



# CHARTER TOWNSHIP OF HIGHLAND

1600 W. Highland Rd – Training Room - Highland, Michigan 48357 248/887-379

## BOARD OF TRUSTEES BUDGET WORKSHOP MEETING AGENDA

October 24, 2022 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval  
Approve:
  - a) Board of Trustees Minutes dated September 12, 2022
  - b) List of Bills dated October 20, 2022 plus additions
  - c) Interlocal Agreement for Oakland County to Approve the Designated Assessor for the Period January 1, 2023 through December 21, 2027Receive and File:  
Activity Center – Advisory Council, Activity Report, Statistics, Minutes, and Treasurer’s Report  
Building Department Report – August and September 2022  
Downtown Development Authority – Board Minutes August 17, 2022  
Financial Report – September 2022  
Treasurer’s Report – September 2022
6. Announcements and Information Inquiry:
  - a) December Board Meeting
  - b) Highland Township Offices will be closed Friday, November 11<sup>th</sup>, for Veterans’ Day.
  - c) Veteran Day Ceremony – Brief Ceremony 11:00 a.m. Highland Memorial Park. All Veterans are invited to attend recognition ceremonies at: 11/10/22 at 12:00 p.m. at Milford High School, 11/11/22 at 8:30 a.m. at Kurtz Elementary, 11/14/22 at 8:20 a.m. at Muir Middle School, 11/14/22 at 11:45 a.m. at Oak Valley Middle School, 11/15/22 at 11:00 a.m. at Lakeland High School
7. Public Comment
8. Pending Business:
  - a) Discussion of 2023 Proposed Budget
9. New Business:
  - a) Resolution 22-13 Declaring Surplus Property and Approving the Sale Thereof
  - b) Budget Amendment – Capital Improvement
  - c) Budget Amendment-Fire Payroll
10. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/82915859811>

Meeting ID: 829 1585 9811

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk’s office at (248) 887-3791 prior to the meeting.

1. Call Meeting to Order

Time: \_\_\_\_\_

Number of Visitors: \_\_\_\_\_

## 2. Pledge of Allegiance

# Township Board Meeting Roll

Date: October 24, 2022

Present

Absent

Board Member

\_\_\_\_\_

\_\_\_\_\_

Rick A. Hamill

\_\_\_\_\_

\_\_\_\_\_

Tami Flowers

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Jenny Frederick

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Judy Cooper

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Brian Howe

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\_\_\_\_\_

Beth Lewis

\_\_\_\_\_

\_\_\_\_\_

Joseph Salvia

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

#### 4. Approval of Agenda

## 5a. Consent Agenda Approval

- a) Board of Trustees Minutes dated September 12, 2022
- b) List of Bills dated October 20, 2022 plus additions
- c) Interlocal Agreement for Oakland County to Approve the Designated Assessor for the Period January 1, 2023 through December 21, 2027

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
October 3, 2022 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Judy Cooper, Trustee  
Brian Howe, Trustee  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief  
Lisa Hamameh, Township Attorney  
Lieutenant Matt Snyder

Visitors: 1

**Approval of Agenda:**

Mr. Hamill added under Item 7 – Introduction of Fire Department Captain Nick George and Proposed 2023 Sheriff Department Budget and under New Business Item 9c Sale of Property on Woodside Drive and Item 9d Resurface Basketball and Tennis Courts at Duck Lake Pines Park. Mrs. Cooper moved to approve the Agenda as amended. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Consent Agenda Approval:**

**Approve:**

- a) Board of Trustees Budget Workshop Minutes dated September 26, 2022
- b) List of Bills dated October 6, 2022 plus additions
- c) Approve Snowplow Contract 2022-2023

**Receive and File:**

Library Board Meeting Minutes – August 2022  
Library Director's Report – August 2022

Mrs. Cooper moved to approve the Consent Agenda as corrected. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Announcements and Information Inquiry:**

- a) Health Fair – October 10th 10 am – 1pm at Fire Station No. 1
- b) Highland Farmers’ Market – Saturday, October 8th, 9am – 1 pm
- c) Highland Garden Club Speaker, The Milkweed Community - More than Monarchs, October 10th at the Station House, Doors open at 6:30 p.m. \$5.00 fee
- d) Second week of October is Fire Prevention Week
- e) Pancake breakfast October 16th from 9:00 a.m. – Noon at Fire Station No. 1.
- f) Veteran Day Ceremony – Brief Ceremony 11:00 a.m. Highland Memorial Park

All Veterans are invited to attend recognition ceremonies at:

11/10/22	12:00 p.m.	Milford High School
11/11/22	8:30 a.m.	Kurtz Elementary
11/14/22	8:20 a.m.	Muir Middle School
11/14/22	11:45 a.m.	Oak Valley Middle School
11/15/22	11:00 a.m.	Lakeland High School

There was a moment of silence in remembrance of Former Fire Chief Jim Crunk.

**Presentation**

- a) Highland Downtown Development Authority - DDA Main Street - MSOC Accreditation

Tim Colbert presented the Main Street Oakland County Accreditation to the Highland Downtown Development Authority.

- b) Introduction of Fire Department Captain Nick George to Replace Ken Chapman in the Future

Mr. Hamill introduced Captain Nick George as the candidate selected to replace Ken Chapman as Fire Chief in the future when he moves on to a different position. This will provide for a smooth transition when the time comes.

- c) Proposed 2023 Sheriff Department Budget

Lieutenant Matt Snyder presented the proposed 2023 Sheriff Department Budget.

**Public Comment:**

None

**New Business:**

- a) Use Requiring Special Approval – 22-01 Prime Time Self Storage

Ms. Frederick moved to approve the Use Requiring Special Approval – 22-01 Prime Time Self Storage for a corner of one building, PIN 11-30-200-042. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.



b) Letter of Understanding for the 2023 Wage Agreements for IAFF and MAFF Labor Groups

Mr. Salvia moved to authorize the Supervisor to sign the Letters of Understanding for the 2023 Wage Agreements for both the IAFF and MAFF Labor Groups. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mr. Hamill moved to authorize the Supervisor to sign the 2023 IAFF Salary Schedule. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Approve Sale of Property on Woodside Drive – Added

Discussion regarding Sale of Property on Woodside Drive. A resolution will be provided by the attorney for the next Board Meeting.

d) Resurface Basketball and Tennis Courts at Duck Lake Pines Park - Added

**Adjourn:**

Supervisor Hamill adjourned the meeting at 9:07 p.m.

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Tami Flowers, MiPMC  
Highland Township Clerk

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Rick A. Hamill  
Highland Township Supervisor

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>101-000-072.000 COUNTY OF OAKLAND</b>					
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	SEP 2022	10/10/2022	310.50
1159	TREASURER	101-HIGHLAND HILLS OAK CTY	SEP 22	10/10/2022	124.00
1159	TREASURER	101-RIDGEWOOD-OAK CTY	SEP2022	10/10/2022	203.00
<b>101-000-075.000 HURON VALLEY SCHOOLS</b>					
1159	TREASURER	101-HIGHLAND GREENS-HVS	SEP 2022	10/10/2022	1,242.00
1159	TREASURER	101-HIGHLAND HILLS HVS	SEP 22	10/10/2022	496.00
1159	TREASURER	101-RIDGEWOOD-HVS	SEP2022	10/10/2022	812.00
<b>101-000-202.001 BUILDING BONDS PAYABLES</b>					
8316	AIS INSTALLATIONS	101-ESCROW/BUILDING	B22-00422	10/04/2022	125.00
4501	AMERICAN FAMILY CONSTRUCTION INC	101-REINSPECTION FEE	B22-00313	10/04/2022	60.00-
4501	AMERICAN FAMILY CONSTRUCTION INC	101-ESCROW/BUILDING	B22-00313	10/04/2022	250.00
4513	AMERICAN METAL ROOFS INC.	101-ESCROW/BUILDING	B22-00507	10/14/2022	500.00
6087	AMERICAN STANDARD ROOFING LLC	101-ESCROW/BUILDING	B22-00423	10/12/2022	250.00
4514	COLEMAN, RAYMOND	101-ESCROW/BUILDING	B22-00512	10/14/2022	125.00
4516	DIGIOVANNI III, JACK H	101-BUILDING/ESCROW	B22-00427	10/14/2022	250.00
5917	HANSON'S WINDOW & CONST.	101-ESCROW/BUILDING	B21-00823	10/14/2022	125.00
5917	HANSON'S WINDOW & CONST.	101-REINSPECTION FEE	B21-00823	10/14/2022	60.00-
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00823	10/14/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00292	09/30/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00313	10/04/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00457	10/04/2022	60.00
4509	J & H ENTERPRISE LLC	101-ESCROW/BUILDING	B22-00483	10/11/2022	125.00
6304	KEARN BROTHERS INC	101-ESCROW/BUILDING	B22-00461	10/11/2022	500.00
8255	KESSLER, MATTHEW	101-ESCROW/BUILDING	B22-00114	10/11/2022	250.00
4500	LAFONTAINE JR, DANIEL RAYMOND	101-ESCROW/BUILDING	B22-00193	10/04/2022	125.00
4507	LUTHERAN CHURCH	101-ESCROW/BUILDING	B21-00523	10/11/2022	500.00
5988	MAJIC WINDOW COMPANY	101-ESCROW/BUILDING	B21-00279	10/14/2022	250.00
4506	MARQUARDT, FRED	101-ESCROW/BUILDING	B22-00445	10/11/2022	125.00
4510	MBN BUILDERS	101-ESCROW/BUILDING	B22-00409	10/12/2022	250.00
6655	MILLS SIDING & ROOFING	101-REINSPECTION FEE	B22-00457	10/04/2022	60.00-
6655	MILLS SIDING & ROOFING	101-ESCROW/BUILDING	B22-00457	10/04/2022	500.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00090	10/04/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00268	10/11/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00292	09/30/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00292	09/30/2022	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00404	10/04/2022	250.00
4512	PAIGE, COLLEEN AND WILLIAM	101-ESCROW/BUILDING	B22-00231	10/14/2022	125.00
5821	RENOVATIONS ROOFING & REMODEL.	101-ESCROW/BUILDING	B22-00428	10/04/2022	250.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
4515	SOLAR REACTION	101-ESCROW/BUILDING	B22-00487	10/14/2022	250.00
4502	SULLIVAN, PATRICK J	101-ESCROW/BUILDING	BDEMO22-00003	10/04/2022	125.00
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B22-00353	10/12/2022	250.00
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B22-00485	10/11/2022	250.00
<b>101-000-202.005 PLANNING ESCROW PAYABLES</b>					
9240	SIMPLIFILE	101-FILING FEE	15005178081	09/30/2022	33.25
9240	SIMPLIFILE	101-FILING FEE	15005225699	10/15/2022	33.25
9240	SIMPLIFILE	101-FILING FEE	MITQ GK-09302022	09/30/2022	66.50
<b>101-000-222.000 OAKLAND CO. ANIMAL CONTROL</b>					
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	10072022	10/07/2022	63.50
4007	OAKLAND CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	10072022	10/07/2022	561.00
<b>101-000-491.003 ELECTRICAL PERMITS</b>					
4508	1ST HEATING & COOLING CO.	101-REFUND OF PERMIT FEES	PE22-0667	10/22/2022	64.00
Total :					10,509.00
<b>ACCOUNTING</b>					
<b>101-191-820.000 ACCTG: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	101-SYMPOSIUM	9/09/22-10/08/22	10/09/2022	41.56
Total ACCOUNTING:					41.56
<b>CLERK</b>					
<b>101-215-730.000 CLERK: ELECTION EXPENSES SUPPL</b>					
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-CHURCH PROPERTY POLICY SIGNS	73197	09/30/2022	144.42
1521	CHASE CARDMEMBER SERVICE	101-DUO VOTING BOOTH	9/09/22-10/08/22	10/09/2022	2,998.06
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-ELECTION	35830	07/27/2022	382.20
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-ELECTION	36186	09/28/2022	163.80
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-ELECTION	36252	10/05/2022	764.40
2070	OAKLAND COUNTY TREASURERS	101-ELECTION CODING	CI008587	09/29/2022	300.00
2070	OAKLAND COUNTY TREASURERS	101-BALLOTS/FOLDING	CI008587	09/29/2022	522.00
Total CLERK:					5,274.88
<b>TREASURER</b>					
<b>101-253-820.000 TREAS: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	101-MMTA FALL CONF-FREDERICK	9/09/22-10/08/22	10/09/2022	450.77
1430	MICHIGAN MUNICIPAL TREAS ASSOC	101-MMTA DUES-FREDERICK/GENSON/GREEN	6455	10/01/2022	297.00
Total TREASURER:					747.77

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL GOVERNMENT</b>					
<b>101-261-728.000</b>	<b>GEN GOV: OFFICE SUPPLIES</b>				
8253	AMAZON CAPITAL SERVICES	101-HDMI CABLE	1W34-W7L4-H4NM	10/01/2022	14.98
2596	FIVE STAR ACE	101-ICE SCRAPER	28595	10/04/2022	2.59
<b>101-261-735.000</b>	<b>GEN GOV: POSTAGE</b>				
1840	PURCHASE POWER RESERVE ACCOUNT	101- POSTAGE METER REFILL	10172022	10/17/2022	1,000.00
<b>101-261-804.000</b>	<b>GEN GOV: LEGAL SERVICES</b>				
1407	SEGLUND GABE PAWLAK & GROTH PLC	101-PROSECUTION MATTERS	52765	09/29/2022	3,047.50
<b>101-261-821.000</b>	<b>GEN GOV: MEMBER FEES</b>				
1521	CHASE CARDMEMBER SERVICE	101-OAK PRESS	9/09/22-10/08/22	10/09/2022	8.95
2234	HURON VALLEY CHAMBER OF COMM.	101-MEMBERSHIP RENEWAL	2023 MEMBERSHI	10/13/2022	300.00
<b>101-261-850.001</b>	<b>GEN GOV: PHONE SERVICE</b>				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X101	10/06/2022	23.65
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X101	10/06/2022	47.04
<b>101-261-900.001</b>	<b>GEN GOV: ADVERTISING</b>				
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL HIGHLAND SYNOPSIS	36251	10/05/2022	163.80
<b>101-261-936.000</b>	<b>GEN GOV: TOWNSHIP MAINTENANCE</b>				
1309	BRENDEL'S SEPTIC TANK SER LLC	101-LIBRARY	218302	10/08/2022	130.00
2126	FREEDOM WORK OPPORTUNITIES	101-LAWN MAINTENANCE	3252	09/30/2022	1,956.00
1021	GILL-ROY'S HARDWARE	101-GORILLA TAPE	2210-935286	10/06/2022	18.69
3152	KOPACKI, KRIS	101-WATER TWP	1031	10/03/2022	340.00
<b>101-261-937.000</b>	<b>GEN GOV: VEHICLE OP MAINT</b>				
1918	BERT OIL LLC	101- VEHICLE OIL CHANGE	176828	09/26/2022	80.97
1918	BERT OIL LLC	101-CREDIT	176828	09/26/2022	8.10-
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	1062	09/30/2022	32.00
<b>101-261-938.000</b>	<b>GEN GOV: EQ/SW MAINT CONTRACT</b>				
1283	BS&A SOFTWARE	101-ANNUAL SERVICE CONTRACT	143848	11/01/2022	2,005.00
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/ICLOUD	9/09/22-10/08/22	10/09/2022	108.97
<b>101-261-955.000</b>	<b>GEN GOV: MISCELLANEOUS</b>				
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING	88561925	10/03/2022	27.80
Total GENERAL GOVERNMENT:					9,299.84
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>101-279-712.000</b>	<b>GGP:HEALTH/DENTAL/LIFE/DIS INS</b>				
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	222800046634	10/07/2022	1,131.73
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	222800046634	10/07/2022	7,643.36
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	222800046634	10/07/2022	297.54
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	222800046634	10/07/2022	816.48
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	001427735360	10/06/2022	39.60
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	001427735360	10/06/2022	111.04

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	001427735360	10/06/2022	155.61
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	001427735360	10/06/2022	737.14
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	001427735360	10/06/2022	34.71
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	11/01/22-11/30/22	10/10/2022	1,305.76
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	11/01/22-11/30/22	10/10/2022	423.92
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	11/01/22-11/30/22	10/10/2022	22.88
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	11/01/22-11/30/22	10/10/2022	137.36
Total GENERAL GOVERNMENT PERSONNEL B:					12,857.13
<b>BUILDING</b>					
<b>101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG</b>					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	9/29/22-10/12/22	10/12/2022	760.86
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	9/29/22-10/12/22	10/12/2022	4,012.48
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	9/29/22-10/12/22	10/12/2022	3,365.47
5712	NEWCASTLE CONSTRUCTION INC.	101-INSPECTIONS	9/29/22-10/12/22	10/12/2022	960.00
Total BUILDING:					9,098.81
<b>SENIOR CENTER</b>					
<b>101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES</b>					
1521	CHASE CARDMEMBER SERVICE	101-MESSAGE BOARD	9/09/22-10/08/22	10/09/2022	280.00
<b>101-672-900.000 ACTIVITY CTR: ADVERT./PRINTING</b>					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-ACT CTR	36138	09/21/2022	600.00
<b>101-672-920.000 ACTIVITY CTR: UTILITIES</b>					
1005	DTE ENERGY	101- 209 N JOHN ACT CTR 910008266702	10102022 66702	10/11/2022	87.04
<b>101-672-936.000 ACTIVITY CTR: BUILDING MAINT</b>					
1839	ABSOPURE WATER CO.	101- H/C COOLER-ACTIVITY CTR.	59616845	09/30/2022	12.00
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	88534711	09/12/2022	52.65
<b>101-672-936.002 ANNEX: BUILDING MAINT</b>					
1839	ABSOPURE WATER CO.	101-COOLER-ANNEX	59613386	09/30/2022	12.00
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ANNEX BLDG 2	88534694	09/12/2022	31.80
1157	TOP NOTCH CLEANING SERVICES	101-ANNEX OFFICE CLEANING	1391	08/30/2022	900.00
Total SENIOR CENTER:					1,975.49
<b>PLANNING &amp; ORDINANCE</b>					
<b>101-701-820.000 PLNG: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	101-PLANNING CONFERENCE-LITTLEBEAR	9/09/22-10/08/22	10/09/2022	23.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total PLANNING & ORDINANCE:					23.00
<b>ZONING BOARD OF APPEALS (ZBA)</b>					
<b>101-702-900.000 ZBA: ADVERTISING</b>					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	35829	07/27/2022	327.60
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	36187	09/28/2022	341.25
Total ZONING BOARD OF APPEALS (ZBA):					668.85
<b>PARKS</b>					
<b>101-751-729.002 PARKS: HICKORY RIDGE</b>					
1021	GILL-ROY'S HARDWARE	101-HEATER-HICKORY RIDGE	2210-935286	10/06/2022	48.99
<b>101-751-935.000 PARKS: MAINTENANCE</b>					
1309	BRENDEL'S SEPTIC TANK SER LLC	101-MONTHLY RENTAL-HICKORY RIDGE	218300	10/08/2022	130.00
1309	BRENDEL'S SEPTIC TANK SER LLC	101-MONTHLY RENTAL-DUCK LAKE PINES	218301	10/08/2022	200.00
2126	FREEDOM WORK OPPORTUNITIES	101-PARK LAWN MAINTENANCE	3252	09/30/2022	971.00
2126	FREEDOM WORK OPPORTUNITIES	101-PARK LAWN MAINTENANCE	3253	09/30/2022	690.00
4503	HIGHLAND TREATMENT	101-BLACK CAP WATER TESTING	147298	09/26/2022	498.00
8500	ON TIME PORTABLES LLC	101-HICKORY RIDGE RENTAL	1095	09/29/2022	125.00
9005	STATE OF MICHIGAN - MDEQ	101-WATER TESTING DUCK LAKE PARKS	761-11021849	09/30/2022	100.00
2287	UPS STORE - 2655, THE	101-MAIL WATER SAMPLE TO LANSING	86	09/15/2022	91.32
Total PARKS:					2,854.31
Total GENERAL FUND:					53,350.64
<b>ROAD FUND</b>					
<b>ROAD</b>					
<b>203-596-967.000 DUST CONTROL</b>					
9062	BRUDER, STEVEN	203-DUST CONTROL-OLTESVIG LN	10062022	10/06/2022	780.00
7846	KOMOS, JOHN	203-REIMBURSE DUST CONTROL-STONEBARN	10012022	10/01/2022	1,225.00
2636	NEWBERRY ROAD ASSOCIATION	203-DUST CONTROL-NEWBERRY RD.	09292022	09/29/2022	550.00
7191	SPONSELLER, AMY	203-REIMBURSE CHLORIDE TREATMENT FRY ROAD	10132022	10/13/2022	550.00
Total ROAD:					3,105.00
Total ROAD FUND:					3,105.00
<b>FIRE FUND</b>					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>FIRE</b>					
<b>206-336-712.001</b>	<b>FIRE:HEALTH/DENTAL/LIFE/DISINS</b>				
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	222800046634	10/07/2022	4,753.01
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	001427735360	10/06/2022	135.30
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	001427735360	10/06/2022	439.52
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	001427735360	10/06/2022	83.73
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	001427735360	10/06/2022	34.72
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	11/01/22-11/30/22	10/10/2022	166.16
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	11/01/22-11/30/22	10/10/2022	22.88
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	11/01/22-11/30/22	10/10/2022	681.60
<b>206-336-714.000</b>	<b>FIRE: DISASTER RECOVERY</b>				
4505	TRUCK-TECH REFURBISHING INC.	206-2018PIERCE(E11)MMRMA INSUR RECPT1.055799	6568	09/07/2022	18,697.38
<b>206-336-727.000</b>	<b>FIRE: SUPPLIES</b>				
1521	CHASE CARDMEMBER SERVICE	206-HIGHLAND/MILFORD LUNCHEON/WATER	9/09/22-10/08/22	10/09/2022	107.16
9400	COFFEE BREAK SERVICE INC.	206-STATION SUPPLIES	251892	09/29/2022	89.25
9208	HIGHLAND SUPPLY INC.	206-CREDIT FOR DISPENSERS	CM979	10/05/2022	86.25-
9208	HIGHLAND SUPPLY INC.	206-FS2 STATION SUPPLIES	INV20851	09/22/2022	1,051.31
9208	HIGHLAND SUPPLY INC.	206-STATION SUPPLIES	INV21260	09/29/2022	234.77
<b>206-336-731.000</b>	<b>FIRE: MEDICAL SUPPLIES</b>				
8253	AMAZON CAPITAL SERVICES	206-DISINFECTANT STORAGE CONTAINER	1W34-W7L4-H4NM	10/01/2022	22.99
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84702339	09/28/2022	764.80
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84705927	09/30/2022	120.84
2343	J & B MEDICAL SUPPLY INC.	206-EMS SUPPLIES	8754713	09/30/2022	61.55
<b>206-336-732.000</b>	<b>FIRE: UNIFORMS</b>				
6450	FIVE STAR SIGNS INC.	206-ACCOUNTABILITY TAGS BRILL, COSSIN, IGNAGNI	18120	09/29/2022	40.50
<b>206-336-804.000</b>	<b>FIRE: LEGAL SERVICES</b>				
7845	KELLER THOMA	206-GENERAL MATTER	122732	10/01/2022	87.50
<b>206-336-806.001</b>	<b>FIRE: COMPUTERS/SOFTWARE</b>				
1521	CHASE CARDMEMBER SERVICE	206-GOOGLE SUITES	9/09/22-10/08/22	10/09/2022	415.80
<b>206-336-820.000</b>	<b>FIRE: DUES &amp; EDUCATION</b>				
1521	CHASE CARDMEMBER SERVICE	206-ACLS TRAINING-GEORGE	9/09/22-10/08/22	10/09/2022	75.00
1521	CHASE CARDMEMBER SERVICE	206-WAVE CONSULTING-TO BE CREDITED	9/09/22-10/08/22	10/09/2022	75.00-
<b>206-336-851.000</b>	<b>FIRE: RADIO COMMUNICATIONS</b>				
1029	OAKLAND COUNTY	206-DISPATCH SERVICES-JUNE	C1008554	09/15/2022	4,003.10
<b>206-336-920.000</b>	<b>FIRE: PUBLIC UTILITIES</b>				
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X101	10/06/2022	186.78
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X101	10/06/2022	23.66
9027	AT&T MOBILITY	206-IPADS	287287294406X101	10/06/2022	219.96
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	11152022 0160011	10/12/2022	169.95
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	10132022 66207	10/14/2022	220.10

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>206-336-936.000 FIRE: BLDG MAINT/REPAIR</b>					
1521	CHASE CARDMEMBER SERVICE	206-STATION SIGNS-FS1/FS2	9/09/22-10/08/22	10/09/2022	268.00
1521	CHASE CARDMEMBER SERVICE	206-GRASS SEED-FS1/FS2	9/09/22-10/08/22	10/09/2022	279.98
<b>206-336-937.000 FIRE: EQUIP MAINT</b>					
2596	FIVE STAR ACE	206-LAWN SPRINKLER KEYS	28600	10/04/2022	9.77
9264	MCCABE OUTDOOR SERVICES INC.	206-FS1 LAWN SPRINKLER WINTERIZATION	222351	10/04/2022	45.00
1642	PETER'S TRUE VALUE HARDWARE	206-COMPRESSOR CONNECTION	K64597	10/03/2022	43.71
<b>206-336-955.000 FIRE: MISC EXPENSE</b>					
1521	CHASE CARDMEMBER SERVICE	206-CO MONITORS/BATTERY FOR C-2 PHONE/CASE FOR	9/09/22-10/08/22	10/09/2022	353.24
Total FIRE:					33,747.77
Total FIRE FUND:					33,747.77
<b>POLICE FUND</b>					
<b>POLICE</b>					
<b>207-301-807.000 POLICE: OAKLAND CO SHER CONT</b>					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT-JUNE	CI008554	09/15/2022	233,314.08
<b>207-301-807.004 POLICE: OVERTIME</b>					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. JUNE	CI008554	09/15/2022	19,939.33
<b>207-301-971.002 POLICE: BUILDING REN</b>					
7943	LINDHOUT ASSOCIATES ARCHITECTS	207-CONSTRUCTION ADMINISTRATION	2022-1009	10/01/2022	605.50
Total POLICE:					253,858.91
Total POLICE FUND:					253,858.91
<b>REFUSE FUND</b>					
<b>REFUSE</b>					
<b>227-526-813.001 REFUSE: THIRD PARTY EXPENSES</b>					
1366	TPC LAWN & LANDSCAPE	227-REFUSE THIRD PARTY PICKUP EXPENSE	4161	10/04/2022	185.00
Total REFUSE:					185.00
Total REFUSE FUND:					185.00
<b>CAPITAL IMPROVEMENT FUND</b>					
<b>GENERAL GOVERNMENT</b>					
<b>401-261-971.001 TOWNSHIP IMPROVEMENTS</b>					
8166	BOSS ENGINEERING	401-SEPTIC SYSTEM-205 N JOHN	137678	10/13/2022	1,600.00
8166	BOSS ENGINEERING	401-REVISE GRADING/SITE DETAILS-205 N JOHN	137679	10/13/2022	800.00



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
7943	LINDHOUT ASSOCIATES ARCHITECTS	401-CONSTRUCTION ADMINISTRATION	2022-1007	10/01/2022	3,683.45
<b>401-261-971.012</b>	<b>TOWNSHIP RELOCATION EXPENSES</b>				
8340	CAPITAL ALLIANCE CORP	401-STORAGE CONTAINER	389749	10/07/2022	100.00
Total GENERAL GOVERNMENT:					6,183.45
Total CAPITAL IMPROVEMENT FUND:					6,183.45
<b>FIRE CAPITAL FUND</b>					
<b>FIRE</b>					
<b>402-336-971.004</b>	<b>CONSTR IN PROCESS FIRE MIL ST2</b>				
8253	AMAZON CAPITAL SERVICES	402-TV WALL MOUNTS	1W34-W7L4-H4NM	10/01/2022	46.34
8253	AMAZON CAPITAL SERVICES	402-SMART TVS	1W34-W7L4-H4NM	10/01/2022	499.98
8253	AMAZON CAPITAL SERVICES	402-SHIPPING AND HANDLING	1W34-W7L4-H4NM	10/01/2022	2.99
1521	CHASE CARDMEMBER SERVICE	402-WAP MOUNT BRACKETS-FS2	9/09/22-10/08/22	10/09/2022	173.53
2216	COMCAST	402-2550 E WARDLOW	11022022 0170820	10/03/2022	189.85
2216	COMCAST	402-2550 E WARDLOW-INSTALLATION FEE	11022022 0170820	10/03/2022	119.95
1005	DTE ENERGY	402-2550 E WARDLOW FS2 06488	10052022 06488	10/06/2022	319.79
6450	FIVE STAR SIGNS INC.	402-FS2 REMOTE BAY DOOR I.D. TAGS	18120	09/29/2022	34.00
7996	GEORGE, NICHOLAS	402-FS2 APPLIANCE INSTALL PARTS REIMBURSEMT	2741	09/29/2022	79.69
1065	HIGHLAND FEED & SUPPLY CO.	402-FS2 LANDSCAPING	4275	09/30/2022	130.00
1541	HOME DEPOT CREDIT SERVICES	402-WASHER/DRYER/MICRO/DISHWASHER-FS2	7190596	09/07/2022	2,803.92
9264	MCCABE OUTDOOR SERVICES INC.	402-FS2 LAWN IRRIGATION INSTALLATION	222339	09/30/2022	3,200.00
2419	ROCK BOTTOM STONE SUPPLY	402-FS2 LANDSCAPING ROCK	4688	09/30/2022	397.85
2419	ROCK BOTTOM STONE SUPPLY	402-FS 2 LANDSCAPE SUPPLIES	4689	09/30/2022	8.80
Total FIRE:					8,006.69
Total FIRE CAPITAL FUND:					8,006.69
<b>DOWNTOWN DEVELOPMENT FUND</b>					
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b>494-729-728.000</b>	<b>DDA: OFFICE SUPPLIES</b>				
1521	CHASE CARDMEMBER SERVICE	494-MALWARE	9/09/22-10/08/22	10/09/2022	42.39
<b>494-729-801.000</b>	<b>DDA: PROF SERVICES</b>				
6278	TECHNOLOGY GALLERY LLC	494-COMPUTER MAINTENANCE	INV-146	09/30/2022	75.00
<b>494-729-850.000</b>	<b>DDA: WEBSITE</b>				
2369	ACCUNET WEB SERVICES	494-WEBSITE	21534	10/03/2022	52.50
<b>494-729-880.002</b>	<b>DDA: ECONOMIC RESTRUCTURING</b>				
2680	KINGSETT LLC D/B/A SPINAL COLUMN	494-ADVERTISING	35720	07/20/2022	425.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>494-729-880.003 DDA: DESIGN</b>					
4494	CURTIS, ZACHARY	494-PAINTING OF HIGHLAND MURAL	2022-37	09/27/2022	8,000.00
3152	KOPACKI, KRIS	494-WATER FLOWER GARDENS	1032	10/03/2022	390.00
3152	KOPACKI, KRIS	494-WATER FLOWER GARDENS	1033	10/10/2022	330.00
<b>494-729-900.000 DDA: ADVERTISING/PRINTING</b>					
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK AD/CONSTANT CONTACT	9/09/22-10/08/22	10/09/2022	65.64
<b>494-729-920.000 DDA: RENT/ UTILITIES</b>					
1521	CHASE CARDMEMBER SERVICE	494-RENT/STORAGE	9/09/22-10/08/22	10/09/2022	199.00
<b>494-729-935.000 DDA: MAINTENANCE FOUR CORNERS</b>					
1521	CHASE CARDMEMBER SERVICE	494-STREET BANNER POLES	9/09/22-10/08/22	10/09/2022	572.00
<b>494-729-967.000 DDA: FARMERS' MARKET</b>					
1309	BRENDEL'S SEPTIC TANK SER LLC	494-FARMERS MARKET	218303	10/08/2022	225.00
4174	COMMUNITY SHARING	494-IN LIEU OF RENT/CHARITY	2022-38	10/12/2022	750.00
4498	PALLISTER, JOHN	494-MARKET MANAGER	2022-34	09/28/2022	3,500.00
4495	PYLE, ASHLEY	494-PERFORMANCE	2022-35	10/12/2022	50.00
4511	RICHARDSON, PAUL	494-PERFORMANCE	2022-36	10/12/2022	50.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					14,726.53
Total DOWNTOWN DEVELOPMENT FUND:					14,726.53
<b>HIGHLAND ADVISORY COUNCIL</b>					
<b>GENERAL GOVERNMENT</b>					
<b>702-261-729.000 HAAC: DEDUCTIONS</b>					
1521	CHASE CARDMEMBER SERVICE	702-CANDIDATE NIGHT	9/09/22-10/08/22	10/09/2022	116.71
8313	TRAVELING TRAINERS, THE	702-EXERCISE CLASS	10172022	10/17/2022	1,280.00
8488	TUFFIN, SHERRY	702-IT HAPPENED IN DETROIT TALK	10122022	10/12/2022	250.00
Total GENERAL GOVERNMENT:					1,646.71
Total HIGHLAND ADVISORY COUNCIL:					1,646.71
<b>CURRENT TAX COLLECT</b>					
<b>703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE</b>					
4504	KENNEDY, NANCY	703-TAX REFUND	11-12-278-006	09/30/2022	30.06
Total :					30.06
Total CURRENT TAX COLLECT:					30.06

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>HIGHLAND LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>765-255-956.000 HIGHLAND LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	10132022 67338	10/14/2022	22.38
Total TRUST & AGENCY ADMIN:					22.38
Total HIGHLAND LAKE ASSOC:					22.38
<b>TAGGETT LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>766-255-956.000 TAGGETT LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	10132022 80281	10/14/2022	1,266.11
Total TRUST & AGENCY ADMIN:					1,266.11
Total TAGGETT LAKE ASSOC:					1,266.11
<b>KELLOGG LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>767-255-956.000 KELLOGG LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	10132022 80281	10/14/2022	743.59
Total TRUST & AGENCY ADMIN:					743.59
Total KELLOGG LAKE ASSOC:					743.59
<b>CHARLICK LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>768-255-956.000 CHARLICK LAKE: DEDUCTIONS</b>					
1493	AUTO-OWNERS INSURANCE CO.	768-CHARLICK LAKE INSURANCE	09282022	09/28/2022	1,594.00
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	10132022 80414	10/14/2022	205.20
Total TRUST & AGENCY ADMIN:					1,799.20
Total CHARLICK LAKE ASSOC:					1,799.20
<b>WOODRUFF LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>769-255-956.000 WOODRUFF LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	10132022 67676	10/14/2022	14.79

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	10132022 80547	10/14/2022	14.79
Total TRUST & AGENCY ADMIN:					29.58
Total WOODRUFF LAKE ASSOC:					29.58
<b>WHITE LAKE IMPROVEMENT</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>770-255-956.000 WHITE LAKE: DEDUCTIONS</b>					
1029	OAKLAND COUNTY	770-WHITE LAKE PATROL-JUNE	CI008554	09/15/2022	1,886.10
Total TRUST & AGENCY ADMIN:					1,886.10
Total WHITE LAKE IMPROVEMENT:					1,886.10
Grand Totals:					380,587.72

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>GENERAL GOVERNMENT</b>					
<b>101-261-728.000</b>	<b>GEN GOV: OFFICE SUPPLIES</b>				
1002	QUILL CORPORATION	101-INK/PAPER/BINDER CLIPS/LABELS	27700362	09/14/2022	482.78
<b>101-261-801.001</b>	<b>GEN GOV: PROF SERVICES</b>				
2240	CARLISLE WORTMAN ASSOC. INC.	101-SURVEY	2166885	10/13/2022	180.00
2240	CARLISLE WORTMAN ASSOC. INC.	101-GRANT APPLICATION/PROJECT DESCRIPT.	2166886	10/13/2022	95.00
<b>101-261-850.000</b>	<b>GEN GOV: FIBER-OTHER COMMUNICA</b>				
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORKS	1220432	10/01/2022	823.00
Total GENERAL GOVERNMENT:					1,580.78
Total GENERAL FUND:					1,580.78
Grand Totals:					1,580.78

Total GENERAL FUND:	54,931.42
Total ROAD FUND:	3,105.00
Total FIRE FUND:	33,747.77
Total POLICE FUND:	253,858.91
Total REFUSE FUND:	185.00
Total CAPITAL IMPROVEMENT FUND:	6,183.45
Total FIRE CAPITAL FUND:	8,006.69
Total DOWNTOWN DEVELOPMENT FUND:	14,726.53
Total HIGHLAND ADVISORY COUNCIL:	1,646.71
Total CURRENT TAX COLLECT:	30.06
Total HIGHLAND LAKE ASSOC:	22.38
Total TAGGETT LAKE ASSOC:	1,266.11
Total KELLOGG LAKE ASSOC:	743.59
Total CHARLICK LAKE ASSOC:	1,799.20
Total WOODRUFF LAKE ASSOC:	29.58
Total WHITE LAKE IMPROVEMENT:	1,886.10
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Grand Totals:	382,168.50
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**Payroll and Hand Checks October 20, 2022 List of Bills**

**GENERAL FUND**

Payroll Taxes (FICA & FWT)	\$	19,427.21
General/Fire Payroll 10/14/2022	\$	59,412.77
Equitable - Deferred Comp.	\$	1,350.00
ICMA - Deferred Comp.	\$	1,567.92
Flexible Savings Account	\$	737.53
Garnishments		
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	420.00
Highland Firefighters Union Dues-Part-Time	\$	560.00
10/31/2022 DDA LOAN-Monthly	\$	3,771.83

The following need to be added to the List of Bills dated 10/20/2022:

1. Assurity Fund 101 for \$334.56
2. DTE Fund 101 for \$93.35
3. DTE Fund 101 for \$48.33
4. DTE Fund 101 for \$69.20
5. DTE Fund 101 for \$17.25
6. DTE Fund 101 for \$51.71
7. DTE Fund 101 for \$60.78
8. DTE Fund 101 for \$16.47
9. DTE Fund 101 for \$431.51
10. DTE Fund 101 for \$14.92
11. DTE Fund 101 for \$14.79
12. DTE Fund 101 for \$221.66
13. DTE Fund 101 for \$14.79
14. Assurity Fund 206 for \$311.78
15. DTE Fund 206 for \$2.22
16. DTE Fund 207 for \$384.86
17. DTE Fund 401 for \$183.53
18. DTE Fund 764 for \$115.32
19. DTE Fund 764 for \$403.37
20. DTE Fund 764 for \$1064.75
21. DTE Fund 764 for \$716.23
22. DTE Fund 764 for \$713.05
23. DTE Fund 764 for \$401.59
24. DTE Fund 764 for \$921.52





# Memorandum

To: Highland Township Board of Trustees  
From: Karen M. Provo  
Date: October 24, 2022  
Re: Designated Assessor

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The state is requiring a Designated Assessor assigned or elected for every county. The Designated Assessor is basically available if a community needs assistance (due to a state audit, assessor is sick, etc.). The bulletin is attached for your reference.

Our Township Attorney Lisa Hamameh has reviewed the attached Interlocal Agreement and approved the language.

I ask that the Board approve signing the Interlocal Agreement for the Township to enter into the agreement to retain Michael R Lohmeier, MMAO, Oakland County Equalization Officer as the Highland Township Designated Assessor.

Regards  
Karen M Provo



**INTERLOCAL AGREEMENT FOR OAKLAND COUNTY TO APPROVE  
THE DESIGNATED ASSESSOR FOR THE PERIOD January 1, 2023  
THROUGH December 31, 2027**

Public Act 660 of 2018 requires a county to have a Designated Assessor on file with the State Tax Commission as of December 31, 2020. On December 29, 2020, Oakland County met this requirement, having a majority of the Assessing Districts in favor of the Equalization Officer serving as its Designated Assessor. On August 4, 2022, Oakland County Commissioners voted to retain Micheal R Lohmeier, MMAO as its new Equalization Officer for its Equalization Division, and as a result, the interlocal agreements were required to be revised. A majority of the Assessing Districts are in favor of the Equalization Officer serving as its Designated Assessor.

The following interlocal agreement (hereinafter “Agreement”) has been executed by the Board of Commissioners for Oakland County, a majority of the Assessing Districts in Oakland County, and the individual put forth as the proposed Designated Assessor. Oakland County and the Assessing Districts are collectively referred to throughout this Agreement as the “Parties.”

**RECITALS**

WHEREAS, The Assessing Districts are Municipal Corporations (cities and townships) located within the County of Oakland, in the State of Michigan;

WHEREAS, The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common with each other and which each might exercise separately;

WHEREAS, The Urban Cooperation Act of 1967, being MCL 124.505 *et seq*, and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers and authority;

WHEREAS, P.A. 660 of 2018 requires each County to enter into an Agreement that designates the individual who will serve as the County’s Designated Assessor. That interlocal agreement must be approved by the County Board of Commissioners and a majority of the Assessing Districts in the County.

WHEREAS, P.A. 660 of 2018 mandates that the Designated Assessor shall be an advanced assessing officer or a master assessing officer.

NOW, THEREFORE, based on the foregoing Recitals, and in consideration of the terms of this Agreement, the Parties agree as follows:

## BACKGROUND INFORMATION

Oakland County names **MICHEAL R. LOHMEIER (R-6101)**, in his official capacity as the Equalization Officer for Oakland County, as the Designated Assessor for all of the Assessing Districts within Oakland County<sup>1</sup>. Included as an addendum to this Agreement are the Oakland County SEV totals by class, including special act values, those properties deemed unique or complex by a local Assessing District, and a listing of the total number of parcels, by classification, including special act rolls, within each Assessing District.

If the State Tax Commission (STC) invokes the Designated Assessor process for any Assessing District in Oakland County, the Parties agree that the Designated Assessor will perform the duties associated with being the Assessor of Record for an Assessing District at the Oakland County Equalization Division offices in the City of Pontiac, County of Oakland, State of Michigan, unless the duties of the Designated Assessor require on-site visits to the Assessing District's location.

## QUALIFICATIONS OF DESIGNATED ASSESSOR

Micheal R. Lohmeier has been certified as a Michigan Master Assessing Officer since 2012. In his capacity as the Oakland County Equalization Officer, he is responsible for managing the Oakland County Equalization Division. Along with its statutory duties, the Equalization Division currently acts as the contracted Assessor of Record for thirty of the fifty-two Assessing Districts in Oakland County.

Micheal R. Lohmeier has disclosed any conflicts of interest involving the proposed Designated Assessor, the County, or any Assessing District, if applicable: **[NONE]**.

It is understood that Micheal R. Lohmeier will, during the length of this agreement, maintain his assessor certification in good standing with the State Tax Commission and if required to serve as the Designated Assessor for an Assessing District in Oakland County shall act as the Assessor of Record for that Assessing District. When acting as the Assessor of Record for an Assessing District, the Designated Assessor shall meet all the requirements as set forth by the State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.

Any additional requirements that are agreed to by the Designated Assessor, the County and the Assessing Districts may not conflict with the State Tax Commission's *Supervising Preparation of the Rolls*.

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<sup>1</sup> Oakland County contains 52 Assessing Districts (cities and townships), two of which (City of Fenton and City of Northville) are not considered to be "in" Oakland County for purposes of MCL 211.10g as the largest share of their state equalized value is located in another county.

A list of the remaining 50 Assessing Districts can be found here:  
<https://www.oakgov.com/mgtbud/equal/Pages/assessing-offices.aspx>

## **1.0 DUTIES AND RESPONSIBILITIES OF DESIGNATED ASSESSOR**

- 1.1 The Designated Assessor, while serving as the Assessor of Record for an Assessing District within Oakland County, shall satisfy all requirements contained State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.
- 1.2 Within 30 (thirty) days of being appointed as the Assessor of Record for the Assessing District by the STC or the voluntary election by the Assessing District to utilize the Designated Assessor, the Designated Assessor shall prepare and transmit to the Assessing District's supervisor, manager, or chief executive a detailed proposal, including a schedule for delivery of documents, to correct deficiencies identified by the STC's audit.
- 1.3 The Parties agree that the Designated Assessor, while serving as the Assessor of Record for an Assessing District, shall do the following things, as applicable to bring the Assessing District into compliance with the Audit of Minimum Assessing Requirements:
  - 1.3.1 Make assessments of real and personal property within the Assessing District;
  - 1.3.2 Appraise all property, process all real and personal property description changes, and prepare the assessment roll for real and personal property in the Assessing District;
  - 1.3.3 Attend (or have a designee attend) all March, July, and December Board of Review meetings;
  - 1.3.4 Be available for consultation on all Michigan Tax Tribunal real and personal property and special assessment appeals, and assist the Assessing District in the preparation of both the oral and written defense of appeals;
  - 1.3.5 Prepare all necessary reports for review by the supervisor, manager, chief executive, board, or council of the Assessing District, as applicable;
  - 1.3.6 Performs any other duties required under PA 660 of 2018.
- 1.4 For an Assessing District employing assessing staff other than the Assessor of Record, assessing staff will conduct their duties as under the direction and supervision of the Designated Assessor, subject to any limitations as may be agreed by the applicable Assessing District and the Designated Assessor. However, no members of said assessing staff will become employees or independent contractors of Oakland County.
- 1.5 While not acting in the capacity as the Designated Assessor for an Assessing District, the Designated Assessor will have the following duties and responsibilities for Oakland County and the Assessing Districts within Oakland County: Equalization Officer.
- 1.6 The parties understand and agree that the duties outlined in this Agreement only apply if and when the Designated Assessor is required, or the Assessing District chooses to request the Designated Assessor, to take over the assessing duties for an Assessing District

pursuant to the terms of PA 660 of 2018. This Agreement will have no effect on any pre-existing agreements that the parties may have, under which Oakland County performs contracted assessing services for the Assessing District.

## **2.0 DUTIES AND RESPONSIBILITIES OF ASSESSING DISTRICTS**

2.1 Any Assessing District in Oakland County that is required to utilize the services of the Designated Assessor will, during the period the Assessing District is required to or chooses to utilize the services of the Designated Assessor, do the following:

2.1.1 Provide the Designated Assessor with reasonable access to records, documents, databases and information in order to allow the Designated Assessor to serve as the Assessor of Record for the Assessing District and satisfy all requirements *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.

2.1.2 Furnish the Designated Assessor with any applicable policies and procedures that the Designated Assessor may be subject to during the period of time the Designated Assessor serves as the Assessing District's Assessor of Record.

2.1.3 Provide, while the Designated Assessor or his designee is physically working on behalf of the Assessing District and within the geographical boundaries of the Assessing District, any technology, equipment, and workspace necessary for the Designated Assessor or his designee to carry out their requirements under this Agreement.

2.2 The Assessing District shall, at all times and under all circumstances, remain solely liable for any and all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Assessing District tax appraisal or assessment functions or any other Assessing District legal obligation under any applicable State Property Tax Laws. The Assessing District shall employ and retain its own legal representation, as necessary, to defend any such claim or challenge before the State Tax Tribunal or any other court or review body.

2.3 Except for those express statutory and/or regulatory obligations incumbent only upon licensed Equalization Division Personnel (i.e., State Licensed and Certified Real and/or Personal Property Tax Assessors) to defend property tax appraisals and assessments that they either performed, or were otherwise performed under their supervision, before the Michigan Tax Tribunal, the Parties agree that no other County employees, including any County attorneys shall be authorized, required and/or otherwise obligated under this Agreement or pursuant to any other agreement between the Parties to provide any legal representation to or for the Assessing District and/or otherwise defend, challenge, contest, appeal, or argue on behalf of the Assessing District before the Michigan Tax Tribunal or any other review body or court except to the extent the matters have been traditionally and previously handled by assessing staff, such as, but not limited to, Michigan Tax Tribunal small claims division hearings and matters before the State Tax Commission.

2.4 The Assessing District shall, at all times and under all circumstances, remain solely liable for any and all costs, legal obligations, and/or civil liabilities associated with or in any way related to any tax appraisal or assessment functions or any other legal obligation. The Assessing District agrees that under no circumstances shall the County or the Designated Assessor be responsible for any costs, obligations, and/or civil liabilities or any responsibility under any State Property Tax Law.

### **3.0 DESIGNATED ASSESSOR COMPENSATION**

3.1 The Designated Assessor may charge an Assessing District that is required to contract with the Designated Assessor and that Assessing District shall pay for the reasonable costs incurred by the Designated Assessor in serving as the Assessing District's Assessor of Record, including, but not limited to, the costs of overseeing and administering the annual assessment, preparing and defending the assessment roll, and operating the assessing office.

3.2 If the Designated Assessor is required to serve as the Assessor of Record for an Assessing District within Oakland County, the parties understand and agree that he will be serving in his official capacity as the Oakland County Equalization Officer. Therefore, an Assessing District will not make any direct payments to the Designated Assessor. Instead, the Assessing District will be responsible for paying a fee to Oakland County which fee is intended to compensate Oakland County for the reasonable costs incurred by the Designated Assessor and his staff. Oakland County will charge the Assessing District a fee equal to the average rate per parcel that it charges those districts for whom it already performs contracted assessing services, as of the date the Designated Assessor is required to serve as the Assessor of Record. The parties agree that should the standard fee not reasonably reflect the actual cost of the provision of the services required that the standard fee will be modified to a higher or lower fee, and so the fee is reasonable. The modification of the standard fee will be dependent upon the complexity of the work to be performed by the Designated Assessor, the number of staff needed to assist in completing the work and whether the Assessing District provides its own staff to assist the Designated Assessor. The Assessing District is not required to pay a retainer fee. In the event that the Designated Assessor is acting on behalf of an Assessing District for which Oakland County Equalization Department is currently contracted with to provide assessing services, the Designated Assessor will provide its Designated Assessor services at no additional cost to said Assessing District.

3.3 If the Assessing District fails, for any reason, to pay the County any monies when and as due under this Contract, the Assessing District agrees that unless expressly prohibited by law, the County or the County Treasurer, at their sole option, shall be entitled to a setoff from any other Assessing District funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any

setoff or retention of funds by the County shall be deemed a voluntary assignment of the amount by the Assessing District to the County. The Assessing District waives any claims against the County or its Officials for any acts related specifically to the County's offsetting or retaining such amounts. This paragraph shall not limit the Assessing District's legal right to dispute whether the underlying amount retained by the County was actually due and owing under this Agreement.

- 3.4 If the County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the County any amounts due and owing the County under this Contract, the County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the County under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 3.5 Nothing in this Section shall operate to limit the County's right to pursue or exercise any other legal rights or remedies under this Contract against the Assessing District to secure reimbursement of amounts due the County under this Agreement. The remedies in this Section shall be available to the County on an ongoing and successive basis if Assessing District at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Contract, if the County pursues any legal action in any court to secure its payment under this Contract, the Assessing District agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the County in the collection of any amount owed by the Assessing District.

#### **4.0 EFFECTIVE DATE AND TERM OF AGREEMENT**

This Agreement shall become effective when it is executed by the Oakland County Board of Commissioners, Micheal R. Lohmeier, and the governing bodies of a majority of the Assessing Districts within Oakland County, and shall expire on December 31, 2027. The terms and conditions in Section 3.0 (Compensation) shall survive and continue in full force beyond the termination of this Agreement if the Assessing District owes money to the County under this Agreement.

#### **5.0 DESIGNATED ASSESSOR EMPLOYMENT STATUS**

It is understood by the parties that Micheal R. Lohmeier is appointed as the Designated Assessor based on his employment status as Oakland County Equalization Officer and that if his employment status materially changes, the parties will request that the State Tax Commission designate and approve an interim Designated Assessor until the parties are able to amend this Agreement.

#### **6.0 ENTIRE AGREEMENT**

This Agreement sets forth all covenants, promises, agreements, conditions and understandings between the parties and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, between the Parties other than are set forth in this Agreement.

**7.0 AMENDMENTS**

This Agreement cannot be modified unless reduced to writing and signed by both Parties.

**8.0 SEVERABILITY**

If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms or conditions shall remain in full force and effect.

**9.0 GOVERNING LAW**

This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.

**10.0 COUNTERPARTS**

This Agreement may be executed in one or more counterparts, including facsimile copies, each of which shall be deemed an original, but all of which shall together constitute one instrument.

IN WITNESS WHEREOF, \_\_\_\_\_ [name and title of assessing district official] hereby acknowledges that he/she has been authorized by a resolution of the \_\_\_\_\_ [name of assessing district], a certified copy of which is attached, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

**[Signatures contained on following page]**



EXECUTED: \_\_\_\_\_  
Name and Title:

DATE: \_\_\_\_\_

WITNESSED: \_\_\_\_\_  
Name and Title:

DATE: \_\_\_\_\_

IN WITNESS WHEREOF, David Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_  
David Woodward, Chairperson  
Oakland County Board of Commissioners

DATE: \_\_\_\_\_

WITNESSED: \_\_\_\_\_  
Name and Title:

DATE: \_\_\_\_\_

MICHEAL R. LOHMEIER, in his official capacity as Equalization Officer for Oakland County, hereby accepts the role of Designated Assessor as outlined in this Agreement.

EXECUTED: \_\_\_\_\_  
Micheal R. Lohmeier  
Oakland County Equalization Officer

DATE: \_\_\_\_\_

**ADDENDUM – SEV TOTALS**

**OAKLAND COUNTY SEV TOTALS BY CLASS**

<b>Class</b>	<b>Parcel Counts</b>	<b>State Equalized Values</b>
Agricultural	392	87,150,370
Commercial	20,907	14,614,165,290
Industrial	4,441	2,896,770,040
Residential Personal Property	448,068	68,274,369,769
Special Acts	52,372	3,863,299,665
	650	507,403,698



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**Bulletin 8 of 2020**  
**June 9, 2020**  
**Audit Process and Designated Assessor**

**TO:** Assessors and Equalization Directors

**FROM:** State Tax Commission

**SUBJECT:** Overview of Audit Process and Designated Assessor under Public Act 660 of 2018

Public Act 660 of 2018 was approved by Governor Snyder on December 28, 2018 and amended the General Property Tax Act to provide a statutory framework to ensure proper assessing in order to guarantee the highest quality assessments for taxpayers as well as local units. The Act defines the requirements for substantial compliance with the General Property Tax Act, provides timelines for audits and follow-up audits, and details a process for bringing a local unit into compliance if they remain non-compliant after a follow-up review. The Designated Assessor is an integral part of that process.

### **Audit Process Overview**

The Commission will conduct an audit of assessment practices according to a published schedule. If the assessing district (City, Township or Joint Assessing Authority) is determined to be in substantial compliance, the audit process for that five-year cycle is complete and the assessing district is not required to take any additional action.

If the State Tax Commission determines that an assessing district is not in substantial compliance with the General Property Tax Act, the Commission will provide the assessing district with a notice of noncompliance, including the reasons the assessing district is not in substantial compliance.

The assessing district must either appeal the audit determination by filing a written petition to be developed by the State Tax Commission or they must submit a corrective action plan to be approved by the State Tax Commission. "Corrective action plan" is defined in P.A. 660 of 2018 as "a plan developed by an assessing district that specifically indicates *how* the assessing district will achieve substantial compliance . . . and *when* substantial compliance will be achieved." (Emphasis added). Additional information related to the corrective action plan and petition to challenge the audit results will be provided by the State Tax Commission in separate guidance.

In the event the Commission conducts a follow-up review and the assessing district is not in substantial compliance after the follow-up review, the assessing district has three options:

1. The assessing district may hire a new Michigan Advanced Assessing Officer (MAAO) or Michigan Master Assessor Officer (MMAO),

2. The State Tax Commission assumes jurisdiction over the assessment roll in order to bring the roll into substantial compliance, or,
3. The local unit may move directly to the designated assessor.

Regardless of which option is selected, the Commission will conduct a second follow-up review to determine if the assessment roll is in substantial compliance. If, after the second follow-up review the assessing district continues to be in noncompliance, the local unit will move directly to the Designated Assessor process.

As defined in statute **substantial compliance** “means that any identified deficiencies do not pose a significant risk that the assessing district is unable to perform the assessment function in conformity with the state constitution and state statute.”

As defined in statute **noncompliance** “means that the identified deficiencies, taken together, pose a significant risk that the assessing district is unable to perform the assessing function in conformity with the state constitution and state statute.”

At the December 17, 2019 State Tax Commission meeting, the Commission determined “substantial compliance” to mean that the local unit 1) has properly calculated and appropriately documented Economic Condition Factors; 2) has properly calculated and appropriately documented land value determinations; and 3) less than 1% of the record cards are on override and less than 1% of the record cards reflect flat land values. If any of the requirements associated with those items are not met, the local unit will be considered noncompliant and the notice of noncompliance will be issued.

Once the audit is complete, if an assessing district is notified that it has fallen out of substantial compliance prior to the next audit, the State Tax Commission may require the assessing district to contract with the Designated Assessor to serve as their assessor of record. If the assessing district is notified that it has fallen out of substantial compliance more than four years after the initial finding of substantial compliance, then the regular audit process will be followed.

### **What is the Designated Assessor?**

The Designated Assessor is part of a process to ensure that local units are in compliance with the statutory provisions of the General Property Tax Act, meaning that local units are meeting minimum assessing requirements.

The Designated Assessor is the individual selected and agreed to by the County Board of Commissioners and a majority of the assessing districts within that county, subject to final approval of the State Tax Commission.

The Designated Assessor serves as the assessor of record and assumes all duties and responsibilities as the assessor of record for an assessing district that is determined to be non-compliant with an audit.

The Designated Assessor is not an automatic requirement for Countywide assessing or for the County Equalization Director to take over as the assessor for local units. While the County can be named the Designated Assessor, it is not an automatic designation as the Designated Assessor as this is determined by the approved interlocal agreement.

### **Who may be the Designated Assessor?**

Each Assessing District within each County is required to have an assessor of record with a certification level that meets the valuation requirements set forth by the State Tax Commission. Township and City certification levels are adjusted annually and approved by the STC. The individual who will serve as the county's Designated Assessor must be in good standing and be certified, at least, at the highest level required within the County. If the County contains an Assessing District that requires a Michigan Master Assessing Officer (MMAO), the Designated Assessor must then also be certified at the MMAO level. If the County only contains Assessing Districts that require a Michigan Advanced Assessing Officer (MAAO) certification, or a lower certification, the Designated Assessor may be certified at the level of MAAO. A Michigan Certified Assessing Officer (MCAO) may not serve as the Designated Assessor. As part of the annual certification level process, the Commission will review all MAAO Designated Assessors to ensure compliance with certification level requirements. Additionally, the STC will examine and determine a specific process, on a case by case basis, any specific instance of a MAAO that has been assigned multiple units that may place them beyond the certification requirements of a MAAO.

### **Notification of Selected Designated Assessor**

P.A. 660 of 2018 requires that each county notify the State Tax Commission, no later than December 31, 2020, of the individual that will serve as the county's Designated Assessor. In addition, the county must provide the State Tax Commission with the interlocal agreement executed by the County Board of Commissioners, a majority of the assessing districts within that county, and the proposed Designated Assessor for the county. The interlocal agreement must provide enough detail regarding the assessment responsibilities for the designated assessor. The Commission expects the interlocal agreement will include, but not be limited to, the following:

- Information related to the scope of services being provided by the Designated Assessor, including preparation of assessment rolls, timeline for delivery of documents and execution of forms, attendance at Boards of Review meetings, duties and responsibilities related to property tax appeals, both Small Claims and Entire Tribunal, filed with the Michigan Tax Tribunal, responsibility to meet with local unit officials, and obligations of local unit assessing staff members.
- Duties and responsibilities for each local unit within the County, including providing the Designated Assessor with reasonable access to records, documents and information.
- Details relating to cost and compensation for overseeing and administering the annual assessment and operating the assessing office, including payment terms and cost reimbursement.

Failure to timely notify the State Tax Commission of the county's Designated Assessor will result in the State Tax Commission selecting a Designated Assessor for the county.

If the State Tax Commission determines that an individual named as the Designated Assessor is capable of ensuring that the assessing districts within the county will achieve and maintain substantial

compliance, the Commission shall approve that individual as the County's Designated Assessor. Once approved, the designation will not be revoked for at least five years from the approval date.

If the State Tax Commission is unable to approve the individual identified as the county's Designated Assessor because the Commission determines that the proposed Designated Assessor is not capable of ensuring that the assessing districts will achieve and maintain substantial compliance, the county must submit a new Designated Assessor candidate and accompanying interlocal agreement within sixty days of the Commission's determination. The county will be required to repeat the process until a satisfactory Designated Assessor can be approved. The State Tax Commission will appoint an individual to serve as the county's temporary Designated Assessor during this period.

The State Tax Commission will develop a form to be utilized by the County Equalization Departments to notify the Commission of the proposed Designated Assessor. The Designated Assessor form will be available by August 18, 2020. The form must be submitted to the Commission no later than December 31, 2020.

### **Designated Assessor Term**

Once an assessing district is under contract with a Designated Assessor, the Designated Assessor will remain in place for a minimum of five years. Statute does provide for a local unit to petition the Commission to end the contract after the Designated Assessor has been in place for 3 years.

The Commission shall approve termination of a contract if it is determined that the assessing district can *achieve and maintain* substantial compliance with the General Property Tax Act using a different assessor of record other than the Designated Assessor.

The State Tax Commission may revoke the Designated Assessor and provide for an interim designated assessor if:

1. The Designated Assessor dies or becomes incapacitated
2. The Designated Assessor's employment status materially changes or
3. The Designated Assessor is not capable of ensuring that the assessing district is able to achieve and maintain substantial compliance with MCL 211.10g.

The interim Designated Assessor will remain in place until a new Designated Assessor can be selected following the interlocal agreement process.

If the Designated Assessor is serving as an assessor of record for an assessing district that is found to be in noncompliance, the State Tax Commission will appoint an individual to serve as the county's temporary Designated Assessor. The county will utilize the normal process to select and notify the Commission of the new Designated Assessor.

### **Designated Assessor Costs**

The Designated Assessor is permitted to charge an assessing district for the reasonable costs incurred in serving as the assessing district's assessor of record, including, but not limited to, the costs of overseeing and administering the annual assessment, preparing and defending the assessment roll, and operating the assessing office. The assessing district is required to pay these costs in accordance with

the interlocal agreement. The costs and fees agreed to by the county, assessing districts and the Designated Assessor is a local issue and will vary statewide.

The Commission will develop guidelines as required by statute for any local unit to protest charges by the Designated Assessor.

### **Audit Preparation**

While the audit process outlined in P.A. 660 of 2018 will not commence until 2022, assessing districts can prepare for these audits by meeting the requirements of the current Audit of Minimum Assessing Requirements (AMAR) and the “Supervising Preparation of the Assessment Roll”, as those requirements existed on October 1, 2018. Additionally, assessing districts should employ an assessor certified by the State Tax Commission at the proper certification level based on the valuation requirements, adjusted annually, set forth by the State Tax Commission. Additional information about the AMAR, including the AMAR Review Sheet, and certification levels, are available on the State Tax Commission website ([www.michigan.gov/statetaxcommission](http://www.michigan.gov/statetaxcommission)).

**5b. Receive and File:**

Activity Center – Advisory Council, Activity Report, Statistics, Minutes, and  
Treasurer’s Report

Building Department Report – August and September 2022

Downtown Development Authority – Board Minutes August 17, 2022

Financial Report – September 2022

Treasurer’s Report – September 2022



# Highland Activity Center

## Advisory Council

Location: 209 N John Street  
Highland Township Building  
Highland Michigan 48357

Phone: 248-887-1707

Hours: Monday ~ Friday 9:00 until 3:00 pm

Website: [www.highlandtwp.net](http://www.highlandtwp.net)

(click: **Community**, then **HAC**)

### **Mission Statement**

Since its establishment in 1987, the Highland Activity Center has become a focal point of senior activities in the community. It is supported by Highland Township and funds from the Federal and State Governments. Additional funds are also provided by fundraising projects of its Advisory Council and by generous donations by residents and local businesses.

The Center provides social, recreational and educational activities and services to senior citizens of the community. It is a place where seniors with common interests can meet in a pleasant environment.

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**HIGHLAND ACTIVITY CENTER**  
**OFFICE STAFF**

**Director**

Heidi Bey, Director  
[beyh@highlandtwp.org](mailto:beyh@highlandtwp.org)  
248-240-6097

**Communications Associate**

Chari Scicluna  
248-887-1707

**IT Activities Coordinator**

Justin Lado  
248-887-1707

**Highland Activity Center Council Members**

Darlene Sharpe ~ 248-231-8058

Carolyn Kress ~ 248-330-4787

Chuck Sharpe ~ 248-345-8555

Judi Crawford ~ 248-872-8140

Jennifer Frederick ~ 248-407-4687

Patti Janette ~ 248-408-5409

Peter Werthmann ~ 248-408-0716

Ray Polidori ~ 248-889-5025

Richard Russell ~ 248-563-7428

Sharon Keenan ~ 248-417-9006

Steven Jagusch ~ 248-889-2167

Sue Anderson ~ 248-496-5822

Tami Flowers ~ 248-277-8391

Terry Olexsy ~ 586-212-5573

## **HIGHLAND ACTIVITY CENTER ADVISORY COUNCIL**

### **Functions:**

The Advisory Council was established and is appointed by the Charter Township of Highland Board of Trustees.

For example, the Council will work with the Director on fundraising, marketing, strategies and future endeavors.

The Council's function is to suggest and develop activities, programs, projects and solutions to enable the Center to grow.

Highland Township is responsible for operating costs, maintenance, and salaries.

All other costs are provided by the Council for example; ancillary activities/special programs.

### **Financial:**

Monitor Funds

Treasurer's report

Disbursements

### **Qualifications and Procedure for Membership to the Advisory Council:**

A resident or a Highland business owner interested in becoming a member of the Advisory Council will write a Statement of Interest to the Council Chair indicating their intent. The chair may appoint a committee to review the background of the candidate, interview the candidate and make a recommendation to the Advisory Council.

A motion will then be made to recommend the candidate to the Township Board for appointment to the Advisory Council.

## **HIGHLAND ACTIVITY CENTER**

### **ADVISORY COUNCIL (con't)**

#### **Other desirable qualities:**

A candidate for membership must have an interest in and a commitment to the needs of the senior citizens of Highland.

A candidate must be a conscientious volunteer with an interest in the Center.

A candidate must be energetic, enthusiastic, computer literate, and able to work with others toward common goals.

Comfortable with attracting the baby boomer demographic

Ability to network in the business world

A “people person” who can attract others to the center and who can reach out to others

Willingness to devote some time to the council and to the Center

Experience with other volunteer organizations.

## **MEETING DIRECTIVES**

1. Attend monthly meeting
2. Must be in-person for 50% of the monthly meetings.
3. Must be present for election of officers.
4. Begin on time and stay focused
5. Cell phones turned off, if an emergency please take it outside
6. Stay on agenda and topics
7. Monitor your own airtime
8. The chairperson is in charge
9. If there are problems or concerns, talk to the Chairperson before or after the meeting
10. Make sure Chair and/or Director are notified if you will be absent

### **Rules of the Road**

Critique ideas-not people

Discuss issues not people

Everyone participates, no one dominates

Disagree without being disagreeable

Respect each others thinking and be intrigued by the differences you hear

Ask what's possible and not what's wrong

Be brief and meaningful when voicing your opinion

Avoid side conversation

Stay out of the weeds and swamps

Don't let the enemy of the perfect be the good

Have fun

# **HIGHLAND ACTIVITY CENTER ADVISORY COUNCIL**

## **BY-LAWS**

### **Article I ~ Name**

The name of this group shall be the Highland Activity Center Advisory Council

### **Article II ~ Mission Statement**

The Purpose of this Council is to:

1. Help assess the needs of senior citizens within the Charter Township of Highland
2. Recommend programs and projects to the Center Director
3. Provide seniors an outlet for leadership, creativity, service and volunteer opportunities.
4. Assist the Center Director by recommending:
  - a. Fundraising opportunities to help finance the activities of the Center.
  - b. Possible activities for the Center.
  - c. Suggestions for funding and budget management of the Center.
  - d. Promote activities and services.

### **Article III ~ Membership**

1. Members ~ Membership shall consist of at least 9 and no more than 15 people and a majority that are 55 years of age or older.
2. Appointment of Members ~ Members of this Council shall be appointed by the Charter Township of Highland Board of Trustees upon the recommendation of the Highland Activity Center Advisory Council.
3. Prerequisites for Members:
  - a. Have an interest in and a commitment to the needs of the senior citizens of the Charter Township of Highland.
  - b. Be a Highland Township resident or a Highland business owner.
  - c. Not an employee of the Highland Township Activity Center.
4. Termination of Membership ~ For excessive absence or other circumstances, the Chair and Vice-Chair shall review the status with the Council member, and recommend suitable actions to the Highland Activity Center Advisory Council. The Charter Township of Highland Board of Trustees may remove any member for cause.
  - a. Must be present for election of officers.
  - b. Must be in-person for 50% of the monthly meetings.

# HIGHLAND ACTIVITY CENTER ADVISORY COUNCIL

## BY-LAWS (CON'T)

### Article IV ~ Officers

1. The Officers shall be Chair, Vice-Chair, Secretary and Treasurer. The duties of each to be those usually associated with the office as defined in Robert's Rules of Order.
2. Term of Office ~ The Chair and the Vice-Chair shall serve two years. The Secretary and Treasurer shall serve two years, but are elected at an alternate year from the Chair and Vice-Chair. Any officer can be elected for more than a single term
3. Election of Officers ~ Officers shall be elected during the last scheduled meeting of the calendar year. A majority vote of those attending shall be required to elect new officers. Elected officers shall assume their duties on January 1<sup>st</sup> of the following year. An open position shall be filled for the remainder of the term by a majority vote at any meeting of the Advisory Council.

### Article V ~ Meetings

1. Annual Meeting ~ The first meeting of each calendar year shall be designated as the Annual Meeting. At this meeting the new officers shall take on their duties.
2. Regular Meetings ~ Regular meetings of the Highland Activity Center Advisory Council shall be held monthly.
3. Special Meetings ~ Special meetings may be called by the Chair when he or she deems it necessary, with at least 48-hour notice to all Council members.
4. Quorum ~ A quorum (50%) shall consist of majority of current membership.
5. Email Ballot ~ Under special situations, as determined by the Chair, when a vote is required sooner than a meeting can be held, the Chair may conduct a ballot by email.

### Article VI ~ Financial

1. Overall responsibility for monies is vested in Treasurer of Highland Township.
2. The Council Treasurer shall give a report of the current status of monies at each regularly scheduled meeting.

### Article VII ~ Amendments

1. The Highland Activity Center Advisory Council may amend these By-laws at any regular meeting of the Council by a majority vote, provided the proposed changes have been submitted to the membership of the Council at least ten days prior to the date of the planned motion.





Highland Activity Center  
Directors Activity Report  
September 2022  
Meeting Date- Tuesday, October 11, 2022  
9:00 am

### **Stats for September= 3063**

- ◆ Bingo on Monday and Wednesday at 12pm
- ◆ Monday Cards 4pm
- ◆ Mah Jong on Tuesdays at 10am. At B#2
- ◆ Tuesday Paint with Pat at 10am.
- ◆ The first Wednesday evening each month there is a quilting group.
- ◆ Crochet /Knitters that meet on Wednesday at 10AM. At B#2
- ◆ The First Thursday at 10AM Bible study group. B#2
- ◆ Last Thursday is the "Happy Bookers" book club at 10am. B#2
- ◆ Thursdays Hooked on Randi (Knitting /Crochet) at 10am.
- ◆ Euchre on Friday at 12:30 pm.
- ◆ Two bands. Big band monthly. Nick Palise Band on the second Sundays at 3:30 and last Wednesday at 7pm.
- ◆ Highland Fitness Program from 9:30-10:30 on Monday, Wednesday and Friday. New session started 9/12/22. This session will run until 10/21/22.
- ◆ Movies on Tuesday at 12pm. Friday at 12:30pm. (free)
- ◆ Paint class will resume on Tuesday, October 4th.
- ◆ Meals on Wheels is doing well located at the concession stand. **We are looking for substitute drivers.**
- ◆ Books in the bag for homebound has two new people (9 total)

### **FYI**

- ◆ **Construction update, return to Center delayed to February. The lease at the little center has been extended through January. The big center construction will be completed after Township is in and sheds are moved.**
- ◆ **Monday, October 10, 2022 at 7pm "It Happened In Detroit" presentation. In person or via Zoom.**
- ◆ **Monday, October 10, 2022 from 10am to 1pm Flu Shot Clinic at Fire Station #1. By appointment or walk-in. Shingles shots have to be scheduled. Flu & Covid booster can be done the same day. Pneumonia cannot be done with Flu and Covid. Anyone with questions can call the center.**
- ◆ **Open Enrollment starts October 15, 2022. RAM Financial will be providing help at no charge to patrons.**

SEPT. 2022	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
	TH	F			M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F	
Ask the Lawyer																															0
Ask the Money Man					L																										0
Ask the Pharmacist																															0
Beautification/Garden Club																															0
Bible Study	15																														15
Bingo						16					9	14					8		15						13		17				92
Blood Pressure					A														5												5
Book Clubs/ 1&2																												10			10
Bridge		33							33							33								33					33		165
Bread/Doughnuts	3	2				6	3	3			13	4					7	3	1	3	2				13	3	6	3			75
Business Network																															0
Cards/Games					B																										0
Classes																															0
Classes W/Justin																											1				1
Coin Club																															0
Computer/Phone/Justin																													25	25	
Copies/Faxes					O																	1							8		9
DLPOA																						45									45
Dogs/Puppies																															0
Donations																							1					1	15		17
Ema's Massage												5								4							5				14
Eucher		20			R				16							16								19					19		90
Exercise-Tues/Thurs																															0
Exercise - M, W, F						1					12	13			10		11		15		10				10		9		9		100
Festivals																															0
Foot Doctor																															0
Get Hooked w/ Randi	3							2							3							3						4			15
Ham Radio Club																															0
HDDA																						12									12
Highland Historical Society																											7				7
HVCA					A																								5		5





## Highland Activity Center Advisory Council Meeting Minutes

Tuesday September 13<sup>h</sup>, 2022

Zoom & In Person Meeting

### CALL TO ORDER:

The Highland Activity Center Advisory Council meeting was called to order by Judi Crawford at 9:07 am on Tuesday September 13<sup>th</sup>, 2022

### PRESENT:

Heidi Bey, Peter Werthmann, Dick Russell, Carolyn Kress, Patti Janette, Judi Crawford, Chuck Sharpe, Dar Sharpe, & Sharon Keenan

### ABSENT:

Ray Polidori (keep Ray in your prayers, he is in Westland for another 4+ weeks), Steve Jagusch, Sue Anderson, Terry Olexsy

### SECRETARY'S MINUTES:

Motion to approve the Secretary's Minutes was made by Chuck Sharpe, seconded by Sharon Keenan, unanimously approved by all.

### TREASURERS'S REPORT:

Motion to approve the Treasurers Report was made by Dick Russell, seconded by Dar Sharpe, unanimously approved by all.

### NEW BUSINESS:

Judi notified all that we need to make changes to the by-laws by September 27<sup>th</sup>. By-Laws were looked over by each Council member ~ We have determined the pages, paragraphs, sentences that need to be changed. See changes in this email.

Discuss EV presentation.

### DIRECTOR'S ACTIVITY REPORT:

Lots of great activities are happening about every day, get involved!! Check out the current activities in the Newsletter.

### UPCOMING EVENTS:

\*Open Enrollment for Medicare October 15<sup>th</sup> thru December 7<sup>th</sup>. The Center is taking appointments

\*Gene Beach ~ Presentation will be a 4-part series. Possibly begin on in January 2023.

\*Nick Palise (Jazz) ~ HVCA Sunday in Fall of 2022. He is very happy to give back to the center.

\*Russell Dore' ~ In the fall he will have an Interactive presentation on The Wright brothers/Katherine & Orville Wright & their personal lives.

### MOTION TO ADJOURN:

Motion to adjourn the meeting was made at 9:57 am by Sharon Keenan, seconded by Carolyn Kress, unanimously approved by all.

Respectfully submitted,

By Patti Janette

Secretary, Highland Advisory Council

**Highland Activity Center  
Advisory Board - Fund 702  
Financial Report  
August 31, 2022**

<i>Date</i>	<i>Source</i>	<i>Amount</i>	<i>Bank Balance</i>
<b>Starting Balance August 1, 2022</b>			<b>14,321.73</b>
<b>Revenues</b>	<b>Donations/ Memorials</b>		
	Wreaths		
	Classes	155.00	
<b>Total Revenues</b>		155.00	<u><b>155.00</b></u>
<b>Expenditures</b>	<b>Traveling Trainers</b>	1,280.00	
	<b>Gordon Food Services</b>	13.06	
<b>Total Expenditures</b>		<b>1,293.06</b>	<u><b>1,293.06</b></u>
	<b>Ending bank balance August 31, 2022</b>		<u><u><b>13,183.67</b></u></u>
<b>Submitted by</b>			
<b>Jennifer Frederick, Treasurer</b>			
<b>Highland Township</b>	October 20, 2022		

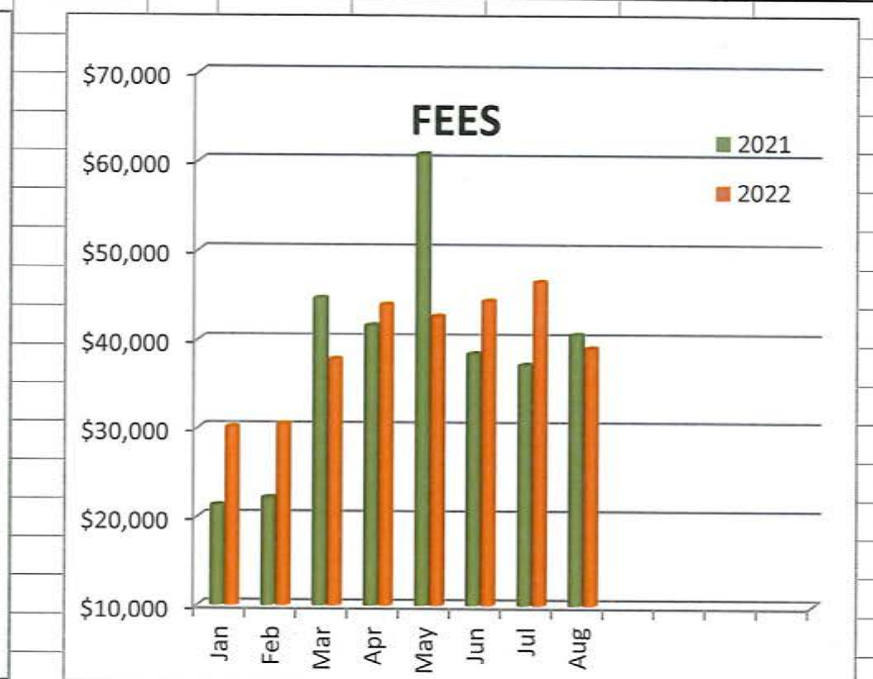
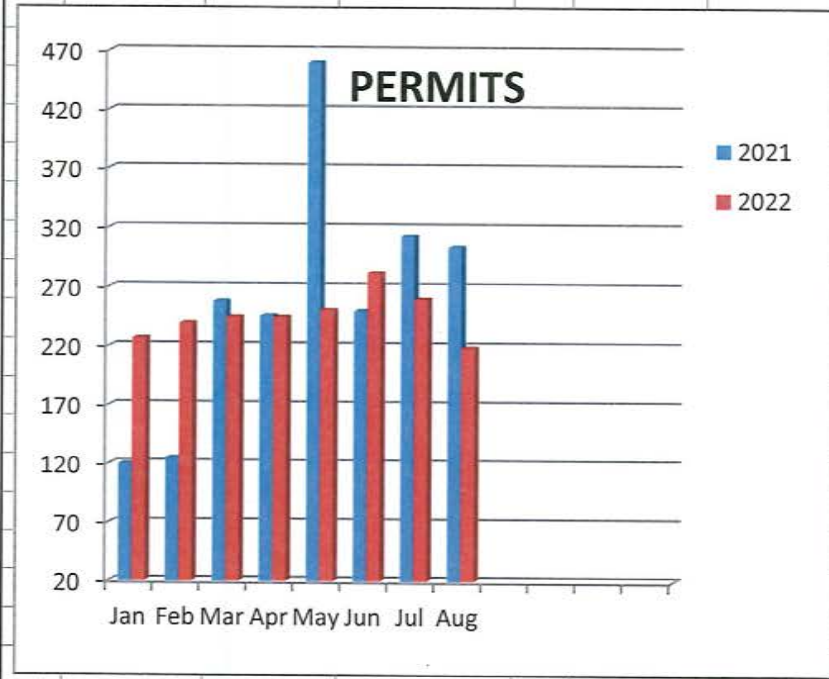
*HIGHLAND TOWNSHIP  
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT  
August 2022*

## 2021-2022 HIGHLAND TOWNSHIP BUILDING DEPARTMENT

2021	Permits	Fees	2022	Permits	Fees	Permits	Change	%	fee diff	fee % chg
Jan	120	\$21,320	Jan	227	\$30,111	January	107	89%	\$8,791	41.23%
Feb	125	\$22,152	Feb	240	\$30,422	February	115	92%	\$8,270	37.33%
Mar	258	\$44,679	Mar	245	\$37,861	March	-13	-5%	-\$6,819	-15.26%
Apr	246	\$41,644	Apr	245	\$43,989	April	-1	0%	\$2,345	5.63%
May	460	\$60,794	May	251	\$42,672	May	-209	-45%	-\$18,122	-29.81%
Jun	250	\$38,471	Jun	282	\$44,381	June	32	13%	\$5,910	15.36%
Jul	313	\$37,184	Jul	260	\$46,529	July	-53	-17%	\$9,345	25.13%
Aug	304	\$40,638	Aug	219	\$39,075	August	-85	-28%	-\$1,563	-3.85%
Sept						September	0	#DIV/0!	\$0	#DIV/0!
Oct						October	0	#DIV/0!	\$0	#DIV/0!
Nov						November	0	#DIV/0!	\$0	#DIV/0!
Dec						December	0	#DIV/0!	\$0	#DIV/0!
<b>Totals</b>	<b>2076</b>	<b>\$306,882</b>	<b>Totals</b>	<b>1969</b>	<b>\$315,039</b>	<b>Totals</b>	<b>-107</b>	<b>-5%</b>	<b>\$8,157</b>	<b>2.66%</b>







# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 8/1/2022 12:00:00 AM AND  
8/31/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE22-0570	2737 STEEPLECHASE	Oakland Electric Inc.	\$0	\$124	
PE22-0571	1835 LA SALLE BLVD	COSSIN, ROBERT L	\$0	\$119	
PE22-0572	2833 DEAN DR	Family Heating Co Inc	\$0	\$64	
PE22-0573	47 Ash	Capitol Supply & Service	\$0	\$81	
PE22-0574	62 Locust Ave	Capitol Supply & Service	\$0	\$81	
PE22-0575	160 Hemlock Blvd	Capitol Supply & Service	\$0	\$81	
PE22-0576	118 Beech Ave	Capitol Supply & Service	\$0	\$81	
PE22-0577	156 Beech	Capitol Supply & Service	\$0	\$81	
PE22-0578	271 Spruce	Capitol Supply & Service	\$0	\$81	
PE22-0579	303 Tamarack Blvd	Capitol Supply & Service	\$0	\$81	
PE22-0580	46 Ash	Capitol Supply & Service	\$0	\$81	
PE22-0581	269 Spruce	Capitol Supply & Service	\$0	\$81	
PE22-0582	5120 N MILFORD RD	C&C Heating and Air Conditioni	\$0	\$79	
PE22-0583	683 TOWN CENTER DR	Guardian Alarm Co	\$0	\$98	
PE22-0584	1001 Marble Dr.	Lite Electric	\$0	\$87	
PE22-0585	303 Tamarack Blvd	Lite Electric	\$0	\$87	
PE22-0586	271 Spruce	Lite Electric	\$0	\$87	
PE22-0587	156 Beech	Lite Electric	\$0	\$87	
PE22-0588	47 Ash	Lite Electric	\$0	\$87	
PE22-0589	46 Ash	Lite Electric	\$0	\$87	
PE22-0590	2675 S MILFORD RD	Synergy Electric LLC	\$0	\$107	
PE22-0591	201 LONE TREE RD	Lake Electronics	\$0	\$98	
PE22-0592	3773 ORCHARD DR	Thornton & Grooms, Inc	\$0	\$64	
PE22-0593	1100 S MILFORD RD Ste 110	Bright Light Electric	\$0	\$275	
PE22-0594	1295 GREBE RD	CMP Electric	\$0	\$161	
PE22-0595	2504 JACKSON BLVD	Allen Krusell	\$0	\$126	
PE22-0596	2740 GOLFERS DR	Family Heating Co Inc	\$0	\$54	
PE22-0597	297 Tamarack Blvd	Capitol Supply & Service	\$0	\$81	
PE22-0598	298 Tamarack Blvd	Capitol Supply & Service	\$0	\$81	
PE22-0599	3585 HIGHLAND BLVD	MARA, CHERYL	\$0	\$380	
PE22-0600	182 E LIVINGSTON RD	K & J Electric Inc	\$0	\$207	
PE22-0601	1965 PERCY LN	JENNINGS, JOHN A	\$0	\$650	
PE22-0602	6588 N MILFORD RD	Rhino Elect Professional Corp	\$0	\$291	
PE22-0603	2700 DUNLEAVY CT	Family Heating Co Inc	\$0	\$54	
PE22-0604	2503 W Lindsay	Lite Electric	\$0	\$87	

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
<b>Carport</b>					
PB22-0404	3785 Emerald Park Dr	TROMBLEY, CAROL LYNNE	\$21000	\$179	
			\$21000	\$179	1
<b>Commercial, New Building</b>					
PB22-0398	828 N MILFORD RD	GEORGE, TIFFANY	\$80000	\$475	
			\$80000	\$475	1
<b>Deck</b>					
PB22-0400	3283 KATIE LN	DIGIOVANNI III, JACK H	\$13000	\$139	
PB22-0403	4051 STRATHCONA	HENSEL, JOHN	\$6000	\$104	
PB22-0435	3290 S HICKORY RIDGE RD	ALL STARS PRESCHOOL LL	\$36000	\$254	
			\$55000	\$497	3
<b>Electrical</b>					
PE22-0549	908 S PARK ST	Family Heating Co Inc	\$0	\$64	
PE22-0550	2209 S STONE BARN	Family Heating Co Inc	\$0	\$55	
PE22-0551	2977 S HICKORY RIDGE RD	Family Heating Co Inc	\$0	\$89	
PE22-0552	880 OAKGROVE	Bridgewood Electrical LLC	\$0	\$55	
PE22-0553	4321 PETREL CT	State Electic Company	\$0	\$52	
PE22-0554	3835 HIGHLAND CT	Dominion Service Company	\$0	\$55	
PE22-0555	298 Tamarack Blvd	Lite Electric	\$0	\$87	
PE22-0556	297 Tamarack Blvd	Lite Electric	\$0	\$87	
PE22-0557	231 E Mac Gregor Ct	Lite Electric	\$0	\$87	
PE22-0558	136 INVERNESS	Energy Electric	\$0	\$413	
PE22-0559	4624 SUSAN DR	Electrical & Temperature Syste	\$0	\$415	
PE22-0560	4250 N MILFORD RD	Bridgewood Electrical LLC	\$0	\$64	
PE22-0561	5386 BUCKHORN LAKE RD	ELECTROPOP	\$0	\$117	
PE22-0562	3690 N MILFORD RD	KENAN GIROUX	\$0	\$145	
PE22-0563	1821 LOCKWOOD DR	Generator Supercenter	\$0	\$123	
PE22-0564	3310 KATIE LN	SANBORN, DERRICK ROY	\$0	\$107	
PE22-0565	2944 E Highland Road	IB Electric Inc	\$0	\$70	
PE22-0566	1288 W LIVINGSTON RD	Randazzo Mechanical Htg & Cl	\$0	\$55	
PE22-0567	3607 Crystal Ridge	Capitol Supply & Service	\$0	\$81	
PE22-0568	3775 Emerald Park Dr	Capitol Supply & Service	\$0	\$81	
PE22-0569	3861 CHEVRON DR	Don's Electrical Service Inc	\$0	\$74	

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE22-0605	4264 LANCASHIRE LN	Lakeside Service Co Inc	\$0	\$55	
PE22-0606	1540 MIDDLE RD	Craig Douglas	\$0	\$205	
PE22-0607	4541 POMMORE DR	Robin Aire Htg & Clg	\$0	\$75	
PE22-0608	516 WOODRUFF LAKE RD	Dubs Electric	\$0	\$282	
PE22-0609	1644 TURTLE CRK	Devine Electric LLC	\$0	\$107	
PE22-0610	2738 Ruby Way	Family Heating Co Inc	\$0	\$55	
PE22-0611	3111 Woodland Ridge Trl	Victory Electric LLC	\$0	\$378	
PE22-0612	1652 Wildflower Ln	Victory Electric LLC	\$0	\$378	
PE22-0613	3200 S DUCK LAKE RD	RNZ Electric LLC	\$0	\$99	
<b>Electrical</b>			\$0	\$8461	65
<b>Fence</b>					
PB22-0395	3415 HIGHLAND BLVD	AIS Installations	\$5479	\$88	
PB22-0419	4734 N DUCK LAKE RD	AIS Installations	\$9585	\$88	
<b>Fence</b>			\$15064	\$176	2
<b>Mechanical</b>					
PM22-0456	298 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0457	303 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0458	1821 LOCKWOOD DR	HVAC Pro LLC	\$0	\$84	
PM22-0459	271 Spruce	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0460	156 Beech	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0461	47 Ash	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0462	46 Ash	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0463	908 S PARK ST	Family Heating Co Inc	\$0	\$169	
PM22-0464	2209 S STONE BARN	Family Heating Co Inc	\$0	\$112	
PM22-0465	880 OAKGROVE	Andy's Statewide Htg & Clg	\$0	\$102	
PM22-0466	3123 S MILFORD RD	MAS Mechanical LLC	\$0	\$340	
PM22-0467	3835 HIGHLAND CT	Dominion Service Company	\$0	\$102	
PM22-0468	2651 WILLOW LN	First Choice Htg. & Cooling	\$0	\$102	
PM22-0469	5214 CONNORS LN	First Choice Htg. & Cooling	\$0	\$102	
PM22-0470	3160 Woodland Ridge Trl	MAS Mechanical LLC	\$0	\$270	
PM22-0471	2768 Honeywell Lk Rd	Williams Distributing Co	\$0	\$147	
PM22-0472	4250 N MILFORD RD	Andy's Statewide Htg & Clg	\$0	\$179	
PM22-0473	1288 W LIVINGSTON RD	Randazzo Mechanical Htg & Cl	\$0	\$102	

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM22-0474	1295 GREBE RD	Sharon's Heating & Air Cond	\$0	\$148	
PM22-0475	3607 Crystal Ridge	Capitol Supply & Service	\$0	\$102	
PM22-0476	1295 GREBE RD	Aqua Flame LLC	\$0	\$241	
PM22-0477	3775 Emerald Park Dr	Capitol Supply & Service	\$0	\$102	
PM22-0478	3861 CHEVRON DR	Don's Electrical Service Inc	\$0	\$84	
PM22-0479	6588 N MILFORD RD	Michael John Howe	\$0	\$267	
PM22-0480	1965 PERCY LN	Mulligan Heating	\$0	\$270	
PM22-0481	4624 SUSAN DR	Unlimited Heating and Air	\$0	\$374	
PM22-0482	2833 DEAN DR	Family Heating Co Inc	\$0	\$159	
PM22-0483	47 Ash	Capitol Supply & Service	\$0	\$102	
PM22-0484	62 Locust Ave	Capitol Supply & Service	\$0	\$102	
PM22-0485	160 Hemlock Blvd	Capitol Supply & Service	\$0	\$102	
PM22-0486	118 Beech Ave	Capitol Supply & Service	\$0	\$102	
PM22-0487	156 Beech	Capitol Supply & Service	\$0	\$102	
PM22-0488	271 Spruce	Capitol Supply & Service	\$0	\$102	
PM22-0489	303 Tamarack Blvd	Capitol Supply & Service	\$0	\$102	
PM22-0490	46 Ash	Capitol Supply & Service	\$0	\$102	
PM22-0491	269 Spruce	Capitol Supply & Service	\$0	\$102	
PM22-0492	5120 N MILFORD RD	C&C Heating and Air Conditioni	\$0	\$169	
PM22-0493	1001 Marble Dr.	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0494	1453 Wind Valley Ln	Fireclass LLC	\$0	\$231	
PM22-0495	400 BEACH FARM CIR	Corrigan Mechanical Contractor	\$0	\$88	
PM22-0496	516 WOODRUFF LAKE RD	MAS Mechanical LLC	\$0	\$256	
PM22-0497	2740 GOLFERS DR	Family Heating Co Inc	\$0	\$102	
PM22-0498	297 Tamarack Blvd	Capitol Supply & Service	\$0	\$102	
PM22-0499	298 Tamarack Blvd	Capitol Supply & Service	\$0	\$102	
PM22-0500	2322 S Dundee	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0501	2503 W Lindsay	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0502	2504 JACKSON BLVD	Colonial Heating & Cooling	\$0	\$105	
PM22-0503	2550 E Wardlow Rd	Vanguard Fire and Security Syst	\$0	\$0	
PM22-0504	735 ALLEN DR	GENSER, HOWARD	\$0	\$122	
PM22-0505	2700 DUNLEAVY CT	Family Heating Co Inc	\$0	\$102	
PM22-0506	4264 LANCASHIRE LN	Lakeside Service Co Inc	\$0	\$102	
PM22-0507	4541 POMMORE DR	Robin Aire Htg & Clg	\$0	\$169	
PM22-0508	1644 TURTLE CRK	Pipeline Plumbing LLC	\$0	\$84	

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM22-0509	254 Spruce	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0510	103 Hemlock Blvd	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0511	2738 Ruby Way	Family Heating Co Inc	\$0	\$102	
PM22-0512	21 PINE	Mobile & Modular Homes Inc	\$0	\$87	
<b>Mechanical</b>			\$0	\$7356	57
<b>Miscellaneous</b>					
PB22-0392	3890 Emerald Park Dr	RIDGEWOOD LLC	\$3240	\$90	
PB22-0393	1634 PETTIBONE LAKE RD	Foundation Systems of Michiga	\$6740	\$107	
PB22-0397	563 S TIPSICO LAKE RD	Todd's Services, Inc.	\$22000	\$184	
PB22-0424	33 Pine	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0427	243 MacGregor Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0428	211 Mac Laren Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0429	228 Mac Laren Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0430	230 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0431	274 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0432	243 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0433	233 Kelly Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0434	222 Kelly Ct	Ultimate Care & Maintenance	\$2800	\$88	
<b>Miscellaneous</b>			\$56880	\$1171	12
<b>Permit Renewal</b>					
PB22-0387	2100 ADDALEEN RD	ALMASHY, MATTHEW	\$0	\$79	
PB22-0388	2424 AMELIA DR	HARTMAN, DAVID A	\$0	\$59	
PB22-0421	2866 LONE TREE RD	Matthew David Gust	\$0	\$88	
<b>Permit Renewal</b>			\$0	\$226	3
<b>Plumbing</b>					
PP22-0199	3160 Woodland Ridge Trl	R & B Plumbing Inc	\$0	\$356	
PP22-0200	2977 S HICKORY RIDGE RD	LIBBY, WILLIAM	\$0	\$132	
PP22-0201	298 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0202	303 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0203	271 Spruce	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0204	156 Beech	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0205	47 Ash	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0206	46 Ash	Mobile & Modular Homes Inc	\$0	\$77	

## HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PP22-0207	1295 GREBE RD	G & G Plumbing	\$0	\$196	
PP22-0208	2031 SAINT CLAIR DR	Tisdale Plumbing Co	\$0	\$92	
PP22-0209	1001 Marble Dr.	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0210	3773 ORCHARD DR	Thornton & Grooms, Inc	\$0	\$92	
PP22-0211	1652 Wildflower Ln	R & B Plumbing Inc	\$0	\$444	
PP22-0212	2322 S Dundee	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0213	2503 W Lindsay	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0214	2504 JACKSON BLVD	T C B Plumbing	\$0	\$126	
PP22-0215	2572 FOXGROVE DR	Tisdale Plumbing Co	\$0	\$92	
PP22-0216	208 Inverness	Healy Homes LLC	\$0	\$83	
PP22-0217	735 ALLEN DR	GENSER, HOWARD	\$0	\$72	
PP22-0218	254 Spruce	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0219	103 Hemlock Blvd	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0220	21 PINE	Mobile & Modular Homes Inc	\$0	\$77	
<b>Plumbing</b>			\$0	\$2609	22
<b>Res. Additions</b>					
PB22-0399	6200 FISH LAKE RD	WOODS, CHRIS C	\$100000	\$575	
<b>Res. Additions</b>			\$100000	\$575	1
<b>Res. Mobile Home</b>					
PMH22-0132	298 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0133	303 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0134	271 Spruce	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0135	156 Beech	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0136	47 Ash	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0137	46 Ash	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0138	1001 Marble Dr.	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0139	2322 S Dundee	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0140	2503 W Lindsay	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0141	254 Spruce	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0142	103 Hemlock Blvd	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0143	21 PINE	Mobile & Modular Homes Inc	\$0	\$200	
<b>Res. Mobile Home</b>			\$0	\$2400	12
<b>Res. Renovations</b>					

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PB22-0389	3415 HIGHLAND BLVD	CMC Construction & remodeling	\$30000	\$239	
PB22-0390	5386 BUCKHORN LAKE RD	BC DAVID INC	\$49900	\$648	
PB22-0391	1781 APOLLO	Brenna Douglas	\$10000	\$124	
PB22-0394	2758 PINE BLUFFS CT	Mills Siding & Roofing	\$27018	\$218	
PB22-0396	3497 Crystal Ridge	American Standard Roofing, LL	\$10990	\$131	
PB22-0401	315 CLARK RD	Renovations Roofing & Remod	\$20000	\$177	
PB22-0402	3900 N DUCK LAKE RD	Mills Siding & Roofing	\$26514	\$214	
PB22-0407	1427 S LAKEVIEW LN	180 Contracting LLC	\$15500	\$151	
PB22-0408	2942 WALING WOODS DR	Wallside Inc	\$7923	\$116	
PB22-0409	3845 Emerald Park Dr	800 New Look	\$10800	\$131	
PB22-0410	3257 LAKEVIEW BLVD	Rashid Construction Company	\$19800	\$177	
PB22-0411	1630 NEWBERRY	Rapid Roofing	\$9720	\$126	
PB22-0412	2732 ENGLEMAN DR	Weatherguard Roofing	\$20000	\$192	
PB22-0414	1667 MAJON DR	A Better Exterior LLC	\$15940	\$154	
PB22-0415	3442 W CLARICE AVE	Wallside Inc	\$10000	\$126	
PB22-0416	2319 HUFF PL	Wallside Inc	\$3400	\$95	
PB22-0420	3175 CENTRAL BLVD	CHANTHABUL, UDOM	\$450	\$79	
PB22-0422	2747 CLOVERDALE	Northbound Contracting	\$5000	\$115	
PB22-0423	2936 Vero Drive	Renewal By Anderson LLC	\$149580	\$586	
PB22-0436	1295 GREBE RD	Built Solid Renovation	\$30000	\$243	
PB22-0439	2859 PINE BLUFFS CT	Mills Siding & Roofing	\$29562	\$228	
PB22-0440	3385 SEAVER RD	Mills Siding & Roofing	\$5000	\$100	
PB22-0441	2544 CANTERWOOD	Kearns Brothers Inc.	\$47543	\$320	
PB22-0442	2895 SHIRLEY ST	Victors Roofing	\$16652	\$157	
<b>Res. Renovations</b>			\$571292	\$4847	24
<b>Res. Single Family</b>					
PB22-0417	2595 NORTH ST	Northern Home Builders LLC	\$525608	\$2747	
PB22-0426	208 Inverness	Healy Homes LLC	\$503000	\$2633	
PB22-0438	6660 N MILFORD RD	Michael Renton	\$279310	\$1510	
<b>Res. Single Family</b>			\$1307918	\$6890	3
<b>Shed</b>					
PB22-0413	3415 HIGHLAND BLVD	PEYTON, CHRIS L	\$100	\$88	
PB22-0418	3480 LIDO DR	MARQUARDT, FRED	\$2800	\$88	



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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB22-0425	880 DUNLEAVY DR	DEMETER, SCOTT A	\$1000	\$88	
<b>Shed</b>			\$3900	\$264	3
<b>Signs</b>					
PSG22-0015	2946 E Highland Road	Wholesome CBD and Suppleme	\$0	\$127	
PSG22-0016	2944 E Highland Road	Sign Pros LLC	\$0	\$142	
<b>Signs</b>			\$0	\$269	2
<b>Swimming Pools-Hot Tubs/Spas</b>					
PB22-0405	1540 MIDDLE RD	Amazing Poolz LLC	\$60000	\$390	
PB22-0406	1835 LA SALLE BLVD	COSSIN, ROBERT L	\$6000	\$104	
<b>Swimming Pools-Hot Tubs/Spas</b>			\$66000	\$494	2
<b>Zoning Business Registration</b>					
PLU22-0021	2946 E Highland Road	Wholesome CBD and Suppleme	\$0	\$0	
PLU22-0022	2944 E Highland Road	Diamond Massage	\$0	\$0	
PLU22-0025	1440 S MILFORD	SCHWARTZ'S DELI	\$0	\$0	
PLU22-0026	1340 S MILFORD	Saylor's Floor	\$0	\$0	
<b>Zoning Business Registration</b>			\$0	\$0	4
<b>Zoning Land Use</b>					
PLU22-0023	3385 W Highland Rd Unit 2	WHELAN DESIGN STUDIO	\$0	\$100	
PLU22-0024	2936 E HIGHLAND RD	Wicked Crow Spookshow	\$0	\$0	
<b>Zoning Land Use</b>			\$0	\$100	2
<b>Totals</b>			<b>\$2277054</b>	<b>\$36989</b>	<b>219</b>

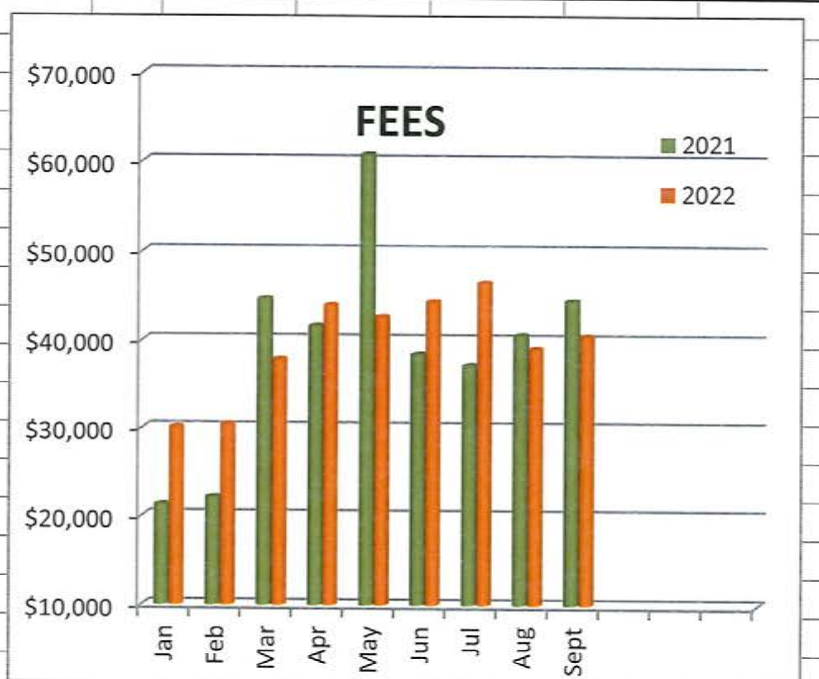
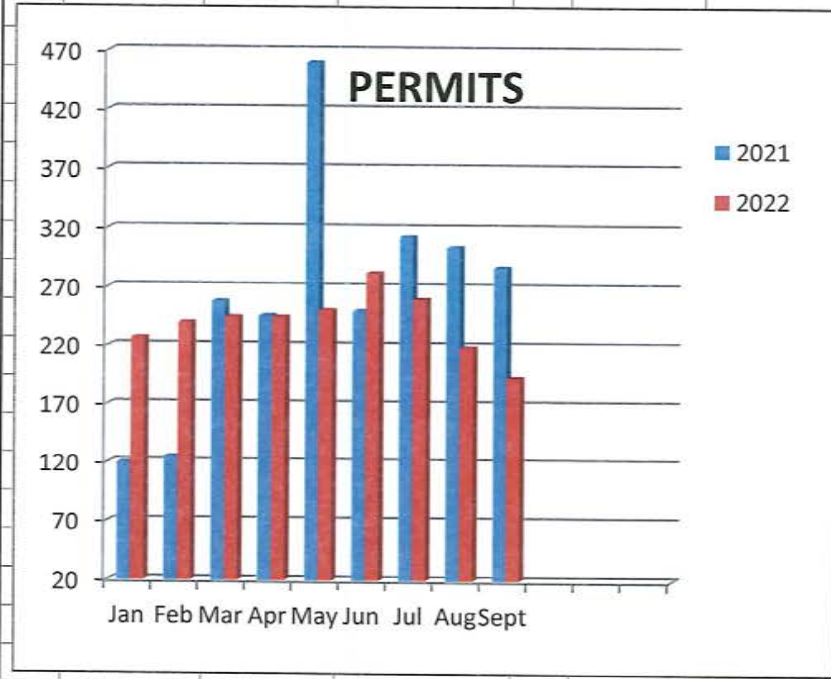
*HIGHLAND TOWNSHIP  
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT  
September 2022*

## 2021-2022 HIGHLAND TOWNSHIP BUILDING DEPARTMENT

2021	Permits	Fees	2022	Permits	Fees	Permits	Change	%	fee diff	fee % chg
Jan	120	\$21,320	Jan	227	\$30,111	January	107	89%	\$8,791	41.23%
Feb	125	\$22,152	Feb	240	\$30,422	February	115	92%	\$8,270	37.33%
Mar	258	\$44,679	Mar	245	\$37,861	March	-13	-5%	-\$6,819	-15.26%
Apr	246	\$41,644	Apr	245	\$43,989	April	-1	0%	\$2,345	5.63%
May	460	\$60,794	May	251	\$42,672	May	-209	-45%	-\$18,122	-29.81%
Jun	250	\$38,471	Jun	282	\$44,381	June	32	13%	\$5,910	15.36%
Jul	313	\$37,184	Jul	260	\$46,529	July	-53	-17%	\$9,345	25.13%
Aug	304	\$40,638	Aug	219	\$39,075	August	-85	-28%	-\$1,563	-3.85%
Sept	287	\$44,481	Sept	193	\$40,534	September	-94	-33%	-\$3,948	-8.87%
Oct						October	0	#DIV/0!	\$0	#DIV/0!
Nov						November	0	#DIV/0!	\$0	#DIV/0!
Dec						December	0	#DIV/0!	\$0	#DIV/0!
<b>Totals</b>	<b>2363</b>	<b>\$351,363</b>	<b>Totals</b>	<b>2162</b>	<b>\$355,573</b>	<b>Totals</b>	<b>-201</b>	<b>-9%</b>	<b>\$4,210</b>	<b>1.20%</b>



HIGHLAND TOWNSHIP BUILDING DEPARTMENT/ PERMIT ACTIVITY REPORT

September 2022

TOTAL (forward)..... \$39,954

Additional fees:

Building.....	
Electric.....	\$150
Plumbing.....	\$315
Heating.....	\$60
Licenses & Misc Fees.....	\$54.50
	sub total: \$579.50

MONTH-END GRAND TOTAL REVENUE..... \$40,533.50

Total number of all Permits to date	This Year:	2162
	Last Year:	2261
Total number of all Electric, Plumbing, & Heating	This Year:	1449
	Last Year:	1446
Total number of Building permits to date:	This Year:	795
	Last Year:	908
Total number of New Single-Family Units:	This Year:	21
	Last Year:	22
Total number of Land Use Permits	This Year:	17
	Last Year:	16

Respectfully Submitted:

STEVE ITINO  
 Building Official  
 Ordinance Dept Supervisor

**HIGHLAND TOWNSHIP BUILDING DEPARTMENT****Permit by Category with Details**Permit.DateIssued Between 9/1/2022 12:00:00 AM AND  
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
<b>Carport</b>					
PB22-0496	5161 Millstone Ln	TROMBLEY, CAROL LYNNE	\$36000	\$254	
<b>Carport</b>			\$36000	\$254	1
<b>Commercial, Renovations</b>					
PB22-0466	4450 N DUCK LAKE RD	Glass Doctor of Michigan	\$10000	\$139	
PB22-0469	2944 E HIGHLAND RD	DUCK LAKE CENTER LLC	\$800	\$79	
<b>Commercial, Renovations</b>			\$10800	\$218	2
<b>Deck</b>					
PB22-0437	801 GLENEAGLES	R N Construction INc	\$47000	\$309	
PB22-0453	3983 LOCH DR	GEPPER, MATTHEW	\$20000	\$174	
PB22-0470	321 W LIVINGSTON RD	BLASCYK, THOMAS	\$1500	\$81	
PB22-0490	3695 Emerald Park Dr	TROMBLEY, CAROL LYNNE	\$13000	\$139	
PB22-0509	1244 CRAVEN DR	Armour Construction LLC	\$23000	\$204	
<b>Deck</b>			\$104500	\$907	5
<b>Demolition</b>					
PB22-0457	3905 ORCHARD DR	SULLIVAN, PATRICK J	\$0	\$162	
PB22-0512	270 N SAINT JOHN RD	Timbercraft Homes	\$0	\$162	
PB22-0519	2999 SUMMIT DR	LYNCH, MARGARET	\$0	\$162	
<b>Demolition</b>			\$0	\$486	3
<b>Electrical</b>					
PE22-0614	2737 STEEPLECHASE	DHW Electric LLC	\$0	\$187	
PE22-0615	2027 WOODRIDGE CT	Randazzo Mechanical Htg & Cl	\$0	\$64	
PE22-0616	2415 OLTESVIG LN	Mister Sparky	\$0	\$84	
PE22-0617	3935 Emerald Park Dr	WLS Electric LLC	\$0	\$109	
PE22-0618	1845 Craggs Ln	Lakes Electric	\$0	\$502	
PE22-0619	2322 S Dundee	Lite Electric	\$0	\$87	
PE22-0620	3421 GADD CT	Westborn Electric LLC	\$0	\$84	
PE22-0621	2595 NORTH ST	Dubs Electric	\$0	\$440	
PE22-0622	5161 Millstone Ln	Capitol Supply & Service	\$0	\$81	
PE22-0623	254 Spruce	Capitol Supply & Service	\$0	\$81	
PE22-0624	103 Hemlock Blvd	Capitol Supply & Service	\$0	\$81	
PE22-0625	290 N JOHN ST	Allweather Heating & Cooling	\$0	\$55	

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PE22-0626	65 Ash	Capitol Supply & Service	\$0	\$81	
PE22-0627	21 PINE	Capitol Supply & Service	\$0	\$81	
PE22-0628	2560 E HIGHLAND RD	2560 EAST HIGHLAND RD L	\$0	\$178	
PE22-0629	3161 JACKSON BLVD	Family Heating Co Inc	\$0	\$84	
PE22-0630	627 S PARK ST	Cornerstone Electric Inc	\$0	\$350	
PE22-0631	2878 STEEPLECHASE	Micro Electric LTD	\$0	\$217	
PE22-0632	65 Ash	Lite Electric	\$0	\$87	
PE22-0633	21 PINE	Lite Electric	\$0	\$87	
PE22-0634	103 Hemlock Blvd	Lite Electric	\$0	\$87	
PE22-0635	254 Spruce	Lite Electric	\$0	\$87	
PE22-0636	1740 ROWE RD	Mister Sparky	\$0	\$177	
PE22-0637	3330 LAKEVIEW DR	Matheson Heating & AC	\$0	\$54	
PE22-0638	842 N HICKORY RIDGE RD	Ferndale Electric Company	\$0	\$377	
PE22-0639	3501 E HIGHLAND RD	S & L Electric Inc	\$0	\$128	
PE22-0640	1427 S LAKEVIEW LN	Oak Electric Service Inc	\$0	\$88	
PE22-0641	2501 JACKSON BLVD	GROSS, GREGORY BRYAN	\$0	\$74	
PE22-0642	2351 FOXFIELD LN	Income Power LLC	\$0	\$78	
PE22-0643	1054 Marble Dr	Lite Electric	\$0	\$87	
PE22-0644	3710 EMERALD PARK DR	Lite Electric	\$0	\$87	
PE22-0645	4028 N DUCK LAKE RD	CARLINE, THOMAS	\$0	\$126	
PE22-0646	2995 HILLSDALE DR	Unlimited Electric	\$0	\$74	
PE22-0647	3773 ORCHARD DR	Thornton & Grooms, Inc	\$0	\$74	
PE22-0648	2995 HILLSDALE DR	Unlimited Electric	\$0	\$84	
PE22-0649	3900 N DUCK LAKE RD	North Coast Solar	\$0	\$134	
PE22-0650	1314 KINGSWAY DR	Hartland Electric LLC	\$0	\$131	
PE22-0651	2324 FOXGROVE DR	Mister Sparky	\$0	\$107	
PE22-0652	6660 N MILFORD RD	Bayne Electric	\$0	\$99	
PE22-0653	317 Elio	WHITE, SCOTT A	\$0	\$402	
PE22-0654	2651 WILLOW LN	First Choice Htg. & Cooling	\$0	\$55	
PE22-0655	2583 JACKSON BLVD	JEKOT, LEO	\$0	\$74	
PE22-0656	3315 HIGHLAND CT	Palmetto Solar LLC	\$0	\$74	
PE22-0657	6200 FISH LAKE RD	Dubs Electric	\$0	\$151	
PE22-0658	250 N MILFORD RD	Anytime Htg/Clg	\$0	\$54	
PE22-0659	1838 ELKRIDGE CT	Holland Htg & Air Conditioning	\$0	\$84	
<b>Electrical</b>			\$0	\$6067	46

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<b>Fence</b>					
PB22-0443	3610 LIDO DR	FITZGERALD, SEAN P	\$2500	\$88	
PB22-0455	3720 WOODLAND DR	BOSCH, JEFFREY	\$8200	\$88	
PB22-0464	2465 E WARDLOW RD	SMITH, DAVID D	\$2290	\$88	
PB22-0495	1288 GLEN CT	Federal Fence	\$16928	\$88	
<b>Fence</b>			\$29918	\$352	4
<b>Garage, attached</b>					
PB22-0462	2853 S HICKORY RIDGE RD	Epley Custom Design	\$250000	\$1328	
PB22-0517	2419 OLTESVIG LN	Ion Construction LLC	\$111000	\$645	
<b>Garage, attached</b>			\$361000	\$1973	2
<b>Garage, detached</b>					
PB22-0514	3905 ORCHARD DR	SULLIVAN, PATRICK J	\$25000	\$199	
<b>Garage, detached</b>			\$25000	\$199	1
<b>Mechanical</b>					
PM22-0513	65 Ash	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0514	256 Mac Laren Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0515	1543 WIND VALLEY LN	A G Gas Service	\$0	\$144	
PM22-0516	2027 WOODRIDGE CT	Randazzo Mechanical Htg & Cl	\$0	\$169	
PM22-0517	3421 GADD CT	Osburn Services Inc	\$0	\$123	
PM22-0518	5161 Millstone Ln	Capitol Supply & Service	\$0	\$102	
PM22-0519	254 Spruce	Capitol Supply & Service	\$0	\$102	
PM22-0520	103 Hemlock Blvd	Capitol Supply & Service	\$0	\$102	
PM22-0521	21 PINE	Capitol Supply & Service	\$0	\$102	
PM22-0522	65 Ash	Capitol Supply & Service	\$0	\$102	
PM22-0523	290 N JOHN ST	Allweather Heating & Cooling	\$0	\$102	
PM22-0524	201 LONE TREE RD	Air-Handlers Corp	\$0	\$451	
PM22-0525	4671 EAGLE RD	Pure Quality	\$0	\$482	
PM22-0526	2878 STEEPLECHASE	Conditioned Air LLC	\$0	\$135	
PM22-0527	1054 Marble Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0528	3710 EMERALD PARK DR	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0529	2899 CENTRAL BLVD	American Appliance	\$0	\$107	
PM22-0530	1652 Wildflower Ln	Fireclass LLC	\$0	\$342	

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PM22-0531	136 INVERNESS	Jet Blast Fire Protection	\$0	\$153	
PM22-0532	3330 LAKEVIEW DR	Matheson Heating & AC	\$0	\$102	
PM22-0533	2377 N. Milford Road	Robertson Morrison Inc.	\$0	\$507	
PM22-0534	6200 FISH LAKE RD	MAS Mechanical LLC	\$0	\$150	
PM22-0535	1604 Turtle Creek	Deville Incorporated	\$0	\$99	
PM22-0536	1845 Craggs Ln	R W Climate Control	\$0	\$247	
PM22-0537	2737 STEEPLECHASE	A G Gas Service	\$0	\$84	
PM22-0538	3773 ORCHARD DR	Thornton & Grooms, Inc	\$0	\$193	
PM22-0539	3895 Emerald Park Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0540	2211 Douglas	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0541	235 E Mac Gregor Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0542	6020 Granite Ln	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0543	2583 JACKSON BLVD	JEKOT, LEO	\$0	\$123	
PM22-0544	1314 KINGSWAY DR	Kelko Heating & Cooling	\$0	\$99	
PM22-0545	1540 MIDDLE RD	Superior Home Comfort	\$0	\$99	
PM22-0546	2377 N. Milford Road	S E Kalchik Mechanical, Inc	\$0	\$99	
PM22-0547	250 N MILFORD RD	Anytime Htg/Clg	\$0	\$102	
PM22-0548	3270 N HICKORY RIDGE RD	GIARDINI, THOMAS	\$0	\$84	
PM22-0549	2168 ELKRIDGE CIR	Mulligan Heating	\$0	\$135	
PM22-0550	4327 STRATHCONA	Works heating and cooling	\$0	\$99	
PM22-0551	1885 LONE TREE RD	VANGORDON, JUSTIN	\$0	\$84	
PM22-0552	1838 ELKRIDGE CT	Holland Htg & Air Conditioning	\$0	\$84	
PM22-0553	2566 LYNCH DR	Fresh Air One Hour Heating and	\$0	\$117	
<b>Mechanical</b>			\$0	\$5921	41
<b>Miscellaneous</b>					
PB22-0444	38 Pine	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0445	135 Oak	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0446	51 Ash	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0447	2 Sycamore	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0448	1 Sycamore	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0449	37 Pine	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0450	64 Locust Ave	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0458	263 SPRUCE	Grand Blanc Concrete Construct	\$2500	\$86	
PB22-0465	1427 S LAKEVIEW LN	Oak Electric Service Inc	\$39000	\$269	



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PB22-0467	235 E Mac Gregor Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0471	2315 S Dundee	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0472	2323 S Dundee	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0473	2415 Mead	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0474	2423 Mead Blvd	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0475	2367 N Dundee	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0476	2371 N Dundee	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0477	2375 N Dundee	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0478	2661 W Tartan	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0479	2501 W Sinclair	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0480	2446 E Duncan	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0481	2905 W Loch Lomond	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0482	2210 Mac Laren	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0483	2212 Mac Laren	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0484	252 Mac Laren Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0485	211 E Mac Gregor Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0486	231 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0487	235 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0488	215 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0489	2448 E Bruce Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0492	2995 HILLSDALE DR	Solar Reaction	\$18000	\$179	
PB22-0493	3900 N DUCK LAKE RD	North Coast Solar	\$74000	\$460	
PB22-0500	2816 Mead	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0504	3315 HIGHLAND CT	Palmetto Solar LLC	\$12000	\$149	
PB22-0511	211 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
<b>Miscellaneous</b>			\$224600	\$3681	34
<b>Permit Renewal</b>					
PB22-0463	2765 N DUCK LAKE RD	LANDSTROM, DALE	\$0	\$96	
<b>Permit Renewal</b>			\$0	\$96	1
<b>Plumbing</b>					
PP22-0221	65 Ash	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0222	256 Mac Laren Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0223	3123 S MILFORD RD	DTL Plumbing LLC	\$0	\$345	

**HIGHLAND TOWNSHIP BUILDING DEPARTMENT****Permit by Category with Details**Permit.DateIssued Between 9/1/2022 12:00:00 AM AND  
9/30/2022 11:59:59 PM

<b>Permit #</b>	<b>Address</b>	<b>Applicant</b>	<b>Estimated Value</b>	<b>Permit Fee</b>	<b># of Permits</b>
PP22-0224	6200 FISH LAKE RD	WOODS, CHRIS C	\$0	\$157	
PP22-0225	1054 Marble Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0226	3710 EMERALD PARK DR	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0227	2377 N. Milford Road	S E Kalchik Mechanical, Inc	\$0	\$334	
PP22-0228	2878 STEEPLECHASE	Pete Black Plumbing	\$0	\$181	
PP22-0229	1604 Turtle Creek	All Water Inc	\$0	\$442	
PP22-0230	4028 N DUCK LAKE RD	CARLINE, THOMAS	\$0	\$119	
PP22-0231	3895 Emerald Park Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0232	2211 Douglas	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0233	235 E Mac Gregor Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0234	6020 Granite Ln	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0235	179 GAILES CT	Benjamin Franklin Plumbing	\$0	\$92	
PP22-0236	317 Elio	WHITE, SCOTT A	\$0	\$178	
PP22-0237	3745 CAPITOL WAY	Tisdale Plumbing Co	\$0	\$92	
<b>Plumbing</b>			\$0	\$2556	17
<b>Pole Barn</b>					
PB22-0451	546 FISHER RD	MAXWELL, MIRANDA	\$25000	\$199	
<b>Pole Barn</b>			\$25000	\$199	1
<b>Res. Mobile Home</b>					
PMH22-0144	65 Ash	Mobile & Modular Homes Inc	\$30000	\$200	
PMH22-0145	256 Mac Laren Ct	Mobile & Modular Homes Inc	\$30000	\$200	
PMH22-0146	1054 Marble Dr	Mobile & Modular Homes Inc	\$30000	\$200	
PMH22-0147	3710 EMERALD PARK DR	Mobile & Modular Homes Inc	\$30000	\$200	
PMH22-0148	3895 Emerald Park Dr	Mobile & Modular Homes Inc	\$30000	\$200	
PMH22-0149	2211 Douglas	Mobile & Modular Homes Inc	\$30000	\$200	
PMH22-0150	235 E Mac Gregor Ct	Mobile & Modular Homes Inc	\$30000	\$200	
PMH22-0151	6020 Granite Ln	Mobile & Modular Homes Inc	\$30000	\$200	
<b>Res. Mobile Home</b>			\$240000	\$1600	8
<b>Res. Renovations</b>					
PB22-0452	3805 HILLCREST DR	FLORES-GALIOTE, BENITO	\$12000	\$134	
PB22-0454	939 HARLEQUIN CT	Premium Contracting	\$41000	\$279	
PB22-0459	3540 CASTLE CT	Roofing & Beyond LLC	\$15780	\$157	
PB22-0460	1163 CHARLICK DR	Renovations Roofing & Remod	\$14500	\$152	

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2022 12:00:00 AM AND  
9/30/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB22-0461	2225 NORTH ST	Renovations Roofing & Remod	\$6750	\$111	
PB22-0491	3701 WOODLAND DR	Creative Custom Builders LLC	\$15840	\$168	
PB22-0494	2386 FOXFIELD LN	Renovations Roofing & Remod	\$12000	\$136	
PB22-0497	250 N MILFORD RD	Lakeview Contracting	\$7000	\$109	
PB22-0498	3473 TAGGETT LAKE CT	Pella Windows & Doors, Inc.	\$4670	\$100	
PB22-0499	3737 CHEVRON DR	Pella Windows & Doors, Inc.	\$10681	\$100	
PB22-0502	2466 E Duncan	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0503	4209 N DUCK LAKE RD	Home Depot USA	\$11692	\$136	
PB22-0505	2650 VERO DR	Renewal By Anderson LLC	\$70064	\$438	
PB22-0506	2148 JACKSON BLVD	Renewal By Anderson LLC	\$34801	\$254	
PB22-0507	3329 HIGHLAND BLVD	Home Pro Roofing	\$12700	\$141	
PB22-0508	2168 ELKRIDGE CIR	Caden Construction	\$27000	\$209	
PB22-0510	3677 WOODLAND DR	American Metal Roofs Inc	\$67542	\$413	
PB22-0513	2093 CANTERWOOD	Kearns Brothers Inc.	\$34637	\$247	
PB22-0516	2730 E WARDLOW RD	COLEMAN, RAYMOND	\$9000	\$121	
PB22-0518	3257 LAKEVIEW BLVD	Rashid Construction Company	\$37400	\$261	
<b>Res. Renovations</b>			<b>\$447857</b>	<b>\$3754</b>	<b>20</b>
<b>Res. Single Family</b>					
PB22-0456	5745 N Milford Rd	HOUSEPIAN, VAUGHN	\$400000	\$2116	
PB22-0468	1956 Percy Ln	Forest Ridge Construction	\$800000	\$4139	
PB22-0501	109 EmmyLou Ln	Kensington Homes Of Michigan	\$443747	\$2336	
PB22-0515	4160 Mallards Landing	NOKAJ, NIKOLIN	\$554443	\$2891	
<b>Res. Single Family</b>			<b>\$2198190</b>	<b>\$11482</b>	<b>4</b>
<b>Signs</b>					
PSG22-0017	1423 S MILFORD RD	Image 360	\$0	\$127	
PTS22-0003	1555 N MILFORD RD	NORTHERN SIGN CO, INC	\$0	\$82	
<b>Signs</b>			<b>\$0</b>	<b>\$209</b>	<b>2</b>
<b>Zoning Land Use</b>					
PLU22-0027	1423 S MILFORD RD	Clockwork Climate Control	\$0	\$0	
<b>Zoning Land Use</b>			<b>\$0</b>	<b>\$0</b>	<b>1</b>
			<b>\$3702865</b>	<b>\$39954</b>	<b>193</b>

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2022 12:00:00 AM AND  
9/30/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
10000					

CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
Record of the August 17, 2022 Regular Board Meeting

**APPROVED**

**Members Present:** Supervisor Hamill, Chris Hamill, Matt Barnes, Roscoe Smith, Jennifer Frederick, Cassie Blascyk, Dale Feigley (arrived at 6:45)

**Members Absent:** Michael Zurek

**Staff Present:** Melissa Dashevich, Executive Director

Mr. Smith called the meeting to order at 6:23 p.m.

Approve Minutes of Regular Board Meeting of July 20, 2022

**MS. FREDERICK MOVED TO APPROVE the Regular Board Meeting minutes of July 20, 2022 as presented. MRS. HAMILL SUPPORTED THE MOTION and THE MOTION CARRIED with a unanimous voice vote (8 yes votes).**

Director's Report

Mrs. Dashevich has reviewed Work Plans with committees and will be starting budget work very soon. Please submit any additions or changes ASAP. Also, she has been preparing a job description in hopes of getting some assistance with her office work on a consulting basis.

Treasurer's Report

Mrs. Hamill shared that we currently have \$408,000 in bank with anticipation of receiving another \$74,000 for property taxes. Long term debt to township is now under \$92,000. Revenue over expenses is around \$32,000 to date.

NEW BUSINESS

- Rental agreement of 315 N. Milford Road  
What charity do we choose to donate the rental cost of \$750?

**SUPERVISOR HAMILL MOVED to select Community Sharing as the charity to receive \$750, which is chosen on HTJ, LLC behalf, from rent paid to them by HDDA for the 2022 Highland Farmers' Market at 315 N. Milford Road. MR. BARNES SUPPORTED THE MOTION and THE MOTION CARRIED with a roll call vote: Frederick-yes; Barnes-yes; R. Hamill-yes; C. Hamill-yes; Blascyk-yes; Smith-yes.**

OLD BUSINESS

- Mural Bid Update  
We have received one bid to date for the mural on the side of Odds & Ins. The \$4,000 bid submitted by a female artist from White Lake will cover 10,000 sf base primer, two revisions to concept drawing, and final painting. Discussion took place as to whether it should be applied directly to the building or to a substrate that is attached to building. Mrs. Dashevich stated that Sioux from HVCA should be consulted about this; she has extensive experience in public murals.

- Wayfinding Update  
Mrs. Blascyk updated and created an RFP for a consultant to assist with the beginning phases of this project. The next step will be for the RFP to be sent out.
- Façade & Sign Grant Updates  
No one has applied for these yet. Mrs. Blascyk will put an article in the paper.

#### BOARD MEMBER COMMENTS

None.

#### COMMITTEE REPORTS

##### **Design**

- Wayfinding  
Discussed above.

Many positive comments about the gardens and streetscape.

##### **Economic Vitality**

Mrs. Blascyk shared her idea to provide 12 businesses in our district with a 1 minute video for their/our use. These will be produced by Amy Koenig for \$100 each.

**MS. FREDERICK MOVED to approve \$1,200 from the advertising line item to be paid for (12) Business Videos, produced by Amy Koenig, one per month, at \$100 ea. MR. FEIGLEY SUPPORTED THE MOTION and THE MOTION CARRIED with a roll call vote: Blascyk-yes; Feigley-yes; Frederick-yes; Barnes-yes; R. Hamill-yes; C. Hamill-yes; Smith-yes.**

##### **Promotions**

- Movie night, August 31<sup>st</sup>  
This is made possible by Oakland County Parks and Recreation. The movie will be Sing 2 and the HDDA will have a few snacks vendors there.

##### **Organization**

- Volunteer Open House – do every other year. Get volunteer information into new resident packets.
- By-Laws – how many members required for board?
- Mission and Vision Statements – Ms. Frederick suggested a few amendment suggestions, but will come up with printed suggestion sheets for updates to the next meeting.

##### **TIF RENEWAL**

- Begin reviewing. Some discussion took place about the current TIF; Mrs. Dashevich distributed copies for each board member to review and mark up with their own suggestions and bring to next meeting.

#### OAKLAND COUNTY / MSOC

- Report on the Meta Platform and Tourism. Mrs. Dashevich shared that John Bry is working on putting together some sort of advertising opportunity as a group through fb/Meta. Details to follow as she is informed.
- Volunteer Workshop – August 29, 2022

DISTRICT DEVELOPMENT / NEW BUSINESS

Prime BBQ is moving into previous Schwartz Deli.

COMMUNITY REPORTS

None.

CALL TO THE PUBLIC

None

Mr. Smith adjourned the meeting at 8:00 p.m.

Respectfully submitted,  
Roscoe Smith

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RS:kb

APPROVED

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	193.04	
101-000-008.000	PERPETUAL FUND	1,087.10	
101-000-010.000	CASH - COMBINED SAVINGS	5,380,594.35	
101-000-072.000	COUNTY OF OAKLAND	( 2,104.50)	
101-000-075.000	HURON VALLEY SCHOOLS	( 6,440.50)	
101-000-078.000	DUE FROM STATE REVENUES	350,520.00	
101-000-084.477	DUE TO/FROM CABLE TV FEES	78,863.00	

TOTAL ASSETS 5,802,712.49

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.000	ACCOUNTS PAYABLE	( 480.96)	
101-000-202.001	BUILDING BONDS PAYABLES	244,265.25	
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	3,659.74	
101-000-202.003	ESCROW POLICE SAGINAW PIPELINE	2,356.46	
101-000-202.005	PLANNING ESCROW PAYABLES	180,234.00	
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	( 390.25)	
101-000-231.000	PR W/H FICA	215.94	
101-000-231.002	STATE W/H	10,679.46	
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	1,563,849.63	

TOTAL LIABILITIES 2,004,389.27

FUND EQUITY

101-000-386.000	FUND BALANCE-ASSIGN CAPITAL IM	700,000.00	
101-000-390.000	FUND BALANCE	1,989,875.10	
	REVENUE OVER EXPENDITURES - YTD	1,108,448.12	

TOTAL FUND EQUITY 3,798,323.22

TOTAL LIABILITIES AND EQUITY 5,802,712.49



**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**GENERAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
101-000-402.000	527,155.00	527,155.00	533,411.28	.00	( 6,256.28)	101.19
101-000-404.000	1,800,000.00	1,800,000.00	1,404,682.00	.00	395,318.00	78.04
101-000-412.000	.00	.00	3,689.33	( 2,386.27)	( 3,689.33)	.00
101-000-423.000	5,000.00	5,000.00	5,450.50	633.50	( 450.50)	109.01
101-000-477.000	300,000.00	300,000.00	234,930.67	.00	65,069.33	78.31
101-000-478.000	1,500.00	1,500.00	1,756.00	70.50	( 256.00)	117.07
101-000-490.000	5,000.00	5,000.00	1,927.00	.00	3,073.00	38.54
101-000-491.000	200,000.00	200,000.00	173,364.80	18,564.00	26,635.20	86.68
101-000-491.001	38,000.00	38,000.00	67,871.40	6,282.40	( 29,871.40)	178.61
101-000-491.002	22,000.00	22,000.00	27,084.60	2,607.00	( 5,084.60)	123.11
101-000-491.003	45,000.00	45,000.00	67,549.10	5,257.20	( 22,549.10)	150.11
101-000-522.003	50,000.00	50,000.00	25,208.00	25,208.00	24,792.00	50.42
101-000-528.001	.00	52,000.00	556,000.00	290,000.00	( 504,000.00)	1,069.23
101-000-584.005	12,000.00	12,000.00	22,133.93	.00	( 10,133.93)	184.45
101-000-584.013	15,000.00	15,000.00	7,421.88	.00	7,578.12	49.48
101-000-607.002	3,000.00	3,000.00	3,231.00	390.00	( 231.00)	107.70
101-000-607.019	45,000.00	45,000.00	51,057.21	.00	( 6,057.21)	113.46
101-000-607.022	3,000.00	3,000.00	3,136.73	.00	( 136.73)	104.56
101-000-607.034	42,000.00	42,000.00	32,302.17	.00	9,697.83	76.91
101-000-608.025	50,000.00	50,000.00	46,771.16	6,000.06	3,228.84	93.54
101-000-628.015	7,000.00	7,000.00	6,875.00	550.00	125.00	98.21
101-000-628.016	6,000.00	6,000.00	10,827.00	850.00	( 4,827.00)	180.45
101-000-642.000	5,000.00	5,000.00	14,400.00	.00	( 9,400.00)	288.00
101-000-642.001	.00	.00	40.00	.00	( 40.00)	.00
101-000-644.028	.00	5,000.00	.00	.00	5,000.00	.00
101-000-651.007	3,000.00	3,000.00	475.00	.00	2,525.00	15.83
101-000-657.000	.00	.00	150.00	150.00	( 150.00)	.00
101-000-658.000	.00	.00	75.00	.00	( 75.00)	.00
101-000-665.000	10,000.00	10,000.00	22,642.36	6,548.12	( 12,642.36)	226.42
101-000-667.001	.00	.00	350.00	50.00	( 350.00)	.00
101-000-667.010	5,000.00	5,000.00	3,941.31	83.00	1,058.69	78.83
101-000-667.035	28,000.00	28,000.00	20,999.97	2,333.33	7,000.03	75.00
101-000-676.018	.00	.00	180.00	.00	( 180.00)	.00
101-000-676.029	2,000.00	2,000.00	255.00	.00	1,745.00	12.75
101-000-676.030	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-000-677.031	10,000.00	10,000.00	17,344.42	4,054.10	( 7,344.42)	173.44
101-000-692.000	.00	49,930.00	.00	.00	49,930.00	.00
<b>REVENUE</b>	<b>3,245,655.00</b>	<b>3,352,585.00</b>	<b>3,367,533.82</b>	<b>367,244.94</b>	<b>( 14,948.82)</b>	<b>100.45</b>
<b>TOTAL FUND REVENUE</b>	<b>3,245,655.00</b>	<b>3,352,585.00</b>	<b>3,367,533.82</b>	<b>367,244.94</b>	<b>( 14,948.82)</b>	<b>100.45</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**GENERAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>LEGISLATIVE</b>							
101-102-702.000	LEGISLATIVE: SALARIES	24,664.00	24,664.00	19,072.00	2,895.80	5,592.00	77.33
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	199.00	.00	5,801.00	3.32
	<b>TOTAL LEGISLATIVE</b>	<b>30,664.00</b>	<b>30,664.00</b>	<b>19,271.00</b>	<b>2,895.80</b>	<b>11,393.00</b>	<b>62.85</b>
<b>SUPERVISOR</b>							
101-171-702.000	SUP DEPT: SALARIES	80,370.00	80,370.00	61,823.60	9,273.54	18,546.40	76.92
101-171-703.001	SUP DEPT: CLERICAL WAGE F-T	49,725.00	49,725.00	39,817.53	5,839.50	9,907.47	80.08
101-171-704.002	SUP DEPT: FLOATER WAGE P-T	13,326.00	13,326.00	10,324.76	2,008.08	3,001.24	77.48
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	19,890.00	19,890.00	9,156.88	641.88	10,733.12	46.04
101-171-704.005	SUP DEPT: MAINT WAGE P-T	30,294.00	30,294.00	23,683.63	3,495.66	6,610.37	78.18
101-171-704.006	SUP DEPT: MAINTENANCE WAGE P-T	.00	.00	3,044.12	453.48	( 3,044.12)	.00
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	125.00	.00	2,375.00	5.00
	<b>TOTAL SUPERVISOR</b>	<b>196,105.00</b>	<b>196,105.00</b>	<b>147,975.52</b>	<b>21,712.14</b>	<b>48,129.48</b>	<b>75.46</b>
<b>ACCOUNTING</b>							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	55,692.00	55,692.00	42,897.96	6,426.00	12,794.04	77.03
101-191-704.001	ACCTG: P-T ASSISTANT	21,322.00	21,322.00	15,621.03	2,375.51	5,700.97	73.26
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	1,259.35	83.75	1,740.65	41.98
	<b>TOTAL ACCOUNTING</b>	<b>80,014.00</b>	<b>80,014.00</b>	<b>59,778.34</b>	<b>8,885.26</b>	<b>20,235.66</b>	<b>74.71</b>
<b>CLERK</b>							
101-215-702.002	CLERK: SALARIES	76,352.00	76,352.00	58,732.40	8,809.86	17,619.60	76.92
101-215-703.001	CLERK: DEPUTY WAGE F-T	59,670.00	59,670.00	35,634.60	5,523.30	24,035.40	59.72
101-215-703.005	CLERK: CLERICAL WAGE F-T	40,148.00	40,148.00	30,855.12	4,632.77	9,292.88	76.85
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-721.007	CLERK: ELECTION INSPECTORS	35,000.00	35,000.00	13,819.00	.00	21,181.00	39.48
101-215-721.008	CLERK: ELECTION WAGE	.00	.00	2,617.23	.00	( 2,617.23)	.00
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	50,000.00	52,000.00	15,563.10	697.30	36,436.90	29.93
101-215-820.000	CLERK: DUES/ED/TRAVEL	4,000.00	4,000.00	2,786.44	180.50	1,213.56	69.66
101-215-825.004	CLERK: CERTIFICATION	3,000.00	3,000.00	798.00	399.00	2,202.00	26.60
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	.00	.00	7,050.00	.00
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	.00	.00	10,086.88	5,545.00	( 10,086.88)	.00
	<b>TOTAL CLERK</b>	<b>277,020.00</b>	<b>279,020.00</b>	<b>170,892.77</b>	<b>25,787.73</b>	<b>108,127.23</b>	<b>61.25</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>TREASURER</b>							
101-253-702.001	TREAS: SALARIES	76,352.00	76,352.00	58,732.40	8,809.86	17,619.60	76.92
101-253-703.000	TREAS: DEPUTY WAGE F-T	61,659.00	61,659.00	47,461.01	7,114.50	14,197.99	76.97
101-253-703.003	TREAS: CLERICAL WAGE F-T	41,810.00	41,810.00	32,128.50	4,824.00	9,681.50	76.84
101-253-705.004	TREAS: PART-TIME SEASONAL	8,000.00	8,000.00	1,278.75	1,014.75	6,721.25	15.98
101-253-820.000	TREAS: DUES/ED/TRAVEL	4,000.00	4,000.00	3,071.86	430.13	928.14	76.80
101-253-825.002	TREAS: CERTIFICATION	2,500.00	2,500.00	299.00	.00	2,201.00	11.96
	<b>TOTAL TREASURER</b>	<b>194,321.00</b>	<b>194,321.00</b>	<b>142,971.52</b>	<b>22,193.24</b>	<b>51,349.48</b>	<b>73.57</b>
<b>ASSESSOR</b>							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	125,000.00	125,000.00	95,021.43	.00	29,978.57	76.02
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	539.00	.00	961.00	35.93
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	<b>TOTAL ASSESSOR</b>	<b>127,100.00</b>	<b>127,100.00</b>	<b>95,560.43</b>	<b>.00</b>	<b>31,539.57</b>	<b>75.19</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>GENERAL GOVERNMENT</b>							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	11,000.00	15,750.00	11,732.33	767.16	4,017.67	74.49
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	3,520.27	( 335.80)	4,479.73	44.00
101-261-760.002	ARPA FEDERAL GRANT EXPENSE	.00	52,000.00	25,000.00	.00	27,000.00	48.08
101-261-801.001	GEN GOV: PROF SERVICES	55,000.00	55,000.00	26,144.29	3,949.60	28,855.71	47.54
101-261-803.000	GEN GOV: SNOWPLOW SERV	37,800.00	37,800.00	11,696.33	.00	26,103.67	30.94
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	35,137.15	7,834.22	39,862.85	46.85
101-261-805.000	GEN GOV: AUDITING	70,000.00	70,000.00	68,928.00	.00	1,072.00	98.47
101-261-810.000	GEN GOV: COURT WITNESS FEES	500.00	500.00	.00	.00	500.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	.00	300.00	62.50
101-261-813.001	GEN GOV: WOTA	185,000.00	185,000.00	185,000.00	.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	11,244.19	208.95	1,755.81	86.49
101-261-822.000	GEN GOV: BANK FEES	5,000.00	5,000.00	5,853.87	.00	( 853.87)	117.08
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	42,505.00	.00	25,495.00	62.51
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	7,407.00	823.00	5,593.00	56.98
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	3,086.69	347.13	3,413.31	47.49
101-261-850.002	GEN GOV: WEBSITE	2,000.00	2,000.00	1,473.40	.00	526.60	73.67
101-261-900.000	GEN GOV: TAX BILL PRINTING	10,000.00	10,000.00	9,930.43	.00	69.57	99.30
101-261-900.001	GEN GOV: ADVERTISING	20,000.00	20,000.00	8,824.03	768.55	11,175.97	44.12
101-261-900.002	GEN GOV: PRINTING	4,500.00	4,500.00	589.66	.00	3,910.34	13.10
101-261-920.000	GEN GOV: UTILITIES	60,000.00	60,000.00	44,253.38	5,025.27	15,746.62	73.76
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	30,000.00	30,000.00	26,836.93	4,267.35	3,163.07	89.46
101-261-937.000	GEN GOV: VEHICLE OP MAINT	4,000.00	4,000.00	3,765.56	401.05	234.44	94.14
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	47,973.18	3,098.47	2,026.82	95.95
101-261-955.000	GEN GOV: MISCELLANEOUS	10,000.00	10,000.00	12,500.77	638.65	( 2,500.77)	125.01
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	26,000.00	26,000.00	1,123.70	9.32	24,876.30	4.32
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	15,000.00	15,000.00	4,720.00	.00	10,280.00	31.47
101-261-971.001	GEN GOV: COMP CAP OUTLAY	10,000.00	10,000.00	4,105.09	3,042.62	5,894.91	41.05
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	8,000.00	8,000.00	476.58	45.00	7,523.42	5.96
101-261-972.000	LAND PURCHASE	.00	5,000.00	3,864.52	( 45.60)	1,135.48	77.29
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>798,100.00</b>	<b>893,030.00</b>	<b>608,192.35</b>	<b>30,844.94</b>	<b>284,837.65</b>	<b>68.10</b>
<b>GENERAL GOVERNMENT PERSONNE</b>							
101-279-710.000	GGP: EMPLR PAYROLL TAX	85,000.00	85,000.00	70,476.39	10,467.31	14,523.61	82.91
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	110,000.00	110,000.00	80,558.34	27,119.24	29,441.66	73.23
101-279-712.000	GGP: HEALTH/DENTAL/LIFE/DIS INS	160,000.00	160,000.00	124,856.44	13,023.55	35,143.56	78.04
101-279-714.003	GGP: UNEMPLOYMENT CLAIMS	.00	.00	2,369.32	.00	( 2,369.32)	.00
101-279-714.004	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	55,000.00	55,000.00	50,217.47	5,723.90	4,782.53	91.30
101-279-716.002	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	27,522.03	2,209.61	17,477.97	61.16
101-279-718.001	GGP: PTO CASH PAYOUT	18,000.00	18,000.00	.00	.00	18,000.00	.00
	<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>486,000.00</b>	<b>486,000.00</b>	<b>355,999.99</b>	<b>58,543.61</b>	<b>130,000.01</b>	<b>73.25</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>BUILDING</b>							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	62,690.00	62,690.00	48,242.17	7,249.85	14,447.83	76.95
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	38,095.00	38,095.00	26,550.07	4,484.43	11,544.93	69.69
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	36,040.00	36,040.00	26,270.04	3,428.04	9,769.96	72.89
101-371-705.000	BLDG: PART-TIME SEASONAL	8,000.00	8,000.00	734.40	.00	7,265.60	9.18
101-371-735.000	BLDG: POSTAGE	500.00	500.00	429.64	124.24	70.36	85.93
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	110,000.00	110,000.00	117,303.48	10,276.27	( 7,303.48)	106.64
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	233.73	.00	2,266.27	9.35
	<b>TOTAL BUILDING</b>	<b>258,325.00</b>	<b>258,325.00</b>	<b>219,763.53</b>	<b>25,562.83</b>	<b>38,561.47</b>	<b>85.07</b>
<b>CEMETERY</b>							
101-567-935.000	CEMETERY: SEXTON	45,825.00	45,825.00	31,815.00	3,535.00	14,010.00	69.43
101-567-935.001	CEMETERY: MAINTENANCE	5,000.00	15,000.00	13,650.37	42.24	1,349.63	91.00
	<b>TOTAL CEMETERY</b>	<b>50,825.00</b>	<b>60,825.00</b>	<b>45,465.37</b>	<b>3,577.24</b>	<b>15,359.63</b>	<b>74.75</b>
<b>SOCIAL SERVICES</b>							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,000.00	15,000.00	8,587.50	1,075.00	6,412.50	57.25
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	8,500.00	.00	.00	100.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	415.00	.00	2,085.00	16.60
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	25,208.00	4,000.00	24,792.00	50.42
	<b>TOTAL SOCIAL SERVICES</b>	<b>84,500.00</b>	<b>84,500.00</b>	<b>42,710.50</b>	<b>5,075.00</b>	<b>41,789.50</b>	<b>50.54</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**GENERAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>SENIOR CENTER</b>							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	46,741.00	46,741.00	35,919.83	5,393.27	10,821.17	76.85
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	.00	32,175.00	21,697.50	3,712.50	10,477.50	67.44
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	32,175.00	.00	750.00	.00	( 750.00)	.00
101-672-704.002	ACT CTR: COMMUNICATION WAGE P-	23,072.00	23,072.00	17,700.60	2,662.20	5,371.40	76.72
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	19,890.00	19,890.00	.00	.00	19,890.00	.00
101-672-704.006	ACTIVITY CTR: SECURITY P-T	4,000.00	4,000.00	.00	.00	4,000.00	.00
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	11,934.00	11,934.00	8,664.28	1,290.72	3,269.72	72.60
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	2,500.00	2,500.00	152.38	.00	2,347.62	6.10
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	1,114.74	115.99	4,885.26	18.58
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	75.00	.00	1,125.00	6.25
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	551.36	71.01	948.64	36.76
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	2,097.61	286.55	402.39	83.90
101-672-850.002	ANNEX: INTERNET SERVICE	2,000.00	2,000.00	3,133.01	341.90	( 1,133.01)	156.65
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	6,500.00	6,500.00	5,471.45	889.00	1,028.55	84.18
101-672-920.000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	9,116.93	507.24	( 116.93)	101.30
101-672-920.002	ANNEX: UTILITIES	6,000.00	6,000.00	5,209.59	874.92	790.41	86.83
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	.00	.00	1,778.08	117.50	( 1,778.08)	.00
101-672-936.002	ANNEX: BUILDING MAINT	5,000.00	5,000.00	9,424.28	1,449.80	( 4,424.28)	188.49
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	1,723.58	461.98	776.42	68.94
101-672-940.000	ACTIVITY CTR: RENT EXPENSE	16,500.00	16,500.00	13,500.00	1,500.00	3,000.00	81.82
	<b>TOTAL SENIOR CENTER</b>	<b>201,512.00</b>	<b>201,512.00</b>	<b>138,080.22</b>	<b>19,674.58</b>	<b>63,431.78</b>	<b>68.52</b>
<b>PLANNING &amp; ORDINANCE</b>							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	76,770.00	76,770.00	59,233.53	8,877.95	17,536.47	77.16
101-701-703.003	PLNG: CLERICAL WAGE F-T	.00	36,300.00	25,344.00	4,950.00	10,956.00	69.82
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	52,030.00	52,030.00	40,007.68	6,003.00	12,022.32	76.89
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	24,440.00	24,440.00	18,959.10	2,840.07	5,480.90	77.57
101-701-801.000	PLNG: CONSULTANT PROF.	110,000.00	73,700.00	8,640.00	.00	65,060.00	11.72
101-701-820.000	PLNG: DUES/ED/TRAVEL	1,500.00	1,500.00	2,682.71	53.00	( 1,182.71)	178.85
101-701-825.002	PLNG: CERTIFICATION	1,500.00	1,500.00	.00	.00	1,500.00	.00
101-701-935.000	OE: VIOLATION CORRECTIONS	5,000.00	5,000.00	2,564.00	185.00	2,436.00	51.28
	<b>TOTAL PLANNING &amp; ORDINANCE</b>	<b>271,240.00</b>	<b>271,240.00</b>	<b>157,431.02</b>	<b>22,909.02</b>	<b>113,808.98</b>	<b>58.04</b>
<b>ZONING BOARD OF APPEALS (ZBA)</b>							
101-702-720.000	ZBA: MEETING PAY	8,880.00	8,880.00	5,800.00	1,560.00	3,080.00	65.32
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	140.00	.00	2,260.00	5.83
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	.00	.00	1,000.00	.00
101-702-900.000	ZBA: ADVERTISING	4,500.00	4,500.00	3,753.57	928.20	746.43	83.41
101-702-900.001	ZBA: ZONING BOOKS	.00	.00	211.13	.00	( 211.13)	.00
	<b>TOTAL ZONING BOARD OF APPEALS</b>	<b>17,280.00</b>	<b>17,280.00</b>	<b>9,904.70</b>	<b>2,488.20</b>	<b>7,375.30</b>	<b>57.32</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>PLANNING COMMISSION</b>							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	11,400.00	11,400.00	4,095.00	968.75	7,305.00	35.92
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	30,000.00	30,000.00	7,614.59	102.54	22,385.41	25.38
101-703-801.001	PLNG COMM: ORDINANCE REVISION	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	675.00	.00	1,325.00	33.75
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	3,500.00	3,500.00	1,862.78	505.05	1,637.22	53.22
	<b>TOTAL PLANNING COMMISSION</b>	<b>55,050.00</b>	<b>55,050.00</b>	<b>14,247.37</b>	<b>1,576.34</b>	<b>40,802.63</b>	<b>25.88</b>
<b>PARKS</b>							
101-751-729.000	PARKS: HIGHLAND STATION	2,500.00	2,500.00	2,993.67	.00	( 493.67)	119.75
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	594.70	.00	1,905.30	23.79
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	620.00	.00	2,380.00	20.67
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	1,390.06	58.84	1,609.94	46.34
101-751-801.006	PARKS: FIREWORKS	12,000.00	12,000.00	11,000.00	5,500.00	1,000.00	91.67
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	2,051.95	216.90	2,948.05	41.04
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	12,190.69	3,439.49	7,809.31	60.95
	<b>TOTAL PARKS</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>30,841.07</b>	<b>9,215.23</b>	<b>17,158.93</b>	<b>64.25</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,176,056.00</b>	<b>3,282,986.00</b>	<b>2,259,085.70</b>	<b>260,941.16</b>	<b>1,023,900.30</b>	<b>68.81</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>69,599.00</b>	<b>69,599.00</b>	<b>1,108,448.12</b>	<b>106,303.78</b>	<b>1,038,849.12</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

ROAD FUND

ASSETS

203-000-002.000 HAULING ROUTE SAVINGS ACCT.  
203-000-010.000 CASH - COMBINED SAVINGS

581,064.36  
59,855.95

TOTAL ASSETS

640,920.31

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001 HAULING ROUTE PAYABLE

34,671.74

TOTAL LIABILITIES

34,671.74

FUND EQUITY

203-000-390.000 FUND BALANCE  
203-000-392.000 RESTRICTED FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

86,972.31  
491,344.23  
27,932.03

TOTAL FUND EQUITY

606,248.57

TOTAL LIABILITIES AND EQUITY

640,920.31



**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**ROAD FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
203-000-604.000	HAUL ROUTE REVENUE	55,000.00	55,000.00	.00	.00	55,000.00 .00
203-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	524.49	122.74	975.51 34.97
203-000-699.401	TRANSFER IN FROM CAPITAL IMP.	100,000.00	100,000.00	100,000.00	.00	.00 100.00
	<b>REVENUE</b>	<b>156,500.00</b>	<b>156,500.00</b>	<b>100,524.49</b>	<b>122.74</b>	<b>55,975.51 64.23</b>
	<b>TOTAL FUND REVENUE</b>	<b>156,500.00</b>	<b>156,500.00</b>	<b>100,524.49</b>	<b>122.74</b>	<b>55,975.51 64.23</b>
<b>ROAD</b>						
203-596-967.000	DUST CONTROL	60,000.00	60,000.00	32,845.54	2,280.00	27,154.46 54.74
203-596-967.001	TRI PARTY PROGRAM	40,000.00	40,000.00	39,746.92	( 532.08)	253.08 99.37
	<b>TOTAL ROAD</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>72,592.46</b>	<b>1,747.92</b>	<b>27,407.54 72.59</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>72,592.46</b>	<b>1,747.92</b>	<b>27,407.54 72.59</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>56,500.00</b>	<b>56,500.00</b>	<b>27,932.03</b>	<b>( 1,625.18)</b>	<b>( 28,567.97)</b>

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS

1,571,331.80

TOTAL ASSETS

1,571,331.80

LIABILITIES AND EQUITY

LIABILITIES

206-000-202.000 ACCOUNTS PAYABLE

( 974.86)

TOTAL LIABILITIES

( 974.86)

FUND EQUITY

206-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

1,342,861.86  
229,444.80

TOTAL FUND EQUITY

1,572,306.66

TOTAL LIABILITIES AND EQUITY

1,571,331.80

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
206-000-402.000	CURRENT PROPERTY TAX	1,184,694.00	1,184,694.00	1,194,317.17	.00 ( 9,623.17)	100.81
206-000-603.000	CONSULTING FEE	.00	.00	1,650.00	255.00 ( 1,650.00)	.00
206-000-604.000	COST RECOVERY	.00	.00	1,189.66	400.00 ( 1,189.66)	.00
206-000-627.000	RENTAL INSPECTIONS	15,000.00	15,000.00	6,750.00	.00 8,250.00	45.00
206-000-638.000	EMS TRANSPORT	350,000.00	350,000.00	265,288.70	27,396.98 84,711.30	75.80
206-000-665.000	INTEREST ON INVESTMENTS	15,000.00	15,000.00	6,986.95	1,235.81 8,013.05	46.58
206-000-677.000	MISCELLANEOUS	.00	.00	654.09	.00 ( 654.09)	.00
206-000-692.000	APPROPRIATION FUND BAL.	47,225.00	47,225.00	.00	.00 47,225.00	.00
	<b>REVENUE</b>	<b>1,611,919.00</b>	<b>1,611,919.00</b>	<b>1,476,836.57</b>	<b>29,287.79 135,082.43</b>	<b>91.62</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,611,919.00</b>	<b>1,611,919.00</b>	<b>1,476,836.57</b>	<b>29,287.79 135,082.43</b>	<b>91.62</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>FIRE</b>							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	75,994.08	75,994.08	59,029.80	8,854.47	16,964.28	77.68
206-336-703.000	FIRE: F-T WAGE OFFICER N.G.	65,573.55	65,573.55	50,411.75	7,566.15	15,161.80	76.88
206-336-703.001	FIRE:F-T WAGE OFFICER D.K.	63,934.50	63,934.50	49,360.92	7,377.00	14,573.58	77.21
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	65,573.55	65,573.55	51,078.62	7,566.15	14,494.93	77.90
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	55,141.80	55,141.80	42,338.74	6,362.46	12,803.06	76.78
206-336-703.004	FIRE:F-T WAGE MEDIC M.B.	55,141.80	55,141.80	42,574.09	6,362.46	12,567.71	77.21
206-336-703.005	FIRE:F-T WAGE MEDIC A.G.	55,141.80	55,141.80	42,287.46	6,362.46	12,854.34	76.69
206-336-703.013	FIRE: MARSHAL COMPENSATION	29,238.30	29,238.30	23,127.69	3,471.19	6,110.61	79.10
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	.00	2,400.00	2,965.28	531.10	( 565.28)	123.55
206-336-704.006	FIRE: P-T WAGE CLERICAL	16,230.24	16,230.24	4,982.66	.00	11,247.58	30.70
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	400,000.00	397,600.00	357,055.21	50,383.61	40,544.79	89.80
206-336-707.007	FIRE: F-T OVERTIME	35,000.00	35,000.00	38,533.04	3,880.80	( 3,533.04)	110.09
206-336-709.001	FIRE: CLOTHING ALLOWANCE	3,500.00	3,500.00	3,500.00	.00	.00	100.00
206-336-709.002	FIRE: FOOD ALLOWANCE	3,500.00	3,500.00	3,500.00	.00	.00	100.00
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	15,252.22	15,252.22	.00	.00	15,252.22	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	71,850.47	71,850.47	56,389.63	7,993.97	15,460.84	78.48
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	12,750.00	12,750.00	.00	.00	12,750.00	.00
206-336-711.001	FIRE:DEFINED CONTRIBUTION F-T	24,098.48	24,098.48	17,524.02	5,841.34	6,574.46	72.72
206-336-712.001	FIRE:HEALTH/DENTAL/LIFE/DISINS	60,000.00	60,000.00	53,596.25	5,616.62	6,403.75	89.33
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	16,500.00	16,500.00	8,332.50	352.50	8,167.50	50.50
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	500.00	.00	4,500.00	10.00
206-336-715.000	FIRE:CASH IN LIEU BENEF BUYOUT	12,000.00	12,000.00	9,650.74	1,112.51	2,349.26	80.42
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	15,000.00	15,000.00	20,407.14	696.60	( 5,407.14)	136.05
206-336-719.000	FIRE: POST PLAN	10,500.00	10,500.00	.00	.00	10,500.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	1,937.02	.00	8,060.98	19.37
206-336-722.010	FIRE: INSTRUCTOR TRAINING	3,500.00	3,500.00	4,084.40	.00	( 584.40)	116.70
206-336-727.000	FIRE: SUPPLIES	9,000.00	9,000.00	4,238.87	458.31	4,761.13	47.10
206-336-731.000	FIRE: MEDICAL SUPPLIES	20,000.00	20,000.00	12,245.54	353.08	7,754.46	61.23
206-336-732.000	FIRE: UNIFORMS	30,000.00	30,000.00	26,901.16	1,903.66	3,098.84	89.67
206-336-750.000	FIRE: VEHICLE GAS/OIL	30,000.00	30,000.00	30,187.25	3,645.06	( 187.25)	100.62
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	1,807.50	87.50	3,192.50	36.15
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	5,000.00	5,000.00	7,471.04	150.00	( 2,471.04)	149.42
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	15,000.00	15,000.00	12,649.38	8,162.39	2,350.62	84.33
206-336-820.000	FIRE: DUES & EDUCATION	20,000.00	20,000.00	24,078.38	7,754.47	( 4,078.38)	120.39
206-336-830.000	FIRE: INSURANCE/BONDS	100,000.00	100,000.00	78,571.03	.00	21,428.97	78.57
206-336-851.000	FIRE: RADIO COMMUNICATIONS	50,000.00	50,000.00	20,456.08	4,374.75	29,543.92	40.91
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	180.00	.00	4,820.00	3.60
206-336-920.000	FIRE: PUBLIC UTILITIES	40,000.00	40,000.00	31,430.47	2,299.12	8,569.53	78.58
206-336-930.000	FIRE: VEHICLE REPAIR	50,000.00	50,000.00	38,666.81	715.33	11,333.19	77.33
206-336-936.000	FIRE: BLDG MAINT/REPAIR	20,000.00	20,000.00	7,662.22	333.69	12,337.78	38.31
206-336-937.000	FIRE: EQUIP MAINT	17,500.00	17,500.00	5,003.29	1,199.64	12,496.71	28.59
206-336-955.000	FIRE: MISC EXPENSE	7,500.00	7,500.00	1,770.44	.00	5,729.56	23.61
206-336-967.000	FIRE: NEW PROJECTS	7,500.00	7,500.00	905.35	381.00	6,594.65	12.07
	<b>TOTAL FIRE</b>	<b>1,611,918.79</b>	<b>1,611,918.79</b>	<b>1,247,391.77</b>	<b>162,149.39</b>	<b>364,527.02</b>	<b>77.39</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,611,918.79</b>	<b>1,611,918.79</b>	<b>1,247,391.77</b>	<b>162,149.39</b>	<b>364,527.02</b>	<b>77.39</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**FIRE FUND**

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	.21	.21	229,444.80	( 132,861.60)	229,444.59	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

POLICE FUND

ASSETS

207-000-004.000 PETTY CASH  
207-000-010.000 CASH - COMBINED SAVINGS

50.00  
3,540,777.63

TOTAL ASSETS

3,540,827.63

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

2,003,629.22  
1,537,198.41

TOTAL FUND EQUITY

3,540,827.63

TOTAL LIABILITIES AND EQUITY

3,540,827.63

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**POLICE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
207-000-402.000	CURRENT PROPERTY TAX	2,938,277.23	2,938,277.23	2,961,098.69	.00 ( 22,821.46)	100.78	
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	9,273.85	.00 726.15	92.74	
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	.00	.00 12,000.00	.00	
207-000-582.001	SCHOOL PARTICIPATION	111,300.00	111,300.00	108,058.60	.00 3,241.40	97.09	
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	108,000.00	13,500.00 54,000.00	66.67	
207-000-659.001	RESTITUTION	.00	.00	90.47	.00 ( 90.47)	.00	
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	14,978.57	3,346.56 21.43	99.86	
207-000-677.000	MISCELLANEOUS	.00	.00	900.00	.00 ( 900.00)	.00	
207-000-692.000	APPROPRIATION FUND BAL.	480,396.00	511,366.00	.00	.00 511,366.00	.00	
	<b>REVENUE</b>	<b>3,728,973.23</b>	<b>3,759,943.23</b>	<b>3,202,400.18</b>	<b>16,846.56</b>	<b>557,543.05</b>	<b>85.17</b>
	<b>TOTAL FUND REVENUE</b>	<b>3,728,973.23</b>	<b>3,759,943.23</b>	<b>3,202,400.18</b>	<b>16,846.56</b>	<b>557,543.05</b>	<b>85.17</b>
<b>POLICE</b>							
207-301-704.001	POLICE: CLERICAL WAGE P-T	32,000.00	32,000.00	25,387.23	3,793.11 6,612.77	79.34	
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	2,800.00	2,800.00	1,929.98	290.16 870.02	68.93	
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00	
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,806,373.00	2,806,373.00	1,064,236.11	233,314.08 1,742,136.89	37.92	
207-301-807.002	POLICE: SCHOOL RESOURCE OFFICE	111,300.00	111,300.00	108,058.60	.00 3,241.40	97.09	
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00 12,000.00	.00	
207-301-807.004	POLICE: OVERTIME	200,000.00	200,000.00	41,147.48	5,107.13 158,852.52	20.57	
207-301-920.000	POLICE: UTILITIES	14,000.00	14,000.00	4,853.31	669.89 9,146.69	34.67	
207-301-935.000	POLICE: SHERIFF'S MAINT	12,000.00	12,000.00	9,909.20	761.71 2,090.80	82.58	
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	20,999.97	2,333.33 7,000.03	75.00	
207-301-955.000	POLICE: MISCELLANEOUS	5,000.00	5,000.00	145.00	.00 4,855.00	2.90	
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00 1,000.00	.00	
207-301-971.001	POLICE: EQUIP CAP OUTLAY	9,500.00	9,500.00	.00	.00 9,500.00	.00	
207-301-971.002	POLICE: BUILDING REN	490,000.00	520,970.00	388,534.89	559.00 132,435.11	74.58	
	<b>TOTAL POLICE</b>	<b>3,728,973.00</b>	<b>3,759,943.00</b>	<b>1,665,201.77</b>	<b>246,828.41</b>	<b>2,094,741.23</b>	<b>44.29</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,728,973.00</b>	<b>3,759,943.00</b>	<b>1,665,201.77</b>	<b>246,828.41</b>	<b>2,094,741.23</b>	<b>44.29</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.23</b>	<b>.23</b>	<b>1,537,198.41</b>	<b>( 229,981.85)</b>	<b>1,537,198.18</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS

453,868.52

TOTAL ASSETS

453,868.52

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

243,208.74  
210,659.78

TOTAL FUND EQUITY

453,868.52

TOTAL LIABILITIES AND EQUITY

453,868.52



**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**REFUSE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
227-000-626.000	REFUSE COLLECTION	1,105,500.00	1,105,500.00	1,109,625.00	.00 ( 4,125.00)	100.37
227-000-665.000	INTEREST EARNINGS	5,000.00	5,000.00	1,311.61	391.07 3,688.39	26.23
227-000-677.000	MISCELLANEOUS	.00	.00	1,722.00	289.00 ( 1,722.00)	.00
227-000-692.000	APPROPRIATION FUND BAL.	71,137.00	90,137.00	.00	.00 90,137.00	.00
	<b>REVENUE</b>	<b>1,181,637.00</b>	<b>1,200,637.00</b>	<b>1,112,658.61</b>	<b>680.07 87,978.39</b>	<b>92.67</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,181,637.00</b>	<b>1,200,637.00</b>	<b>1,112,658.61</b>	<b>680.07 87,978.39</b>	<b>92.67</b>
<b>REFUSE</b>						
227-526-703.000	REFUSE: CLERICAL WAGE F-T	.00	.00	562.50	.00 ( 562.50)	.00
227-526-801.000	REFUSE: CONTRACTOR	1,087,000.00	1,087,000.00	789,533.16	87,800.31 297,466.84	72.63
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,637.00	27,637.00	27,637.00	.00 .00	100.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	195.00	.00 1,805.00	9.75
227-526-967.000	REFUSE: COMM SERVICE PROJ	65,000.00	84,000.00	84,071.17	82,226.75 ( 71.17)	100.08
	<b>TOTAL REFUSE</b>	<b>1,181,637.00</b>	<b>1,200,637.00</b>	<b>901,998.83</b>	<b>170,027.06 298,638.17</b>	<b>75.13</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,181,637.00</b>	<b>1,200,637.00</b>	<b>901,998.83</b>	<b>170,027.06 298,638.17</b>	<b>75.13</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>210,659.78</b>	<b>( 169,346.99) 210,659.78</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000 CASH - COMBINED SAVINGS  
401-000-084.494 DUE TO/FROM DDA

2,713,112.80  
84,620.37

TOTAL ASSETS

2,797,733.17

LIABILITIES AND EQUITY

FUND EQUITY

401-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

5,763,143.58  
( 2,965,410.41)

TOTAL FUND EQUITY

2,797,733.17

TOTAL LIABILITIES AND EQUITY

2,797,733.17

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**CAPITAL IMPROVEMENT FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
401-000-644.000	ASSET SALE PROCEEDS	250,000.00	250,000.00	.00	.00	250,000.00	.00
401-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	19,376.59	3,852.15	( 9,376.59)	193.77
401-000-665.001	INTEREST EARNINGS DDA LOAN	3,500.00	3,500.00	1,921.15	183.77	1,578.85	54.89
401-000-667.002	CELL TOWER LEASE	150,000.00	150,000.00	126,705.25	13,654.86	23,294.75	84.47
401-000-677.000	MISCELLANEOUS	.00	.00	( 37.00)	( 37.00)	37.00	.00
401-000-692.000	APPROPRIATION FUND BAL.	4,187,000.00	4,507,000.00	.00	.00	4,507,000.00	.00
	<b>REVENUE</b>	<b>4,600,500.00</b>	<b>4,920,500.00</b>	<b>147,965.99</b>	<b>17,653.78</b>	<b>4,772,534.01</b>	<b>3.01</b>
	<b>TOTAL FUND REVENUE</b>	<b>4,600,500.00</b>	<b>4,920,500.00</b>	<b>147,965.99</b>	<b>17,653.78</b>	<b>4,772,534.01</b>	<b>3.01</b>
<b>GENERAL GOVERNMENT</b>							
401-261-971.001	TOWNSHIP IMPROVEMENTS	4,215,500.00	4,215,500.00	2,662,503.57	13,459.49	1,552,996.43	63.16
401-261-971.012	TOWNSHIP RELOCATION EXPENSES	25,000.00	25,000.00	1,027.57	200.00	23,972.43	4.11
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	10,000.00	10,000.00	12,233.32	443.35	( 2,233.32)	122.33
401-261-972.000	PROPERTY PURCHASE	.00	205,000.00	207,532.71	.00	( 2,532.71)	101.24
401-261-995.103	TRANSFER TO ROAD FUND	100,000.00	100,000.00	100,000.00	.00	.00	100.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>4,450,500.00</b>	<b>4,655,500.00</b>	<b>2,983,297.17</b>	<b>14,102.84</b>	<b>1,672,202.83</b>	<b>64.08</b>
<b>ANNEX</b>							
401-523-971.000	ANNEX IMPROVEMENTS	20,000.00	20,000.00	2,495.00	.00	17,505.00	12.48
	<b>TOTAL ANNEX</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>2,495.00</b>	<b>.00</b>	<b>17,505.00</b>	<b>12.48</b>
<b>CEMETERY</b>							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
	<b>TOTAL CEMETERY</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>.00</b>	<b>.00</b>	<b>25,000.00</b>	<b>.00</b>
<b>PARKS</b>							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	15,000.00	15,000.00	3,273.28	.00	11,726.72	21.82
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	90,000.00	90,000.00	.00	.00	90,000.00	.00
401-751-971.002	NEW PARK PROPERTY	.00	115,000.00	124,310.95	.00	( 9,310.95)	108.10
	<b>TOTAL PARKS</b>	<b>105,000.00</b>	<b>220,000.00</b>	<b>127,584.23</b>	<b>.00</b>	<b>92,415.77</b>	<b>57.99</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>4,600,500.00</b>	<b>4,920,500.00</b>	<b>3,113,376.40</b>	<b>14,102.84</b>	<b>1,807,123.60</b>	<b>63.27</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**CAPITAL IMPROVEMENT FUND**

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	.00	.00	( 2,965,410.41)	3,550.94	( 2,965,410.41)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS

1,131,137.36

TOTAL ASSETS

1,131,137.36

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

2,635,117.53  
( 1,503,980.17)

TOTAL FUND EQUITY

1,131,137.36

TOTAL LIABILITIES AND EQUITY

1,131,137.36

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**FIRE CAPITAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
402-000-402.000	.00	856,101.00	861,583.46	.00	( 5,482.46)	100.64
402-000-402.001	856,101.00	.00	.00	.00	.00	.00
402-000-665.000	.00	.00	9,112.61	1,116.66	( 9,112.61)	.00
402-000-692.000	1,738,899.00	1,778,899.00	.00	.00	1,778,899.00	.00
402-000-699.000	250,000.00	283,180.00	.00	.00	283,180.00	.00
<b>REVENUE</b>	<b>2,845,000.00</b>	<b>2,918,180.00</b>	<b>870,696.07</b>	<b>1,116.66</b>	<b>2,047,483.93</b>	<b>29.84</b>
<b>TOTAL FUND REVENUE</b>	<b>2,845,000.00</b>	<b>2,918,180.00</b>	<b>870,696.07</b>	<b>1,116.66</b>	<b>2,047,483.93</b>	<b>29.84</b>
<b>FIRE</b>						
402-336-971.000	.00	40,000.00	.00	.00	40,000.00	.00
402-336-971.002	.00	33,180.00	33,180.00	33,180.00	.00	100.00
402-336-971.004	2,300,000.00	2,300,000.00	1,932,371.24	9,192.04	367,628.76	84.02
402-336-991.000	270,000.00	270,000.00	275,000.00	.00	( 5,000.00)	101.85
402-336-993.001	275,000.00	275,000.00	133,625.00	.00	141,375.00	48.59
402-336-993.002	.00	.00	500.00	.00	( 500.00)	.00
<b>TOTAL FIRE</b>	<b>2,845,000.00</b>	<b>2,918,180.00</b>	<b>2,374,676.24</b>	<b>42,372.04</b>	<b>543,503.76</b>	<b>81.38</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>2,845,000.00</b>	<b>2,918,180.00</b>	<b>2,374,676.24</b>	<b>42,372.04</b>	<b>543,503.76</b>	<b>81.38</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 1,503,980.17)</b>	<b>( 41,255.38)</b>	<b>( 1,503,980.17)</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

DOWNTOWN DEVELOPMENT FUND

ASSETS

494-000-010.000 CASH - COMBINED SAVINGS  
494-000-019.000 TAXES RECEIVABLE

463,295.56  
74,429.00

TOTAL ASSETS

537,724.56

LIABILITIES AND EQUITY

LIABILITIES

494-000-202.000 ACCOUNTS PAYABLE  
494-000-280.000 DEFERRED REVENUE  
494-000-308.000 LONG-TERM LOAN

2,326.40  
122,134.00  
84,620.37

TOTAL LIABILITIES

209,080.77

FUND EQUITY

494-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

234,009.61  
94,634.18

TOTAL FUND EQUITY

328,643.79

TOTAL LIABILITIES AND EQUITY

537,724.56

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**DOWNTOWN DEVELOPMENT FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
494-000-569.000	GRANT REVENUE	.00	.00	6,585.00	.00 ( 6,585.00)	.00
494-000-665.000	INTEREST EARNINGS	1,080.00	1,080.00	2,312.01	651.77 ( 1,232.01)	214.08
494-000-677.001	DDA EVENTS FUND	.00	.00	( 2,105.00)	( 130.00)	2,105.00
494-000-677.005	FUNDRAISING	3,000.00	3,000.00	2,410.00	.00	590.00
494-000-677.008	FARMERS MARKET RESERVATIONS	800.00	800.00	1,855.00	.00 ( 1,055.00)	231.88
494-000-677.010	TIF	209,000.00	209,000.00	178,492.85	60,978.48	30,507.15
	<b>REVENUE</b>	<b>213,880.00</b>	<b>213,880.00</b>	<b>189,549.86</b>	<b>61,500.25</b>	<b>24,330.14</b>
	<b>TOTAL FUND REVENUE</b>	<b>213,880.00</b>	<b>213,880.00</b>	<b>189,549.86</b>	<b>61,500.25</b>	<b>24,330.14</b>
<b>DOWNTOWN DEVELOPMENT AUTHO</b>						
494-729-702.001	DDA: DIRECTOR	49,106.88	49,106.88	37,843.60	5,445.89	11,263.28
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	3,756.68	3,756.68	2,866.85	416.64	889.83
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	500.00	.00	700.00
494-729-728.000	DDA: OFFICE SUPPLIES	1,000.00	1,000.00	1,081.32	188.30 ( 81.32)	108.13
494-729-729.000	DDA: MEETING PUBLIC ED SUPPLIES	500.00	500.00	80.00	.00	420.00
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	.00	.00	3,000.00
494-729-801.001	DDA: MASTER PLAN	5,000.00	5,000.00	.00	.00	5,000.00
494-729-808.000	DDA: CONSULTANT CASSIE BLASCY	9,000.00	9,000.00	5,598.00	828.00	3,402.00
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	4,000.00	4,000.00	218.02	.00	3,781.98
494-729-820.000	DDA: DUES/ED/TRAVEL	4,500.00	4,500.00	3,651.23	.00	848.77
494-729-850.000	DDA: WEBSITE	700.00	700.00	475.00	.00	225.00
494-729-880.001	DDA: PROMOTIONS	11,800.00	11,800.00	8,894.59	.00	2,905.41
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	10,500.00	10,500.00	1,039.63	.00	9,460.37
494-729-880.003	DDA: DESIGN	36,900.00	36,900.00	19,564.27	2,228.34	17,335.73
494-729-880.004	DDA: ORGANIZATION	2,100.00	2,100.00	2,273.00	.00 ( 173.00)	108.24
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	554.46	94.42	2,445.54
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	1,220.89	.00	1,779.11
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	2,582.10	287.55	417.90
494-729-935.000	DDA: MAINTENANCE FOUR CORNER	4,000.00	4,000.00	405.00	210.00	3,595.00
494-729-967.000	DDA: FARMERS' MARKET	6,000.00	6,000.00	3,546.57	832.15	2,453.43
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	600.00	.00	2,400.00
494-729-967.007	DDA: CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00
494-729-993.000	DDA: INTEREST EXPENSE	6,500.00	6,500.00	1,921.15	183.77	4,578.85
	<b>TOTAL DOWNTOWN DEVELOPMENT</b>	<b>212,815.56</b>	<b>212,815.56</b>	<b>94,915.68</b>	<b>10,715.06</b>	<b>117,899.88</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>212,815.56</b>	<b>212,815.56</b>	<b>94,915.68</b>	<b>10,715.06</b>	<b>117,899.88</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>1,064.44</b>	<b>1,064.44</b>	<b>94,634.18</b>	<b>50,785.19</b>	<b>93,569.74</b>



CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
 SEPTEMBER 30, 2022

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	377,576.08	
591-000-001.001	CASH - DEBT	1.41	
591-000-010.000	CASH - COMBINED SAVINGS	74,928.72	
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	48,827.87	
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	87,329.49	
591-000-152.000	WATERMAINS	8,029,049.92	
591-000-153.000	A/D WATER MAINS	( 553,697.57)	
591-000-158.000	CONSTRUCTION IN PROGRESS	16,234.64	
	TOTAL ASSETS		8,080,250.56

LIABILITIES AND EQUITY

LIABILITIES

591-000-209.000	INTEREST PAYABLE	1,637.50	
591-000-214.000	DUE TO OTHER FUNDS-INVENTORY	6,592.19	
591-000-251.000	ACCOUNTS PAYABLE ACCRUED INT	.65	
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	67,000.00	
591-000-300.001	SPECIAL ASSESSMENT BOND	588,000.00	
	TOTAL LIABILITIES		663,230.34

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,836,587.00	
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	19,296.29	
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94	
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	568,130.95	
591-000-399.000	UNRESTRICTED NET ASSETS	( 7,833.60)	
	REVENUE OVER EXPENDITURES - YTD	( 76,219.36)	
	TOTAL FUND EQUITY		7,417,020.22

	TOTAL LIABILITIES AND EQUITY		8,080,250.56
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**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**WATER SYSTEM**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
591-000-082.000						
TRANSFER IN FROM OAKLAND CTY	.00	.00	.00	( 19,440.52)	.00	.00
	.00	.00	.00	( 19,440.52)	.00	.00
<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>( 19,440.52)</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>( 19,440.52)</b>	<b>.00</b>	<b>.00</b>
<b>WATER</b>						
591-536-812.000						
FUND ADMINISTRATION COST	.00	.00	17,378.74	.00	( 17,378.74)	.00
591-536-921.000						
SYSTEMS	.00	.00	( 12,435.34)	.00	12,435.34	.00
591-536-921.001						
PLAN REVIEW & PERMITTING	.00	.00	592.37	.00	( 592.37)	.00
591-536-921.002						
MAPPING UNIT	.00	.00	2,001.75	.00	( 2,001.75)	.00
591-536-921.003						
BILLING SERVICES	.00	.00	3,181.52	.00	( 3,181.52)	.00
591-536-935.000						
MAINTENANCE	.00	.00	66,761.11	.00	( 66,761.11)	.00
591-536-938.001						
WATER SYSTEMS	.00	.00	22,875.23	.00	( 22,875.23)	.00
591-536-938.002						
WATER MAINTENANCE	.00	.00	35,833.46	.00	( 35,833.46)	.00
591-536-938.003						
PUMP MAINTENANCE	.00	.00	100,062.53	.00	( 100,062.53)	.00
591-536-971.001						
WATER CAPITAL EQUIPMT IMPROVM	.00	.00	28,943.21	.00	( 28,943.21)	.00
591-536-993.001						
INTEREST EXPENSE	.00	.00	4,926.04	.00	( 4,926.04)	.00
<b>TOTAL WATER</b>	<b>.00</b>	<b>.00</b>	<b>270,120.62</b>	<b>.00</b>	<b>( 270,120.62)</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>270,120.62</b>	<b>.00</b>	<b>( 270,120.62)</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 270,120.62)</b>	<b>( 19,440.52)</b>	<b>( 270,120.62)</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000 CASH - COMBINED SAVINGS

15,123.78

TOTAL ASSETS

15,123.78

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

16,829.47

( 1,705.69)

TOTAL FUND EQUITY

15,123.78

TOTAL LIABILITIES AND EQUITY

15,123.78

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**HIGHLAND ADVISORY COUNCIL**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
702-000-674.000	.00	.00	9,735.32	2,214.00	( 9,735.32)	.00
	.00	.00	9,735.32	2,214.00	( 9,735.32)	.00
	.00	.00	9,735.32	2,214.00	( 9,735.32)	.00
	<u>GENERAL GOVERNMENT</u>					
702-261-729.000	.00	.00	11,441.01	273.89	( 11,441.01)	.00
	.00	.00	11,441.01	273.89	( 11,441.01)	.00
	.00	.00	11,441.01	273.89	( 11,441.01)	.00
	.00	.00	( 1,705.69)	1,940.11	( 1,705.69)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

CURRENT TAX COLLECT

ASSETS

703-000-010.000 CASH - COMBINED SAVINGS  
703-000-214.000 DUE TO/FR GENERAL FUND

530,686.22  
( 2,381.32)

TOTAL ASSETS

528,304.90

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE

527,422.81

TOTAL LIABILITIES

527,422.81

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

882.09

TOTAL FUND EQUITY

882.09

TOTAL LIABILITIES AND EQUITY

528,304.90

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**CURRENT TAX COLLECT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
703-000-665.000	.00	.00	3,102.09	2,167.12	( 3,102.09)	.00
	.00	.00	3,102.09	2,167.12	( 3,102.09)	.00
	.00	.00	3,102.09	2,167.12	( 3,102.09)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>					
703-255-822.000	.00	.00	2,220.00	260.00	( 2,220.00)	.00
	.00	.00	2,220.00	260.00	( 2,220.00)	.00
	.00	.00	2,220.00	260.00	( 2,220.00)	.00
	.00	.00	882.09	1,907.12	882.09	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	66,841.79
737-000-017.001	MUTUAL FUNDS	650,630.87
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

766,332.66

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	954,151.58
	REVENUE OVER EXPENDITURES - YTD	( 187,818.92)

TOTAL FUND EQUITY

766,332.66

TOTAL LIABILITIES AND EQUITY

766,332.66

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**POST-RETIREMENT BENEFITS**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
737-000-665.000	20,000.00	20,000.00	18,162.36	2,619.24	1,837.64	90.81
737-000-669.001	.00	.00	( 171,818.13)	( 41,338.63)	171,818.13	.00
737-000-692.002	68,000.00	68,000.00	.00	.00	68,000.00	.00
<b>REVENUE</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>( 153,655.77)</b>	<b>( 38,719.39)</b>	<b>241,655.77</b>	<b>( 174.61)</b>
<b>TOTAL FUND REVENUE</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>( 153,655.77)</b>	<b>( 38,719.39)</b>	<b>241,655.77</b>	<b>( 174.61)</b>
<b>GENERAL GOVERNMENT PERSONNE</b>						
737-279-719.000	80,000.00	80,000.00	27,715.69	4,823.17	52,284.31	34.64
737-279-822.000	8,000.00	8,000.00	6,447.46	.00	1,552.54	80.59
<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>34,163.15</b>	<b>4,823.17</b>	<b>53,836.85</b>	<b>38.82</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>34,163.15</b>	<b>4,823.17</b>	<b>53,836.85</b>	<b>38.82</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 187,818.92)</b>	<b>( 43,542.56)</b>	<b>( 187,818.92)</b>	



CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS

161,546.47

TOTAL ASSETS

161,546.47

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

192,095.02  
( 30,548.55)

TOTAL FUND EQUITY

161,546.47

TOTAL LIABILITIES AND EQUITY

161,546.47

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**DUCK LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
764-000-581.000	CONTRIBUTIONS-DUCK LAKE	.00	.00	255,446.47	.00	( 255,446.47)	.00
764-000-665.000	INTEREST EARNINGS	.00	.00	223.98	89.67	( 223.98)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>255,670.45</b>	<b>89.67</b>	<b>( 255,670.45)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>255,670.45</b>	<b>89.67</b>	<b>( 255,670.45)</b>	<b>.00</b>
<u>TRUST &amp; AGENCY ADMIN</u>							
764-255-812.000	DUCK LAKE: ADMIN FEES	.00	.00	1,960.60	.00	( 1,960.60)	.00
764-255-956.000	DUCK LAKE: DEDUCTIONS	.00	.00	284,258.40	17,253.46	( 284,258.40)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>286,219.00</b>	<b>17,253.46</b>	<b>( 286,219.00)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>286,219.00</b>	<b>17,253.46</b>	<b>( 286,219.00)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 30,548.55)</b>	<b>( 17,163.79)</b>	<b>( 30,548.55)</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS

53,139.50

TOTAL ASSETS

53,139.50

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

60,946.57

( 7,807.07)

TOTAL FUND EQUITY

53,139.50

TOTAL LIABILITIES AND EQUITY

53,139.50

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**HIGHLAND LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	23,088.74	.00	( 23,088.74)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	75.91	29.50	( 75.91)	.00
		<u>.00</u>	<u>.00</u>	<u>23,164.65</u>	<u>29.50</u>	<u>( 23,164.65)</u>	<u>.00</u>
	REVENUE	.00	.00	23,164.65	29.50	( 23,164.65)	.00
	TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>23,164.65</u>	<u>29.50</u>	<u>( 23,164.65)</u>	<u>.00</u>
	<u>TRUST &amp; AGENCY ADMIN</u>						
765-255-812.000	HIGHLAND LAKE: ADMIN FEES	.00	.00	270.31	.00	( 270.31)	.00
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	30,701.41	12,047.37	( 30,701.41)	.00
		<u>.00</u>	<u>.00</u>	<u>30,971.72</u>	<u>12,047.37</u>	<u>( 30,971.72)</u>	<u>.00</u>
	TOTAL TRUST & AGENCY ADMIN	.00	.00	30,971.72	12,047.37	( 30,971.72)	.00
	TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>30,971.72</u>	<u>12,047.37</u>	<u>( 30,971.72)</u>	<u>.00</u>
	NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>( 7,807.07)</u>	<u>( 12,017.87)</u>	<u>( 7,807.07)</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS

66,376.89

TOTAL ASSETS

66,376.89

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

74,701.13  
( 8,324.24)

TOTAL FUND EQUITY

66,376.89

TOTAL LIABILITIES AND EQUITY

66,376.89

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**TAGGETT LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
766-000-581.000	CONTRIBUTIONS-TAGGETT LAKE	.00	.00	12,600.00	.00	( 12,600.00)	.00
766-000-665.000	INTEREST EARNINGS	.00	.00	88.61	36.85	( 88.61)	.00
<b>REVENUE</b>		<u>.00</u>	<u>.00</u>	<u>12,688.61</u>	<u>36.85</u>	<u>( 12,688.61)</u>	<u>.00</u>
<b>TOTAL FUND REVENUE</b>		<u>.00</u>	<u>.00</u>	<u>12,688.61</u>	<u>36.85</u>	<u>( 12,688.61)</u>	<u>.00</u>
<u>TRUST &amp; AGENCY ADMIN</u>							
766-255-812.000	TAGGETT LAKE: ADMIN FEES	.00	.00	222.20	.00	( 222.20)	.00
766-255-956.000	TAGGETT LAKE: DEDUCTIONS	.00	.00	20,790.65	3,005.28	( 20,790.65)	.00
<b>TOTAL TRUST &amp; AGENCY ADMIN</b>		<u>.00</u>	<u>.00</u>	<u>21,012.85</u>	<u>3,005.28</u>	<u>( 21,012.85)</u>	<u>.00</u>
<b>TOTAL FUND EXPENDITURES</b>		<u>.00</u>	<u>.00</u>	<u>21,012.85</u>	<u>3,005.28</u>	<u>( 21,012.85)</u>	<u>.00</u>
<b>NET REVENUE OVER EXPENDITURES</b>		<u>.00</u>	<u>.00</u>	<u>( 8,324.24)</u>	<u>( 2,968.43)</u>	<u>( 8,324.24)</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS

46,170.63

TOTAL ASSETS

46,170.63

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

43,503.16  
2,667.47

TOTAL FUND EQUITY

46,170.63

TOTAL LIABILITIES AND EQUITY

46,170.63

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**KELLOGG LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	13,607.25	.00	( 13,607.25)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	60.72	25.63	( 60.72)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>13,667.97</b>	<b>25.63</b>	<b>( 13,667.97)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>13,667.97</b>	<b>25.63</b>	<b>( 13,667.97)</b>	<b>.00</b>
	<u>TRUST &amp; AGENCY ADMIN</u>						
767-255-812.000	KELLOGG LAKE: ADMIN FEES	.00	.00	163.10	.00	( 163.10)	.00
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	10,837.40	3,039.14	( 10,837.40)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>11,000.50</b>	<b>3,039.14</b>	<b>( 11,000.50)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>11,000.50</b>	<b>3,039.14</b>	<b>( 11,000.50)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>2,667.47</b>	<b>( 3,013.51)</b>	<b>2,667.47</b>	



CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS

37,422.17

TOTAL ASSETS

37,422.17

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

37,270.85  
151.32

TOTAL FUND EQUITY

37,422.17

TOTAL LIABILITIES AND EQUITY

37,422.17

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**CHARLICK LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	26,079.27	.00	( 26,079.27)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	54.11	20.77	( 54.11)	.00
<b>REVENUE</b>		.00	.00	26,133.38	20.77	( 26,133.38)	.00
<b>TOTAL FUND REVENUE</b>		.00	.00	26,133.38	20.77	( 26,133.38)	.00
<b>TRUST &amp; AGENCY ADMIN</b>							
768-255-812.000	CHARLICK LAKE: ADMIN FEES	.00	.00	319.70	.00	( 319.70)	.00
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	25,662.36	5,671.92	( 25,662.36)	.00
<b>TOTAL TRUST &amp; AGENCY ADMIN</b>		.00	.00	25,982.06	5,671.92	( 25,982.06)	.00
<b>TOTAL FUND EXPENDITURES</b>		.00	.00	25,982.06	5,671.92	( 25,982.06)	.00
<b>NET REVENUE OVER EXPENDITURES</b>		.00	.00	151.32	( 5,651.15)	151.32	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS

37,281.79

TOTAL ASSETS

37,281.79

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

47,204.93

( 9,923.14)

TOTAL FUND EQUITY

37,281.79

TOTAL LIABILITIES AND EQUITY

37,281.79

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**WOODRUFF LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	13,760.00	.00	( 13,760.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	51.01	20.69	( 51.01)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>13,811.01</b>	<b>20.69</b>	<b>( 13,811.01)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>13,811.01</b>	<b>20.69</b>	<b>( 13,811.01)</b>	<b>.00</b>
	<u>TRUST &amp; AGENCY ADMIN</u>						
769-255-812.000	WOODRUFF LAKE: ADMIN FEES	.00	.00	308.38	.00	( 308.38)	.00
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	23,425.77	29.58	( 23,425.77)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>23,734.15</b>	<b>29.58</b>	<b>( 23,734.15)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>23,734.15</b>	<b>29.58</b>	<b>( 23,734.15)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 9,923.14)</b>	<b>( 8.89)</b>	<b>( 9,923.14)</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS

177,950.00

TOTAL ASSETS

177,950.00

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

166,499.95  
11,450.05

TOTAL FUND EQUITY

177,950.00

TOTAL LIABILITIES AND EQUITY

177,950.00

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**WHITE LAKE IMPROVEMENT**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
770-000-581.000	CONTRIBUTIONS-WHITE LAKE	.00	.00	94,573.68	.00	( 94,573.68)	.00
770-000-665.000	INTEREST EARNINGS	.00	.00	237.42	98.78	( 237.42)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>94,811.10</b>	<b>98.78</b>	<b>( 94,811.10)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>94,811.10</b>	<b>98.78</b>	<b>( 94,811.10)</b>	<b>.00</b>
<u>TRUST &amp; AGENCY ADMIN</u>							
770-255-812.000	WHITE LAKE: ADMIN FEES	.00	.00	1,087.64	.00	( 1,087.64)	.00
770-255-956.000	WHITE LAKE: DEDUCTIONS	.00	.00	82,273.41	822.67	( 82,273.41)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>83,361.05</b>	<b>822.67</b>	<b>( 83,361.05)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>83,361.05</b>	<b>822.67</b>	<b>( 83,361.05)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>11,450.05</b>	<b>( 723.89)</b>	<b>11,450.05</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS

108.92

TOTAL ASSETS

108.92

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

941.05

( 832.13)

TOTAL FUND EQUITY

108.92

TOTAL LIABILITIES AND EQUITY

108.92

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**TOMAHAWK LAKE IMPROVEMENT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
771-000-581.000	.00	.00	3,956.60	.00	( 3,956.60)	.00
771-000-665.000	.00	.00	1.77	.06	( 1.77)	.00
	.00	.00	3,958.37	.06	( 3,958.37)	.00
	.00	.00	3,958.37	.06	( 3,958.37)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
771-255-812.000	.00	.00	45.50	.00	( 45.50)	.00
771-255-956.000	.00	.00	4,745.00	2,200.00	( 4,745.00)	.00
	.00	.00	4,790.50	2,200.00	( 4,790.50)	.00
	.00	.00	4,790.50	2,200.00	( 4,790.50)	.00
	.00	.00	( 832.13)	( 2,199.94)	( 832.13)	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS

1,055.54

TOTAL ASSETS

1,055.54

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

2,941.10

( 1,885.56)

TOTAL FUND EQUITY

1,055.54

TOTAL LIABILITIES AND EQUITY

1,055.54

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**GOURD LAKE IMPROVEMENT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000	.00	.00	3,125.45	.00	( 3,125.45)	.00
773-000-665.000	.00	.00	1.74	.59	( 1.74)	.00
	<u>.00</u>	<u>.00</u>	<u>3,127.19</u>	<u>.59</u>	<u>( 3,127.19)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>3,127.19</u>	<u>.59</u>	<u>( 3,127.19)</u>	<u>.00</u>
<u>TRUST &amp; AGENCY ADMIN</u>						
773-255-812.000	.00	.00	36.25	.00	( 36.25)	.00
773-255-956.000	.00	.00	4,976.50	.00	( 4,976.50)	.00
	<u>.00</u>	<u>.00</u>	<u>5,012.75</u>	<u>.00</u>	<u>( 5,012.75)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>5,012.75</u>	<u>.00</u>	<u>( 5,012.75)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>( 1,885.56)</u>	<u>.59</u>	<u>( 1,885.56)</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

PENNINSULA LAKE

ASSETS

774-000-010.000 CASH - COMBINED SAVINGS

4,877.61

TOTAL ASSETS

4,877.61

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

6,202.39

( 1,324.78 )

TOTAL FUND EQUITY

4,877.61

TOTAL LIABILITIES AND EQUITY

4,877.61

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**PENNINSULA LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-581.000	.00	.00	5,238.00	.00	( 5,238.00)	.00
774-000-665.000	.00	.00	7.06	2.71	( 7.06)	.00
	.00	.00	5,245.06	2.71	( 5,245.06)	.00
<b>REVENUE</b>	.00	.00	5,245.06	2.71	( 5,245.06)	.00
<b>TOTAL FUND REVENUE</b>	.00	.00	5,245.06	2.71	( 5,245.06)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
774-255-812.000	.00	.00	69.84	.00	( 69.84)	.00
774-255-956.000	.00	.00	6,500.00	.00	( 6,500.00)	.00
	.00	.00	6,569.84	.00	( 6,569.84)	.00
<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	.00	.00	6,569.84	.00	( 6,569.84)	.00
<b>TOTAL FUND EXPENDITURES</b>	.00	.00	6,569.84	.00	( 6,569.84)	.00
<b>NET REVENUE OVER EXPENDITURES</b>	.00	.00	( 1,324.78)	2.71	( 1,324.78)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2022

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS

4,014.43

TOTAL ASSETS

4,014.43

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

5,171.43

( 1,157.00)

TOTAL FUND EQUITY

4,014.43

TOTAL LIABILITIES AND EQUITY

4,014.43

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**LOWER PETTIBONE LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-581.000	.00	.00	5,562.00	.00	( 5,562.00)	.00
775-000-665.000	.00	.00	5.50	2.23	( 5.50)	.00
	.00	.00	5,567.50	2.23	( 5,567.50)	.00
	.00	.00	5,567.50	2.23	( 5,567.50)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
775-255-812.000	.00	.00	66.50	.00	( 66.50)	.00
775-255-956.000	.00	.00	6,658.00	.00	( 6,658.00)	.00
	.00	.00	6,724.50	.00	( 6,724.50)	.00
	.00	.00	6,724.50	.00	( 6,724.50)	.00
	.00	.00	( 1,157.00)	2.23	( 1,157.00)	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2022

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000 CASH - COMBINED SAVINGS

5,996.95

TOTAL ASSETS

5,996.95

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

4,716.53  
1,280.42

TOTAL FUND EQUITY

5,996.95

TOTAL LIABILITIES AND EQUITY

5,996.95

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022**

**DUNLEAVY/LEONARD LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
776-000-581.000						
	.00	.00	11,795.34	.00	( 11,795.34)	.00
776-000-665.000						
	.00	.00	8.23	3.33	( 8.23)	.00
	.00	.00	11,803.57	3.33	( 11,803.57)	.00
	.00	.00	11,803.57	3.33	( 11,803.57)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
776-255-812.000						
	.00	.00	115.15	.00	( 115.15)	.00
776-255-956.000						
	.00	.00	10,408.00	.00	( 10,408.00)	.00
	.00	.00	10,523.15	.00	( 10,523.15)	.00
	.00	.00	10,523.15	.00	( 10,523.15)	.00
	.00	.00	1,280.42	3.33	1,280.42	



**TREASURER'S REPORT**  
**September 30, 2022**

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE	BANK STATEMENT
CHASE	GENERAL	CHECKING	101	36,440.53	2,533.80 *	705,421.33
CHASE	GENERAL	H.R.A.	101		6,030.32	*In Chase checking account
CHASE	GENERAL	F.S.A CHECKING	101		8,659.74	
CHASE	GENERAL	CHECKING (SAVINGS)	101		576,394.50 *	
CHASE	FIRE OPERATING	MONEY MARKET	206		86,673.75	
CHASE	ROAD	MONEY MARKET	203		3,285.48	CHASE
CHASE	HAUL ROUTE	MONEY MARKET	203		302,281.51	2,139,762.18
CHASE	POLICE	MONEY MARKET	207		155,420.23	COMERICA
CHASE	REFUSE	MONEY MARKET	227		296,417.89	401,398.91
CHASE	HAAC	CHECKING	702		15,123.78 *	FLAGSTAR
CHASE	DDA	MONEY MARKET	494		16,071.56	3,324,790.14
CHASE	WATERMAIN	CHECKING	591		74,928.72 *	HVSB
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		161,546.47	1,034,874.39
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		53,139.50	LEVEL ONE
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		66,376.89	371,298.69
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		46,170.63	LPL FINANCIAL
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		37,422.17	766,332.66
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		37,281.79	MI CLASS
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		177,950.00	4,283,154.25
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		108.92	OAKLAND COUNTY
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		1,055.54	3,121,800.46
CHASE	PENINSULA LAKE	MONEY MARKET	774		4,877.61	CIBC
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		4,014.43	2,219,141.93
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		5,996.95	HUNTINGTON
COMERICA	CAPITAL IMP.	PBMM	401		73,025.82	215,686.10
COMERICA	CAPITAL IMP.	JFUND	401		112,026.38	TOTAL
COMERICA	GENERAL	JFUND	101		216,346.71	<b>17,878,239.71</b>
FLAGSTAR	PERPETUAL FUND	CD	101		1,108.20	
FLAGSTAR	GENERAL	CD	101		418,130.44	
FLAGSTAR	POLICE	CD	207		309,538.92	
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		348,405.09	
FLAGSTAR	DDA	SAVINGS	494		447,224.00	
FLAGSTAR	FIRE	SAVINGS	206		121,622.04	
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		65,062.09	
FLAGSTAR	GENERAL	SAVINGS	101		56,353.07	
FLAGSTAR	CURRENT TAX	CHECKING	703	6,492.66	530,686.22	Flagstar Bank Statement 537,178.88
FLAGSTAR	POLICE	SAVINGS	207		1,026,660.07	
HVSB	FIRE	CD	206		268,060.44	
HVSB	GENERAL	CD	101		221,675.29	
HVSB	HAUL ROUTE	CD	203		278,782.85	
HVSB	POLICE	CD	207		266,355.81	
LEVEL ONE	FIRE	CD	206		105,568.47	
LEVEL ONE	FIRE CAPITAL	CD	402		265,730.22	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		744,272.15	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		22,060.51	
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		1,451,090.94	
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		109,221.96	
MI CLASS	POLICE	INVESTMENT POOL	207		369,898.71	
MI CLASS	ROAD	INVESTMENT POOL	203		56,570.47	
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		2,296,372.17	
OAKLAND CO	FIRE	INVESTMENT POOL	206		823,152.04	
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		691,123.09	
OAKLAND CO	GENERAL	INVESTMENT POOL	101		778,989.20	
OAKLAND CO	POLICE	INVESTMENT POOL	207		671,085.50	
OAKLAND CO	REFUSE	INVESTMENT POOL	227		157,450.63	
CIBC	GENERAL	CD	101		262,241.87	
CIBC	FIRE	CD	206		166,255.06	
CIBC	POLICE	CD	207		274,160.97	
CIBC	POLICE	CD	207		467,657.42	
CIBC	CAPITAL IMP.	CD	401		379,683.00	
CIBC	CAPITAL IMP.	CD	401		348,881.57	
CIBC	ESCROW	CD	101		320,262.04	
HUNTINGTON	GENERAL	CD	101		215,686.10	
					<b>17,878,239.71</b>	

705,421.33
*In Chase checking account
CHASE
2,139,762.18
COMERICA
401,398.91
FLAGSTAR
3,324,790.14
HVSB
1,034,874.39
LEVEL ONE
371,298.69
LPL FINANCIAL
766,332.66
MI CLASS
4,283,154.25
OAKLAND COUNTY
3,121,800.46
CIBC
2,219,141.93
HUNTINGTON
215,686.10
TOTAL
<b>17,878,239.71</b>

**Respectfully submitted,**  
**Jennifer Frederick, Treasurer**

	BANK/GL REC. SORTED BY		FUND						
	September 30, 2022					LEDGER	BANK		FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		FUND	FUND
								TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101			2,533.80			
CHASE	GENERAL	H.R.A. CHECKING	101			6,030.32			
CHASE	GENERAL	F.S.A. CHECKING	101			8,659.74			
CHASE	GENERAL	CHECKING (SAVINGS)	101			576,394.50			
COMERICA	GENERAL	JFUND	101			216,346.71			
FLAGSTAR	GENERAL	MAX SAVINGS	101			56,353.07			
HVSB	GENERAL	CD	101			221,675.29			
OAKLAND CO	GENERAL	INVESTMENT POOL	101			778,989.20			
CIBC	GENERAL	CD	101			262,241.87			
CIBC	GENERAL - ESCROW	CD	101			320,262.04			
HUNTINGTON	GENERAL	CD	101			215,686.10			
FLAGSTAR	GENERAL	CD	101			418,130.44			
FLAGSTAR	PERPETUAL FUND	CD	101			1,108.20			
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101	-898.00	5,381,681.45	2,296,372.17		5,380,783.45	101
CHASE	ROAD	SAVINGS	203			3,285.48			
MI CLASS	ROAD	INVESTMENT POOL	203			56,570.47			
CHASE	HAUL ROUTE	SAVINGS	203			302,281.51			
HVSB	HAUL ROUTE	CD	203	0.00	640,920.31	278,782.85		640,920.31	201
FLAGSTAR	FIRE	MAX SAVINGS	206			121,622.04			
HVSB	FIRE	CD	206			268,060.44			
LEVEL ONE	FIRE	CD	206			105,568.47			
OAKLAND CO	FIRE	INVESTMENT POOL	206			823,152.04			
CIBC	FIRE	CD	206			166,255.06			
CHASE	FIRE	SAVINGS	206	0.00	1,571,331.80	86,673.75		1,571,331.80	206
CHASE	POLICE	SAVINGS	207			155,420.23			
FLAGSTAR	POLICE	MAX SAVINGS	207			1,026,660.07			
FLAGSTAR	POLICE	CD	207			309,538.92			
HVSB	POLICE	CD	207			266,355.81			
MI CLASS	POLICE	INVESTMENT POOL	207			369,898.71			
OAKLAND CO	POLICE	INVESTMENT POOL	207			671,085.50			
CIBC	POLICE	CD	207			274,160.97			
CIBC	POLICE	CD	207	0.00	3,540,777.63	467,657.42		3,540,777.63	207
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			744,272.15			
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	766,332.66	22,060.51		766,332.66	211
CHASE	REFUSE	SAVINGS	227			296,417.89			
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	453,868.52	157,450.63		453,868.52	226
CHASE	HAAC	CHECKING	702	0.00	15,123.78	15,123.78		15,123.78	289
COMERICA	CAPITAL IMP.	PBMM	401			73,025.82			
COMERICA	CAPITAL IMP.	JFUND	401			112,026.38			



## **6. Announcements and Information Inquiry**

- a) December Board Meeting
- b) Highland Township Offices will be closed Friday, November 11th, for Veterans' Day.
- c) Veteran Day Ceremony – Brief Ceremony 11:00 a.m. Highland Memorial Park. All Veterans are invited to attend recognition ceremonies at: 11/10/22 at 12:00 p.m. at Milford High School, 11/11/22 at 8:30 a.m. at Kurtz Elementary, 11/14/22 at 8:20 a.m. at Muir Middle School, 11/14/22 at 11:45 a.m. at Oak Valley Middle School, 11/15/22 at 11:00 a.m. at Lakeland High School

## 7. Public Comment

## **8. Pending Business:**

- a) Discussion of 2023 Budget

Proposed budget will be presented at the Board Meeting.



**RESOLUTION 22-13 DECLARING SURPLUS PROPERTY AND  
APPROVING THE SALE THEREOF  
Vacant Property located on Woodside Drive, Highland Township, Michigan**

At a Regular Township Board Meeting of the Charter Township of Highland held at Fire Station No. 1, located at 1600 Highland Rd, Highland, Michigan on the 24<sup>th</sup> day of October, 2022 at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**RECITALS:**

**WHEREAS**, the Township owns vacant property located on Woodside Drive, Highland, Michigan, as more particularly described in the attached as **Exhibit A** (the "Property"); and

**WHEREAS**, the Property is not needed for a public purpose; and

**WHEREAS**, the Township is lawfully empowered by the Charter Township Act, Act 359 of 1947, as amended, and MCL 42.14 to convey Township property that is not needed for a public purpose.

**NOW, THEREFORE, IT IS THEREFORE RESOLVED THAT:**

1. The Purchase Agreement, attached hereto as **Exhibit B**, is approved.
2. The Supervisor is authorized to sign the Purchase Agreement and any and all documents necessary to complete the sale of the Property.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED

**CERTIFICATION**

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Trustees at a regular meeting held on the \_\_\_\_ day of October, 2022.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tami Flowers, Township Clerk  
Charter Township of Highland



## Exhibit A

Parcel ID# 11-12-131-002

More fully described as:

T3N, R7E, SEC 12 PART OF NE 1/4 OF NW 1/4 BEG AT PT DIST S 85-24-00 W 850.80 FT & S 00-05-00 W 291.00 FT FROM N 1/4 COR, TH S 00-05-00 W 50.00 FT, TH S 89-55-00 E 125.00 FT, TH N 00-05-00 E 50.00 FT, TH N 89-55-00 W 125.00 FT TO BEG 0.14 A

More commonly known as:

Vacant Woodside Drive

**EXHIBIT B**  
[Purchase and Development Agreement]

**STATE OF MICHIGAN  
COUNTY OF OAKLAND  
HIGHLAND TOWNSHIP**

**REAL ESTATE PURCHASE AND SALE AGREEMENT**

**Highland Township**, a Michigan municipal corporation, whose address is 205 N. John Street, Highland, Michigan 48357 (“Seller”), hereby agrees to sell, and **Doyenne Holdings, LLC**, a Michigan limited liability company, whose address is 37637 5 Mile Road, Livonia, Michigan 48154 (“Purchaser”), hereby agrees to purchase, on the terms and subject to the conditions set forth herein, that parcel of real estate located in Highland Township, Oakland County, Michigan, more particularly described on **Exhibit “A”** attached hereto and incorporated herein (the “Property”), with Purchaser to pay the sum of Three Thousand Eight Hundred Sixty-Five and 00/100 Dollars (\$3,865.00) (the “Purchase Price”).

**CASH SALE**

Payment of Purchase Price is to be made in cash, title company check, bank cashier’s check or wire transfer of funds to an account designated in writing by Seller upon delivery of a Quit Claim Deed conveying clear marketable title.

**EVIDENCE OF TITLE**

As evidence of title, Seller, at Purchaser’s expense, agrees to furnish Purchaser a Commitment for Title Insurance in the amount of the purchase price bearing date after the acceptance of this Purchase Agreement with owner’s policy pursuant thereto to be issued insuring marketable title (as defined below) to the Property in Purchaser.

Seller agrees that the commitment for title insurance and the subsequent policy to be issued shall be with standard exceptions and shall be recertified and updated at the closing of this transaction as of the date of such closing or the most recent date through which the County Register of Deeds has completed the recording and indexing of real estate instruments and documents in order to eliminate the “gap” period between the date of such title commitment and the closing of this transaction.

**TITLE OBJECTIONS**

If objection to the title is made in the commitment for title insurance or based upon a written opinion of Purchaser’s attorney that the title is not in the condition required for performance under this Agreement, the Seller shall have thirty (30) days from the date Seller is notified in writing of the particular defects claimed to fulfill the requirements in the commitment or to remedy the title defects set forth in Purchaser’s attorney’s opinion. If the Seller is able to comply with such requirements or remedy such defects within the time specified, as evidenced by written notification, revised commitment or endorsement to commitment, Purchaser agrees to complete the sale within fourteen (14) days of receipt of a revised commitment or endorsement to commitment, subject to any other contingency contained in this agreement. If after reasonable efforts Seller is unable to furnish satisfactory title within the time specified, the deposit shall be

refunded forthwith in full termination of this Agreement, unless Purchaser elects to proceed with the sale accepting such title as Seller is able to convey.

### **EARNEST MONEY DEPOSIT**

On the date of execution of this Agreement, Purchaser shall make an Earnest Money Deposit of One Thousand (\$1,000.00) Dollars which shall be held by the Title Company and which shall be applied toward the Purchase Price at closing if the sale is consummated. In the event Purchaser does not satisfy or waive all of the "Purchaser's contingencies" below, then at the expiration of the final date of closing, Purchaser shall forfeit the entire Earnest Money Deposit, which shall be the sole and only consideration owing from Purchaser to Seller in such event. Notwithstanding the above, in the event that the closing does not take place due to the refusal or failure of the Seller to meet its obligations under this Purchase Agreement, the Earnest Money Deposit shall be immediately returned to the Purchaser.

### **TAXES AND PRORATED ITEMS**

Currently, the Property is tax exempt and there are no property taxes or assessments currently due. Purchaser understands and acknowledges that effective December 31, 2022, the Property will be returned to the property tax rolls, and Purchaser shall be responsible for all Property taxes assessed against the Property thereafter.

### **CLOSING**

Closing shall take place at the office of the Title Company or at Seller's offices at the address listed above. If title can be conveyed in the condition required hereunder and all contingencies have been satisfied or waived, closing shall take place on a date and time as is mutually agreeable to the parties to close, provided, however, that closing shall occur not later than thirty (30) days following execution of this Purchase Agreement. If closing has not occurred by the end of said date, the Earnest Money Deposit shall be returned to Purchaser. Seller or closing agent shall provide a complete package of the documents to be executed by Purchaser to Purchaser within 48 hours of the closing.

### **PAYMENT OF FEES, CLOSING COSTS, ETC.**

Purchaser shall pay all costs incurred by Seller associated with the acquisition and sale of the Property, including closing costs and attorney's fees. Purchaser shall also pay the costs associated with recording the required Deed. The parties agree that Seller's Attorney shall prepare the required deed at Purchaser's expense. The parties agree that the Title Company shall prepare the required closing documents necessary to complete this transaction and that the Title Company shall conduct the closing and that the cost of same together with any settlement or disbursement fee shall be borne by Purchaser. Purchaser shall pay the required transfer tax and recording fees. At closing, the parties shall execute closing statements prepared by the Title Company and all income or other tax documents as required by the Title Company.

### **POSSESSION**

Seller shall completely vacate, surrender, and deliver possession of the Property at the date of closing.

### **AS IS SALE**

**PURCHASER ACCEPTANCE OF CONDITIONS.** Purchaser acknowledges and agrees that the purchase of the Property shall be on an “as is”, “where is”, and “with all faults” bases. Purchaser accepts the Property in such condition. Purchaser understands and acknowledges that the Property may have both patent and latent defects. Seller, its elected officials, officers, employees, and agents have made no representations to the Purchaser concerning the condition of the Property. By closing this transaction, Purchaser shall be deemed to have accepted the Property in “as is”, “where is”, and “with all faults” condition and it shall be deemed by closing this transaction that Purchaser is satisfied with the condition of the Property.

**SURVEY CONTINGENCY.** Purchaser may, at its option, obtain a survey of the Property within twenty (20) days after execution of this Purchase Agreement. Any survey shall be at Purchaser’s sole cost. If Purchaser, in Purchaser’s sole discretion, is not satisfied with the results of the survey, Purchaser shall so notify Seller in writing within five (5) days of the expiration of the twenty (20) day survey period. If such survey results are not satisfactory to Purchaser, upon written notice of same to Seller, Purchaser shall be immediately refunded all sums deposited by Purchaser hereunder and this Agreement shall be terminated and of no further force and effect. If no written objection is made by Purchaser within the stated period, this survey contingency shall be deemed to be waived by the Purchaser and the parties shall proceed to closing in accordance with the terms of this Purchase Agreement and Purchaser shall be deemed to have purchased the Property in an “AS IS” condition.

**LAND COMBINATION.** As a condition to closing on the purchase of the Property, the Property shall be combined with Parcel 11-12-131-002, and Purchaser agrees to cooperate with Seller to take all actions necessary to complete the land combination. This paragraph shall survive the closing on this transaction.

### **SELLER’S REPRESENTATIONS AND WARRANTIES**

Seller hereby represents and warrants to the Purchaser as follows:

- To the best of Seller’s knowledge, there is no pending litigation affecting all or any part of the Property, or the Seller’s interest therein.
- There are no options, rights of first refusal, licenses, rental agreements, leases or other rights of occupancy outstanding in respect of the Property.
- There are no uncorrected violations of building codes and regulations, health codes or zoning ordinances affecting the Property or the use or enjoyment thereof.
- To the best of the Seller's knowledge, the septic system for 4796 Woodside Drive, Highland Michigan, Oakland County, ID 11-12-131-001 is located on the Property.

The foregoing representations and warranties shall survive the closing of this transaction.

## **CONDITION OF PROPERTY**

Seller agrees to maintain the Property in substantially the same condition in which it existed as of the date of this Agreement for the period through the last date of Seller's occupancy and possession of the Property. Seller agrees to leave the Property free of refuse, garbage and debris

## **BROKER**

Seller and Purchaser represent and warrant to each other that they have not used or employed the services of any real estate brokers, sales agents, or finders in connection with the purchase and sale of the Property. Each Party agrees that should any claim be made for brokerage commissions or finder's fees by any broker or finder by, through or on account of any acts of said Party or its representatives, said Party will be responsible for any and all fee, loss, liability, cost, damage, and expense in connection therewith. The obligations pursuant to this Paragraph shall survive the Closing or any earlier termination of this Agreement

## **LEGAL DESCRIPTION**

The Purchaser and Seller acknowledge and agree that the legal description for the Property shall be that as set forth in the commitment for title insurance to be obtained by Seller and furnished to Purchaser pursuant to the Purchase Agreement.

## **EXPIRATION**

It is contemplated, but not required, that this Agreement will be signed by the Purchaser first, with the Earnest Money Deposit given to the Title Company. In such event, Seller shall have five (5) business days from the date of the Purchaser's signature to accept and deliver a countersigned original of this Agreement to Purchaser or Title Company; otherwise this Agreement shall constitute an expired offer to purchase and the Earnest Money Deposit shall be immediately returned to the Purchaser.

## **TIME IS OF THE ESSENCE**

At all times under this agreement where certain time constraints are set forth, the parties have agreed that TIME IS OF THE ESSENCE and that no extensions of said time limits are expected or agreed to unless specifically agreed to in writing.

## **PURCHASER'S DEFAULT**

In the event of material default by the Purchaser under this Agreement, Seller may, as Seller's sole option, declare a forfeiture hereunder and retain the deposit as liquidated damages.

## **SELLER'S DEFAULT**

In the event of material default by Seller under this Agreement, Purchaser may, at Purchaser's option, elect to enforce the terms of this agreement, or be entitled to an immediate refund of the entire deposit in full termination of this agreement, or pursue any legal or equitable remedies available to Purchaser.

## **CHOICE OF LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan that are applicable to Agreements made and to be performed in that State. Should any court action be commenced at any time involving or concerning this Agreement, the parties hereto consent and agree to jurisdiction and venue being in the State of Michigan Circuit Court in Oakland County. The agreement of the parties in this paragraph shall survive the Closing of this transaction.

## **LEGAL DOCUMENT; INTERPRETATION**

This is a legal and binding document, and both Purchaser and Seller acknowledge that they have been advised to consult an attorney to protect their interests in this transaction. Where the transaction involves financial and tax consequences, the parties acknowledge that they have been advised to seek the advice of their accountant or financial adviser. No provision in this Agreement is to be interpreted for or against any party because that party or that party's legal representative drafted the provision.

## **ALL AGREEMENTS IN WRITING**

The Seller and Purchaser agree that this Purchase Agreement (and written and signed addenda, if any) cannot be modified, altered or otherwise amended without a writing being duly signed or initialed, as the case may be, by both Seller and Purchaser.

## **NOTICES**

All notices and demands required or permitted under this agreement shall be in writing and shall be served personally or by postage prepaid United States first class, certified (return receipt requested), or registered mail, addressed to the party at the address indicated on page 1 hereof or to such other place as may be designed by notice given in accordance with this section. It is agreed to by the parties that offers, acceptances and notices required hereunder may, but are not required to, be delivered by facsimile (fax) copy to the parties or their agents provided a hard copy (originally signed copy) is mailed or delivered in a timely manner. If faxed, the date and time of the receipt of the fax shall be the date and time of said offer, acceptance or notice. If not faxed, notice shall be deemed to have been given on the earlier of (a) the date of personal delivery, (c) the date when received, or (c) one (1) day after mailing if mailed in the State of Michigan.

**ENTIRE AGREEMENT**

Seller and Purchaser agree that this Purchase Agreement contains the entire agreement between them and that there are no agreements, representations, statements or understandings that have been relied upon by them that are not stated in this Purchase Agreement.

**BINDING EFFECT**

The covenants, representations and agreements herein are binding upon and inure to the benefit of the parties hereto, their respective heirs, representatives, successors and assigns, and shall survive the Closing where indicated.

**DATE OF EXECUTION**

The date of execution of this agreement shall be the date on which the last person to sign this document (in its final form) shall have signed the document. In the event the parties fail to insert the date of execution beneath their signatures below, then the date of execution shall be the date on which Seller actually signed the document. **IT IS THEREFORE VERY IMPORTANT FOR EACH PERSON SIGNING THIS DOCUMENT TO PLACE THE DATE OF SIGNING IN THE SPACE PROVIDED BELOW THEIR SIGNATURE.**

ACCORDINGLY, the Seller and Purchaser have executed this Purchase Agreement as of the date written below.

**“SELLER”**

**“PURCHASER”**

**HIGHLAND TOWNSHIP,**  
a Michigan municipal corporation

**DOYENNE HOLDINGS, LLC,** a Michigan  
limited liability company

\_\_\_\_\_  
By: Rick Hamill  
Its: Supervisor  
Dated: \_\_\_\_\_, 2022

\_\_\_\_\_  
By:  
Its:  
Dated: \_\_\_\_\_, 2022

\_\_\_\_\_  
By: Tami Flowers  
Its: Clerk  
Dated: \_\_\_\_\_, 2022



EXHIBIT A  
LEGAL DESCRIPTION

Parcel ID# 11-12-131-002

More fully described as:

T3N, R7E, SEC 12 PART OF NE 1/4 OF NW 1/4 BEG AT PT DIST S 85-24-00 W 850.80 FT & S 00-05-00 W 291.00 FT FROM N 1/4 COR, TH S 00-05-00 W 50.00 FT, TH S 89-55-00 E 125.00 FT, TH N 00-05-00 E 50.00 FT, TH N 89-55-00 W 125.00 FT TO BEG 0.14 A

More commonly known as:

Vacant Woodside Drive

BUDGET AMENDMENT WORKSHEET  
 2022 BUDGET AMENDMENTS  
 BUDGET WORKSHOP BOARD MEETING - October 24, 2022

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2022	AS AMENDED 12/31/2022	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<b><u>GENERAL FUND</u></b>				
<b>Revenue:</b>				
101-000-692.000	APPROPRIATION FUND BAL.	\$0.00	\$49,930.00 +	\$700,000.00 = \$749,930.00
<b>Expenditures:</b>				
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	\$0.00	\$0.00 + \$	700,000.00 = \$ 700,000.00
<b><u>CAPITAL IMPROVEMENT FUND</u></b>				
<b>Revenue:</b>				
401-000-699.000	OPERATING TRANSFER IN	\$0.00	\$0.00 +	\$700,000.00 = \$700,000.00

**Purpose of Amendment:**

After 2021 Audit, with the Fund Balance over 40-60% of Expenditures, decision to transfer \$700,000 from General Fund balance to Capital Improvement Fund-Assigned

BUDGET AMENDMENT WORKSHEET  
 2022 BUDGET AMENDMENTS  
 BUDGET WORKSHOP BOARD MEETING - October 24, 2022

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2022	AS AMENDED 12/31/2022	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<b><u>FIRE FUND</u></b>				
<b>Revenues:</b>				
206-000-692.000	APPROPRIATION FUND BAL.	\$47,225.00	\$47,225.00 +	\$81,852.00 = \$129,077.00
<b>Expenditures:</b>				
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	\$400,000.00	\$397,600.00 + \$	66,752.00 = \$ 464,352.00
206-336-707.007	FIRE: F-T OVERTIME	\$35,000.00	\$35,000.00 + \$	15,100.00 = \$ 50,100.00

**Purpose of Amendment:**

To appropriate funds towards Fire Expenses to provide for possible overages in Payroll.

10. Adjourn

Time: \_\_\_\_\_