

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
October 3, 2022 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call:       Rick Hamill, Supervisor  
                  Tami Flowers, Clerk  
                  Jennifer Frederick, Treasurer  
                  Judy Cooper, Trustee  
                  Brian Howe, Trustee  
                  Beth Lewis, Trustee  
                  Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief  
                  Lisa Hamameh, Township Attorney  
                  Lieutenant Matt Snyder

Visitors: 1

**Approval of Agenda:**

Mr. Hamill added under Item 7 – Introduction of Fire Department Captain Nick George and Proposed 2023 Sheriff Department Budget and under New Business Item 9c Sale of Property on Woodside Drive and Item 9d Resurface Basketball and Tennis Courts at Duck Lake Pines Park. Mrs. Cooper moved to approve the Agenda as amended. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Consent Agenda Approval:**

**Approve:**

- a) Board of Trustees Budget Workshop Minutes dated September 26, 2022
- b) List of Bills dated October 6, 2022 plus additions
- c) Approve Snowplow Contract 2022-2023

**Receive and File:**

Library Board Meeting Minutes – August 2022  
Library Director’s Report – August 2022

Mrs. Cooper moved to approve the Consent Agenda as corrected. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Announcements and Information Inquiry:**

- a) Health Fair – October 10th 10 am – 1pm at Fire Station No. 1
- b) Highland Farmers’ Market – Saturday, October 8th, 9am – 1 pm
- c) Highland Garden Club Speaker, The Milkweed Community - More than Monarchs, October 10th at the Station House, Doors open at 6:30 p.m. \$5.00 fee
- d) Second week of October is Fire Prevention Week
- e) Pancake breakfast October 16th from 9:00 a.m. – Noon at Fire Station No. 1.
- f) Veteran Day Ceremony – Brief Ceremony 11:00 a.m. Highland Memorial Park

All Veterans are invited to attend recognition ceremonies at:

11/10/22	12:00 p.m.	Milford High School
11/11/22	8:30 a.m.	Kurtz Elementary
11/14/22	8:20 a.m.	Muir Middle School
11/14/22	11:45 a.m.	Oak Valley Middle School
11/15/22	11:00 a.m.	Lakeland High School

There was a moment of silence in remembrance of Former Fire Chief Jim Crunk.

**Presentation**

- a) Highland Downtown Development Authority - DDA Main Street - MSOC Accreditation

Tim Colbert presented the Main Street Oakland County Accreditation to the Highland Downtown Development Authority.

- b) Introduction of Fire Department Captain Nick George to Replace Ken Chapman in the Future

Mr. Hamill introduced Captain Nick George as the candidate selected to replace Ken Chapman as Fire Chief in the future when he moves on to a different position. This will provide for a smooth transition when the time comes.

- c) Proposed 2023 Sheriff Department Budget

Lieutenant Matt Snyder presented the proposed 2023 Sheriff Department Budget.

**Public Comment:**

None

**New Business:**

- a) Use Requiring Special Approval – 22-01 Prime Time Self Storage

Ms. Frederick moved to approve the Use Requiring Special Approval – 22-01 Prime Time Self Storage for a corner of one building, PIN 11-30-200-042. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

b) Letter of Understanding for the 2023 Wage Agreements for IAFF and MAFF Labor Groups

Mr. Salvia moved to authorize the Supervisor to sign the Letters of Understanding for the 2023 Wage Agreements for both the IAFF and MAFF Labor Groups. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mr. Hamill moved to authorize the Supervisor to sign the 2023 IAFF Salary Schedule. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Approve Sale of Property on Woodside Drive – Added

Discussion regarding Sale of Property on Woodside Drive. A resolution will be provided by the attorney for the next Board Meeting.

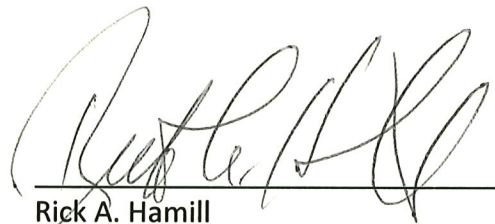
d) Resurface Basketball and Tennis Courts at Duck Lake Pines Park - Added

**Adjourn:**

Supervisor Hamill adjourned the meeting at 9:07 p.m.



Tami Flowers, MiPMC  
Highland Township Clerk



Rick A. Hamill  
Highland Township Supervisor