

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
July 11, 2022 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee – arrived at 6:45 p.m.

Also Present: Ken Chapman, Fire Chief
Lisa Hamameh, Township Attorney
Lieutenant Matt Snyder

Visitors: 15

Approval of Agenda:

Mrs. Cooper moved to approve the Agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes.

Consent Agenda Approval:

Approve:

- a) Board of Trustees Minutes dated June 6, 2022
- b) List of Bills dated June 23, 2022, July 1, 2022, and July 14, 2022 plus additions
- c) Highland DDA - Consumers Energy Foundation Prosperity Awards
- d) 2022 Paramedic Scholarship Awards

Receive and File:

- a) Financial Report
- b) Fire Department – May 2022
- c) Library Board Minutes – May, 2022
- d) Library Director's Report – May, 2022
- e) Sheriff's Department Report – May 2022
- f) Treasurer's Report – May 2022
- g) Rightsize Facility Order for Office Furnishings

Mrs. Cooper moved to approve the Consent Agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes.

Announcements and Information Inquiry:

- a) Primary Election – August 2, 2022
- b) DDA Sounds Like Summer Concert Series – Tuesday 7pm-9pm at Veterans Park
- c) Highland Farmers’ Market – Saturdays 9am – 1pm from June 18 – October 8

Public Comment:

Compliments regarding the Itchycoo Park Band and the Farmer’s Market. Mr. Howe inquired about resources to increase effort to create a bike path from Highland to Milford. Resident raised questions about land rights and the fire millage. Supervisor gave update on township hall building project. Mr. Howe was happy with how well the township’s temporary offices are working the money saved.

New Business:

- a) Award Bid for SCBA Bottle Replacement – Fire Department

Mr. Hamill moved to award the bid for SCBA Bottle Replacement to MES Municipal Emergency Services in the amount of \$1,185/each (\$33,180 for 28 cylinders). Mr. Howe supported. Mr. Hamill amended his motion to add - Payment shall be taken from the General Fund surplus resulting from the ARPA Grant. Mr. Howe supported the amendment, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

- b) Purchase of Foreclosed Property 11-12-131-002

Mr. Hamill moved to approve Resolution 22-11 to Purchase Tax Foreclosed Property as provided by our attorney. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

- c) Budget Amendment Foreclosed Property

Mrs. Cooper moved to approve the Budget Amendment as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

- d) Seasonal Office Employee

Mrs. Flowers moved to allow the in-house officials to hire seasonal employees if they fit within budget and not to exceed part-time hours. The Board shall be made aware of the new hire at the next Board Meeting. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Closed Session:

- a) Recess into closed session to consider a periodic personnel evaluation of the Fire Chief, at the request of the Fire Chief, in accordance with MCL 15.268(1)(a)

Mr. Hamill moved to recess into closed session to consider a periodic personnel evaluation of the Fire Chief, at the request of the Fire Chief, in accordance with MCL 15.268(1)(a)). Mrs. Cooper supported,

and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

The Board went into closed session from 7:30 p.m. to 8:10 p.m.

Open Session:

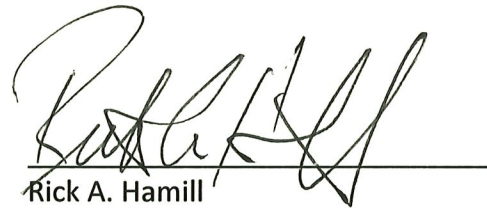
Mr. Hamill moved to close the Closed Session. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Adjourn:

Supervisor Hamill adjourned the meeting at 8:11 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor