



## CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

### REGULAR BOARD OF TRUSTEES MEETING AGENDA

July 10, 2023 – 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval  
Approve:
  - a) June 5, 2023 Board of Trustees Minutes
  - b) List of Bills dated June 29 and July 13, 2023 plus additions
  - c) Resolution 23-16 Authorize Signage Placement on M59 for Milkweed Mile
  - d) Budget Amendments – DDA
  - e) MI Fire Equipment Grant Program Application
  - f) Probationary Fire Fighters Colin Breen, Michael David, Emma Dittrick, Alexa Leece, Vivienne Snyder, and Drake Vachon
  - g) Lake Improvement Board- Township Representative Appointments  
Receive and File:  
Activity Center Activity Report – May 2023  
Activity Council Advisory Board Minutes and Financial Report – May 2023  
Financial Report – May 2023  
Fire Department Report – May and June 2023  
Library Board Minutes – May 2023  
Library Director's Report – May 2023  
Sheriff's Department Report – April, May, and June 2023  
Treasurer's Report – May 2023
6. Announcements and Information Inquiry:
  - a) Farmers' Market on Saturdays at Milford Rd & M-59 from 10 a.m. to 2 p.m.
  - b) Sounds Like Summer Concert Series Begins July 11th at 7:00 p.m. in Veterans Park
  - c) Highland Summer Sidewalk Sales July 21 and 22, 2023
7. Public Comment:
8. Presentation:
  - a) Highland Downtown Development Authority Accreditation
9. Public Hearing:
  - a) Charter Township of Highland to Reprogram 2022 Community Development Block Grant Funds
10. Pending Business:
  - a) Consider Adoption of Zoning Amendment Z-028 to Rezone PIN 11-34-176-007 Vacant, S. Milford Road, South of Reid Road, from C-1 Local Commercial to C-3, Low Impact Commercial with Offer of Conditions, Applicant: Vandrey Properties LLC,

11. New Business:
  - a) Resolution 23-17 to Reprogram 2022 Community Development Block Grant Funds
  - b) Personnel Policy Change
  - c) Huron Valley Community Coalition Request for Opioid Settlement Funds
  - d) 659 N Duck Lake Park Verizon Cell Tower Land Lease Amendment
  - e) Hire Building Monitor/Security for the Activity Center,
  - f) Award bid for Demolition of 146 N. John Street
  - g) Budget Amendment - Capital Fund for Expenses Toward the 146 N. John Property Purchase
  - h) Increase in Cost of Concrete and Change of Payee for Concrete
  - i) Increase in Cost to Stripe Pickle Ball Courts
12. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/88429178604>  
Meeting ID: 884 2917 8604

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: \_\_\_\_\_

Number of Visitors: \_\_\_\_\_

## 2. Pledge of Allegiance

**Township Board Meeting Roll**  
**Date: July 10, 2023**

<u>Present</u>	<u>Absent</u>	<u>Board Member</u>
_____	_____	Rick A. Hamill
_____	_____	Tami Flowers
_____	_____	Jenny Frederick
_____	_____	Judy Cooper
_____	_____	Brian Howe
_____	_____	Beth Lewis
_____	_____	Joseph Salvia

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

#### 4. Approval of Agenda

## 5a. Consent Agenda Approval

- a) June 15, 2023 Board of Trustees Minutes
- b) List of Bills dated June 29 and July 13, 2023 plus additions
- c) Resolution 23-16 Authorize Signage Placement on M59 for Milkweed Mile
- d) Budget Amendments – DDA
- e) MI Fire Equipment Grant Program
- f) Probationary Fire Fighters Colin Breen, Michael David, Emma Dittrick, Alexa Leece, Vivienne Snyder, and Drake Vachon
- g) Lake Improvement Board- Township Representative Appointments

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
June 5, 2023 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Judy Cooper, Trustee  
Brian Howe, Trustee – Absent  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George  
Lieutenant Matt Snyder  
Lisa Hamameh, Township Attorney

Visitors: 7

**Approval of Agenda:**

Mrs. Lewis moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

**Consent Agenda Approval:**

**Approve:**

- a) May 1, 2023 Board of Trustees Minutes
- b) List of Bills dated May 25 and June 8, 2023 plus additions
- c) Fire Works Permit for Highland Township - June 24, 2023
- d) Fire Works Permit on White Lake - July 1, 2023
- e) Replacement of Ambulance Engine – Motor City Truck and Trailer, LLC
- f) Resolution 23-13 Community Development Block Grant (CDBG) Program Oakland County, Michigan Urban County Qualification 2024-2026 Display
- g) Resolution 23-14 to Authorize the Placement of Signage on M-59 Median for Fireworks Display

**Receive and File:**

Activity Center Activity Report and Stats– April 2023  
Activity Center Advisory Council Minutes and Treasurer’s Report – February/April 2023  
Building Department Report – April 2023  
Financial Report – Post Audit 2022, March 2023, and April 2023  
Fire Department Report – April 2023  
Library Board Minutes – April 2023  
Library Director’s Report – April 2023  
Treasurer’s Report – April 2023  
Andrew Herrington – New Hire Maintenance Position  
Fire Department Thank You



Mrs. Cooper moved to approve the Consent Agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Announcements and Information Inquiry:**

- a) Highland Township Offices Closed on Monday, July 3, 2023, and Tuesday, July 4, 2023, in Observance of Independence Day
- b) Highland Township Red, White and Blues Festival on June 24, 2023
- c) Sounds Like Summer Concert Series Begins July 11th at 7:00 p.m. in Veterans Park
- d) Farmer's Market Saturday's beginning June 17th at Milford Rd & M-59

**Public Comment:**

None

**Presentation:**

- a) 2022 Financial Report with Supplemental Information presented by Plante Moran – Presentation regarding results of the Audit.

Clerk Flowers thanked the auditors for their efforts on behalf of the township and making the technical information more understandable and also expressed appreciation for the hard work of both the Bookkeeping and Treasurer's staff.

**Pending Business:**

- a) Miles Grubb & Associates L.L.C. d/b/a/ Star EMS and Highland Township Fire Department Billing Service Agreement

Mr. Hamill moved to approve the Miles Grubb & Associates L.L.C. d/b/a/ Star EMS and Highland Township Fire Department Billing Service Agreement as presented and allow the Supervisor to sign that agreement. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

**New Business:**

- a) Introduction of Zoning Amendment Z-028 to Rezone PIN 11-34-176-007 Vacant, S. Milford Road, South of Reid Road, from C-1 Local Commercial to C-3, Low Impact Commercial with Offer of Conditions, Applicant: Vandrey Properties LLC

Mr. Hamill moved to Introduce Zoning Amendment Z-028 to Rezone PIN 11-34-176-007 Vacant, S. Milford Road, South of Reid Road, from C-1 Local Commercial to C-3, Low Impact Commercial with Offer of Conditions, Applicant: Vandrey Properties LLC . Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

b) Highland DDA Wayfinding Signage Program

Ms. Frederick moved to approve the Township spending \$15,268.00 for fabrication and installation of wayfinding signs outside of the DDA District. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

c) Budget Amendment – Capital Fund

Mrs. Cooper moved to approve the Budget Amendment – Capital Fund as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

d) Budget Amendment – Road Fund

Mr. Salvia moved to approve the Budget Amendment – Road Fund as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

e) Budget Amendment – General Fund

Mrs. Cooper moved to approve the Budget Amendment – General Fund as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

f) Hire Office Assistant in Treasurer's Office

Ms. Frederick moved to allow the Treasurer to hire a replacement to fill the Treasurer's Office Assistant position after conducting interviews with the Interview Committee, starting at the earliest June 19, 2023, full time at \$19.00/hour. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

g) Resolution 23-15 Charter Township of Highland Water Supply Rates

Mrs. Cooper moved to approve Resolution 23-15 Charter Township of Highland Water Supply Rates as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

**Adjourn:**

Supervisor Hamill adjourned the meeting at 6:50 p.m.

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Tami Flowers, MiPMC  
Highland Township Clerk

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Rick A. Hamill  
Highland Township Supervisor

UNAPPROVED

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>101-000-072.000 COUNTY OF OAKLAND</b>					
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	MAY 2023	06/14/2023	340.50
1159	TREASURER	101-RIDGEWOOD-OAK CTY	MAY 23	06/14/2023	205.50
1159	TREASURER	101-HIGHLAND HILLS OAK CTY	MAY2023	06/14/2023	136.50
<b>101-000-075.000 HURON VALLEY SCHOOLS</b>					
1159	TREASURER	101-HIGHLAND GREENS-HVS	MAY 2023	06/14/2023	1,362.00
1159	TREASURER	101-RIDGEWOOD-HVS	MAY 23	06/14/2023	822.00
1159	TREASURER	101-HIGHLAND HILLS HVS	MAY2023	06/14/2023	546.00
<b>101-000-202.001 BUILDING BONDS PAYABLES</b>					
4661	ACOSTA, MARY ANN	101-ESCROW/BUILDING	B23-00147	06/15/2023	125.00
6087	AMERICAN STANDARD ROOFING LLC	101-ESCROW/BUILDING	B23-00123	06/13/2023	500.00
6483	ARTISTIC DEVELOPMENT FIBERGLASS	101-ESCROW/BUILDING	B21-00917	06/13/2023	500.00
4667	ATB BUILDING INC.	101-ESCROW/BUILDING	B22-00083	06/23/2023	500.00
6693	BENCHMARK BUILDING & DEVELOPMENT	101-ESCROW/BUILDING	B22-00221	06/09/2023	1,999.00
6693	BENCHMARK BUILDING & DEVELOPMENT	101-REFUSE FEE	B22-00221	06/09/2023	97.00-
6693	BENCHMARK BUILDING & DEVELOPMENT	101-REINSPECTION FEE	B22-00221	06/09/2023	60.00-
6693	BENCHMARK BUILDING & DEVELOPMENT	101-REINSPECTION FEE	B22-00221	06/09/2023	120.00-
6126	BLOOMFIELD CONSTRUCTION CO.	101-ESCROW/BUILDING	B23-00165	06/09/2023	500.00
6091	C & L WARD BROS. CO.	101-BUILDING/ESCROW	B23-00055	06/13/2023	500.00
6091	C & L WARD BROS. CO.	101-BUILDING/ESCROW	B23-00149	06/23/2023	250.00
4653	CHIZEK, ROBERT	101-ESCROW/BUILDING	B23-00142	06/09/2023	125.00
4658	CJD CONSTRUCTION	101-ESCROW/BUILDING	B22-00163	06/13/2023	500.00
4659	CLARK, LIZABETH	101-ESCROW/BUILDING	B23-00082	06/16/2023	125.00
6154	COPELAND, JERRY L.	101-ESCROW/BUILDING	B23-00119	06/23/2023	125.00
4655	DISCOUNT SKYLIGHT	101-ESCROW/BUILDING	B23-00061	06/13/2023	250.00
6945	DUBS CARPENTRY	101-ESCROW/BUILDING	B21-00346	06/13/2023	500.00
4546	EXTERIORS PLUS ALTERATIONS LLC	101-ESCROW/BUILDING	B22-00654	06/16/2023	250.00
6761	HADLEY HOME BUILDERS INC.	101-ESCROW/BUILDING	B23-00136	06/23/2023	125.00
5917	HANSON'S WINDOW & CONST.	101-ESCROW/BUILDING	B23-00031	06/16/2023	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00221	06/09/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00221	06/09/2023	120.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00241	06/13/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00498	06/16/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00549	06/13/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00568	06/16/2023	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00666	06/16/2023	120.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00713	06/16/2023	60.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B21-01018	06/22/2023	97.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B22-00221	06/09/2023	97.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B22-00241	06/13/2023	97.00
1541	HOME DEPOT USA	101-ESCROW/BUILDING	B22-00597	06/23/2023	250.00
7678	KAPI CONSTRUCTION CO	101-ESCROW/BUILDING	B22-00669	06/23/2023	500.00
4654	KIJORSKI INC, K A	101-ESCROW/BUILDING	B23-00181	06/13/2023	250.00
5666	KUTZLEB, MICHAEL	101-ESCROW/BUILDING	B22-00678	06/23/2023	125.00
4666	LUCAS, JAMIE	101-ESCROW/BUILDING	B23-00156	06/23/2023	250.00
3801	M J WHELAN CONSTRUCTION	101-ESCROW/BUILDING	B23-00081	06/09/2023	255.00
4663	MARA, CHERYL	101-ESCROW/BUILDING	B21-00501	06/23/2023	750.00
6655	MILLS SIDING & ROOFING	101-ESCROW/BUILDING	B23-00076	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00498	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00498	06/16/2023	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00549	06/13/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00549	06/13/2023	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00559	06/13/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00565	06/13/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00568	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00568	06/16/2023	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00569	06/13/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00626	06/13/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00655	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00661	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00664	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00666	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00666	06/16/2023	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00666	06/16/2023	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00687	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00695	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00696	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00701	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00712	06/23/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00713	06/16/2023	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00713	06/16/2023	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00715	06/16/2023	250.00
4664	MYKOLAITIS, STACY	101-ESCROW/BUILDING	B23-00157	06/23/2023	250.00
4668	NORTHERN MECHANICAL & DEVELOPMENT	101-ESCROW/BUILDING	B21-01018	06/22/2023	1,742.00
4668	NORTHERN MECHANICAL & DEVELOPMENT	101-REFUSE FEE	B21-01018	06/22/2023	97.00-
8394	R N CONSTRUCTION INC.	101-ESCROW/BUILDING	B23-00060	06/13/2023	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B22-00609	06/16/2023	500.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B23-00038	06/23/2023	500.00
5821	RENOVATIONS ROOFING & REMODEL.	101-ESCROW/BUILDING	B23-00116	06/13/2023	250.00
7762	RIDGEWOOD LLC	101-ESCROW/BUILDING	B23-00189	06/23/2023	125.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
7762	RIDGEWOOD LLC	101-ESCROW/BUILDING	B23-00192	06/23/2023	125.00
4656	ROBINSON, BERNARD	101-ESCROW/BUILDING	B22-00351	06/13/2023	500.00
7555	ROOF COMPANY, THE	101-ESCROW/BUILDING	B22-00325	06/20/2023	250.00
6312	ROOF RITE INC	101-ESCROW/BUILDING	B23-00175	06/08/2023	125.00
6468	SAN JUAN POOLS OF MICHIGAN LLC	101-ESCROW/BUILDING	B22-00158	06/16/2023	500.00
4657	SOLAR ON	101-ESCROW/BUILDING	B22-00364	06/13/2023	250.00
6578	SPECTRUM CONSTRUCTION CO.	101-ESCROW/BUILDING	B23-00079	06/23/2023	125.00
6632	STONE HOLLOW PROPERTIES & DEV.	101-ESCROW/BUILDING	B22-00241	06/13/2023	2,400.00
6632	STONE HOLLOW PROPERTIES & DEV.	101-REFUSE FEE	B22-00241	06/13/2023	97.00-
6632	STONE HOLLOW PROPERTIES & DEV.	101-REINSPECTION	B22-00241	06/13/2023	60.00-
4660	T & J HOME IMPROVEMENT LLC	101-ESROW/BUILDING	B23-00127	06/16/2023	250.00
4662	TRIFECTA CONTRACTING	101-ESCROW/BUILDING	B22-00247	06/16/2023	125.00
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B23-00074	06/09/2023	250.00
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B23-00075	06/13/2023	250.00
7381	VICTORS ROOFING	101-ESCROW/BUILDING	B23-00162	06/09/2023	500.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B22-00627	06/16/2023	125.00
4665	WISSNER, SCOTT	101-ESCROW/BUILDING	B23-00113	06/23/2023	500.00
<b>101-000-202.005</b>	<b>PLANNING ESCROW PAYABLES</b>				
4482	ALL 4D LLC	101-PARTIAL REFUND OF PLANNING ESCROW	11-30-200-023	05/02/2023	5,900.17
<b>101-000-222.000</b>	<b>OAKLAND CO. ANIMAL CONTROL</b>				
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	06202023	06/20/2023	214.00
4007	OAKLAND CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	06202023	06/20/2023	1,862.00
<b>101-000-231.002</b>	<b>STATE W/H</b>				
1106	STATE OF MICHIGAN	101-STATE W/H 38-6026891 SUW MONTHLY/QUARTERLY	JUNE 2023	06/20/2023	8,227.29
<b>101-000-491.000</b>	<b>BUILDING PERMITS</b>				
1541	HOME DEPOT USA	101-PERMIT FEES REFUND	PB22-0604	06/23/2023	158.40
7555	ROOF COMPANY, THE	101-BUILDING PERMIT REFUND	PB22-0271	06/20/2023	81.60
<b>101-000-584.013</b>	<b>LOCAL COMMUNITY STABILIZ. AUTH</b>				
9086	HIGHLAND TOWNSHIP LIBRARY	101-LCSA/2023 DEL PP TAX	06142023	06/14/2023	1,595.63
<b>101-000-677.031</b>	<b>MISCELLANEOUS</b>				
1521	CHASE CARDMEMBER SERVICE	101-MISSY CHARGE	5/09/23-6/08/23	06/09/2023	52.92
Total :					45,525.51
<b>ACCOUNTING</b>					
<b>101-191-820.000</b>	<b>ACCTG: DUES/ED/TRAVEL</b>				
1521	CHASE CARDMEMBER SERVICE	101-WEBINAR-LAVOIE	5/09/23-6/08/23	06/09/2023	75.00
Total ACCOUNTING:					75.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>CLERK</b>					
<b>101-215-820.000</b>	<b>CLERK: DUES/ED/TRAVEL</b>				
1521	CHASE CARDMEMBER SERVICE	101-HWLBA LUNCHEON/PARKING/WEBINARS-FLOWERS	5/09/23-6/08/23	06/09/2023	540.00
Total CLERK:					540.00
<b>TREASURER</b>					
<b>101-253-820.000</b>	<b>TREAS: DUES/ED/TRAVEL</b>				
2554	GENSON, KAREN E.	101-MILEAGE TO OAKLAND CTY	06152023	06/15/2023	19.45
Total TREASURER:					19.45
<b>GENERAL GOVERNMENT</b>					
<b>101-261-728.000</b>	<b>GEN GOV: OFFICE SUPPLIES</b>				
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-WINDOW ENVELOPES	74800	06/16/2023	415.62
1521	CHASE CARDMEMBER SERVICE	101-NOTARY STAMPS-FLOWERS/MECKLENBORG/LITTLE	5/09/23-6/08/23	06/09/2023	197.91
1521	CHASE CARDMEMBER SERVICE	101-BROCHURE RACK	5/09/23-6/08/23	06/09/2023	504.88
2541	STAPLES	101-CALCULATOR/STAPLES	3540187927	06/07/2023	89.70
2541	STAPLES	101-CALCULATOR/PENS/ENVELOPE	3540187928	06/09/2023	158.04
<b>101-261-735.000</b>	<b>GEN GOV: POSTAGE</b>				
2593	POSTMASTER	101-ANNUAL PRESORT PERMIT# 46	06262023	06/26/2023	290.00
<b>101-261-804.000</b>	<b>GEN GOV: LEGAL SERVICES</b>				
1407	GROTH PLLC, LAW OFFICES OF PAUL V.	101-PROSECUTION MATTERS	53221	06/01/2023	3,076.25
8409	HALLAHAN & ASSOCIATES PC	101-LEGAL-ASSESSING PRESTWICK VILLAGE GOLF	20569	06/05/2023	72.52
1114	ROSATI SCHULTZ JOPPICH ET AL	101-SOUTH BAY SHORE	1079637	06/08/2023	15.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-DUCK LAKE CELL TOWER	1079637	06/08/2023	77.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MURAL	1079637	06/08/2023	201.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE	1079637	06/08/2023	325.50
<b>101-261-805.000</b>	<b>GEN GOV: AUDITING</b>				
1014	PLANTE & MORAN PLLC	101-GASB 87	2310489	06/21/2023	650.00
1014	PLANTE & MORAN PLLC	101-ACCT SERVICES PER ENGAGEMENT LETTER	2310489	06/21/2023	495.00
<b>101-261-821.000</b>	<b>GEN GOV: MEMBER FEES</b>				
1521	CHASE CARDMEMBER SERVICE	101-OAK PRESS	5/09/23-6/08/23	06/09/2023	26.00
1521	CHASE CARDMEMBER SERVICE	101-MTA ONLINE PACKAGE	5/09/23-6/08/23	06/09/2023	750.00
<b>101-261-850.001</b>	<b>GEN GOV: PHONE SERVICE</b>				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X061	06/06/2023	23.65
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X061	06/06/2023	47.04
2652	SPRINT	101-CELL PHONES - TWP.	337192515-256	06/23/2023	57.16
<b>101-261-850.002</b>	<b>GEN GOV: WEBSITE</b>				
9049	WEB MATTERS	101-WEBSITE UPDATE	6573	06/12/2023	232.75

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-261-900.000</b>	<b>GEN GOV: TAX BILL PRINTING</b>				
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-SUMMER NEWSLETTER	74796	06/15/2023	1,233.65
1172	PRINTING SYSTEMS INC.	101-TAX STATEMENTS	227621	05/26/2023	858.61
<b>101-261-900.001</b>	<b>GEN GOV: ADVERTISING</b>				
4559	PUBLIC NOTICE WEEKLY	101-ADVERTISEMENT-MEETING SYNOPSIS	1228	05/17/2023	72.80
<b>101-261-920.000</b>	<b>GEN GOV: UTILITIES</b>				
1005	DTE ENERGY	101-146 S JOHN ST 920048278989 FINAL BILL	06072023 78989	06/08/2023	21.51
1005	DTE ENERGY	101-205 N JOHN ST 910008280059	06132023 80059	06/16/2023	560.90
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	06152023 66330	06/16/2023	15.00
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	06152023 66959	06/16/2023	14.92
1005	DTE ENERGY	101-250 W LIVINGSTON RD-WOTA 910008267072	06152023 67072	06/16/2023	250.09
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	06152023 67460	06/16/2023	15.80
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	06152023 80661	06/16/2023	16.29
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	06152023 80786	06/16/2023	79.02
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	06152023 80885	06/16/2023	45.07
1005	DTE ENERGY	101-3570 N DUCK LK RD 910008267205	06162023 67205	06/19/2023	26.58
<b>101-261-936.000</b>	<b>GEN GOV: TOWNSHIP MAINTENANCE</b>				
1521	CHASE CARDMEMBER SERVICE	101-WEED KILLER/TRACTOR PARTS	5/09/23-6/08/23	06/09/2023	160.48
1021	GILL-ROY'S HARDWARE	101-PREMIX FUEL	2306-962650	06/20/2023	49.98
1021	GILL-ROY'S HARDWARE	101-CAUTION TAPE	2306-968195	06/21/2023	23.98
3152	KOPACKI, KRIS	101-WATER TWP	1073	06/05/2023	1,360.00
3152	KOPACKI, KRIS	101-WATER TWP	1075	06/12/2023	1,360.00
3152	KOPACKI, KRIS	101-WATER TWP	1076	06/19/2023	340.00
8500	ON TIME PORTABLES LLC	101-CHILL AT THE MILL	1486	06/13/2023	125.00
6300	S&D SEASONAL SERVICES	101-TWP MOWING-M59 MEDIAN	31901	06/01/2023	363.00
1910	WATER WHEEL SPRINKLER	101-START-UP/REPAIRS - TWP	60412	05/23/2023	227.50
1910	WATER WHEEL SPRINKLER	101-SPRINKLER REPAIR-205 W LIVINGSTON	60964	06/21/2023	415.00
<b>101-261-937.000</b>	<b>GEN GOV: VEHICLE OP MAINT</b>				
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	2024	05/31/2023	32.00
<b>101-261-938.000</b>	<b>GEN GOV: EQ/SW MAINT CONTRACT</b>				
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/MICROSOFT	5/09/23-6/08/23	06/09/2023	216.02
1521	CHASE CARDMEMBER SERVICE	101-ARCSITE	5/09/23-6/08/23	06/09/2023	1,320.00
<b>101-261-955.000</b>	<b>GEN GOV: MISCELLANEOUS</b>				
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-TWP	88880127	06/12/2023	36.70
<b>101-261-959.000</b>	<b>GEN GOV: METRO AUTHORITY EXP</b>				
2158	ROAD COMMISSION FOR O.C.	101-TRAF SIG MAINT. HARVEY LK WARDLW MILFRD CUS	5410	04/30/2023	49.86
2158	ROAD COMMISSION FOR O.C.	101-TRAF SIG MAINT. HARVEY LK WARDLW MILFRD CUS	5554	05/31/2023	9.32
<b>101-261-971.003</b>	<b>GEN GOV: COMPUTER SOFTWARE</b>				
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP	5/09/23-6/08/23	06/09/2023	52.25



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total GENERAL GOVERNMENT:					17,057.85
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN</b>					
1350	EQUITABLE RETIREMENT	101-DEF CONTR 2ND QTR-ACT CTR PLAN ID 652977	6267417	06/13/2023	1,840.56
1350	EQUITABLE RETIREMENT	101-DEF CONTR 2ND QTR-IN-HOUSE PLAN ID 652977	6267417	06/13/2023	7,173.09
1350	EQUITABLE RETIREMENT	101-DEF CONTR 2ND QTR-TWP PLAN ID 652977	6267417	06/13/2023	5,450.74
<b>101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS</b>					
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	231570013298	06/06/2023	788.82
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	231570013298	06/06/2023	4,394.24
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	231570013298	06/06/2023	335.59
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	231570013298	06/06/2023	908.07
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	231570013298	06/06/2023	1,577.64
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	001546484268	06/14/2023	39.60
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	001546484268	06/14/2023	114.64
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	001546484268	06/14/2023	152.21
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	001546484268	06/14/2023	804.84
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	001546484268	06/14/2023	35.96
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	7/01/23-7/31/23	06/18/2023	1,497.20
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	7/01/23-7/31/23	06/18/2023	445.04
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	7/01/23-7/31/23	06/18/2023	24.02
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	7/01/23-7/31/23	06/18/2023	144.20
9138	UNITED STATES TREASURY	101-38-6026891-2Q-PCORI FORM 720	2023-FORM 720	06/20/2023	124.00
Total GENERAL GOVERNMENT PERSONNEL B:					22,695.18
<b>BUILDING</b>					
<b>101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG</b>					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	5/26/23-6/19/23	06/19/2023	587.99
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	5/26/23-6/19/23	06/19/2023	3,229.96
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	5/26/23-6/19/23	06/19/2023	2,626.86
Total BUILDING:					6,444.81
<b>SENIOR CENTER</b>					
<b>101-672-729.000 ACTIVITY CTR: OPER. SUPPLIES</b>					
9208	HIGHLAND SUPPLY INC.	101-PLASTIC WRAP-ACT CTR	INV36025	05/11/2023	29.17
9208	HIGHLAND SUPPLY INC.	101-CUPS/CONTAINERS-ACT CTR	INV38854	06/15/2023	108.20
<b>101-672-850.000 ACTIVITY CTR: PHONE SERVICE</b>					
2652	SPRINT	101-CELL PHONE-ACT. CTR.	337192515-256	06/23/2023	18.10

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-672-900.000 ACTIVITY CTR: ADVERT./PRINTING</b>					
4619	OAKLAND COUNTY TIMES	101-ADVERTISING-ACT CTR	20240430	06/15/2023	1,500.00
4559	PUBLIC NOTICE WEEKLY	101-ADVERTISEMENT-ACT CTR	1228	05/17/2023	175.00
4559	PUBLIC NOTICE WEEKLY	101-ADVERTISEMENT-ACT CTR	1228	05/17/2023	175.00
<b>101-672-920.000 ACTIVITY CTR: UTILITIES</b>					
1005	DTE ENERGY	101- 209 N JOHN ACT CTR 910008266702	06092023 66702	06/12/2023	388.03
<b>101-672-920.002 ANNEX: UTILITIES</b>					
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-ANNEX 910008280133	06152023 80133	06/16/2023	286.55
<b>101-672-936.000 ACTIVITY CTR: BUILDING MAINT</b>					
1839	ABSOPURE WATER CO.	101- H/C COOLER-ACTIVITY CTR.	30075782	05/31/2023	12.00
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	88843249	05/15/2023	102.30
2596	FIVE STAR ACE	101-ACTIVITY CENTER-KEYS/HOOKS/SCREWS	29816	06/06/2023	155.80
2596	FIVE STAR ACE	101-ACTIVITY CENTER-NUMBERS	29877	06/15/2023	27.54
1021	GILL-ROY'S HARDWARE	101-TOILET CLEANER-ACT CTR	2306-913672	06/12/2023	57.30
1021	GILL-ROY'S HARDWARE	101-GRILL BRUSH/CLEANER-ACT CTR	2306-915328	06/13/2023	16.78
7458	OAK ELECTRIC SERVICE INC	101-REPAIR GENERATOR	160992	06/08/2023	199.00
Total SENIOR CENTER:					3,250.77
<b>PLANNING &amp; ORDINANCE</b>					
<b>101-701-820.000 PLNG: DUES/ED/TRAVEL</b>					
9040	LITTLEBEAR, KARI	101-COURT/SITE INSPECTIONS MILEAGE REIMBURSEM	06212023	06/21/2023	148.95
Total PLANNING & ORDINANCE:					148.95
<b>ZONING BOARD OF APPEALS (ZBA)</b>					
<b>101-702-820.000 ZBA: DUES/ED/TRAVEL</b>					
1754	MTA	101-ZONING CONF/BOOK-JICKLING	195081	05/30/2023	206.00
<b>101-702-900.000 ZBA: ADVERTISING</b>					
4559	PUBLIC NOTICE WEEKLY	101-ADVERTISEMENT-ZBA	1228	05/17/2023	273.00
Total ZONING BOARD OF APPEALS (ZBA):					479.00
<b>PARKS</b>					
<b>101-751-729.003 PARKS: DUCK LAKE PINES</b>					
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	06152023 67940	06/16/2023	85.31
6321	MORRIS WELL DRILLING, ERNEST C.	101-WELL PUMP/TANK-DUCK LAKE PINES	7896	06/15/2023	13,185.00
8500	ON TIME PORTABLES LLC	101-DUCK LAKE PINES PARK WELL REPAIR	1484	06/11/2023	250.00
8500	ON TIME PORTABLES LLC	101-DUCK LAKE PINES PARK	1486	06/13/2023	175.00
<b>101-751-920.000 PARKS: UTILITIES</b>					
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	06152023 67551	06/16/2023	80.78

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1005	DTE ENERGY	101-4200 N. HICK RDG-PARK-910008266835	06162023 66835	06/19/2023	14.89
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	06182023 66587	06/21/2023	233.83
<b>101-751-935.000 PARKS: MAINTENANCE</b>					
1070	OAKLAND COUNTY HEALTH DIVISION	101-BAC-T TEST	C1020134	05/31/2023	72.00
8500	ON TIME PORTABLES LLC	101-HICKORY RIDGE PARK	1486	06/13/2023	250.00
Total PARKS:					14,346.81
Total GENERAL FUND:					110,583.33
<b>ROAD FUND</b>					
<b>ROAD</b>					
<b>203-596-967.000 DUST CONTROL</b>					
4310	HIGHLAND LAKE COUNTRY CLUB ASSOC.	203-DUST CONTROL/HIGHLAND LAKE	06142023	06/14/2023	412.50
Total ROAD:					412.50
Total ROAD FUND:					412.50
<b>FIRE FUND</b>					
<b>FIRE</b>					
<b>206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS</b>					
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	231570013298	06/06/2023	5,906.71
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	001546484268	06/14/2023	128.70
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	001546484268	06/14/2023	567.69
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	001546484268	06/14/2023	85.00
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	001546484268	06/14/2023	35.96
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	7/01/23-7/31/23	06/18/2023	174.44
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	7/01/23-7/31/23	06/18/2023	24.02
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	7/01/23-7/31/23	06/18/2023	685.24
9138	UNITED STATES TREASURY	206-38-6026891-2Q-PCORI FORM 720	2023-FORM 720	06/20/2023	89.00
<b>206-336-713.000 FIRE: FIREFIGHTERS MEDICAL</b>					
8052	SPRINGFIELD URGENT CARE PLLC	206-DITTRICK PRE-EMPLOYMENT	2451	06/07/2023	352.50
8052	SPRINGFIELD URGENT CARE PLLC	206-LEECE PRE-EMPLOYMENT	2451	06/07/2023	352.50
8052	SPRINGFIELD URGENT CARE PLLC	206-LEECE PRE-EMPLOYMENT	2451	06/07/2023	43.04
8052	SPRINGFIELD URGENT CARE PLLC	206-DAVID PRE-EMPLOYMENT	2451	06/07/2023	352.50
<b>206-336-727.000 FIRE: SUPPLIES</b>					
9400	ARAMARK REFRESHMENT SVCS INC LLC	206-STATION SUPPLIES	36410931	06/12/2023	297.12
1521	CHASE CARDMEMBER SERVICE	206-CLEANING SUPPLIES	5/09/23-6/08/23	06/09/2023	96.30
2596	FIVE STAR ACE	206-DOOR LOCKOUT	29818	06/07/2023	8.59
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K67915	06/10/2023	94.84

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>206-336-731.000</b>	<b>FIRE: MEDICAL SUPPLIES</b>				
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84974668	06/01/2023	395.16
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84981034	06/07/2023	158.89
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84989139	06/14/2023	143.56
1132	LINDE GAS & EQUIPMENT INC	206- MEDICAL OXYGEN	34984448	03/28/2023	248.48
1132	LINDE GAS & EQUIPMENT INC	206- MEDICAL OXYGEN	35302727	04/13/2023	235.53
1132	LINDE GAS & EQUIPMENT INC	206- MEDICAL OXYGEN	36148007	05/25/2023	201.13
7576	STATE OF MICHIGAN	206-QAAP TAX	491-425284	06/02/2023	529.54
<b>206-336-732.000</b>	<b>FIRE: UNIFORMS</b>				
1521	CHASE CARDMEMBER SERVICE	206-UNIFORM	5/09/23-6/08/23	06/09/2023	180.19
9276	HURON VALLEY GUNS LLC	206-UNIFORM SZMYTKE	219498	08/10/2022	168.97
9276	HURON VALLEY GUNS LLC	206-UNIFORM KORPONIC	234462	12/21/2022	98.99
9276	HURON VALLEY GUNS LLC	206-UNIFORM	237046	01/09/2023	129.00
9276	HURON VALLEY GUNS LLC	206-UNIFORM GEORGE	242798	02/21/2023	706.90
9276	HURON VALLEY GUNS LLC	206-UNIFORM GEORGE	243566	02/28/2023	54.99
9276	HURON VALLEY GUNS LLC	206-UNIFORM ALLOWANCE-BEARDEN	244770	03/09/2023	169.98
9276	HURON VALLEY GUNS LLC	206-UNIFORM BONHAM	245740	03/16/2023	121.98
9276	HURON VALLEY GUNS LLC	206-UNIFORM GEORGE	246716	03/23/2023	289.98
9276	HURON VALLEY GUNS LLC	206-UNIFORM ALLOWANCE-BEARDEN	250129	04/21/2023	37.50
<b>206-336-804.000</b>	<b>FIRE: LEGAL SERVICES</b>				
1114	ROSATI SCHULTZ JOPPICH ET AL	206-FIRE	1079637	06/08/2023	108.50
<b>206-336-806.001</b>	<b>FIRE: COMPUTERS/SOFTWARE</b>				
1521	CHASE CARDMEMBER SERVICE	206-GOOGLE SUITES	5/09/23-6/08/23	06/09/2023	415.80
<b>206-336-809.000</b>	<b>FIRE: SOFTWARE MAINTENANCE</b>				
2021	GRACON SERVICES INC.	206-SOPHOS NETWORK PROTECTION 1 YR FS1/FS2	15193	05/31/2023	2,372.63
<b>206-336-820.000</b>	<b>FIRE: DUES &amp; EDUCATION</b>				
1521	CHASE CARDMEMBER SERVICE	206-GRAND RAPID CLASS-GEORGE	5/09/23-6/08/23	06/09/2023	608.10
1189	JONES & BARTLETT PUBLISHERS	206-COMPANY OFFICER BOOKS X3	709509	05/26/2023	398.00
<b>206-336-851.000</b>	<b>FIRE: RADIO COMMUNICATIONS</b>				
2490	FRONTIER	206-DISPATCH LINE 616-001-6196	06192023 011603-5	06/20/2023	67.82
1029	OAKLAND COUNTY	206-DISPATCH SERVICES-FEB	CI019181	02/28/2023	4,003.08
<b>206-336-920.000</b>	<b>FIRE: PUBLIC UTILITIES</b>				
8385	AMERI-ALARM	206-ALARM MONTORING-FS1	075870	06/01/2023	75.00
8385	AMERI-ALARM	206-ALARM MONITORING FS2	075887	06/01/2023	75.00
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X061	06/06/2023	237.59
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X061	06/06/2023	23.66
9027	AT&T MOBILITY	206-IPADS	287287294406X061	06/06/2023	217.44
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	07152023 0160011	06/12/2023	162.29
2216	COMCAST	206-510 CLYDE 0115262	08022023 0115262	06/21/2023	56.13
1005	DTE ENERGY	206-2550 E WARDLOW FS2 06488	06052023 06488	06/07/2023	521.19
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	06142023 66207	06/15/2023	88.98

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1005	DTE ENERGY	206-1600 W HIGHLAND RD 920020305909	06222023 05909	06/23/2023	1,221.60
<b>206-336-930.000</b>	<b>FIRE: VEHICLE REPAIR</b>				
9228	NAPA AUTO PARTS	206-2021 FORD (R212) LAMP	129789	06/05/2023	3.19
9228	NAPA AUTO PARTS	206-2019 DODGE RAM (C1)	129789	06/05/2023	13.98
9228	NAPA AUTO PARTS	206-2019 DODGE RAM (C1)	129789	06/05/2023	29.99
9228	NAPA AUTO PARTS	206-2019 DODGE RAM (C1)	129789	06/05/2023	9.68
9228	NAPA AUTO PARTS	206-2014 FORD (U1) TIEROD	129789	06/05/2023	96.99
9228	NAPA AUTO PARTS	206-AC TUBE G-1	129789	06/05/2023	16.99
<b>206-336-936.000</b>	<b>FIRE: BLDG MAINT/REPAIR</b>				
4652	AERO FILTER	206-HEATER FILTERS STN1	1180312	05/18/2023	222.64
4652	AERO FILTER	206-FREIGHT	1180312	05/18/2023	24.30
8466	AIRVAC	206-INTERNAL FILTERS	15565	06/05/2023	3,760.00
8466	AIRVAC	206-AIRVAC FREIGHT	15565	06/05/2023	352.00
1521	CHASE CARDMEMBER SERVICE	206-GRASS SEED-FS2/METAL SHEETS	5/09/23-6/08/23	06/09/2023	455.50
2596	FIVE STAR ACE	206-STN1 NOZZELS	29768	05/30/2023	33.98
1642	PETER'S TRUE VALUE HARDWARE	206-STN1-DECORE	K67777	06/01/2023	25.99
1642	PETER'S TRUE VALUE HARDWARE	206-STN1 DECOR	K67786	06/01/2023	27.98
1642	PETER'S TRUE VALUE HARDWARE	206-STN1 DECOR	K67827	06/05/2023	9.49
1642	PETER'S TRUE VALUE HARDWARE	206-BLDG REPAIR STN-1 DECOR	K67919	06/10/2023	12.99
1642	PETER'S TRUE VALUE HARDWARE	206-STN1 DECOR	K67980	06/14/2023	6.79
1642	PETER'S TRUE VALUE HARDWARE	206-STN1 DECOR	K68105	06/21/2023	15.99
1039	UNITED STATES POSTAL SERVICE	206-P.O. BOX FEE - BOX #166	2023 PO BOX	06/15/2023	138.00
<b>206-336-937.000</b>	<b>FIRE: EQUIP MAINT</b>				
6212	DISCOUNT BATTERY	206-SCBA BATTERIES	68107	06/01/2023	50.00
6212	DISCOUNT BATTERY	206-SCBA BATTERIES	68135	06/02/2023	60.00
<b>206-336-955.000</b>	<b>FIRE: MISC EXPENSE</b>				
1521	CHASE CARDMEMBER SERVICE	206-INVESTAGATION FOOD	5/09/23-6/08/23	06/09/2023	52.47
Total FIRE:					29,236.67
Total FIRE FUND:					29,236.67
<b>POLICE FUND</b>					
<b>POLICE</b>					
<b>207-301-807.000</b>	<b>POLICE: OAKLAND CO SHER CONT</b>				
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT-FEB	CI019181	02/28/2023	252,000.08
<b>207-301-807.004</b>	<b>POLICE: OVERTIME</b>				
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. MAR	CI019181	02/28/2023	1,734.53
<b>207-301-920.000</b>	<b>POLICE: UTILITIES</b>				
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	06152023 66454	06/16/2023	522.54

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>207-301-935.000 POLICE: SHERIFF'S MAINT</b>					
1839	ABSOPURE WATER CO.	207-COOLER	30074775	05/31/2023	4.00
1839	ABSOPURE WATER CO.	207-5 GALLON WATER	88843247	05/15/2023	19.40
9267	ALL SERVICE CARPET CARE	207-CARPET/DUCT CLEANING	06072023	06/07/2023	1,805.00
1541	HOME DEPOT CREDIT SERVICES	207-FAUCET	8623135	05/04/2023	68.94
Total POLICE:					256,154.49
Total POLICE FUND:					256,154.49
<b>CAPITAL IMPROVEMENT FUND</b>					
<b>GENERAL GOVERNMENT</b>					
<b>401-261-971.001 TOWNSHIP IMPROVEMENTS</b>					
1541	HOME DEPOT CREDIT SERVICES	401-4 SHELF BLACK WIRE UNIT	7625725	05/25/2023	69.98
Total GENERAL GOVERNMENT:					69.98
Total CAPITAL IMPROVEMENT FUND:					69.98
<b>FIRE CAPITAL FUND</b>					
<b>FIRE</b>					
<b>402-336-971.002 CAPITAL EQUIPMENT</b>					
1541	HOME DEPOT CREDIT SERVICES	402-BOLT CUTTERS	3203282	05/19/2023	66.25
9180	STRYKER SALES CORP.	402-LUCAS	4162241M	05/12/2023	9,100.00
Total FIRE:					9,166.25
Total FIRE CAPITAL FUND:					9,166.25
<b>DOWNTOWN DEVELOPMENT FUND</b>					
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b>494-729-728.000 DDA: OFFICE SUPPLIES</b>					
1521	CHASE CARDMEMBER SERVICE	494-CHARGER	5/09/23-6/08/23	06/09/2023	62.54
1521	CHASE CARDMEMBER SERVICE	494-RETURN CHARGER	5/09/23-6/08/23	06/09/2023	62.54
1521	CHASE CARDMEMBER SERVICE	494-ZOOM	5/09/23-6/08/23	06/09/2023	158.89
<b>494-729-808.000 DDA: CONSULTANT CASSIE BLASCYK</b>					
9249	BLASCYK, CASSIE R.	494-MONTHLY CONSULTATION FEE	605	06/20/2023	500.00
<b>494-729-820.000 DDA: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	494-HWLBA	5/09/23-6/08/23	06/09/2023	15.00
1521	CHASE CARDMEMBER SERVICE	494-MEAL/HOLIDAY INN ALPENA-DASHEVICH	5/09/23-6/08/23	06/09/2023	273.85
1364	MICHIGAN DOWNTOWN ASSOCIATION	494-SUMMER WORKSHOP	E2818	05/25/2023	150.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>494-729-850.000</b>	<b>DDA: WEBSITE</b>				
2369	ACCUNET WEB SERVICES	494-WEBSITE	22305	06/12/2023	120.00
<b>494-729-880.001</b>	<b>DDA: PROMOTIONS</b>				
4433	EGGLESFIELD, GARY	494-SUMMER CONCERT-INFINITY & BEYOND	2023-8	06/21/2023	1,700.00
<b>494-729-880.003</b>	<b>DDA: DESIGN</b>				
1521	CHASE CARDMEMBER SERVICE	494-MULCH/PLANT FOOD/LEAF BAGS	5/09/23-6/08/23	06/09/2023	1,069.85
3152	KOPACKI, KRIS	494-WATER FLOWER GARDENS	1074	06/12/2023	1,560.00
3152	KOPACKI, KRIS	494-PICK UP MULCH 5/22	1077	06/19/2023	105.00
3152	KOPACKI, KRIS	494-DROP OFF MULCH 5/24	1077	06/19/2023	55.00
3152	KOPACKI, KRIS	494-PICK UP MULCH 5/25	1077	06/19/2023	150.00
3152	KOPACKI, KRIS	494-DROP OFF MULCH 6/04	1077	06/19/2023	50.00
3152	KOPACKI, KRIS	494-DROP OFF MULCH 6/08	1077	06/19/2023	50.00
3152	KOPACKI, KRIS	494-PICK UP MULCH/DROP OFF 6/12	1077	06/19/2023	150.00
3152	KOPACKI, KRIS	494-REMOVE/INSTALL BANNERS	1079	06/19/2023	350.00
3152	KOPACKI, KRIS	494-WATER FLOWER GARDENS	1081	06/19/2023	410.00
1244	SNOOK'S BUTCHER SHOPPE	494-FLATS OF FLOWERS	FLOWER2023	05/22/2023	1,179.00
<b>494-729-880.004</b>	<b>DDA: ORGANIZATION</b>				
1521	CHASE CARDMEMBER SERVICE	494-TSHIRTS	5/09/23-6/08/23	06/09/2023	350.00
<b>494-729-900.000</b>	<b>DDA: ADVERTISING/PRINTING</b>				
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK ADS/CONSTANT CONTACT	5/09/23-6/08/23	06/09/2023	56.84
4403	MILFORD HIGH SCHOOL MESSENGER	494-AD IN STUDENT NEWSPAPER	05182023	05/18/2023	600.00
<b>494-729-900.001</b>	<b>DDA: FUNDRAISER EXPENSE</b>				
1521	CHASE CARDMEMBER SERVICE	494-TSHIRTS	5/09/23-6/08/23	06/09/2023	600.00
<b>494-729-920.000</b>	<b>DDA: RENT/ UTILITIES</b>				
1521	CHASE CARDMEMBER SERVICE	494-RENT/STORAGE	5/09/23-6/08/23	06/09/2023	199.00
<b>494-729-967.000</b>	<b>DDA: FARMERS' MARKET</b>				
1013	ABC PRINTING INC	494-FLYERS/BANNERS/A FRAME	44164	05/10/2023	596.00
1309	BRENDEL'S SEPTIC TANK SER LLC	494-FARMERS MARKET	227732	06/22/2023	273.21
1521	CHASE CARDMEMBER SERVICE	494-MIFMA MEMBERSHIP	5/09/23-6/08/23	06/09/2023	150.00
4646	GLOBERSON, JAMIE	494-FARMERS MARKET	001	06/06/2023	300.00
3152	KOPACKI, KRIS	494-INSTALL FARMERS MARKET SIGNS	1078	06/19/2023	65.00
3152	KOPACKI, KRIS	494-ASSEMBLE/DELIVER PICNIC TABLES FARMERS MRK	1080	06/19/2023	315.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					11,551.64
Total DOWNTOWN DEVELOPMENT FUND:					11,551.64
<b>HIGHLAND ADVISORY COUNCIL</b>					
<b>GENERAL GOVERNMENT</b>					
<b>702-261-729.000</b>	<b>HAAC: DEDUCTIONS</b>				
1521	CHASE CARDMEMBER SERVICE	702-CRAFTS	5/09/23-6/08/23	06/09/2023	38.64

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1521	CHASE CARDMEMBER SERVICE	702-SUBURBAN PARTY RENTAL DEP	5/09/23-6/08/23	06/09/2023	328.65
1521	CHASE CARDMEMBER SERVICE	702-DEPOSIT-CHAMBERLIN PONY	5/09/23-6/08/23	06/09/2023	110.00
1521	CHASE CARDMEMBER SERVICE	702-MOVIE	5/09/23-6/08/23	06/09/2023	2.39
1521	CHASE CARDMEMBER SERVICE	702-WILDERNESS ZOO TRIP/GAS/FOOD	5/09/23-6/08/23	06/09/2023	511.66
1521	CHASE CARDMEMBER SERVICE	702-GAS	5/09/23-6/08/23	06/09/2023	42.01
1410	GORDON FOOD SERVICE INC.	702-FOOD SUPPLIES	758209135	06/06/2023	583.72
7021	LARSEN, BEVERLY	702-HOOP CLASSES	001B	06/13/2023	460.00
9253	SUB-PRESSIONS LLC	702-YARD SIGNS	16666546180	06/03/2023	292.72
9253	SUB-PRESSIONS LLC	702-YARD SIGNS	16701289666	06/06/2023	109.50
9253	SUB-PRESSIONS LLC	702-YARD SIGNS	16738197196	06/10/2023	540.00
8313	TRAVELING TRAINERS, THE	702-EXERCISE CLASS	1113	06/15/2023	1,280.00
8313	TRAVELING TRAINERS, THE	702-SUMMER YOGA & TAI CHI	1114	06/15/2023	720.00
8488	TUFFIN, SHERRY	702-WOODWARD/JEFFERSON STORIES	06132023	06/13/2023	250.00
Total GENERAL GOVERNMENT:					5,269.29
Total HIGHLAND ADVISORY COUNCIL:					5,269.29
<b>DUCK LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>764-255-956.000 DUCK LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	06152023 91144	06/16/2023	415.87
1005	DTE ENERGY	764-2014 JACKSON BLVD IRRIGATION 920009307439	06162023 07439	06/19/2023	272.72
1005	DTE ENERGY	764- 3261 RAMADA DR IRRIGATION 920009313643	06162023 13643	06/19/2023	750.22
1005	DTE ENERGY	764-2165 DAVISTA DR IRRIGATION 920009313650	06162023 13650	06/19/2023	834.20
1005	DTE ENERGY	764-2000 LAKE CT IRRIGATION 920009313668	06162023 13668	06/19/2023	1,146.64
1005	DTE ENERGY	764-1425 BAY RDG IRRIGATION 920009143164	06162023 43164	06/19/2023	943.23
1005	DTE ENERGY	764-1590 WHITE LK RD IRRIGATION 9200 111 75436	06162023 75436	06/19/2023	110.10
Total TRUST & AGENCY ADMIN:					4,472.98
Total DUCK LAKE ASSOC:					4,472.98
<b>HIGHLAND LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>765-255-956.000 HIGHLAND LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	765-LAKE TREATMENT-HIGHLAND LAKE	19310	05/21/2023	14,219.00
1081	AQUA-WEED CONTROL INC.	765-LAKE TREATMENT-HIGHLAND LAKE	19450	06/12/2023	1,664.00
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	06142023 67338	06/15/2023	652.15



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total TRUST & AGENCY ADMIN:					16,535.15
Total HIGHLAND LAKE ASSOC:					16,535.15
<b>TAGGETT LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>766-255-956.000 TAGGETT LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	766-TAGGETT LAKE ALGAE TREATMENT	19403	06/02/2023	1,890.00
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	06142023 80281	06/15/2023	945.03
1411	ED BIRKMEIER WELL DRILLING LTD	766-REMOVE/REPLACE PUMP/REDEVELOP WELL-TAGG	14839	05/25/2023	21,217.33
Total TRUST & AGENCY ADMIN:					24,052.36
Total TAGGETT LAKE ASSOC:					24,052.36
<b>KELLOGG LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>767-255-956.000 KELLOGG LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	06142023 80281	06/15/2023	555.02
1411	ED BIRKMEIER WELL DRILLING LTD	767-REMOVE/REPLACE PUMP/REDEVELOP WELL-KELLO	14839	05/25/2023	12,460.97
9023	PLM LAKE & LAND MANAGEMENT CORP	767-WEED & ALGAE TREATMENT-KELLOGG LAKE	4003833	05/15/2023	2,850.00
9023	PLM LAKE & LAND MANAGEMENT CORP	767-ALGAE TREATMENT-KELLOGG LAKE	4003948	05/30/2023	1,562.50
9023	PLM LAKE & LAND MANAGEMENT CORP	767-ALGAE TREATMENT-KELLOGG LAKE	4004143	06/14/2023	1,562.50
Total TRUST & AGENCY ADMIN:					18,990.99
Total KELLOGG LAKE ASSOC:					18,990.99
<b>CHARLICK LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>768-255-956.000 CHARLICK LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	06142023 80414	06/15/2023	368.63
1817	GOOSE BUSTERS!	768-NEST DESTRUCTION/REMOVAL-CHARLICK LAKE	2020-MH-4072	06/17/2023	160.00
Total TRUST & AGENCY ADMIN:					528.63
Total CHARLICK LAKE ASSOC:					528.63
<b>WOODRUFF LAKE ASSOC</b>					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>769-255-956.000 WOODRUFF LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	06142023 67676	06/15/2023	14.89
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	06142023 80547	06/15/2023	14.89
Total TRUST & AGENCY ADMIN:					29.78
Total WOODRUFF LAKE ASSOC:					29.78
<b>WHITE LAKE IMPROVEMENT</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>770-255-956.000 WHITE LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	770-WEED AND ALGAE TREATMENT-WHITE LAKE	19390	06/01/2023	29,275.00
Total TRUST & AGENCY ADMIN:					29,275.00
Total WHITE LAKE IMPROVEMENT:					29,275.00
Grand Totals:					516,329.04

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>ASSESSOR</b>					
<b>101-257-720.000</b>	<b>ASSESSING: CONTRACTUAL SVCS</b>				
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	JULY 2023	06/13/2023	10,517.41
Total ASSESSOR:					10,517.41
<b>GENERAL GOVERNMENT</b>					
<b>101-261-801.001</b>	<b>GEN GOV: PROF SERVICES</b>				
2240	CARLISLE WORTMAN ASSOC. INC.	101-RETAINER PLANNING COMM MEETING	2169619	06/13/2023	540.00
<b>101-261-850.000</b>	<b>GEN GOV: FIBER-OTHER COMMUNICA</b>				
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORK	1364180	06/01/2023	823.00
Total GENERAL GOVERNMENT:					1,363.00
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>101-279-711.000</b>	<b>GGP: DEFINED CONTRIBUTION PLAN</b>				
1502	MISSIONSQUARE RET CLIENTS-109785	101-DEF CONTR 2ND QTR-ACT CTR PLAN # 109785	6463358	06/13/2023	422.42
1502	MISSIONSQUARE RET CLIENTS-109785	101-DEF CONTR 2ND QTR-TWP PLAN # 109785	6463358	06/13/2023	13,209.66
<b>101-279-712.000</b>	<b>GGP:HEALTH/DENTAL/LIFE/DIS INS</b>				
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-ACT. CTR	4004012356	06/23/2023	258.63
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-TWP	4004012356	06/23/2023	206.61
Total GENERAL GOVERNMENT PERSONNEL B:					14,097.32
<b>PLANNING COMMISSION</b>					
<b>101-703-801.000</b>	<b>PLNG COMM: MASTER PLAN PROF.</b>				
2240	CARLISLE WORTMAN ASSOC. INC.	101-2021 MASTER PLAN	2169618	06/13/2023	2,525.00
Total PLANNING COMMISSION:					2,525.00
Total GENERAL FUND:					28,502.73
<b>FIRE FUND</b>					
<b>FIRE</b>					
<b>206-336-711.001</b>	<b>FIRE:DEFINED CONTRIBUTION F-T</b>				
1502	MISSIONSQUARE RET CLIENTS-109785	206-DEF CONTR 2ND QTR- PLAN # 109785	6463358	06/13/2023	5,320.86
<b>206-336-712.001</b>	<b>FIRE:HEALTH/DENTAL/LIFE/DISINS</b>				
9402	ASSURITY LIFE INSURANCE CO.	206-ASSURITY INSURANCE-FIRE	4004012376	06/23/2023	311.78

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
Total FIRE:					<u>5,632.64</u>
Total FIRE FUND:					<u>5,632.64</u>
Grand Totals:					<u><u>34,135.37</u></u>

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Total GENERAL FUND:	139,086.06
Total ROAD FUND:	412.50
Total FIRE FUND:	34,869.31
Total POLICE FUND:	256,154.49
Total CAPITAL IMPROVEMENT FUND:	69.98
Total FIRE CAPITAL FUND:	9,166.25
Total DOWNTOWN DEVELOPMENT FUND:	11,551.64
Total HIGHLAND ADVISORY COUNCIL:	5,269.29
Total DUCK LAKE ASSOC:	4,472.98
Total HIGHLAND LAKE ASSOC:	16,535.15
Total TAGGETT LAKE ASSOC:	24,052.36
Total KELLOGG LAKE ASSOC:	18,990.99
Total CHARLICK LAKE ASSOC:	528.63
Total WOODRUFF LAKE ASSOC:	29.78
Total WHITE LAKE IMPROVEMENT:	29,275.00
	<hr/>
Grand Totals:	550,464.41
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**Payroll and Hand Checks June 29, 2023 List of Bills**

**GENERAL FUND**

Payroll Taxes (FICA & FWT)	\$	45,783.74
General/Fire Payroll 6/9/23 & 6/23/23	\$	142,471.81
Equitable - Deferred Comp.	\$	2,700.00
Mission SQ - Deferred Comp.	\$	3,077.18
Flexible Savings Account	\$	1,624.26
Garnishments		
Highland Firefighters Assn 6/23/23	\$	720.00
Highland Firefighters Union Dues-Full-Time 6/9/23	\$	540.00
Highland Firefighters Union Dues-Part-Time 6/9/23	\$	476.00
Hand Check on 6/12/23- Edward Swamba (Fast Eddies Band) Fund 702	\$	800.00
Hand Check on 6/22/2023- Ace Pyro Fund 101	\$	5,500.00
06/30/2023 DDA LOAN-Monthly	\$	3,771.83

5b) List of Bills dated July 13, 2023 will be emailed to the Board of Trustees on Monday, July 10th.

The following need to be added to the List of Bills dated 6/29/2023:

1. Environmental Testing & Consulting Inc Fund 401 for \$1800.00
2. Rosati change from Fund 101 to Fund 494 for \$201.50

This particular invoice and/or change was not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.





## MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: July 10, 2023

Re: Authorize Signage Placement on M59 for Milkweed Mile

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This request is to accommodate the Milkweed Mile project which runs along the M59/Highland Road corridor.

This request is to add two- 2'-0" foot tall x 4'-0" wide coroplast signs within the center median from the turnaround 350 feet west of Town Center Drive, east to the turnaround, 700 foot east of Harvey Lake Road. The signs will be secured with metal fence posts and will include "Milkweed Mile, No Mow Zone". The signs are labeled on the attached map and will be in place July 11<sup>th</sup>- October 30<sup>th</sup> 2023.

*Warm inside. Great outdoors.*





**RESOLUTION #23-16 TO AUTHORIZE THE PLACEMENT OF SIGNAGE  
ON M-59 MEDIAN TO PRESERVE THE MILKWEED MILE AS A MONARCH COMMUNITY**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday July, 10, 2023, at 6:30 p.m. in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Elizabeth Lewis, and Joe Salvia

Absent:

The following motion was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

To approve the request presented by the Highland Township Supervisor to place two, (1 sided) 2' tall x 4' wide coroplast signs secured with metal fence posts within the M-59 median in Highland Township, per the attached diagrams, between the dates of July 11, 2023 through October 30, 2023. The signs are to mark a 'no mow zone' for our Milkweed Mile. Placement will follow MDOT guidelines to maintain clear vision in any turnarounds and any other requirements necessary.

This approval is granted through agreement with the Michigan Department of Transportation, Annual Community Events Permit #99023-091374-021423

Yeas:

Nays: None

Absent: None

RESOLUTION DECLARED \_\_\_\_\_

\_\_\_\_\_  
Rick A. Hamill, Supervisor

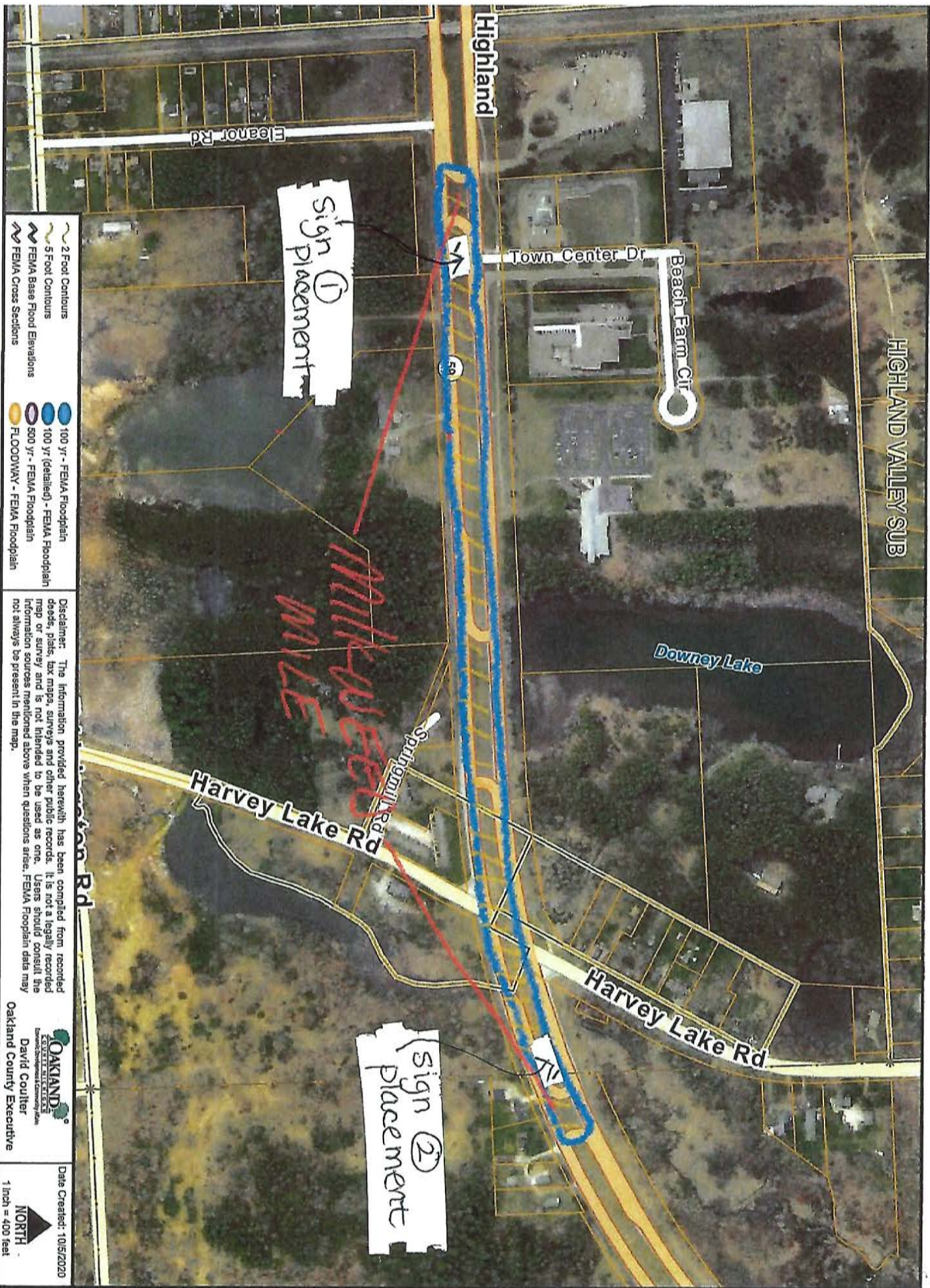
\_\_\_\_\_  
Tami Flowers, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting held on July 10, 2023.

\_\_\_\_\_  
Tami Flowers, Clerk

# Monarch Mile

HIGHLAND VALLEY SUB



- 2 Foot Contours
- 5 Foot Contours
- FEMA Base Flood Elevations
- FEMA Cross Sections
- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain

**Disclaimer:** The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

Sign Placement ①

Sign Placement ②

Milkweed Mile

**OAKLAND COUNTY**  
 EXECUTIVE OFFICE  
 David Coulter  
 Oakland County Executive

Date Created: 10/5/2020  
 1 inch = 400 feet  
 NORTH

CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
Record of the May 17, 2023 Regular Board Meeting

UNAPPROVED

Members Present: Jennifer Frederick, Supervisor Hamill, Roscoe Smith, Cassie Blascyk, Michael Zurek, Matt Barnes, Chris Hamill

Members Absent: Dale Feigley

Staff Present: Melissa Dashevich, Executive Director

Mr. Smith called the meeting to order at 6:30pm

Approve Minutes of the Regular Board Meeting dated March 15, 2023

MS. FREDERICK MOVED TO APPROVE the Regular Board Meeting Minutes of March 15, 2023 as presented. MR. ZUREK SUPPORTED THE MOTION and the MOTION CARRIED with a unanimous voice vote (7 yes vote)

DIRECTOR'S REPORT

Mrs. Dashevich announced Mrs. Blascyk has accepted the job offer as Supervisor Hamill's assistant. In Result Mrs. Dashevich and Mrs. Blascyk wrapped up Mrs. Blascyk's open projects. Mrs. Dashevich's introduced Mrs Cathy Tiderington, new Recording Secretary and part time seasonal employee.

TREASURER'S REPORT

Mrs. Hamill reported, year to date TIF received is \$112,776. Interest generated is \$1,8772 and \$2,925 has been fundraised. There is a total of \$117,573 in cash flow. Total program expense is \$4,075 and Administration exp is 29,366. The overall revenue exceeds expense by \$83,737. We have not gotten into full spending for 2023. She also stated the Farmers' market starts June 17<sup>th</sup>. Ms. Hamill stated Additional Tif will be received this summer, answering Mr. Zurek's question.

MR. SMITH MOVED TO ACCEPT the Treasurer report. MR HAMILL SUPPORTED THE MOTION and the MOTION CARRIED with a unanimous voice vote (5 yes votes).

NEW BUSINESS

Budget Amendments

Due to the loss of our local newspaper, new strategies were created to keep the public informed. Those new strategies were, a bill board advertisement and Save the Date direct mailers to households in Highland. Although some funding could be recouped by taking the newspaper budgets from various retail/promotional events. A budget amendment is needed to streamline the transactions and address the shortcoming.

MS. FREDERICK MOVED TO APPROVE a Budget Amendment of \$8,353 from General Fund to increase the Advertising/Printing Line Item 900-000. SUPPORTED BY MRS BLASYCK and THE MOTION CARRIED with a roll call vote: C. Hamill-yes; Zurek-yes; Barnes-yes; Supervisor Hamill-yes; Blascyk-yes; Frederick-yes; Smith-yes. (7 yes votes).

Mrs. Blascyk requested a Budget Amendment for repair of the Ticket Station Building at the Ticket Station Gateway Park on M59 and Milford Roads. The bid received from Diedrich Painting is \$5,000, with the understanding the sponsorship sign will be relocated. The sign is not part of this quote. Supervisor Hamill stressed the sign has to be relocated. Mrs. Blasyck suggested the building be painted now and then the sign can be relocated.

MS FREDERICK MOVED TO APPROVE a Budget Amendment to TRANSFER \$5,000 from the General Fund to the Design Committee Line Item 880-003. SUPPORTED BY MRS. BLASYCK and THE MOTION CARRIED with a roll vote: Zurek-yes; Barnes-yes; Supervisor-yes; Blascyk-yes C. Hamill-yes; Frederick-yes and Smith-yes (7 yes votes)

Farmers' Market - Ms. Dashevich explained picnic tables were suggested at the Market by vendors, the Market Manger as well as patrons in 2022. The picnic tables will also encourage food trucks and for people to linger. The cost is \$2,500 for the picnic tables. Tables, if approved, will be placed at the Ticket Station Park. We are requesting Two tables and two umbrellas, one table being ADA complaint.

MS. FREDERICK MOVED TO APPROVE \$2,500 to be moved from General Fund to Farm Market Line Item 967-000. MR. HAMILL SUPPORTED AND THE MOTION CARRIED with a voice vote. Zurek-yes; C. Hamill; Barnes-yes; Supervisor Hamill-yes; Blascyk-yes; Frederick-yes; Smith-yes; (7 YES).

Mrs. Blascyk announced that the Founders Day Parade is Saturday, May 20th. Mrs. Blascyk will be building a parade float Friday night in her garage. Mrs. Dashevich will be selling coffee and donuts as a fundraiser for the Township Festival Committee. Mrs. Dashevich will be donating four dozen personally and Looney Bakery will match her donation of four dozen donuts. 8 dozen Looney Baker donuts total.

#### OLD BUSINESS

A way finding prototype sign was outside the door ensuring all Board members could view it. Mrs. Blascyk stated Phase #1 has been completed and the cost was \$2,500. Supervisor Hamill suggested the logo be increased 30% and the remaining Board agreed with the suggestion. She stated the Way finding committee held meetings in the Winter and Spring. The discussions resulted in 17 signs that will be placed throughout the entire Township. Those signs that are outside of the DDA District, will be presented to the Township Board on June 5th. The Township expense for those signs OUTSIDE the HDDA District are \$13,390. The signage located within the HDDA district is \$25,300. The total cost of the signs to be placed throughout will be \$39,200. Renderings of the signs were included in the Board Member's packets and

Mrs. Blascyk explained the color coding of the signs and placement. She asked the Board to review carefully noting anything that was not clear and pay particular attention to the direction of arrows etc. The Board members were pleased with the signage.

Mr. Smith suggested signage be placed by the Post Office and by Community Sharing building. Ms. Frederick liked the idea and the remaining board agreed. Supervisor Hamill suggested the cost be increased a bit to address unexpected expenses. Mrs. Blascyk suggested it be increased by \$2,500. The \$25,300 expense was increased to \$27,800.

SUPERVISOR HAMILL MOVED TO APPROVE recommendations of the Way Finding Sign Committee to allocate \$28,000 to construct and install 12 signs in the DDA District. MRS. HAMILL SUPPORTED the motion and the motion carried with a roll call vote: Barnes-yes; Supervisor Hamill-yes; Blasyck-yes; Zurek-yes; C. Hamill-yes; Frederick-yes and Smith yes (7 yes votes)

MS. FREDERICK MOVED TO APPROVE \$28,000 from General Fund for construction and installation of 9 of the 12 signs to the Design LINE ITEM 880-003. MS. BLASCYK SUPPORTED AND CARRIED with a voice vote. Supervisor Hamill-yes; Blasyck-yes; Zurek-yes; C. Hamill-yes; Frederick-yes, Barnes-yes and Smith yes (7 yes).

#### BOARD MEMBER COMMENTS

Mr. Hamill stated Ms. Blascyk, as his Assistant, will work as a liaison and will work on items critical to the DDA.

Mr. Zurek asked if there was any follow-up to how Mrs. Dashevich's position is structured, (DDA hiring agreement with the Township). Ms. Frederick stated Ms. Dashevich would have signed it as a right to hire. Mr. Smith stated a lawyer drew it up.

Ms. Frederick stated the DDA does not have their own tax number, but the Township does. Ms. Blascyk encourages in near future, changing the benefit package for the Director, similar to other townships. Ms. Frederick says it expires annually, so we will need to review/renew. Mr. Smith said to put on the agenda as an item in the future. Mr. Hamill seconded to put on agenda and make like other employees for the Township.

#### TIF REVIEW

It was confirmed by Oakland County that our TIF expires in 2029. Ms. Frederick stated we need to continue conversations on the Design Guidelines and Highland Township's Master Plan. What are the things we want to do? Ms. Frederick stated we're not increasing taxes and the dollars stay in Highland. She asked that Mrs. Dashevich clarify with our Oakland County Liaison Tim Colbeck, that when we reapply, what tax rate will be used for the new TIF? Is it the current 2001/2003 or will there be a new base rate?

## COMMITTEE REPORTS

### Design-

Ms. Blascyk stated in reference to the Adopt a Garden program, we lost sponsorship from Stratus Financial. Also, the corner located in front of Home Again needs to be adopted as well. She suggested we ask friends for help. Mr. Smith asked if Michigan State students can do it? Ms. Hamill said the Library said they have someone that may be able to help.

### Asphalt Art Grant -

Mrs. Blascyk stated she is applying for a \$25,000 Art Grant by Bloomberg Philanthropy. She is proposing the existing crosswalks located in front of Highland Elementary and the four corners Livingston and St. Johns. This is an art element and also a safety element serving as a traffic calming technique. It would be nice to paint all existing crosswalks. Ms. Blascyk is working on permits and with the Road Commission.

### Economic Vitality -

Business Round Table Update, Ms. Dashevich would have liked a bigger turnout but got good feedback. A Business request was to bring Quick Book classes, Ms. Dashevich attended a QuickBook class and will talk to the instructor.

### Promotions -

Concerts secured by Mrs. Dashevich. Ms. Blascyk stated a popcorn/hotdog cart is secured as well.

### Organization -

Board Retreat, Ms. Dashevich said it needs to be planned. Ms. Frederick suggested Red Poppy. Ms. Blascyk said the Transformation Strategy was sent out to the public. We got 200 responses. Taking the data from community and applying it.

### Movie in the Park -

Ms. Blascyk put in a grant with Oakland County, hasn't heard back.

### Banners Sponsorship -

Eight banners are being sponsored from the business round table. Four new sponsors and some are returning.

## OAKLAND COUNTY/MSOC

June 30<sup>th</sup> Transformation Strategy webinar per Ms. Dashevich. She will send that out to you.

## DISTRICT DEVELOPMENT/NEW BUSINESS

Ms. Blascyk reported there is a new business called Ellembee Gifts replacing D&J Tractor Supply. They sell merchandise with sayings, wholesale. D's Café is struggling per Mr. Zurek.

COMMUNITY REPORTS

Founders Day Parade this coming weekend.

Mrs. Dashevich met with Highland White Lake Business Association Director is looking to work in same space with Mrs. Dashevich.

CALL TO THE PUBLIC

Ms. Frederick read Mission Statement and request we change the wording to include, "and" surrounding DDA business district.

Adjourn - Mr. Smith motioned to adjourn at 7:52 pm.

APPROVED



BUDGET AMENDMENT WORKSHEET  
 2023 PROPOSED BUDGET AMENDMENTS  
 BOARD MEETING -July 10, 2023

FUND & ACCOUNT		ORIGINAL BUDGET 12/31/2023	AS AMENDED 12/31/2023	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<b><u>DDA FUND</u></b>					
<b><u>Revenues:</u></b>					
494-000-692-000	APPROP FUND BALANCE	\$0.00	\$42,000.00	+	\$43,853.00 = \$85,853.00
<b><u>Expenditures:</u></b>					
494-729-880-003	DDA: DESIGN	\$51,145.00	\$93,145.00	+	\$33,000.00 = \$126,145.00
494-729-900.000	DDA: ADVERTISING/PRINTING	\$3,000.00	\$3,000.00	+	\$8,353.00 = \$11,353.00
494-729-967-000	DDA: FARMERS' MARKET	\$10,000.00	\$10,000.00	+	\$2,500.00 = \$12,500.00

**Purpose of Amendment:**

Appropriate funds to increase the expense of DDA Design by \$33,000, DDA Advertising by \$8,353, and DDA Farmers Market by \$2,500 as approved by the DDA Board at their May 17th Board meeting.

## NOTIFICATION OF GRANT/PROGRAM APPLICATION

### Board Approval for Grant Applications and Renewals:

All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.

In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.

The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.

Complete Name of Grant:	MI Fire Equipment Grant Program
Submitted by:	Rick Hamill/ Requested by Nick George
New Grant or Renewal?	New
Award Notification Received?	No
Amount:	\$10,000
Fiscal Year:	2023
Duration (if more than one fiscal year)	
Name of Funding Source: ( i.e. DNR)	SOM
Federal, State or Local?	State
District Match Required? If yes please describe	None
Board Resolution Required?	No
Brief Description of Grant:	The MI Fire Equipment Grant Program has been established to provide funding for the purchase of fire equipment for our part-time, on-call, or volunteer firefighters. Under the Fiscal Year 2022-23 budget, the Michigan Department of Treasury was appropriated \$12 million to establish and operate a grant program to qualified local governments. Grant awards are not to exceed \$10,000 for eligible departments.

DATE RECEIVED:



# **Charter Township of Highland - Fire Department**

**1600 W. Highland Rd  
Highland, MI 48357  
(248)887-9050**

TO: Highland Township Board

FROM: Nick George, Fire Chief

SUBJECT: Probationary Fire Fighter

DATE: July 1, 2023

It is my pleasure to announce the hiring of (6) new Probationary Fire Fighter(s):

- Probationary FF Colin Breen
- Probationary FF Michael David
- Probationary FF Emma Dittrick
- Probationary FF Alexia Leece
- Probationary FF Vivienne Snyder
- Probationary FF Drake Vachon

They will need to complete training for Fire Fighter and EMT, some have already completed some of these requirements, as well as our Highland orientation with a FTO (Field Training Officer) prior to coming off probation. We would like to welcome them to the team, and wish them luck during their journey.



# MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: July, 10<sup>th</sup> 2023

Re: Lake Improvement Board- Township Representative Appointments

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Please approve list of representatives for the following Lake Board's.

Recommendation:

Charlick Lake- Joseph Salvia- Trustee

Duck Lake- Brian Howe- Trustee

Gourd Lake- Tami Flowers- Township Clerk

Highland Lake- Joseph Salvia- Trustee

Kellogg Lake – Jennifer Frederick- Township Treasurer

Taggett Lake- Jennifer Frederick - Township Treasurer

Tomahawk Lake-Beth Lewis-Trustee

White Lake- N/A

Woodruff Lake- Brian Howe-Trustee



**5b. Receive and File:**

Activity Center Activity Report – May 2023

Activity Council Advisory Board Minutes and Financial Report – May 2023

Financial Report – May 2023

Fire Department Report – May and June 2023

Library Board Minutes – May 2023

Library Director's Report – May 2023

Sheriff's Department Report – June 2023

Treasurer's Report – May 2023



Highland Activity Center  
Directors Activity Report  
April Activity Report  
Meeting: Tuesday, June 2023 at 9:00am  
At Leos on Milford Rd.

**FYI**

**Stats for May – 8,896**

**Banner to hung this week at Livingston & John Street**

Fireworks Festival, Saturday June, 24th.

Senior Day at the Detroit Zoo on June 7th. 28ppl

Woodward & Jefferson Presentation on June 12th at 7pm.

Hydration Station on Wednesday, June 14, 2023 at Noon. FREE RSVP full 20ppl

Fathers Day lunch w/ exotic pet presentation on Friday June 16, 2023. \$10 at Noon.

**ACTIVITIES**

- \* Exercise M,W & F.
- \* Monday night cards at 4pm. 6-8 ppl. Open to the public
- \* Bingo M&W at 12. GROWNIG 20-35 ppl.
- \* Mah Jongg Tuesday at 10am –8-16 ppl. Will teach for those want to participate.
- \* Puppy class on Tuesday at 6pm.
- \* Movies: Tuesday (oldies), Friday (recent) both at noon.
- \* Coin Club 2nd Wednesdays at 6:30. Doors open at 6:15
- \* Thursday, Knitters at 10am. 3-6 ppl
- ◆ Friday Euchre at new time 12:00pm - 24+ ppl.
- \* Friday Bridge back at the big center. At Noon.
- \* Price increase slated for July. MOW and Lunch at the center, going well.
- \* Free bread after 10:30 M-F
- ◆ Nick Palise Band 2/month
- ◆ Bible Study group first Thursday at 10AM. B#2
- \* The Happy Bookers meeting at B2. Last Thursdays at 10am.
- \* The Quilters on the 1st Wednesday of the month at 6pm.
- \* Big dogs training on Thursdays at 6pm
- \* Chair Massage on Wednesday by appointment. Starts at 10am. \$
- \* Books in a bag delivery for home bound (8ppl)
- \* Ask the Lawyer consults AND ask The Money Man consults (By phone or Face to Face)
- \* Technical help with devices, phones, and how to Zoom, by Justin. Call for appointment. 248-887-1707
- \* **NEW** Hearing Tests by appointment on the first Monday of the month at 10am.  
Provided by Oakland Audiology.
- \* Medical equipment needs/donations. Daily.

**Highland Activity Center Advisory Council Meeting Minutes**  
**Tuesday May 9<sup>th</sup>, 2023**

**CALL TO ORDER:**

The Highland Activity Center Advisory Council meeting was called to order by Carolyn Kress at 9:04 am on Tuesday May 9<sup>th</sup>, 2023

**PRESENT:**

Heidi Bey, Carolyn Kress, Patti Janette, Jennifer Frederick, Chuck Sharpe, Steve Jagusch, Ray Polidori, Dick Russell, Peter Werthman, & Sue Anderson.

**ABSENT:**

Terry Olexsy, Sharon Keenen, Dar Sharpe & Lisa Jagusch

**SECRETARY'S MINUTES:**

Motion to approve the Secretary's Minutes was made by Jennifer Frederick, seconded by Sue Anderson, unanimously approved by all.

**TREASURERS'S REPORT:**

Motion to approve the Treasurer's Report was made by Ray Polidori & seconded by Patti Janette, unanimously approved by all.

**DIRECTOR'S ACTIVITY REPORT:**

June 12th Fathers Day lunch with an exotic pet presentation.

May 20th Founder's Day Festival. Thank you to Peter Werthmann for Emceeding the parade along with Nancy Branstetter at 10:00 am.

Our new banner has been ordered, watch for it on the front of our building.

Lots of great activities are happening about every day, get involved!!

**NEW BUSINESS:**

Requester to update the By-Laws to include how to resign from the Council. Motion was made by Steve Jagusch, seconded by Jennifer Frederick, unanimously approved by all.

The updated By-laws will be available at our meeting.

Sad news that Dar Sharpe will be leaving the Highland Activity Center Advisory Council.

**UPCOMING EVENTS~AKA PETER PRESENTS:**

June 12<sup>th</sup> at 7:00 pm Sherry Tuffin will be presenting "Woodward & Jefferson".

Gene Beach Presentation will be a 4-part series regarding Highlands History.

Mike Sonnenberg "Lost in Michigan" is pending for the fall of 2023.

Russell Dore' Interactive presentation on The Wright brothers/Katherine & Orville Wright & their personal lives.

Most presentations will be posted on the website, Facebook & the PNW newspaper.

**MOTION TO ADJOURN:**

Motion to adjourn the meeting was made at 9:57 am by Peter Werthmann, seconded by Patti Janette, unanimously approved by all.

Respectfully submitted,

By Patti Janette

Secretary, Highland Advisory Council

**Highland Activity Center  
Advisory Board - Fund 702  
Financial Report  
May 31, 2023**

<i>Date</i>	<i>Source</i>	<i>Amount</i>	<i>Bank Balance</i>
<b>Starting Balance May 1, 2023</b>			<b>12,423.29</b>
<b>Revenues</b>			
	<i>Donations/Memorials</i>	2,915.00	
	<i>Classes</i>	970.00	
	<i>Tickets</i>	50.00	
	<i>Trips</i>	535.00	
<b>Total Revenues</b>		<b>4,470.00</b>	<b><u>4,470.00</u></b>
<b>Expenditures</b>			
	<i>Sub-Pressions LLC</i>	472.00	
	<i>Credit Card</i>	1,072.55	
	<i>Chamberlin Pony Rides</i>	875.00	
	<i>Gordon Foods</i>	690.94	
	<i>R. Jones</i>	200.00	
	<i>Heidi Bey</i>	544.09	
<b>Total Expenditures</b>		<b>3,854.58</b>	<b><u>3,854.58</u></b>
	<b>Ending bank balance May 31, 2023</b>		<b><u><u>13,038.71</u></u></b>
<b>Submitted by</b> <b>Jennifer Frederick, Treasurer</b> <b>Highland Township</b>	July 5, 2023		



# CHARTER TOWNSHIP OF HIGHLAND

## BALANCE SHEET

MAY 31, 2023

### GENERAL FUND

#### ASSETS

101-000-004.000	PETTY CASH	133.40	
101-000-008.000	PERPETUAL FUND	1,087.10	
101-000-010.000	CASH - COMBINED SAVINGS	5,388,514.20	
101-000-072.000	COUNTY OF OAKLAND	( 2,104.50)	
101-000-075.000	HURON VALLEY SCHOOLS	( 6,440.50)	
101-000-078.000	DUE FROM STATE REVENUES	363,804.00	
101-000-084.477	DUE TO/FROM CABLE TV FEES	79,128.00	
	TOTAL ASSETS		5,824,121.70

#### LIABILITIES AND EQUITY

##### LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	241,504.25	
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	5,826.23	
101-000-202.005	PLANNING ESCROW PAYABLES	154,336.03	
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	1,613.85	
101-000-231.000	PR W/H FICA	215.94	
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	1,408,057.63	
	TOTAL LIABILITIES		1,811,553.93

##### FUND EQUITY

101-000-390.000	FUND BALANCE	3,427,341.74	
	REVENUE OVER EXPENDITURES - YTD	585,226.03	
	TOTAL FUND EQUITY		4,012,567.77
	TOTAL LIABILITIES AND EQUITY		5,824,121.70

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**GENERAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
101-000-402.000	CURRENT PROPERTY TAX	556,656.00	556,656.00	546,360.79	.00	10,295.21	98.15
101-000-404.000	SALES TAX	2,051,127.00	2,051,127.00	682,792.00	.00	1,368,335.00	33.29
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	1,574.78	48.09	( 1,574.78)	.00
101-000-423.000	MOBILE HOME TAXES	5,000.00	5,000.00	3,382.50	682.50	1,617.50	67.65
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	156,235.36	77,637.12	143,764.64	52.08
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	971.40	330.00	528.60	64.76
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	2,098.00	702.00	2,902.00	41.96
101-000-491.000	BUILDING PERMITS	220,000.00	220,000.00	64,048.00	22,330.20	155,952.00	29.11
101-000-491.001	HEATING PERMITS	65,000.00	65,000.00	29,464.29	5,097.00	35,535.71	45.33
101-000-491.002	PLUMBING PERMITS	45,000.00	45,000.00	9,776.00	2,865.00	35,224.00	21.72
101-000-491.003	ELECTRICAL PERMITS	65,000.00	65,000.00	27,599.20	5,472.00	37,400.80	42.46
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-528.001	ARPA FEDERAL GRANT REVENUE	710,000.00	710,000.00	.00	.00	710,000.00	.00
101-000-584.005	METRO AUTHORITY	27,000.00	27,000.00	22,271.18	22,271.18	4,728.82	82.49
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	7,942.42	.00	( 7,942.42)	.00
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	1,485.00	435.00	1,515.00	49.50
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-607.022	ENHANCE ACCESS FEES	3,000.00	3,000.00	3,838.43	.00	( 838.43)	127.95
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	.00	.00	42,000.00	.00
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	28,237.47	5,349.03	21,762.53	56.47
101-000-628.014	REZONING FEES, PLANNING	.00	.00	850.00	.00	( 850.00)	.00
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	3,025.00	275.00	3,975.00	43.21
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	2,895.00	.00	3,105.00	48.25
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	5,000.00	2,500.00	.00	100.00
101-000-644.028	ASSET SALE PROCEEDS	.00	.00	5,496.51	.00	( 5,496.51)	.00
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	2,000.00	325.00	1,000.00	66.67
101-000-657.000	VARIOUS FINES	.00	.00	150.00	.00	( 150.00)	.00
101-000-658.000	ZONING FINES	.00	.00	75.00	.00	( 75.00)	.00
101-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	68,229.93	20,929.31	( 53,229.93)	454.87
101-000-666.001	MMRMA DISTRIBUTION	.00	.00	51,975.00	.00	( 51,975.00)	.00
101-000-667.001	PARK: RENTALS	.00	.00	350.00	100.00	( 350.00)	.00
101-000-667.010	ACTIVITY CTR ANNEX UTILITIES	5,000.00	5,000.00	2,241.08	901.58	2,758.92	44.82
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	11,666.65	2,333.33	16,333.35	41.67
101-000-667.288	WOTA RENT	.00	.00	25,000.00	.00	( 25,000.00)	.00
101-000-676.018	ELECTION REIMBURSEMENT	.00	.00	10,268.88	10,268.88	( 10,268.88)	.00
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	7,000.00	7,000.00	.00	.00	7,000.00	.00
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	11,263.54	1,062.50	3,736.46	75.09
101-000-692.000	APPROPRIATION FUND BAL.	.00	1,526,780.00	.00	.00	1,526,780.00	.00
	<b>REVENUE</b>	<b>4,340,283.00</b>	<b>5,867,063.00</b>	<b>1,788,563.41</b>	<b>181,914.72</b>	<b>4,078,499.59</b>	<b>30.48</b>
	<b>TOTAL FUND REVENUE</b>	<b>4,340,283.00</b>	<b>5,867,063.00</b>	<b>1,788,563.41</b>	<b>181,914.72</b>	<b>4,078,499.59</b>	<b>30.48</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>LEGISLATIVE</u>							
101-102-702.000	LEGISLATIVE: SALARIES	25,899.00	25,899.00	10,956.44	1,992.08	14,942.56	42.30
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	<b>TOTAL LEGISLATIVE</b>	<b>31,899.00</b>	<b>31,899.00</b>	<b>10,956.44</b>	<b>1,992.08</b>	<b>20,942.56</b>	<b>34.35</b>
<u>SUPERVISOR</u>							
101-171-702.000	SUP DEPT: SALARIES	84,389.00	84,389.00	35,703.14	6,491.48	48,685.86	42.31
101-171-703.001	SUP DEPT: CLERICAL WAGE F-T	52,211.00	25,211.00	22,332.25	4,017.00	2,878.75	88.58
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	.00	27,000.00	975.00	975.00	26,025.00	3.61
101-171-704.002	SUP DEPT: FLOATER WAGE P-T	13,996.00	13,996.00	3,786.43	883.55	10,209.57	27.05
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	22,181.00	22,181.00	6,452.45	1,377.60	15,728.55	29.09
101-171-704.005	SUP DEPT: MAINT WAGE P-T	31,803.00	31,803.00	13,439.62	2,446.44	18,363.38	42.26
101-171-704.006	SUP DEPT: MAINTENANCE WAGE P-T	.00	.00	376.74	.00	( 376.74)	.00
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	.00	25,000.00	1,040.00	1,040.00	23,960.00	4.16
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	125.00	.00	2,375.00	5.00
	<b>TOTAL SUPERVISOR</b>	<b>207,080.00</b>	<b>232,080.00</b>	<b>84,230.63</b>	<b>17,231.07</b>	<b>147,849.37</b>	<b>36.29</b>
<u>ACCOUNTING</u>							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	58,476.00	58,476.00	24,927.29	4,498.51	33,548.71	42.63
101-191-704.001	ACCTG: P-T ASSISTANT	22,394.00	24,174.00	9,336.40	1,842.40	14,837.60	38.62
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	.00	.00	3,000.00	.00
	<b>TOTAL ACCOUNTING</b>	<b>83,870.00</b>	<b>85,650.00</b>	<b>34,263.69</b>	<b>6,340.91</b>	<b>51,386.31</b>	<b>40.00</b>
<u>CLERK</u>							
101-215-702.002	CLERK: SALARIES	80,169.00	80,169.00	33,918.06	6,166.92	46,250.94	42.31
101-215-703.001	CLERK: DEPUTY WAGE F-T	62,653.00	62,653.00	24,958.18	4,819.50	37,694.82	39.84
101-215-703.005	CLERK: CLERICAL WAGE F-T	42,158.00	42,158.00	17,759.26	3,243.00	24,398.74	42.13
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	1,666.00	420.00	5,334.00	23.80
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	.00	.00	7,050.00	.00
	<b>TOTAL CLERK</b>	<b>200,830.00</b>	<b>200,830.00</b>	<b>78,301.50</b>	<b>14,649.42</b>	<b>122,528.50</b>	<b>38.99</b>
<u>TREASURER</u>							
101-253-702.001	TREAS: SALARIES	80,169.00	80,169.00	33,918.06	6,166.92	46,250.94	42.31
101-253-703.000	TREAS: DEPUTY WAGE F-T	64,741.00	64,741.00	27,337.90	4,980.00	37,403.10	42.23
101-253-703.003	TREAS: CLERICAL WAGE F-T	43,898.00	43,898.00	18,490.57	3,376.52	25,407.43	42.12
101-253-705.004	TREAS: PART-TIME SEASONAL	10,000.00	10,000.00	731.08	225.29	9,268.92	7.31
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	970.00	10.00	5,530.00	14.92
	<b>TOTAL TREASURER</b>	<b>205,308.00</b>	<b>205,308.00</b>	<b>81,447.61</b>	<b>14,758.73</b>	<b>123,860.39</b>	<b>39.67</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>ASSESSOR</b>							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	130,000.00	130,000.00	68,615.40	10,517.41	61,384.60	52.78
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	484.00	.00	1,016.00	32.27
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	<b>TOTAL ASSESSOR</b>	<b>132,100.00</b>	<b>132,100.00</b>	<b>69,099.40</b>	<b>10,517.41</b>	<b>63,000.60</b>	<b>52.31</b>
<b>GENERAL GOVERNMENT</b>							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	4,954.50	559.67	10,045.50	33.03
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	294.30	.00	7,705.70	3.68
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	2,873.42	.00	22,126.58	11.49
101-261-803.000	GEN GOV: SNOWPLOW SERV	40,000.00	40,000.00	33,933.34	.00	6,066.66	84.83
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	20,734.65	4,042.25	54,265.35	27.65
101-261-805.000	GEN GOV: AUDITING	70,000.00	70,000.00	81,132.50	.00	( 11,132.50)	115.90
101-261-810.000	GEN GOV: COURT WITNESS FEES	500.00	500.00	.00	.00	500.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	.00	300.00	62.50
101-261-813.001	GEN GOV: WOTA	185,000.00	185,000.00	.00	.00	185,000.00	.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	3,178.00	26.00	9,822.00	24.45
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	2,784.98	.00	3,215.02	46.42
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	43,321.00	5,598.00	24,679.00	63.71
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	4,115.00	823.00	8,885.00	31.65
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	1,608.74	347.16	4,891.26	24.75
101-261-850.002	GEN GOV: WEBSITE	2,500.00	2,500.00	872.50	.00	1,627.50	34.90
101-261-900.000	GEN GOV: TAX BILL PRINTING	12,000.00	12,000.00	1,349.70	1,349.70	10,650.30	11.25
101-261-900.001	GEN GOV: ADVERTISING	20,000.00	20,000.00	5,813.13	1,045.15	14,186.87	29.07
101-261-900.002	GEN GOV: PRINTING	4,500.00	4,500.00	319.41	.00	4,180.59	7.10
101-261-920.000	GEN GOV: UTILITIES	75,000.00	75,000.00	30,127.83	7,093.79	44,872.17	40.17
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	45,000.00	45,000.00	15,876.50	3,161.20	29,123.50	35.28
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	5,000.00	4,592.28	207.56	407.72	91.85
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	22,437.31	3,850.79	27,562.69	44.87
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	5,635.07	1,346.12	14,364.93	28.18
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	27,000.00	27,000.00	182.70	.00	26,817.30	.68
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	25,000.00	25,000.00	.00	.00	25,000.00	.00
101-261-971.001	GEN GOV: COMP CAP OUTLAY	10,000.00	10,000.00	955.51	.00	9,044.49	9.56
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	8,000.00	8,000.00	234.50	104.50	7,765.50	2.93
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	.00	1,500,000.00	.00	.00	1,500,000.00	.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>829,800.00</b>	<b>2,329,800.00</b>	<b>287,826.87</b>	<b>29,554.89</b>	<b>2,041,973.13</b>	<b>12.35</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>GENERAL GOVERNMENT PERSONNE</b>							
101-279-710.000	GGP: EMPLR PAYROLL TAX	91,667.00	91,667.00	41,402.12	7,927.00	50,264.88	45.17
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	115,000.00	115,000.00	28,814.33	42.59	86,185.67	25.06
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	160,000.00	160,000.00	78,827.32	12,359.34	81,172.68	49.27
101-279-714.004	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	62,000.00	62,000.00	30,709.58	6,277.45	31,290.42	49.53
101-279-716.002	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	16,271.32	9,923.94	28,728.68	36.16
101-279-718.001	GGP: PTO CASH PAYOUT	18,000.00	18,000.00	1,228.88	.00	16,771.12	6.83
	<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>504,667.00</b>	<b>504,667.00</b>	<b>197,253.55</b>	<b>36,530.32</b>	<b>307,413.45</b>	<b>39.09</b>
<b>BUILDING</b>							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	65,827.00	65,827.00	27,731.26	5,064.00	38,095.74	42.13
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	40,008.00	40,008.00	16,850.37	3,078.00	23,157.63	42.12
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	37,837.00	37,837.00	14,946.60	2,716.00	22,890.40	39.50
101-371-705.000	BLDG: PART-TIME SEASONAL	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	104.43	.00	495.57	17.41
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	57,591.30	17,918.23	117,408.70	32.91
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	12,500.00	12,500.00	.00	.00	12,500.00	.00
	<b>TOTAL BUILDING</b>	<b>340,272.00</b>	<b>340,272.00</b>	<b>117,223.96</b>	<b>28,776.23</b>	<b>223,048.04</b>	<b>34.45</b>
<b>CEMETERY</b>							
101-567-935.000	CEMETERY: SEXTON	43,632.00	43,632.00	18,180.00	3,636.00	25,452.00	41.67
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	2,414.00	.00	12,586.00	16.09
	<b>TOTAL CEMETERY</b>	<b>58,632.00</b>	<b>58,632.00</b>	<b>20,594.00</b>	<b>3,636.00</b>	<b>38,038.00</b>	<b>35.12</b>
<b>SOCIAL SERVICES</b>							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,000.00	15,000.00	6,485.65	1,470.01	8,514.35	43.24
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	8,500.00	.00	.00	100.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	8,500.00	8,500.00	.00	100.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	5,780.00	( 346.00)	44,220.00	11.56
	<b>TOTAL SOCIAL SERVICES</b>	<b>84,500.00</b>	<b>84,500.00</b>	<b>29,265.65</b>	<b>9,624.01</b>	<b>55,234.35</b>	<b>34.63</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>SENIOR CENTER</b>							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	49,078.00	49,078.00	20,675.30	3,775.50	28,402.70	42.13
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	33,783.00	33,783.00	13,021.94	2,599.50	20,761.06	38.55
101-672-704.002	ACT CTR: COMMUNICATION WAGE P-	28,652.00	28,652.00	12,197.40	2,262.00	16,454.60	42.57
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	24,874.00	24,874.00	5,760.00	1,600.00	19,114.00	23.16
101-672-704.006	ACTIVITY CTR: SECURITY P-T	6,435.00	6,435.00	144.00	.00	6,291.00	2.24
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	12,870.00	12,870.00	5,090.23	990.00	7,779.77	39.55
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	2,500.00	2,500.00	3,143.07	669.37	( 643.07)	125.72
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	918.16	301.60	5,081.84	15.30
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	3.36	.00	2,496.64	.13
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	.00	.00	1,200.00	.00
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	344.75	72.42	1,155.25	22.98
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	618.37	.00	1,881.63	24.73
101-672-850.002	ANNEX: INTERNET SERVICE	3,500.00	3,500.00	1,391.83	278.37	2,108.17	39.77
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	2,333.10	88.90	5,666.90	29.16
101-672-920.000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	3,519.79	623.75	5,480.21	39.11
101-672-920.002	ANNEX: UTILITIES	7,000.00	7,000.00	3,302.18	1,084.49	3,697.82	47.17
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	4,000.00	4,000.00	1,175.29	128.30	2,824.71	29.38
101-672-936.002	ANNEX: BUILDING MAINT	5,000.00	5,000.00	3,860.85	1,030.58	1,139.15	77.22
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	899.99	899.99	1,600.01	36.00
	<b>TOTAL SENIOR CENTER</b>	<b>210,892.00</b>	<b>210,892.00</b>	<b>78,399.61</b>	<b>16,404.77</b>	<b>132,492.39</b>	<b>37.18</b>
<b>PLANNING &amp; ORDINANCE</b>							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	80,610.00	80,610.00	34,061.11	6,304.35	46,548.89	42.25
101-701-703.003	PLNG: CLERICAL WAGE F-T	45,045.00	45,045.00	19,321.51	3,678.68	25,723.49	42.89
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	54,627.00	54,627.00	23,008.55	4,201.50	31,618.45	42.12
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	25,982.00	25,982.00	10,774.76	1,943.70	15,207.24	41.47
101-701-820.000	PLNG: DUES/ED/TRAVEL	4,000.00	4,000.00	2,252.68	175.00	1,747.32	56.32
101-701-825.002	PLNG: CERTIFICATION	.00	.00	55.00	.00	( 55.00)	.00
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	290.00	290.00	2,710.00	9.67
	<b>TOTAL PLANNING &amp; ORDINANCE</b>	<b>213,264.00</b>	<b>213,264.00</b>	<b>89,763.61</b>	<b>16,593.23</b>	<b>123,500.39</b>	<b>42.09</b>
<b>ZONING BOARD OF APPEALS (ZBA)</b>							
101-702-720.000	ZBA: MEETING PAY	8,880.00	8,880.00	2,840.00	720.00	6,040.00	31.98
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	487.00	487.00	513.00	48.70
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	1,957.44	450.45	3,042.56	39.15
	<b>TOTAL ZONING BOARD OF APPEALS</b>	<b>17,780.00</b>	<b>17,780.00</b>	<b>5,284.44</b>	<b>1,657.45</b>	<b>12,495.56</b>	<b>29.72</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>PLANNING COMMISSION</b>							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	11,400.00	11,400.00	1,775.00	927.50	9,625.00	15.57
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	20,000.00	20,000.00	2,287.50	895.00	17,712.50	11.44
101-703-801.001	PLNG COMM: ORDINANCE REVISION	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	725.00	725.00	1,275.00	36.25
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	423.15	423.15	5,076.85	7.69
	<b>TOTAL PLANNING COMMISSION</b>	<b>50,050.00</b>	<b>50,050.00</b>	<b>5,210.65</b>	<b>2,970.65</b>	<b>44,839.35</b>	<b>10.41</b>
<b>PARKS</b>							
101-751-729.000	PARKS: HIGHLAND STATION	3,500.00	3,500.00	.00	.00	3,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	408.50	.00	2,091.50	16.34
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	1,245.00	300.00	1,755.00	41.50
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	4,837.80	259.15	( 1,837.80)	161.26
101-751-801.006	PARKS: FIREWORKS	13,500.00	13,500.00	5,500.00	.00	8,000.00	40.74
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	139.47	271.62	4,860.53	2.79
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	2,085.00	250.00	17,915.00	10.43
	<b>TOTAL PARKS</b>	<b>50,500.00</b>	<b>50,500.00</b>	<b>14,215.77</b>	<b>1,080.77</b>	<b>36,284.23</b>	<b>28.15</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,221,444.00</b>	<b>4,748,224.00</b>	<b>1,203,337.38</b>	<b>212,317.94</b>	<b>3,544,886.62</b>	<b>25.34</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>1,118,839.00</b>	<b>1,118,839.00</b>	<b>585,226.03</b>	<b>( 30,403.22)</b>	<b>( 533,612.97)</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	621,558.75
203-000-010.000	CASH - COMBINED SAVINGS	18,616.21
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00

TOTAL ASSETS	648,574.96
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LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	31,788.50
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TOTAL LIABILITIES	31,788.50
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FUND EQUITY

203-000-390.000	FUND BALANCE	163,949.37
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23
	REVENUE OVER EXPENDITURES - YTD	( 38,507.14)

TOTAL FUND EQUITY	616,786.46
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TOTAL LIABILITIES AND EQUITY	648,574.96
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# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### ROAD FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
203-000-604.000	HAUL ROUTE REVENUE	55,000.00	55,000.00	.00	.00	55,000.00	.00
203-000-665.000	INTEREST EARNINGS	.00	.00	1,361.06	528.21	( 1,361.06)	.00
203-000-699.401	TRANSFER IN FROM CAPITAL IMP.	19,000.00	50,000.00	.00	.00	50,000.00	.00
	<b>REVENUE</b>	<b>74,000.00</b>	<b>105,000.00</b>	<b>1,361.06</b>	<b>528.21</b>	<b>103,638.94</b>	<b>1.30</b>
	<b>TOTAL FUND REVENUE</b>	<b>74,000.00</b>	<b>105,000.00</b>	<b>1,361.06</b>	<b>528.21</b>	<b>103,638.94</b>	<b>1.30</b>
<u>ROAD</u>							
203-596-967.000	DUST CONTROL	34,000.00	34,000.00	590.00	.00	33,410.00	1.74
203-596-967.001	TRI PARTY PROGRAM	40,000.00	40,000.00	38,908.00	.00	1,092.00	97.27
203-596-971.001	ROAD PARTICIPATION PROJECTS	.00	.00	370.20	370.20	( 370.20)	.00
	<b>TOTAL ROAD</b>	<b>74,000.00</b>	<b>74,000.00</b>	<b>39,868.20</b>	<b>370.20</b>	<b>34,131.80</b>	<b>53.88</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>74,000.00</b>	<b>74,000.00</b>	<b>39,868.20</b>	<b>370.20</b>	<b>34,131.80</b>	<b>53.88</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>31,000.00</b>	<b>( 38,507.14)</b>	<b>158.01</b>	<b>( 69,507.14)</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS 2,103,206.49

TOTAL ASSETS 2,103,206.49

LIABILITIES AND EQUITY

FUND EQUITY

206-000-390.000 FUND BALANCE 1,479,169.98  
REVENUE OVER EXPENDITURES - YTD 624,036.51

TOTAL FUND EQUITY 2,103,206.49

TOTAL LIABILITIES AND EQUITY 2,103,206.49

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**FIRE FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
206-000-402.000	CURRENT PROPERTY TAX	1,240,417.00	1,240,417.00	1,211,572.52	.00	28,844.48	97.67
206-000-603.000	CONSULTING FEE	.00	.00	650.00	.00	( 650.00)	.00
206-000-627.000	RENTAL INSPECTIONS	.00	.00	450.00	.00	( 450.00)	.00
206-000-638.000	EMS TRANSPORT	350,000.00	350,000.00	221,267.56	28,911.56	128,732.44	63.22
206-000-665.000	INTEREST ON INVESTMENTS	10,000.00	10,000.00	21,060.33	4,635.25	( 11,060.33)	210.60
206-000-677.000	MISCELLANEOUS	.00	.00	770.99	201.49	( 770.99)	.00
206-000-692.000	APPROPRIATION FUND BAL.	437,263.00	437,263.00	.00	.00	437,263.00	.00
	<b>REVENUE</b>	<b>2,037,680.00</b>	<b>2,037,680.00</b>	<b>1,455,771.40</b>	<b>33,748.30</b>	<b>581,908.60</b>	<b>71.44</b>
	<b>TOTAL FUND REVENUE</b>	<b>2,037,680.00</b>	<b>2,037,680.00</b>	<b>1,455,771.40</b>	<b>33,748.30</b>	<b>581,908.60</b>	<b>71.44</b>



**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,037,679.00	2,037,679.00	831,734.89	152,950.64	1,205,944.11	40.82
NET REVENUE OVER EXPENDITURES	1.00	1.00	624,036.51	( 119,202.34)	624,035.51	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00	
207-000-010.000	CASH - COMBINED SAVINGS	4,559,789.26	

TOTAL ASSETS			<u>4,559,839.26</u>
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LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	1,617,059.86	
	REVENUE OVER EXPENDITURES - YTD	2,942,779.40	

TOTAL FUND EQUITY			<u>4,559,839.26</u>
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TOTAL LIABILITIES AND EQUITY			<u>4,559,839.26</u>
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**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**POLICE FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
207-000-402.000	CURRENT PROPERTY TAX	3,076,641.00	3,076,641.00	3,004,048.54	.00	72,592.46	97.64
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	27.50	.00	9,972.50	.28
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	3,546.14	3,546.14	8,453.86	29.55
207-000-582.001	SCHOOL PARTICIPATION	111,000.00	111,000.00	110,295.37	.00	704.63	99.37
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	67,500.00	27,000.00	94,500.00	41.67
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	50,737.12	10,140.65	( 35,737.12)	338.25
207-000-677.000	MISCELLANEOUS	.00	.00	2,000.00	.00	( 2,000.00)	.00
	<b>REVENUE</b>	<b>3,386,641.00</b>	<b>3,386,641.00</b>	<b>3,238,154.67</b>	<b>40,686.79</b>	<b>148,486.33</b>	<b>95.62</b>
	<b>TOTAL FUND REVENUE</b>	<b>3,386,641.00</b>	<b>3,386,641.00</b>	<b>3,238,154.67</b>	<b>40,686.79</b>	<b>148,486.33</b>	<b>95.62</b>
<b>POLICE</b>							
207-301-704.001	POLICE: CLERICAL WAGE P-T	34,000.00	34,000.00	14,782.41	2,800.00	19,217.59	43.48
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	2,900.00	2,900.00	1,119.83	203.12	1,780.17	38.61
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,912,998.00	2,912,998.00	133,138.01	.00	2,779,859.99	4.57
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	111,000.00	111,000.00	110,295.37	.00	704.63	99.37
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	( 2,356.46)	.00	14,356.46	( 19.64)
207-301-807.004	POLICE: OVERTIME	220,000.00	220,000.00	18,848.90	.00	201,151.10	8.57
207-301-920.000	POLICE: UTILITIES	14,000.00	14,000.00	2,324.61	488.24	11,675.39	16.60
207-301-935.000	POLICE: SHERIFF'S MAINT	13,500.00	13,500.00	5,066.95	853.16	8,433.05	37.53
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	11,666.65	2,333.33	16,333.35	41.67
207-301-955.000	POLICE: MISCELLANEOUS	5,000.00	5,000.00	145.00	.00	4,855.00	2.90
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00	1,000.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	6,000.00	6,000.00	.00	.00	6,000.00	.00
207-301-971.002	POLICE: BUILDING RENOVATIONS	4,000.00	4,000.00	344.00	.00	3,656.00	8.60
	<b>TOTAL POLICE</b>	<b>3,369,398.00</b>	<b>3,369,398.00</b>	<b>295,375.27</b>	<b>6,677.85</b>	<b>3,074,022.73</b>	<b>8.77</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,369,398.00</b>	<b>3,369,398.00</b>	<b>295,375.27</b>	<b>6,677.85</b>	<b>3,074,022.73</b>	<b>8.77</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>17,243.00</b>	<b>17,243.00</b>	<b>2,942,779.40</b>	<b>34,008.94</b>	<b>2,925,536.40</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS

816,699.03

TOTAL ASSETS

816,699.03

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

191,024.22  
625,674.81

TOTAL FUND EQUITY

816,699.03

TOTAL LIABILITIES AND EQUITY

816,699.03



# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### REFUSE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
227-000-626.000	REFUSE COLLECTION	1,116,625.00	1,116,625.00	1,071,859.76	.00	44,765.24	95.99
227-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	5,146.99	1,039.89	( 3,646.99)	343.13
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	1,172.00	248.00	328.00	78.13
	<b>REVENUE</b>	<b>1,119,625.00</b>	<b>1,119,625.00</b>	<b>1,078,178.75</b>	<b>1,287.89</b>	<b>41,446.25</b>	<b>96.30</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,119,625.00</b>	<b>1,119,625.00</b>	<b>1,078,178.75</b>	<b>1,287.89</b>	<b>41,446.25</b>	<b>96.30</b>
<b>REFUSE</b>							
227-526-801.000	REFUSE: CONTRACTOR	1,087,000.00	1,087,000.00	452,503.94	90,560.02	634,496.06	41.63
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,637.00	27,637.00	.00	.00	27,637.00	.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00	.00
	<b>TOTAL REFUSE</b>	<b>1,116,637.00</b>	<b>1,116,637.00</b>	<b>452,503.94</b>	<b>90,560.02</b>	<b>664,133.06</b>	<b>40.52</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,116,637.00</b>	<b>1,116,637.00</b>	<b>452,503.94</b>	<b>90,560.02</b>	<b>664,133.06</b>	<b>40.52</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>2,988.00</b>	<b>2,988.00</b>	<b>625,674.81</b>	<b>( 89,272.13)</b>	<b>622,686.81</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	10,164.34	
284-000-079.000	ACCOUNTS RECEIVABLE	41,624.28	

TOTAL ASSETS			<u>51,788.62</u>
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LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW	41,624.28	
	REVENUE OVER EXPENDITURES - YTD	10,164.34	

TOTAL FUND EQUITY			<u>51,788.62</u>
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TOTAL LIABILITIES AND EQUITY			<u>51,788.62</u>
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# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### OPIOID SETTLEMENT FUND

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>CUR MONTH</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>REVENUE</u>						
284-000-685.000	OPIOID SETTLEMENT REVENUES	.00	.00	10,164.34	.00 ( 10,164.34)	.00
	REVENUE	.00	.00	10,164.34	.00 ( 10,164.34)	.00
	TOTAL FUND REVENUE	.00	.00	10,164.34	.00 ( 10,164.34)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	10,164.34	.00 10,164.34	

# CHARTER TOWNSHIP OF HIGHLAND

## BALANCE SHEET

MAY 31, 2023

### CAPITAL IMPROVEMENT FUND

#### ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	772,837.06
401-000-084.494	DUE TO/FROM DDA	55,645.45
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,224,941.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	159,693.00
401-000-189.003	LEASE RECEIVABLE SPRINT	186,851.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,455,027.00

#### TOTAL ASSETS

6,854,994.51

#### LIABILITIES AND EQUITY

##### LIABILITIES

401-000-202.000	ACCOUNTS PAYABLE	631,369.01
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#### TOTAL LIABILITIES

631,369.01

##### FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,194,779.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	159,186.00
401-000-360.003	DEFERRED INFLOW SPRINT	184,144.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,338,028.00
401-000-390.000	FUND BALANCE	1,011,932.50
	REVENUE OVER EXPENDITURES - YTD	( 664,444.00)

#### TOTAL FUND EQUITY

6,223,625.50

#### TOTAL LIABILITIES AND EQUITY

6,854,994.51

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### CAPITAL IMPROVEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
401-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	13,648.32	1,223.07	( 3,648.32)	136.48
401-000-665.001	INTEREST EARNINGS DDA LOAN	3,500.00	3,500.00	693.33	123.53	2,806.67	19.81
401-000-667.002	CELL TOWER LEASE	150,000.00	150,000.00	57,337.43	11,389.54	92,662.57	38.22
401-000-692.000	APPROPRIATION FUND BAL.	524,500.00	1,286,070.00	.00	.00	1,286,070.00	.00
401-000-699.000	OPERATING TRANSFER IN	.00	1,500,000.00	.00	.00	1,500,000.00	.00
	<b>REVENUE</b>	<b>688,000.00</b>	<b>2,949,570.00</b>	<b>71,679.08</b>	<b>12,736.14</b>	<b>2,877,890.92</b>	<b>2.43</b>
	<b>TOTAL FUND REVENUE</b>	<b>688,000.00</b>	<b>2,949,570.00</b>	<b>71,679.08</b>	<b>12,736.14</b>	<b>2,877,890.92</b>	<b>2.43</b>
<u>GENERAL GOVERNMENT</u>							
401-261-971.001	TOWNSHIP IMPROVEMENTS	25,000.00	740,302.00	716,342.70	17,989.07	23,959.30	96.76
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	.00	15,268.00	.00	.00	15,268.00	.00
401-261-971.011	BROADBAND EXPENSE	27,000.00	27,000.00	.00	.00	27,000.00	.00
401-261-971.012	TOWNSHIP RELOCATION EXPENSES	25,000.00	25,000.00	4,930.38	4,530.38	20,069.62	19.72
401-261-971.013	SEWER ANTICIPATION EXPENSE	50,000.00	50,000.00	.00	.00	50,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	10,000.00	10,000.00	.00	.00	10,000.00	.00
401-261-995.103	TRANSFER TO ROAD FUND	19,000.00	50,000.00	.00	.00	50,000.00	.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>156,000.00</b>	<b>917,570.00</b>	<b>721,273.08</b>	<b>22,519.45</b>	<b>196,296.92</b>	<b>78.61</b>
<u>ANNEX</u>							
401-523-971.000	ANNEX IMPROVEMENTS	40,000.00	40,000.00	.00	.00	40,000.00	.00
	<b>TOTAL ANNEX</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>.00</b>	<b>.00</b>	<b>40,000.00</b>	<b>.00</b>
<u>CEMETERY</u>							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
	<b>TOTAL CEMETERY</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>.00</b>	<b>.00</b>	<b>25,000.00</b>	<b>.00</b>
<u>PARKS</u>							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	15,000.00	15,000.00	.00	.00	15,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	125,000.00	125,000.00	14,850.00	.00	110,150.00	11.88
	<b>TOTAL PARKS</b>	<b>140,000.00</b>	<b>140,000.00</b>	<b>14,850.00</b>	<b>.00</b>	<b>125,150.00</b>	<b>10.61</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>361,000.00</b>	<b>1,122,570.00</b>	<b>736,123.08</b>	<b>22,519.45</b>	<b>386,446.92</b>	<b>65.57</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>327,000.00</b>	<b>1,827,000.00</b>	<b>( 664,444.00)</b>	<b>( 9,783.31)</b>	<b>( 2,491,444.00)</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS 581,410.63

TOTAL ASSETS 581,410.63

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE 568,820.74  
REVENUE OVER EXPENDITURES - YTD 12,589.89

TOTAL FUND EQUITY 581,410.63

TOTAL LIABILITIES AND EQUITY 581,410.63

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### FIRE CAPITAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
402-000-402.000	CURRENT PROPERTY TAX	896,403.00	896,403.00	874,086.70	.00	22,316.30	97.51
402-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	12,338.32	2,308.46	( 2,338.32)	123.38
402-000-692.000	APPROPRIATION FUND BAL.	196,597.00	207,096.52	.00	.00	207,096.52	.00
	<b>REVENUE</b>	<b>1,103,000.00</b>	<b>1,113,499.52</b>	<b>886,425.02</b>	<b>2,308.46</b>	<b>227,074.50</b>	<b>79.61</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,103,000.00</b>	<b>1,113,499.52</b>	<b>886,425.02</b>	<b>2,308.46</b>	<b>227,074.50</b>	<b>79.61</b>
<b>FIRE</b>							
402-336-971.000	VEHICLES	400,000.00	400,000.00	381,427.77	4,950.00	18,572.23	95.36
402-336-971.002	CAPITAL EQUIPMENT	158,000.00	158,000.00	65,157.84	.00	92,842.16	41.24
402-336-971.004	CONSTR IN PROCESS FIRE MIL ST2	.00	10,499.52	10,499.52	.00	.00	100.00
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	275,000.00	275,000.00	290,000.00	.00	( 15,000.00)	105.45
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	270,000.00	270,000.00	126,750.00	.00	143,250.00	46.94
	<b>TOTAL FIRE</b>	<b>1,103,000.00</b>	<b>1,113,499.52</b>	<b>873,835.13</b>	<b>4,950.00</b>	<b>239,664.39</b>	<b>78.48</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,103,000.00</b>	<b>1,113,499.52</b>	<b>873,835.13</b>	<b>4,950.00</b>	<b>239,664.39</b>	<b>78.48</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>12,589.89</b>	<b>( 2,641.54)</b>	<b>12,589.89</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

DOWNTOWN DEVELOPMENT FUND

ASSETS

494-000-010.000	CASH - COMBINED SAVINGS	524,657.72	
494-000-019.000	TAXES RECEIVABLE	95,249.00	
		<hr/>	
	TOTAL ASSETS		619,906.72
			<hr/> <hr/>

LIABILITIES AND EQUITY

LIABILITIES

494-000-202.000	ACCOUNTS PAYABLE	3,300.00	
494-000-280.000	DEFERRED REVENUE	155,183.00	
494-000-308.000	LONG-TERM LOAN	55,645.45	
		<hr/>	
	TOTAL LIABILITIES		214,128.45

FUND EQUITY

494-000-390.000	FUND BALANCE	337,928.06	
	REVENUE OVER EXPENDITURES - YTD	67,850.21	
		<hr/>	
	TOTAL FUND EQUITY		405,778.27
			<hr/>

	TOTAL LIABILITIES AND EQUITY		619,906.72
			<hr/> <hr/>



# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### DOWNTOWN DEVELOPMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
494-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	3,349.52	742.47	6,650.48	33.50
494-000-677.001	DDA EVENTS FUND	2,000.00	2,000.00	( 350.00)	( 350.00)	2,350.00	( 17.50)
494-000-677.005	FUNDRAISING	.00	.00	3,525.00	600.00	( 3,525.00)	.00
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	300.00	300.00	700.00	30.00
494-000-677.010	TIF	234,000.00	234,000.00	108,647.93	.00	125,352.07	46.43
494-000-692.000	APPROP FUND BALANCE	.00	42,000.00	.00	.00	42,000.00	.00
<b>REVENUE</b>		<b>247,000.00</b>	<b>289,000.00</b>	<b>115,472.45</b>	<b>1,292.47</b>	<b>173,527.55</b>	<b>39.96</b>
<b>TOTAL FUND REVENUE</b>		<b>247,000.00</b>	<b>289,000.00</b>	<b>115,472.45</b>	<b>1,292.47</b>	<b>173,527.55</b>	<b>39.96</b>
<b>DOWNTOWN DEVELOPMENT AUTHO</b>							
494-729-702.001	DDA: DIRECTOR	51,562.00	51,562.00	19,267.55	3,688.10	32,294.45	37.37
494-729-705.000	DDA: PART-TIME SEASONAL	.00	5,000.00	144.00	144.00	4,856.00	2.88
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,000.00	4,000.00	1,647.98	303.11	2,352.02	41.20
494-729-715.000	GGP: CASH IN LIEU BENEF BUYOUT	.00	.00	2,500.00	500.00	( 2,500.00)	.00
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	100.00	100.00	1,100.00	8.33
494-729-728.000	DDA: OFFICE SUPPLIES	1,200.00	1,200.00	536.31	105.12	663.69	44.69
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	500.00	500.00	209.88	.00	290.12	41.98
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	46.50	46.50	2,953.50	1.55
494-729-801.001	DDA: MASTER PLAN	5,000.00	5,000.00	.00	.00	5,000.00	.00
494-729-808.000	DDA: MARKETING CONSULTANT	9,000.00	12,000.00	3,882.00	1,000.00	8,118.00	32.35
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	4,000.00	4,000.00	.00	.00	4,000.00	.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	4,062.02	735.00	937.98	81.24
494-729-850.000	DDA: WEBSITE	700.00	700.00	520.00	.00	180.00	74.29
494-729-880.001	DDA: PROMOTIONS	12,250.00	12,250.00	105.00	.00	12,145.00	.86
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	11,000.00	11,000.00	2,772.16	1,172.16	8,227.84	25.20
494-729-880.003	DDA: DESIGN	51,145.00	93,145.00	535.00	.00	92,610.00	.57
494-729-880.004	DDA: ORGANIZATION	2,700.00	2,700.00	.00	.00	2,700.00	.00
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	5,681.85	3,916.85	( 2,681.85)	189.40
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	395.00	.00	2,605.00	13.17
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	1,238.66	287.52	1,761.34	41.29
494-729-935.000	DDA: MAINTENANCE STREETScape	4,000.00	4,000.00	1,140.00	.00	2,860.00	28.50
494-729-967.000	DDA: FARMERS' MARKET	10,000.00	10,000.00	145.00	.00	9,855.00	1.45
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	2,000.00	1,450.00	1,000.00	66.67
494-729-967.007	DDA:CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00	.00
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	5,000.00	5,000.00	.00	.00	5,000.00	.00
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00	.00
494-729-993.000	DDA: INTEREST EXPENSE	2,300.00	2,300.00	693.33	123.53	1,606.67	30.14
<b>TOTAL DOWNTOWN DEVELOPMENT</b>		<b>236,809.00</b>	<b>286,809.00</b>	<b>47,622.24</b>	<b>13,571.89</b>	<b>239,186.76</b>	<b>16.60</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>236,809.00</b>	<b>286,809.00</b>	<b>47,622.24</b>	<b>13,571.89</b>	<b>239,186.76</b>	<b>16.60</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**DOWNTOWN DEVELOPMENT FUND**

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	10,191.00	2,191.00	67,850.21	( 12,279.42)	65,659.21	

# CHARTER TOWNSHIP OF HIGHLAND

## BALANCE SHEET

MAY 31, 2023

### WATER SYSTEM

#### ASSETS

591-000-001.000	CASH - CHECKING	196,009.15
591-000-010.000	CASH - COMBINED SAVINGS	55,027.68
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	67,955.10
591-000-034.000	DELQ UTILITY RECEIVABLE WATER	191.90
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	88,310.53
591-000-152.000	WATERMAINS	8,073,549.08
591-000-153.000	A/D WATER MAINS	( 751,638.22)
591-000-158.000	CONSTRUCTION IN PROGRESS	101,311.68

TOTAL ASSETS

7,830,716.90

#### LIABILITIES AND EQUITY

##### LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE	1,600.00
591-000-202.001	ACCOUNTS PAYABLE VOUCHER	2,539.90
591-000-209.000	INTEREST PAYABLE	2,180.50
591-000-214.000	DUE TO OTHER FUNDS-INVENTORY	6,439.21
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	53,007.75
591-000-300.001	SPECIAL ASSESSMENT BOND	534,992.25

TOTAL LIABILITIES

600,759.61

##### FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,835,221.08
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	( 265,407.01)
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	597,700.24
591-000-399.000	UNRESTRICTED NET ASSETS	( 30,048.54)
	REVENUE OVER EXPENDITURES - YTD	15,432.58

TOTAL FUND EQUITY

7,229,957.29

TOTAL LIABILITIES AND EQUITY

7,830,716.90

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### WATER SYSTEM

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
591-000-629.002	CHARGES FOR SERVICES RENDERE	.00	.00	92,545.06	.00	( 92,545.06)	.00
591-000-629.003	FIXED CHARGE DEBT SERVICES	.00	.00	38,333.12	19,166.56	( 38,333.12)	.00
591-000-629.004	FIXED CHARGE MAJOR MAINT	.00	.00	13,326.16	.00	( 13,326.16)	.00
591-000-629.005	FIXED CHARGE CAPITAL IMPR	.00	.00	27,632.00	.00	( 27,632.00)	.00
591-000-665.000	INTEREST EARNINGS	.00	.00	693.41	.00	( 693.41)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>172,529.75</b>	<b>19,166.56</b>	<b>( 172,529.75)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>172,529.75</b>	<b>19,166.56</b>	<b>( 172,529.75)</b>	<b>.00</b>
<u>WATER</u>							
591-536-812.000	FUND ADMINISTRATION COST	.00	.00	22,010.84	.00	( 22,010.84)	.00
591-536-921.000	SYSTEMS	.00	.00	22,027.48	.00	( 22,027.48)	.00
591-536-921.001	PLAN REVIEW & PERMITTING	.00	.00	229.73	.00	( 229.73)	.00
591-536-921.002	MAPPING UNIT	.00	.00	340.68	.00	( 340.68)	.00
591-536-921.003	BILLING SERVICES	.00	.00	2,329.34	.00	( 2,329.34)	.00
591-536-935.000	MAINTENANCE	.00	.00	3,979.79	.00	( 3,979.79)	.00
591-536-938.001	WATER SYSTEMS	.00	.00	9,173.07	.00	( 9,173.07)	.00
591-536-938.002	WATER MAINTENANCE	.00	.00	30,699.91	.00	( 30,699.91)	.00
591-536-938.003	PUMP MAINTENANCE	.00	.00	61,913.08	.00	( 61,913.08)	.00
591-536-993.001	INTEREST EXPENSE	.00	.00	4,393.25	.00	( 4,393.25)	.00
	<b>TOTAL WATER</b>	<b>.00</b>	<b>.00</b>	<b>157,097.17</b>	<b>.00</b>	<b>( 157,097.17)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>157,097.17</b>	<b>.00</b>	<b>( 157,097.17)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>15,432.58</b>	<b>19,166.56</b>	<b>15,432.58</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

HIGHLAND ADVISORY COUNCIL

<u>ASSETS</u>			
702-000-010.000	CASH - COMBINED SAVINGS	13,038.71	
	TOTAL ASSETS		<u>13,038.71</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
702-000-390.000	FUND BALANCE	12,711.14	
	REVENUE OVER EXPENDITURES - YTD	327.57	
	TOTAL FUND EQUITY		<u>13,038.71</u>
	TOTAL LIABILITIES AND EQUITY		<u>13,038.71</u>

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### HIGHLAND ADVISORY COUNCIL

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
702-000-674.000	CONTRIBUTIONS	.00	.00	9,124.49	4,470.00	( 9,124.49)	.00
	REVENUE	.00	.00	9,124.49	4,470.00	( 9,124.49)	.00
	TOTAL FUND REVENUE	.00	.00	9,124.49	4,470.00	( 9,124.49)	.00
	<u>GENERAL GOVERNMENT</u>						
702-261-729.000	HAAC: DEDUCTIONS	.00	.00	8,796.92	3,854.58	( 8,796.92)	.00
	TOTAL GENERAL GOVERNMENT	.00	.00	8,796.92	3,854.58	( 8,796.92)	.00
	TOTAL FUND EXPENDITURES	.00	.00	8,796.92	3,854.58	( 8,796.92)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	327.57	615.42	327.57	

# CHARTER TOWNSHIP OF HIGHLAND

## BALANCE SHEET

MAY 31, 2023

### CURRENT TAX COLLECT

#### ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	4,997.67	
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,451,951.37	
703-000-214.000	DUE TO/FR GENERAL FUND	( 3,177.85)	

TOTAL ASSETS			<u>2,453,771.19</u>
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#### LIABILITIES AND EQUITY

##### LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	( 159.15)	
703-000-280.000	DEFERRED REVENUE	2,451,951.37	

TOTAL LIABILITIES			2,451,792.22
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##### FUND EQUITY

REVENUE OVER EXPENDITURES - YTD		<u>1,978.97</u>	
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TOTAL FUND EQUITY			<u>1,978.97</u>
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TOTAL LIABILITIES AND EQUITY			<u>2,453,771.19</u>
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# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### CURRENT TAX COLLECT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
703-000-665.000	INTEREST EARNINGS	.00	.00	3,239.97	4.32	( 3,239.97)	.00
	REVENUE	.00	.00	3,239.97	4.32	( 3,239.97)	.00
	TOTAL FUND REVENUE	.00	.00	3,239.97	4.32	( 3,239.97)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
703-255-822.000	TAX: BANK FEES	.00	.00	1,261.00	245.00	( 1,261.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	1,261.00	245.00	( 1,261.00)	.00
	TOTAL FUND EXPENDITURES	.00	.00	1,261.00	245.00	( 1,261.00)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	1,978.97	( 240.68)	1,978.97	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	76,590.57
737-000-017.001	MUTUAL FUNDS	651,973.43
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS	777,424.00
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LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	765,450.00
	REVENUE OVER EXPENDITURES - YTD	11,974.00

TOTAL FUND EQUITY	777,424.00
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TOTAL LIABILITIES AND EQUITY	777,424.00
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# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### POST-RETIREMENT BENEFITS

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
737-000-665.000	INTEREST EARNINGS	20,000.00	20,000.00	10,134.13	1,342.56	9,865.87	50.67
737-000-669.001	GAINS/LOSSES	.00	.00	15,031.31	( 7,152.15)	( 15,031.31)	.00
737-000-692.002	APPROPRIATION FUND BAL.	39,000.00	39,000.00	.00	.00	39,000.00	.00
	<b>REVENUE</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>25,165.44</b>	<b>( 5,809.59)</b>	<b>33,834.56</b>	<b>42.65</b>
	<b>TOTAL FUND REVENUE</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>25,165.44</b>	<b>( 5,809.59)</b>	<b>33,834.56</b>	<b>42.65</b>
<u>GENERAL GOVERNMENT PERSONNE</u>							
737-279-719.000	RETIREE OPEB EXPENSE	50,000.00	50,000.00	10,522.86	1,910.80	39,477.14	21.05
737-279-822.000	OPEB: BANK FEES	9,000.00	9,000.00	2,668.58	.00	6,331.42	29.65
	<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>13,191.44</b>	<b>1,910.80</b>	<b>45,808.56</b>	<b>22.36</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>13,191.44</b>	<b>1,910.80</b>	<b>45,808.56</b>	<b>22.36</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>11,974.00</b>	<b>( 7,720.39)</b>	<b>11,974.00</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS

270,415.71

TOTAL ASSETS

270,415.71

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

180,223.82  
90,191.89

TOTAL FUND EQUITY

270,415.71

TOTAL LIABILITIES AND EQUITY

270,415.71

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### DUCK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
764-000-581.000	CONTRIBUTIONS-DUCK LAKE	.00	.00	191,443.55	.00	( 191,443.55)	.00
764-000-665.000	INTEREST EARNINGS	.00	.00	1,812.16	369.78	( 1,812.16)	.00
	REVENUE	.00	.00	193,255.71	369.78	( 193,255.71)	.00
	TOTAL FUND REVENUE	.00	.00	193,255.71	369.78	( 193,255.71)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
764-255-956.000	DUCK LAKE: DEDUCTIONS	.00	.00	103,063.82	4,379.33	( 103,063.82)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	103,063.82	4,379.33	( 103,063.82)	.00
	TOTAL FUND EXPENDITURES	.00	.00	103,063.82	4,379.33	( 103,063.82)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	90,191.89	( 4,009.55)	90,191.89	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 77,752.92

TOTAL ASSETS 77,752.92

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 53,539.00  
REVENUE OVER EXPENDITURES - YTD 24,213.92

TOTAL FUND EQUITY 77,752.92

TOTAL LIABILITIES AND EQUITY 77,752.92

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### HIGHLAND LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	24,778.16	.00	( 24,778.16)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	446.43	106.32	( 446.43)	.00
	REVENUE	.00	.00	25,224.59	106.32	( 25,224.59)	.00
	TOTAL FUND REVENUE	.00	.00	25,224.59	106.32	( 25,224.59)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	1,010.67	23.59	( 1,010.67)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	1,010.67	23.59	( 1,010.67)	.00
	TOTAL FUND EXPENDITURES	.00	.00	1,010.67	23.59	( 1,010.67)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	24,213.92	82.73	24,213.92	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS 71,537.75

TOTAL ASSETS 71,537.75

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE 67,045.06  
REVENUE OVER EXPENDITURES - YTD 4,492.69

TOTAL FUND EQUITY 71,537.75

TOTAL LIABILITIES AND EQUITY 71,537.75

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### TAGGETT LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
766-000-581.000	CONTRIBUTIONS-TAGGETT LAKE	.00	.00	13,200.00	.00	( 13,200.00)	.00
766-000-665.000	INTEREST EARNINGS	.00	.00	432.19	97.82	( 432.19)	.00
	REVENUE	.00	.00	13,632.19	97.82	( 13,632.19)	.00
	TOTAL FUND REVENUE	.00	.00	13,632.19	97.82	( 13,632.19)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
766-255-956.000	TAGGETT LAKE: DEDUCTIONS	.00	.00	9,139.50	4,059.38	( 9,139.50)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	9,139.50	4,059.38	( 9,139.50)	.00
	TOTAL FUND EXPENDITURES	.00	.00	9,139.50	4,059.38	( 9,139.50)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	4,492.69	( 3,961.56)	4,492.69	



CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS 60,828.10

TOTAL ASSETS 60,828.10

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE 47,444.86  
REVENUE OVER EXPENDITURES - YTD 13,383.24

TOTAL FUND EQUITY 60,828.10

TOTAL LIABILITIES AND EQUITY 60,828.10

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### KELLOGG LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	13,062.96	.00	( 13,062.96)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	350.25	83.18	( 350.25)	.00
	REVENUE	.00	.00	13,413.21	83.18	( 13,413.21)	.00
	TOTAL FUND REVENUE	.00	.00	13,413.21	83.18	( 13,413.21)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	29.97	5.51	( 29.97)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	29.97	5.51	( 29.97)	.00
	TOTAL FUND EXPENDITURES	.00	.00	29.97	5.51	( 29.97)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	13,383.24	77.67	13,383.24	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

CHARLICK LAKE ASSOC

<u>ASSETS</u>			
768-000-010.000	CASH - COMBINED SAVINGS	63,660.90	
	TOTAL ASSETS		<u>63,660.90</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
768-000-390.000	FUND BALANCE	38,938.14	
	REVENUE OVER EXPENDITURES - YTD	24,722.76	
	TOTAL FUND EQUITY		<u>63,660.90</u>
	TOTAL LIABILITIES AND EQUITY		<u>63,660.90</u>

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### CHARLICK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	26,079.27	.00	( 26,079.27)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	367.84	87.05	( 367.84)	.00
	REVENUE	.00	.00	26,447.11	87.05	( 26,447.11)	.00
	TOTAL FUND REVENUE	.00	.00	26,447.11	87.05	( 26,447.11)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	1,724.35	1,664.89	( 1,724.35)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	1,724.35	1,664.89	( 1,724.35)	.00
	TOTAL FUND EXPENDITURES	.00	.00	1,724.35	1,664.89	( 1,724.35)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	24,722.76	( 1,577.84)	24,722.76	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

WOODRUFF LAKE ASSOC

<u>ASSETS</u>			
769-000-010.000	CASH - COMBINED SAVINGS	<u>62,434.81</u>	
	TOTAL ASSETS		<u>62,434.81</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
769-000-390.000	FUND BALANCE	40,129.76	
	REVENUE OVER EXPENDITURES - YTD	<u>22,305.05</u>	
	TOTAL FUND EQUITY		<u>62,434.81</u>
	TOTAL LIABILITIES AND EQUITY		<u>62,434.81</u>

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### WOODRUFF LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	22,080.00	.00	( 22,080.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	359.19	85.38	( 359.19)	.00
	REVENUE	.00	.00	22,439.19	85.38	( 22,439.19)	.00
	TOTAL FUND REVENUE	.00	.00	22,439.19	85.38	( 22,439.19)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	134.14	14.89	( 134.14)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	134.14	14.89	( 134.14)	.00
	TOTAL FUND EXPENDITURES	.00	.00	134.14	14.89	( 134.14)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	22,305.05	70.49	22,305.05	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

WHITE LAKE IMPROVEMENT

<u>ASSETS</u>			
770-000-010.000	CASH - COMBINED SAVINGS	<u>275,788.48</u>	
	TOTAL ASSETS		<u>275,788.48</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
770-000-390.000	FUND BALANCE	184,817.10	
	REVENUE OVER EXPENDITURES - YTD	<u>90,971.38</u>	
	TOTAL FUND EQUITY		<u>275,788.48</u>
	TOTAL LIABILITIES AND EQUITY		<u>275,788.48</u>

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### WHITE LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
770-000-581.000	CONTRIBUTIONS-WHITE LAKE	.00	.00	93,516.07	.00	( 93,516.07)	.00
770-000-665.000	INTEREST EARNINGS	.00	.00	1,461.55	377.12	( 1,461.55)	.00
	REVENUE	.00	.00	94,977.62	377.12	( 94,977.62)	.00
	TOTAL FUND REVENUE	.00	.00	94,977.62	377.12	( 94,977.62)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
770-255-956.000	WHITE LAKE: DEDUCTIONS	.00	.00	4,006.24	2,374.24	( 4,006.24)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	4,006.24	2,374.24	( 4,006.24)	.00
	TOTAL FUND EXPENDITURES	.00	.00	4,006.24	2,374.24	( 4,006.24)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	90,971.38	( 1,997.12)	90,971.38	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

TOMAHAWK LAKE IMPROVEMENT

<u>ASSETS</u>			
771-000-010.000	CASH - COMBINED SAVINGS	<u>2,639.26</u>	
	TOTAL ASSETS		<u>2,639.26</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
771-000-390.000	FUND BALANCE	801.54	
	REVENUE OVER EXPENDITURES - YTD	<u>1,837.72</u>	
	TOTAL FUND EQUITY		<u>2,639.26</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,639.26</u>

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### TOMAHAWK LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
771-000-581.000	CONTRIBUTIONS-TOMAHAWK LAKE	.00	.00	4,213.06	.00	( 4,213.06)	.00
771-000-665.000	INTEREST EARNINGS	.00	.00	24.66	3.61	( 24.66)	.00
	REVENUE	.00	.00	4,237.72	3.61	( 4,237.72)	.00
	TOTAL FUND REVENUE	.00	.00	4,237.72	3.61	( 4,237.72)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
771-255-956.000	TOMAHAWK LAKE: DEDUCTIONS	.00	.00	2,400.00	2,400.00	( 2,400.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	2,400.00	2,400.00	( 2,400.00)	.00
	TOTAL FUND EXPENDITURES	.00	.00	2,400.00	2,400.00	( 2,400.00)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	1,837.72	( 2,396.39)	1,837.72	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

GOURD LAKE IMPROVEMENT

<u>ASSETS</u>			
773-000-010.000	CASH - COMBINED SAVINGS	<u>2,842.07</u>	
	TOTAL ASSETS		<u>2,842.07</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
773-000-390.000	FUND BALANCE	1,236.77	
	REVENUE OVER EXPENDITURES - YTD	<u>1,605.30</u>	
	TOTAL FUND EQUITY		<u>2,842.07</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,842.07</u>

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### GOURD LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
773-000-581.000	CONTRIBUTIONS-GOURD LAKE	.00	.00	3,214.80	.00	( 3,214.80)	.00
773-000-665.000	INTEREST EARNINGS	.00	.00	17.00	3.89	( 17.00)	.00
	REVENUE	.00	.00	3,231.80	3.89	( 3,231.80)	.00
	TOTAL FUND REVENUE	.00	.00	3,231.80	3.89	( 3,231.80)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
773-255-956.000	GOURD LAKE: DEDUCTIONS	.00	.00	1,626.50	.00	( 1,626.50)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	1,626.50	.00	( 1,626.50)	.00
	TOTAL FUND EXPENDITURES	.00	.00	1,626.50	.00	( 1,626.50)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	1,605.30	3.89	1,605.30	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2023

PENNINSULA LAKE

ASSETS

774-000-010.000 CASH - COMBINED SAVINGS 10,953.82

TOTAL ASSETS 10,953.82

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000 FUND BALANCE 5,944.96  
REVENUE OVER EXPENDITURES - YTD 5,008.86

TOTAL FUND EQUITY 10,953.82

TOTAL LIABILITIES AND EQUITY 10,953.82

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2023**

**PENNINSULA LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-581.000	.00	.00	4,947.00	.00	( 4,947.00)	.00
774-000-665.000	.00	.00	61.86	14.98	( 61.86)	.00
	<u>.00</u>	<u>.00</u>	<u>5,008.86</u>	<u>14.98</u>	<u>( 5,008.86)</u>	<u>.00</u>
REVENUE	.00	.00	5,008.86	14.98	( 5,008.86)	.00
TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>5,008.86</u>	<u>14.98</u>	<u>( 5,008.86)</u>	<u>.00</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>5,008.86</u>	<u>14.98</u>	<u>5,008.86</u>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

LOWER PETTIBONE LAKE

<u>ASSETS</u>			
775-000-010.000	CASH - COMBINED SAVINGS	10,976.01	
	TOTAL ASSETS		<u>10,976.01</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
775-000-390.000	FUND BALANCE	5,509.20	
	REVENUE OVER EXPENDITURES - YTD	5,466.81	
	TOTAL FUND EQUITY		<u>10,976.01</u>
	TOTAL LIABILITIES AND EQUITY		<u>10,976.01</u>

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### LOWER PETTIBONE LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
775-000-581.000	CONTRIBUTIONS-LOW PETTIBONE L	.00	.00	5,406.00	.00	( 5,406.00)	.00
775-000-665.000	INTEREST EARNINGS	.00	.00	60.81	15.01	( 60.81)	.00
	REVENUE	.00	.00	5,466.81	15.01	( 5,466.81)	.00
	TOTAL FUND REVENUE	.00	.00	5,466.81	15.01	( 5,466.81)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	5,466.81	15.01	5,466.81	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2023

DUNLEAVY/LEONARD LAKE

<u>ASSETS</u>			
776-000-010.000	CASH - COMBINED SAVINGS	17,391.32	
	TOTAL ASSETS		<u>17,391.32</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
776-000-390.000	FUND BALANCE	7,657.48	
	REVENUE OVER EXPENDITURES - YTD	9,733.84	
	TOTAL FUND EQUITY		<u>17,391.32</u>
	TOTAL LIABILITIES AND EQUITY		<u>17,391.32</u>

# CHARTER TOWNSHIP OF HIGHLAND

## REVENUES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2023

### DUNLEAVY/LEONARD LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
776-000-581.000	CONTRIBUTIONS-DUNLEAVY/LEONA	.00	.00	9,635.00	.00	( 9,635.00)	.00
776-000-665.000	INTEREST EARNINGS	.00	.00	98.84	23.78	( 98.84)	.00
	REVENUE	.00	.00	9,733.84	23.78	( 9,733.84)	.00
	TOTAL FUND REVENUE	.00	.00	9,733.84	23.78	( 9,733.84)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	9,733.84	23.78	9,733.84	

# CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

## MONTHLY REPORT



**May-23**

Last Year (2022)

This Year (2023)

Cost of Firefighter's by Station

Station One	\$7,148.26	\$9,964.61
Station Two	\$23,444.19	\$13,371.91
Station Three	\$9,446.93	\$8,535.11
<b>Total</b>	<b>\$40,039.38</b>	<b>\$31,871.63</b>

Cost of Firefighter's Last Month

**\$79,271** → **\$87,219.05**

Alarms through Current Month

733 **693**

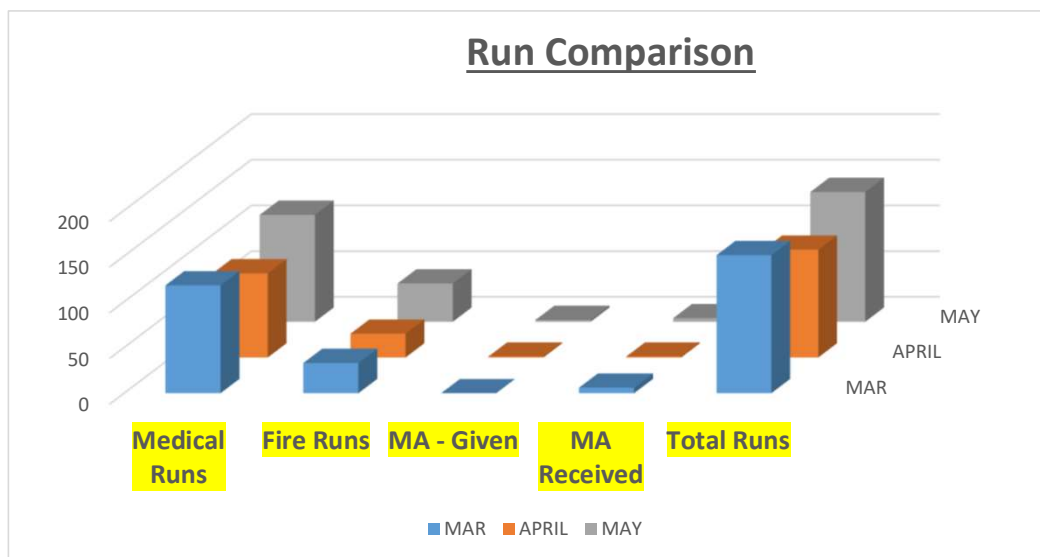
Total Alarms last Year

1798 **Runs Ahead of Last Year**

**-40**

### STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$350,000.00	\$743,636.00
Amount Lost by Fire	\$117,300.00	\$0.00
Fire Loss	34%	0%
Average Personel Per Run	3.12	2.95
Medical Related Runs	92	117
Fire Related Runs	26	42
Mutual Aid - Given	1	2
Mutual Aid - Received	1	4
Total Runs	118	137
<b>EMS TRANSPORTS</b>	<b>70</b>	<b>68</b>
Fire Staff Hours	3741	3791
Administration Staff Hours	456	469



Submitted by...

Chief Nick George

# CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

## MONTHLY REPORT

June-23



Last Year (2022)

This Year (2023)

Cost of Firefighter's by Station

Station One	\$ 6,335.33	\$ 9,064.22
Station Two	\$19,550.31	\$10,038.73
Station Three	\$8,773.08	\$11,028.02
<b>Total</b>	<b>\$ 34,658.72</b>	<b>\$ 30,130.97</b>

Cost of Firefighter's Last Month

<b>\$ 73,890.30</b>	<b>\$ 85,478.39</b>
---------------------	---------------------

Alarms through Current Month

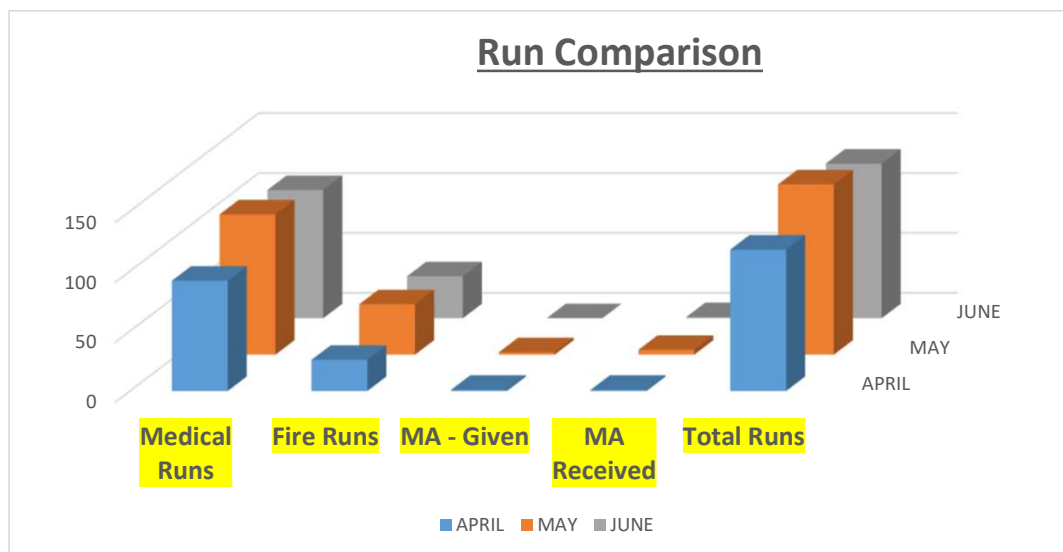
863 **821**

Total Alarms last Year

1798 Runs Ahead of Last Year **-42**

### STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$743,636.00	\$250,000.00
Amount Lost by Fire	\$0.00	\$20,000.00
Fire Loss	0%	8%
Average Personel Per Run	2.95	2.72
Medical Related Runs	117	107
Fire Related Runs	42	35
Mutual Aid - Given	2	0
Mutual Aid - Received	4	1
Total Runs	137	129
<b>EMS TRANSPORTS</b>	<b>68</b>	<b>68</b>
Fire Staff Hours	3791	3532.75
Administration Staff Hours	469	471



Submitted by... Chief Nick George

**Highland Township Public Library  
Board Meeting Minutes  
Tuesday, May 2, 2023**

**Members Present:** C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, D. Mecklenborg, and Director B. Dunseth

**Members Absent:** K. Polidori,

**Guest:** None

The Highland Township Library Board meeting was called to order at 5:32 pm by D. Mecklenborg.

**Motion:** J. Matthews moved and J. Gaglio seconded to approve the agenda. Unanimous vote; motion carried.

**Motion:** J. Matthews moved and J. Gaglio seconded to approve the Board Meeting minutes of April 4, 2023. Roll call - unanimous vote; motion carried.

**Bills:** Total bills for April, 2023 are \$37,048.08. Total bills for May, 2023 are \$48,769.95, with the addition of Applied Innovation, Consumers Energy, Digital Document Store, DTE Energy, ODP Business Solutions LLC, T-Mobile, when received.

**Motion:** J. Matthews moved and C. Hamill seconded to approve the April, 2023 and May, 2023 bills. Roll call - unanimous vote; motion carried.

**FYI:** Budget report available for review.

**Director's Report:** Available for review.

**Communications:** None

## **UNFINISHED BUSINESS**

**The Library Network:** The Michigan Activity Pass has been redesigned.

**Building Maintenance:** Lights in the youth department have been repaired. The new security system was installed on April 25, 2023. A system failure with staff wifi was corrected by TLN and J. Fenton. A STORYWALK acrylic frame was broken; R. Griffin purchased and replaced it. K. Polidori arranged for the cleaning and preparation of the gardens for summer. The Fire Protection System alarm has gone off twice in the last month. Discussed establishing a committee with experience in the area of HVAC, to help with the generator/AC/Boiler project.

**Motion:** C. Hamill moved and J. Matthews seconded to accept the bid to convert to a Cellular Dialer option for fire protection, from Johnson Control as presented. Roll call – unanimous vote; motion carried.

## **Strategic Planning**

**Website Redesign:** The UM students have completed their redesign project. The next step is to schedule a date to post the RFP and a time to review quotes.

**Partnerships:** M. Geisler has been working with Community Sharing, to include books to the elderly who receive aid from the food bank. The Friends of the Library donated Large Print books in good condition, to the Highland Adult Activity Center.

**Future Strategic Plan:** The Director met with Midwest Collaborative Library Services to discuss options for Strategic Planning workshops.

**Book Challenges:** A U.S. Supreme Court precedent shows it is difficult to remove books from library shelves due to “viewpoint or content discrimination”.

## **NEW BUSINESS**

**Risk Management:** Discussed a new preference for reducing risk by using electronic transactions instead of paper checks.

**Policy:** A. Seuryneck, the Library lawyer, returned her feedback for the Meeting Room Policy.

**Personnel:** The Director completed evaluations with department heads and will give all staff an opportunity to evaluate the Director at the in-service in November. All staff have proven to be willing to accept every challenge, especially when the Director was out due to illness. One example among many was when C. Buehner independently gathered invoices for department head approval. The Library will be represented at the Highland Founders Day Festival by several Board members, D. Schwaninger and other Library staff.

**June Meeting:** The June 6, 2023 Library Board meeting will be held in the Community Room, at 5:30 pm.

**Public Comment:** None

**Adjournment:** J. Matthews moved and J. Gaglio seconded to adjourn. Meeting adjourned at 6:32 pm.

Respectfully Submitted,

*Cindy Dombrowski*

### Programs & Reference

April Programs	#
Adult	9 199
Teen	5 36
Youth	7 71
<b>Total</b>	<b>21 306</b>
March	40 498

Passive Yth 2 95

### Reference

Adult & Teen	837
Youth	312
<b>Total</b>	<b>1,149</b>
Last Month	1,669

### People Count

April	5,070
March	5,112

### Public Computer Usage

#### Computers

Adult	349
Teen	9
Youth	7
AWE	598
ABCmouse	0
Wireless:	385

### MAP Passes

#### MAP Passes: 8 families

The DIA  
Kensington & Indian  
Springs

### Circulation of Physical Items

February 6,001	March 7,559	April 5,954
Books: Adult 2,070	Teen 124	Youth 3,079
DVD 778	Realia 42	Board Games 20
<b>Interlibrary Loan:</b>		
Other TLN Library material to Highland: 1,222		
Highland Materials to other TLN Libraries: 1,444		
MeLCat Interloan Service:		
Unique Card Use:	March 983	April 884

### Digital Usage

Overdrive	March	April
Overall	2,249	2,081
e-books	1,146	974
e-audiobooks	1,014	1,026
e-magazines	89	81
New Users	15	18
Unique User	482	452
Hoopla Borrows	630	608
Kanopy Plays	28	41
Consumer Reports Page View	537	368
Mango Languages	22	14
LOTE4Kids	41	29
Brainfuse	42	8
Ancestry	175	393

### Library Happenings

- Students from UM have completed their research and development of a prototype for the redesign of our library website, both mobile and desktop.
- The library has a new security system to replace the one installed when the library opened in 2002.
- Adult librarians are working with Community Sharing and the Friends of the Library to provide books for those who are homebound and to provide Large Print books for the elderly served by the Highland Activity Center. This is part of our Community Literacy outreach efforts.



## 2023 MONTHLY ACTIVITY REPORT HIGHLAND TOWNSHIP

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD</u>
<b>Calls for Service</b>	1920	1946	2151	2219	2047	1751							12034
<b>Highland D.B.</b>													
Warrants Submitted	9	5	4	5	7	4							34
Warrants Obtained	4	2	6	5	7	7							31
Court Appearances	8	3	7	6	6	9							39
New Cases	27	22	18	21	25	21							134
Closed Cases	22	19	16	17	20	24							118
Call Outs	2	3	1	0	5	1							12
<b>School Liaison</b>													
Incidents / Calls	12	10	15	20	17	3							77
Special Presentations	6	0	3	0	2	0							11
<b>Traffic Enforcement</b>													
Citations	114	147	168	145	183	112							869
Warnings	138	147	173	156	133	98							845
<b>Substation Activity</b>													
Citizen "walk ins"	41	38	36	40	42	47							244
<b>Traffic Crashes</b>	50	20	32	25	37	31							195
<b>Arrests</b>													
Adults	20	8	18	16	20	18							100
Juveniles	0	0	1	1	1	0							3



**TREASURER'S REPORT**  
**May 31, 2023**

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE
CHASE	GENERAL	CHECKING	101	63,815.60	2,425.80*
CHASE	GENERAL	H.R.A.	101		59,976.55
CHASE	GENERAL	F.S.A CHECKING	101		10,826.23
CHASE	GENERAL	CHECKING (SAVINGS)	101		478,172.73*
CHASE	FIRE OPERATING	MONEY MARKET	206		113,038.51
CHASE	ROAD	MONEY MARKET	203		2,360.62
CHASE	HAUL ROUTE	MONEY MARKET	203		342,833.66
CHASE	POLICE	MONEY MARKET	207		316,011.62
CHASE	REFUSE	MONEY MARKET	227		657,737.88
CHASE	OPIOID SETTLEMENT	CHECKING	284		10,164.34*
CHASE	HAAC	CHECKING	702		13,038.71*
CHASE	DDA	MONEY MARKET	494		16,415.04
CHASE	WATERMAIN	CHECKING	591		55,027.68*
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		270,415.71
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		77,752.92
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		71,537.75
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		60,828.10
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		63,660.90
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		62,434.81
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		275,788.48
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		2,639.26
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		2,842.07
CHASE	PENINSULA LAKE	MONEY MARKET	774		10,953.82
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		10,976.01
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		17,391.32
COMERICA	CAPITAL IMP.	PBMM	401		181,461.01
COMERICA	CAPITAL IMP.	JFUND	401		115,102.33
COMERICA	GENERAL	JFUND	101		222,287.03
FLAGSTAR	PERPETUAL FUND	CD	101		1,110.45
FLAGSTAR	GENERAL	CD	101		424,511.68
FLAGSTAR	POLICE	CD	207		311,424.16
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		14,248.38
FLAGSTAR	DDA	SAVINGS	494		208,242.68
FLAGSTAR	FIRE	SAVINGS	206		1,226,398.23
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		183,952.75
FLAGSTAR	GENERAL	SAVINGS	101		309,488.36
FLAGSTAR	CURRENT TAX	CHECKING	703	0.00	4,997.67
FLAGSTAR	POLICE	SAVINGS	207		2,375,982.13
HVSB	FIRE	CD	206		268,862.94
HVSB	GENERAL	CD	101		221,957.92
HVSB	HAUL ROUTE	CD	203		279,617.46
HVSB	POLICE	CD	207		268,771.52
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		609,923.98
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		167,500.02
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		113,143.77
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		381,917.92
MI CLASS	POLICE	INVESTMENT POOL	207		383,505.55
MI CLASS	ROAD	INVESTMENT POOL	203		15,363.22
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		2,836,357.29
OAKLAND CO	FIRE	INVESTMENT POOL	206		328,651.75
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		15,539.96
OAKLAND CO	GENERAL	INVESTMENT POOL	101		23,269.38
OAKLAND CO	POLICE	INVESTMENT POOL	207		157,885.85
OAKLAND CO	REFUSE	INVESTMENT POOL	227		158,961.15
CIBC	GENERAL	CD	101		262,241.87
CIBC	FIRE	CD	206		166,255.06
CIBC	POLICE	CD	207		274,994.87
CIBC	POLICE	CD	207		471,213.56
CIBC	CAPITAL IMP.	CD	401		348,881.57
CIBC	ESCROW	CD	101		320,262.04
CIBC	DDA	CD	494		300,000.00
HUNTINGTON	GENERAL	CD	101		215,707.97
					<u>17,175,244.00</u>

BANK STATEMENT
622,644.86
*In Chase checking account
CHASE
3,005,250.52
COMERICA
518,850.37
FLAGSTAR
5,060,356.49
HVSB
1,039,209.84
LPL FINANCIAL
777,424.00
MI CLASS
3,730,287.75
OAKLAND COUNTY
684,308.09
CIBC
2,143,848.97
HUNTINGTON
215,707.97
TOTAL
<b>17,175,244.00</b>

Flagstar Bank Statement  
4,997.67

**Respectfully submitted,**  
**Jennifer Frederick, Treasurer**

	BANK/GL REC. SORTED BY		FUND						
	May 31, 2023					LEDGER	BANK		FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		TOTAL	FUND NUMBER
CHASE	GENERAL	CHECKING	101			2,425.80			
CHASE	GENERAL	H.R.A. CHECKING	101			59,976.55			
CHASE	GENERAL	F.S.A. CHECKING	101			10,826.23			
CHASE	GENERAL	CHECKING (SAVINGS)	101			478,172.73			
COMERICA	GENERAL	JFUND	101			222,287.03			
FLAGSTAR	GENERAL	MAX SAVINGS	101			309,488.36			
HVSB	GENERAL	CD	101			221,957.92			
OAKLAND CO	GENERAL	INVESTMENT POOL	101			23,269.38			
CIBC	GENERAL	CD	101			262,241.87			
CIBC	GENERAL - ESCROW	CD	101			320,262.04			
HUNTINGTON	GENERAL	CD	101			215,707.97			
FLAGSTAR	GENERAL	CD	101			424,511.68			
FLAGSTAR	PERPETUAL FUND	CD	101			1,110.45			
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101	-1,006.00	5,389,601.30	2,836,357.29		5,388,595.30	101
CHASE	ROAD	SAVINGS	203			2,360.62			
MI CLASS	ROAD	INVESTMENT POOL	203			15,363.22			
CHASE	HAUL ROUTE	SAVINGS	203			342,833.66			
HVSB	HAUL ROUTE	CD	203	0.00	640,174.96	279,617.46		640,174.96	201
FLAGSTAR	FIRE	MAX SAVINGS	206			1,226,398.23			
HVSB	FIRE	CD	206			268,862.94			
OAKLAND CO	FIRE	INVESTMENT POOL	206			328,651.75			
CIBC	FIRE	CD	206			166,255.06			
CHASE	FIRE	SAVINGS	206	0.00	2,103,206.49	113,038.51		2,103,206.49	206
CHASE	POLICE	SAVINGS	207			316,011.62			
FLAGSTAR	POLICE	MAX SAVINGS	207			2,375,982.13			
FLAGSTAR	POLICE	CD	207			311,424.16			
HVSB	POLICE	CD	207			268,771.52			
MI CLASS	POLICE	INVESTMENT POOL	207			383,505.55			
OAKLAND CO	POLICE	INVESTMENT POOL	207			157,885.85			
CIBC	POLICE	CD	207			274,994.87			
CIBC	POLICE	CD	207	0.00	4,559,789.26	471,213.56		4,559,789.26	207
CHASE	OPIOID SETTLEMENT	CHECKING	284	0.00	10,164.34	10,164.34		10,164.34	284
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			609,923.98			
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	777,424.00	167,500.02		777,424.00	737
CHASE	REFUSE	SAVINGS	227			657,737.88			
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	816,699.03	158,961.15		816,699.03	227
CHASE	HAAC	CHECKING	702	0.00	13,038.71	13,038.71		13,038.71	702



## **6. Announcements and Information Inquiry**

- a) Farmers' Market on Saturdays at Milford Rd & M-59 from 10 a.m. to 2 p.m.
- b) Sounds Like Summer Concert Series Begins July 11th at 7:00 p.m. in Veterans Park
- c) Highland Summer Sidewalk Sales July 21 and 22, 2023

## 7. Public Comment

**8. Presentation:**

Highland Downtown Development Authority Accreditation

**9. Public Hearing:**

- a) Charter Township of Highland to Reprogram 2022 Community Development Block Grant Funds

PUBLIC HEARING NOTICE  
CHARTER TOWNSHIP OF HIGHLAND  
REPROGRAMMING COMMUNITY DEVELOPMENT FUNDS

Notice is hereby given that in accordance with Community Development Block Grant (CDBG) requirements the Highland Township Board of Trustees will conduct a Public Hearing on Monday July 10<sup>th</sup>, at 6:30 p.m. in the Highland Township Hall, 205 N. John St., Highland, MI 48357 to receive written and verbal comment regarding the reprogramming of Program Year (PY) 2022 (\$21,449) federal CDBG funds as follows:

**FROM: Existing 2022 Program Year**

Account #731696

PY 2022 Senior Center Restrooms

Amount \$21,449.00

**TO: Proposed 2022 Program Year**

Account #730345

PY 2023 Clearance and Demolition

Amount \$21,449.00

The public is encouraged to attend this hearing and share in the discussion. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Any questions, please call the Supervisor's Office at 248-887-3791, extension 6.

Publish on Website [www.highlandtwp.net](http://www.highlandtwp.net)

June 30<sup>th</sup>, 2023





# Memorandum

To: Board of Trustees members  
From: Elizabeth J Corwin, PE, AICP; Planning Director  
Date: May 31, 2023  
Re: Rezoning request from C-1 Local Commercial to C-3, Low Impact Commercial with offer of conditions  
Applicant: Vandrey Properties LLC  
Vacant, S. Milford Road, south of Reid Road  
PIN 11-34-176-007

---

Andrew West, Vandrey Properties, LLC submitted a site sketch, a narrative description and a written offer of conditions which can be used as the basis of an agreement for conditional rezoning.

The Planning Commission held a public hearing on May 4, 2023. Their unapproved minutes are attached. The motion was unanimous recommendation for approval. There was public comment from two neighbors opposed to the project. One neighbor who spoke followed up with an email.

At your June 5<sup>th</sup> meeting, the ordinance will be introduced, but cannot be adopted until a subsequent meeting. When you deliberate on this application, you are also considering the Voluntary Statement of Conditions, which is included in your packet. Any substantive changes to the conditions must be referred back to the Planning Commission for a new public hearing.



CHARTER TOWNSHIP OF HIGHLAND  
ORDINANCE NO. Z-028

An ordinance to amend the Charter Township of Highland Zoning Map of Ordinance Z-001 whose short title is the Zoning Ordinance of Highland Township.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

**Section 1.** That the Township Zoning Map, Ordinance Z-001 be amended as follows:

That the zoning map of Highland Township, Oakland County, State of Michigan, be changed from C-1, Local Commercial Zoning District to C-3, Low Impact Commercial Zoning District with conditions to allow for development of a boat inventory lot on a parcel described as follows:

Parcel # 11-34-176-007 Vacant parcel on South Milford Road, south of Reid Road; approximately 1.58 acres

**Section 2.** That the voluntary Declaration of Conditions submitted by the applicant shall restrict the use of the property for inventory lot for boat sales.

**Section 3.** All ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

**Section 4. Savings Clause**

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 5. Severability**

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

**Section 6. Adoption**

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on the day of July 10th, 2023.

**Section 7. Effective Date**

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

\_\_\_\_\_  
Rick A. Hamill, Township Supervisor

\_\_\_\_\_  
Tami A. Flowers MiPMC, Township Clerk

**CERTIFICATION OF CLERK**

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on July 10, 2023, which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member \_\_\_\_\_ and supported by Board member \_\_\_\_\_.

I further certify that the following Board members:  
  
voted for the adoption of said Zoning Ordinance amendment. The following Board members:  
  
voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

\_\_\_\_\_  
Tami A. Flowers MiPMC, Township Clerk

Introduction:            June 5, 2023  
Adoption:  
Published:  
Effective Date:

**CONDITIONAL REZONING**  
**STATEMENT OF CONDITIONS**

This Statement of Conditions made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between HIGHLAND CHARTER TOWNSHIP ("Township"), a Michigan municipal corporation, with its office located 205 N. John, Highland, MI 48357, and VANDREY PROPERTIES, LLC ("Owner"), whose address is 2400 Harvey Lake Road, Highland, MI 48356.

RECITALS

- A. The Highland Charter Township Code, Chapter 25 Zoning Ordinance, Section 19.03 et. Seq., Conditional Rezoning, was adopted consistent with the provisions of Section 405 of the Michigan Zoning Enabling Act, MCL 125.3405.
- B. Section 19.03 of the Zoning Ordinance recognizes that there are certain instances where it would be in the best interest of the Township, as well as advantageous to the Owner, that certain conditions could be imposed as part of a request for rezoning.
- C. On March 3, 2023, Owner applied for rezoning from C-1, Local Commercial Zoning District to C-3, Low Impact Commercial District for vacant property located on the east side of South Milford Rd, approximately 426 feet south of Reid Road. The subject property is more fully described below (the "Property").
  - *A parcel of land located in the Northwest 1/4 of Section 34, Town 3 North, Range 7 East, Highland Township, Oakland County, Michigan, described as follows: Commencing at the West 1/ 4 corner of Section 34; thence South 89 degrees 45 minutes 31 seconds East 1448.70 feet along the East and West 1/ 4 line of Section 34 to the Point of Beginning of this description; thence along the centerline of Milford Road the following two (2) courses: on a curve to the right having a radius of 830.77 feet, a central angle of 07 degrees 00 minutes 58 seconds and a chord bearing a distance of North 02 degrees 40 minutes 11 seconds West 101.67 feet and North 00 degrees 50 minutes 19 seconds East 51.07 feet; thence North 85 degrees 15 minutes 11 seconds East 406.55 feet; thence South 00 degrees 50 minutes 19 seconds West parallel with said Milford Road, a distance of 187.92 feet to a point on said East and West 1/4 line of Section 34; thence North 89 degrees 45 minutes 31 seconds West along said East and West 1/4 line, a distance of 398.43 feet to the Point of Beginning.*

More commonly known as; VACANT LAND South Milford Road, Highland MI 48357  
Parcel ID# 1134-176-007

- D. At the public hearing before the Planning Commission on May 4, 2023, the Planning Commission reviewed conditions submitted by the Owner in writing pertaining to the use and development of the Property for which the rezoning was requested.

- E. On May 4, 2023, the Planning Commission, after public hearing, recommended approval of the rezoning with conditions.
- F. On \_\_\_\_\_, the Township Board approved the conditional rezoning subject to the certain Statement of Conditions. The minutes of the Township Board meeting are attached as **Exhibit A**.
- G. Under Section 19.06.D, the Statement of Conditions applicable to the conditional rezoning is required to be signed by Owner. By executing this Statement of Conditions, the Township and Owner to desire to set forth and confirm the conditions under which the Township granted conditional rezoning.
  - a.

NOW, THEREFORE, Owner agrees:

- 1. Conditions running with the property. This Statement of Conditions covers the Property described herein. This Statement of Conditions shall be binding upon and inure to the benefit of Owner and the Township, and their heirs, successors, and assigns, and shall run with the Property.
- 2. List of conditions. The conditional rezoning was granted to Owner based upon conditions which were voluntarily offered by Owner. The conditions and limitations on use of the Property which formed the basis for the Township's grant of the conditional rezoning are as follows:
  - a. The use of the subject parcel shall be limited to inventory for Oakland County Boat Sales
  - b. The use the subject parcel shall comply with the regulations of the C—3, Low Impact Zoning District as pertains to inventory lots.
  - c. The subject parcel shall not be used for boat repair
  - d. The subject parcel shall be improved as follows:
    - i. Topsoil stripped, removed from site and grading to promote proper drainage.
    - ii. Compacted base will be topped with screened asphaltic millings reclaimed from road projects.
  - e. Existing sidewalks will remain in place.
  - f. Power for lighting and cameras will be fed through the existing pad transformer located on the adjacent 2675 S. Milford Road.
  - g. No permanent structures are proposed. If structures are proposed in the future, the appropriate site planning and permitting processes will apply.
- 3. Owner acknowledgment. Owner acknowledges that he voluntarily offered and consented to the provisions contained in this Statement of Conditions. Owner agrees that the conditions contained herein are fair, reasonable, and equitable requirements and conditions; agrees that the Statement of Conditions does not constitute a taking of property for any purpose or a violation of any constitutional rights; and agrees to be bound by each and every provision of the Statement of

Conditions. Furthermore, it is agreed and acknowledged that any improvements and undertakings described herein are necessary and roughly proportional to the burdens imposed by the conditional rezoning, and are necessary to ensure the public services and facilities will be capable of accommodating the development and the increased service or facility loads caused by the development; to protect the natural environment and conserve natural resources; to ensure compatibility with adjacent uses of land; to promote use of the Property at a socially and economical manner; and to achieve other legitimate objectives authorized by law.

4. Authority to execute. This Statement of Conditions has been authorized by all necessary action of Owner, and Owner states that he is the only party having an interest in the Property, and has the authority to execute this Statement of Conditions and bind the Property to its terms and conditions.
5. Obligation to obtain other approvals. Owner acknowledges that any use or development approved by the conditional rezoning that may require a special approval land use, a variance, or site plan approval under the terms of the Zoning Ordinance, may only be commenced if such special land use permit, variance, and/or site plan approval is ultimately granted in accordance with the terms of the Zoning Ordinance.
6. Amendment. This Statement of Conditions may only be amended in the same manner as required to obtain the original conditional rezoning and Statement of Conditions.
7. Compliance with Statement of Conditions. Owner shall continuously operate and maintain the development or use of the Property in full compliance with all of the conditions set forth in the Statement of Conditions. Any failure to comply with the conditions contained within the Statement of Conditions shall constitute a violation of the Zoning Ordinance, and be punished accordingly. Any such violation shall be deemed a nuisance *per se* and subject to judicial abatement as provided by law.
8. Township right to rezone. Owner acknowledges that nothing in the Statement of Conditions shall be deemed to prohibit the Township from rezoning all or a portion of the Property to another zoning classification, subject to the Statement of Conditions.

IN WITNESS WHEREOF, the parties have caused this Conditional Rezoning Statement of Conditions to be executed on the day and year recited above.

**HIGHLAND CHARTER TOWNSHIP**

\_\_\_\_\_  
By: Rick A. Hamill  
Its: Township Supervisor

\_\_\_\_\_  
By: Tami Flowers  
Its: Township Clerk

ACKNOWLEDGEMENT

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF                    )

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by Rick A. Hamill, Township Supervisor, and Tami Flowers, Township Clerk, on behalf of Highland Charter Township on the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public  
Oakland County, Michigan  
My Commission Expires:\_\_\_\_\_

**VANDREY PROPERTIES, LLC**

\_\_\_\_\_  
By:  
Its:

ACKNOWLEDGEMENT

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF                    )

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public  
Oakland County, Michigan  
My Commission Expires:\_\_\_\_\_

**VANDREY PROPERTIES, LLC**

\_\_\_\_\_  
By: Andrew West  
Its: Resident Agent

ACKNOWLEDGEMENT

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF                 )

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by Andrew West, to me personally known, who being duly sworn, did say that he is the Resident Agent acting on behalf of Vandrey Properties, LLC on the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public  
Oakland County, Michigan  
My Commission Expires:\_\_\_\_\_



RECORD OF PLANNING COMMISSION HEARING AND RECOMMENDATION

**Highland Township Planning Commission  
Record of the 1397th Meeting  
May 4, 2023**

**Roll Call:**

Grant Charlick, Acting Chairman  
Kevin Curtis  
Chris Heyn  
Beth Lewis  
Roscoe Smith  
Scott Temple  
Russ Tierney  
Guy York  
Mike O'Leary absent

Doug Lewan, Carlisle-Wortman Associates  
Kariline P. Littlebear-Zoning Administrator

Visitors: 16

Acting Chairman Grant Charlick called the meeting to order at 7:30 p.m.

**Agenda Item #1:** Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

Mr. Adrian Gaviglio, 5400 Buckhorn Lake Rd, president of the Knobby Hill Association, presented the concerns of the association regarding their current zoning of ARR which is a 5-acre minimum lot size district. He explained that when the neighborhood was first constructed the previous zoning district was a 10-acre minimum. He is asking, on behalf of the association that the Planning Commission re-create a zoning district with a 10-acre minimum so that the association can petition to be rezoned to that larger acre district.

**Public Hearing:**

**Agenda Item #2:**

Parcel #	11-34-176-007
Zoning:	C-1 Local Commercial
Address:	Vacant S. Milford Rd
File#:	RZ23-01 Public Hearing
Request:	Rezoning to C-3, Low Impact Commercial with Offer of Conditions
Applicant:	Andrew West, Vandrey Properties LLC
Owner:	Vandrey Properties, LLC

Mr. Roscoe Smith introduced the request for rezoning of parcel 11-34-176-007 from the existing C-1, Local Commercial Zoning District to C-3, Low Impact Commercial Zoning District with an offer of conditions to limit the use for inventory storage of boats for an adjacent boat dealership. The lot will not be used for repair of vehicles. The lot will be stripped of topsoil, graded as required to provide proper drainage, and topped with asphalt

millings. Existing sidewalks will be maintained and no new driveways to Milford are proposed. Power for lighting for cameras and lighting would be fed from the adjacent property at 2675 S. Milford. No permanent structures are proposed at this time. If a structure is needed in the future, the appropriate planning approval process will apply. Zoning could revert to C-1 Zoning should the use as an inventory lot be discontinued.

Mr. York asked for clarification of how the inventory lot qualifies as “overflow” since there are 94 proposed spaces, which is significantly greater than the spaces provided at the dealership at 2675 S. Milford Road. Mr. Charlick explained that the inventory lot could not be the principal “dealership” but was permissible only due to proximity of the established boat dealer.

Mr. Charlick wondered if there would be specific landscaping requirements for this zoning. Mr. Lewan reminded the Planning Commission that this is a rezoning only, and that design details would be established during site plan review.

Mr. Charlick opened the public hearing at 7:35 p.m.

Rick Thompson, 198 Reid Road explained his concerns. Chelsey Park condominiums share a boundary between this parcel and their common open space. He spoke about how his residential neighborhood has been impacted by commercial activity, including deteriorating conditions at the adjacent dental office, the light and noise from Rock Bottom landscaping. Mr. Thompson felt that more and more industrial uses are being crammed into his area of the Township.

Mr. Charlick noted that the parcel is already zoned C-1, and that the proposed inventory lot would not be inconsistent with uses already permissible on the site. He explained that the Planning Commission must allow a reasonable use of the property and could not require that the parcel remain vacant.

William Robinson, 121 Reid Road has lived in the neighborhood for over 20 years. He felt that increasing the commercial footprint in the area is unfair to the residents. He also believed there is insufficient police patrol, and that there is too much vacant commercial. He explained that he has conflict with the Road Commission for Oakland County over refusal to mow the berm which he believes is unsafe due to traffic speeds and volumes. He argued that the increasing commercial activity has devalued his property.

Mr. Charlick closed the public hearing was closed at 7:40 p.m.

Mr. Lewan explained some of the uses that are permitted in the existing C-1, Local Commercial Zoning District. He noted that the applicant’s request is for a specific use that results in less intensive activity than other permissible uses.

Mr. Smith commented that sometimes the Planning Commission has to deal with “what is” rather than what they would like to see in a perfect world. He noted that the property due south of this parcel was at one time an automotive dealership, and that the Planning Commission cannot reverse the use back to residential zoning. Allowing the less intensive

use would forego uses with more potential to create nuisances to the neighbors, such as a fast food restaurant. Mr. Smith thought this was

Mr. Smith made a motion to recommend the rezoning of parcel # 11-34-176-007 to C-3, Low Impact Commercial for establishment of an inventory lot for the adjacent boat dealership with an Offer of Conditions as have been read into the record. Mr. Tierney supported the motion. Roll Call Vote: Mr. Curtis – yes; Mr. Charlick – yes; Mr. Heyn – yes; Mr. York – yes; Mrs. Lewis – yes; Mr. Tierney – yes; Mr. Temple – yes; Mr. Smith - yes. The motion was approved with eight yes votes.

**Work Session:**

**Agenda Item #3:** Parcel # 11-22-401-011  
Zoning: ARR, Agricultural and Rural Residential  
Address: 400 Beach Farm Circle  
File#: PLU23-0007  
Request: Temporary Land Use Permit  
Applicant: Community Sharing  
Owner: Highland Township

Mr. Dave Bell, President of Community Sharing was present to represent the applicant. He noted that the temporary land use permit would be for a two-day “garage sale” event, scheduled to coordinate with the library’s schedule so that most activity would occur when the library was not open, and their parking lot would be available for patrons of the sale.

Mr. Temple explained that he serves as treasurer of the Homeowners Association of the adjacent Highland Valley subdivision. He noted that there had been concerns about events at this location when it was first proposed. He acknowledged that there have been no complaints or concerns over the food pantry since it opened.

Mr. Temple made a motion to approve a temporary land use permit for Community Sharing’s Annual Tent Sale. Mr. Curtis supported the motion. Roll Call Vote: Mr. Curtis – yes; Mr. Charlick – yes; Mr. Heyn – yes; Mr. York – yes; Mrs. Lewis – yes; Mr. Tierney – yes; Mr. Temple – yes; Mr. Smith - yes. The motion was approved with eight yes votes.

**Agenda Item #4:** Parcel # 11-22-326-001 and 11-22-176-019  
Zoning: IM, Industrial and Manufacturing  
Address: 784 N Milford Rd  
File#: SPR 23-02  
Request: Site Plan Review  
Applicant: Justin Van Gordon  
Owner: JCC Tipsico, LLC

Mr. Smith introduced the site plan for two parcels at 784 N. Milford. The site plan is for a new pole barn that will straddle the property line between the two parcels. He noted that the parcels have been established as industrial use since the 1990’s and that a previous site plan was proposed and approved for a similar project, although never constructed.



**PUBLIC HEARING  
CHARTER TOWNSHIP OF HIGHLAND  
PLANNING COMMISSION  
May 4, 2023  
7:30 P.M.**

**NOTICE IS HEREBY GIVEN** that a public hearing will be held at the Highland Township Hall Auditorium, 205 N. John St. on Thursday, May 4, 2023, at 7:30 p.m.

**Notice is further given** that all interested parties are invited to review the request and offer comment through the internet or mail. The application may be viewed at <http://highlandtwp.net> under the Planning Commission e-packet tab. Comment may be submitted to [planning@highlandtwp.org](mailto:planning@highlandtwp.org), mailed to the Township offices or dropped in our secure drop box at the Township Offices, 205 N. John St. If you have any questions, please call 248-887-3791, ext. 2.

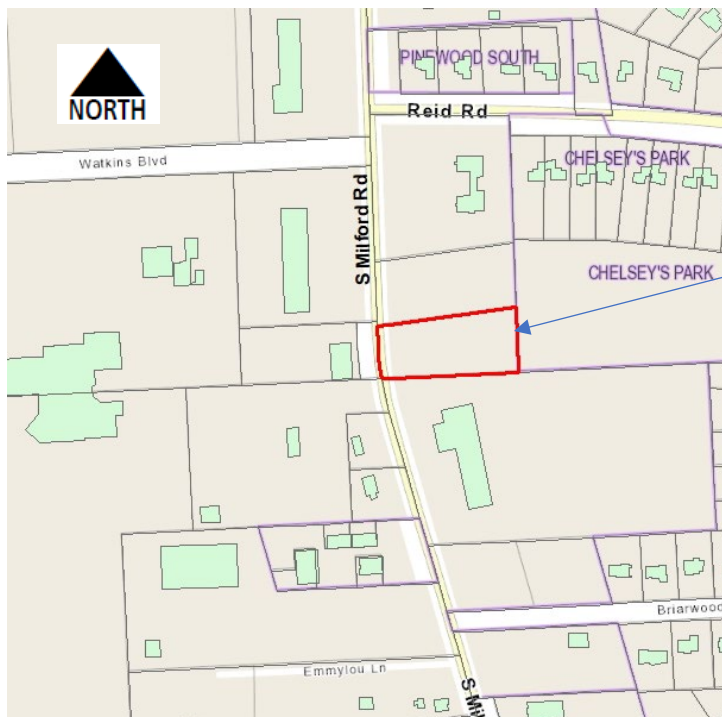
**TO CONSIDER:**

**A request for rezoning** submitted by Vandrey Properties LLC, Andrew West (owner).

**FROM:** C-1 – General Commercial

**TO:** C-3 –Low Impact Commercial with an offer of conditions restricting the use to an inventory overflow lot for boat sales

**LOCATION:** Parcel #11-34-176-007, vacant property on the east side of Milford Road, approximately 600 feet south of Watkins Boulevard



Parcel to be considered for rezoning to allow overflow inventory lot for boat Sales

Grant Charlick, Acting Chairman  
Highland Township Planning Commission

**(Publish: April 12, 2023)**



# Memorandum

To: Planning Commission Members  
From: Elizabeth J Corwin, PE, AICP Planning Director  
Date: March 16, 2023  
Re: RZ32-01 Rezoning from C-1 to C-3 with offer of conditions  
Oakland Boat Sales Inventory Lot  
Vandrey Properties – South Milford Road  
PIN 11-34-176-007

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The case before you is the initial review of a request for rezoning to allow for the expansion of a legally established boat dealership at 2675 S. Milford Road (a multi-tenant building anchored on the south by Tuffy Muffler). The property is currently zoned C-1, following a rezoning action approved by the Board of Trustees October 21, 2021. The applicant has voluntarily offered conditions that would limit the use of the site to a inventory lot consistent with the provided conceptual plan.

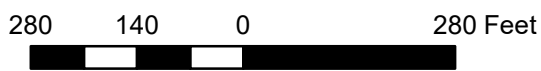
At the March 16, 2023 meeting, the Planning Commission will review the file for completeness and set the public hearing date. The soonest we could schedule the public hearing would be your meeting of April 20<sup>th</sup>, 2023. We must also consider the schedule for the public visioning session in selecting a date.

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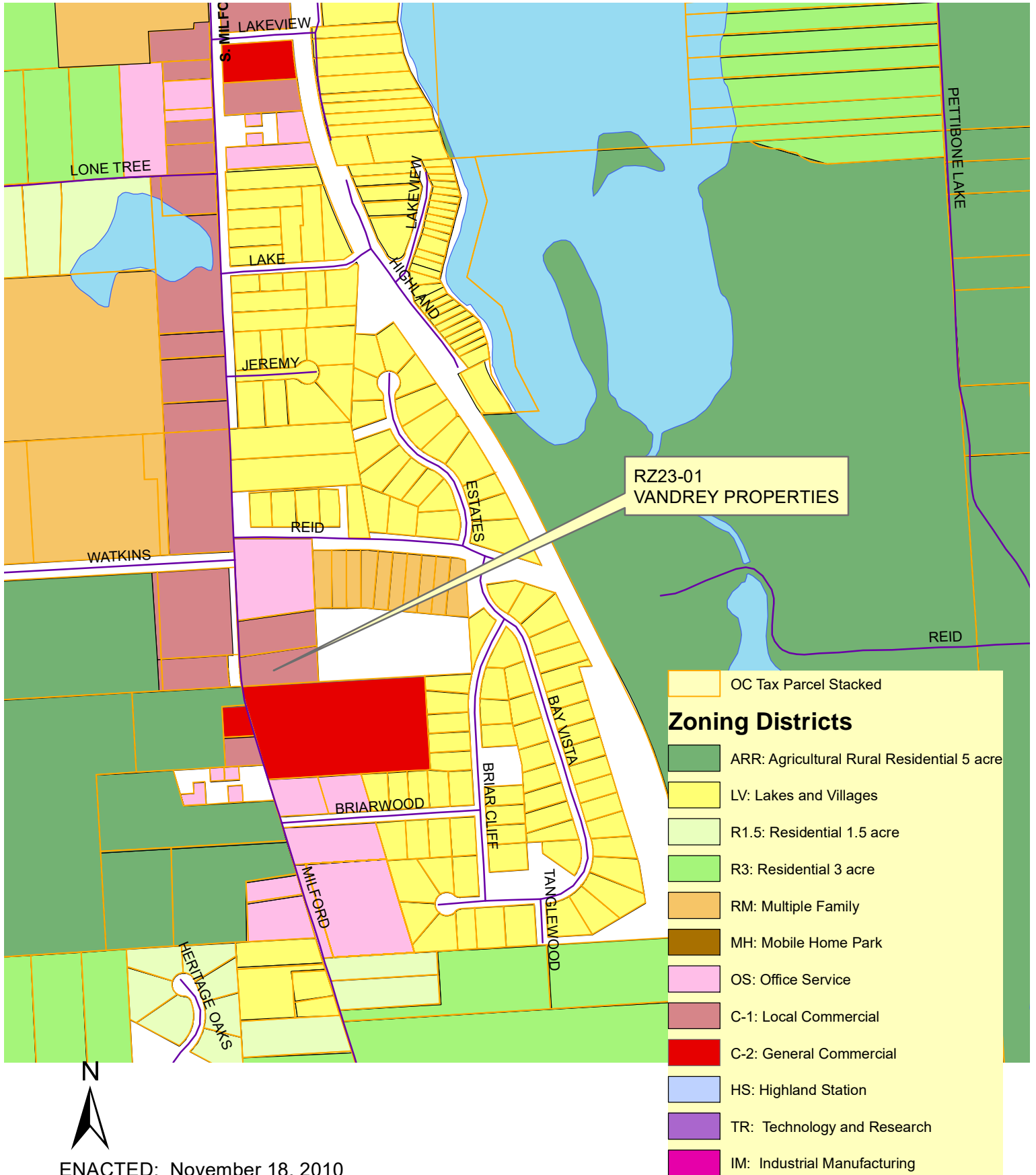




RZ 23-01  
VANDREY PROPERTIES

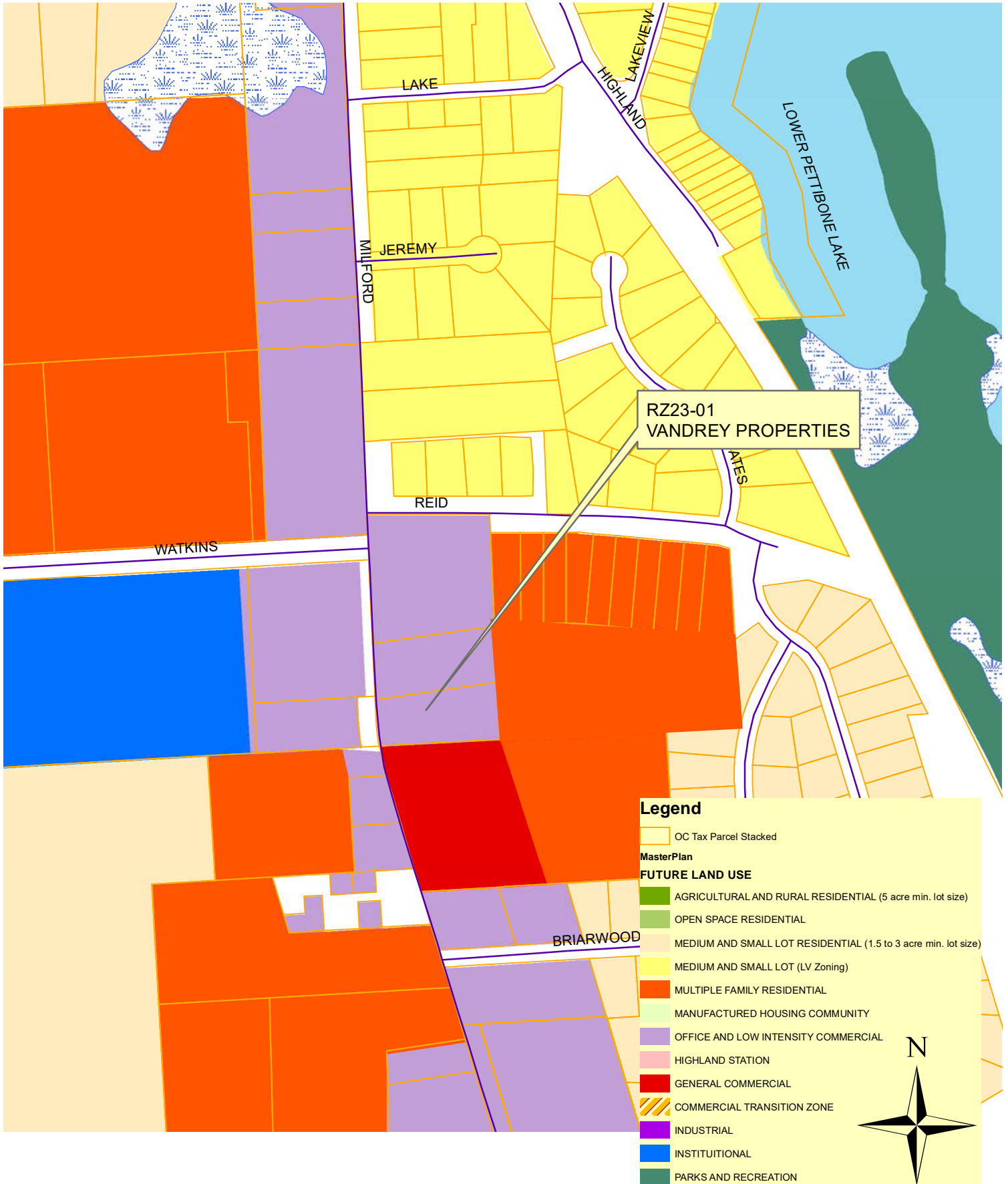


# CHARTER TOWNSHIP OF HIGHLAND ZONING MAP



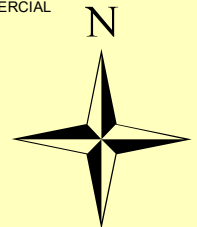


HIGHLAND TOWNSHIP 1999 MASTER LAND USE PLAN MAP  
 ADOPTED JULY 6, 2000  
 AND INCORPORATION OF MICRO-AREA ANALYSES THROUGH DECEMBER, 2010



**Legend**

- OC Tax Parcel Stacked
- MasterPlan**
- FUTURE LAND USE**
- AGRICULTURAL AND RURAL RESIDENTIAL (5 acre min. lot size)
- OPEN SPACE RESIDENTIAL
- MEDIUM AND SMALL LOT RESIDENTIAL (1.5 to 3 acre min. lot size)
- MEDIUM AND SMALL LOT (LV Zoning)
- MULTIPLE FAMILY RESIDENTIAL
- MANUFACTURED HOUSING COMMUNITY
- OFFICE AND LOW INTENSITY COMMERCIAL
- HIGHLAND STATION
- GENERAL COMMERCIAL
- COMMERCIAL TRANSITION ZONE
- INDUSTRIAL
- INSTITUTIONAL
- PARKS AND RECREATION



CHARTER TOWNSHIP OF HIGHLAND



- Site Plan Review
- Rezoning
- Use Requiring Special Approval
- Land Division
- Land Division & Combination
- Road Profile
- Other

PLAN REVIEW APPLICATION

Highland Township Planning Department, 205 N. John Street, Highland Michigan 48357 (248) 887-3791 Ext. 2

Date filed: 3/3/23 Fee: \$850 Escrow: 0 Case Number: R2 23-01

NOTICE TO APPLICANT AND OWNER

BY SIGNING THIS APPLICATION, THE APPLICANT AND OWNER ACKNOWLEDGE ONE OR THE OTHER OR BOTH ARE RESPONSIBLE FOR ALL APPLICATION AND CONSULTANT FEES THAT ARISE OUT OF THE REVIEW OF THIS REQUEST THE OWNER ALSO AUTHORIZES THE TOWNSHIP TO PLACE A SIGN ON THE PROPERTY, IF NECESSARY, TO INFORM THE PUBLIC OF THE PENDING MATTER BEING REQUESTED.

REQUIRED COPIES OF PLANS

INITIAL REVIEW: 3 HARD COPIES OF PLANS AND .PDF COPY OF PLANS  
CONSULTANTS REVIEW OF APPROVED PLANS SUBJECT TO CONDITIONS: 5 COPIES

*receipt 1.056822*

APPLICANT AND PROPERTY OWNER INFORMATION

Applicant: Vandrey Properties

Phone: 248.770.2246

Email: andywest@vandreyproperties.com

Address: 2400 Harvey Lake Rd Highland, MI 48356  
(Street) (City) (State) (Zip)

Property Owner: Vandrey Properties Phone: 248.770.2246

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

PROPERTY INFORMATION

Address or Adjacent Streets: Vacant Land S. Milford Rd. adjacent to 2675 S. Milford Rd

Lot Width: 160' F, 190' R Lot Depth: 398' Lot Area: \_\_\_\_\_

Tax Identification Number(s) (Sidwell): 11-34-176-007

PROJECT INFORMATION

Project Name: Oakland County Boat Sales overflow lot

Existing Use: Vacant Current Zoning: C-1

Proposed Use: Inventory Lot - for existing business at 2675 S. Milford Proposed Zoning: C-3 with conditions

APPLICANT

SIGNATURE: [Signature]

NAME: Andrew West

On the 3rd day of MARCH 23 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan  
County Of Oakland

Notary Public: [Signature]

OWNER

SIGNATURE: [Signature]

NAME: Andrew West

On the 3rd day of MARCH 23 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan  
County Of Oakland

Notary Public: [Signature]

• If there are Co-Applicants and/or Co-Owners associated with this property(ies) to be acted upon, please submit a Notarized Co-Applicant's and/or Co-owner's "Interest in Property Certificate" with this application. The person signing this cover sheet will be considered the official designee for the group and all correspondence will be addressed to this person.

• A notarized letter giving the Applicant authorization to represent the Owner is also permitted in lieu of a signature on this application. The person signing this cover sheet, however, will be considered the official designee for the Owner and all correspondence will be addressed to this person.

**MEMORANDUM OF LAND CONTRACT**

This Memorandum of Land Contract is entered into on July 21, 2022, between **2675 HIGHLAND HOLDING LLC**, a Michigan limited liability company ("Seller") of 1310 Pettibone Lake Road, Highland MI 48356 and **VANDREY PROPERTIES LLC**, a Michigan limited liability company ("Purchaser") of 2400 Harvey Lake Road, Highland MI 48356 (collectively, the "Parties").

**RECITALS**

- A. Purchaser and Seller are parties to a Land Contract dated July 21, 2022 (the "Land Contract"), regarding certain real property owned by Seller and referred to below.
- B. The parties wish to give public notice of the existence of the Land Contract through this Memorandum.

NOW, THEREFORE, the parties acknowledge and agree as follows:

1. **Property.** The Land Contract provides terms for Seller to sell, and Purchaser to purchase, for valuable consideration, the following premises situated in the County of Oakland, Township of Highland, State of Michigan, is described as follows:

The real property described below, (approximately 1.58+/- acres), situated in the Township of Highland, County of Oakland, Michigan, with a common street address of VACANT LAND South Milford Road, Highland MI 48357, to wit:

**PARCEL 4:**

A parcel of land located in the Northwest 1/4 of Section 34, Town 3 North, Range 7 East, Highland Township, Oakland County, Michigan, described as follows: Commencing at the West 1/4 corner of Section 34; thence South 89 degrees 45 minutes 31 seconds East 1448.70 feet along the East and West 1/4 line of Section 34 to the Point of Beginning of this description; thence along the centerline of Milford Road the following two (2) courses: on a curve to the right having a radius of 830.77 feet, a central angle of 07 degrees 00 minutes 58 seconds and a chord bearing a distance of North 02 degrees 40 minutes 11 seconds West 101.67 feet and North 00 degrees 50 minutes 19 seconds East 51.07 feet; thence North 85 degrees 15 minutes 11 seconds East 406.55 feet; thence South 00 degrees 50 minutes 19 seconds West parallel with said Milford Road, a distance of 187.92 feet to a point on said East and West 1/4 line of Section 34; thence North 89 degrees 45 minutes 31 seconds West along said East and West 1/4 line, a distance of 398.43 feet to the Point of Beginning.

**More commonly known as: VACANT LAND South Milford Road, Highland MI 48357**  
**Parcel ID#: 11-34-176-007**

2. **Public Notice.** This document is intended to give public notice of the Land Contract and of the parties' rights and obligations respecting the Property as described therein.

*Signatures of all parties appear on following pages.*

970515BH

**First American Title**

**SELLER:**  
**2675 HIGHLAND HOLDING LLC**  
a Michigan limited liability company

Jeffrey A. Heyn  
By: CREEKWOOD REAL ESTATE LLC, Sole Member  
By: Jeffrey A. Heyn Declaration of Trust dated  
January 15, 1998, as amended, Member  
By: Jeffrey A. Heyn, Trustee

STATE OF MICHIGAN )  
 ) ss  
COUNTY OF OAKLAND )

The foregoing instrument was acknowledged before me this 21 day of July 2022, by JEFFREY A. HEYN, as Trustee of the Jeffrey A. Heyn Declaration of Trust dated January 15, 1998, as amended, Member of CREEKWOOD REAL ESTATE LLC the Sole-Member of **2675 HIGHLAND HOLDING LLC**, a Michigan limited liability company, on behalf of said limited liability company, Seller.

Marie Izzo  
Notary Public - State of Michigan  
County of Oakland  
My Commission Expires August 20, 2027  
Acting in the County of Oakland

Marie Izzo  
Marie Izzo, Notary Public  
Oakland County, Michigan  
My Commission Expires: 8-20-27

**PURCHASER:**  
**VANDREY PROPERTIES, LLC**  
a Michigan limited liability company

Andrew West  
By: ANDREW WEST, Its Manager

STATE OF MICHIGAN )  
 ) ss  
COUNTY OF OAKLAND )

The foregoing instrument was acknowledged before me this 21 day of July 2022, by ANDREW WEST, as Manager of **VANDREY PROPERTIES, LLC**, a Michigan limited liability company, on behalf of said limited liability company.

Marie Izzo  
Notary Public - State of Michigan  
County of Oakland  
My Commission Expires August 20, 2027  
Acting in the County of Oakland

Marie Izzo  
Marie Izzo, Notary Public  
Oakland County, Michigan  
My Commission Expires: 8-20-27

		Vacant Land- S Milford Road	Page 2 of 2
Drafted by & when recorded return to: Matthew J. Abraham, PC 503 N Leroy Street Fenton MI 48430	Grantor: 2675 HIGHLAND HOLDINGS LLC Grantee: VANDREY PROPERTIES LLC	Send subsequent tax bills to: GRANTEE	
Tax Parcel No. 11-34-176-007	Recording Fee : \$30.00	Transfer Tax: EXEMPT	



2675 S. Milford Rd. Suite B, Highland MI 48357

March 3, 2023

### Land Use Proposal

Parcel 11-34-176-007

Vacant Land, S. Milford Rd

Applicant: Vandrey Properties

The proposed land use for parcel 11-34-176-007 would be an inventory lot for Oakland County Boat Sales, a current tenant of 2675 S. Milford Rd. This lot is to the North and adjacent to 2675 S Milford Road property. Oakland County Boat Sales is a growing business. The business is growing beyond the space currently available to him. The boats he carries are high end ski/wakeboard boats along with Pontoons and Tri-Toons, not blight in the community. He has also added a new boat manufacturer to his line. He now carries Viaggio Pontoons/Tri-Toons (<https://viaggiopontoonboats.com/>). Additionally, he signed an NDA with Centurion Boats in February 2023, a ski/wakeboard boat manufacturer. <https://www.centurionboats.com/>. See QR codes for quick access to both sites. The goal is to carry this new line of boats as well. Kyle, the owner of Oakland County Boat sales, is a Highland resident and would like to continue to grow his business in Highland. To do so, space is needed to support his growth. The additional space will allow the boats to be arranged in an aesthetic manner to not only potential customers, but also the community as they drive by.

Oakland County Boat sales is by appointment only with typical appointments and deliveries taking place between 10am and 8pm Monday through Friday and 9am to 6pm on Saturday. The inventory lot would see foot traffic from potential customers and the sales associate from Oakland County Boat Sales. Deliveries, as well as employee and customer vehicles, will be parked at 2675 S. Milford Rd. showroom location.

- The inventory lot would comply with muni-code section 10.32 for vehicle inventory overflow lots.
  - The surface of the lot will be screened asphalt millings to provide a mud free hardened surface to park and drive on.
  - No loudspeaker or paging system required.
  - Boats do not have key fobs to locate them.
  - Boats will arrive at the existing location at 2675 S. Milford where the Boats are detailed, pictures taken and then will be staged in the inventory lot if all spaces are taken at main location. Ingress/egress will be via a drive in the Northeast back corner of 2675 S. Milford parking lot. No additional access to Milford Rd is required.
  - No new entrance located on Milford Rd. He'd use the existing entrance located at 2675 S. Milford Rd.
- Lighting is required for safety and security. All lighting will comply with section 13.03. All lights will use a "smart system" which keeps the lights at a low level and will increase in brightness when motion is detected.
- 360° view Security Cameras will be located on the light post.



Vandrey Properties

2675 S. Milford Rd. Suite B, Highland MI 48357

- Greenbelt will comply with section 12.06. The eastern 20' buffer shown would remain existing woods to offer a natural buffer to activity and light diffuser. Evergreens can be added in areas that need additional screening.
- Landscaping will comply with section 12.07.
- Property maintenance such as lawn, weed control, snow removal etc. will be added to the existing Vandrey Properties contract for 2675 S. Milford.
- Concept layout attached for review.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrew'.

**OFFER OF CONDITIONS:**

- A. Property to be used as inventory lot for Oakland County Boat Sales.
- B. Lot 11-34-176-007 C-1 zoning change for special use per Under muni-code C-3 as it pertains to inventory lots only.
- C. Lot 11-34-176-007 will not be used for repair.
- D. Lot 11-34-176-007 will have:
  - a. Topsoil striped removed and graded to provide appropriate drainage and storm water management.
  - b. Compacted base will be topped with screened asphalt millings reclaimed from road projects.
- E. Existing sidewalks will remain in place.
- F. Power for any lighting and cameras will feed through an existing pad transformer located on the premises of 2675 S. Milford Road.
- G. No permanent structure is prosed at this time. Should one become necessary, the proper site plan and permitting process will be followed.
- H. The conditional rezoning agreed to herein can revert back to C-1 if the prosed land use is not established within two years or is abandoned for 12 months.



Vandrey Properties

2675 S. Milford Rd. Suite B, Highland MI 48357



### FIND YOUR DEALER

Find the Viaggio Pontoon Dealer Closest to Your Area!

Your location  Search radius

[Oakland County Boat Sales](#)  
2675 S Milford Rd STE. C  
Highland MI 48356  
United States

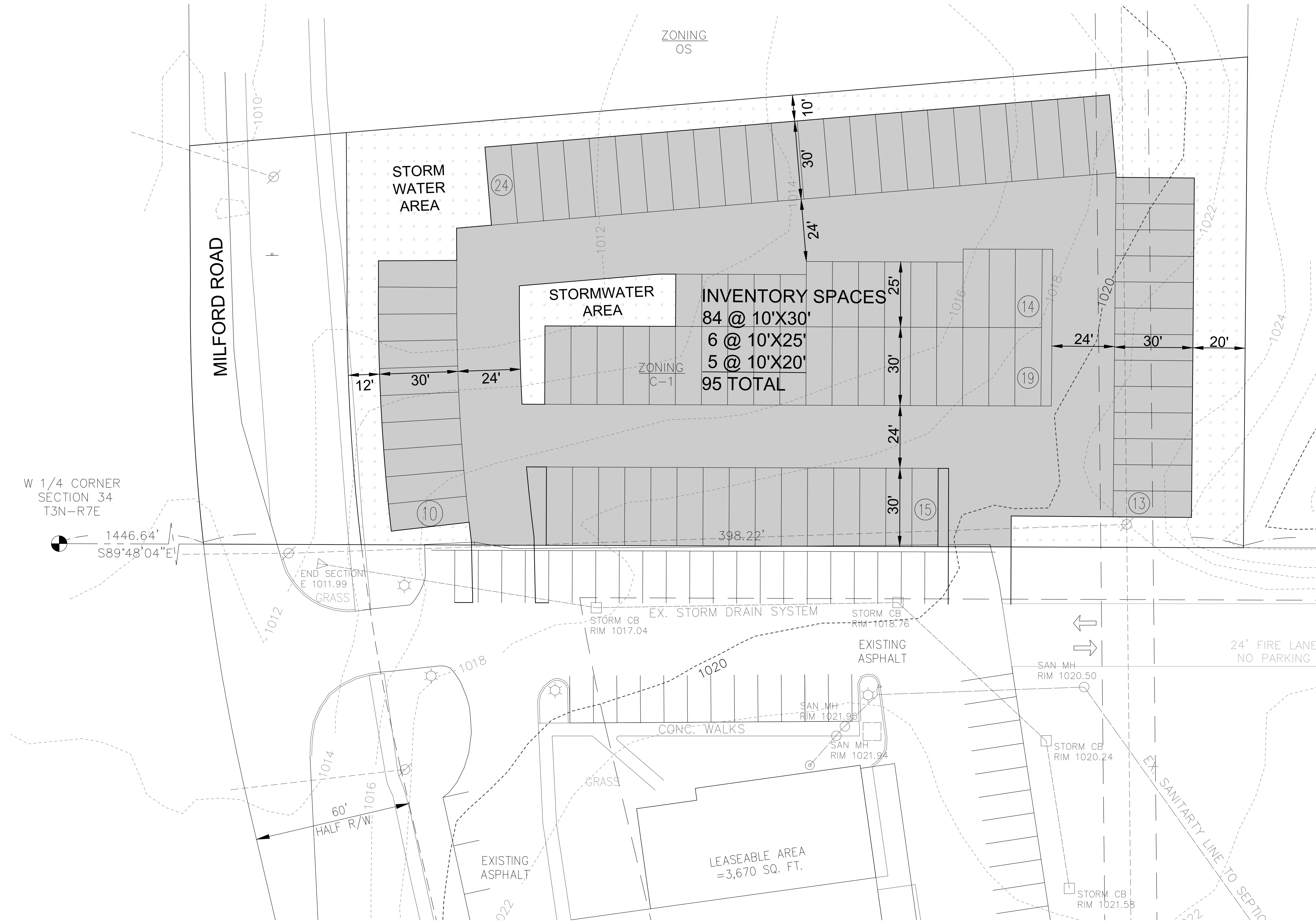
Phone: 248-494-4899  
Email: sales@okcboatsales.com

[More info](#) ▾



### Centurion:





W 1/4 CORNER  
SECTION 34  
T3N-R7E

1446.64'  
S89°48'04"E

60'  
HALF R/W

**SITE SUMMARY**

EXISTING USE	VACANT
PROPOSED USE	BOAT INVENTORY LOT
GROSS SITE AREA	1.58 ACRES±
MILFORD ROAD RIGHT-OF-WAY	0.21 ACRES±
NET SITE AREA	1.37 ACRES±

**ALPINE ENGINEERING INC.**  
CIVIL ENGINEERS & LAND SURVEYORS

**RESIDENTIAL**  
SUBDIVISIONS  
SITE CONDOMINIUM  
MULTI-FAMILY  
LOT PLANS  
CONSTRUCTION LAYOUT

**SURVEYING**  
ALTA SURVEYS  
BOUNDARY SURVEYS  
TOPOGRAPHIC SURVEYS  
PARCEL SPLITS

**COMMERCIAL**  
SITE PLANNING  
SITE ENGINEERING  
INDUSTRIAL & MULTI-UNIT  
LAND SURVEYING  
CONSTRUCTION LAYOUT

(248) 926-3701 (BUS)  
(248) 926-3765 (FAX)  
WWW.ALPI-INC.NET

46892 WEST ROAD  
SUITE 109  
NOVI, MICHIGAN 48377

**811**  
Know what's below  
Call before you dig.

CLIENT: VANDREY PROPERTIES

**CONCEPT PLAN**

PARCEL 11-34-176-007 BOAT INVENTORY LOT RANGE:  
SECTION: HIGHLAND TOWNSHIP  
OAKLAND COUNTY  
MICHIGAN

REVISED

2022-03-10	PER CLIENT

DATE: 2022-03-04  
DRAWN BY: TG  
CHECKED BY: TG

SCALE: HOR 1" = 20 FT.  
VER 1" = 20 FT.

FBK: 1  
CHF: 1

22-173



PUBLIC COMMENT RECEIVED  
AFTER HEARING

## Beth Corwin

---

**From:** Rick Thompson <rick.a.thompson56@gmail.com>  
**Sent:** Friday, May 5, 2023 12:45 PM  
**To:** Beth Corwin  
**Subject:** Boat Lot parcel 11-22-401-011

Hello,

If you could please forward this on to the Zoning/ Planning board, Roscoe etc. it would be appreciated.

I recently attended the May 6, 2023 planning meeting and spoke for a couple of minutes. I really did not have time to clarify my intent and reasoning so I am sending this email to be more specific.

The boat lot is on the on the west side of the Chelsey's Park HOA common area and in all reality could cause issues with traffic, light and noise pollution. One of our concerns is that if the high end boat facility goes out of business in a few years, what could happen.

Let me explain this. My house is next to the dentist/office building on Reid Road and Milford Road. The building at one time was a well-kept facility but is now probably only 6 months from being full blown blight. The trees on the east side of the building are a mess and never cleaned up. Garbage is strewn everywhere and is often ending up in our yards. The dumpster has graffiti spray painted on it and the parking lot is crumbling and decayed. The roof is old and leaking (I know this for a fact) and the cupola's are falling apart. The sidewalks during heavy snow are never shoveled, forcing the kids walking home from Milford High School to walk in the street, which is 55 MPH. I've seen some close calls out there due to inattentive driving.

Yes I have contacted Ordinance Officer Bell on these issues but he has not offered much help.

Another issue is Rock Bottom. All day starting in spring the sound of trucks being loaded with big boulders. It gets extremely loud and annoying. It is not right having this next to schools and residences and is bad planning on your part.

I'm not even going to get into the storage area being constructed behind Tuffy. That definitely is a bad planning venture and never should gotten the green light.

My point is anything industry wise should be in a designated area away from residential neighborhoods. People move out here to getaway from this stuff and you're shoving it down our throats.

Respectfully,  
Rick Thompson  
198 Reid Road  
Highland, Mi. 48357



**RESOLUTION# 23-17:  
TO REPROGRAM 2022 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

At a regular meeting of the Township Board (the "Board") of the Charter Township of Highland, Oakland County, Michigan (the "Township"), held on the 10<sup>th</sup> day of July 2023:

Present:

Absent:

The following resolution was moved by \_\_\_\_\_ and supported by \_\_\_\_\_:

**BE IT RESOLVED** that the Charter Township of Highland Board of Trustees, Oakland County, Michigan, hereby approves the reprogramming of 2022 CDBG funds, from account #731696, in the amount of \$21,499.00 toward 2022 CDBG 04 Clearance and Demolition, account #730345. The reprogrammed funds will be used to provide clearance and demolition of the property at 146 N. John Street, Highland MI.

This resolution passed this 10<sup>th</sup> day, of July 2023 at a regular meeting of the Charter Township of Highland Board. A roll call vote was taken on the foregoing resolution and was as follows:

Yeas:

Nays:

Abstain:

\_\_\_\_\_  
Rick A. Hamill, Supervisor

\_\_\_\_\_  
Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on July 10, 2023.

\_\_\_\_\_  
Tami Flowers MiPMC, Clerk



# Memorandum

To: Highland Township Board of Trustees  
From: Tami Flowers, Clerk  
Date: June 22, 2023  
Subject: Personnel Policy Change

---

Our law firm recommends that we add the following paragraph to our Personnel Policy to ensure compliance with the Pump Act that took effect last fall:

The Township will provide reasonable break time for an employee to express breast milk for their nursing child for one year after the child's birth. Employees are provided a place to pump at work, other than a bathroom, that is shielded from view and free from intrusion from coworkers and the public. Please contact your Department Head or Township Supervisor regarding a need for break time or a private space.

Recommended motion: To approve the addition to the Personnel Policy as presented.

*Warm inside. Great outdoors.*



June 28, 2023

Highland Township Trustee,

Huron Valley Community Coalition (HVCC) requests the use of the Highland Township opioid settlement funds to further our prevention education and diversion programming. Our mission is to collaborate with the Huron Valley community to empower youth to make positive life choices, ultimately preventing the use of alcohol, tobacco and other drugs. This mission is carried out primarily through school and community programs.

HVCC uses local youth substance use data in order to identify and deploy effective prevention strategies. Coalition activities are directly linked to a significant reduction in the use of drugs by area youth over the past 10 years, including opioid use. In 2014, just before the Coalition was revived, more than six percent of HVS students were misusing opioids. In 2022, misuse was two percent, a reduction of more than two thirds.

Research shows that when a young person begins using any drug or alcohol, they are significantly more likely to use others. By preventing the use of perceived lower risk substances like alcohol, nicotine or cannabis, opioid use is reduced in the future.

The work of HVCC is centered around the science of building positive experiences in relationships in the lives of young people. The Coalition provides education to youth about what these substances do to one's body and also how to enhance their ability to avoid or resist using substances altogether.

Every dollar spent on prevention in our community saves the community \$15.63 in public burden spending such as police, fire and rescue and health care. Allowing the Coalition to partner with the township to use the opioid settlement funds ensures those dollars would go a long way in leading teens toward a drug-free and alcohol-free life.

Programs and services that could be enhanced with these funds:

- More opioid risk information for residents;
- Free fentanyl test strips for the community;
- Training and dissemination of Narcan, an opioid reversal medication;
- Parent-specific education classes;
- Refusal skills training for students;
- Healthy coping skills training; and
- Prescription drug disposal education and collection.

Thank you for considering the merits of this collaboration. If you have questions or thoughts on this matter, please contact me at [jordyn.najduk@hvs.org](mailto:jordyn.najduk@hvs.org) or 734-730-8218.



Jordyn Najduk  
Executive Director



# Memorandum

To: Highland Township Board of Trustees  
From: Jennifer Frederick, Treasurer  
Date: 06/29/23  
Re: 659 N Duck Lake Park Verizon Cell Tower Land Lease Amendment

---

Verizon contacted us with a first amendment to land lease agreement. The amendment corrects the rent schedule in the favor of the Township. It also clarifies that if Verizon assigns the Lease to a company to construct, own and manage the tower, that will not be considered collocation to entitle the Township to additional rent.

I spoke with Joellen; our Township Attorney and she does not have any legal concerns with the proposed amendment.

**Motion:**

I move to approve Supervisor Hamill to sign the First Amendment to Land Lease Agreement with Verizon for cell tower at 659 N Duck Lake Park.



Lessee Site: 659 Duck Lake N  
Lessee Site ID: 705278 / 5000888362

## **FIRST AMENDMENT TO LAND LEASE AGREEMENT**

THIS FIRST AMENDMENT TO LAND LEASE AGREEMENT (“Amendment”) is made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between Highland Township, a Michigan Charter Township whose address is 205 N. John Street, Highland, Michigan 48357 (“Lessor”) and Cellco Partnership d/b/a Verizon Wireless with its principal offices at One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920 (“Lessee”). The Lessor and Lessee are at times collectively referred to hereinafter as the “Parties” or individually as the “Party”.

The Parties entered into that certain Land Lease Agreement dated May 17, 2023 (“Lease”) for certain real property owned by Lessor located at 1241 N. Duck Lake Rd., Highland Township, Oakland County, Michigan and more particularly described in the Land Lease Agreement. The Parties hereby restate the terms and conditions of the Lease, as if fully set forth herein.

WHEREAS, Lessor and Lessee desire to amend the Land Lease Agreement to provide corrections and clarifications to the Agreement, as further described herein.

NOW THEREFORE, in consideration of the promises hereinafter made and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. Due to inadvertent errors in Exhibit C – Schedule of Rent and more specifically the Annual Rent owed, Exhibit C shall be replaced with Exhibit C-1 – Schedule of Rent, attached hereto and made a part hereof.
2. Paragraph 20 – Subletting Rent Adjustment is clarified to exempt Cellco Partnership d/b/a Verizon Wireless as a sublessee. In no case shall the rent increase in the event Lessee Cellco Partnership assigns the Land Lease Agreement to a build to suit company (BTS) for construction, ownership and management of the tower with Cellco Partnership signing a lease with the BTS company to collocate on the tower. Subsequent carriers locating on the tower shall cause the ground lease rent to increase pursuant to Paragraph 20 of the Lease
3. Continued Effect. Except as specifically modified by this Amendment, all of the terms and conditions of the Lease shall remain in full force and effect. In the event of a conflict between any term and provision of the Lease and this First Amendment, the terms and provisions of this Amendment shall control. In addition, except as otherwise stated in this Amendment, all initially capitalized terms will have the same respective defined meaning stated in the Lease. All captions are for reference

purposes only and shall not be used in the construction or interpretation of this Amendment.

IN WITNESS WHEREOF, the parties have executed this First Amendment To Land Lease Agreement as of the date and year set forth below.

Lessor: Highland Township, a Michigan Charter Township

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Lessee: Cellco Partnership d/b/a Verizon Wireless

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_



Lessee Site: 659 Duck Lake N.  
Lessee Site ID: 705278 / 5000888362  
Date: 6/12/23

Exhibit C-1  
(Replaces Exhibit C)

SCHEDULE OF RENT

Includes Initial Lessee Cellco Partnership d/b/a Verizon Wireless

<u>PERIOD</u>	<u>ANNUAL RENT</u>
Year 1	\$22,500
Year 2	\$23,175
Year 3	\$23,870
Year 4	\$24,586
Year 5	\$25,324
<u>1<sup>ST</sup> Five Year Extension Term</u>	
Year 6	\$26,084
Year 7	\$26,866
Year 8	\$27,672
Year 9	\$28,502
Year 10	\$29,357
<u>2<sup>nd</sup> Five Year Extension Term</u>	
Year 11	\$30,238
Year 12	\$31,145
Year 13	\$32,080
Year 14	\$33,042
Year 15	\$34,033
<u>3<sup>rd</sup> Five Year Extension Term</u>	
Year 16	\$35,054
Year 17	\$36,106
Year 18	\$37,189
Year 19	\$38,305
Year 20	\$39,454

4<sup>th</sup> Five Year Extension Term

Year 21	\$40,638
Year 22	\$41,857
Year 23	\$43,112
Year 24	\$44,406
Year 25	\$45,738

\*Rents listed in detail in this Exhibit C include Verizon Wireless rent but do not include possible increases in rent due to Sublessee's other than Verizon Wireless, as described in Paragraph 20 of the Land Lease Agreement.



Highland Activity Center  
209 N. John Street  
Highland, MI 48357  
248.887.1707 or 248.445.3215

June 30, 2023

To: Board of Trustees

Re: Security Position application

I am requesting Board approval to hire Anne Seebaldt as building monitor/security for the Activity Center, pending a background check. This is a seasonal position. Start date will be July 11th, and the pay rate is \$12.00 per hour not to exceed 29 hours per week.

Thank you

Heidi Bey

Director, Highland Activity Center

209 N. John St., Highland MI 48357

248-887-1707





# MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: July 10, 2023

Re: 146 S. John Street Bid Selection and Budget Amendment

---

A competitive bid was posted to demolish the now vacant house that the Township owns at 146 S. John Street. The bid opening was held on June 30<sup>th</sup>, 2023 at 2:00 p.m. at the Township Offices. Four bids were received, three met the bid requirements. The lowest bid that met the requirements was R. J. Hoffman Management located at 1255 S. Hospital Road, Waterford, MI 48327

Bid Description:

Demolition: \$20,150.00

Alternate Bid Request -Sitework, Crushed Stone for parking lot \$2,750.00

We are recommending awarding the bid to R.J. Hoffman Management.

A budget amendment request for the demolition, parking lot installation, and other project expenses is attached.



Proposal Form

Demolition of Building Located at:

146 N. John Street

Highland, MI 48357

TOTAL PROPOSAL Twenty thousand one hundred & fifty dollars;  
(total contract price amount in words)

OR

\$ 20,150. .00 (see Attached)

PROJECT DURATION:

Proposed Start Date: Issuance of permit Completion Date: Within 2 weeks of issuance of permit.

Submitted By: Bob Hoffman

Company Name: R.J Hoffman Mgt, Inc DBA American Recycling

Address 12555. Hospital Rd.

City Waterford, State MI, Zip 48327

Signature/Title Bob Hoffman Pres. Date: 6-29-23

Principal- Bob Hoffman - Pres.

248-343-4554

hoffm2521@comcast.net

No contract staff

All support staff are employees of  
RJ Hoffman Mgt, Inc total 5-6 men

EST 1974

Note: Add \$2,750 to the above price to install  
105 additional tons of ZMA Crushed concrete

RJ Hoffman Management Inc. dba American Recycling  
1255 South Hospital Road Waterford, MI 48327  
Telephone: 248-363-6060 FAX: 248-363-7494

June 29, 2023

Highland Twp.  
680 W Livingston Rd  
Highland MI 48357

Phone: 248 887-3791

Email:

**CONTRACT**

This contract is made between R.J. Hoffman Management, Inc. D.B.A. American Recycling (the contractor) And Highland Twp. (owner). The point of sale is always 1255 S. Hospital Rd. Waterford, MI 48327.  
Re: 146 John St.

**Owner Contractor agrees to:**

Obtain necessary utility clearances (electric and gas) (Leave well).  
Pump septic (if any).  
Pay the \$20,150.00 price plus cost of permits and fees.  
(1.5% after 30 days, 18% APR)

**Contractor agrees to:**

Demolish house, attached garage, deck, floors, footings, & foundation.  
Cap sewer or crush septic.  
Remove pool.  
Remove fence on North side and vegetation along fence.  
Remove concrete drives (leave concrete in R.O.W. and new slab on John St.).  
Strip site of sod & topsoil to a depth of approximately 4".  
Fill hole with clean fill.  
Install 35 tons 21AA Crushed Concrete.  
Install 400LF Silt fence.

Note: Leave hedge on south side & southwest corner of lot.

Dispose of all debris off site in a legal manner.

Note: Assume 4" non-reinforced concrete drive. 6" asphalt drive, 12" and 42" non-reinforced footings.

Exclusions:

No dust, weather fencing or security protection.  
No tree, brush, landscaping or shrub removal.  
No backfill unless specified above.

All materials from demolition become the property of contractor to re-use, recycle or dispose of as he sees fit.  
Contractor not responsible for walk, driveway, lawn or landscape. Owner/subcontractor agrees: 1) Any dispute involving this contract and resulting in litigation at the district court level will have the 51<sup>st</sup> District Court, located in Waterford, MI. as the court where venue shall be proper. 2) To pay all costs of collection including reasonable attorney fees. All judgments will carry a 7% A.P.R.

\_\_\_\_\_  
Highland Twp

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Contractor-American Recycling      Date  
Robert J. Hoffman, President

Additional upon request: Soil erosion controls

Silt fence \$2.00 per LF      Orange construction fence \$3.00 per LF

# **R.J. Hoffman Management, Inc. Db a American Recycling**

1255 SOUTH HOSPITAL ROAD • WATERFORD, MICHIGAN 48327 • PHONE (248) 363-0340

## References

City of Pontiac  
Tammy  
47450 Woodward Ave  
Pontiac, MI 48342

Crest Homes  
Dave Plautz  
6825 Dixie Hwy Ste. C  
Clarkston, MI 48346

City of Hazel Park  
Lynn  
111 East Nine Mile Rd  
Hazel Park, MI 48030

Commerce Twp  
Judy  
2009 Township Dr  
Commerce, MI 48390



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/8/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Northern Capital Ins Agcy Serv 7640 Dixie Highway #175 Clarkston MI 48346	<b>CONTACT NAME:</b> _____ <b>PHONE (A/C, No, Ext):</b> 248-922-5670 <b>E-MAIL ADDRESS:</b> _____	<b>FAX (A/C, No):</b> 248-922-9501
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> RJ Hoffman Management Inc 1255 S Hospital Rd Waterford MI 48327-4041	<b>INSURER A:</b> Michigan Millers Insurance Co <b>NAIC #</b> 14508	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** 1456705891      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			C0528436	9/7/2022	9/7/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			C0528436	9/7/2022	9/7/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			L 0105976	9/7/2022	9/7/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.		Y/N <input checked="" type="checkbox"/> Y    N/A	W0519195	9/7/2022	9/7/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
30 day notice of cancellation except 20 days for Workers Comp & 10 day for non-payment of premium.

<b>CERTIFICATE HOLDER</b>  RJ Hoffman Management Inc DBA: Hoffman Nursery & American Recycling 1255 S Hospital Rd Waterford MI 48327-4041	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## **146 S. John Street Budget Amendment Request**

Asbestos Abatement \$5,000.00

Asbestos Survey \$1,800.00

Demolition \$20,150.00

Crushed Stone \$2,750.00

Septic Pump \$325.00

MISC. \$3,000.00 Unforeseen contingencies.

**Total: \$33,025.00**

BUDGET AMENDMENT WORKSHEET  
 2023 BUDGET AMENDMENTS  
 BOARD MEETING - July 10, 2023

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2023	AS AMENDED 12/31/2023	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<b>Capital Fund</b>				
<b>Revenue:</b>				
401-000-692.000    APPROPRIATION FUND BAL.	\$524,500.00	\$1,286,070.00	+	\$33,025.00 = \$1,319,095.00
<b>Expenditures:</b>				
401-261-972.000    PROPERTY PURCHASE	\$0.00	\$0.00	+	\$33,025.00 = \$33,025.00

**Purpose of Amendment:**

To appropriate funds from the Capital Fund for expenses towards the 146 N. John property purchase.



# Memorandum

To: Highland Township Board of Trustees

From: Rick Hamill

Date: 7/10/2023

Re: Increase in cost of concrete and change of payee for concrete

---

The cost of concrete for the tennis and basket ball courts will exceed the amount approved in October of 2022 by approximately \$4,000. Estimated final cost will be \$46,000.

The Township was originally going to purchase the concrete directly from the suppliers. Through negotiation we are able to get best price by purchasing the concrete through K&R Concrete.

We need to approve increasing the concrete allocation by \$4000.00 and approve the purchase of concrete through K&R Concrete, Inc.

Rick Hamill

*Warm inside. Great outdoors.*





# Memorandum

To: Highland Township Board of Trustees  
From: Rick Hamill  
Date: 7/10/2023  
Re: Increase in cost to stripe pickle ball courts

---

The agreement the board approved with Laser Striping and Sport Surfacing company in March was signed to supply court layouts that included two full court basket ball courts and two tennis courts with additional lines for two pickle ball courts.

In April I began to receive in excess of 30 emails and multiple phone calls requesting that the tennis courts be eliminated and replaced with six pickle ball courts. These same individuals were the “tennis” players that wanted the courts repaired just last year. There was no big rally to have pickle ball courts but it seemed logical to include striping for them within the tennis court layout. Now the “tennis” players are adamant about converting to pickle ball only. Seems like a reasonable request.

I was contacted by Laser Striping on Monday July 3, to verify that everything was good to go when the concrete was finished. I passed along the change in plans to convert to six pickle ball courts thinking it would be no huge deal. That turned out not to be the case. There would be a significant increase in cost due to the amount of striping involved to do this.

I will supply the board the new cost estimate at the July 10 meeting after I receive the change order amounts from the contractor. Hopefully we can make this happen.

No such thing as a simple project?

Rick Hamill

*Warm inside. Great outdoors.*



12. Adjourn

Time: \_\_\_\_\_