: DIRECTOR	51,562.00	45,562.00	34,847.00	5,193.15	10,715.00	76.48
494-729-705.000	DDA: PART-TIME SEASONAL	.00	5,000.00	477.00	63.00	4,523.00	9.54
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,000.00	4,000.00	2,992.85	435.54	1,007.15	74.82
494-729-715.000	GGP: CASH IN LIEU BENEF BUYOUT	.00	6,000.00	4,500.00	500.00	1,500.00	75.00
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	400.00	200.00	800.00	33.33
494-729-728.000	DDA: OFFICE SUPPLIES	1,200.00	1,200.00	1,477.63	19.99 (277.63)	123.14	
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	500.00	500.00	268.65	58.77	231.35	53.73
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	711.50	122.50	2,288.50	23.72
494-729-801.001	DDA: MASTER PLAN	5,000.00	5,000.00	201.50	.00	4,798.50	4.03
494-729-808.000	DDA: MARKETING CONSULTANT	9,000.00	12,000.00	6,022.00	1,640.00	5,978.00	50.18
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	4,000.00	4,000.00	.00	.00	4,000.00	.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	4,500.87	.00	499.13	90.02
494-729-850.000	DDA: WEBSITE	700.00	700.00	640.00	.00	60.00	91.43
494-729-880.001	DDA: PROMOTIONS	12,250.00	18,250.00	12,286.07	4,502.07	5,963.93	67.32
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	11,000.00	11,000.00	6,673.66	1,500.00	4,326.34	60.67
494-729-880.003	DDA: DESIGN	51,145.00	150,781.00	34,735.76	.00	116,045.24	23.04
494-729-880.004	DDA: ORGANIZATION	2,700.00	2,700.00	379.00	.00	2,321.00	14.04
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	11,353.00	10,223.60	106.43	1,129.40	90.05
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	995.00	.00	2,005.00	33.17
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	2,388.77	287.55	611.23	79.63
494-729-935.000	DDA: MAINTENANCE STREETScape	4,000.00	12,000.00	8,432.00	.00	3,568.00	70.27
494-729-967.000	DDA: FARMERS' MARKET	10,000.00	12,500.00	9,461.49	2,866.31	3,038.51	75.69
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	2,000.00	.00	1,000.00	66.67
494-729-967.007	DDA:CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00	.00
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	5,000.00	5,000.00	.00	.00	5,000.00	.00
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00	.00
494-729-993.000	DDA: INTEREST EXPENSE	2,300.00	2,300.00	1,111.28	93.03	1,188.72	48.32
	TOTAL DOWNTOWN DEVELOPMENT	236,809.00	369,298.00	145,725.63	17,588.34	223,572.37	39.46

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	236,809.00	369,298.00	145,725.63	17,588.34	223,572.37	39.46
NET REVENUE OVER EXPENDITURES	10,191.00	2,191.00	92,798.54	51,743.37	90,607.54	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	164,031.22
591-000-010.000	CASH - COMBINED SAVINGS	74,269.69
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	39,659.30
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	88,310.53
591-000-152.000	WATERMAINS	8,073,549.08
591-000-153.000	A/D WATER MAINS	(751,638.22)
591-000-158.000	CONSTRUCTION IN PROGRESS	101,311.68

TOTAL ASSETS

7,789,493.28

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE	3,995.07
591-000-202.001	ACCOUNTS PAYABLE VOUCHER	24,455.82
591-000-209.000	INTEREST PAYABLE	2,180.50
591-000-214.000	DUE TO OTHER FUNDS-INVENTORY	849.85
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	53,007.75
591-000-300.001	SPECIAL ASSESSMENT BOND	534,992.25

TOTAL LIABILITIES

619,481.24

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,835,221.08
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	(265,407.01)
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	597,700.24
591-000-399.000	UNRESTRICTED NET ASSETS	(30,048.54)
	REVENUE OVER EXPENDITURES - YTD	(44,512.67)

TOTAL FUND EQUITY

7,170,012.04

TOTAL LIABILITIES AND EQUITY

7,789,493.28

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
591-000-629.002	CHARGES FOR SERVICES RENDERE	.00	.00	228,316.78	.00 (228,316.78)	.00
591-000-629.003	FIXED CHARGE DEBT SERVICES	.00	.00	57,575.13	.00 (57,575.13)	.00
591-000-629.004	FIXED CHARGE MAJOR MAINT	.00	.00	13,326.16	.00 (13,326.16)	.00
591-000-629.005	FIXED CHARGE CAPITAL IMPR	.00	.00	27,632.00	.00 (27,632.00)	.00
591-000-665.000	INTEREST EARNINGS	.00	.00	1,444.36	.00 (1,444.36)	.00
591-000-677.000	OTHER REVENUE	.00	.00	4,705.51	.00 (4,705.51)	.00
	REVENUE	.00	.00	332,999.94	.00 (332,999.94)	.00
	TOTAL FUND REVENUE	.00	.00	332,999.94	.00 (332,999.94)	.00
<u>WATER</u>						
591-536-812.000	FUND ADMINISTRATION COST	.00	.00	44,790.24	.00 (44,790.24)	.00
591-536-921.000	SYSTEMS	.00	.00	39,596.50	.00 (39,596.50)	.00
591-536-921.001	PLAN REVIEW & PERMITTING	.00	.00	283.66	.00 (283.66)	.00
591-536-921.002	MAPPING UNIT	.00	.00	1,075.46	.00 (1,075.46)	.00
591-536-921.003	BILLING SERVICES	.00	.00	6,141.81	.00 (6,141.81)	.00
591-536-935.000	MAINTENANCE	.00	.00	34,794.30	.00 (34,794.30)	.00
591-536-938.001	WATER SYSTEMS	.00	.00	23,543.36	.00 (23,543.36)	.00
591-536-938.002	WATER MAINTENANCE	.00	.00	67,550.71	.00 (67,550.71)	.00
591-536-938.003	PUMP MAINTENANCE	.00	.00	153,586.59	.00 (153,586.59)	.00
591-536-971.001	WATER CAPITAL EQUIPMT IMPROVM	.00	.00	1,756.73	.00 (1,756.73)	.00
591-536-993.001	INTEREST EXPENSE	.00	.00	4,393.25	.00 (4,393.25)	.00
	TOTAL WATER	.00	.00	377,512.61	.00 (377,512.61)	.00
	TOTAL FUND EXPENDITURES	.00	.00	377,512.61	.00 (377,512.61)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(44,512.67)	.00 (44,512.67)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000	CASH - COMBINED SAVINGS	5,493.56	
	TOTAL ASSETS		<u>5,493.56</u>

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000	FUND BALANCE	12,711.14	
	REVENUE OVER EXPENDITURES - YTD	(7,217.58)	
	TOTAL FUND EQUITY		<u>5,493.56</u>
	TOTAL LIABILITIES AND EQUITY		<u>5,493.56</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

HIGHLAND ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
702-000-674.000						
CONTRIBUTIONS	.00	.00	18,668.44	3,330.00	(18,668.44)	.00
REVENUE	.00	.00	18,668.44	3,330.00	(18,668.44)	.00
TOTAL FUND REVENUE	.00	.00	18,668.44	3,330.00	(18,668.44)	.00
<u>GENERAL GOVERNMENT</u>						
702-261-729.000						
HAAC: DEDUCTIONS	.00	.00	25,886.02	2,312.71	(25,886.02)	.00
TOTAL GENERAL GOVERNMENT	.00	.00	25,886.02	2,312.71	(25,886.02)	.00
TOTAL FUND EXPENDITURES	.00	.00	25,886.02	2,312.71	(25,886.02)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(7,217.58)	1,017.29	(7,217.58)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	180,655.59
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,451,951.37
703-000-214.000	DUE TO/FR GENERAL FUND	(3,177.85)

TOTAL ASSETS

2,629,429.11

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	166,813.44
703-000-280.000	DEFERRED REVENUE	2,451,951.37

TOTAL LIABILITIES

2,618,764.81

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

10,664.30

TOTAL FUND EQUITY

10,664.30

TOTAL LIABILITIES AND EQUITY

2,629,429.11

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
703-000-665.000						
INTEREST EARNINGS	.00	.00	12,917.30	7,506.20	(12,917.30)	.00
REVENUE	.00	.00	12,917.30	7,506.20	(12,917.30)	.00
TOTAL FUND REVENUE	.00	.00	12,917.30	7,506.20	(12,917.30)	.00
<u>TRUST & AGENCY ADMIN</u>						
703-255-822.000						
TAX: BANK FEES	.00	.00	2,253.00	185.71	(2,253.00)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	2,253.00	185.71	(2,253.00)	.00
TOTAL FUND EXPENDITURES	.00	.00	2,253.00	185.71	(2,253.00)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	10,664.30	7,320.49	10,664.30	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	61,825.37
737-000-017.001	MUTUAL FUNDS	657,736.83
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

768,422.20

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	765,450.00
	REVENUE OVER EXPENDITURES - YTD	2,972.20

TOTAL FUND EQUITY

768,422.20

TOTAL LIABILITIES AND EQUITY

768,422.20

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
737-000-665.000	20,000.00	20,000.00	15,897.53	248.74	4,102.47	79.49
737-000-669.001	.00	.00	11,448.14	(16,976.50)	(11,448.14)	.00
737-000-692.002	39,000.00	39,000.00	.00	.00	39,000.00	.00
REVENUE	59,000.00	59,000.00	27,345.67	(16,727.76)	31,654.33	46.35
TOTAL FUND REVENUE	59,000.00	59,000.00	27,345.67	(16,727.76)	31,654.33	46.35
GENERAL GOVERNMENT PERSONNE						
737-279-719.000	50,000.00	50,000.00	20,156.10	1,946.79	29,843.90	40.31
737-279-822.000	9,000.00	9,000.00	4,217.37	.00	4,782.63	46.86
TOTAL GENERAL GOVERNMENT PER	59,000.00	59,000.00	24,373.47	1,946.79	34,626.53	41.31
TOTAL FUND EXPENDITURES	59,000.00	59,000.00	24,373.47	1,946.79	34,626.53	41.31
NET REVENUE OVER EXPENDITURES	.00	.00	2,972.20	(18,674.55)	2,972.20	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

DUCK LAKE ASSOC

ASSETS

764-000-010.000	CASH - COMBINED SAVINGS	<u>218,826.31</u>	
	TOTAL ASSETS		<u><u>218,826.31</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000	FUND BALANCE	180,223.82	
	REVENUE OVER EXPENDITURES - YTD	<u>38,602.49</u>	
	TOTAL FUND EQUITY		<u>218,826.31</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>218,826.31</u></u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

DUCK LAKE ASSOC

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>CUR MONTH</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>REVENUE</u>						
764-000-581.000						
CONTRIBUTIONS-DUCK LAKE	.00	.00	203,015.78	.00	(203,015.78)	.00
764-000-665.000						
INTEREST EARNINGS	.00	.00	3,170.28	318.73	(3,170.28)	.00
	<u>.00</u>	<u>.00</u>	<u>206,186.06</u>	<u>318.73</u>	<u>(206,186.06)</u>	<u>.00</u>
<u>TRUST & AGENCY ADMIN</u>						
764-255-812.000						
DUCK LAKE: ADMIN FEES	.00	.00	2,481.56	.00	(2,481.56)	.00
764-255-956.000						
DUCK LAKE: DEDUCTIONS	.00	.00	165,102.01	5,203.89	(165,102.01)	.00
	<u>.00</u>	<u>.00</u>	<u>167,583.57</u>	<u>5,203.89</u>	<u>(167,583.57)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>167,583.57</u>	<u>5,203.89</u>	<u>(167,583.57)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>38,602.49</u>	<u>(4,885.16)</u>	<u>38,602.49</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 59,189.12

TOTAL ASSETS 59,189.12

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 53,539.00
REVENUE OVER EXPENDITURES - YTD 5,650.12

TOTAL FUND EQUITY 59,189.12

TOTAL LIABILITIES AND EQUITY 59,189.12

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

HIGHLAND LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	26,467.58	.00	(26,467.58)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	802.97	86.21	(802.97)	.00
	REVENUE	.00	.00	27,270.55	86.21	(27,270.55)	.00
	TOTAL FUND REVENUE	.00	.00	27,270.55	86.21	(27,270.55)	.00
<u>TRUST & AGENCY ADMIN</u>							
765-255-812.000	HIGHLAND LAKE: ADMIN FEES	.00	.00	270.31	.00	(270.31)	.00
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	21,350.12	22.97	(21,350.12)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	21,620.43	22.97	(21,620.43)	.00
	TOTAL FUND EXPENDITURES	.00	.00	21,620.43	22.97	(21,620.43)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	5,650.12	63.24	5,650.12	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS

32,609.88

TOTAL ASSETS

32,609.88

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

67,045.06

(34,435.18)

TOTAL FUND EQUITY

32,609.88

TOTAL LIABILITIES AND EQUITY

32,609.88

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

TAGGETT LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
766-000-581.000						
CONTRIBUTIONS-TAGGETT LAKE	.00	.00	13,800.00	.00	(13,800.00)	.00
766-000-665.000						
INTEREST EARNINGS	.00	.00	671.44	47.50	(671.44)	.00
REVENUE	.00	.00	14,471.44	47.50	(14,471.44)	.00
TOTAL FUND REVENUE	.00	.00	14,471.44	47.50	(14,471.44)	.00
<u>TRUST & AGENCY ADMIN</u>						
766-255-812.000						
TAGGETT LAKE: ADMIN FEES	.00	.00	232.20	.00	(232.20)	.00
766-255-956.000						
TAGGETT LAKE: DEDUCTIONS	.00	.00	48,674.42	4,200.88	(48,674.42)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	48,906.62	4,200.88	(48,906.62)	.00
TOTAL FUND EXPENDITURES	.00	.00	48,906.62	4,200.88	(48,906.62)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(34,435.18)	(4,153.38)	(34,435.18)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS 38,024.26

TOTAL ASSETS 38,024.26

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE 47,444.86
REVENUE OVER EXPENDITURES - YTD (9,420.60)

TOTAL FUND EQUITY 38,024.26

TOTAL LIABILITIES AND EQUITY 38,024.26

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

KELLOGG LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	14,151.54	.00	(14,151.54)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	588.80	55.38	(588.80)	.00
	REVENUE	.00	.00	14,740.34	55.38	(14,740.34)	.00
	TOTAL FUND REVENUE	.00	.00	14,740.34	55.38	(14,740.34)	.00
<u>TRUST & AGENCY ADMIN</u>							
767-255-812.000	KELLOGG LAKE: ADMIN FEES	.00	.00	166.40	.00	(166.40)	.00
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	23,994.54	1,374.62	(23,994.54)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	24,160.94	1,374.62	(24,160.94)	.00
	TOTAL FUND EXPENDITURES	.00	.00	24,160.94	1,374.62	(24,160.94)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(9,420.60)	(1,319.24)	(9,420.60)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 39,812.69

TOTAL ASSETS 39,812.69

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 38,938.14
REVENUE OVER EXPENDITURES - YTD 874.55

TOTAL FUND EQUITY 39,812.69

TOTAL LIABILITIES AND EQUITY 39,812.69

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

CHARLICK LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
768-000-581.000	.00	.00	26,079.27	.00	(26,079.27)	.00
768-000-665.000	.00	.00	647.66	57.99	(647.66)	.00
	<u>.00</u>	<u>.00</u>	<u>26,726.93</u>	<u>57.99</u>	<u>(26,726.93)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>26,726.93</u>	<u>57.99</u>	<u>(26,726.93)</u>	<u>.00</u>
TRUST & AGENCY ADMIN						
768-255-812.000	.00	.00	319.70	.00	(319.70)	.00
768-255-956.000	.00	.00	25,532.68	14.87	(25,532.68)	.00
	<u>.00</u>	<u>.00</u>	<u>25,852.38</u>	<u>14.87</u>	<u>(25,852.38)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>25,852.38</u>	<u>14.87</u>	<u>(25,852.38)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>874.55</u>	<u>43.12</u>	<u>874.55</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000	CASH - COMBINED SAVINGS	38,182.41	
	TOTAL ASSETS		38,182.41

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000	FUND BALANCE	40,129.76	
	REVENUE OVER EXPENDITURES - YTD	(1,947.35)	
	TOTAL FUND EQUITY		38,182.41
	TOTAL LIABILITIES AND EQUITY		38,182.41

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

WOODRUFF LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	23,520.00	.00	(23,520.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	602.13	55.61	(602.13)	.00
	REVENUE	.00	.00	24,122.13	55.61	(24,122.13)	.00
	TOTAL FUND REVENUE	.00	.00	24,122.13	55.61	(24,122.13)	.00
	<u>TRUST & AGENCY ADMIN</u>						
769-255-812.000	WOODRUFF LAKE: ADMIN FEES	.00	.00	297.60	.00	(297.60)	.00
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	25,771.88	29.74	(25,771.88)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	26,069.48	29.74	(26,069.48)	.00
	TOTAL FUND EXPENDITURES	.00	.00	26,069.48	29.74	(26,069.48)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(1,947.35)	25.87	(1,947.35)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 203,999.24

TOTAL ASSETS 203,999.24

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 184,817.10
REVENUE OVER EXPENDITURES - YTD 19,182.14

TOTAL FUND EQUITY 203,999.24

TOTAL LIABILITIES AND EQUITY 203,999.24

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

WHITE LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
770-000-581.000	.00	.00	95,268.89	.00	(95,268.89)	.00
770-000-665.000	.00	.00	2,804.45	297.14	(2,804.45)	.00
	.00	.00	98,073.34	297.14	(98,073.34)	.00
	.00	.00	98,073.34	297.14	(98,073.34)	.00
<u>TRUST & AGENCY ADMIN</u>						
770-255-812.000	.00	.00	1,116.95	.00	(1,116.95)	.00
770-255-956.000	.00	.00	77,774.25	24,618.70	(77,774.25)	.00
	.00	.00	78,891.20	24,618.70	(78,891.20)	.00
	.00	.00	78,891.20	24,618.70	(78,891.20)	.00
	.00	.00	19,182.14	(24,321.56)	19,182.14	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 2,603.62

TOTAL ASSETS 2,603.62

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 801.54
REVENUE OVER EXPENDITURES - YTD 1,802.08

TOTAL FUND EQUITY 2,603.62

TOTAL LIABILITIES AND EQUITY 2,603.62

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

TOMAHAWK LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
771-000-581.000	.00	.00	4,213.06	.00	(4,213.06)	.00
771-000-665.000	.00	.00	40.02	3.79	(40.02)	.00
	<u>.00</u>	<u>.00</u>	<u>4,253.08</u>	<u>3.79</u>	<u>(4,253.08)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>4,253.08</u>	<u>3.79</u>	<u>(4,253.08)</u>	<u>.00</u>
<u>TRUST & AGENCY ADMIN</u>						
771-255-812.000	.00	.00	51.00	.00	(51.00)	.00
771-255-956.000	.00	.00	2,400.00	.00	(2,400.00)	.00
	<u>.00</u>	<u>.00</u>	<u>2,451.00</u>	<u>.00</u>	<u>(2,451.00)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>2,451.00</u>	<u>.00</u>	<u>(2,451.00)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>1,802.08</u>	<u>3.79</u>	<u>1,802.08</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 1,535.09

TOTAL ASSETS 1,535.09

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 1,236.77
REVENUE OVER EXPENDITURES - YTD 298.32

TOTAL FUND EQUITY 1,535.09

TOTAL LIABILITIES AND EQUITY 1,535.09

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

GOURD LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000	.00	.00	3,482.65	.00	(3,482.65)	.00
773-000-665.000	.00	.00	28.42	2.24	(28.42)	.00
	<u>.00</u>	<u>.00</u>	<u>3,511.07</u>	<u>2.24</u>	<u>(3,511.07)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>3,511.07</u>	<u>2.24</u>	<u>(3,511.07)</u>	<u>.00</u>
<u>TRUST & AGENCY ADMIN</u>						
773-255-812.000	.00	.00	36.25	.00	(36.25)	.00
773-255-956.000	.00	.00	3,176.50	.00	(3,176.50)	.00
	<u>.00</u>	<u>.00</u>	<u>3,212.75</u>	<u>.00</u>	<u>(3,212.75)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>3,212.75</u>	<u>.00</u>	<u>(3,212.75)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>298.32</u>	<u>2.24</u>	<u>298.32</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

PENNINSULA LAKE

ASSETS

774-000-010.000 CASH - COMBINED SAVINGS 6,443.69

TOTAL ASSETS 6,443.69

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000 FUND BALANCE 5,944.96
REVENUE OVER EXPENDITURES - YTD 498.73

TOTAL FUND EQUITY 6,443.69

TOTAL LIABILITIES AND EQUITY 6,443.69

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

PENNINSULA LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-581.000			5,529.00	.00	(5,529.00)	.00
774-000-665.000			104.62	9.39	(104.62)	.00
	.00	.00	5,633.62	9.39	(5,633.62)	.00
	.00	.00	5,633.62	9.39	(5,633.62)	.00
<u>TRUST & AGENCY ADMIN</u>						
774-255-812.000			69.84	.00	(69.84)	.00
774-255-956.000			5,065.05	292.80	(5,065.05)	.00
	.00	.00	5,134.89	292.80	(5,134.89)	.00
	.00	.00	5,134.89	292.80	(5,134.89)	.00
	.00	.00	498.73	(283.41)	498.73	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2023

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS

4,073.03

TOTAL ASSETS

4,073.03

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

5,509.20

(1,436.17)

TOTAL FUND EQUITY

4,073.03

TOTAL LIABILITIES AND EQUITY

4,073.03

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

LOWER PETTIBONE LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-581.000						
CONTRIBUTIONS-LOW PETTIBONE L	.00	.00	5,406.00	.00	(5,406.00)	.00
775-000-665.000						
INTEREST EARNINGS	.00	.00	84.83	5.93	(84.83)	.00
	<u>.00</u>	<u>.00</u>	<u>5,490.83</u>	<u>5.93</u>	<u>(5,490.83)</u>	<u>.00</u>
REVENUE	.00	.00	5,490.83	5.93	(5,490.83)	.00
TOTAL FUND REVENUE	.00	.00	5,490.83	5.93	(5,490.83)	.00
<u>TRUST & AGENCY ADMIN</u>						
775-255-812.000						
LOW PETTIBONE LAKE: ADMIN FEES	.00	.00	68.00	.00	(68.00)	.00
775-255-956.000						
LOW PETTIBONE LAKE: DEDUCTION	.00	.00	6,859.00	.00	(6,859.00)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	6,927.00	.00	(6,927.00)	.00
TOTAL FUND EXPENDITURES	.00	.00	6,927.00	.00	(6,927.00)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(1,436.17)	5.93	(1,436.17)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2023

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000 CASH - COMBINED SAVINGS

6,642.35

TOTAL ASSETS

6,642.35

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

7,657.48

(1,015.13)

TOTAL FUND EQUITY

6,642.35

TOTAL LIABILITIES AND EQUITY

6,642.35

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

DUNLEAVY/LEONARD LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	REVENUE						
776-000-581.000	CONTRIBUTIONS-DUNLEAVY/LEONA	.00	.00	9,870.00	.00	(9,870.00)	.00
776-000-665.000	INTEREST EARNINGS	.00	.00	138.02	9.68	(138.02)	.00
	REVENUE	.00	.00	10,008.02	9.68	(10,008.02)	.00
	TOTAL FUND REVENUE	.00	.00	10,008.02	9.68	(10,008.02)	.00
	TRUST & AGENCY ADMIN						
776-255-812.000	DUNLEAVY LEONARDLK: ADMIN FEE	.00	.00	115.15	.00	(115.15)	.00
776-255-956.000	DUNLEAVY LEONARDLK: DEDUCTIO	.00	.00	10,908.00	.00	(10,908.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	11,023.15	.00	(11,023.15)	.00
	TOTAL FUND EXPENDITURES	.00	.00	11,023.15	.00	(11,023.15)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(1,015.13)	9.68	(1,015.13)	

CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

MONTHLY REPORT

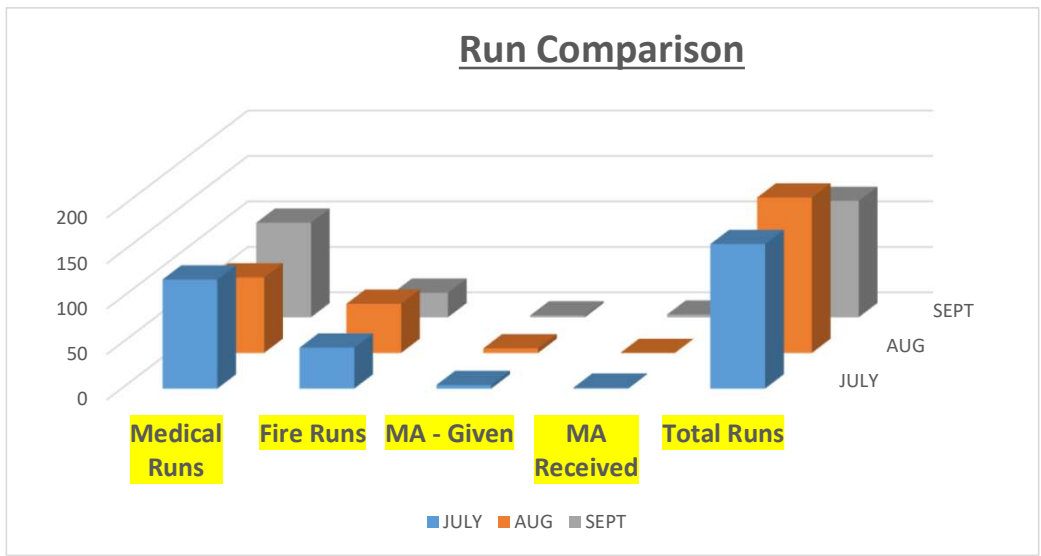
September-23



	<u>Last Year (2022)</u>	<u>This Year (2023)</u>
Cost of Firefighter's by Station		
Station One	\$6,308	\$10,232
Station Two	\$17,781	\$11,538
Station Three	\$10,593	\$10,046
Total	\$34,682	\$31,816
Cost of Firefighter's Last Month	\$73,913	\$87,284
Alarms through Current Month	1287	1279
Total Alarms last Year	1798	Runs Ahead of Last Year -8

STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$1,200,000.00	\$382,000.00
Amount Lost by Fire	\$80,000.00	\$170,000.00
Fire Loss	1%	45%
Medical Related Runs	124	103
Fire Related Runs	54	27
Mutual Aid - Given	5	2
Mutual Aid - Received	0	3
EMS Transports	82	49
Total Runs	171	128
Fire Staff Hours	3753.03	3760
Administration Staff Hours	395.25	448



Submitted by... Chief Nick George

CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

MONTHLY REPORT

October-23



Last Year (2022)

This Year (2023)

Cost of Firefighter's by Station

Station One	\$6,962.23	\$9,003.32
Station Two	\$20,662.79	\$10,630.10
Station Three	\$8,185.37	\$12,252.58
Total	\$35,810	\$31,886.00

Cost of Firefighter's Last Month

\$75,042

\$87,354.00

Alarms through Current Month

1442

1443

Total Alarms last Year

1798

Runs Ahead of Last Year

1

STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$382,000.00	\$754,000.00
Amount Lost by Fire	\$170,000.00	\$7,000.00
Fire Loss	45%	1%
Medical Related Runs	103	135
Fire Related Runs	27	35
Mutual Aid - Given	2	3
Mutual Aid - Received	3	1
EMS Transports	49	101
Total Runs	128	164
Fire Staff Hours	3760	3298.75
Administration Staff Hours	448	407



Submitted by...

Chief Nick George

**Highland Township Public Library
Board Meeting Minutes
Tuesday, September 5, 2023**

Members Present: C. Dombrowski, C. Hamill, J. Matthews, D. Mecklenborg, K. Polidori, and Director B. Dunseth

Members Absent: J. Gaglio

Guest: None

The Highland Township Library Board meeting was called to order at 5:39 by D. Mecklenborg.

Motion: J. Matthews moved and K. Polidori seconded to approve the agenda as amended. Unanimous vote; motion carried.

Motion: K. Polidori moved and C. Hamill seconded to approve the Board Meeting minutes of August 1, 2023. Roll call - unanimous vote; motion carried.

Bills: Total bills for August, 2023 are \$44,677.10. Total bills for September, 2023 are \$42,426.67, with the addition of 2 Moms & A Mop, Applied Innovation, Digital Document Store, Guardian, WT. Cox, when received.

Motion: J. Matthews moved and K. Polidori seconded to approve the August, 2023 and September, 2023 bills. Roll call - unanimous vote; motion carried.

FYI: Budget report available for review.

Director's Report: Available for review.

Communications: Received positive feedback from B. Bossio regarding the summer tutoring sessions.

UNFINISHED BUSINESS

The Library Network: TLN budget for the 2023-2024 year passed.

Building Maintenance: The building alarm was repaired. The Library experienced power outages on 8/15/23, 8/23/23 and 8/25/23. A Library patron and retired consultant, T. Landry, has offered to help with the HVAC design build RFP, and evaluation of proposals that are received.

Strategic Planning :

Website Redesign: L. Phillipson, J. Fenton and the Director have met with Justin from WalkOne to discuss priorities for the new website.

Partnerships: The Sounds Like Summer concert, "The Mitten Strings", was funded by the Library, Friends of the Library and the Highland DDA. Discussed developing the outdoor space with the

addition of musical instruments in the park. Tutoring sessions with Oakland County through their Impact 100 grant, will continue into the fall and end in December, 2023.

NEW BUSINESS

Subscription: Demco has indicated the company will not continue with the calendar software the Library has been using. C. Beuhner and K. Mintus are looking into options. The departure of Demco will help the Library move forward with allowing patrons to book their own meeting rooms.

Fraud: To encourage businesses to use Positive Pay, the bank has decreased the charge for this service from \$25 to \$10 per month.

Policy: The Meeting Room Policy is complete.

Motion: K. Polidori moved and J. Matthews seconded to accept the Meeting Room Policy as presented. Unanimous vote; motion carried.

Personnel: Discussed pay scale adjustments to reflect current hiring trends. Discussed additional raise this year to staff who are no longer eligible for annual raises.

Motion: C. Hamill moved and J. Matthews seconded to approved the proposed new pay scale as presented. Roll call; unanimous vote – motion carried.

Motion: C. Hamill moved and J. Matthews seconded to approve a 2% raise this year, for staff who are no longer eligible for a 4% raise and did not receive a pay increase for other reasons in the year 2023. Roll call; unanimous vote – motion carried.

Budget Resolution:

Motion: C. Hamill moved and J. Mathews seconded to approve the Budget Resolution for FY 2024 to authorize the millage rate to be levied by taxing authorities. Roll call; unanimous vote – motion carried.

Motion: J. Matthews moved and C. Hamill seconded to approve the Appropriations Measure and adopt the annual budget for 2024 as presented and to authorize the Director to make transfers between appropriations during the fiscal year in amounts not to exceed 0.5% of the final budget. Roll call – unanimous vote; motion carried.

October Meeting: The October 3, 2023 Library Board meeting will be held in the Community Room, at 5:30 pm.

Public Comment: None

Adjournment: J. Matthews moved and K. Polidori seconded to adjourn. Meeting adjourned at 6:34 pm.

Respectfully Submitted,

Cindy Dombrowski

Programs & Reference

August Programs #		
Adult	5	158
Teen	3	24
Youth	8	153
Total	16	335
July	22	558
Passive Yth	8	114
Reference		
Adult & Teen	709	
Youth	430	
Total	1,139	
Last Month	1,514	
People Count		
August	4,432	
Last year	4,469	
Last Month	5,633	

Public Computer Usage

Computers	
Adult	307
Teen	3
Youth	16
AWE	757
ABCmouse	1

MAP Passes

MAP Passes: Families 13	
Indian Springs	
Michigan Renaissance	
Fesitval	

Circulation of Physical Items

June 7,748	July 8,064	August 6,861
Books: Adult 2,228	Teen 157	Youth 2,974
DVD 344	Realia 57	Board Games 24
Interlibrary Loan:		
Other TLN Library material to Highland: 1,269		
Highland Materials to other TLN Libraries: 1,381		
MeLCat Interloan Service: 51		
Unique Card Use:	July 1,019	Aug 956

Digital Usage

Overdrive	July	Aug
Overall	2,368	2,308
e-books	1,156	1,082
e-audiobooks	1,106	1,110
e-magazines	106	116
New Users	36	23
Unique User	500	495
Hoopla Borrows	738	711
Kanopy Plays	21	16
Consumer Reports Page View	778	573
Mango Languages	15	12
LOTE4Kids	0	3
Brainfuse	6	5
World Book	0	1
Ancestry	28	576

Library Happenings

- The Library was without electricity from August 15-21th due to an accident that effected DTE customers in our area. We were closed again on August 21 and 24th due to storms.
- The Highland Library sponsored the August 22nd, Sound Like Summer Concert with the Mitten Strings.
- Our grant through Oakland County's Impact100 will allow us to continue tutoring students in reading through December. Based on the M-Step proficiency in reading is less than 50% in Michigan 3rd grade students.
- 460 children, adults and teens participated in Summer Reading!



2023 MONTHLY ACTIVITY REPORT HIGHLAND TOWNSHIP

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD</u>
Calls for Service	1920	1946	2151	2219	2047	1751	1873	1958	2011	1907			19783
Highland D.B.													
Warrants Submitted	9	5	4	5	7	4	6	4	3	5			52
Warrants Obtained	4	2	6	5	7	7	6	0	3	3			43
Court Appearances	8	3	7	6	6	9	9	3	8	6			65
New Cases	27	22	18	21	25	21	19	21	20	18			212
Closed Cases	22	19	16	17	20	24	14	20	14	14			180
Call Outs	2	3	1	0	5	1	2	7	1	1			23
School Liaison													
Incidents / Calls	12	10	15	20	17	3	N/A	N/A	16	25			118
Special Presentations	6	0	3	0	2	0	N/A	N/A	3	3			17
Traffic Enforcement													
Citations	114	147	168	145	183	112	102	106	105	156			1338
Warnings	138	147	173	156	133	98	87	99	80	90			1201
Substation Activity													
Citizen "walk ins"	41	38	36	40	42	47	35	32	26	44			381
Traffic Crashes													
50	20	32	25	37	31	21	25	34	48				323
Arrests													
Adults	20	8	18	16	20	18	13	11	15	9			148
Juveniles	0	0	1	1	1	0	0	0	1	0			4

TREASURER'S REPORT
September 30, 2023

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE	BANK STATEMENT
CHASE	GENERAL	CHECKING	101	17,611.37	3,292.80 *	601,896.19
CHASE	GENERAL	H.R.A.	101		40,707.01	*In Chase checking account
CHASE	GENERAL	F.S.A CHECKING	101		13,392.56	
CHASE	GENERAL	CHECKING (SAVINGS)	101		489,728.07 *	
CHASE	FIRE OPERATING	MONEY MARKET	206		66,324.86	
CHASE	ROAD	MONEY MARKET	203		1,026.19	CHASE
CHASE	HAUL ROUTE	MONEY MARKET	203		361,606.07	2,162,766.70
CHASE	POLICE	MONEY MARKET	207		106,811.08	COMERICA
CHASE	REFUSE	MONEY MARKET	227		312,289.51	571,041.37
CHASE	OPIOID SETTLEMENT	CHECKING	284		11,500.70 *	FLAGSTAR
CHASE	HAAC	CHECKING	702		5,493.56 *	3,622,610.06
CHASE	DDA	MONEY MARKET	494		24,382.07	HVSB
CHASE	WATERMAIN	CHECKING	591		74,269.69 *	1,039,209.84
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		218,826.31	LPL FINANCIAL
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		59,189.12	768,422.20
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		32,609.88	MI CLASS
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		38,024.26	4,333,050.84
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		39,812.69	OAKLAND COUNTY
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		38,182.41	382,448.78
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		203,999.24	CIBC
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		2,603.62	2,165,753.76
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		1,535.09	HUNTINGTON
CHASE	PENINSULA LAKE	MONEY MARKET	774		6,443.69	215,707.97
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		4,073.03	TOTAL
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		6,642.35	15,261,011.52
COMERICA	CAPITAL IMP.	PBMM	401		227,937.91	
COMERICA	CAPITAL IMP.	JFUND	401		117,051.68	
COMERICA	GENERAL	JFUND	101		226,051.78	
FLAGSTAR	PERPETUAL FUND	CD	101		1,110.45	
FLAGSTAR	GENERAL	CD	101		424,511.68	
FLAGSTAR	POLICE	CD	207		311,424.16	
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		48,986.21	
FLAGSTAR	DDA	SAVINGS	494		210,553.77	
FLAGSTAR	FIRE	SAVINGS	206		1,113,180.85	
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		65,822.30	
FLAGSTAR	GENERAL	SAVINGS	101		100,212.10	Flagstar Bank Statement
FLAGSTAR	CURRENT TAX	CHECKING	703	0.00	180,655.59	180,655.59
FLAGSTAR	POLICE	SAVINGS	207		1,166,152.95	
HVSB	FIRE	CD	206		268,862.94	
HVSB	GENERAL	CD	101		221,957.92	
HVSB	HAUL ROUTE	CD	203		279,617.46	
HVSB	POLICE	CD	207		268,771.52	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		167,503.80	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		600,918.40	
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		1,441,155.06	
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		388,812.74	
MI CLASS	POLICE	INVESTMENT POOL	207		402,262.24	
MI CLASS	ROAD	INVESTMENT POOL	203		37,854.47	
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		2,062,966.33	
OAKLAND CO	FIRE	INVESTMENT POOL	206		38,143.21	
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		9,851.28	
OAKLAND CO	GENERAL	INVESTMENT POOL	101		23,354.97	
OAKLAND CO	POLICE	INVESTMENT POOL	207		151,553.44	
OAKLAND CO	REFUSE	INVESTMENT POOL	227		159,545.88	
CIBC	GENERAL	CD	101		268,357.21	
CIBC	FIRE	CD	206		168,966.86	
CIBC	POLICE	CD	207		274,994.87	
CIBC	POLICE	CD	207		471,213.56	
CIBC	CAPITAL IMP.	CD	401		357,061.88	
CIBC	ESCROW	CD	101		325,159.38	
CIBC	DDA	CD	494		300,000.00	
HUNTINGTON	GENERAL	CD	101		215,707.97	
	Fund 101 - Credit cards in transit			139.00	15,261,011.52	
	Fund 101 - Transfer in transit			-39,865.76		
	Fund 101 - Deposit in transit			2,207.65		
				<u>-37,797.11</u>		

Respectfully submitted,
Jennifer Frederick, Treasurer

BANK/GL REC. SORTED BY			FUND		LEDGER	BANK	FUND	FUND
September 30, 2023								
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE	TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101			3,292.80		
CHASE	GENERAL	H.R.A. CHECKING	101			40,707.01		
CHASE	GENERAL	F.S.A. CHECKING	101			13,392.56		
CHASE	GENERAL	CHECKING (SAVINGS)	101			489,728.07		
COMERICA	GENERAL	JFUND	101			226,051.78		
FLAGSTAR	GENERAL	MAX SAVINGS	101			100,212.10		
HVSB	GENERAL	CD	101			221,957.92		
OAKLAND CO	GENERAL	INVESTMENT POOL	101			23,354.97		
CIBC	GENERAL	CD	101			268,357.21		
CIBC	GENERAL - ESCROW	CD	101			325,159.38		
HUNTINGTON	GENERAL	CD	101			215,707.97		
FLAGSTAR	GENERAL	CD	101			424,511.68		
FLAGSTAR	PERPETUAL FUND	CD	101			1,110.45		
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101	-37,797.11	4,454,307.34	2,062,966.33	4,416,510.23	101
CHASE	ROAD	SAVINGS	203			1,026.19		
MI CLASS	ROAD	INVESTMENT POOL	203			37,854.47		
CHASE	HAUL ROUTE	SAVINGS	203			361,606.07		
HVSB	HAUL ROUTE	CD	203	0.00	680,104.19	279,617.46	680,104.19	201
FLAGSTAR	FIRE	MAX SAVINGS	206			1,113,180.85		
HVSB	FIRE	CD	206			268,862.94		
OAKLAND CO	FIRE	INVESTMENT POOL	206			38,143.21		
CIBC	FIRE	CD	206			168,966.86		
CHASE	FIRE	SAVINGS	206	0.00	1,655,478.72	66,324.86	1,655,478.72	206
CHASE	POLICE	SAVINGS	207			106,811.08		
FLAGSTAR	POLICE	MAX SAVINGS	207			1,166,152.95		
FLAGSTAR	POLICE	CD	207			311,424.16		
HVSB	POLICE	CD	207			268,771.52		
MI CLASS	POLICE	INVESTMENT POOL	207			402,262.24		
OAKLAND CO	POLICE	INVESTMENT POOL	207			151,553.44		
CIBC	POLICE	CD	207			274,994.87		
CIBC	POLICE	CD	207	0.00	3,153,183.82	471,213.56	3,153,183.82	207
CHASE	OPIOID SETTLEMENT	CHECKING	284	0.00	11,500.70	11,500.70	11,500.70	284
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			167,503.80		
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	768,422.20	600,918.40	768,422.20	737
CHASE	REFUSE	SAVINGS	227			312,289.51		
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	471,835.39	159,545.88	471,835.39	227
CHASE	HAAC	CHECKING	702	0.00	5,493.56	5,493.56	5,493.56	702
COMERICA	CAPITAL IMP.	PBMM	401			227,937.91		
COMERICA	CAPITAL IMP.	JFUND	401			117,051.68		
FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401			48,986.21		
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401			1,441,155.06		
CIBC	CAPITAL IMP.	CD	401	0.00	2,192,192.74	357,061.88	2,192,192.74	401
FLAGSTAR	FIRE CAPITAL	MAX SAVINGS	402			65,822.30		
MI CLASS	FIRE CAPITAL	CONSTRUCTION	402			388,812.74		
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402	0.00	464,486.32	9,851.28	464,486.32	402
CHASE	DDA	SAVINGS	494			24,382.91		
CIBC	DDA	CD	494			300,000.00		
FLAGSTAR	DDA	MAX SAVINGS	494	0.00	534,936.68	210,553.77	534,936.68	494
CHASE	WATERMAIN	CHECKING	591	0.00	74,269.69	74,269.69	74,269.69	591
FLAGSTAR	TAX	CHECKING	703	0.00	180,655.59	180,655.59	180,655.59	703
CHASE	DUCK LAKE IMP. BOARD	SAVINGS	764	0.00	218,826.31	218,826.31	218,826.31	764
CHASE	HIGHLAND LAKE IMP BRD	SAVINGS	765	0.00	59,189.12	59,189.12	59,189.12	765
CHASE	TAGGETT LK IMP BRD	SAVINGS	766	0.00	32,609.88	32,609.88	32,609.88	766
CHASE	KELLOGG LK IMP BRD	SAVINGS	767	0.00	38,024.26	38,024.26	38,024.26	767
CHASE	CHARLICK LAKE IMP BRD	SAVINGS	768	0.00	39,812.69	39,812.69	39,812.69	768
CHASE	WOODRUFF LK IMP BRD	SAVINGS	769	0.00	38,182.41	38,182.41	38,182.41	769
CHASE	WHITE LK IMP BRD	SAVINGS	770	0.00	203,999.24	203,999.24	203,999.24	770
CHASE	TOMAHAWK LK IMP BRD	SAVINGS	771	0.00	2,603.62	2,603.62	2,603.62	771
CHASE	GOURD LK IMP BRD	SAVINGS	773	0.00	1,535.09	1,535.09	1,535.09	773
CHASE	PENINSULA LAKE	SAVINGS	774	0.00	6,443.69	6,443.69	6,443.69	774
CHASE	LOWER PETTIBONE	SAVINGS	775	0.00	4,073.03	4,073.03	4,073.03	775
CHASE	DUNLEAVY LEONARD	SAVINGS	776	0.00	6,642.35	6,642.35	6,642.35	776
TOTAL				-37,797.11	15,298,808.63	15,261,011.52	15,261,011.52	
	Fund 101 - Credit cards in transit		-139.00					
AUL 11/2/23	Fund 101 - Transfer in transit		-39,865.76					
	Fund 101 - Deposit in transit		2,207.65					
			-37,797.11					

6. Announcements and Information Inquiry

- a) Highland Township Offices will be closed on Friday, November 10th, in observance of Veterans' Day and November 23 and 24, 2023 in observance of the Thanksgiving Holiday
- b) Ladies Night Out – November 14, 2023
- c) Small Business Saturday – November 25, 2023
- d) Festival of Trees – December 1-31, 2023
- e) Kris Kringle Market and Tree Lighting – December 4, 2023

7. Presentation

- a) Swearing in of Firefighter/EMT Michael David, Firefighter/EMT Michael Moore , and Firefighter/EMT Robert Young



Charter Township of Highland - Fire Department

**1600 W. Highland Rd.
Highland, MI 48357
(248)887-9050**

TO: Charter Township of Highland Board
FROM: Nick George, Fire Chief
SUBJECT: Fire Department Appointments
DATE: October 30, 2023

At the pleasure of the Charter Township of Highland Board, I would like to request the swearing in of:

Firefighter/EMT Michael David

Firefighter/EMT Robert Young

Firefighter/EMT Michael Moore

These employees have been appointed as full time employees, from their previous Paid On Call positions.

Any questions, please feel free to contact me.

8. Public Comment

9a) Public Hearing – 2024 Budget

Begin Time:

End Time:

Comments:



**PUBLIC HEARING NOTICE
CHARTER TOWNSHIP OF HIGHLAND**

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING will be held on Monday, November 6, 2023 in the Highland Township Auditorium at 205 N. John Street, Highland, MI 48357 at 6:30 p.m. regarding the **2024 Budget**.

NOTICE IS FURTHER GIVEN that additional information will be provided, and written comments received during office hours Monday through Friday until the date of the Hearing.

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT
THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.**

Tami Flowers, MiPMC
Highland Township Clerk

9b) Public Hearing – 2024 CDBG

Begin Time:

End Time:

Comments:

**CHARTER TOWNSHIP OF HIGHLAND
NOTICE OF PUBLIC HEARING
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

NOTICE IS HEREBY GIVEN that the Highland Township Board of Trustees will conduct a Public Hearing on the use of Community Development Block Grant Funds. The Hearing will be held on Monday, November 6, 2023 at 6:30 p.m. at Highland Township Auditorium located at 205 N. John Street, Highland, MI. For the purpose of hearing public comments on the Community Development Block Grant Program year 2024 application in the approximate amount of \$28,743.00 to fund eligible projects. All interested citizens are requested to attend the Hearing. Comments will also be received in writing, in person at the Highland Township Clerk's Offices or by email clerk@highlandtwp.org until Monday, November 6, 2023, by noon. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Please contact the Township Office at 248-887-3791 X 6 for further information.

Rick Hamill
Supervisor
Charter Township of Highland

Published at www.highlandtwp.org Friday, October 27, 2023
Posted at Highland Township Hall 205 N. John Street, Friday October 27th, 2023

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
	REVENUE						
101-000-402.000	CURRENT PROPERTY TAX	507,579	533,411	556,656	556,656	592,981	
101-000-404.000	SALES TAX	2,043,294	2,188,332	2,051,127	2,051,127	2,169,289	
101-000-412.000	DELINQUENT P. PROPERTY TAX	326	103	0	0	0	
101-000-423.000	MOBILE HOME TAXES	6,037	7,409	5,000	5,000	8,000	
101-000-477.000	CABLE TV FRANCHISE FEES	396,659	313,665	300,000	300,000	300,000	
101-000-478.000	DOG LICENSES	874	1,820	1,500	1,500	1,500	
101-000-490.000	OTHER LIC. & PERMIT	4,023	2,394	5,000	5,000	5,000	
101-000-491.000	BUILDING PERMITS	245,797	253,751	220,000	220,000	200,000	
101-000-491.001	HEATING PERMITS	72,210	87,881	65,000	65,000	50,000	
101-000-491.002	PLUMBING PERMITS	37,276	39,201	45,000	45,000	42,000	
101-000-491.003	ELECTRICAL PERMITS	74,721	92,081	65,000	65,000	88,000	
101-000-522.003	SOC SERV: C D B G REVENUE	8,986	25,208	50,000	50,000	50,000	
101-000-528.000	OTHER FEDERAL GRANT REVENUE	36,739	0	0	0	0	
101-000-528.001	ARPA FEDERAL GRANT REVENUE	0	711,792	710,000	710,000	710,000	
101-000-584.005	METRO AUTHORITY	21,520	22,134	27,000	27,000	27,000	
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	537	568	0	0	0	
101-000-607.002	CONTRACTORS REGISTRATIONS	3,451	3,996	3,000	3,000	3,000	
101-000-607.019	SUMMER TAX COLLECTION FEE	51,245	51,057	50,000	50,000	50,000	
101-000-607.022	ENHANCE ACCESS FEES	5,568	6,075	3,000	3,000	6,000	
101-000-607.034	ADMINISTRATION FEES	15,104	32,302	42,000	42,000	42,000	
101-000-608.025	DISTRICT COURT MONIES	47,140	67,594	50,000	50,000	50,000	
101-000-628.014	REZONING FEES, PLANNING	1,500	0	0	0	0	
101-000-628.015	ZONING BD. OF APPEALS	10,175	7,700	7,000	7,000	7,000	
101-000-628.016	SITE PL. REVIEW, OTHERS	8,222	12,722	6,000	6,000	6,000	
101-000-633.000	BOND FORFEITURES	4,232	16,110	0	0	0	
101-000-642.000	SALE OF CEMETERY LOTS	13,700	18,980	5,000	5,000	5,000	
101-000-644.028	ASSET SALE PROCEEDS	0	0	0	0	0	
101-000-651.007	ACTIVITY CENTER REVENUES	2,750	625	3,000	3,000	3,000	
101-000-657.000	VARIOUS FINES	75	150	0	0	0	
101-000-665.000	INTEREST EARNINGS	12,159	46,305	15,000	15,000	50,000	
101-000-666.001	MMRMA DISTRIBUTION	0	0	0	0	0	
101-000-667.001	PARK: RENTALS	650	350	0	0	0	
101-000-667.010	ACTIVITY CTR STEEPLE HALL UTILITIES	3,443	4,772	5,000	5,000	5,000	
101-000-667.035	POLICE LEASE PAYMENTS	28,000	28,000	28,000	28,000	28,000	
101-000-667.288	WOTA RENT	0	0	0	0	25,000	
101-000-674.001	CEMETERY FENCE DONATIONS	0	0	0	0	0	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
101-000-674.003	PARKS: DONATIONS	0	0	0	0	0	
101-000-676.018	ELECTION REIMBURSEMENT	26,288	220	0	0	45,000	
101-000-676.029	ORDINANCE VIOLATION REIMBURSE	885	255	0	0	0	
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	6,667	7,579	7,000	7,000	7,500	Increase in contract
101-000-677.031	MISCELLANEOUS	14,175	23,141	15,000	15,000	15,000	
101-000-692.000	APPROPRIATION FUND BAL.	0	0	0	1,576,280	0	
101-000-699.040	TRANSFER IN FROM OTHER FUNDS	0	0	0	0	0	
	REVENUE WITHOUT APPROPRIATION FUND BAL	3,712,004	4,607,244	4,340,283	4,340,283	4,591,270	
	REVENUE WITH APPROPRIATION FUND BAL	3,712,004	4,607,244	4,340,283	5,916,563	4,591,270	
	EXPENDITURE TOTAL			3,221,444	4,797,005	4,514,814	
	DIFFERENTIAL			1,118,839	456,722	76,456	
	LEGISLATIVE						
101-102-702.000	LEGISLATIVE: SALARIES	24,181	24,864	25,899	26,179	27,552	
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	127	199	6,000	6,000	6,000	
	LEGISLATIVE TOTAL	24,308	25,063	31,899	32,179	33,552	
101-171-702.000	SUP DEPT: SALARIES	78,795	80,371	84,389	85,298	89,789	
101-171-703.001	SUP DEPT: CLERICAL WAGE F-T	18,713	51,739	52,211	25,211	0	
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	0	0	0	27,000	53,488	
101-171-704.002	SUP DEPT: FLOATER WAGE P-T	13,831	13,392	13,996	8,614	0	
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	0	13,081	22,181	23,757	33,409	
101-171-704.004	SUP DEPT: EMERGENCY COVERAGE P	0	0	0	0	0	
101-171-704.005	SUP DEPT: MAINT WAGE P-T	27,687	30,735	31,803	32,151	34,507	
101-171-704.006	SUP DEPT: MAINTENANCE WAGE P-T	2,290	3,951	0	0	0	
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	0	0	0	0	31,743	Possible New Communications Coordinator
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	0	0	0	25,000	26,516	10 months
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-T	0	0	0	5,532	15,174	
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	125	125	2,500	2,500	2,500	
	SUPERVISOR'S DEPT TOTAL	141,440	193,394	207,080	235,063	287,126	
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	54,527	55,750	58,476	59,106	62,823	
101-191-704.001	ACCTG: P-T ASSISTANT	20,894	20,141	22,394	24,654	27,649	
101-191-820.000	ACCTG: DUES/ED/TRAVEL	255	1,301	3,000	3,000	3,000	
	ACCOUNTING DEPT TOTAL	75,676	77,192	83,870	86,760	93,472	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
101-215-702.002	CLERK: SALARIES	74,855	76,352	80,169	81,032	85,299	
101-215-703.001	CLERK: DEPUTY WAGE F-T	58,298	48,471	62,653	63,328	66,984	
101-215-703.005	CLERK: CLERICAL WAGE F-T	39,344	40,121	42,158	42,618	45,299	
101-215-705.003	CLERK: SEASONAL OFFICE WORKER	0	0	0	0	0	
101-215-720.000	CLERK: RECORDING SECTY	0	0	1,800	1,800	1,800	
101-215-721.007	CLERK: ELECTION INSPECTORS	115	29,953	0	0	40,000	
101-215-721.008	CLERK: ELECTION WAGE	0	4,956	0	0	10,000	
101-215-730.000	CLERK: ELECTION EXPENSES SUPPL	2,233	28,124	0	0	35,000	
101-215-820.000	CLERK: DUES/ED/TRAVEL	4,924	4,769	7,000	7,000	7,000	
101-215-825.004	CLERK: CERTIFICATION	0	798	0	0	0	
101-215-935.000	CLERK: VOTING EQUIP MAINT	0	5,760	7,050	7,050	7,050	
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	22,586	10,087	0	0	20,000	
101-215-957.001	CLERK: ELECTION WAGE TO REIMBU	2,914	0	0	0	25,000	
	CLERK'S DEPT TOTAL	205,039	249,390	200,830	202,828	343,432	
101-253-702.001	TREAS: SALARIES	74,855	76,352	80,169	81,032	85,299	
101-253-703.000	TREAS: DEPUTY WAGE F-T	58,341	61,690	64,741	64,741	59,094	
101-253-703.003	TREAS: CLERICAL WAGE F-T	40,982	41,777	43,898	43,898	39,087	
101-253-705.004	TREAS: PART-TIME SEASONAL	0	1,551	10,000	10,069	6,843	
101-253-820.000	TREAS: DUES/ED/TRAVEL	1,851	4,530	6,500	6,500	6,500	
101-253-825.002	TREAS: CERTIFICATION	299	299	0	0	0	
	TREASURER DEPT TOTAL	176,329	186,198	205,308	206,240	196,823	
101-257-703.001	ASSESSING: CLERICAL WAGE F-T	23,082	0	0	0	0	
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	119,690	125,416	130,000	130,000	132,000	
101-257-720.001	ASSESSING: TAX BD OF REVIEW	596	555	1,500	1,500	1,500	
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	0	0	600	600	600	
	ASSESSING DEPT TOTAL	143,368	125,971	132,100	132,100	134,100	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
101-261-728.000	GEN GOV: OFFICE SUPPLIES	6,275	15,409	15,000	15,000	15,000	
101-261-735.000	GEN GOV: POSTAGE	6,469	6,164	8,000	8,000	8,000	
101-261-760.000	GEN GOV: MISC. GRANT EXPENSE	37,551	0	0	0	0	
101-261-760.001	GRANT EXPENSE WOTA/SMART	0	0	0	0	0	
101-261-760.002	ARPA FEDERAL GRANT EXPENSE	0	25,000	0	0	0	
101-261-801.001	GEN GOV: PROF SERVICES	25,495	24,088	25,000	25,000	25,000	
101-261-803.000	GEN GOV: SNOWPLOW SERV	35,089	25,493	40,000	40,000	43,000	
101-261-804.000	GEN GOV: LEGAL SERVICES	47,981	51,045	75,000	75,000	75,000	
101-261-805.000	GEN GOV: AUDITING	66,885	68,928	70,000	70,000	85,000	
101-261-810.000	GEN GOV: COURT WITNESS FEES	27	0	500	500	0	
101-261-813.000	GEN GOV: STORM WATER PERMIT	500	500	800	800	500	
101-261-813.001	GEN GOV: WOTA	185,000	185,000	185,000	185,000	0	
101-261-821.000	GEN GOV: MEMBER FEES	11,226	12,154	13,000	13,000	13,000	
101-261-822.000	GEN GOV: BANK FEES	5,010	5,854	6,000	6,000	6,000	
101-261-830.000	GEN GOV: GEN INSURANCE	67,029	43,507	68,000	68,000	68,000	
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNICA	10,699	9,876	13,000	13,000	13,000	
101-261-850.001	GEN GOV: PHONE SERVICE	5,454	4,254	6,500	6,500	6,500	
101-261-850.002	GEN GOV: WEBSITE	2,221	1,613	2,500	2,500	3,500	
101-261-900.000	GEN GOV: TAX BILL PRINTING	8,496	17,118	12,000	12,000	12,000	
101-261-900.001	GEN GOV: ADVERTISING	18,436	11,257	20,000	20,000	25,000	Public Notice Weekly, Oakland County Times, PRINTING
101-261-900.002	GEN GOV: PRINTING	1,455	844	4,500	4,500	10,000	NEWSLETTER
101-261-920.000	GEN GOV: UTILITIES	62,482	67,589	75,000	75,000	75,000	
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	38,553	40,066	45,000	45,000	45,000	
101-261-937.000	GEN GOV: VEHICLE OP MAINT	3,073	5,019	5,000	5,000	5,000	
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	48,957	54,532	50,000	50,000	50,000	
101-261-955.000	GEN GOV: MISCELLANEOUS	4,858	12,636	20,000	20,000	20,000	
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	26,925	29,262	27,000	27,000	27,000	
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	33,801	5,087	25,000	25,000	150,000	2 USED FIRE PICK UP AND ONE TON MAINTENANCE/DUMP VEHICLE
101-261-971.001	GEN GOV: COMP CAP OUTLAY	11,304	4,105	10,000	10,000	5,000	2 Scanners
101-261-971.002	GEN GOV: COMMUNITY ROUND TABLE	3,670	0	0	0	0	
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	11,246	677	8,000	8,000	18,000	Docuware cloud storage
101-261-972.000	LAND PURCHASE	0	4,237	0	0	0	
101-261-995.206	GEN GOV: TRANS TO FIRE FUND	0	250,000	0	0	0	
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	2,000,000	700,000	0	1,500,000	1,000,000	
	GENERAL GOVT TOTAL	2,786,114	1,681,313	829,800	2,329,800	1,803,500	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
101-279-710.000	GGP: EMPLR PAYROLL TAX	81,736	90,160	91,667	92,767	105,000	
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	103,808	107,966	115,000	115,000	115,000	
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	142,633	149,715	160,000	160,000	150,000	
101-279-714.003	GGP: UNEMPLOYMENT CLAIMS	4,887	2,369	0	0	0	
101-279-714.004	GGP: MERIT INCREASES	0	0	10,000	10,000	0	
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	54,306	68,499	62,000	62,000	80,000	
101-279-716.002	GGP: TUITION REIMB	0	0	3,000	3,000	0	
101-279-717.002	GGP: BCN HEALTH REIMBURSEMENT	28,496	35,515	45,000	45,000	45,000	
101-279-718.001	GGP: PTO CASH PAYOUT	1,335	0	18,000	18,000	20,000	
	GENERAL GOVT PERSONNEL TOTAL	417,201	454,225	504,667	505,767	515,000	
101-371-703.000	BLDG: INSPECTOR WAGE F-T	62,320	62,710	65,827	66,532	71,386	
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	37,351	35,343	40,008	40,436	42,976	
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	34,087	33,967	37,837	38,250	40,653	
101-371-705.000	BLDG: PART-TIME SEASONAL	5,123	734	8,000	8,090	8,845	
101-371-735.000	BLDG: POSTAGE	535	531	600	600	600	
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	135,265	169,604	175,000	175,000	175,000	
101-371-801.001	BLDG: SEWER TAP INSP	0	0	500	500	500	
101-371-820.000	BLDG: DUES/ED/TRAVEL	883	234	12,500	12,500	12,500	
	BUILDING DEPT TOTAL	275,563	303,123	340,272	341,908	352,460	
101-567-935.000	CEMETERY: SEXTON	41,208	42,420	43,632	43,632	49,704	
101-567-935.001	CEMETERY: MAINTENANCE	12,409	19,177	15,000	15,000	15,000	
101-567-955.000	CEMETERY: MISCELLANEOUS	0	0	0	0	0	
	CEMETERY TOTAL	53,617	61,597	58,632	58,632	64,704	
101-670-705.000	SOC SERV: CROSSING GUARDS	9,070	12,600	15,000	15,237	16,000	
101-670-880.000	SOC SERV: COMMUNITY PROMOTIONS	7,500	8,500	8,500	8,500	8,500	
101-670-881.000	SOC SERV: YOUTH PROMOTION	7,500	8,500	8,500	8,500	8,500	
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	1,360	2,467	2,500	2,500	5,000	
101-670-967.005	SOC SERV: CDBG EXPENSES	8,986	25,208	50,000	50,000	50,000	
	SOCIAL SVCS DEPT TOTAL	34,416	57,275	84,500	84,737	88,000	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	45,699	46,706	49,078	49,603	53,221	
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	0	29,123	33,783	19,911	0	
101-672-703.002	ACT CTR:COMMUNICATION WAGE F-T	0	0	0	13,163	40,116	
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	19,410	750	0	9,657	29,432	
101-672-704.002	ACT CTR:COMMUNICATION WAGE P-T	19,935	23,025	28,652	18,983	0	
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	0	0	24,874	25,454	27,045	
101-672-704.006	ACTIVITY CTR: SECURITY P-T	0	0	6,435	7,185	7,000	
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	11,396	11,246	12,870	13,020	13,989	
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	317	595	2,500	2,500	3,000	
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	1,502	1,512	6,000	6,000	6,000	
101-672-735.000	ACTIVITY CTR: POSTAGE	2	0	2,500	2,500	2,500	
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	146	75	1,200	1,200	1,200	
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,379	783	1,500	1,500	1,500	
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,121	2,957	2,500	2,500	2,500	
101-672-850.002	STEEPLE HALL : INTERNET SERVICE	2,929	3,866	3,500	3,500	3,500	
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,204	6,671	8,000	8,000	8,000	
101-672-920.000	ACTIVITY CTR: UTILITIES	6,846	11,442	9,000	9,000	11,000	
101-672-920.002	STEEPLE HALL: UTILITIES	6,060	7,139	7,000	7,000	9,000	
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	2,325	2,104	4,000	4,000	6,000	
101-672-936.002	STEEPLE HALL: BUILDING MAINT	28,764	12,968	5,000	20,000	20,000	
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	1,980	2,160	2,500	2,500	2,500	
101-672-940.000	ACTIVITY CTR: RENT EXPENSE	13,000	18,000	0	0	0	
	ACTIVITY CENTER TOTAL	172,016	181,123	210,892	227,176	247,503	
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	75,489	77,117	80,610	81,480	86,190	
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	0	35,338	45,045	45,533	48,859	
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	51,357	52,014	54,627	55,220	58,406	
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	23,893	24,639	25,982	26,252	34,457	this is 50% of the pay of the fire marshal/ordinance officer position
101-701-801.000	PLNG: CONSULTANT PROF.	40,240	8,640	0	0	0	
101-701-820.000	PLNG: DUES/ED/TRAVEL	1,830	3,429	4,000	4,000	4,400	
101-701-825.002	PLNG: CERTIFICATION	110	0	0	0	0	
101-701-935.000	OE: VIOLATION CORRECTIONS	1,075	2,924	3,000	3,000	3,000	
	PLANNING & ORDINANCE TOTAL	193,994	204,101	213,264	215,485	235,312	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
101-702-720.000	ZBA: MEETING PAY	6,010	7,430	8,880	8,880	15,480	
101-702-720.001	ZBA: RECORDING SECRETARY	0	140	2,400	2,400	2,400	
101-702-801.000	ZBA: PROFESSIONAL SERVICES	0	0	500	500	500	
101-702-820.000	ZBA: DUES/ED/TRAVEL	152	0	1,000	1,000	1,000	
101-702-900.000	ZBA: ADVERTISING	5,907	4,764	5,000	5,000	5,000	
	ZONING DEPT TOTAL	12,069	12,334	17,780	17,780	24,380	
101-703-720.000	PLNG COMM: RECORDING SECTY	0	0	2,400	2,400	2,400	
101-703-720.001	PLNG COMM: COMMISSION	4,439	5,085	11,400	11,400	19,800	
101-703-720.002	PLNG COMM: SUB-COMMITTEE	0	0	750	750	750	
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	0	8,577	20,000	20,000	5,000	
101-703-801.001	PLNG COMM: ORDINANCE REVISION	7,155	0	8,000	8,000	8,000	
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	925	675	2,000	2,000	2,000	
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	3,545	2,463	5,500	5,500	5,500	
		16,063	16,800	50,050	50,050	43,450	
101-751-729.000	PARKS: GATEWAY PARK	0	2,994	3,500	3,500	3,500	
101-751-729.001	PARKS: VETERAN'S PARK	610	595	2,500	2,500	2,500	NEW FLAGPOLE LIGHTING
101-751-729.002	PARKS: HICKORY RIDGE PINES	564	889	3,000	3,000	3,000	
101-751-729.003	PARKS: DUCK LAKE PINES	5,718	2,151	3,000	23,000	3,000	
101-751-801.006	PARKS: FIREWORKS	0	11,000	13,500	13,500	15,000	
101-751-920.000	PARKS: UTILITIES	2,846	3,107	5,000	5,000	5,000	
101-751-935.000	PARKS: MAINTENANCE	14,895	19,846	20,000	20,000	20,000	
	TWP COMMUNITY PARKS TOTAL	24,633	40,581	50,500	70,500	52,000	
	TOTAL FUND EXPENDITURES	4,751,847	3,869,681	3,221,444	4,797,005	4,514,814	
	NET REVENUE OVER (UNDER) EXPENDITURES	1,039,843	737,563	1,118,839	456,722	76,456	
	BEGINNING FUND BALANCE	3,729,718	2,689,875	3,427,438	3,427,438	2,970,716	
	ENDING FUND BALANCE	2,689,875	3,427,438	4,546,277	2,970,716	3,047,173	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
	ROAD FUND REVENUE						
203-000-604.000	HAUL ROUTE REVENUE	55,041	52,212	55,000	55,000	55,000	
203-000-665.000	INTEREST EARNINGS	10	1,042	0	0	0	
203-000-699.401	TRANSFER IN FROM CAPITAL IMP.	100,000	100,000	19,000	50,000	50,000	
	ROAD FUND REVENUE TOTAL	155,051	153,255	74,000	105,000	105,000	
	ROAD FUND EXPENSES						
203-596-967.000	DUST CONTROL	32,861	36,531	34,000	34,000	34,000	
203-596-967.001	TRI PARTY PROGRAM	39,781	39,747	40,000	40,000	40,000	
	ROAD FUND EXPENSE TOTAL	72,642	76,277	74,000	74,000	74,000	
	NET REVENUE OVER (UNDER) EXPENDITURES	82,409	76,977	0	31,000	31,000	
	BEGINNING FUND BALANCE	495,907	578,316	655,293	655,293	686,293	
	ENDING FUND BALANCE	578,316	655,293	655,293	686,293	717,293	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
	FIRE FUND REVENUE						
206-000-402.000	CURRENT PROPERTY TAX	1,144,119	1,194,317	1,240,417	1,251,299	1,863,453	
206-000-528.000	OTHER FEDERAL GRANT REVENUE	0	0	0	0	0	
206-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	1,216	1,276	0	0	0	
206-000-603.000	CONSULTING FEE	495	2,425	0	0	0	
206-000-604.000	COST RECOVERY	0	3,197	0	0	0	
206-000-627.000	RENTAL INSPECTIONS	6,765	7,350	0	10,000	0	
206-000-638.000	EMS TRANSPORT	366,580	346,223	350,000	350,000	350,000	
206-000-665.000	INTEREST ON INVESTMENTS	10,787	10,311	10,000	32,509	10,000	
206-000-677.000	MISCELLANEOUS	1,571	654	0	0	0	
206-000-692.000	APPROPRIATION FUND BAL.	0	0	437,263	437,263	0	
206-000-693.000	ASSET SALE PROCEEDS	12,000	0	0	0	0	
206-000-699.000	OPERATING TRANSFER IN		250,000	0	0	0	
	REVENUE WITHOUT APPROPRIATION FUND BAL	1,543,532	1,815,752	1,600,417	1,643,808	2,223,453	
	REVENUE WITH APPROPRIATION FUND BAL	1,543,532	1,815,752	2,037,680	2,081,071	2,223,453	
	FIRE FUND EXPENSE						
206-336-702.012	FIRE: CHIEF'S COMPENSATION	75,234	76,739	79,794	76,271	86,950	
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	62,622	65,544	68,852	30,113	57,439	
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	60,598	64,115	67,131	67,131	71,159	
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	62,757	66,211	68,852	68,852	72,983	
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	53,110	55,064	57,899	57,899	62,096	
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	47,091	55,299	57,899	63,688	72,983	
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	47,486	52,134	57,899	57,899	62,096	
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	0	0	57,899	53,556	62,096	
206-336-703.007	FIRE: F-T WAGE MEDIC K.M.	0	0	57,899	52,217	62,096	
206-336-703.008	FIRE: F-T WAGE MEDIC T.M.	0	0	57,899	52,217	62,096	
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	0	0	0	10,000	57,250	
206-336-703.010	FIRE: F-T WAGE CLERICAL	0	0	0	0	0	
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	0	0	0	12,025	57,250	
206-336-703.013	FIRE: MARSHAL COMPENSATION	28,048	30,070	30,700	37,125	34,460	
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	0	0	0	12,025	57,250	
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	0	4,057	4,000	6,062	6,000	
206-336-704.006	FIRE: P-T WAGE CLERICAL	15,757	4,983	0	0	0	
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	403,927	456,670	500,000	450,000	323,853	
206-336-707.007	FIRE: F-T OVERTIME	50,055	48,934	45,000	90,000	50,000	
206-336-709.001	FIRE: CLOTHING ALLOWANCE	3,500	3,500	5,000	5,000	0	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
206-336-709.002	FIRE: FOOD ALLOWANCE	3,500	3,500	5,000	5,000	7,500	
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	0	15,252	23,364	15,802	37,840	
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	68,405	75,777	94,958	93,551	96,241	
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	35,949	21,466	25,000	25,000	16,193	
206-336-711.001	FIRE:DEFINED CONTRIBUTION F-T	19,565	23,365	33,136	33,136	43,910	
206-336-712.001	FIRE:HEALTH/DENTAL/LIFE/DISINS	56,631	62,834	80,000	80,000	90,000	
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	10,459	9,808	16,000	16,000	25,000	
206-336-714.000	FIRE: DISASTER RECOVERY	0	1,500	5,000	5,000	5,000	
206-336-715.000	FIRE:CASH IN LIEU BENEF BUYOUT	10,302	12,988	14,000	14,000	14,000	
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMENT	19,833	25,751	30,000	30,000	30,000	
206-336-719.000	FIRE: POST PLAN	10,500	10,500	15,000	15,000	24,000	
206-336-722.009	FIRE: PARAMEDIC TRAINING	10,177	10,370	9,998	0	14,997	
206-336-722.010	FIRE: INSTRUCTOR TRAINING	1,600	4,084	5,000	5,000	5,000	
206-336-727.000	FIRE: SUPPLIES	7,307	6,934	9,000	9,000	9,450	
206-336-731.000	FIRE: MEDICAL SUPPLIES	21,568	18,507	20,000	27,000	27,810	
206-336-732.000	FIRE: UNIFORMS	27,729	30,186	15,000	15,000	15,450	
206-336-750.000	FIRE: VEHICLE GAS/OIL	30,902	44,419	50,000	50,000	50,000	
206-336-801.000	FIRE: CODE ENFORCEMENT	0	0	0	0	0	
206-336-804.000	FIRE: LEGAL SERVICES	4,212	2,683	5,000	5,000	5,000	
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	5,070	9,532	2,500	6,000	4,000	
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	10,789	15,820	15,000	22,000	20,000	
206-336-820.000	FIRE: DUES & EDUCATION	14,696	30,102	20,000	30,000	30,000	
206-336-830.000	FIRE: INSURANCE/BONDS	103,381	85,585	120,000	120,000	120,000	
206-336-851.000	FIRE: RADIO COMMUNICATIONS	50,292	48,731	53,000	53,000	53,000	
206-336-890.000	FIRE: PUBLIC EDUCATION	2,609	579	5,000	5,000	5,000	
206-336-920.000	FIRE: PUBLIC UTILITIES	34,554	47,488	60,000	60,000	61,800	
206-336-930.000	FIRE: VEHICLE REPAIR	36,865	52,373	50,000	75,000	65,000	
206-336-936.000	FIRE: BLDG MAINT/REPAIR	13,742	11,261	15,000	20,000	20,000	
206-336-937.000	FIRE: EQUIP MAINT	17,253	8,090	20,000	20,000	20,600	
206-336-955.000	FIRE: MISC EXPENSE	4,309	4,000	2,500	17,500	2,500	
206-336-967.000	FIRE: NEW PROJECTS	1,934	2,949	2,500	2,500	2,500	
	FIRE FUND EXPENSE TOTAL	1,544,317	1,679,753	2,037,679	2,076,569	2,179,848	
	NET REVENUE OVER (UNDER) EXPENDITURES	784	135,999	437,262	432,761	43,605	
	BEGINNING FUND BALANCE	1,343,647	1,342,863	1,479,190	1,479,190	1,046,429	
	ENDING FUND BALANCE	1,342,863	1,478,862	1,041,928	1,046,429	1,090,034	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
	POLICE FUND REVENUE						
207-000-402.000	CURRENT PROPERTY TAX	2,836,561	2,961,099	3,076,641	3,076,641	3,276,910	
207-000-479.000	RETURNABLE LIQUOR LICENSE FEES	11,695	11,699	10,000	10,000	10,000	
207-000-528.000	OTHER FEDERAL GRANT REVENUE	22,543	0	0	0	0	
207-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	3,016	3,164	0	0	0	
207-000-582.000	MINI CONTRACT	8,504	0	12,000	12,000	12,000	
207-000-582.001	SCHOOL PARTICIPATION	75,647	108,059	111,000	111,000	113,500	
207-000-582.002	AMERICAN AG. CONTRACT	162,000	162,000	162,000	162,000	162,000	
207-000-665.000	INTEREST EARNINGS	13,411	26,150	15,000	15,000	15,000	
207-000-677.000	MISCELLANEOUS	620	900	0	0	0	
207-000-692.000	APPROPRIATION FUND BAL.	0	0	0	0	0	
	POLICE FUND REVENUE TOTAL	3,133,996	3,273,071	3,386,641	3,386,641	3,589,410	
	POLICE FUND EXPENSE						
207-301-704.001	POLICE: CLERICAL WAGE P-T	32,430	33,038	34,000	34,372	41,067	\$27/hr plus mandatory overtime
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	2,471	2,515	2,900	2,900	3,500	
207-301-729.001	POLICE: DISASTER RECOVERY	0	0	5,000	5,000	5,000	
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,682,551	2,699,856	2,912,998	2,912,998	2,995,517	
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICER	75,647	108,059	111,000	111,000	113,500	
207-301-807.003	POLICE: MINI CONTRACT	0	0	12,000	12,000	12,000	
207-301-807.004	POLICE: OVERTIME	113,530	128,399	220,000	220,000	235,000	
207-301-920.000	POLICE: UTILITIES	7,078	6,011	14,000	14,000	16,000	
207-301-935.000	POLICE: SHERIFF'S MAINT	13,541	14,552	13,500	13,500	15,500	
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000	28,000	28,000	28,000	28,000	
207-301-955.000	POLICE: MISCELLANEOUS	145	145	5,000	5,000	10,000	
207-301-971.000	POLICE: RESERVE EQUIPMENT	0	0	1,000	1,000	2,500	
207-301-971.001	POLICE: EQUIP CAP OUTLAY	3,788	0	6,000	6,000	33,500	office furniture
207-301-971.002	POLICE: BUILDING RENOVATIONS	250,628	639,924	4,000	4,000	68,500	maintenance / blinds /wi-fi
	POLICE FUND EXPENSE TOTAL	3,209,809	3,660,498	3,369,398	3,369,770	3,579,584	
	NET REVENUE OVER (UNDER) EXPENDITURES	75,813	387,427	17,243	16,871	9,826	
	BEGINNING FUND BALANCE	2,079,442	2,003,629	1,616,202	1,616,202	1,633,073	
	ENDING FUND BALANCE	2,003,629	1,616,202	1,633,445	1,633,073	1,642,899	

ACCOUNT NUMBER	ACCOUNT TITLE	12/31/21 Actual	12/31/22 Actual	12/31/23 Adopted	12/31/23 Amended	12/31/2024 Proposed	Notes
REFUSE FUND REVENUE							
227-000-626.000	REFUSE COLLECTION	1,105,500	1,109,625	1,116,625	1,116,625	1,206,000	
227-000-647.002	REFUSE CONTAINERS	15	0	0	0	0	
227-000-665.000	INTEREST EARNINGS	1,974	2,119	1,500	1,500	1,500	
227-000-677.000	MISCELLANEOUS	4,206	2,094	1,500	1,500	1,500	
227-000-692.000	APPROPRIATION FUND BAL.	0	0	0	0	2,725	
	REVENUE WITHOUT APPROPRIATION FUND BAL	1,111,695	1,113,838	1,119,625	1,119,625	1,209,000	
	REVENUE WITH APPROPRIATION FUND BAL	1,111,695	1,113,838	1,119,625	1,119,625	1,211,725	
REFUSE FUND EXPENSE							
227-526-703.000	REFUSE: CLERICAL WAGE F-T	9,893	563	0	0	0	
227-526-710.000	REFUSE: EMPLR PAYROLL TAX	1,197	0	0	0	0	
227-526-801.000	REFUSE: CONTRACTOR	1,049,140	1,052,987	1,087,000	1,087,000	1,092,100	
227-526-812.000	REFUSE: FUND ADMIN COSTS	10,470	27,637	27,637	27,637	27,625	
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	0	765	2,000	2,000	2,000	
227-526-967.000	REFUSE: COMM SERVICE PROJ	0	84,071	0	0	90,000	Hazardous Waste Day/Assessment Increase
	REFUSE FUND EXPENSE TOTAL	1,070,699	1,166,022	1,116,637	1,116,637	1,211,725	
	NET REVENUE OVER (UNDER) EXPENDITURES	40,996	52,185	2,988	2,988	2,725	
	BEGINNING FUND BALANCE	202,212	243,208	191,023	191,023	194,011	
	ENDING FUND BALANCE	243,208	191,023	194,011	194,011	191,286	
OPIOID SETTLEMENT FUND REVENUE							
284-000-685.000	OPIOID SETTLEMENT REVENUES	0	0	0	10,000	10,000	
	OPIOID SETTLEMENT FUND REVENUE TOTAL	0	0	0	10,000	10,000	
OPIOID SETTLEMENT FUND EXPENSE							
284-718-880.000	OPIOID SETTLEMENT EXPENSE	0	0	0	10,000	10,000	
	OPIOID SETTLEMENT FUND EXPENSE TOTAL	0	0	0	10,000	10,000	
	NET REVENUE OVER (UNDER) EXPENDITURES				0	0	
	BEGINNING FUND BALANCE				0	0	
	ENDING FUND BALANCE				0	0	

ACCOUNT NUMBER	ACCOUNT TITLE	12/31/21 Actual	12/31/22 Actual	12/31/23 Adopted	12/31/23 Amended	12/31/2024 Proposed	Notes
	CAPITAL IMPROV FUND REVENUE						
401-000-644.000	ASSET SALE PROCEEDS	0	0	0	0	0	
401-000-665.000	INTEREST EARNINGS	6,768	184,382	10,000	10,000	30,000	
401-000-665.001	INTEREST EARNINGS DDA LOAN	3,484	2,428	3,500	3,500	2,000	
401-000-667.002	CELL TOWER LEASE	220,660	176,810	150,000	150,000	175,000	
401-000-692.000	APPROPRIATION FUND BAL.	0	0	524,500	1,372,595	0	
401-000-699.000	OPERATING TRANSFER IN	2,000,000	700,000	0	1,500,000	1,000,000	
	REVENUE WITHOUT APPROPRIATION FUND BAL	2,230,912	1,063,619	163,500	1,663,500	4,207,000	
	REVENUE WITH APPROPRIATION FUND BAL	2,230,912	1,063,619	688,000	3,036,095	4,207,000	
	CAPITAL IMPROV FUND EXPENSE						
401-261-971.001	TOWNSHIP IMPROVEMENTS	1,535,544	5,348,806	25,000	740,302	100,000	Final landscape of TWP hall/police. Garage remodel/enlarge. Auditorum acoustics
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	0	0	0	20,768	30,000	New gateway and park signage
401-261-971.008	M59 BIKEPATHS	2,271	0	0	0	0	
401-261-971.012	TOWNSHIP RELOCATION EXPENSES	93,244	8,475	25,000	25,000	0	
401-261-971.013	SEWER ANTICIPATION EXPENSE	0	0	50,000	50,000	100,000	Water expansion at Township hall
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	29,255	13,688	10,000	10,000	150,000	New Roof
401-261-972.000	PROPERTY PURCHASE	0	208,267	0	33,025	0	
401-261-995.103	TRANSFER TO ROAD FUND	100,000	100,000	19,000	50,000	50,000	
401-523-971.000	STEEPLE HALL IMPROVEMENTS	0	2,495	40,000	40,000	40,000	Septic, Parking Lot Drainage CDBG?
401-567-971.000	CEMETERY IMPROVEMENTS	0	0	25,000	48,000	25,000	
401-751-971.000	HICKORY RIDGE PARK IMPROVEMENT	0	3,273	15,000	15,000	75,000	Asphalt path repair / bolder vehicle restraint / picnic table/ electric gate
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	0	0	125,000	150,000	100,000	picnic tables/ice rink repairs/ parking lot paint
401-751-971.002	NEW PARK PROPERTY	5,000	129,788	0	0	20,000	entrance drive and parking area-gravel only
	CAPITAL IMP FUND EXPENSE TOTAL	1,765,315	5,814,793	334,000	1,182,095	690,000	
	NET REVENUE OVER (UNDER) EXPENDITURES	465,597	4,751,174	170,500	481,405	3,517,000	
	BEGINNING FUND BALANCE	5,297,547	5,763,144	1,011,970	1,011,970	1,493,375	
	ENDING FUND BALANCE	5,763,144	1,011,970	841,470	1,493,375	5,010,375	

		12/31/21	12/31/22	12/31/23	12/31/23	12/31/2024	Notes
ACCOUNT NUMBER	ACCOUNT TITLE	Actual	Actual	Adopted	Amended	Proposed	
	FIRE CAPITAL FUND REVENUE						
402-000-402.000	CURRENT PROPERTY TAX	0	861,583	896,403	896,403	1,002,423	
402-000-402.001	MILLAGE PROP TAX REVENUE	825,208	0	0	0	0	
402-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	879	922	0	0	0	
402-000-665.000	INTEREST EARNINGS	33,814	13,279	10,000	10,000	10,000	
402-000-692.000	APPROPRIATION FUND BAL.	0	0	196,597	207,097	0	
402-000-696.000	PROCEEDS OF DEBT	0	0	0	0	0	
402-000-699.000	OPERATING TRANSFER IN	0	0	0	0	0	
	REVENUE WITHOUT APPROPRIATION FUND BAL	859,901	875,784	906,403	906,403	1,012,423	
	REVENUE WITH APPROPRIATION FUND BAL	859,901	875,784	1,103,000	1,113,500	1,012,423	
	FIRE CAPITAL FUND EXPENSE						
402-336-971.000	VEHICLES	176,513	0	400,000	400,000	400,000	
402-336-971.002	CAPITAL EQUIPMENT	0	33,180	158,000	158,000	67,000	
402-336-971.003	CONSTR IN PROCESS FIRE MIL ST1	3,013,537	0	0	0	0	
402-336-971.004	CONSTR IN PROCESS FIRE MIL ST2	1,272,413	2,373,277	0	10,500	0	
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	270,000	275,000	275,000	275,000	275,000	
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	274,000	260,375	270,000	270,000	270,000	
402-336-993.002	FIRE CAP: BONDING AGENT FEES	500	500	0	0	0	
	FIRE CAPITAL FUND EXPENSE TOTAL	5,006,963	2,942,332	1,103,000	1,113,500	1,012,000	
	NET REVENUE OVER (UNDER) EXPENDITURES	4,147,062	2,066,548	196,597	207,097	423	
	BEGINNING FUND BALANCE	6,782,179	2,635,117	568,569	568,569	361,472	
	ENDING FUND BALANCE	2,635,117	568,569	371,972	361,472	361,895	

ACCOUNT NUMBER	ACCOUNT TITLE	12/31/21 Actual	12/31/22 Actual	12/31/23 Adopted	12/31/23 Amended	12/31/2024 Proposed	Notes
DDA FUND REVENUE							
494-000-569.000	GRANT REVENUE	9,000	8,585	0	0	0	
494-000-573.000	LOCAL COMMUNITY STABILIZATION	40,421	41,564	0	0	41,000	
494-000-665.000	INTEREST EARNINGS	843	3,779	10,000	10,000	2,000	
494-000-677.000	MISCELLANEOUS	10	0	0	0	0	
494-000-677.001	DDA EVENTS FUND	2,640	2,615	2,000	2,000	0	
494-000-677.004	HIGHLAND STATION DONATIONS	200	0	0	0	0	
494-000-677.005	FUNDRAISING	2,590	3,475	0	0	2,000	
494-000-677.008	FARMERS MARKET RESERVATIONS	0	2,555	1,000	1,000	1,000	
494-000-677.009	DESIGN REVENUE	0	112	0	0	0	
494-000-677.010	TIF	189,070	205,098	234,000	234,000	287,081	
494-000-692.000	APPROP FUND BALANCE	0	0	0	124,489	39,451	
	REVENUE WITHOUT APPROPRIATION FUND BAL	230,495	253,967	247,000	247,000	333,081	
	REVENUE WITH APPROPRIATION FUND BAL	230,495	253,967	247,000	371,489	372,532	
DDA FUND EXPENSE							
494-729-702.001	DDA: DIRECTOR	48,361	49,569	51,562	45,562	46,298	
494-729-705.000	DDA: PART-TIME SEASONAL	0	0	0	5,000	4,000	
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	3,674	3,738	4,000	4,000	4,000	
494-729-715.000	GGP: CASH IN LIEU BENEF BUYOUT	0	0	0	6,000	6,000	
494-729-720.002	DDA: RECORDING SECRETARY	1,100	1,100	1,200	1,200	1,200	
494-729-728.000	DDA: OFFICE SUPPLIES	749	1,319	1,200	1,200	1,200	
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	0	80	500	500	500	
494-729-801.000	DDA: PROF SERVICES	189	1,076	3,000	3,000	3,000	
494-729-801.001	DDA: MASTER PLAN	0	0	5,000	5,000	10,000	
494-729-808.000	DDA: MARKETING CONSULTANT	7,545	9,000	9,000	12,000	12,000	
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	0	218	4,000	4,000	2,000	
494-729-820.000	DDA: DUES/ED/TRAVEL	1,725	3,881	5,000	5,000	5,000	
494-729-850.000	DDA: WEBSITE	475	528	700	700	700	
494-729-880.001	DDA: PROMOTIONS	8,340	13,815	12,250	18,250	27,450	
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	24,470	2,935	11,000	11,000	14,400	
494-729-880.003	DDA: DESIGN	30,527	48,709	51,145	150,781	107,300	
494-729-880.004	DDA: ORGANIZATION	0	2,503	2,700	2,700	15,000	
494-729-900.000	DDA: ADVERTISING/PRINTING	1,717	1,387	3,000	11,353	3,000	
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,467	3,363	3,000	3,000	3,000	
494-729-920.000	DDA: RENT/ UTILITIES	1,250	3,644	3,000	3,000	3,000	
494-729-935.000	DDA: MAINTENANCE STREETScape	1,995	2,322	4,000	12,000	4,432	

ACCOUNT NUMBER	ACCOUNT TITLE	12/31/21 Actual	12/31/22 Actual	12/31/23 Adopted	12/31/23 Amended	12/31/2024 Proposed	Notes
494-729-936.000	DDA: LANDSCAPING	0	0	0	0	0	
494-729-967.000	DDA: FARMERS' MARKET	7,352	9,077	10,000	12,500	12,500	
494-729-967.002	DDA: DDA SPONSORSHIPS	224	600	3,000	3,000	3,000	
494-729-967.007	DDA: CART PROJECT	95	0	2,500	2,500	2,500	
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	0	0	5,000	5,000	40,000	
494-729-972.000	DDA: PROPERTY PURCHASE	0	0	0	0	0	
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	0	0	38,752	38,752	38,752	
494-729-993.000	DDA: INTEREST EXPENSE	3,484	2,428	2,300	2,300	2,300	
	DDA FUND EXPENSE TOTAL	146,739	161,291	236,809	369,298	372,532	
	NET REVENUE OVER (UNDER) EXPENDITURES	83,755	92,676	10,191	122,298	39,451	
	BEGINNING FUND BALANCE	141,254	225,009	317,685	317,685	195,387	
	ENDING FUND BALANCE	225,009	317,685	327,876	195,387	155,936	
	POST-RETIREMENT BENEFITS REVENUE						
737-000-665.000	INTEREST EARNINGS	19,167	23,902	20,000	20,000	20,000	
737-000-669.001	GAINS/LOSSES	33,418	151,620	0	0	0	
737-000-692.002	APPROPRIATION FUND BAL.	0	0	39,000	39,000	50,000	
	REVENUE WITHOUT APPROPRIATION FUND BAL	52,586	127,718	20,000	20,000	20,000	
	REVENUE WITH APPROPRIATION FUND BAL	52,586	127,718	59,000	59,000	70,000	
	POST-RETIREMENT EXPENSE						
737-279-719.000	RETIREE OPEB EXPENSE	46,858	52,688	50,000	50,000	60,000	
737-279-822.000	OPEB: BANK FEES	9,436	8,295	9,000	9,000	10,000	
	POST-RETIREMENT EXPENSE TOTAL	56,294	60,983	59,000	59,000	70,000	
	NET REVENUE OVER (UNDER) EXPENDITURES	3,709	188,702	39,000	39,000	50,000	
	BEGINNING FUND BALANCE	957,861	954,152	765,451	765,451	726,451	
	ENDING FUND BALANCE	954,152	765,451	726,451	726,451	676,451	



RESOLUTION 23-33 2024 GENERAL APPROPRIATIONS ACT

At a Regular Township Board Meeting of the Charter Township of Highland held at the Highland Township Auditorium located at 205 N. John Street, Highland, Michigan on the 6th day of November, 2023 at 6:30 p.m.

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Elizabeth Lewis, and Joe Salvia

Absent: None

The following resolution of the Highland Township Board was offered by _____ and supported by _____

WHEREAS pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 26, 2023, and a public hearing on the proposed budget was held on November 6, 2023, after which this Resolution was adopted.

IT IS RESOLVED the Highland Township Board shall levy and shall cause to be collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of .6 mill for Township operations, and voter authorized millages of:

0.6000 for the General Operating millage
1.8500 for the Fire Operating millage
0.9662 for the Fire Capital millage
3.3162 for the Police Operating millage
1.5636 for the Library Operating millage

IT IS FURTHER RESOLVED Highland Township Board adopts the 2024 budget for the various funds by line item. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed the total appropriation authorized for each department.

IT IS FURTHER RESOLVED pursuant to MCLA 41.75, all bills against the Township shall be approved by the Highland Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities, phone, internet, credit cards and bills for gasoline) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of bills prior to payment for approval at the next Board Meeting.

IT IS FURTHER RESOLVED that included in the various department's budgets are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as listed in Attachment A.

IT IS FURTHER RESOLVED that estimated total revenues and expenditures for the various funds of Highland Township are listed in Attachment B.

IT IS FURTHER RESOLVED the Township Clerk shall provide the Township Board after the end of each month reports of fiscal year to date revenues and expenditures compared to the budget amounts in various funds of the Township.

IT IS FURTHER RESOLVED that whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenue or both.

This resolution passed this 6th day of November 2023 at a regular meeting of the Charter Township of Highland Board with the following roll call vote:

Yeas: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia
Nays: None
Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting held on November 6, 2023.

Tami Flowers MiPMC, Clerk

Title	Salary
Supervisor	\$ 89,788.68
Clerk	\$ 85,299.25
Treasurer	\$ 85,299.25
Trustee	\$ 6,888.59
Fire Chief	\$ 86,949.93
DOA Director	\$ 46,298.00

Title	Hourly Rate	Grade	Stage	Notes
Supervisor Admin 1	\$ 27.43	4	A	
Supervisor Admin 2 - PT	\$ 22.16	2pt	A	
Communications Coordinator	\$ 21.05	2pt	A	
Maintenance - PT	\$ 22.88	2pt	A	
Maintenance - PT Seasonal	\$ 21.10	2pt	A	
Building Official	\$ 36.61	5	A	
Building Dept Admin 1	\$ 23.23	2	B	
Building Dept Admin 2	\$ 20.85	1	B	
Building Official Seasonal	\$ 34.19	3	M	
Planning Director	\$ 44.20	5	C	
Zoning Administrator 1	\$ 29.95	3	C	
Zoning Administrator 2	\$ 25.06	3	A	
Activity Center Director	\$ 27.29	4	A	
HAC -Activities Coordinator - PT	\$ 19.52	1	A	
HAC - Communications Coord - FT	\$ 20.57	2	A	
HAC Admin Assist - PT	\$ 17.94	1	A	
HAC - Maintenance - PT	\$ 17.94	1	A	
HAC - Building Security - PT	\$ 17.60	n/a	n/a	
Deputy Clerk	\$ 34.35	4	C	
Clerk Office Coordinator	\$ 23.23	2	B	
Bookkeeper	\$ 32.22	4	B	
Bookkeeping Assistant - PT	\$ 22.16	2pt	A	
Deputy Treasurer	\$ 30.31	4	B	
Treasurer Office Coordinator	\$ 20.05	2	A	
Treasurer Seasonal	\$ 23.92	1	C	
Seasonal Admin Asst	\$ 18.80	1	A	
Floater Seasonal - PT	\$ 19.45	1	A	
Crossing Guards - PT	\$ 27.93	n/a	n/a	
DOA Seasonal	\$ 18.00	1	A	
Police Admin Asst - PT	\$ 24.40	3	A	
Ordinance (Split w/ Fire Marshal)	\$ 35.34	3	C	
Board of Review Chr	\$ 26.00	n/a	n/a	Minimum of \$52 for meetings
Board of Review Mbr	\$ 25.00	n/a	n/a	Minimum of \$50 for meetings

* Fire Dept wages will be approved with the contract renewals

Meeting Pay				Notes
PC, ZBA Chairs/Sec - Mtg Pay	\$ 105.00	n/a	n/a	
PC, ZBA Members - Mtg Pay	\$ 90.00	n/a	n/a	
Recording Sec - Mtg Pay	\$ 125.00	n/a	n/a	Plus \$30/hour if meeting exceeds 2 hours

Grade Info 2024

			2024 Rates	
GR	Description		MIN	MAX
1	Assistant #1 (Entry) Annual (FT)	Bldg, Ping, HAC, Seasonal Floaters	\$17.94 \$34,973.25	\$24.27 \$47,316.75
2	Assistant #2 (Lead) Annual (FT)	Bldg, Clerk, Treas	\$20.05 \$39,087.75	\$26.38 \$51,431.25
2pt	Assistant #2 (PT +5%) (Quantity of hours vary)	Bkpg Asst, Assessing, Maint, Communications	\$21.05	\$27.69
3	Officers Annual (FT)	Zoning & Ordinance Officers; Sheriff's admin	\$24.27 \$47,316.75	\$30.60 \$59,660.25
4	Deputy/Dept Head Annual (FT)	HAC Dir, Bookkeeper, Supr Admin, Deputies	\$26.38 \$51,431.25	\$35.87 \$69,946.50
5	Professional Annual (FT)	Fire Chief, Bldg Official, Planning Dir	\$35.87 \$69,946.50	\$47.48 \$92,576.25



RESOLUTION #23-34 TO OPT OUT OF THE PROVISIONS OF PA 152 OF 2011

At a Regular Township Board Meeting of the Charter Township of Highland held at Highland Township Auditorium located at 205 N. John Street, Highland, Michigan on the 6th day of November, 2023 at 6:30 p.m.

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Elizabeth Lewis, and Joe Salvia

Absent: None

The following resolution was offered by _____ and supported by _____:

BE IT RESOLVED THAT the Township Board of the Charter Township of Highland, Oakland County, Michigan, hereby exercises its right to opt out of the requirements of PA 152 of 2011, Section 8 (1) for the plan year beginning January 1, 2024.

The motion carried with the following roll call vote:

Yeas: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia
Nays: None
Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

CERTIFICATION

I hereby certify that the above is a true and complete copy of the resolution, the original of which is on file in my office, by the Charter Township of Highland Board of Trustees of the County of Oakland, State of Michigan on 6th day of November 2023.

Tami Flowers MiPMC, Clerk



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: 11/2/2023
Re: Blue Care Network Healthcare Renewal

It is renewal time again for township health care insurance for employees. Attached is a BCN Rate Renewal Change sheet supplied by our insurance agency Burnham & Flower Insurance Group.

After review and discussion with employees I believe we should continue to offer the same plan so that employees will not be required to change doctors if their current physician is out of network. This can be very troublesome for most individuals. Deductibles are also generally less with the suggested renewal.

The renewal is more than 5% (8.7%) increase over 2023 but considering that the rate of inflation is 5.1% the imputed increase is only 3.6% which falls within our purchase policy.

Recommended motion: To approve renewal of the 2023 Blue Care Network Medical plan with Burnham & Flower for Highland Township for 2024 as presented in the attached documentation.

Warm inside. Great outdoors.



Rate Renewal Change

TOWNSHIP OF HIGHLAND

CID:	138219	Rate Effective:	2/1/2024
General Agency:	TGG Solutions		
Agent:	JOHN P SCHMITZ	Agency:	BURNHAM & FLOWER AGENCY

BCN Rate Renewal Change	Current Premium ¹	Renewal Premium ¹
Total Billable Members ²	32	32
Total Medical & Pharmacy Premium ³	\$13,704.87	\$14,897.50
Total Dental Premium	\$0.00	\$0.00
Total Vision Premium	\$144.82	\$149.60
Total Monthly Premium	\$13,849.69	\$15,047.10
Total Annual Premium	\$166,196.28	\$180,565.20
Projected Change in Monthly Premium		8.65%

BCN Components of Rate Change

Components	Medical ³ & Pharmacy	Dental	Vision
Index to Current rate	4.63%	0.00%	-2.41%
Aggregate Product Differences	1.94%	0.00%	4.32%
Area	-0.47%	0.00%	0.00%
Age	2.39%	0.00%	1.47%
Age Factor Change	0.00%	0.00%	0.00%
Dependent Cap	0.00%	0.00%	0.00%
Total Rate Change	8.70%	0.00%	3.30%

1. Premiums are based on enrollment at the time of renewal development.

2. Count based on snapshot as of 10/13/2023.

3. Medical includes Pediatric Vision.

4. The figures reflect commercial plans only.

5. Percent changes due to members aging out of pediatric dental, members aging into adult vision plans, and/or changes in Taxes & Fees are accounted for in the Aggregate Product Differences

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.



**RESOLUTION #23-35 APPROVING 2024 COMMUNITY
DEVELOPMENT BLOCK GRANT APPLICATION**

At a regular meeting of the Charter Township of Highland Board of Trustees held on the 6th day of November 2023;

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Beth Lewis, and Joe Salvia

Absent: None

The following resolution was offered by _____ and supported by _____:

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the Charter Township of Highland has duly advertised and conducted a public hearing for the purpose of receiving public comments regarding the proposed uses of PY 2024 CDBG funds in the approximate amount of \$28,743.00 as follows:

Supervisor Rick Hamill opened the Public Hearing at _____p.m. The Public Hearing was closed at _____p.m.

WHEREAS: the Charter Township of Highland found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

<u>PROJECT NAME</u>	<u>AMOUNT</u>
Senior Centers	\$25,243.00
Senior Services	\$3,500.00

THEREFORE, BE IT RESOLVED, that the Charter Township of Highland CDBG Application hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Supervisor is hereby authorized to execute all documents, agreements, of contracts which result from this application to Oakland County.

This resolution passed this 6th day of November 2023 at a regular meeting of the Charter Township of Highland Board. The following vote was taken on the foregoing resolution:

Yeas:
Nays: None
Absent: None
Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, the duly elected Clerk of the Charter Township of Highland, Oakland County, MI do hereby certify that the above is a true copy of a resolution approved by the Charter Township of Highland Board of Trustees Meeting held on November 6, 2023 at which time a quorum was present.

Tami Flowers MiPMC, Clerk

JOELLEN SHORTLEY
jshortley@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

November 2, 2023

Board of Trustees
Charter Township of Highland
205 North John Street
Highland, MI 48357

RE: Proposed License Agreement with Oakland County Board of Election Commissioners for Early Voting at Township Hall

Dear Board of Trustees:

You are being asked to approve an agreement with the Oakland County Board of Election Commissioners to authorize the use of Township Hall as an Early Voting Site during the nine days of early voting, and up to two days before and three days after the election days to allow for equipment set up and removal. Residents of Highland Township and White Lake Township will be able to use Township Hall to cast their early votes.

The agreement will begin on the date it is signed and will continue until December 1, 2024, for use during the 2023 and 2024 elections. The Board of Election Commissioners will be required to coordinate the delivery of necessary voting equipment and supplies and will be responsible for any damage to the property. Although the agreement requires the Township to allow the placement of voting signs outside of 100 feet from the voting location, this likely will not be possible based on the closeness of the building entrance to the road.

We do not have any legal concerns will you approving this agreement.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC

Joellen Shortley

Joellen Shortley

cc: Lisa Hamameh

License Agreement

Charter Township of Highland (“Licensor”) hereby grants a license for use of its property as set forth herein to:

Name of Entity or Person (“Licensee”): Board of County Election Commissioners for Oakland County

Address: 1200 N. Telegraph, Pontiac, Michigan 48341

Contact Person: Joseph Rozell, Director of Elections for Oakland County

Telephone Number: 248-452-2276

E-Mail Address: rozellj@oakgov.com

For and in consideration of the issuance of this license, the Parties agree to the following terms and conditions:

1. **Use of Property.** Licensee may only use the property described below for the purposes set forth in this Agreement.
 - 1.1. **Property.** Highland Township Hall Auditorium, 205 N. John St., Highland, MI 48357. (“Property”)
 - 1.2. **Use.** The Property shall only be used as an Early Voting Site pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq* during the nine days of early voting at the election dates specified in Michigan Election Law (the “Election Dates”) and up to two days before and up to three days after early voting at the Election Dates to allow for equipment setup and equipment removal.
 - 1.3. **Term of Agreement.** This Agreement shall begin on the date this Agreement is fully executed (“**Effective Date**”), and notwithstanding a license generally being terminable at the will of the Licensor, it shall terminate on December 1, 2024 so as to cover more than one election cycle, however, Licensee may only occupy the Property during the nine days of early voting at the Election Dates and up to two days before and up to three days after early voting at the Election Dates to allow for equipment setup and equipment removal.
 - 1.4. **Fee.** Licensee shall pay Licensor \$100 for each election in which the Property is used as an Early Voting Site which shall be governed by the Parties’ Agreement for Election Services as applicable.
 - 1.5. **Condition of Property.** During this Agreement, Licensee shall keep the Property in good order, in a clean and safe condition, and free of trash. Except for normal wear and tear, Licensee’s use of the Property shall not cause damage to the Property. Licensee is responsible for putting all trash and debris into the appropriate indoor receptacles.

- 1.6. **Condition of Property upon Termination of Agreement.** Except for normal wear and tear, at the expiration or termination of this Agreement, Licensee shall leave or return the Property in the same condition that Licensee found it.
- 1.7. **Compliance with Law.** Licensee, including its employees, agents, volunteers, and subcontractors shall comply with all applicable federal, state, and local laws, regulations, rules, ordinances, and the provisions of this Agreement.
- 1.8. **Signs/Advertisement.** Licensor shall permit the placement of political signage on the Property during the period for early voting, provided that the signage is not placed within 100 feet of the entrance used by voters. The Election Inspectors responsible for the Early Voting Site shall be responsible for the enforcement of the 100-foot requirement.
- 1.9. **Alterations, Additions, Changes to Property.** Licensee shall not make any alterations, additions, or changes to the Property, without the prior written approval of Licensor.
- 1.10. **Property "AS IS".** LICENSEE ACCEPTS THE PROPERTY "AS IS." LICENSEE ACKNOWLEDGES THAT LICENSEE HAD THE OPPORTUNITY TO INSPECT THE PROPERTY AND EITHER INSPECTED THE PROPERTY OR CHOSE NOT TO INSPECT THE PROPERTY.
- 1.11. **No Smoking.** Smoking is prohibited on the Property.
- 1.12. **Alcohol Use on Property.** Licensee shall not sell or consume or allow anyone to sell or consume alcoholic beverages on the Property.
2. **Licensee Responsibilities.**
 - 2.1. The Licensee shall coordinate the delivery of the necessary voting equipment and supplies on the Thursday or Friday prior to the start of early voting.
 - 2.2. The Licensee shall coordinate the removal of the voting equipment and supplies on the Monday or Wednesday after the end of early voting.
3. **Licensor Responsibilities.**
 - 3.1. The Licensor shall provide access to a clean space for the conduct of early voting and access to clean restroom facilities to be used by Election Inspectors and voters.
 - 3.2. The fee paid to the Licensor under Section 1.4 shall be exclusive and Licensor shall not surcharge Licensee for any additional costs such as electricity or water.
4. **Liability/Assurances.**
 - 4.1. **Damage to Licensor's Property/Facility.** Licensee shall be responsible for any damage to the Property that is caused by Licensee, its employees, agents, volunteers or subcontractors. If such damage occurs, Licensor may make the necessary repairs and/or replacements or cause a third party to make the necessary repairs and/or replacements. Licensee shall reimburse Licensor the costs for repairing and/or

replacing such damage to the Property. Licensor shall invoice Licensee for such costs and Licensee shall pay such costs within thirty (30) days of receiving the bill.

- 4.2. **Damage to Licensee's Property.** Licensee shall be solely and entirely liable and responsible for any loss or damage resulting from fire, theft or other means to its personal property located, kept, or stored on the Property.
- 4.3. **Liability for Claims.** Licensee shall be solely liable and responsible for any claims asserted by Licensee's employees, agents, volunteers or subcontractors occurring at or on the Property, which arise out of Licensee's use of the Property.
- 4.4. **Reservation of Rights/Limitation of Liability.** This Agreement does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty, or immunity of the Parties.
- 4.5. **Survival.** Section 4 and the duties and obligations contained herein shall survive the expiration or termination of this Agreement.
5. **Insurance.** Oakland County is self-insured and will provide a self-insurance certificate for use of the Property.
6. **Termination.**
 - 6.1. This Agreement shall terminate automatically at the end of its term.
7. **No Interest in Property.** Licensee, by virtue of this Agreement, shall not have any title to or interest in the Property or any portion thereof. Licensee has not, does not, and will not claim any such title, interest, or any easement over the Property.
8. **Waiver.** Waiver of any term or condition under this Agreement must be in writing. No written waiver, in one or more instances, shall be deemed or construed as a continuing waiver of any term or condition of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
9. **Cumulative Remedies.** A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.
10. **Amendments.** This Agreement cannot be modified unless reduced to writing and signed by both Parties.
11. **Severability.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms or conditions shall remain in full force and effect.
12. **Governing Law.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, including facsimile copies, each of which shall be deemed an original, but all of which shall together constitute one instrument.

14. **Entire Agreement.** This Agreement sets forth all covenants, promises, agreements, conditions, and understandings between the Parties concerning the use of the Property and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between the Parties other than are herein set forth, except the Parties' Agreement for Election Services as applicable.
15. **Authorization.** The Parties represent that their respective signatories have the requisite authority to execute and bind them to the duties and responsibilities contained herein.

APPROVED AND AUTHORIZED BY LICENSEE:

NAME: _____

TITLE: _____

DATE: _____

SIGNATURE

APPROVED AND AUTHORIZED BY LICENSOR:

NAME: _____

TITLE: _____

DATE: _____

SIGNATURE



**RESOLUTION #23-36 FOR OAKLAND ROAD COMMISSION TO PROCEED WITH SAD
ROAD IMPROVEMENTS SAD NO.08032**

At a regular meeting of the Charter Township of Highland Board of Trustees held on the 6th day of November 2023;

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Beth Lewis, and Joe Salvia

Absent: None

The following resolution was offered by _____ and supported by _____:

RECITALS:

- A. Act 246 of the Public Acts of 1931, as amended (the "Act"). Provides for a statutory procedure permitting public roads outside of the corporate limits of the city or village to be improved and the cost of the improvements to be assessed against the property benefiting by the improvement.
- B. Blue Heron Drive, Plover Drive, Grebe Road, Petrel Court, Woodcock Way, Harlequin Court Dunham Lake Estates, located in Highland Township, pursuant to the plat thereof recorded in Liber 70 of Plats, Pages 15 and 16, Oakland County Records; Dunham Lake Estates No. 1, located in Highland Township, pursuant to the plat thereof recorded in Liber 74, Pages 27 and 28, Oakland County Records;
- C. The identified roads in Recital B are in need of resurfacing according to the Oakland County Road Commission and property owner petitions submitted to the Road Commission.
- D. The Township understands that: (i) the 51% of the road frontage standard for the Road Commission acceptance of petitions under the Act has not been satisfied with respect to Woodcock Way, and (ii) that the Road Commission will not undertake the project with these roads.
- E. Section 1(a) of the Act, MCL 41.271(a), provides for the Township Board Resolution as an alternative manner in which the Road Commission may be requested to review and proceed with the road improvement under the Act.

IT IS THEREFORE RESOLVED:

1. That the Township Board hereby makes application to the Road Commission for the resurfacing improvements :

Blue Heron Drive, Plover Drive, Grebe Road, Petrel Court, Woodcock Way, Harlequin Court Dunham Lake Estates, located in Highland Township, pursuant to the plat thereof recorded in Liber 70 of Plats, Pages 15 and 16, Oakland County Records; Dunham Lake Estates No. 1, located in Highland Township, pursuant to the plat thereof recorded in Liber 74, Pages 27 and 28, Oakland County Records;

2. That notwithstanding MCL 41.280, and as provided in MCL 41.281, this Resolution has been adopted conditioned on and subject to no portion of the cost of any improvement undertaken by the Road Commission in response to this Resolution, being assessed or apportioned against the Township at large.
3. That this Resolution has been adopted on and subject to the Road Commission waiving, and not asserting, claiming, or otherwise attempted to collect, any costs and expenses from the Township under MCL 41.276 if the Road Commission does not undertake the road improvements applied for in this Resolution.

This resolution passed this 6th day of November 2023 at a regular meeting of the Charter Township of Highland Board. The following vote was taken on the foregoing resolution:

Yeas:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, the duly elected Clerk of the Charter Township of Highland, Oakland County, MI do hereby certify that the above is a true copy of a resolution approved by the Charter Township of Highland Board of Trustees Meeting held on November 6, 2023 at which time a quorum was present.

Tami Flowers MiPMC, Clerk

Proposed Plat of Lands to be Assessed

11-18-376-001
Park

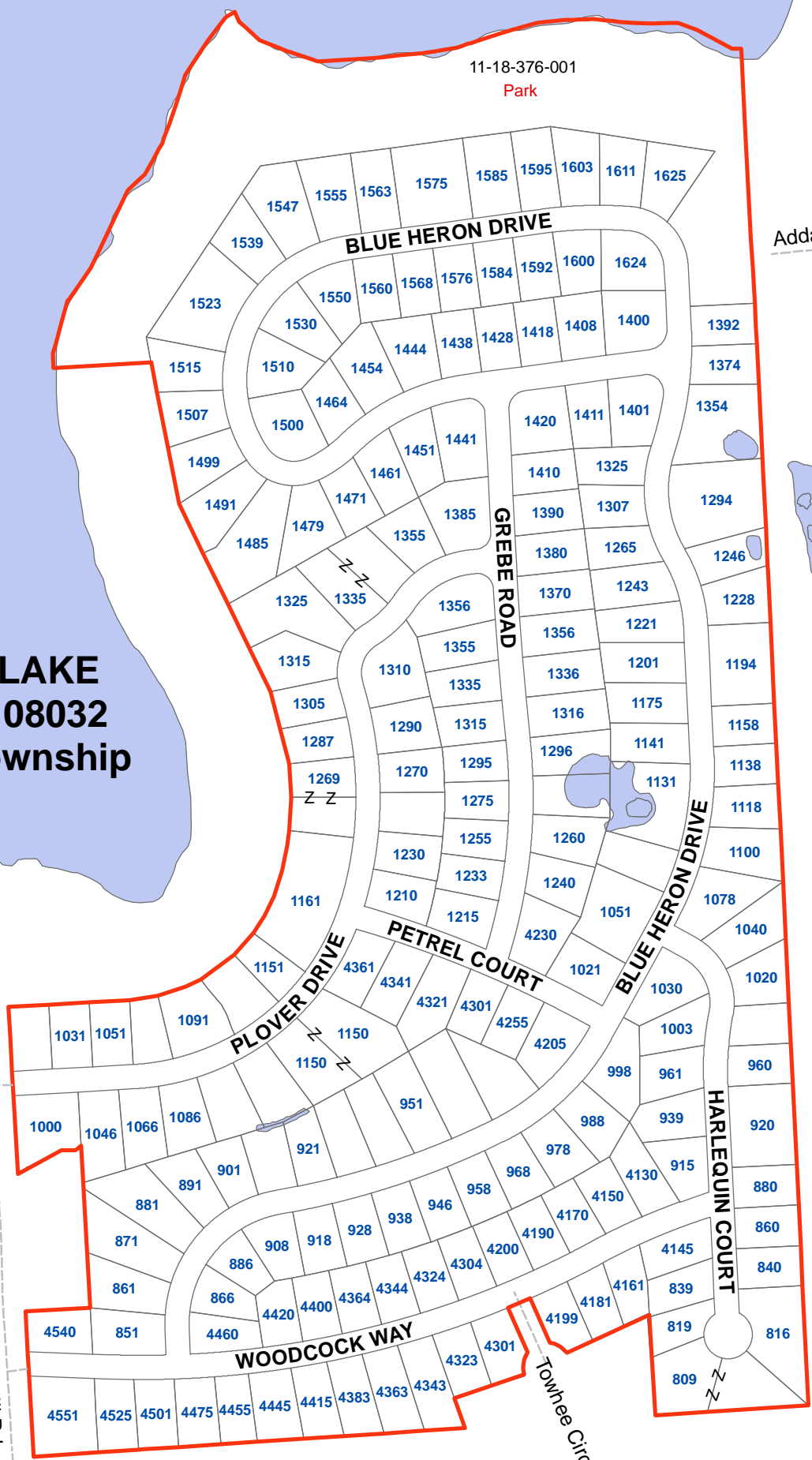


Addaleen Rd

DUNHAM LAKE
S.A.D. No. 08032
Highland Township

Murray Hill Rd

Towhee Circle



Proposed Plat of Lands to be Assessed

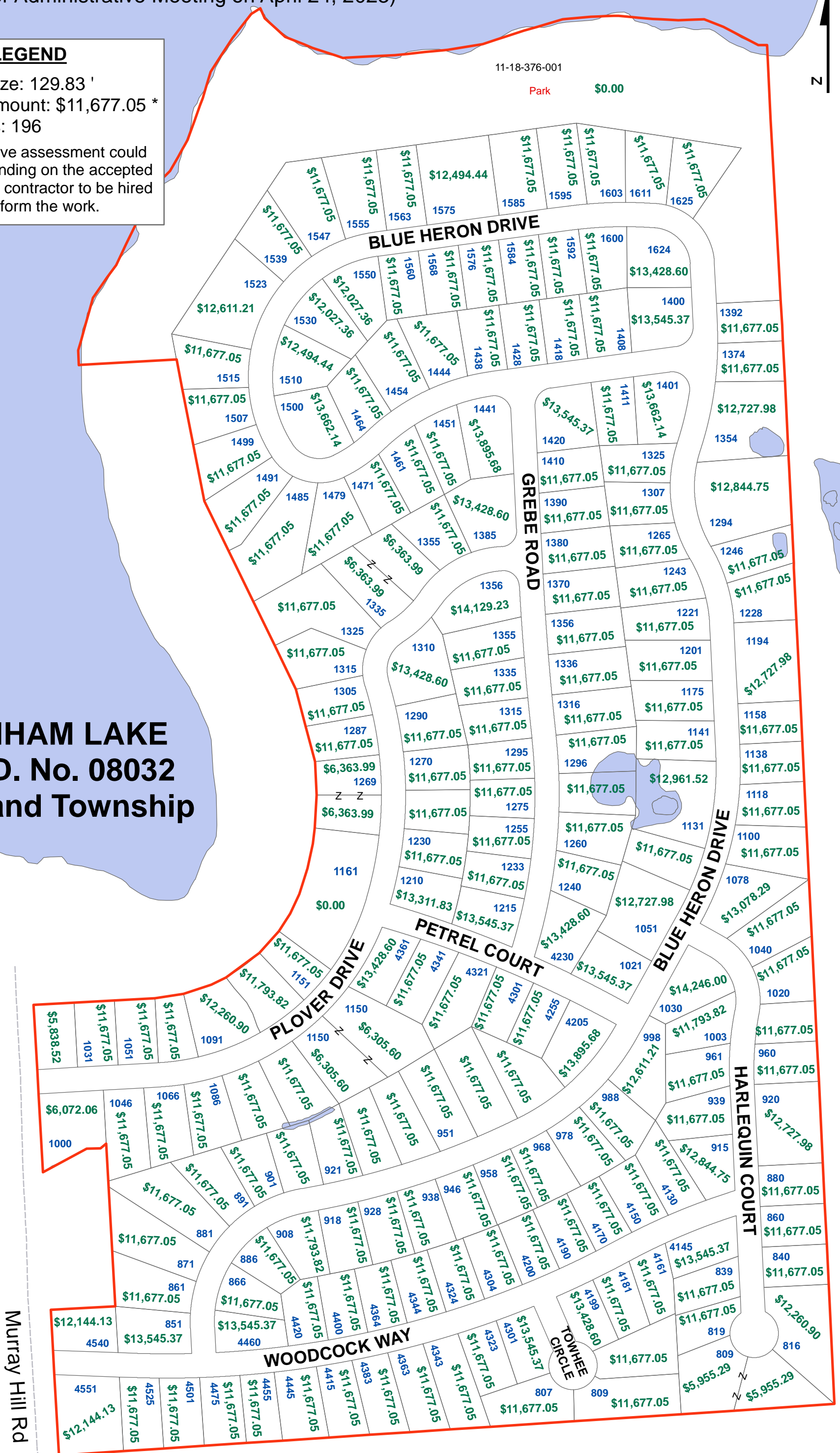
(for Administrative Meeting on April 24, 2023)

LEGEND

Base Lot Size: 129.83 '
Base Lot Amount: \$11,677.05 *
Home Sites: 196

* This tentative assessment could change depending on the accepted low bid of the contractor to be hired to perform the work.

**DUNHAM LAKE
S.A.D. No. 08032
Highland Township**



**DUNHAM LAKE
SUBDIVISION MAP
S.A.D. No. 08032
Highland Township**

**Dunham Lake
Estates No 1**

11-18-376-001
Park

**Dunham Lake
Heights**

Addaleen Rd

Dunham Lake Estates

Plover Dr

Blue Heron Dr

Grebe Rd

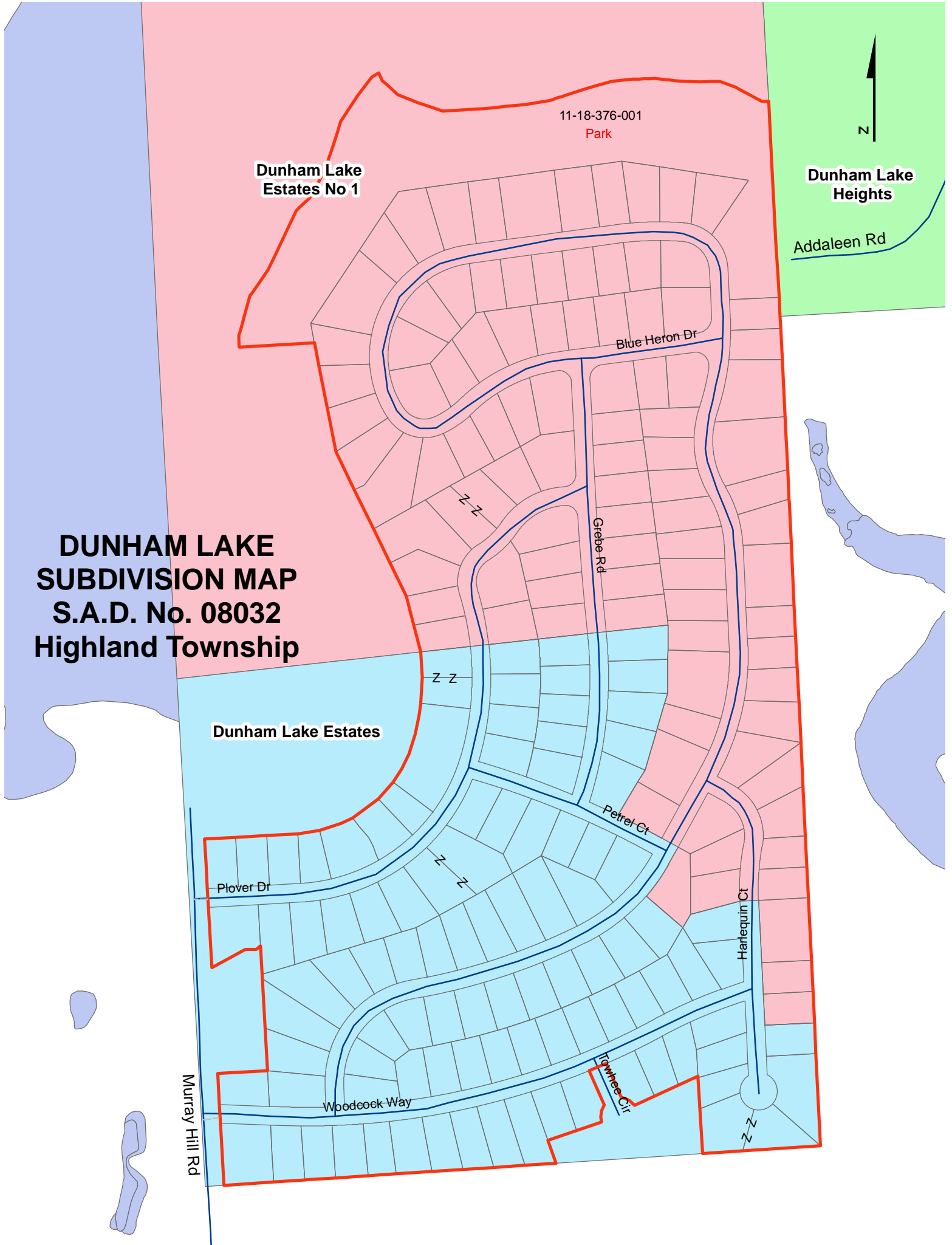
Petrel Ct

Harlequin Ct

Woodcock Way

Timber Cir

Murray Hill Rd



SAD Name: DUNHAM LAKE Base Lot Size: 128.97
 Est. Project Cost: 2,293,167.19 Base Lot Assessment: 11,694.16
 Assessed Project Cost: 2,293,166.05 Home Sites: 193
 Total Units: 196.09

PIN	SUBDIVISION	LOT	OWNER1	OWNER2	OWNER ADDRESS	PROPERTY ADDRESS	FRONTAGE	SIGNED
								PETITION
BLUE HERON DRIVE								
1118377012	DUNHAM LAKE ESTATES NO 1	201	TIMOTHY B DAVIDSON	& Gail Davidson	1400 BLUE HERON DR	1400 BLUE HERON DR	277.74	277.74
1118377011	DUNHAM LAKE ESTATES NO 1	183	SHERRY D WEINTRAUB		1408 BLUE HERON DR	1408 BLUE HERON DR	110	110
1118377010	DUNHAM LAKE ESTATES NO 1	184	JULIE PAINTER		1418 BLUE HERON DR	1418 BLUE HERON DR	100	
1119126007	DUNHAM LAKE ESTATES NO 1	185	LINDA FORAN TRUSTEE	FORAN, LINDA K U/T/A DATED 11/09/01	1428 BLUE HERON DR	1428 BLUE HERON DR	100	
1119126008	DUNHAM LAKE ESTATES NO 1	186	ROBERT PETTENGILL	LAURA PETTENGILL	1438 BLUE HERON DR	1438 BLUE HERON DR	100	100
1119126005	DUNHAM LAKE ESTATES NO 1	187	VERKERKE, BEVERLY REV LIV TRST		1444 BLUE HERON DR	1444 BLUE HERON DR	100	
1119126004	DUNHAM LAKE ESTATES NO 1	188	NORMAN MACIKA		1454 BLUE HERON DR	1454 BLUE HERON DR	110	
1119126003	DUNHAM LAKE ESTATES NO 1	189	PATRICK QUINN	SUSAN MECONI (Susan Quinn?)	1464 BLUE HERON DR	1464 BLUE HERON DR	120	120
1119126002	DUNHAM LAKE ESTATES NO 1	190	ED S KRUPA	KATHERYN ANN KRUPA	1500 BLUE HERON DR	1500 BLUE HERON DR	302.45	
1119126001	DUNHAM LAKE ESTATES NO 1	191	WILLIAM L CARYL JR	JANET CARYL	1510 BLUE HERON DR	1510 BLUE HERON DR	180	180
1118377001	DUNHAM LAKE ESTATES NO 1	192	SUSAN ST PETER		1530 BLUE HERON DR	1530 BLUE HERON DR	150	150
1118377002	DUNHAM LAKE ESTATES NO 1	193	KAY V'SOSKE	JANICE V'SOSKE	1550 BLUE HERON DR	1550 BLUE HERON DR	150	
1118377003	DUNHAM LAKE ESTATES NO 1	194	KENNETH F CLARK	BERNICE F CLARK	1560 BLUE HERON DR	1560 BLUE HERON DR	100	100
1118377004	DUNHAM LAKE ESTATES NO 1	195	STEVEN E ALDER		1568 BLUE HERON DR	1568 BLUE HERON DR	100	
1118377005	DUNHAM LAKE ESTATES NO 1	196	DAVID W CALLEY	DENISE M CALLEY	1576 BLUE HERON DR	1576 BLUE HERON DR	100	100
1118377006	DUNHAM LAKE ESTATES NO 1	197	LEE C TURY		1584 BLUE HERON DR	1584 BLUE HERON DR	100	100
1118377007	DUNHAM LAKE ESTATES NO 1	198	MICHAEL R HERMANSON	MARIA HERMANSON	1592 BLUE HERON DR	1592 BLUE HERON DR	100	
1118377008	DUNHAM LAKE ESTATES NO 1	199	GREGORY ADKINS	ROSE M ADKINS	1600 BLUE HERON DR	1600 BLUE HERON DR	120	
1118377009	DUNHAM LAKE ESTATES NO 1	200	MICHAEL RALSTON TRUSTEE	COLLEEN RALSTON TRUSTEE	1624 BLUE HERON DR	1624 BLUE HERON DR	264.02	264.02
1118376003	DUNHAM LAKE ESTATES NO 1	147	FIGLEY, WM F & MICHELLE REV LIV TRST		PO BOX 1026	1539 BLUE HERON DR	94	94
1118376004	DUNHAM LAKE ESTATES NO 1	146	LANDRY EILEEN K REVOCABLE LIVING AGREEMENT		1547 BLUE HERON DR	1547 BLUE HERON DR	94	94
1118376005	DUNHAM LAKE ESTATES NO 1	145	PAUL B MURAD	Maureen Murad	1555 BLUE HERON DR	1555 BLUE HERON DR	104.75	104.75
1118376006	DUNHAM LAKE ESTATES NO 1	144	MCFALL, JAMES REV LIVING TRUST	JoAnn McFall	1563 BLUE HERON DR	1563 BLUE HERON DR	100	100
1118376015	DUNHAM LAKE ESTATES NO 1	142	RYAN D QUICK	SUZAN D QUICK	1575 BLUE HERON DR	1575 BLUE HERON DR	180	180
1118376016	DUNHAM LAKE ESTATES NO 1	141	ANDRON FOX		1585 BLUE HERON DR	1585 BLUE HERON DR	120	120
1118376010	DUNHAM LAKE ESTATES NO 1	140	DAVID K EDGE	JULIE A EDGE	1595 BLUE HERON DR	1595 BLUE HERON DR	100	100
1118376011	DUNHAM LAKE ESTATES NO 1	139	MICHELLE L MOLL		1603 BLUE HERON DR	1603 BLUE HERON DR	95	95
1118376012	DUNHAM LAKE ESTATES NO 1	138	MANUEL E HERDADE	KELLIE L HERDADE	1611 BLUE HERON DR	1611 BLUE HERON DR	100.63	100.63
1118376013	DUNHAM LAKE ESTATES NO 1	137	DOUGLAS M PRZYBYLO	SHEILA PRZYBYLO	1625 BLUE HERON DR	1625 BLUE HERON DR	75	
1118376001	DUNHAM LAKE ESTATES NO 1	PARK	DUNHAM LK PROP OWNERS ASSOC	Scott Oswald, HOA President	1294 BLUE HERON DR		225	225
1118376014	DUNHAM LAKE ESTATES NO 1	136	MELANY TINGLEY		1392 BLUE HERON DR	1392 BLUE HERON DR	98.77	98.77
1119129001	DUNHAM LAKE ESTATES NO 1	135	MICHAEL R STEVENSON (deceased)	DIANNE STEVENSON	1374 BLUE HERON DR	1374 BLUE HERON DR	95	95
1119129002	DUNHAM LAKE ESTATES NO 1	133	TERRENCE LEE GARDNER	LESLIE ANN GARDNER	1354 BLUE HERON DR	1354 BLUE HERON DR	205	205
1119129003	DUNHAM LAKE ESTATES NO 1	131	RICHARD S PAAJANEN		1294 BLUE HERON DR	1294 BLUE HERON DR	215	215
1119129004	DUNHAM LAKE ESTATES NO 1	130	LOUIS DIFORTE	JUDY DIFORTE	1246 BLUE HERON DR	1246 BLUE HERON DR	100	
1119129005	DUNHAM LAKE ESTATES NO 1	129	SHELDON K PLAXTON	SARAH L PLAXTON	1228 BLUE HERON DR	1228 BLUE HERON DR	100	100
1119129006	DUNHAM LAKE ESTATES NO 1	127	MARTIN E MILLER		1194 BLUE HERON DR	1194 BLUE HERON DR	200	
1119129007	DUNHAM LAKE ESTATES NO 1	126	FRANK DIPIAZZA	JANET DIPIAZZA	1158 BLUE HERON DR	1158 BLUE HERON DR	100	
1119129008	DUNHAM LAKE ESTATES NO 1	125	KATHRYN A OLGEIRSSON		1138 BLUE HERON DR	1138 BLUE HERON DR	100	100
1119129009	DUNHAM LAKE ESTATES NO 1	124	DANIEL S HANNER	CASEY L HANNER	1118 BLUE HERON DR	1118 BLUE HERON DR	100	
1119129010	DUNHAM LAKE ESTATES NO 1	123	MICHAEL F PODRASKY	LAUREL F PODRASKY	1100 BLUE HERON DR	1100 BLUE HERON DR	100	100
1119129011	DUNHAM LAKE ESTATES NO 1	122	MARSHA WILLIAMS		4386 ISLAND PARK DR	1078 BLUE HERON DR	159.97	

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1119176024	DUNHAM LAKE ESTATES NO 1	111 WILBUR O HALEY	PEGGY M HALEY	1030 BLUE HERON DR	1030 BLUE HERON DR	200		
1119176013	DUNHAM LAKE ESTATES NO 1	110 JOHN J STAFIEJ	MARIE R STAFIEJ	998 BLUE HERON DR	998 BLUE HERON DR	188.47	188.47	Missing John's signature
1119176012	DUNHAM LAKE ESTATES	51 DEREK ALLEN		988 BLUE HERON DR	988 BLUE HERON DR	100	100	
1119176011	DUNHAM LAKE ESTATES	50 VERL SIGLER		978 BLUE HERON DR	978 BLUE HERON DR	100		
1119176010	DUNHAM LAKE ESTATES	49 DAN DIRMEYER	CHERYL L DIRMEYER	968 BLUE HERON DR	968 BLUE HERON DR	100		
1119176009	DUNHAM LAKE ESTATES	48 MASTER, JEFFREY M LIVING TRST	HALLINEN, DIANE L LIVING TRUST	958 BLUE HERON DR	958 BLUE HERON DR	100		
1119176008	DUNHAM LAKE ESTATES	47 ANDREW P LAHSER		946 BLUE HERON DR	946 BLUE HERON DR	100	100	
1119176007	DUNHAM LAKE ESTATES	46 MICHAEL CARL KLAUSING	TIFFANY JANE KLAUSING	938 BLUE HERON DR	938 BLUE HERON DR	100		
1119176006	DUNHAM LAKE ESTATES	45 JOSEPH DELELLIS	AMY FRAUHAMMER	928 BLUE HERON DR	928 BLUE HERON DR	100		
1119176005	DUNHAM LAKE ESTATES	44 MICHAEL J KILBURG	LORI A KILBURG	918 BLUE HERON DR	918 BLUE HERON DR	100	100	
1119176004	DUNHAM LAKE ESTATES	43 DEAN W DOLLEY	SHONNA M DOLLEY	908 BLUE HERON DR	908 BLUE HERON DR	134.76		
1119176003	DUNHAM LAKE ESTATES	42 WILLIAM K HAAS	Nancy Haas	886 BLUE HERON DR	886 BLUE HERON DR	125	125	
1119176002	DUNHAM LAKE ESTATES	41 BENJAMIN P STEPHENSON	LAUREN STEPHENSON	866 BLUE HERON DR	866 BLUE HERON DR	125		
1119176001	DUNHAM LAKE ESTATES	40 EMILY J ALBERTA		4460 WOODCOCK WAY	4460 WOODCOCK WAY	105.11		
1118376017	DUNHAM LAKE ESTATES NO 1	148 MASTRO, LOUIS L TRUST		1523 BLUE HERON DR	1523 BLUE HERON DR	188	188	
1118376018	DUNHAM LAKE ESTATES NO 1	150 ROY JOHNSON (deceased)	Jean Johnson	1515 BLUE HERON DR	1515 BLUE HERON DR	94	94	death certificate for Roy needed
1119101003	DUNHAM LAKE ESTATES NO 1	151 ELDON VANSPLYBROOK	CAROL VANSPLYBROOK	1507 BLUE HERON DR	1507 BLUE HERON DR	94	94	
1119101004	DUNHAM LAKE ESTATES NO 1	152 DANIEL RIBAR		1499 BLUE HERON DR	1499 BLUE HERON DR	90		
1119101005	DUNHAM LAKE ESTATES NO 1	153 MICHAEL F MARTIN	SHERI CALLEJA-MARTIN	1491 BLUE HERON DR	1491 BLUE HERON DR	70		
1119101006	DUNHAM LAKE ESTATES NO 1	154 NICHOLAS NAGY TRUSTEE	CONSTANCE NAGY TRUSTEE	1485 BLUE HERON DR	1485 BLUE HERON DR	65	65	
1119101007	DUNHAM LAKE ESTATES NO 1	155 GERALYN M JANSSES-HEITCHUE		1479 BLUE HERON DR	1479 BLUE HERON DR	66.33		
1119101008	DUNHAM LAKE ESTATES NO 1	156 DENNIS H MILLER	THELMA M MILLER	1471 BLUE HERON DR	1471 BLUE HERON DR	103.5		
1119101009	DUNHAM LAKE ESTATES NO 1	157 SAMUEL J MACHINSKI	KATHLEEN A MACHINSKI	1461 BLUE HERON DR	1461 BLUE HERON DR	114.36	114.36	
1119101010	DUNHAM LAKE ESTATES NO 1	158 CHEREE PEREZ		1451 BLUE HERON DR	1451 BLUE HERON DR	116		
1119101011	DUNHAM LAKE ESTATES NO 1	159 DONALD B TREANOR		1441 BLUE HERON DR	1441 BLUE HERON DR	128.36		
1119128001	DUNHAM LAKE ESTATES NO 1	181 MARY ANN O'LEARY		1420 GREBE RD	1420 GREBE RD	132.745		
1119128002	DUNHAM LAKE ESTATES NO 1	182 KENNETH R HALLER	LORI HALLER	1411 BLUE HERON DR	1411 BLUE HERON DR	106		
1119128003	DUNHAM LAKE ESTATES NO 1	202 JAMES J HEIDENREICH (deceased)	Eileen Heidenrich	1401 BLUE HERON DR	1401 BLUE HERON DR	301.6	301.6	
1119128016	DUNHAM LAKE ESTATES NO 1	203 SCOTT O'ROURKE	ANNA O'ROUKE	1325 BLUE HERON DR	1325 BLUE HERON DR	100	100	
1119128017	DUNHAM LAKE ESTATES NO 1	204 ONALEE STURGEON		1307 BLUE HERON DR	1307 BLUE HERON DR	100	100	
1119128018	DUNHAM LAKE ESTATES NO 1	205 JESSE STEVENSON	DARCY STEVENSON	1265 BLUE HERON DR	1265 BLUE HERON DR	96.31	96.31	
1119128019	DUNHAM LAKE ESTATES NO 1	206 RYAN M VANDERLIST	JENNY VANDERLIST	1243 BLUE HERON DR	1243 BLUE HERON DR	105.68	105.68	
1119128020	DUNHAM LAKE ESTATES NO 1	207 MARK D HISSONG		1221 BLUE HERON DR	1221 BLUE HERON DR	105		
1119128021	DUNHAM LAKE ESTATES NO 1	208 MATTHEW A JOHNSON	AMY M JOHNSON	1201 BLUE HERON DR	1201 BLUE HERON DR	100		
1119128022	DUNHAM LAKE ESTATES NO 1	209 TAYLOR ACREE	KATERI LINAHAN (& Antonio Acree)	1175 BLUE HERON DR	1175 BLUE HERON DR	100	100	
1119128023	DUNHAM LAKE ESTATES NO 1	210 MICHAEL J TURNER		1141 BLUE HERON DR	1141 BLUE HERON DR	99.77		
1119128024	DUNHAM LAKE ESTATES NO 1	211 CONNE E TEROVA	BRENDA BANWELL	1131 BLUE HERON DR	1131 BLUE HERON DR	218	218	
1119128025	DUNHAM LAKE ESTATES NO 1	213 THOMAS W MATTSON		8827 SUNSET CIR		109		
1119128029	DUNHAM LAKE ESTATES NO 1	214 STEVE ZULTOWSKI		1051 BLUE HERON DR	1051 BLUE HERON DR	200		
1119128028	DUNHAM LAKE ESTATES NO 1	109 SHANE W COLEGROVE	KIMBERLY COLEGROVE	1021 BLUE HERON DR	1021 BLUE HERON DR	120	120	
1119151017	DUNHAM LAKE ESTATES	53 STEPHANIE CARR		4205 PETREL CT	4205 PETREL CT	201.92		
1119151030	DUNHAM LAKE ESTATES	66 JOHN M CECIL	JEANNINE M CECIL	5181 HUNTERS RDG		140	140	
1119151029	DUNHAM LAKE ESTATES	67 WOJCIECHOWSKI, DAVID G TRUST	Jeannie M Cecil, Trustee	5181 HUNTERS RDG		108.94	108.94	
1119151028	DUNHAM LAKE ESTATES	68 LISA L SPENCER		951 BLUE HERON DR	951 BLUE HERON DR	100		
1119151027	DUNHAM LAKE ESTATES	69 LAWRENCE S BORKOWSKI		5247 HUNTERS RDG		100		
1119151026	DUNHAM LAKE ESTATES	70 LARRY BORKOWSKI		5247 HUNTERS RDG		100		
1119151025	DUNHAM LAKE ESTATES	71 MICHAEL R BROWN	TONYA L BROWN	921 BLUE HERON DR	921 BLUE HERON DR	100	100	
1119151024	DUNHAM LAKE ESTATES	72 ADAM PUSHMAN	MICHELLE PUSHMAN	13935 HIBNER RD		100		
1119151023	DUNHAM LAKE ESTATES	73 CHARLES F KLEINBROOK	CFK TRUST	2817 S MILFORD RD	901 BLUE HERON DR	80		
1119151022	DUNHAM LAKE ESTATES	74 MATTHEW E WINGER	KIMBERLY I WINGER	891 BLUE HERON DR	891 BLUE HERON DR	80		
1119151021	DUNHAM LAKE ESTATES	75 JEFFREY JOHNSON	ERIN JOHNSON	881 BLUE HERON DR	881 BLUE HERON DR	80	80	
1119151020	DUNHAM LAKE ESTATES	76 FRONIMOS, PAUL J AND SARAH M UAD 10-2' (Paul deceased)		871 BLUE HERON DR	871 BLUE HERON DR	80	80	
1119151019	DUNHAM LAKE ESTATES	77 SEDIK, RAECHELLE A. REVOCABLE TRUST UAD 11/26/2019		861 BLUE HERON DR	861 BLUE HERON DR	80	80	

1119151018	DUNHAM LAKE ESTATES	78 GARY DEMONGEY	GERALDINE DEMONGEY	851 BLUE HERON DR	851 BLUE HERON DR	100		
					BLUE HERON DRIVE	11799.185	6528.27	55.33%

GREBE ROAD

1119101011	DUNHAM LAKE ESTATES NO 1	159 DONALD B TREANOR		1441 BLUE HERON DR	1441 BLUE HERON DR	195.16		
1119101012	DUNHAM LAKE ESTATES NO 1	160 DAVID CHESNUT (deceased)	KATHLEEN CHESNUT	1385 PLOVER DR	1385 PLOVER DR	166.575	166.575	
1119127006	DUNHAM LAKE ESTATES NO 1	170 ROSEMARY JEAN GROSS	KAREN O'MARA	1356 PLOVER DR	1356 PLOVER DR	107.825	107.825	
1119127007	DUNHAM LAKE ESTATES NO 1	171 DAVID H GEEN	JANE A GEEN	1355 GREBE RD	1355 GREBE RD	100		
1119127008	DUNHAM LAKE ESTATES NO 1	172 KEVIN GARRITY		1335 GREBE RD	1335 GREBE RD	100	100	
1119127009	DUNHAM LAKE ESTATES NO 1	173 WARREN D WOLCOTT	MARILYN L WOLCOTT	1315 GREBE RD	1315 GREBE RD	100	100	
1119127010	DUNHAM LAKE ESTATES	103 ROBERT R ISELER	JUDY L EVOLA	1295 GREBE RD	1295 GREBE RD	100	100	
1119127011	DUNHAM LAKE ESTATES	102 HAPPEL, SUSAN J TRST		1275 GREBE RD	1275 GREBE RD	100		
1119127012	DUNHAM LAKE ESTATES	101 THOMAS L GORTON	CARLA J GORTON	1255 GREBE RD	1255 GREBE RD	100		
1119127013	DUNHAM LAKE ESTATES	100 ELEFHERIOS J KERR		1233 GREBE RD	1233 GREBE RD	100	100	
1119127014	DUNHAM LAKE ESTATES	99 ZAK JANIS A LIVING TRUST		3195 LOSS TRL	1215 GREBE RD	123.99		
1119128001	DUNHAM LAKE ESTATES NO 1	181 MARY ANN O'LEARY		1420 GREBE RD	1420 GREBE RD	147.085		
1119128004	DUNHAM LAKE ESTATES NO 1	180 ROY P BROWN	REBECCA LYNN BROWN	1410 GREBE RD	1410 GREBE RD	100	100	
1119128005	DUNHAM LAKE ESTATES NO 1	179 RYAN C GRAEBER		1390 GREBE RD	1390 GREBE RD	100	100	
1119128006	DUNHAM LAKE ESTATES NO 1	178 ERIC W GUSTAFSON	SHELLY W GUSTAFSON	1380 GREBE RD	1380 GREBE RD	100	100	
1119128007	DUNHAM LAKE ESTATES NO 1	177 VALENTINO MENDEZ	JOYCE A MENDEZ	1370 GREBE RD	1370 GREBE RD	100	100	
1119128008	DUNHAM LAKE ESTATES NO 1	176 WESLEY R WATT	SHARON WATT	1356 GREBE RD	1356 GREBE RD	100	100	
1119128009	DUNHAM LAKE ESTATES NO 1	175 SCOTT OSWALD	KRISTINA OSWALD	1336 GREBE RD	1336 GREBE RD	100	100	
1119128010	DUNHAM LAKE ESTATES NO 1	174 CHARLES H HALL		1316 GREBE RD	1316 GREBE RD	100		
1119128011	DUNHAM LAKE ESTATES	104 JON S SPRINGALL (deceased)	Linda Springall	1296 GREBE RD	1296 GREBE RD	95	95	
1119128012	DUNHAM LAKE ESTATES	105 MICHAEL RAGAN SR		30595 BOBRICH ST		95		
1119128013	DUNHAM LAKE ESTATES	106 JOSEPH J WASKE JR	Colleen & Jess Waske (QCD rec'd)	1260 GREBE RD	1260 GREBE RD	95	95	
1119128014	DUNHAM LAKE ESTATES	107 LISA YORK	Lisa Minor	1240 GREBE RD	1240 GREBE RD	100	100	
1119128015	DUNHAM LAKE ESTATES	108 NICHOLAS JOLOKAI	CHRISTINA JOLOKAI	4230 PETREL CT	4230 PETREL CT	169.61	169.61	
					GREBE ROAD	2695.245	1734.01	64.34%

HARLEQUIN COURT

1119176024	DUNHAM LAKE ESTATES NO 1	111 WILBUR O HALEY	PEGGY M HALEY	1030 BLUE HERON DR	1030 BLUE HERON DR	170.1		
1119176025	DUNHAM LAKE ESTATES NO 1	112 DENNIS C GOERS JR		1003 HARLEQUIN CT	1003 HARLEQUIN CT	134.89	134.89	
1119176026	DUNHAM LAKE ESTATES NO 1	113 RENEE S NEIGHBORS		961 HARLEQUIN CT	961 HARLEQUIN CT	105	105	
1119176027	DUNHAM LAKE ESTATES	52 JESSICA PARVIN	BOBBY R PARVIN	939 HARLEQUIN CT	939 HARLEQUIN CT	120.08		
1119176028	DUNHAM LAKE ESTATES	28 NATHAN THRASHER	JAMIE NEIMAN	915 HARLEQUIN CT	915 HARLEQUIN CT	140		
1119177006	DUNHAM LAKE ESTATES	20 WILLIAM SELDON	CAITLIN SELDON	4145 WOODCOCK WAY	4145 WOODCOCK WAY	100	100	
1119177007	DUNHAM LAKE ESTATES	21 JOHN R WEBER	Jo Anne Weber	839 HARLEQUIN CT	839 HARLEQUIN CT	100	100	
1119177008	DUNHAM LAKE ESTATES	22 GARY R DEMONGEY		819 HARLEQUIN CT	819 HARLEQUIN CT	104.87		
1119177010	DUNHAM LAKE ESTATES	23 JOHN W SCHILTZ TRUSTEE	MARTHA M SCHILTZ	809 HARLEQUIN CT	809 HARLEQUIN CT	73.6	73.6	
1119177011	DUNHAM LAKE ESTATES	24 JOHN W SCHILTZ TRUSTEE	MARTHA M SCHILTZ TRUSTEE	809 HARLEQUIN CT		66.64	66.64	
1119129023	DUNHAM LAKE ESTATES	25 WILLIAM SEYMOUR	JENNIFER SEYMOUR	816 HARLEQUIN CT	816 HARLEQUIN CT	169.05	169.05	
1119129020	DUNHAM LAKE ESTATES	27 STACY MCDOLE		840 HARLEQUIN CT	840 HARLEQUIN CT	100	100	
1119129019	DUNHAM LAKE ESTATES NO 1	114 KATHLEEN PETRU		860 HARLEQUIN CT	860 HARLEQUIN CT	100.5	100.5	
1119129018	DUNHAM LAKE ESTATES NO 1	115 JEFFREY JONES	KIRSTEN DELLA SANTINA	880 HARLEQUIN CT	880 HARLEQUIN CT	100.5		
1119129024	DUNHAM LAKE ESTATES NO 1	116 DANIEL J SPRINGER	CORINNE S SPRINGER	920 HARLEQUIN CT	920 HARLEQUIN CT	201	201	
1119129015	DUNHAM LAKE ESTATES NO 1	118 DAVID W GERATHY	SANDRA L GERATHY	960 HARLEQUIN CT	960 HARLEQUIN CT	100		
1119129014	DUNHAM LAKE ESTATES NO 1	119 NEST DEVELOPMENT LLC		41925 CHERRY HILL RD		100.03		
1119129013	DUNHAM LAKE ESTATES NO 1	120 CINDA L EVERHART	FREDERICK EVERHART	1020 HARLEQUIN CT	1020 HARLEQUIN CT	95		
1119129012	DUNHAM LAKE ESTATES NO 1	121 JACK BARTENBAKER		1040 HARLEQUIN CT	1040 HARLEQUIN CT	95		
1119129011	DUNHAM LAKE ESTATES NO 1	122 MARSHA WILLIAMS		4386 ISLAND PARK DR	1078 BLUE HERON DR	76		
					HARLEQUIN COURT	2252.26	1150.68	51.09%

PETREL COURT									
1119127005	DUNHAM LAKE ESTATES	98	MARILYN S BRADFORD		1210 PLOVER DR	1210 PLOVER DR	160.27		
1119127014	DUNHAM LAKE ESTATES	99	ZAK JANIS A LIVING TRUST		3195 LOSS TRL	1215 GREBE RD	160.27		
1119128015	DUNHAM LAKE ESTATES	108	NICHOLAS JOLOKAI	CHRISTINA JOLOKAI	4230 PETREL CT	4230 PETREL CT	100		
1119128028	DUNHAM LAKE ESTATES NO 1	109	SHANE W COLEGROVE	KIMBERLY COLEGROVE	1021 BLUE HERON DR	1021 BLUE HERON DR	159.45		
1119151012	DUNHAM LAKE ESTATES	58	MICHAEL S WILLIHNGANZ	WENDY C WILLIHNGANZ	4361 PETREL CT	4361 PETREL CT	100		
1119151013	DUNHAM LAKE ESTATES	57	MICHAEL D BLOUIN	KATHLEEN M BLOUIN	4341 PETREL CT	4341 PETREL CT	100		
1119151014	DUNHAM LAKE ESTATES	56	GOOD, THOMAS FAMILY TRST	GOOD, CANDACE FAMILY TRST	4321 PETREL CT	4321 PETREL CT	100		
1119151015	DUNHAM LAKE ESTATES	55	BOWEN, LARRY AND SUSAN TRUST		4301 PETREL CT	4301 PETREL CT	100		
1119151016	DUNHAM LAKE ESTATES	54	KENNETH BAGNALL		4255 PETREL CT	4255 PETREL CT	100		
1119151017	DUNHAM LAKE ESTATES	53	STEPHANIE CARR		4205 PETREL CT	4205 PETREL CT	129.8		
						PETREL COURT	1209.79	659.45	54.51%

PLOVER DRIVE									
1119101012	DUNHAM LAKE ESTATES NO 1	160	DAVID CHESNUT (deceased)	KATHLEEN CHESNUT	1385 PLOVER DR	1385 PLOVER DR	108.035		
1119101013	DUNHAM LAKE ESTATES NO 1	161	KENNETH DAVIDGE (deceased)	Camilla Davidge	1355 PLOVER DR	1355 PLOVER DR	90		
1119101014	DUNHAM LAKE ESTATES NO 1	162	MEGAN E BRANSTETTER	JOHN BRANSTETTER	1335 PLOVER DR		100		
1119101015	DUNHAM LAKE ESTATES NO 1	163	MEGAN E BRANSTETTER	JOHN BRANSTETTER	1335 PLOVER DR	1335 PLOVER DR	105		
1119101016	DUNHAM LAKE ESTATES NO 1	164	DANIEL CALDWELL	ANDREA CALDWELL	1325 PLOVER DR	1325 PLOVER DR	65		
1119101017	DUNHAM LAKE ESTATES NO 1	165	ALAN PINKERTON	ISABELLE M PINKERTON	3755 SULPHUR SPRING RD	1315 PLOVER DR	65		
1119101018	DUNHAM LAKE ESTATES NO 1	166	TARRIN TALLMAN	JORDAN TALLMAN	1305 PLOVER DR	1305 PLOVER DR	100		
1119101019	DUNHAM LAKE ESTATES NO 1	167	PATRICIA ANNE KOTSONAS	REVOCABLE LIVING TRUST	1287 PLOVER DR	1287 PLOVER DR	100		
1119101020	DUNHAM LAKE ESTATES	94	CHARLES CIOTTI	Robin M. Ciotti	1269 PLOVER DR	1269 PLOVER DR	100		
1119101021	DUNHAM LAKE ESTATES	93	CHARLES G CIOTTI	Robin M. Ciotti	1269 PLOVER DR		100		
1119101022	DUNHAM LAKE ESTATES	PARK	DUNHAM LAKE PROPERTY OWNERS ASSN	Scott Oswald, HOA President	205 N JOHN ST	1161 PLOVER DR	357.5		
1119101023	DUNHAM LAKE ESTATES	92	PATRICK MCDONNELL	LORI MCDONNELL	1151 PLOVER DR	1151 PLOVER DR	100		
1119101024	DUNHAM LAKE ESTATES	90	TYLER, MARK LIVING TRUST DATED MARCH 1	GREENE GREGORY & SHARON REVOCABLE TRUST	2140 ADDALEEN RD		135		
1119101025	DUNHAM LAKE ESTATES	89	NORMAN W RITTHALER	LINDA M RITTHALER	1091 PLOVER DR	1091 PLOVER DR	165		
1119101026	DUNHAM LAKE ESTATES	88	DAVID P BLOUIN		3167 BRIAR HILL RD		100		
1119101027	DUNHAM LAKE ESTATES	87	JOSEPH J LUPA		1051 PLOVER DR	1051 PLOVER DR	100		
1119101028	DUNHAM LAKE ESTATES	86	CESA LIVING TRUST		1031 PLOVER DR	1031 PLOVER DR	100		
1119101029	DUNHAM LAKE ESTATES	85	PETER FAYROIAN		821 MOUNT PLEASANT AVE		100		
1119127006	DUNHAM LAKE ESTATES NO 1	170	ROSEMARY JEAN GROSS	KAREN O'MARA	1356 PLOVER DR	1356 PLOVER DR	250.875		
1119127001	DUNHAM LAKE ESTATES NO 1	169	GRACE HOLGATE		1310 PLOVER DR	1310 PLOVER DR	269.37		
1119127002	DUNHAM LAKE ESTATES NO 1	168	TODD M YORK		1290 PLOVER DR	1290 PLOVER DR	115		
1119127003	DUNHAM LAKE ESTATES	95	ANDREW TERSIGNI	RAZMA RUDNICKAITE	1270 PLOVER DR	1270 PLOVER DR	95.07		
1119127015	DUNHAM LAKE ESTATES	96	ANDREW TERSIGNI	RAZMA RUDNICKAITE	1270 PLOVER DR		95		
1119127016	DUNHAM LAKE ESTATES	97	JASON S FLUCKY	JACKIE L MONSON	1230 PLOVER DR	1230 PLOVER DR	95		
1119127005	DUNHAM LAKE ESTATES	98	MARILYN S BRADFORD		1210 PLOVER DR	1210 PLOVER DR	95		
1119151012	DUNHAM LAKE ESTATES	58	MICHAEL S WILLIHNGANZ	WENDY C WILLIHNGANZ	4361 PETREL CT	4361 PETREL CT	169.85		
1119151011	DUNHAM LAKE ESTATES	59	MARTHA SCHROER MATTEI		1150 PLOVER DR	1150 PLOVER DR	97		
1119151010	DUNHAM LAKE ESTATES	60	MARTHA SCHROER MATTEI		1150 PLOVER DR	1150 PLOVER DR	97		
1119151009	DUNHAM LAKE ESTATES	61	BEN L LEWIS JR	BRENDA F LEWIS	2822 ALLISON LN		97		
1119151008	DUNHAM LAKE ESTATES	62	HYNICK, FREDERICK AND NANCY JNT REV TRST		1108 CRIPPLE CREEK LN		97		
1119151007	DUNHAM LAKE ESTATES	63	CHAD FRENCH	ANN MAIRE FRENCH	1086 PLOVER DR	1086 PLOVER DR	97		
1119151006	DUNHAM LAKE ESTATES	64	THOMAS H GEPPERT		1066 PLOVER DR	1066 PLOVER DR	100		
1119151005	DUNHAM LAKE ESTATES	65	THOMAS E HAM	PATRICIA J HAM	1046 PLOVER DR	1046 PLOVER DR	100		
1119151001	DUNHAM LAKE ESTATES	83	THOMAS J TEETERS		1000 MURRAY HILL RD	1000 MURRAY HILL RD	160		
						PLOVER DRIVE	4120.7	2509.63	60.90%

WOODCOCK WAY							
1119151032	DUNHAM LAKE ESTATES	79	JON R LEGRIS	JUANITA J LEGRIS (deceased)	4540 WOODCOCK WAY	4540 WOODCOCK WAY	160.68
1119151018	DUNHAM LAKE ESTATES	78	GARY DEMONGEY	GERALDINE DEMONGEY	851 BLUE HERON DR	851 BLUE HERON DR	182.12

1119176001	DUNHAM LAKE ESTATES	40 EMILY J ALBERTA		4460 WOODCOCK WAY	4460 WOODCOCK WAY	180			
1119176014	DUNHAM LAKE ESTATES	39 HARRY EDWARD WIDMEYER	Jessica Lee Eichlest Widmeyer	4420 WOODCOCK WAY	4420 WOODCOCK WAY	100	100		
1119176030	DUNHAM LAKE ESTATES	38 ASHLEY MARIE THORNTON		4400 WOODCOCK WAY	4400 WOODCOCK WAY	100	100		
1119176029	DUNHAM LAKE ESTATES	37 JOHN J SCHMANSKE	Carol Schmanske	4364 WOODCOCK WAY	4364 WOODCOCK WAY	100	100		
1119176016	DUNHAM LAKE ESTATES	36 DOUGLAS FLEES	JULIE FLEES	4344 WOODCOCK WAY	4344 WOODCOCK WAY	100			
1119176017	DUNHAM LAKE ESTATES	35 SHAUN K GIDDINGS	KENNA R GIDDINGS	4324 WOODCOCK WAY	4324 WOODCOCK WAY	100			
1119176018	DUNHAM LAKE ESTATES	34 ELIZABETH M GRAFF		4304 WOODCOCK WAY	4304 WOODCOCK WAY	100			
1119176019	DUNHAM LAKE ESTATES	33 CAROL A LYSZAK		4200 WOODCOCK WAY	4200 WOODCOCK WAY	100	100		
1119176020	DUNHAM LAKE ESTATES	32 NANCY WILTSIE		4190 WOODCOCK WAY	4190 WOODCOCK WAY	100	100		
1119176021	DUNHAM LAKE ESTATES	31 TRAVIS HOLLINGSWORTH		4170 WOODCOCK WAY	4170 WOODCOCK WAY	99.8			
1119176022	DUNHAM LAKE ESTATES	30 DAVID D PRUDEN	MARY ANN PRUDEN	4150 WOODCOCK WAY	4150 WOODCOCK WAY	100			
1119176023	DUNHAM LAKE ESTATES	29 HAYDEN WHEELER		4130 WOODCOCK WAY	4130 WOODCOCK WAY	100			
1119176028	DUNHAM LAKE ESTATES	28 NATHAN THRASHER	JAMIE NEIMAN	915 HARLEQUIN CT	915 HARLEQUIN CT	76.34			
1119152001	DUNHAM LAKE ESTATES	1 ANDREW M T BELCHER		10505 BROADLAND PASS	4551 WOODCOCK WAY	160.68			
1119152012	DUNHAM LAKE ESTATES	3 JASON D MACKIE		4525 WOODCOCK WAY	4525 WOODCOCK WAY	98.12			
1119152013	DUNHAM LAKE ESTATES	4 JULIE E VANCE		4501 WOODCOCK WAY	4501 WOODCOCK WAY	100			
1119152003	DUNHAM LAKE ESTATES	5 FREDRICK ODHIAMBO OTIENO	Kristen Odhiambo (POA for Frederick Otieno)	4475 WOODCOCK WAY	4475 WOODCOCK WAY	100	100	need POA document	
1119152014	DUNHAM LAKE ESTATES	6 ELIZABETH T CLEMENS		4455 WOODCOCK WAY	4455 WOODCOCK WAY	85	85		
1119152015	DUNHAM LAKE ESTATES	6 DANNY E MARTIN	ELIZABETH MARTIN	4445 WOODCOCK WAY	4445 WOODCOCK WAY	105	105		
1119152005	DUNHAM LAKE ESTATES	8 WILLIAM NIFFIN		4415 WOODCOCK WAY	4415 WOODCOCK WAY	90			
1119152006	DUNHAM LAKE ESTATES	9 ERIC J EMME	Lori Emme	4383 WOODCOCK WAY	4383 WOODCOCK WAY	90	90		
1119152007	DUNHAM LAKE ESTATES	10 THOMAS J SATAWA		4363 WOODCOCK WAY	4363 WOODCOCK WAY	90			
1119152008	DUNHAM LAKE ESTATES	11 MICHAEL J KRUSKIE		4343 WOODCOCK WAY	4343 WOODCOCK WAY	90			
1119152009	DUNHAM LAKE ESTATES	12 JOHN CARPENTER		4323 WOODCOCK WAY	4323 WOODCOCK WAY	100			
1119152010	DUNHAM LAKE ESTATES	13 MARY R JEFFREY		4301 WOODCOCK WAY	4301 WOODCOCK WAY	100	100		
1119177001	DUNHAM LAKE ESTATES	17 KYLE NIFFIN		4199 WOODCOCK WAY	4199 WOODCOCK WAY	100			
1119177002	DUNHAM LAKE ESTATES	18 MARIANNE ALLEN		4181 WOODCOCK WAY	4181 WOODCOCK WAY	100	100		
1119177003	DUNHAM LAKE ESTATES	19 MARK MASON	AMY MASON	4161 WOODCOCK WAY	4161 WOODCOCK WAY	100	100		
1119177006	DUNHAM LAKE ESTATES	20 WILLIAM SELDON	CAITLIN SELDON	4145 WOODCOCK WAY	4145 WOODCOCK WAY	189.3	189.3		
						WOODCOCK WAY	3397.04	1529.98	45.04%



Charter Township of Highland - Fire Department

**250 W. Livingston Rd
Highland, MI 48357
(248)887-9050**

TO: Highland Township Board
FROM: Nick George, Fire Chief
SUBJECT: Stryker MX-PRO Baristas Transport stretcher
DATE: October 31, 2023

I have received an offer to purchase our Stryker MX-PRO Baristas Transport stretcher Model 6083 Serial #140839870.

The purchase price offered is \$1000.00 and they will arrange for it to be picked up. This stretcher is not in use any longer and not needed. Rescue 212 power load stretcher can handle the patients that this stretcher was used for.

I am requesting permission to sell the stretcher for the price offered.



Highland Activity Center
209 N. John Street
Highland, MI 48357
248.887.1707
Highlandtwp.net

October 31, 2023

To: Highland Township Board of Trustees

Re: Request to hire an Interim Activity Assistant

Greetings,

I am writing to request approval from the board to interview and hire an Interim Activity Assistant.

The hours worked are not to exceed twenty-nine hours per week at the starting rate of \$17.00 per hour.

Due to recent health issues Linda Marsh is not able to work for minimum eight to twelve weeks.

The Activity Center needs this position filled ASAP.

I am hoping you will approve this request at the November sixth Board meeting .

Respectfully,

Heidi Bey

Director

Highland Activity Center





Memorandum

To: Highland Township Board of Trustees
From: Jennifer Frederick, Treasurer
Date: November 6, 2023
Re: Funds Created by ARPA

We received \$2,119,849 in ARPA funds and we are now in the reporting stage and have completed the required annual reports to date. We are obligating our remaining ARPA funds as revenue replacement to reimburse our general payroll and all of the funds will be spent by December 31, 2024.

Suggested motion, to obligate our ARPA funds as revenue replacement to reimburse our general payroll.





MEMORANDUM

To: Highland Township Board of Trustees
From: Rick Hamill
Date: November 6, 2023
Re: 250 W. Livingston Road- Roof Replacement

We received a bid from Rycam Roofing LLC, the contractor who installed the metal roof at the Township and Sherriff Substation buildings. This contractor has been vetted, we have seen firsthand the quality of workmanship and the materials they have provided us with. The bid was originally completed in 2021, the owner has agreed to honor the contract at the 2021 price.

Currently the contractor is 3 months out for installation once the contract is signed. Due to the timeframe involved and the water concerns, I would like to recommend that we proceed with the roof replacement of 250 West Livingston Road utilizing the services of Rycam Roofing, LLC to repair and install a new matching metal roof as discussed in the proposal attached.

Warm inside. Great outdoors.





517-262-0016

WWW.RYCAMROOFING.COM

NAME	Highland Township Highland Twp.
JOB ADDRESS	250 W. Livingston Rd. Highland Mi. 48357
BILLING ADDRESS	205 N. John St. Highland Mi. 48357
PHONE	248-887-3791 X6 Rick Hamill
EMAIL	blasckyc@highlandtwp.org

Standing seam roofing panels 1.5 in snap lock profile with striations. Gutters Included
Total: \$146,430.00

- 1: Stage grounds to maintain integrity of property
- 2: Stage roof for fall protection
- 3: Removal and disposal of all shingles
- 4: Provide and install Shark Skin SA which is a high temp underlayment designed for metal roofing. or approved equivalent. Provide continuous coverage over the roof. Underlayment flashing to extend vertically min. 24in. at adjoining walls.
- 5: Provide and install standing seam, snap-lock Schelbach metal roofing panel with striations. Kynar 500 coating finish. Gauge to be 24-gauge steel on Galvalume substrate. From standard colors. Speciality colors would be an extra cost. Approved equivalent. 40 yr old paint manufactures warranty.
- 6: Include all trim and flashing accessories required for weathertight installation.
- 7: Penetrations through the roof we will provide flashing or Dektite pipe boots. (13)
- 8: New Seamless 6 in.Gutters and down spouts. Standard colors (**\$2950.00 Gutters included**)
- 9: Stainless steel Hydro shield gutter guards over 6 inch gutters and down spouts.
(**Not Included**)
- 10: On the roof pitches that are under 3/12 we will mechanical seam the panels.
- 11: Snow bar S-5 with snow and ice clips. (**Not Included**)
- 12: Lift rental for the duration of the job.
- 13: Frame 1 area to divert the water from the southeast corner on the lower roof.
- 14: Patch in all pot vents. Install a full venting for the ridge vent.
15. **Inspect decking and replace plywood as necessary \$95 a sheet (Not included)**

Rycam installs roofs that are designed to last 100 yrs. You would install 3 to 4 shingled roofs in that life span.

Exclusions: Permits and fees, interior protection, temporary protection, insulation replacement, deck replacement, disconnect or reconnect of mech./elec. equipment, and snow and ice removal.

Replace wet insulation at a unit cost of \$3.00 per square foot.

Replace deteriorated metal decking at a unit cost of \$10.50 per square foot.

Replace deteriorated wood blocking at a unit cost of \$3.50 per lineal foot.

Replace deteriorated osb 1/2 in. at a unit cost of \$95.00 per sheet.

We have had price increase every 2 to 3 months on all building products. We only guarantee our pricing for 30 days at this point. After 30 days the pricing is subject to change.

13 penetrations 185 ft of gutter 7500 sq ft of roof

11. Adjourn

Time: _____