

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
September 26, 2022 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Judy Cooper, Trustee  
Brian Howe, Trustee  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief

Visitors: 1

**Approval of Agenda:**

Mr. Hamill added Resurface Basketball and Tennis Courts at Duck Lake Pines Park under New Business Item 8e. Mrs. Cooper moved to approve the Agenda as amended. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Consent Agenda Approval:**

**Approve:**

- a) Board of Trustees Minutes dated August 8, 2022
- b) List of Bills dated August 25, September 8, and September 22, 2022 plus additions
- c) Appoint Sue Odden as an Alternate to the Board of Review
- d) Legal Services Rate Increase Request

**Receive and File:**

Activity Center – Minutes, Treasurer’s Report, Stats – July and August 2022  
Building Department Report – July, 2022  
DDA Minutes – July 20, 2022  
Financial Report – July and August 2022  
Fire Department Report – July and August 2022  
Treasurer’s Report – July and August 2022

Mrs. Cooper moved to approve the Consent Agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Announcements and Information Inquiry:**

- a) Health Fair – October 10, 2022 from 10 am – 1pm at Fire Station No. 1
- b) Highland Farmers’ Market – Saturday 9am – 1 pm until October 8<sup>th</sup>
- c) Meet and Greet Candidates on Tuesday, September 27<sup>th</sup>, from 6-9 p.m. at Milford High School Cafeteria.

**Public Comment:**

Several Veterans Day Celebrations are scheduled including Veteran’s Day Celebration at Lakeland High School Tuesday, November 15<sup>th</sup>. October 10<sup>th</sup> Garden Club Meeting. Second week of October is Fire Prevention Week. October 16<sup>th</sup> pancake breakfast from 9:00 a.m. – noon at Fire Station No. 1.

**New Business:**

- a) Discussion of 2023 Budget

The Board reviewed the proposed 2023 Budget.

- b) Request to Purchase a Fire Engine

Mr. Salvia moved to approve the purchase of a Rosenbauer Demo Apparatus not to exceed \$400,000.00. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

- c) Budget Amendment - Fire Capital

Mr. Hamill moved to approve the Budget Amendment – Fire Capital as presented. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

- d) Presentation for Fire Department Budget

Captain Chapman presented the proposed 2023 Fire Department Budget.

- e) Resurface Basketball and Tennis Courts at Duck Lake Pines Park

Mr. Hamill moved to approve waiving the Purchasing Policy for this project. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mr. Hamill moved to award the bid to K & R Concrete in the amount of \$42,306 to place 3 to 5 inch cap over the basketball courts and 3 to 5 inch cap over the tennis courts. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mrs. Cooper moved to authorize the Supervisor to purchase concrete in an amount not to exceed \$30,000.00 for both the basketball and tennis courts project. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Adjourn:**

Supervisor Hamill adjourned the meeting at 9:07 p.m.



Tami Flowers, MiPMC  
Highland Township Clerk



Rick A. Hamill  
Highland Township Supervisor