



## CHARTER TOWNSHIP OF HIGHLAND

1600 W. Highland Rd – Training Room - Highland, Michigan 48357 248/887-3791

### REGULAR BOARD OF TRUSTEES MEETING AGENDA JULY 11, 2022 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval  
Approve:
  - a) Board of Trustees Minutes dated June 6, 2022
  - b) List of Bills dated June 23, 2022, July 1, 2022, and July 14, 2022 plus additions
  - c) Highland DDA - Consumers Energy Foundation Prosperity Awards
  - d) 2022 Paramedic Scholarship AwardsReceive and File:
  - a) Financial Report
  - b) Fire Department – May 2022
  - c) Library Board Minutes – May, 2022
  - d) Library Director's Report – May, 2022
  - e) Sheriff's Department Report – May 2022
  - f) Treasurer's Report – May 2022
  - g) Rightsize Facility Order for Office Furnishings
6. Announcements and Information Inquiry:
  - a) Primary Election – August 2, 2022
  - b) DDA Sounds Like Summer Concert Series – Tuesday 7pm-9pm at Veterans Park
  - c) Highland Farmers' Market – Saturdays 9am – 1pm from June 18 – October 8
7. Public Comment:
8. New Business:
  - a) Award Bid for SCBA Bottle Replacement – Fire Department
  - b) Purchase of Foreclosed Property 11-12-131-002
  - c) Budget Amendment Foreclosed Property
  - d) Seasonal Office Employee
- 9) Possible Closed Session
  - a) Recess into closed session to consider a periodic personnel evaluation of the Fire Chief, at the request of the Fire Chief, in accordance with MCL 15.268(1)(a)
10. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/83459127375>

Meeting ID: 834 5912 7375

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: \_\_\_\_\_

Number of Visitors: \_\_\_\_\_

## 2. Pledge of Allegiance

# Township Board Meeting Roll

Date: July 11, 2022

Present

Absent

Board Member

\_\_\_\_\_

\_\_\_\_\_

Rick A. Hamill

\_\_\_\_\_

\_\_\_\_\_

Tami Flowers

\_\_\_\_\_

\_\_\_\_\_

Jenny Frederick

\_\_\_\_\_

\_\_\_\_\_

Judy Cooper

\_\_\_\_\_

\_\_\_\_\_

Brian Howe

\_\_\_\_\_

\_\_\_\_\_

Beth Lewis

\_\_\_\_\_

\_\_\_\_\_

Joseph Salvia

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

#### 4. Approval of Agenda

## **5a. Consent Agenda Approval**

- a) Board of Trustees Minutes dated June 6, 2022
- b) List of Bills dated June 23, 2022, July 1, 2022, and July 14, 2022 plus additions
- c) Highland DDA - Consumers Energy Foundation Prosperity Awards
- d) 2022 Paramedic Scholarship Awards

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
June 6, 2022 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Judy Cooper, Trustee  
Brian Howe, Trustee  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief  
Lieutenant Matt Snyder

Visitors: 2

**Approval of Agenda:**

Mr. Hamill moved to approve the Agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Consent Agenda Approval:**

**Approve:**

- a) May 16, 2022 Special Board of Trustees Minutes
- b) Special Check Run dated 05-24-22 and List of Bills dated 06-02-22 plus additions
- c) Fireworks Permit for Highland Township on June 25, 2022
- d) Fireworks Permit for White Lake Fireworks on July 2, 2022
- e) Probationary Fire Fighter Preston Green

**Receive and File:**

Activity Center Minutes and Stats – April 2022  
Building Department Report – April 2022  
Fire Department Report – April 2022  
Library Board Minutes – April 2022  
Library Director's Report – April 2022  
Sheriff's Department Report – May 2022  
Treasurer's Report – April 2022

Mrs. Cooper moved to approve the Consent Agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Announcements and Information Inquiry:**

- a) Hazardous Waste Day June 18, 2022 from 9:00 a.m. - 2:00 p.m. Highland Elementary School
- b) Highland Township Offices Closed on Monday, July 4, 2022, in Observance of Independence Day
- c) Highland Township Fireworks will be held on Saturday, June 25<sup>th</sup>.

**Public Comment:**

Fire Chief Chapman announced there will be six Town Hall Meetings to discuss the upcoming fire millage. Trustee Howe mentioned Highland Township Memorial Ceremony was outstanding, he also thanked Joe Salvia for his efforts with the Milford Memorial Day parade. He also requested that tree branches be trimmed from the bike path on M-59. Residents need to be aware that bikers are using the bike path during the warmer weather, and they need to be aware the bikers have the right-of-way. Max Matson former principal of Milford High School passed away. Activity Director Heidi Bey mentioned the passing of Glo Jackson a 30-year volunteer with Meals on Wheels. The Activity Center partnered with the Highland Fire Department to bring in Ascension Mammogram and Vascular Screening Busses on June 28<sup>th</sup>.

**New Business:**

**a) WOTA First Amended Agreement for Act 196 Authority**

Mr. Hamill moved to approve the WOTA First Amended Agreement for Act 196 Authority as presented. Mr. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**b) Budget Amendment – Cemetery Maintenance**

Mr. Hamill moved to approve the Budget Amendment-Cemetery Maintenance as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**c) Budget Amendment – Office Supplies**

Mrs. Cooper moved to approve the Budget Amendment – Office Supplies as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Adjourn:**

Supervisor Hamill adjourned the meeting at 6:46 p.m.

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Tami Flowers, MiPMC  
Highland Township Clerk

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Rick A. Hamill  
Highland Township Supervisor



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>101-000-202.001 BUILDING BONDS PAYABLES</b>					
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B21-00163	05/27/2022	125.00
8316	AIS INSTALLATIONS	101-ESCROW/BUILDING	B22-00143	06/09/2022	125.00
8316	AIS INSTALLATIONS	101-REINSPECTION FEE	B22-00143	06/09/2022	60.00-
8316	AIS INSTALLATIONS	101-REINSPECTION FEE	B22-00143	06/09/2022	60.00-
8316	AIS INSTALLATIONS	101-ESCROW/BUILDING	B22-00208	06/01/2022	125.00
8316	AIS INSTALLATIONS	101-ESCROW/BUILDING	B22-00220	06/14/2022	125.00
5535	ALLIED CONSTRUCTION AND RESTORATION	101-ESCROW/BUILDING	B21-00606	06/08/2022	125.00
8493	AVRIPAS CONSTRUCTION	101-ESCROW/BUILDING	BDemo 21-00003	05/24/2022	500.00
8494	BURGER, KEVIN	101-ESCROW/BUILDING	B22-00217	06/02/2022	125.00
6091	C & L WARD BROS. CO.	101-BUILDING/ESCROW	B21-00602	06/01/2022	125.00
8498	COMBS, ANDREW	101-ESCROW/BUILDING	B21-00861	06/02/2022	125.00
7649	COST PLUS CONSTRUCTION LLC	101-ESCROW/BUILDING	B21-00004	06/02/2022	500.00
5309	EGRESS SOLUTIONS INC.	101-ESCROW/BUILDING	B22-00195	06/10/2022	125.00
7773	EICHINGER, PETER	101-BUILDING/ESCROW	B21-00560	06/14/2022	125.00
5328	FIELD TRUST, DONALD W & JUDY A	101-ESCROW/BUILDING	B20-00541	06/02/2022	125.00
8496	GIURLANDA, CHRISTOPHER	101-ESCROW/BUILDING	B20-00360	06/02/2022	125.00
4400	GOLDEN, KEVIN	101-ESCROW/BUILDING	B21-00924	06/08/2022	125.00
4400	GOLDEN, KEVIN	101-REINSPECTION FEE	B21-00924	06/08/2022	60.00-
4400	GOLDEN, KEVIN	101-REINSPECTION FEE	B21-00924	06/08/2022	60.00-
8256	GRAND BLANC CONCRETE CONSTRUCT	101-REINSPECTION FEE	B21-00471	06/09/2022	60.00-
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00471	06/09/2022	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00768	06/01/2022	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00140	06/01/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00471	06/09/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00558	06/06/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00924	06/08/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00924	06/08/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-01047	06/02/2022	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00143	06/09/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00143	06/09/2022	60.00
8503	KEGLER, SHAUN	101-ESCROW/BUILDING	B20-00230	06/08/2022	125.00
7690	KRAMB, MRS JANET A	101-ESCROW/BUILDING	B20-00208	06/09/2022	250.00
7991	MICHAEL STREHL ENTERPRISES LLC	101-ESCROW/BUILDING	B21-00888	06/01/2022	125.00
4401	MIDWEST UNIVERSAL CARPENTRY	101-ESCROW/BUILDING	B20-00199	06/09/2022	250.00
6655	MILLS SIDING & ROOFING	101-ESCROW/BUILDING	B22-00112	05/27/2022	500.00
6655	MILLS SIDING & ROOFING	101-ESCROW/BUILDING	B22-00188	06/09/2022	500.00
6655	MILLS SIDING & ROOFING	101-ESCROW/BUILDING	B22-00232	05/27/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00125	06/08/2022	250.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00126	06/08/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00166	06/14/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00175	06/14/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00215	06/08/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00238	06/08/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00243	06/14/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00261	06/14/2022	250.00
6367	MR. ROOF	101-REINSPECTION FEE	B20-00140	06/01/2022	60.00-
6367	MR. ROOF	101-ESCROW/BUILDING	B20-00140	06/01/2022	250.00
6041	PELLA WINDOWS & DOORS INC.	101-ESCROW/BUILDING	B21-00925	06/14/2022	250.00
5820	RASHID CONSTRUCTION COMPANY	101-ESCROW/BUILDING	B21-00880	06/08/2022	500.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00009	06/14/2022	500.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00038	06/14/2022	125.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00062	06/14/2022	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00164	06/14/2022	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00165	06/14/2022	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00461	06/14/2022	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00462	06/14/2022	125.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00463	06/14/2022	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00464	06/14/2022	500.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00719	06/14/2022	350.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00738	06/14/2022	125.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00815	06/14/2022	500.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00915	06/14/2022	125.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-00993	06/02/2022	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B21-01056	06/01/2022	125.00
5821	RENOVATIONS ROOFING & REMODEL.	101-ESCROW/BUILDING	B22-00082	06/14/2022	125.00
7762	RIDGEWOOD LLC	101-ESCROW/BUILDING	B21-00989	06/01/2022	125.00
7762	RIDGEWOOD LLC	101-REINSPECTION FEE	B21-01047	06/02/2022	57.00-
7762	RIDGEWOOD LLC	101-ESCROW/BUILDING	B21-01047	06/02/2022	125.00
8497	ROMANS POOL SUPPLIES	101-REINSPECTION FEE	B21-00558	06/02/2022	60.00-
8497	ROMANS POOL SUPPLIES	101-ESCROW/BUILDING	B21-00558	06/02/2022	500.00
7555	ROOF COMPANY, THE	101-ESCROW/BUILDING	B21-00754	06/14/2022	500.00
4194	SCHMITT, ROBERT F	101-ESCROW/BUILDING	B20-00589	06/01/2022	125.00
8499	SEIFERT CONSTRUCTION LLC	101-ESCROW/BUILDING	B22-00135	06/02/2022	250.00
8440	SIGNARAMA	101-ESCROW/BUILDING	B21-01090	06/08/2022	100.00
8440	SIGNARAMA	101-ESCROW/BUILDING	B21-01096	06/09/2022	100.00
7455	SOLAR KING LLC	101-ESCROW/BUILDING	B20-00186	06/08/2022	500.00
5940	SUPREME DECK	101-ESCROW/BUILDING	B22-00116	06/08/2022	250.00
4402	THE SIGN WORKS INC	101-ESCROW/BUILDING	B20-00063	06/09/2022	100.00
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B22-00191	05/27/2022	125.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
5644	TUFF SHED INC.	101-ESCROW/BUILDING	B22-00068	06/01/2022	250.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00106	05/27/2022	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00903	06/01/2022	125.00
7401	VENTURES DESIGN INC	101-ESCROW/BUILDING	B20-00557	06/02/2022	500.00
8502	WATKINS, JOHN	101-ESCROW/BUILDING	B21-01120	06/08/2022	500.00
<b>101-000-202.005</b>	<b>PLANNING BONDS PAYABLES</b>				
2284	HUBBELL ROTH & CLARK INC.	101-SYNERGY ELECTRIC-CONSTRUCTION OBSERVATIO	0195331	03/30/2022	3,209.63
2284	HUBBELL ROTH & CLARK INC.	101-HIGHLAND HILLS EXPANSION-STUDY PLAN	0195333	03/30/2022	369.03
2284	HUBBELL ROTH & CLARK INC.	101-PYLES PRIVATE RD-STUDY PLAN	0195940	04/28/2022	149.35
<b>101-000-222.000</b>	<b>OAKLAND CO. ANIMAL CONTROL</b>				
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	06022022	06/02/2022	162.00
4007	OAKLAND CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	06022022	06/02/2022	1,332.00
<b>101-000-491.001</b>	<b>HEATING PERMITS</b>				
6199	FAMILY HEATING	101-HEATING PERMIT REFUND	PM22-0308	06/07/2022	135.20
<b>101-000-491.003</b>	<b>ELECTRICAL PERMITS</b>				
6199	FAMILY HEATING	101-ELECTRICAL PERMIT REFUND	PE22-0367	06/07/2022	51.20
<b>101-000-677.031</b>	<b>MISCELLANEOUS</b>				
9086	HIGHLAND TOWNSHIP LIBRARY	101-MAY 2022 PPT REIMBURSEMENT	05272022	05/27/2022	48.35
Total :					21,731.76
<b>CLERK</b>					
<b>101-215-730.000</b>	<b>CLERK: ELECTION EXPENSES SUPPL</b>				
1521	CHASE CARDMEMBER SERVICE	101-ACYRLIC HOLDERS	5/09/22-6/08/22	06/08/2022	110.00
1172	PRINTING SYSTEMS INC.	101-AV APP POSTCARDS MAILING	223264	05/25/2022	1,723.14
2287	UPS STORE - 2655, THE	101-ELECTION MAILING	16	05/23/2022	33.13
<b>101-215-820.000</b>	<b>CLERK: DUES/ED/TRAVEL</b>				
9071	KABALKA, JULIE	101-MILEAGE LAKELAND HS VOTER REGISTRATION	05272022	05/27/2022	8.42
<b>101-215-957.000</b>	<b>CLERK: ELECT EXP TO BE REIMBUR</b>				
8495	OWEN G DUNN CO/PRINTELECT	101-COLLAPSIBLE ELECTION TROLLEY	27685	05/26/2022	1,755.00
8495	OWEN G DUNN CO/PRINTELECT	101-SHIPPING AND HANDLING	27685	05/26/2022	86.79
Total CLERK:					3,716.48
<b>GENERAL GOVERNMENT</b>					
<b>101-261-728.000</b>	<b>GEN GOV: OFFICE SUPPLIES</b>				
8253	AMAZON CAPITAL SERVICES	101-RULER	1TK3-JYY3-RK36	06/01/2022	22.48
2541	STAPLES	101-ENVELOPES/INK	3509746481	05/31/2022	188.33
<b>101-261-735.000</b>	<b>GEN GOV: POSTAGE</b>				
1035	PITNEY BOWES GLOBAL FINANCIAL	101-MAILING SYS. QTRLY FEE ACCT#0011920249	3315736453	05/27/2022	402.09

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-261-804.000</b>	<b>GEN GOV: LEGAL SERVICES</b>				
1114	ROSATI SCHULTZ JOPPICH ET AL	101-PROPERTY 146 N JOHN	1077653	06/10/2022	768.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP	1077653	06/10/2022	29.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWER LEASE	1077653	06/10/2022	551.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE	1077653	06/10/2022	435.00
1407	SEGLUND GABE PAWLAK & GROTH PLC	101-PROSECUTION MATTERS	52441	06/01/2022	3,220.00
<b>101-261-821.000</b>	<b>GEN GOV: MEMBER FEES</b>				
1521	CHASE CARDMEMBER SERVICE	101-OAK PRESS	5/09/22-6/08/22	06/08/2022	8.95
1754	MTA	101-MTA ANNUAL DUES	06152022	06/15/2022	7,058.59
<b>101-261-830.000</b>	<b>GEN GOV: GEN INSURANCE</b>				
1060	MICHIGAN MUNICIPAL RISK	101-INSURANCE M0001676	2022-3M	05/20/2022	14,791.00
1060	MICHIGAN MUNICIPAL RISK	101-INSURANCE R0001676	2022-3R	05/20/2022	1,875.00
<b>101-261-850.001</b>	<b>GEN GOV: PHONE SERVICE</b>				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X061	06/06/2022	23.70
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X061	06/06/2022	47.02
<b>101-261-900.001</b>	<b>GEN GOV: ADVERTISING</b>				
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT HIGHLAND BOARD	35328	05/11/2022	136.50
6278	TECHNOLOGY GALLERY LLC	101-DIGITAL SIGN MAINTENANCE	INV-141	06/01/2022	400.00
<b>101-261-900.002</b>	<b>GEN GOV: PRINTING</b>				
1828	FIDLAR TECHNOLOGIES INC.	101-MINUTE BOOK-BD. TRUSTEES	R223715-IN	05/31/2022	211.12
<b>101-261-920.000</b>	<b>GEN GOV: UTILITIES</b>				
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	06152022 66330	06/16/2022	14.76
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	06152022 66959	06/16/2022	14.89
1005	DTE ENERGY	101-250 W LIVINGSTON RD 910008267072	06152022 67072	06/16/2022	514.38
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	06152022 67460	06/16/2022	15.15
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	06152022 80661	06/16/2022	16.84
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	06152022 80786	06/16/2022	43.20
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	06152022 80885	06/16/2022	41.44
1005	DTE ENERGY	101- STREETLIGHTS 9100-4056-3462	200073668946	06/01/2022	3,937.11
<b>101-261-936.000</b>	<b>GEN GOV: TOWNSHIP MAINTENANCE</b>				
1309	BRENDEL'S SEPTIC TANK SER LLC	101-TWP RENTAL/LIBRARY	206136	05/21/2022	181.07
1309	BRENDEL'S SEPTIC TANK SER LLC	101-FOUNDERS DAY W/E RENTAL REG & H.C.	207205	06/17/2022	900.00
1521	CHASE CARDMEMBER SERVICE	101-TENTS	5/09/22-6/08/22	06/08/2022	466.36
2596	FIVE STAR ACE	101-ELECTRICAL-TICKET STATION	27961	06/17/2022	164.13
2596	FIVE STAR ACE	101-ELECTRICAL-TICKET STATION	27962	06/17/2022	43.17
2596	FIVE STAR ACE	101-CREDIT	27963	06/17/2022	16.00-
2126	FREEDOM WORK OPPORTUNITIES	101-LAWN MAINTENANCE	3190	06/01/2022	2,016.00
1021	GILL-ROY'S HARDWARE	101-YARD WASTE BAGS	2205-964373	05/27/2022	37.52
1541	HOME DEPOT CREDIT SERVICES	101-STEEL RAKES/RACHET STRAPS	7012971	05/20/2022	147.46
3152	KOPACKI, KRIS	101-WATER TWP	990	06/06/2022	680.00
3152	KOPACKI, KRIS	101-WATER TWP	995	06/20/2022	850.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - TWP	2337561	05/30/2022	106.35
1070	OAKLAND COUNTY	101-BAC-T TEST	CI000684	05/01/2022	132.00
1910	WATER WHEEL SPRINKLER	101-SPRING START UP/REPAIRS	57351	06/09/2022	218.80
<b>101-261-937.000</b>	<b>GEN GOV: VEHICLE OP MAINT</b>				
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	1034	05/31/2022	15.00
2692	WEX BANK	101-GAS FOR TWP VEHICLE	81273267	05/31/2022	340.80
<b>101-261-938.000</b>	<b>GEN GOV: EQ/SW MAINT CONTRACT</b>				
1521	CHASE CARDMEMBER SERVICE	101-ARCSITE-SUPERVISOR/PLANNING DEPT	5/09/22-6/08/22	06/08/2022	1,320.00
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/ICLOUD/MICROSOFT	5/09/22-6/08/22	06/08/2022	214.96
2021	GRACON SERVICES INC.	101-LAN EXTRA CARE HOURS	14529	05/03/2022	1,600.00
2021	GRACON SERVICES INC.	101-ANNUAL GSI CLOUD BACKUP	14569	05/26/2022	1,057.50
2021	GRACON SERVICES INC.	101-ANNUAL GSI DATA PROTECT CLOUD	14569	05/26/2022	105.75
2021	GRACON SERVICES INC.	101-ANNUAL AGREEMENT	14598	06/09/2022	3,170.00
<b>101-261-955.000</b>	<b>GEN GOV: MISCELLANEOUS</b>				
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING	88381203	05/16/2022	39.70
8500	ON TIME PORTABLES LLC	101-HEADSTONE REPAIR WORKSHOP[	1002	05/31/2022	125.00
<b>101-261-959.000</b>	<b>GEN GOV: METRO AUTHORITY EXP</b>				
2158	ROAD COMMISSION FOR O.C.	101-TRAFFIC SIGNAL MAINT.	3685	05/12/2022	469.26
<b>101-261-971.000</b>	<b>GEN GOV: EQUIP CAP OUTLAY</b>				
3056	HAMILL, RICK	101-REIMBURSE WOOD CHIPPER FOR TRACTOR	62681	05/24/2022	4,720.00
<b>101-261-971.003</b>	<b>GEN GOV: COMPUTER SOFTWARE</b>				
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP	5/09/22-6/08/22	06/08/2022	45.00
Total GENERAL GOVERNMENT:					53,915.88
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>101-279-711.000</b>	<b>GGP: DEFINED CONTRIBUTION PLAN</b>				
1350	EQUITABLE RETIREMENT	101-DEF CONTR 2ND QTR-ACT CTR PLAN ID 652977	6286183	06/06/2022	1,752.81
1350	EQUITABLE RETIREMENT	101-DEF CONTR 2ND QTR-IN-HOUSE PLAN ID 652977	6286183	06/06/2022	6,831.52
1350	EQUITABLE RETIREMENT	101-DEF CONTR 2ND QTR-TWP PLAN ID 652977	6286183	06/06/2022	5,191.14
<b>101-279-712.000</b>	<b>GGP:HEALTH/DENTAL/LIFE/DIS INS</b>				
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	221580024792	06/07/2022	1,131.73
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	221580024792	06/07/2022	7,643.36
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	221580024792	06/07/2022	297.54
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	221580024792	06/07/2022	816.48
9116	COLONIAL LIFE PREMIUM PROCESSING	101-PREMIUM BCN-E4485801	44858010513031	05/13/2022	77.28
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	001374154709	06/09/2022	39.60
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	001374154709	06/09/2022	111.04
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	001374154709	06/09/2022	155.61
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	001374154709	06/09/2022	791.61
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	001374154709	06/09/2022	34.71

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	07/01/22-07/31/22	06/16/2022	1,305.76
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	07/01/22-07/31/22	06/16/2022	423.92
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	07/01/22-07/31/22	06/16/2022	22.88
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	07/01/22-07/31/22	06/16/2022	137.36
9138	UNITED STATES TREASURY	101-38-6026891-2Q-PCORI FORM 720	2022-FORM 720	05/24/2022	107.42
Total GENERAL GOVERNMENT PERSONNEL B:					26,871.77
<b>BUILDING</b>					
<b>101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG</b>					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	5/25/22-6/13/22	06/14/2022	2,389.17
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	5/25/22-6/13/22	06/14/2022	4,919.02
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	5/25/22-6/13/22	06/14/2022	5,062.00
Total BUILDING:					12,370.19
<b>CEMETERY</b>					
<b>101-567-935.001 CEMETERY: MAINTENANCE</b>					
1521	CHASE CARDMEMBER SERVICE	101-LIMEWORKS	5/09/22-6/08/22	06/08/2022	97.75
Total CEMETERY:					97.75
<b>SENIOR CENTER</b>					
<b>101-672-850.001 ACTIVITY CTR: INTERNET SERVICE</b>					
2216	COMCAST	101-ACT CTR 153 N MILFORD RD 0160458	07022022 0160458	06/01/2022	226.55
<b>101-672-900.000 ACTIVITY CTR: ADVERT./PRINTING</b>					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-ACT CTR	35341	05/18/2022	600.00
<b>101-672-920.000 ACTIVITY CTR: UTILITIES</b>					
1005	DTE ENERGY	101- 209 N JOHN ACT CTR 910008266702	06092022 66702	06/10/2022	130.80
1005	DTE ENERGY	101-153 N MILFORD RD-ACT CTR 920034151463	06152022 51463	06/16/2022	91.68
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	06152022 67940	06/16/2022	77.08
<b>101-672-936.000 ACTIVITY CTR: BUILDING MAINT</b>					
1839	ABSOPURE WATER CO.	101- H/C COOLER-ACTIVITY CTR.	59374062	05/31/2022	12.00
1839	ABSOPURE WATER CO.	101- H/C COOLER-ACTIVITY CTR.	59377582	05/31/2022	12.00
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	88381201	05/16/2022	24.85
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	88381205	05/16/2022	52.65
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - ACTIVITY CENTER	2337563	05/03/2022	16.00
<b>101-672-936.002 ANNEX: BUILDING MAINT</b>					
2596	FIVE STAR ACE	101-GROUNDS MAINTENANCE-ANNEX	27967	06/18/2022	12.99
2596	FIVE STAR ACE	101-GROUNDS MAINTENANCE-ANNEX	27968	06/18/2022	25.98
1021	GILL-ROY'S HARDWARE	101-FLOURSCENT BULBS-ANNEX	2205-963475	05/27/2022	11.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1157	TOP NOTCH CLEANING SERVICES	101-ANNEX OFFICE CLEANING	1353	06/02/2022	900.00
1910	WATER WHEEL SPRINKLER	101-SPRING START UP ANNEX	57349	06/09/2022	70.00
Total SENIOR CENTER:					2,264.57
<b>PLANNING &amp; ORDINANCE</b>					
<b>101-701-820.000 PLNG: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	101-MISSION POINT CONF-LITTLEBEAR	5/09/22-6/08/22	06/08/2022	1,012.20
Total PLANNING & ORDINANCE:					1,012.20
<b>ZONING BOARD OF APPEALS (ZBA)</b>					
<b>101-702-900.000 ZBA: ADVERTISING</b>					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	35329	05/11/2022	300.02
<b>101-702-900.001 ZBA: ZONING BOOKS</b>					
1828	FIDLAR TECHNOLOGIES INC.	101-MINUTE BOOK PAGES-ZBA	R223715-IN	05/31/2022	211.13
Total ZONING BOARD OF APPEALS (ZBA):					511.15
<b>PLANNING COMMISSION</b>					
<b>101-703-900.000 PLNG COMM: ADVERTISING/PRTG</b>					
1828	FIDLAR TECHNOLOGIES INC.	101-MINUTE BOOK PAGES-PLANNING	R223715-IN	05/31/2022	211.13
Total PLANNING COMMISSION:					211.13
<b>PARKS</b>					
<b>101-751-729.000 PARKS: HIGHLAND STATION</b>					
1910	WATER WHEEL SPRINKLER	101-SPRINKLER REPAIR/STARTUP-DEPOT PARK	57350	06/09/2022	97.45
<b>101-751-920.000 PARKS: UTILITIES</b>					
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	06152022 67551	06/16/2022	85.63
1005	DTE ENERGY	101-4200 N. HICK RDG-PARK-910008266835	06162022 66835	06/17/2022	14.76
<b>101-751-935.000 PARKS: MAINTENANCE</b>					
1309	BRENDEL'S SEPTIC TANK SER LLC	101-MONTHLY RENTAL-HICKORY RIDGE	206134	05/21/2022	110.00
1309	BRENDEL'S SEPTIC TANK SER LLC	101-MONTHLY RENTAL-DUCK LAKE PINES	206135	05/21/2022	195.00
1521	CHASE CARDMEMBER SERVICE	101-MULCH STATION PARK	5/09/22-6/08/22	06/08/2022	892.00
2126	FREEDOM WORK OPPORTUNITIES	101-PARK LAWN MAINTENANCE	3190	06/01/2022	911.00
Total PARKS:					2,305.84
Total GENERAL FUND:					125,008.72

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>ROAD FUND</b>					
<b>ROAD</b>					
<b>203-596-967.000</b>	<b>DUST CONTROL</b>				
7071	PECK, DENNIS	203-DUST CONTROL BLUE BRIAR TRL	06142022	06/14/2022	297.00
Total ROAD:					297.00
Total ROAD FUND:					297.00
<b>FIRE FUND</b>					
<b>206-000-603.000</b>	<b>CONSULTING FEE</b>				
9233	FIRE SAVVY CONSULTANTS	206-DIPONIO PROJECT REVIEW-HUR VAL ATHLETIC CO	5276	05/25/2022	300.00
<b>206-000-638.000</b>	<b>EMS TRANSPORT</b>				
2631	STAR EMS	206-EMS BILLING SERVICE FEE	05-22-001H	06/13/2022	712.63
Total :					1,012.63
<b>FIRE</b>					
<b>206-336-712.001</b>	<b>FIRE:HEALTH/DENTAL/LIFE/DISINS</b>				
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	221580024792	06/07/2022	4,753.01
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	001374154709	06/09/2022	174.90
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	001374154709	06/09/2022	439.52
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	001374154709	06/09/2022	83.73
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	001374154709	06/09/2022	34.72
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	07/01/22-07/31/22	06/16/2022	166.16
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	07/01/22-07/31/22	06/16/2022	22.88
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	07/01/22-07/31/22	06/16/2022	681.60
9138	UNITED STATES TREASURY	206-38-6026891-2Q-PCORI FORM 720	2022-FORM 720	05/24/2022	79.51
<b>206-336-722.010</b>	<b>FIRE: INSTRUCTOR TRAINING</b>				
7448	HARTLAND DEERFIELD CAPITAL RESERVE	206-INSTRUCTOR-SMITH	HTFD052522	05/25/2022	350.00
7448	HARTLAND DEERFIELD CAPITAL RESERVE	206-INSTRUCTOR-YOUNG	HTFD052522	05/25/2022	350.00
7448	HARTLAND DEERFIELD CAPITAL RESERVE	206-INSTRUCTOR-SANTINI	HTFD052522	05/25/2022	350.00
9196	OAKLAND COMMUNITY COLLEGE/CREST	206-EMS IC-BECKER	117030	03/01/2022	1,500.00
<b>206-336-727.000</b>	<b>FIRE: SUPPLIES</b>				
1521	CHASE CARDMEMBER SERVICE	206-STATION SUPPLIES/LABEL MAKER TAPE	5/09/22-6/08/22	06/08/2022	66.02
2596	FIVE STAR ACE	206-STATION SUPPLIES	27896	06/08/2022	17.17
2596	FIVE STAR ACE	206-STATION SUPPLIES	27906	06/09/2022	4.49
9208	HIGHLAND SUPPLY INC.	206-STATION SUPPLIES	INV12981	05/26/2022	388.14
9208	HIGHLAND SUPPLY INC.	206-STATION SUPPLIES	INV13954	06/10/2022	191.44
9228	M-2 AUTO PARTS OF HIGHLAND	206-WAX	110867	05/27/2022	29.97



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>206-336-731.000</b>	<b>FIRE: MEDICAL SUPPLIES</b>				
1132	LINDE GAS & EQUIPMENT INC	206-EMS OXYGEN	10541497	05/23/2022	28.78
<b>206-336-732.000</b>	<b>FIRE: UNIFORMS</b>				
9121	ALLIE BROTHERS	206-UNIFORM T-SHIRT SMITH	86214	02/22/2022	12.99
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN DRESS JACKET	86504	03/16/2022	269.99
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN L/S SHIRT	86504	03/16/2022	48.99
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN DRESS PANTS	86504	03/16/2022	89.99
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN FIRE BELT	86504	03/16/2022	34.99
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN SHOES DRESS	86504	03/16/2022	110.00
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN BELL CROWN HAT	86504	03/16/2022	59.99
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN ALTERATIONS	86504	03/16/2022	15.00
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN SHORTEN SLEEVES	86504	03/16/2022	15.00
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN TAPERING DRESS BLOUSE COA	86504	03/16/2022	29.00
9121	ALLIE BROTHERS	206-CLASS A SHEEHAN UNIFORM TIE	86504	03/16/2022	6.50
9121	ALLIE BROTHERS	206-UNIFORM PANTS - GREEN	87301	05/26/2022	79.99
9121	ALLIE BROTHERS	206-UNIFORM BOOTS- GREEN	87301	05/26/2022	124.99
9121	ALLIE BROTHERS	206-UNIFORM POLO SHIRT- GREEN	87301	05/26/2022	54.99
9121	ALLIE BROTHERS	206-UNIFORM FIRE BELT- GREEN	87301	05/26/2022	34.99
<b>206-336-750.000</b>	<b>FIRE: VEHICLE GAS/OIL</b>				
2692	WEX BANK	206-GAS FOR MARSHAL VEHICLE	81273267	05/31/2022	266.12
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	81273267	05/31/2022	4,120.73
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	81273267	05/31/2022	69.27-
<b>206-336-804.000</b>	<b>FIRE: LEGAL SERVICES</b>				
7845	KELLER THOMA	206-MAFF	122215	06/01/2022	113.75
1114	ROSATI SCHULTZ JOPPICH ET AL	206-LIABILITY RELEASE FOR EXERCISE EQUIP	1077653	06/10/2022	145.00
<b>206-336-806.001</b>	<b>FIRE: COMPUTERS/SOFTWARE</b>				
1521	CHASE CARDMEMBER SERVICE	206-GOOGLE SUITES	5/09/22-6/08/22	06/08/2022	415.80
<b>206-336-820.000</b>	<b>FIRE: DUES &amp; EDUCATION</b>				
1521	CHASE CARDMEMBER SERVICE	206-HOMELAND SECURITY CONFERENCE-CHAPMAN/KO	5/09/22-6/08/22	06/08/2022	87.29
1521	CHASE CARDMEMBER SERVICE	206-HOMELAND SECURITY CONF REIMBURSEABLE-CHA	5/09/22-6/08/22	06/08/2022	848.40
1521	CHASE CARDMEMBER SERVICE	206-NFPA-BELL	5/09/22-6/08/22	06/08/2022	150.00
1060	MMRMA	206-TRAINING-SMITH	3077	06/06/2022	150.00
9014	NORTH VALLEY INTERNAL MEDICINE PC	206-EMT CLASS REQUIRED-MARTIN	483800	05/16/2022	320.00
<b>206-336-830.000</b>	<b>FIRE: INSURANCE/BONDS</b>				
1060	MICHIGAN MUNICIPAL RISK	206-INSURANCE M0001676	2022-3M	05/20/2022	9,860.00
1060	MICHIGAN MUNICIPAL RISK	206-INSURANCE R0001676	2022-3R	05/20/2022	1,250.00
<b>206-336-920.000</b>	<b>FIRE: PUBLIC UTILITIES</b>				
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X061	06/06/2022	186.42
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X061	06/06/2022	23.70
9027	AT&T MOBILITY	206-IPADS	287287294406X061	06/06/2022	172.96
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	07152022 0160011	06/12/2022	149.95

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
2216	COMCAST	206-ST#2 852910157 0115288	07292022 0115288	06/16/2022	141.88
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	06142022 66207	06/15/2022	173.57
1005	DTE ENERGY	206-ST#2 3570 N. DUCK LAKE RD 910008267205	06162022 67205	06/17/2022	55.05
<b>206-336-930.000 FIRE: VEHICLE REPAIR</b>					
7285	GREEN OAK TIRE INC.	206-2009 US TANKER (T1) LEAKING TIRE	1-127242	02/18/2022	100.00
7285	GREEN OAK TIRE INC.	206-2019 FORD (R212) TIRES REAR	1-128739	06/06/2022	1,138.80
9228	M-2 AUTO PARTS OF HIGHLAND	206-MISC VEHICLES	111418	06/06/2022	38.73
7815	UNIQUE 1 SERVICES LLC	206-2018 PIERCE (E11) PUMP TEST	363456	06/02/2022	250.00
7815	UNIQUE 1 SERVICES LLC	206-2007 PIERCE (E1) PUMP TEST	363456	06/02/2022	250.00
7815	UNIQUE 1 SERVICES LLC	206-2007 PIERCE (E3) PUMP TEST	363456	06/02/2022	250.00
7815	UNIQUE 1 SERVICES LLC	206-2009 US TANKER (T1) PUMP TEST	363456	06/02/2022	250.00
<b>206-336-936.000 FIRE: BLDG MAINT/REPAIR</b>					
1021	GILL-ROY'S HARDWARE	206-STATION MAINT	2206-652079	06/09/2022	18.27
1642	PETER'S TRUE VALUE HARDWARE	206-BUILDING REPAIR MISC	62774	06/01/2022	20.61
1642	PETER'S TRUE VALUE HARDWARE	206-BUILDING REPAIR MISC	K62704	05/25/2022	2.58
1642	PETER'S TRUE VALUE HARDWARE	206-BUILDING REPAIR MISC	K62873	06/08/2022	17.30
2419	ROCK BOTTOM STONE SUPPLY	206-2 OZ FABRIC	3845	05/27/2022	14.00
2419	ROCK BOTTOM STONE SUPPLY	206-ANCOR PIN	3845	05/27/2022	1.99
<b>206-336-937.000 FIRE: EQUIP MAINT</b>					
1521	CHASE CARDMEMBER SERVICE	206-VACUUM REPAIR	5/09/22-6/08/22	06/08/2022	64.95
8175	ICARE REPAIR MILFORD	206-IPAD REPAIR (E11)	2543	05/21/2022	89.99
1642	PETER'S TRUE VALUE HARDWARE	206-CHAINSAW NUTS	K62862	06/07/2022	1.49
2287	UPS STORE - 2655, THE	206-SHIPPING PPE REPAIR	9	05/09/2022	17.12
<b>206-336-955.000 FIRE: MISC EXPENSE</b>					
1045	ALLEGRA PRINT & IMAG HIGHLAND	206-60X36 GRAND MARSHALL BANNER	72488	05/20/2022	72.50
Total FIRE:					31,859.12
Total FIRE FUND:					32,871.75
<b>POLICE FUND</b>					
<b>POLICE</b>					
<b>207-301-920.000 POLICE: UTILITIES</b>					
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	06152022 66454	06/16/2022	586.94
<b>207-301-935.000 POLICE: SHERIFF'S MAINT</b>					
1839	ABSOPURE WATER CO.	207-COOLER	59376404	05/31/2022	4.00
1839	ABSOPURE WATER CO.	207-5GALLON WATER	88381204	05/16/2022	48.50
1581	MR. MAT RENTAL SERVICE	207-MONTHLY CHG	2337562	05/30/2022	52.75
1157	TOP NOTCH CLEANING SERVICES	207-MONTHLY CHG - MAY	1352	06/02/2022	600.00
<b>207-301-971.002 POLICE: BUILDING REN</b>					
8388	THE SUMMIT COMPANY	207-REMODEL SUB-STATION	6981	05/31/2022	52,834.49

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total POLICE:					54,126.68
Total POLICE FUND:					54,126.68
<b>CAPITAL IMPROVEMENT FUND</b>					
<b>GENERAL GOVERNMENT</b>					
<b>401-261-971.001 TOWNSHIP IMPROVEMENTS</b>					
8166	BOSS ENGINEERING	401-CONSTRUSTION REVIEW-205 N JOHN	137004	06/10/2022	400.00
1005	DTE ENERGY	401-205 N JOHN ST 910008280059	06152022 80059	06/16/2022	82.15
7943	LINDHOUT ASSOCIATES ARCHITECTS	401-CONSTRUCTION ADMINISTRATION	2022-0622	06/01/2022	7,366.92
8388	THE SUMMIT COMPANY	401-TOWNSHIP BLDG CONSTRUCTION	6980	05/31/2022	377,242.07
<b>401-261-971.012 TOWNSHIP RELOCATION EXPENSES</b>					
8340	CAPITAL ALLIANCE CORP	401-STORAGE CONTAINER	380231	05/24/2022	100.00
<b>401-261-971.020 250 W LIVINGSTON IMPROVEMENTS</b>					
2694	GOYETTE MECHANICAL	401-250 W. LIVINGSTON GAS HEATER THERMOSTATS/PI	910113435	05/30/2022	468.05
Total GENERAL GOVERNMENT:					385,659.19
<b>PARKS</b>					
<b>401-751-971.000 HICKORY RIDGE PARK IMPROVEMENT</b>					
1521	CHASE CARDMEMBER SERVICE	401-WASHINGTON BALL MIX FOR FIELD	5/09/22-6/08/22	06/08/2022	3,273.28
Total PARKS:					3,273.28
Total CAPITAL IMPROVEMENT FUND:					388,932.47
<b>FIRE CAPITAL FUND</b>					
<b>FIRE</b>					
<b>402-336-971.004 CONSTR IN PROCESS FIRE MIL ST2</b>					
1005	DTE ENERGY	402-FS2-2550 E. WARDLOW 920037313714	06012022 13714	06/02/2022	156.31
7433	PARTNERS IN ARCH DESIGN/BUILD LLC	402-AXIOM FS2 CONSTRUCTION	18-122-24	05/01/2022	108,648.98
8257	PARTNR HAUS	402-FS2 OFFICE CHAIRS X8	3028	05/25/2022	3,024.00
8257	PARTNR HAUS	402-FS2 KITCHEN STOOLS X2	3028	05/25/2022	930.94
8257	PARTNR HAUS	402-FS2 29" WIRE COVER X6	3028	05/25/2022	396.84
8257	PARTNR HAUS	402-FS2 CONFERENCE TABLE	3028	05/25/2022	534.09
8257	PARTNR HAUS	402-FS2 FILE X3	3028	05/25/2022	2,040.03
8257	PARTNR HAUS	402-FS2 COMMON TOP FOR FILE	3028	05/25/2022	165.35
8257	PARTNR HAUS	402-FS2 FREIGHT FEE	3028	05/25/2022	400.00
8257	PARTNR HAUS	402-FS2 INSTALATION, DELIVERY FEE	3028	05/25/2022	975.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total FIRE:					117,271.54
Total FIRE CAPITAL FUND:					117,271.54
<b>DOWNTOWN DEVELOPMENT FUND</b>					
<b>494-000-677.001 DDA EVENTS FUND</b>					
9026	MAHER FEED & PET SUPPLY	494-UNITY DOLLARS	05262022	05/26/2022	70.00
1244	SNOOK'S BUTCHER SHOPPE	494-UNITY DOLLARS	06022022	06/02/2022	320.00
Total :					390.00
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b>494-729-728.000 DDA: OFFICE SUPPLIES</b>					
1521	CHASE CARDMEMBER SERVICE	494-PAPER/FOLDERS/PAPER CLIPS	5/09/22-6/08/22	06/08/2022	73.36
1521	CHASE CARDMEMBER SERVICE	494-ZOOM	5/09/22-6/08/22	06/08/2022	158.89
<b>494-729-808.000 DDA: CONSULTANT CASSIE BLASCYK</b>					
9249	BLASCYK, CASSIE R.	494-MONTHLY CONSULTATION FEE	505	06/01/2022	792.00
<b>494-729-820.000 DDA: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	494-CANCEL HOTEL MAINSTREET VA	5/09/22-6/08/22	06/08/2022	505.00-
1521	CHASE CARDMEMBER SERVICE	494-MAIN ST CONF-BEARDSLEY/BLASCYK	5/09/22-6/08/22	06/08/2022	238.57
1521	CHASE CARDMEMBER SERVICE	494-MAIN ST CONF-BEARDSLEY/BLASCYK	5/09/22-6/08/22	06/08/2022	304.80
1364	MICHIGAN DOWNTOWN ASSOCIATION	494-SUMMER WORKSHOP	E2528	06/02/2022	125.00
<b>494-729-880.003 DDA: DESIGN</b>					
1521	CHASE CARDMEMBER SERVICE	494-MULCH	5/09/22-6/08/22	06/08/2022	1,048.59
3152	KOPACKI, KRIS	494-WATER FLOWER GARDENS	989	06/06/2022	535.00
3152	KOPACKI, KRIS	494-PICKUP/DELIVER MULCH	991	06/10/2022	440.00
3152	KOPACKI, KRIS	494-INSTALL ADOPTED SIGNS	993	06/20/2022	110.00
3152	KOPACKI, KRIS	494-WATER FLOWER GARDENS	994	06/20/2022	970.00
1244	SNOOK'S BUTCHER SHOPPE	494-FLATS OF FLOWERS	05232022	05/23/2022	597.50
<b>494-729-880.004 DDA: ORGANIZATION</b>					
1521	CHASE CARDMEMBER SERVICE	494-VOLUNTEER GIFT CARDS/FRINGE	5/09/22-6/08/22	06/08/2022	144.28
4403	MILFORD HIGH SCHOOL MESSENGER	494-VOLUNTEER FAIR AD	2022-5	06/03/2022	400.00
<b>494-729-900.000 DDA: ADVERTISING/PRINTING</b>					
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK ADS	5/09/22-6/08/22	06/08/2022	18.54
1521	CHASE CARDMEMBER SERVICE	494-CONSTANT CONTACT	5/09/22-6/08/22	06/08/2022	45.00
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK AD	5/09/22-6/08/22	06/08/2022	8.46
<b>494-729-920.000 DDA: RENT/ UTILITIES</b>					
1521	CHASE CARDMEMBER SERVICE	494-RENT/STORAGE	5/09/22-6/08/22	06/08/2022	199.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>494-729-935.000 DDA: MAINTENANCE FOUR CORNERS</b>					
3152	KOPACKI, KRIS	494-CHANGE BANNERS ON LAMP POSTS	992	06/10/2022	195.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					5,898.99
Total DOWNTOWN DEVELOPMENT FUND:					6,288.99
<b>HIGHLAND ADVISORY COUNCIL</b>					
<b>GENERAL GOVERNMENT</b>					
<b>702-261-729.000 HAAC: DEDUCTIONS</b>					
2065	CUSTOM PLUS INC.	702-VEHICLE MAGNET	11593	06/01/2022	45.00
2065	CUSTOM PLUS INC.	702-YARD SIGNS	11636	06/07/2022	325.00
7493	HAWLEY, GLENORA	702-FACE PAINTING-RED WHITE &BLUE FESTIVAL	06152022	06/15/2022	300.00
7073	SWAMBA, EDWARD	702-RED, WHITE AND BLUES FESTIVAL	03042022	03/04/2022	800.00
8313	TRAVELING TRAINERS, THE	702-EXERCISE CLASS	06152022	06/15/2022	1,280.00
Total GENERAL GOVERNMENT:					2,750.00
Total HIGHLAND ADVISORY COUNCIL:					2,750.00
<b>DUCK LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>764-255-956.000 DUCK LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	764-DUCK LAKE WEED & ALGAE TREATMENTS	17678	05/25/2022	5,750.00
1081	AQUA-WEED CONTROL INC.	764-DUCK LAKE WEED TREATMENTS	17729	06/03/2022	18,445.00
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	06152022 91144	06/16/2022	359.54
1005	DTE ENERGY	764-2014 JACKSON BLVD IRRIGATION 920009307439	06162022 07439	06/17/2022	407.61
1005	DTE ENERGY	764- 3261 RAMADA DR IRRIGATION 920009313643	06162022 13643	06/17/2022	675.24
1005	DTE ENERGY	764-2165 DAVISTA DR IRRIGATION 920009313650	06162022 13650	06/17/2022	721.39
1005	DTE ENERGY	764-2000 LAKE CT IRRIGATION 920009313668	06162022 13668	06/17/2022	1,043.55
1005	DTE ENERGY	764-1425 BAY RDG IRRIGATION 920009143164	06162022 43164	06/17/2022	836.34
1005	DTE ENERGY	764-1590 WHITE LK RD IRRIGATION 9200 111 75436	06162022 75436	06/17/2022	104.18
Total TRUST & AGENCY ADMIN:					28,342.85
Total DUCK LAKE ASSOC:					28,342.85
<b>HIGHLAND LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>765-255-956.000 HIGHLAND LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	765-LAKE TREATMENT-HIGHLAND LAKE	17571	05/14/2022	12,470.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1081	AQUA-WEED CONTROL INC.	765-LAKE TREATMENT-HIGHLAND LAKE	17732	06/04/2022	1,100.00
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	06142022 67338	06/15/2022	14.76
Total TRUST & AGENCY ADMIN:					13,584.76
Total HIGHLAND LAKE ASSOC:					13,584.76
<b>TAGGETT LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>766-255-956.000 TAGGETT LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	06132022 80281	06/15/2022	9.30
Total TRUST & AGENCY ADMIN:					9.30
Total TAGGETT LAKE ASSOC:					9.30
<b>KELLOGG LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>767-255-956.000 KELLOGG LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	06132022 80281	06/15/2022	5.46
9023	PLM LAKE & LAND MANAGEMENT CORP	767-WEED & ALGAE TREATMENT-KELLOGG LAKE	4002224	05/18/2022	3,575.00
Total TRUST & AGENCY ADMIN:					3,580.46
Total KELLOGG LAKE ASSOC:					3,580.46
<b>CHARLICK LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>768-255-956.000 CHARLICK LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	768-ALGAE TREATMENT-CHARLICK LAKE	17488	04/26/2022	7,584.00
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	06142022 80414	06/15/2022	14.76
1817	GOOSE BUSTERS!	768-GOOSE ROUND UP-CHARLICK LAKE	2020-MH-2459	06/05/2022	160.00
Total TRUST & AGENCY ADMIN:					7,758.76
Total CHARLICK LAKE ASSOC:					7,758.76
<b>WOODRUFF LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>769-255-956.000 WOODRUFF LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	769-WEED/ALGAE-WOODRUFF LAKE	17570	05/14/2022	12,800.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1005	DTE ENERGY	769-877 WOODRUFF LK 9100082676	06142022 67676	06/15/2022	14.76
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	06142022 80547	06/15/2022	14.76
Total TRUST & AGENCY ADMIN:					12,829.52
Total WOODRUFF LAKE ASSOC:					12,829.52
<b>PENNINSULA LAKE</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>774-255-956.000 PENINSULA LAKE: DEDUCTIONS</b>					
9023	PLM LAKE & LAND MANAGEMENT CORP	774-ALGAE TREATMENT-PENINSULA LAKE	4002425	06/07/2022	2,777.50
Total TRUST & AGENCY ADMIN:					2,777.50
Total PENNINSULA LAKE:					2,777.50
<b>LOWER PETTIBONE LAKE</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>775-255-956.000 LOW PETTIBONE LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	775-WEED/ALGAE TREATMENT-LOWER PETTIBONE	17609	05/14/2022	6,250.00
1081	AQUA-WEED CONTROL INC.	775-EGLE PERMIT FEE	17609	05/14/2022	408.00
Total TRUST & AGENCY ADMIN:					6,658.00
Total LOWER PETTIBONE LAKE:					6,658.00
<b>DUNLEAVY/LEONARD LAKE</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>776-255-956.000 DUNLEAVY LEONARDLK: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	776-EAGLE PERMIT FEE	17608	05/14/2022	408.00
1081	AQUA-WEED CONTROL INC.	776-SEASON TREATMENT PLAN	17608	05/14/2022	10,000.00
Total TRUST & AGENCY ADMIN:					10,408.00
Total DUNLEAVY/LEONARD LAKE:					10,408.00
Grand Totals:					813,496.30

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>GENERAL GOVERNMENT</b>					
<b>101-261-728.000 GEN GOV: OFFICE SUPPLIES</b>					
2059	APPLIED IMAGING	101-PAPER	712274-1	05/25/2022	95.25
1002	QUILL CORPORATION	101-1 YEAR SUBSCRIPTION	25294450	05/21/2022	69.99
<b>101-261-850.000 GEN GOV: FIBER-OTHER COMMUNICA</b>					
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORKS	1124828	06/01/2022	823.00
Total GENERAL GOVERNMENT:					988.24
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN</b>					
1502	VANTAGEPOINT TRANSFER AGENTS-109785	101-DEF CONTR 2ND QTR-TWP PLAN # 109785	758511	06/06/2022	12,651.49
Total GENERAL GOVERNMENT PERSONNEL B:					12,651.49
<b>PLANNING COMMISSION</b>					
<b>101-703-801.000 PLNG COMM: MASTER PLAN PROF.</b>					
2240	CARLISLE WORTMAN ASSOC. INC.	101-MASTER PLAN	2165517	06/15/2022	1,902.50
Total PLANNING COMMISSION:					1,902.50
Total GENERAL FUND:					15,542.23
<b>FIRE FUND</b>					
<b>FIRE</b>					
<b>206-336-711.001 FIRE:DEFINED CONTRIBUTION F-T</b>					
1502	VANTAGEPOINT TRANSFER AGENTS-109785	206-DEF CONTR 2ND QTR- PLAN # 109785	758511	06/06/2022	5,841.34
<b>206-336-937.000 FIRE: EQUIP MAINT</b>					
2059	APPLIED IMAGING	206-COPIER MAINTENANCE	1967156	05/23/2022	88.00
2059	APPLIED IMAGING	206-ADDITIONAL PAGES	1967156	05/23/2022	28.19
2059	APPLIED IMAGING	206-FREIGHT	1967156	05/23/2022	3.49
Total FIRE:					5,961.02
Total FIRE FUND:					5,961.02
<b>FIRE CAPITAL FUND</b>					
<b>FIRE</b>					
<b>402-336-993.002 FIRE CAP: BONDING AGENT FEES</b>					
1855	US BANK	402-BONDING FEE	6532603	05/25/2022	500.00



<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
Total FIRE:					<u>500.00</u>
Total FIRE CAPITAL FUND:					<u>500.00</u>
Grand Totals:					<u><u>22,003.25</u></u>

Total GENERAL FUND:	140,550.95
Total ROAD FUND:	297.00
Total FIRE FUND:	38,832.77
Total POLICE FUND:	54,126.68
Total CAPITAL IMPROVEMENT FUND:	388,932.47
Total FIRE CAPITAL FUND:	117,771.54
Total DOWNTOWN DEVELOPMENT FUND:	6,288.99
Total HIGHLAND ADVISORY COUNCIL:	2,750.00
Total DUCK LAKE ASSOC:	28,342.85
Total HIGHLAND LAKE ASSOC:	13,584.76
Total TAGGETT LAKE ASSOC:	9.30
Total KELLOGG LAKE ASSOC:	3,580.46
Total CHARLICK LAKE ASSOC:	7,758.76
Total WOODRUFF LAKE ASSOC:	12,829.52
Total PENNINSULA LAKE:	2,777.50
Total LOWER PETTIBONE LAKE:	6,658.00
Total DUNLEAVY/LEONARD LAKE:	10,408.00
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Grand Totals:	835,499.55
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**Payroll and Hand Checks June 23, 2022 List of Bills**

**GENERAL FUND**

Payroll Taxes (FICA & FWT)	\$	20,569.75
General/Fire Payroll       6/10/2022	\$	62,240.06
Equitable - Deferred Comp.	\$	1,350.00
ICMA - Deferred Comp.	\$	1,641.60
Flexible Savings Account	\$	737.53
Garnishments	\$	300.00
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	420.00
Highland Firefighters Union Dues-Part-Time	\$	616.00
6/30/2022 DDA LOAN-Monthly	\$	3,771.83

The following is needed for a special check run on 07/01/2022:

1. Postmaster Fund 101 for \$1000.00 election mailing
2. Postmaster Fund 101 for \$ 464.55 Oak schools survey mailing

## NOTIFICATION OF GRANT/PROGRAM APPLICATION

### Board Approval for Grant Applications and Renewals:

All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.

In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.

The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.

<b>Complete Name of Grant:</b>	Consumers Energy Foundation Prosperity Awards
<b>Submitted by:</b>	Highland DDA
<b>New Grant or Renewal?</b>	New Grant
<b>Award Notification Received?</b>	No
<b>Amount:</b>	\$250,000
<b>Fiscal Year:</b>	2022
<b>Duration (if more than one fiscal year)</b>	
<b>Name of Funding Source: ( i.e. DNR)</b>	Consumers Energy Foundation
<b>Federal, State or Local?</b>	Private
<b>District Match Required? If yes please describe</b>	No
<b>Board Resolution Required?</b>	No
<b>Brief Description of Grant:</b>	Design, create and install; 4 gateway signs, wayfinding signs, 2 sculptures, and 2 murals in our Downtown.

SUPERVISOR \_\_\_\_\_





## **Charter Township of Highland - Fire Department**

**1600 W. Highland Rd.  
Highland, MI 48357  
(248)887-9050**

TO: Highland Township Board  
FROM: Ken Chapman, Fire Chief  
SUBJECT: 2022 Paramedic Scholarship award  
DATE: July 11, 2022

Every year we budget an internal competitive application process for our staff members to attend Paramedic training. We budget (2) spots for employees to help support our Fire Based EMS. We were very fortunate this year and rec'd (5) applications for the Paramedic Scholarship. The essays were reviewed and ranked as follows:

- 1) FF Santini
  - 2) FF Schwartz
  - 3) FF Fisher
  - 4) FF Moreno
- FF Moore withdrew his submission prior to scoring

The scholarship will be offered to the individuals above in order of their score.

**5b. Receive and File:**

- a) Financial Report
- b) Fire Department – May 2022
- c) Library Board Minutes – May, 2022
- d) Library Director's Report – May, 2022
- e) Sheriff's Department Report – May 2022
- f) Treasurer's Report – May 2022
- g) Rightsize Facility Order for Office Furnishings

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
MAY 31, 2022

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	190.71
101-000-008.000	PERPETUAL FUND	1,087.10
101-000-010.000	CASH - COMBINED SAVINGS	4,193,887.18
101-000-072.000	COUNTY OF OAKLAND	( 2,302.00)
101-000-075.000	HURON VALLEY SCHOOLS	19,057.22
101-000-078.000	DUE FROM STATE REVENUES	350,520.00
101-000-084.477	DUE TO/FROM CABLE TV FEES	78,863.00

TOTAL ASSETS 4,641,303.21

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.000	ACCOUNTS PAYABLE	( 480.96)
101-000-202.001	BUILDING BONDS PAYABLES	247,643.50
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	2,024.24
101-000-202.003	ESCROW POLICE SAGINAW PIPELINE	2,356.46
101-000-202.005	PLANNING BONDS PAYABLES	264,643.01
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	2,028.75
101-000-231.000	PR W/H FICA	215.94
101-000-231.002	STATE W/H	7,270.02
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	793,936.89

TOTAL LIABILITIES 1,319,637.85

FUND EQUITY

101-000-386.000	FUND BALANCE-ASSIGN CAPITAL IM	700,000.00
101-000-390.000	FUND BALANCE	1,989,875.10
	REVENUE OVER EXPENDITURES - YTD	631,790.26

TOTAL FUND EQUITY 3,321,665.36

TOTAL LIABILITIES AND EQUITY 4,641,303.21



**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**GENERAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
101-000-402.000	527,155.00	527,155.00	517,044.44	1,462.81	10,110.56	98.08
101-000-404.000	1,800,000.00	1,800,000.00	678,159.00	.00	1,121,841.00	37.68
101-000-412.000	.00	.00	721.36	68.10	( 721.36)	.00
101-000-423.000	5,000.00	5,000.00	2,942.50	606.00	2,057.50	58.85
101-000-477.000	300,000.00	300,000.00	157,250.74	78,387.78	142,749.26	52.42
101-000-478.000	1,500.00	1,500.00	872.00	88.00	628.00	58.13
101-000-490.000	5,000.00	5,000.00	1,518.00	67.00	3,482.00	30.36
101-000-491.000	200,000.00	200,000.00	88,887.80	23,823.00	111,112.20	44.44
101-000-491.001	38,000.00	38,000.00	38,095.60	8,666.00	( 95.60)	100.25
101-000-491.002	22,000.00	22,000.00	15,652.60	4,987.00	6,347.40	71.15
101-000-491.003	45,000.00	45,000.00	35,361.00	6,044.00	9,639.00	78.58
101-000-522.003	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-528.001	.00	52,000.00	266,000.00	.00	( 214,000.00)	511.54
101-000-584.005	12,000.00	12,000.00	22,133.93	22,133.93	( 10,133.93)	184.45
101-000-584.013	15,000.00	15,000.00	7,421.88	.00	7,578.12	49.48
101-000-607.002	3,000.00	3,000.00	1,672.00	402.00	1,328.00	55.73
101-000-607.019	45,000.00	45,000.00	.00	.00	45,000.00	.00
101-000-607.022	3,000.00	3,000.00	2,354.21	.00	645.79	78.47
101-000-607.034	42,000.00	42,000.00	.00	.00	42,000.00	.00
101-000-608.025	50,000.00	50,000.00	17,684.15	.00	32,315.85	35.37
101-000-628.015	7,000.00	7,000.00	3,850.00	1,100.00	3,150.00	55.00
101-000-628.016	6,000.00	6,000.00	6,405.00	1,050.00	( 405.00)	106.75
101-000-642.000	5,000.00	5,000.00	4,200.00	500.00	800.00	84.00
101-000-642.001	.00	.00	40.00	40.00	( 40.00)	.00
101-000-651.007	3,000.00	3,000.00	475.00	.00	2,525.00	15.83
101-000-665.000	10,000.00	10,000.00	4,933.11	2,198.72	5,066.89	49.33
101-000-667.001	.00	.00	300.00	150.00	( 300.00)	.00
101-000-667.010	5,000.00	5,000.00	2,859.08	1,113.68	2,140.92	57.18
101-000-667.035	28,000.00	28,000.00	11,666.65	2,333.33	16,333.35	41.67
101-000-676.018	.00	.00	26,287.72	.00	( 26,287.72)	.00
101-000-676.029	2,000.00	2,000.00	.00	.00	2,000.00	.00
101-000-676.030	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-000-677.031	10,000.00	10,000.00	6,586.67	2,549.94	3,413.33	65.87
101-000-692.000	.00	16,750.00	.00	.00	16,750.00	.00
<b>REVENUE</b>	<b>3,245,655.00</b>	<b>3,314,405.00</b>	<b>1,921,374.44</b>	<b>157,771.29</b>	<b>1,393,030.56</b>	<b>57.97</b>
<b>TOTAL FUND REVENUE</b>	<b>3,245,655.00</b>	<b>3,314,405.00</b>	<b>1,921,374.44</b>	<b>157,771.29</b>	<b>1,393,030.56</b>	<b>57.97</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**GENERAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>LEGISLATIVE</b>							
101-102-702.000	LEGISLATIVE: SALARIES	24,664.00	24,664.00	10,434.60	1,897.20	14,229.40	42.31
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	199.00	.00	5,801.00	3.32
	<b>TOTAL LEGISLATIVE</b>	<b>30,664.00</b>	<b>30,664.00</b>	<b>10,633.60</b>	<b>1,897.20</b>	<b>20,030.40</b>	<b>34.68</b>
<b>SUPERVISOR</b>							
101-171-702.000	SUP DEPT: SALARIES	80,370.00	80,370.00	34,002.98	6,182.36	46,367.02	42.31
101-171-703.001	SUP DEPT: CLERICAL WAGE F-T	49,725.00	49,725.00	20,374.52	3,876.00	29,350.48	40.97
101-171-704.002	SUP DEPT: FLOATER WAGE P-T	13,326.00	13,326.00	5,569.45	1,025.40	7,756.55	41.79
101-171-704.003	SUP DEPT: FLOATER (2) WAGE P-T	19,890.00	19,890.00	5,260.94	1,109.06	14,629.06	26.45
101-171-704.005	SUP DEPT: MAINT WAGE P-T	30,294.00	30,294.00	13,206.68	2,601.66	17,087.32	43.60
101-171-704.006	SUP DEPT: MAINTENANCE WAGE P-T	.00	.00	1,675.72	318.24	( 1,675.72)	.00
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	125.00	.00	2,375.00	5.00
	<b>TOTAL SUPERVISOR</b>	<b>196,105.00</b>	<b>196,105.00</b>	<b>80,215.29</b>	<b>15,112.72</b>	<b>115,889.71</b>	<b>40.90</b>
<b>ACCOUNTING</b>							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	55,692.00	55,692.00	23,619.96	4,284.00	32,072.04	42.41
101-191-704.001	ACCTG: P-T ASSISTANT	21,322.00	21,322.00	8,597.04	1,315.93	12,724.96	40.32
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	75.00	.00	2,925.00	2.50
	<b>TOTAL ACCOUNTING</b>	<b>80,014.00</b>	<b>80,014.00</b>	<b>32,292.00</b>	<b>5,599.93</b>	<b>47,722.00</b>	<b>40.36</b>
<b>CLERK</b>							
101-215-702.002	CLERK: SALARIES	76,352.00	76,352.00	32,302.82	5,873.24	44,049.18	42.31
101-215-703.001	CLERK: DEPUTY WAGE F-T	59,670.00	59,670.00	19,722.60	2,998.80	39,947.40	33.05
101-215-703.005	CLERK: CLERICAL WAGE F-T	40,148.00	40,148.00	16,956.82	3,088.50	23,191.18	42.24
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-721.007	CLERK: ELECTION INSPECTORS	35,000.00	35,000.00	.00	.00	35,000.00	.00
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	50,000.00	52,000.00	2,737.80	800.19	49,262.20	5.27
101-215-820.000	CLERK: DUES/ED/TRAVEL	4,000.00	4,000.00	2,512.52	.00	1,487.48	62.81
101-215-825.004	CLERK: CERTIFICATION	3,000.00	3,000.00	399.00	399.00	2,601.00	13.30
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	.00	.00	7,050.00	.00
	<b>TOTAL CLERK</b>	<b>277,020.00</b>	<b>279,020.00</b>	<b>74,631.56</b>	<b>13,159.73</b>	<b>204,388.44</b>	<b>26.75</b>
<b>TREASURER</b>							
101-253-702.001	TREAS: SALARIES	76,352.00	76,352.00	32,302.82	5,873.24	44,049.18	42.31
101-253-703.000	TREAS: DEPUTY WAGE F-T	61,659.00	61,659.00	26,141.22	4,743.00	35,517.78	42.40
101-253-703.003	TREAS: CLERICAL WAGE F-T	41,810.00	41,810.00	17,656.50	3,216.00	24,153.50	42.23
101-253-705.004	TREAS: PART-TIME SEASONAL	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-253-820.000	TREAS: DUES/ED/TRAVEL	4,000.00	4,000.00	2,611.73	613.73	1,388.27	65.29
101-253-825.002	TREAS: CERTIFICATION	2,500.00	2,500.00	.00	.00	2,500.00	.00
	<b>TOTAL TREASURER</b>	<b>194,321.00</b>	<b>194,321.00</b>	<b>78,712.27</b>	<b>14,445.97</b>	<b>115,608.73</b>	<b>40.51</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>ASSESSOR</b>							
101-257-703.001	ASSESSING: CLERICAL WAGE F-T	.00	.00	1,312.50	.00	( 1,312.50)	.00
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	125,000.00	125,000.00	54,569.79	10,112.91	70,430.21	43.66
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	508.00	.00	992.00	33.87
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	<b>TOTAL ASSESSOR</b>	<b>127,100.00</b>	<b>127,100.00</b>	<b>56,390.29</b>	<b>10,112.91</b>	<b>70,709.71</b>	<b>44.37</b>
<b>GENERAL GOVERNMENT</b>							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	11,000.00	15,750.00	9,331.89	246.21	6,418.11	59.25
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	2,377.47	1,000.00	5,622.53	29.72
101-261-760.002	ARPA FEDERAL GRANT EXPENSE	.00	52,000.00	25,000.00	.00	27,000.00	48.08
101-261-801.001	GEN GOV: PROF SERVICES	55,000.00	55,000.00	19,344.69	8,142.19	35,655.31	35.17
101-261-803.000	GEN GOV: SNOWPLOW SERV	37,800.00	37,800.00	11,696.33	.00	26,103.67	30.94
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	15,878.68	5,489.75	59,121.32	21.17
101-261-805.000	GEN GOV: AUDITING	70,000.00	70,000.00	68,559.00	25,300.00	1,441.00	97.94
101-261-810.000	GEN GOV: COURT WITNESS FEES	500.00	500.00	.00	.00	500.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	.00	300.00	62.50
101-261-813.001	GEN GOV: WOTA	185,000.00	185,000.00	185,000.00	.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	2,949.80	8.95	10,050.20	22.69
101-261-822.000	GEN GOV: BANK FEES	5,000.00	5,000.00	5,853.87	.00	( 853.87)	117.08
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	20,073.00	.00	47,927.00	29.52
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	4,115.00	823.00	8,885.00	31.65
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	1,628.75	274.28	4,871.25	25.06
101-261-850.002	GEN GOV: WEBSITE	2,000.00	2,000.00	815.00	135.00	1,185.00	40.75
101-261-900.000	GEN GOV: TAX BILL PRINTING	10,000.00	10,000.00	5,112.47	.00	4,887.53	51.12
101-261-900.001	GEN GOV: ADVERTISING	20,000.00	20,000.00	6,493.25	1,191.70	13,506.75	32.47
101-261-900.002	GEN GOV: PRINTING	4,500.00	4,500.00	317.43	61.11	4,182.57	7.05
101-261-920.000	GEN GOV: UTILITIES	60,000.00	60,000.00	23,237.69	4,788.23	36,762.31	38.73
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	30,000.00	30,000.00	2,684.85	418.79	27,315.15	8.95
101-261-937.000	GEN GOV: VEHICLE OP MAINT	4,000.00	4,000.00	2,118.83	281.55	1,881.17	52.97
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	18,434.06	108.97	31,565.94	36.87
101-261-955.000	GEN GOV: MISCELLANEOUS	10,000.00	10,000.00	6,083.46	4,177.10	3,916.54	60.83
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	26,000.00	26,000.00	524.41	108.10	25,475.59	2.02
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	15,000.00	15,000.00	.00	.00	15,000.00	.00
101-261-971.001	GEN GOV: COMP CAP OUTLAY	10,000.00	10,000.00	1,062.47	.00	8,937.53	10.62
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	8,000.00	8,000.00	296.58	45.00	7,703.42	3.71
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>798,100.00</b>	<b>854,850.00</b>	<b>439,488.98</b>	<b>52,599.93</b>	<b>415,361.02</b>	<b>51.41</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>GENERAL GOVERNMENT PERSONNE</b>							
101-279-710.000	GGP: EMPLR PAYROLL TAX	85,000.00	85,000.00	38,388.76	6,990.31	46,611.24	45.16
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	110,000.00	110,000.00	26,469.55	.00	83,530.45	24.06
101-279-712.000	GGP: HEALTH/DENTAL/LIFE/DIS INS	160,000.00	160,000.00	72,509.13	12,743.45	87,490.87	45.32
101-279-714.004	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	55,000.00	55,000.00	27,321.87	5,723.90	27,678.13	49.68
101-279-716.002	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	14,454.66	4,610.98	30,545.34	32.12
101-279-718.001	GGP: PTO CASH PAYOUT	18,000.00	18,000.00	.00	.00	18,000.00	.00
	<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>486,000.00</b>	<b>486,000.00</b>	<b>179,143.97</b>	<b>30,068.64</b>	<b>306,856.03</b>	<b>36.86</b>
<b>BUILDING</b>							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	62,690.00	62,690.00	26,476.56	4,822.50	36,213.44	42.23
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	38,095.00	38,095.00	15,358.53	2,198.26	22,736.47	40.32
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	36,040.00	36,040.00	14,941.80	2,772.00	21,098.20	41.46
101-371-705.000	BLDG: PART-TIME SEASONAL	8,000.00	8,000.00	153.00	.00	7,847.00	1.91
101-371-735.000	BLDG: POSTAGE	500.00	500.00	144.23	.00	355.77	28.85
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	110,000.00	110,000.00	61,406.09	15,393.07	48,593.91	55.82
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	233.73	233.73	2,266.27	9.35
	<b>TOTAL BUILDING</b>	<b>258,325.00</b>	<b>258,325.00</b>	<b>118,713.94</b>	<b>25,419.56</b>	<b>139,611.06</b>	<b>45.96</b>
<b>CEMETERY</b>							
101-567-935.000	CEMETERY: SEXTON	45,825.00	45,825.00	17,675.00	3,535.00	28,150.00	38.57
101-567-935.001	CEMETERY: MAINTENANCE	5,000.00	15,000.00	13,425.91	11,928.39	1,574.09	89.51
	<b>TOTAL CEMETERY</b>	<b>50,825.00</b>	<b>60,825.00</b>	<b>31,100.91</b>	<b>15,463.39</b>	<b>29,724.09</b>	<b>51.13</b>
<b>SOCIAL SERVICES</b>							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,000.00	15,000.00	6,075.00	1,275.00	8,925.00	40.50
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	415.00	.00	2,085.00	16.60
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	.00	.00	50,000.00	.00
	<b>TOTAL SOCIAL SERVICES</b>	<b>84,500.00</b>	<b>84,500.00</b>	<b>6,490.00</b>	<b>1,275.00</b>	<b>78,010.00</b>	<b>7.68</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**GENERAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>SENIOR CENTER</b>							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	46,741.00	46,741.00	19,740.04	3,595.50	27,000.96	42.23
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	.00	32,175.00	12,375.00	2,475.00	19,800.00	38.46
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	32,175.00	.00	750.00	.00	( 750.00)	.00
101-672-704.002	ACT CTR: COMMUNICATION WAGE P-	23,072.00	23,072.00	9,714.00	1,774.80	13,358.00	42.10
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	19,890.00	19,890.00	.00	.00	19,890.00	.00
101-672-704.006	ACTIVITY CTR: SECURITY P-T	4,000.00	4,000.00	.00	.00	4,000.00	.00
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	11,934.00	11,934.00	4,769.48	905.76	7,164.52	39.97
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	2,500.00	2,500.00	152.38	.00	2,347.62	6.10
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	434.84	.00	5,565.16	7.25
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	75.00	.00	1,125.00	6.25
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	266.98	72.17	1,233.02	17.80
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	1,137.56	226.55	1,362.44	45.50
101-672-850.002	ANNEX: INTERNET SERVICE	2,000.00	2,000.00	1,765.47	341.88	234.53	88.27
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	6,500.00	6,500.00	2,782.45	600.00	3,717.55	42.81
101-672-920.000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	6,288.05	758.98	2,711.95	69.87
101-672-920.002	ANNEX: UTILITIES	6,000.00	6,000.00	2,777.99	368.03	3,222.01	46.30
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	.00	.00	1,247.46	117.54	( 1,247.46)	.00
101-672-936.002	ANNEX: BUILDING MAINT	5,000.00	5,000.00	5,103.53	912.00	( 103.53)	102.07
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	827.43	.00	1,672.57	33.10
101-672-940.000	ACTIVITY CTR: RENT EXPENSE	16,500.00	16,500.00	7,500.00	1,500.00	9,000.00	45.45
	<b>TOTAL SENIOR CENTER</b>	<b>201,512.00</b>	<b>201,512.00</b>	<b>77,707.66</b>	<b>13,648.21</b>	<b>123,804.34</b>	<b>38.56</b>
<b>PLANNING &amp; ORDINANCE</b>							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	76,770.00	76,770.00	32,639.06	5,905.50	44,130.94	42.52
101-701-703.003	PLNG: CLERICAL WAGE F-T	.00	36,300.00	10,439.00	3,300.00	25,861.00	28.76
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	52,030.00	52,030.00	21,998.68	4,002.00	30,031.32	42.28
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	24,440.00	24,440.00	10,438.89	1,943.87	14,001.11	42.71
101-701-801.000	PLNG: CONSULTANT PROF.	110,000.00	73,700.00	8,640.00	.00	65,060.00	11.72
101-701-820.000	PLNG: DUES/ED/TRAVEL	1,500.00	1,500.00	1,536.08	5.08	( 36.08)	102.41
101-701-825.002	PLNG: CERTIFICATION	1,500.00	1,500.00	.00	.00	1,500.00	.00
101-701-935.000	OE: VIOLATION CORRECTIONS	5,000.00	5,000.00	.00	.00	5,000.00	.00
	<b>TOTAL PLANNING &amp; ORDINANCE</b>	<b>271,240.00</b>	<b>271,240.00</b>	<b>85,691.71</b>	<b>15,156.45</b>	<b>185,548.29</b>	<b>31.59</b>
<b>ZONING BOARD OF APPEALS (ZBA)</b>							
101-702-720.000	ZBA: MEETING PAY	8,880.00	8,880.00	3,230.00	740.00	5,650.00	36.37
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	140.00	.00	2,260.00	5.83
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	.00	.00	1,000.00	.00
101-702-900.000	ZBA: ADVERTISING	4,500.00	4,500.00	1,870.15	286.65	2,629.85	41.56
	<b>TOTAL ZONING BOARD OF APPEALS</b>	<b>17,280.00</b>	<b>17,280.00</b>	<b>5,240.15</b>	<b>1,026.65</b>	<b>12,039.85</b>	<b>30.32</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>PLANNING COMMISSION</b>							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	11,400.00	11,400.00	2,063.75	.00	9,336.25	18.10
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	30,000.00	30,000.00	.00	.00	30,000.00	.00
101-703-801.001	PLNG COMM: ORDINANCE REVISION	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	675.00	675.00	1,325.00	33.75
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	3,500.00	3,500.00	1,146.60	.00	2,353.40	32.76
	<b>TOTAL PLANNING COMMISSION</b>	<b>55,050.00</b>	<b>55,050.00</b>	<b>3,885.35</b>	<b>675.00</b>	<b>51,164.65</b>	<b>7.06</b>
<b>PARKS</b>							
101-751-729.000	PARKS: HIGHLAND STATION	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	594.70	.00	1,905.30	23.79
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	60.00	.00	2,940.00	2.00
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	145.00	25.00	2,855.00	4.83
101-751-801.006	PARKS: FIREWORKS	12,000.00	12,000.00	5,500.00	.00	6,500.00	45.83
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	856.07	( 41.21)	4,143.93	17.12
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	2,090.73	830.00	17,909.27	10.45
	<b>TOTAL PARKS</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>9,246.50</b>	<b>813.79</b>	<b>38,753.50</b>	<b>19.26</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,176,056.00</b>	<b>3,244,806.00</b>	<b>1,289,584.18</b>	<b>216,475.08</b>	<b>1,955,221.82</b>	<b>39.74</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>69,599.00</b>	<b>69,599.00</b>	<b>631,790.26</b>	<b>( 58,703.79)</b>	<b>562,191.26</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

ROAD FUND

ASSETS

203-000-002.000 HAULING ROUTE SAVINGS ACCT.  
203-000-010.000 CASH - COMBINED SAVINGS

568,128.60  
89,777.90

TOTAL ASSETS

657,906.50

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001 HAULING ROUTE PAYABLE

21,738.28

TOTAL LIABILITIES

21,738.28

FUND EQUITY

203-000-390.000 FUND BALANCE  
203-000-392.000 RESTRICTED FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

86,972.31  
491,344.23  
57,851.68

TOTAL FUND EQUITY

636,168.22

TOTAL LIABILITIES AND EQUITY

657,906.50

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**ROAD FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
203-000-604.000	HAUL ROUTE REVENUE	55,000.00	55,000.00	.00	.00	55,000.00 .00
203-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	93.18	60.71	1,406.82 6.21
203-000-699.401	TRANSFER IN FROM CAPITAL IMP.	100,000.00	100,000.00	100,000.00	.00	.00 100.00
	<b>REVENUE</b>	<b>156,500.00</b>	<b>156,500.00</b>	<b>100,093.18</b>	<b>60.71</b>	<b>56,406.82 63.96</b>
	<b>TOTAL FUND REVENUE</b>	<b>156,500.00</b>	<b>156,500.00</b>	<b>100,093.18</b>	<b>60.71</b>	<b>56,406.82 63.96</b>
<b>ROAD</b>						
203-596-967.000	DUST CONTROL	60,000.00	60,000.00	1,962.50	1,762.50	58,037.50 3.27
203-596-967.001	TRI PARTY PROGRAM	40,000.00	40,000.00	40,279.00	.00	( 279.00) 100.70
	<b>TOTAL ROAD</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>42,241.50</b>	<b>1,762.50</b>	<b>57,758.50 42.24</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>42,241.50</b>	<b>1,762.50</b>	<b>57,758.50 42.24</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>56,500.00</b>	<b>56,500.00</b>	<b>57,851.68</b>	<b>( 1,701.79)</b>	<b>1,351.68</b>



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS

1,971,090.04

TOTAL ASSETS

1,971,090.04

LIABILITIES AND EQUITY

LIABILITIES

206-000-202.000 ACCOUNTS PAYABLE

( 974.86)

TOTAL LIABILITIES

( 974.86)

FUND EQUITY

206-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

1,342,861.86  
629,203.04

TOTAL FUND EQUITY

1,972,064.90

TOTAL LIABILITIES AND EQUITY

1,971,090.04

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
206-000-402.000	CURRENT PROPERTY TAX	1,184,694.00	1,184,694.00	1,157,534.24	469.84	27,159.76	97.71
206-000-603.000	CONSULTING FEE	.00	.00	935.00	.00 (	935.00)	.00
206-000-604.000	COST RECOVERY	.00	.00	289.66	.00 (	289.66)	.00
206-000-627.000	RENTAL INSPECTIONS	15,000.00	15,000.00	5,700.00	1,200.00	9,300.00	38.00
206-000-638.000	EMS TRANSPORT	350,000.00	350,000.00	149,794.46	23,688.69	200,205.54	42.80
206-000-665.000	INTEREST ON INVESTMENTS	15,000.00	15,000.00	3,596.06	608.44	11,403.94	23.97
206-000-677.000	MISCELLANEOUS	.00	.00	141.10	.00 (	141.10)	.00
206-000-692.000	APPROPRIATION FUND BAL.	47,225.00	47,225.00	.00	.00	47,225.00	.00
	<b>REVENUE</b>	<b>1,611,919.00</b>	<b>1,611,919.00</b>	<b>1,317,990.52</b>	<b>25,966.97</b>	<b>293,928.48</b>	<b>81.77</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,611,919.00</b>	<b>1,611,919.00</b>	<b>1,317,990.52</b>	<b>25,966.97</b>	<b>293,928.48</b>	<b>81.77</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>FIRE</b>							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	75,994.08	75,994.08	32,466.39	5,902.98	43,527.69	42.72
206-336-703.000	FIRE: F-T WAGE OFFICER N.G.	65,573.55	65,573.55	27,653.82	5,044.10	37,919.73	42.17
206-336-703.001	FIRE:F-T WAGE OFFICER D.K.	63,934.50	63,934.50	27,229.92	4,918.00	36,704.58	42.59
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	65,573.55	65,573.55	28,380.17	5,044.10	37,193.38	43.28
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	55,141.80	55,141.80	23,251.36	4,241.64	31,890.44	42.17
206-336-703.004	FIRE:F-T WAGE MEDIC M.B.	55,141.80	55,141.80	23,466.70	4,241.64	31,675.10	42.56
206-336-703.005	FIRE:F-T WAGE MEDIC A.G.	55,141.80	55,141.80	23,174.08	4,241.64	31,967.72	42.03
206-336-703.013	FIRE: MARSHAL COMPENSATION	29,238.30	29,238.30	12,714.14	2,375.84	16,524.16	43.48
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	.00	2,400.00	1,431.00	275.38	969.00	59.63
206-336-704.006	FIRE: P-T WAGE CLERICAL	16,230.24	16,230.24	4,982.66	.00	11,247.58	30.70
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	400,000.00	397,600.00	203,246.91	36,522.61	194,353.09	51.12
206-336-707.007	FIRE: F-T OVERTIME	35,000.00	35,000.00	23,557.12	3,319.36	11,442.88	67.31
206-336-709.001	FIRE: CLOTHING ALLOWANCE	3,500.00	3,500.00	3,500.00	.00	.00	100.00
206-336-709.002	FIRE: FOOD ALLOWANCE	3,500.00	3,500.00	.00	.00	3,500.00	.00
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	15,252.22	15,252.22	.00	.00	15,252.22	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	71,850.47	71,850.47	31,674.08	5,605.07	40,176.39	44.08
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	12,750.00	12,750.00	.00	.00	12,750.00	.00
206-336-711.001	FIRE:DEFINED CONTRIBUTION F-T	24,098.48	24,098.48	5,841.34	.00	18,257.14	24.24
206-336-712.001	FIRE:HEALTH/DENTAL/LIFE/DISINS	60,000.00	60,000.00	31,421.74	5,302.80	28,578.26	52.37
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	16,500.00	16,500.00	7,980.00	.00	8,520.00	48.36
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	500.00	.00	4,500.00	10.00
206-336-715.000	FIRE:CASH IN LIEU BENEF BUYOUT	12,000.00	12,000.00	4,928.94	1,044.57	7,071.06	41.07
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	15,000.00	15,000.00	15,753.78	4,625.47	( 753.78)	105.03
206-336-719.000	FIRE: POST PLAN	10,500.00	10,500.00	.00	.00	10,500.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	.00	.00	9,998.00	.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	3,500.00	3,500.00	1,534.40	.00	1,965.60	43.84
206-336-727.000	FIRE: SUPPLIES	9,000.00	9,000.00	1,971.53	166.41	7,028.47	21.91
206-336-731.000	FIRE: MEDICAL SUPPLIES	20,000.00	20,000.00	5,194.40	652.84	14,805.60	25.97
206-336-732.000	FIRE: UNIFORMS	30,000.00	30,000.00	20,749.95	16,326.99	9,250.05	69.17
206-336-750.000	FIRE: VEHICLE GAS/OIL	30,000.00	30,000.00	13,032.00	3,288.72	16,968.00	43.44
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	1,050.00	.00	3,950.00	21.00
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	5,000.00	5,000.00	3,608.04	565.80	1,391.96	72.16
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	15,000.00	15,000.00	2,562.99	42.99	12,437.01	17.09
206-336-820.000	FIRE: DUES & EDUCATION	20,000.00	20,000.00	11,228.22	350.00	8,771.78	56.14
206-336-830.000	FIRE: INSURANCE/BONDS	100,000.00	100,000.00	28,576.25	.00	71,423.75	28.58
206-336-851.000	FIRE: RADIO COMMUNICATIONS	50,000.00	50,000.00	15,903.28	7,949.88	34,096.72	31.81
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	180.00	.00	4,820.00	3.60
206-336-920.000	FIRE: PUBLIC UTILITIES	40,000.00	40,000.00	20,797.07	3,455.34	19,202.93	51.99
206-336-930.000	FIRE: VEHICLE REPAIR	50,000.00	50,000.00	21,453.80	129.35	28,546.20	42.91
206-336-936.000	FIRE: BLDG MAINT/REPAIR	20,000.00	20,000.00	4,593.48	21.52	15,406.52	22.97
206-336-937.000	FIRE: EQUIP MAINT	17,500.00	17,500.00	2,418.17	247.90	15,081.83	13.82
206-336-955.000	FIRE: MISC EXPENSE	7,500.00	7,500.00	270.97	90.93	7,229.03	3.61
206-336-967.000	FIRE: NEW PROJECTS	7,500.00	7,500.00	508.78	.00	6,991.22	6.78
	<b>TOTAL FIRE</b>	<b>1,611,918.79</b>	<b>1,611,918.79</b>	<b>688,787.48</b>	<b>125,993.87</b>	<b>923,131.31</b>	<b>42.73</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,611,918.79</b>	<b>1,611,918.79</b>	<b>688,787.48</b>	<b>125,993.87</b>	<b>923,131.31</b>	<b>42.73</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**FIRE FUND**

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	.21	.21	629,203.04	( 100,026.90)	629,202.83	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2022

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00	
207-000-010.000	CASH - COMBINED SAVINGS	3,649,451.81	
	TOTAL ASSETS		<u>3,649,501.81</u>

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	2,003,629.22	
	REVENUE OVER EXPENDITURES - YTD	1,645,872.59	
	TOTAL FUND EQUITY		<u>3,649,501.81</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,649,501.81</u>

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**POLICE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
207-000-402.000	CURRENT PROPERTY TAX	2,938,277.23	2,938,277.23	2,869,867.21	1,169.46	68,410.02	97.67
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	13.75	.00	9,986.25	.14
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-000-582.001	SCHOOL PARTICIPATION	111,300.00	111,300.00	.00	.00	111,300.00	.00
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	67,500.00	13,500.00	94,500.00	41.67
207-000-659.001	RESTITUTION	.00	.00	90.47	.00	( 90.47)	.00
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	6,137.72	986.71	8,862.28	40.92
207-000-677.000	MISCELLANEOUS	.00	.00	900.00	( 1,100.00)	( 900.00)	.00
207-000-692.000	APPROPRIATION FUND BAL.	480,396.00	511,366.00	.00	.00	511,366.00	.00
	<b>REVENUE</b>	<b>3,728,973.23</b>	<b>3,759,943.23</b>	<b>2,944,509.15</b>	<b>14,556.17</b>	<b>815,434.08</b>	<b>78.31</b>
	<b>TOTAL FUND REVENUE</b>	<b>3,728,973.23</b>	<b>3,759,943.23</b>	<b>2,944,509.15</b>	<b>14,556.17</b>	<b>815,434.08</b>	<b>78.31</b>
<b>POLICE</b>							
207-301-704.001	POLICE: CLERICAL WAGE P-T	32,000.00	32,000.00	13,882.04	2,528.74	18,117.96	43.38
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	2,800.00	2,800.00	1,061.95	193.44	1,738.05	37.93
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,806,373.00	2,806,373.00	938,980.63	466,628.16	1,867,392.37	33.46
207-301-807.002	POLICE: SCHOOL RESOURCE OFFICE	111,300.00	111,300.00	.00	.00	111,300.00	.00
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-301-807.004	POLICE: OVERTIME	200,000.00	200,000.00	35,133.15	7,959.65	164,866.85	17.57
207-301-920.000	POLICE: UTILITIES	14,000.00	14,000.00	1,814.93	.00	12,185.07	12.96
207-301-935.000	POLICE: SHERIFF'S MAINT	12,000.00	12,000.00	6,190.50	961.02	5,809.50	51.59
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	11,666.65	2,333.33	16,333.35	41.67
207-301-955.000	POLICE: MISCELLANEOUS	5,000.00	5,000.00	145.00	.00	4,855.00	2.90
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00	1,000.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	9,500.00	9,500.00	.00	.00	9,500.00	.00
207-301-971.002	POLICE: BUILDING REN	490,000.00	520,970.00	289,761.71	33,034.26	231,208.29	55.62
	<b>TOTAL POLICE</b>	<b>3,728,973.00</b>	<b>3,759,943.00</b>	<b>1,298,636.56</b>	<b>513,638.60</b>	<b>2,461,306.44</b>	<b>34.54</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,728,973.00</b>	<b>3,759,943.00</b>	<b>1,298,636.56</b>	<b>513,638.60</b>	<b>2,461,306.44</b>	<b>34.54</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.23</b>	<b>.23</b>	<b>1,645,872.59</b>	<b>( 499,082.43)</b>	<b>1,645,872.36</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2022

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS

870,971.71

TOTAL ASSETS

870,971.71

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

243,208.74  
627,762.97

TOTAL FUND EQUITY

870,971.71

TOTAL LIABILITIES AND EQUITY

870,971.71

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**REFUSE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
227-000-626.000	REFUSE COLLECTION	1,105,500.00	1,105,500.00	1,066,749.94	.00	38,750.06	96.49
227-000-665.000	INTEREST EARNINGS	5,000.00	5,000.00	451.49	102.88	4,548.51	9.03
227-000-677.000	MISCELLANEOUS	.00	.00	1,061.00	110.00	( 1,061.00)	.00
227-000-692.000	APPROPRIATION FUND BAL.	71,137.00	71,137.00	.00	.00	71,137.00	.00
	<b>REVENUE</b>	<b>1,181,637.00</b>	<b>1,181,637.00</b>	<b>1,068,262.43</b>	<b>212.88</b>	<b>113,374.57</b>	<b>90.41</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,181,637.00</b>	<b>1,181,637.00</b>	<b>1,068,262.43</b>	<b>212.88</b>	<b>113,374.57</b>	<b>90.41</b>
<b>REFUSE</b>							
227-526-703.000	REFUSE: CLERICAL WAGE F-T	.00	.00	562.50	.00	( 562.50)	.00
227-526-801.000	REFUSE: CONTRACTOR	1,087,000.00	1,087,000.00	438,436.96	87,721.53	648,563.04	40.33
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,637.00	27,637.00	.00	.00	27,637.00	.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00	.00
227-526-967.000	REFUSE: COMM SERVICE PROJ	65,000.00	65,000.00	1,500.00	1,500.00	63,500.00	2.31
	<b>TOTAL REFUSE</b>	<b>1,181,637.00</b>	<b>1,181,637.00</b>	<b>440,499.46</b>	<b>89,221.53</b>	<b>741,137.54</b>	<b>37.28</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,181,637.00</b>	<b>1,181,637.00</b>	<b>440,499.46</b>	<b>89,221.53</b>	<b>741,137.54</b>	<b>37.28</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>627,762.97</b>	<b>( 89,008.65)</b>	<b>627,762.97</b>	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000 CASH - COMBINED SAVINGS  
401-000-084.494 DUE TO/FROM DDA

4,516,927.51  
98,927.92

TOTAL ASSETS

4,615,855.43

LIABILITIES AND EQUITY

FUND EQUITY

401-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

5,763,143.58  
( 1,147,288.15)

TOTAL FUND EQUITY

4,615,855.43

TOTAL LIABILITIES AND EQUITY

4,615,855.43

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**CAPITAL IMPROVEMENT FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
401-000-644.000	ASSET SALE PROCEEDS	250,000.00	250,000.00	.00	.00	250,000.00	.00
401-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	5,866.36	2,230.93	4,133.64	58.66
401-000-665.001	INTEREST EARNINGS DDA LOAN	3,500.00	3,500.00	1,141.38	213.51	2,358.62	32.61
401-000-667.002	CELL TOWER LEASE	150,000.00	150,000.00	81,482.70	13,597.15	68,517.30	54.32
401-000-692.000	APPROPRIATION FUND BAL.	4,187,000.00	4,507,000.00	.00	.00	4,507,000.00	.00
	<b>REVENUE</b>	<b>4,600,500.00</b>	<b>4,920,500.00</b>	<b>88,490.44</b>	<b>16,041.59</b>	<b>4,832,009.56</b>	<b>1.80</b>
	<b>TOTAL FUND REVENUE</b>	<b>4,600,500.00</b>	<b>4,920,500.00</b>	<b>88,490.44</b>	<b>16,041.59</b>	<b>4,832,009.56</b>	<b>1.80</b>
<b>GENERAL GOVERNMENT</b>							
401-261-971.001	TOWNSHIP IMPROVEMENTS	4,215,500.00	4,215,500.00	1,007,551.42	11,478.80	3,207,948.58	23.90
401-261-971.012	TOWNSHIP RELOCATION EXPENSES	25,000.00	25,000.00	527.57	100.00	24,472.43	2.11
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	10,000.00	10,000.00	3,108.65	1,042.57	6,891.35	31.09
401-261-972.000	PROPERTY PURCHASE	.00	205,000.00	1,000.00	1,000.00	204,000.00	.49
401-261-995.103	TRANSFER TO ROAD FUND	100,000.00	100,000.00	100,000.00	.00	.00	100.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>4,450,500.00</b>	<b>4,655,500.00</b>	<b>1,112,187.64</b>	<b>13,621.37</b>	<b>3,543,312.36</b>	<b>23.89</b>
<b>ANNEX</b>							
401-523-971.000	ANNEX IMPROVEMENTS	20,000.00	20,000.00	.00	.00	20,000.00	.00
	<b>TOTAL ANNEX</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>.00</b>	<b>.00</b>	<b>20,000.00</b>	<b>.00</b>
<b>CEMETERY</b>							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
	<b>TOTAL CEMETERY</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>.00</b>	<b>.00</b>	<b>25,000.00</b>	<b>.00</b>
<b>PARKS</b>							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	15,000.00	15,000.00	.00	.00	15,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	90,000.00	90,000.00	.00	.00	90,000.00	.00
401-751-971.002	NEW PARK PROPERTY	.00	115,000.00	123,590.95	.00	( 8,590.95)	107.47
	<b>TOTAL PARKS</b>	<b>105,000.00</b>	<b>220,000.00</b>	<b>123,590.95</b>	<b>.00</b>	<b>96,409.05</b>	<b>56.18</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>4,600,500.00</b>	<b>4,920,500.00</b>	<b>1,235,778.59</b>	<b>13,621.37</b>	<b>3,684,721.41</b>	<b>25.11</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 1,147,288.15)</b>	<b>2,420.22</b>	<b>( 1,147,288.15)</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2022

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS

2,325,501.26

TOTAL ASSETS

2,325,501.26

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

2,635,117.53  
( 309,616.27)

TOTAL FUND EQUITY

2,325,501.26

TOTAL LIABILITIES AND EQUITY

2,325,501.26

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**FIRE CAPITAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
402-000-402.000	CURRENT PROPERTY TAX	.00	856,101.00	835,003.30	338.77	21,097.70	97.54
402-000-402.001	MILLAGE PROP TAX REVENUE	856,101.00	.00	.00	.00	.00	.00
402-000-665.000	INTEREST EARNINGS	.00	.00	6,003.02	1,036.65	( 6,003.02)	.00
402-000-692.000	APPROPRIATION FUND BAL.	1,738,899.00	1,738,899.00	.00	.00	1,738,899.00	.00
402-000-699.000	OPERATING TRANSFER IN	250,000.00	250,000.00	.00	.00	250,000.00	.00
	<b>REVENUE</b>	<b>2,845,000.00</b>	<b>2,845,000.00</b>	<b>841,006.32</b>	<b>1,375.42</b>	<b>2,003,993.68</b>	<b>29.56</b>
	<b>TOTAL FUND REVENUE</b>	<b>2,845,000.00</b>	<b>2,845,000.00</b>	<b>841,006.32</b>	<b>1,375.42</b>	<b>2,003,993.68</b>	<b>29.56</b>
<b>FIRE</b>							
402-336-971.003	CONSTR IN PROCESS FIRE MIL ST1	.00	.00	1,200.00	.00	( 1,200.00)	.00
402-336-971.004	CONSTR IN PROCESS FIRE MIL ST2	2,300,000.00	2,300,000.00	740,797.59	250,986.08	1,559,202.41	32.21
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	270,000.00	270,000.00	275,000.00	.00	( 5,000.00)	101.85
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	275,000.00	275,000.00	133,625.00	.00	141,375.00	48.59
	<b>TOTAL FIRE</b>	<b>2,845,000.00</b>	<b>2,845,000.00</b>	<b>1,150,622.59</b>	<b>250,986.08</b>	<b>1,694,377.41</b>	<b>40.44</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>2,845,000.00</b>	<b>2,845,000.00</b>	<b>1,150,622.59</b>	<b>250,986.08</b>	<b>1,694,377.41</b>	<b>40.44</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 309,616.27)</b>	<b>( 249,610.66)</b>	<b>( 309,616.27)</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

DOWNTOWN DEVELOPMENT FUND

ASSETS

494-000-010.000 CASH - COMBINED SAVINGS  
494-000-019.000 TAXES RECEIVABLE

426,874.82  
74,429.00

TOTAL ASSETS

501,303.82

LIABILITIES AND EQUITY

LIABILITIES

494-000-202.000 ACCOUNTS PAYABLE  
494-000-280.000 DEFERRED REVENUE  
494-000-308.000 LONG-TERM LOAN

2,326.40  
122,134.00  
98,927.92

TOTAL LIABILITIES

223,388.32

FUND EQUITY

494-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

234,009.61  
43,905.89

TOTAL FUND EQUITY

277,915.50

TOTAL LIABILITIES AND EQUITY

501,303.82

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**DOWNTOWN DEVELOPMENT FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
494-000-569.000	GRANT REVENUE	.00	.00	6,085.00	( 2,500.00)	( 6,085.00)	.00
494-000-665.000	INTEREST EARNINGS	1,080.00	1,080.00	518.81	173.00	561.19	48.04
494-000-677.001	DDA EVENTS FUND	.00	.00	( 1,515.00)	.00	1,515.00	.00
494-000-677.005	FUNDRAISING	3,000.00	3,000.00	1,185.00	325.00	1,815.00	39.50
494-000-677.008	FARMERS MARKET RESERVATIONS	800.00	800.00	845.00	.00	( 45.00)	105.63
494-000-677.010	TIF	209,000.00	209,000.00	80,572.88	( 3,483.59)	128,427.12	38.55
	<b>REVENUE</b>	<b>213,880.00</b>	<b>213,880.00</b>	<b>87,691.69</b>	<b>( 5,485.59)</b>	<b>126,188.31</b>	<b>41.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>213,880.00</b>	<b>213,880.00</b>	<b>87,691.69</b>	<b>( 5,485.59)</b>	<b>126,188.31</b>	<b>41.00</b>
<b>DOWNTOWN DEVELOPMENT AUTHO</b>							
494-729-702.001	DDA: DIRECTOR	49,106.88	49,106.88	20,634.93	3,797.26	28,471.95	42.02
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	3,756.68	3,756.68	1,578.68	290.51	2,178.00	42.02
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	.00	.00	1,200.00	.00
494-729-728.000	DDA: OFFICE SUPPLIES	1,000.00	1,000.00	481.46	111.81	518.54	48.15
494-729-729.000	DDA: MEETING PUBLIC ED SUPPLIES	500.00	500.00	80.00	.00	420.00	16.00
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	.00	.00	3,000.00	.00
494-729-801.001	DDA: MASTER PLAN	5,000.00	5,000.00	.00	.00	5,000.00	.00
494-729-808.000	DDA: CONSULTANT CASSIE BLASCY	9,000.00	9,000.00	2,394.00	.00	6,606.00	26.60
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	4,000.00	4,000.00	218.02	218.02	3,781.98	5.45
494-729-820.000	DDA: DUES/ED/TRAVEL	4,500.00	4,500.00	3,487.86	2,294.10	1,012.14	77.51
494-729-850.000	DDA: WEBSITE	700.00	700.00	475.00	.00	225.00	67.86
494-729-880.001	DDA: PROMOTIONS	11,800.00	11,800.00	2,096.19	.00	9,703.81	17.76
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	10,500.00	10,500.00	640.06	466.76	9,859.94	6.10
494-729-880.003	DDA: DESIGN	36,900.00	36,900.00	5,980.37	.00	30,919.63	16.21
494-729-880.004	DDA: ORGANIZATION	2,100.00	2,100.00	1,290.17	786.22	809.83	61.44
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	188.90	45.00	2,811.10	6.30
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	719.28	.00	2,280.72	23.98
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	1,432.00	287.50	1,568.00	47.73
494-729-935.000	DDA: MAINTENANCE FOUR CORNER	4,000.00	4,000.00	.00	.00	4,000.00	.00
494-729-967.000	DDA: FARMERS' MARKET	6,000.00	6,000.00	397.50	100.00	5,602.50	6.63
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	550.00	50.00	2,450.00	18.33
494-729-967.007	DDA: CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00	.00
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00	.00
494-729-993.000	DDA: INTEREST EXPENSE	6,500.00	6,500.00	1,141.38	213.51	5,358.62	17.56
	<b>TOTAL DOWNTOWN DEVELOPMENT</b>	<b>212,815.56</b>	<b>212,815.56</b>	<b>43,785.80</b>	<b>8,660.69</b>	<b>169,029.76</b>	<b>20.57</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>212,815.56</b>	<b>212,815.56</b>	<b>43,785.80</b>	<b>8,660.69</b>	<b>169,029.76</b>	<b>20.57</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>1,064.44</b>	<b>1,064.44</b>	<b>43,905.89</b>	<b>( 14,146.28)</b>	<b>42,841.45</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
MAY 31, 2022

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	377,576.08	
591-000-001.001	CASH - DEBT	1.41	
591-000-010.000	CASH - COMBINED SAVINGS	55,578.77	
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	48,827.87	
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	87,329.49	
591-000-152.000	WATERMAINS	8,029,049.92	
591-000-153.000	A/D WATER MAINS	( 553,697.57)	
591-000-158.000	CONSTRUCTION IN PROGRESS	16,234.64	
	TOTAL ASSETS		8,060,900.61

LIABILITIES AND EQUITY

LIABILITIES

591-000-209.000	INTEREST PAYABLE	1,637.50	
591-000-214.000	DUE TO OTHER FUNDS-INVENTORY	6,592.19	
591-000-251.000	ACCOUNTS PAYABLE ACCRUED INT	.65	
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	67,000.00	
591-000-300.001	SPECIAL ASSESSMENT BOND	588,000.00	
	TOTAL LIABILITIES		663,230.34

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,836,587.00	
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	19,296.29	
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94	
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	568,130.95	
591-000-399.000	UNRESTRICTED NET ASSETS	( 7,833.60)	
	REVENUE OVER EXPENDITURES - YTD	( 95,569.31)	
	TOTAL FUND EQUITY		7,397,670.27

	TOTAL LIABILITIES AND EQUITY		8,060,900.61
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**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**WATER SYSTEM**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
591-000-082.000						
TRANSFER IN FROM OAKLAND CTY	.00	.00	19,440.52	.00	( 19,440.52)	.00
	.00	.00	19,440.52	.00	( 19,440.52)	.00
<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>19,440.52</b>	<b>.00</b>	<b>( 19,440.52)</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>19,440.52</b>	<b>.00</b>	<b>( 19,440.52)</b>	<b>.00</b>
<b>WATER</b>						
591-536-812.000						
FUND ADMINISTRATION COST	.00	.00	17,378.74	.00	( 17,378.74)	.00
591-536-921.000						
SYSTEMS	.00	.00	( 12,435.34)	.00	12,435.34	.00
591-536-921.001						
PLAN REVIEW & PERMITTING	.00	.00	592.37	.00	( 592.37)	.00
591-536-921.002						
MAPPING UNIT	.00	.00	2,001.75	.00	( 2,001.75)	.00
591-536-921.003						
BILLING SERVICES	.00	.00	3,181.52	.00	( 3,181.52)	.00
591-536-935.000						
MAINTENANCE	.00	.00	66,761.11	.00	( 66,761.11)	.00
591-536-938.001						
WATER SYSTEMS	.00	.00	22,875.23	.00	( 22,875.23)	.00
591-536-938.002						
WATER MAINTENANCE	.00	.00	35,833.46	.00	( 35,833.46)	.00
591-536-938.003						
PUMP MAINTENANCE	.00	.00	100,062.53	.00	( 100,062.53)	.00
591-536-971.001						
WATER CAPITAL EQUIPMT IMPROVM	.00	.00	28,943.21	.00	( 28,943.21)	.00
591-536-993.001						
INTEREST EXPENSE	.00	.00	4,926.04	.00	( 4,926.04)	.00
<b>TOTAL WATER</b>	<b>.00</b>	<b>.00</b>	<b>270,120.62</b>	<b>.00</b>	<b>( 270,120.62)</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>270,120.62</b>	<b>.00</b>	<b>( 270,120.62)</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 250,680.10)</b>	<b>.00</b>	<b>( 250,680.10)</b>	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000 CASH - COMBINED SAVINGS

18,028.07

TOTAL ASSETS

18,028.07

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

16,829.47  
1,198.60

TOTAL FUND EQUITY

18,028.07

TOTAL LIABILITIES AND EQUITY

18,028.07

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**HIGHLAND ADVISORY COUNCIL**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
702-000-674.000	.00	.00	6,602.32	2,202.00	( 6,602.32)	.00
	.00	.00	6,602.32	2,202.00	( 6,602.32)	.00
	.00	.00	6,602.32	2,202.00	( 6,602.32)	.00
	<u>GENERAL GOVERNMENT</u>					
702-261-729.000	.00	.00	5,403.72	3,290.00	( 5,403.72)	.00
	.00	.00	5,403.72	3,290.00	( 5,403.72)	.00
	.00	.00	5,403.72	3,290.00	( 5,403.72)	.00
	.00	.00	1,198.60	( 1,088.00)	1,198.60	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	1,434.30
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	1,248,656.04
703-000-214.000	DUE TO/FR GENERAL FUND	( 2,457.01)

TOTAL ASSETS

1,247,633.33

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	( 75.69)
703-000-280.000	DEFERRED REVENUE	1,248,656.04

TOTAL LIABILITIES

1,248,580.35

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD	( 947.02)
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TOTAL FUND EQUITY

( 947.02)

TOTAL LIABILITIES AND EQUITY

1,247,633.33

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**CURRENT TAX COLLECT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
703-000-665.000	.00	.00	289.98	.26	( 289.98)	.00
	.00	.00	289.98	.26	( 289.98)	.00
	.00	.00	289.98	.26	( 289.98)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
703-255-822.000	.00	.00	1,237.00	245.00	( 1,237.00)	.00
	.00	.00	1,237.00	245.00	( 1,237.00)	.00
	.00	.00	1,237.00	245.00	( 1,237.00)	.00
	.00	.00	( 947.02)	( 244.74)	( 947.02)	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	142,115.55
737-000-017.001	MUTUAL FUNDS	650,630.87
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

841,606.42

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	954,151.58
	REVENUE OVER EXPENDITURES - YTD	( 112,545.16)

TOTAL FUND EQUITY

841,606.42

TOTAL LIABILITIES AND EQUITY

841,606.42

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**POST-RETIREMENT BENEFITS**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
737-000-665.000	20,000.00	20,000.00	9,992.75	3,842.75	10,007.25	49.96
737-000-669.001	.00	.00	( 103,114.53)	( 1,552.64)	103,114.53	.00
737-000-692.002	68,000.00	68,000.00	.00	.00	68,000.00	.00
<b>REVENUE</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>( 93,121.78)</b>	<b>2,290.11</b>	<b>181,121.78</b>	<b>( 105.82)</b>
<b>TOTAL FUND REVENUE</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>( 93,121.78)</b>	<b>2,290.11</b>	<b>181,121.78</b>	<b>( 105.82)</b>
<b>GENERAL GOVERNMENT PERSONNE</b>						
737-279-719.000	80,000.00	80,000.00	14,919.42	2,739.65	65,080.58	18.65
737-279-822.000	8,000.00	8,000.00	4,503.96	.00	3,496.04	56.30
<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>19,423.38</b>	<b>2,739.65</b>	<b>68,576.62</b>	<b>22.07</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>19,423.38</b>	<b>2,739.65</b>	<b>68,576.62</b>	<b>22.07</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 112,545.16)</b>	<b>( 449.54)</b>	<b>( 112,545.16)</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2022

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS

217,627.89

TOTAL ASSETS

217,627.89

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

192,095.02  
25,532.87

TOTAL FUND EQUITY

217,627.89

TOTAL LIABILITIES AND EQUITY

217,627.89

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**DUCK LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
764-000-581.000	CONTRIBUTIONS-DUCK LAKE	.00	.00	241,598.98	.00	( 241,598.98)	.00
764-000-665.000	INTEREST EARNINGS	.00	.00	21.40	10.39	( 21.40)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>241,620.38</b>	<b>10.39</b>	<b>( 241,620.38)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>241,620.38</b>	<b>10.39</b>	<b>( 241,620.38)</b>	<b>.00</b>
<u>TRUST &amp; AGENCY ADMIN</u>							
764-255-956.000	DUCK LAKE: DEDUCTIONS	.00	.00	216,087.51	455.81	( 216,087.51)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>216,087.51</b>	<b>455.81</b>	<b>( 216,087.51)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>216,087.51</b>	<b>455.81</b>	<b>( 216,087.51)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>25,532.87</b>	<b>( 445.42)</b>	<b>25,532.87</b>	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS

80,380.97

TOTAL ASSETS

80,380.97

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

60,946.57  
19,434.40

TOTAL FUND EQUITY

80,380.97

TOTAL LIABILITIES AND EQUITY

80,380.97

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**HIGHLAND LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	20,273.04	.00	( 20,273.04)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	6.36	3.84	( 6.36)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>20,279.40</b>	<b>3.84</b>	<b>( 20,279.40)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>20,279.40</b>	<b>3.84</b>	<b>( 20,279.40)</b>	<b>.00</b>
	<u>TRUST &amp; AGENCY ADMIN</u>						
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	845.00	.00	( 845.00)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>845.00</b>	<b>.00</b>	<b>( 845.00)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>845.00</b>	<b>.00</b>	<b>( 845.00)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>19,434.40</b>	<b>3.84</b>	<b>19,434.40</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS

84,482.23

TOTAL ASSETS

84,482.23

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

74,701.13  
9,781.10

TOTAL FUND EQUITY

84,482.23

TOTAL LIABILITIES AND EQUITY

84,482.23

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**TAGGETT LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
766-000-581.000	CONTRIBUTIONS-TAGGETT LAKE	.00	.00	12,000.00	.00	( 12,000.00)	.00
766-000-665.000	INTEREST EARNINGS	.00	.00	6.72	4.03	( 6.72)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>12,006.72</b>	<b>4.03</b>	<b>( 12,006.72)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>12,006.72</b>	<b>4.03</b>	<b>( 12,006.72)</b>	<b>.00</b>
	<u>TRUST &amp; AGENCY ADMIN</u>						
766-255-956.000	TAGGETT LAKE: DEDUCTIONS	.00	.00	2,225.62	.00	( 2,225.62)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>2,225.62</b>	<b>.00</b>	<b>( 2,225.62)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>2,225.62</b>	<b>.00</b>	<b>( 2,225.62)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>9,781.10</b>	<b>4.03</b>	<b>9,781.10</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS

56,004.34

TOTAL ASSETS

56,004.34

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

43,503.16  
12,501.18

TOTAL FUND EQUITY

56,004.34

TOTAL LIABILITIES AND EQUITY

56,004.34



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS

63,295.83

TOTAL ASSETS

63,295.83

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

37,270.85  
26,024.98

TOTAL FUND EQUITY

63,295.83

TOTAL LIABILITIES AND EQUITY

63,295.83

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**CHARLICK LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	26,079.27	.00	( 26,079.27)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	4.98	3.02	( 4.98)	.00
	<b>REVENUE</b>	<u>.00</u>	<u>.00</u>	<u>26,084.25</u>	<u>3.02</u>	<u>( 26,084.25)</u>	<u>.00</u>
	<b>TOTAL FUND REVENUE</b>	<u>.00</u>	<u>.00</u>	<u>26,084.25</u>	<u>3.02</u>	<u>( 26,084.25)</u>	<u>.00</u>
<u>TRUST &amp; AGENCY ADMIN</u>							
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	59.27	.00	( 59.27)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<u>.00</u>	<u>.00</u>	<u>59.27</u>	<u>.00</u>	<u>( 59.27)</u>	<u>.00</u>
	<b>TOTAL FUND EXPENDITURES</b>	<u>.00</u>	<u>.00</u>	<u>59.27</u>	<u>.00</u>	<u>( 59.27)</u>	<u>.00</u>
	<b>NET REVENUE OVER EXPENDITURES</b>	<u>.00</u>	<u>.00</u>	<u>26,024.98</u>	<u>3.02</u>	<u>26,024.98</u>	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS

59,256.67

TOTAL ASSETS

59,256.67

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

47,204.93  
12,051.74

TOTAL FUND EQUITY

59,256.67

TOTAL LIABILITIES AND EQUITY

59,256.67

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**WOODRUFF LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	12,160.00	.00	( 12,160.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	4.72	2.83	( 4.72)	.00
	<u>REVENUE</u>	<u>.00</u>	<u>.00</u>	<u>12,164.72</u>	<u>2.83</u>	<u>( 12,164.72)</u>	<u>.00</u>
	<u>TOTAL FUND REVENUE</u>	<u>.00</u>	<u>.00</u>	<u>12,164.72</u>	<u>2.83</u>	<u>( 12,164.72)</u>	<u>.00</u>
	<u>TRUST &amp; AGENCY ADMIN</u>						
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	112.98	.00	( 112.98)	.00
	<u>TOTAL TRUST &amp; AGENCY ADMIN</u>	<u>.00</u>	<u>.00</u>	<u>112.98</u>	<u>.00</u>	<u>( 112.98)</u>	<u>.00</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>.00</u>	<u>.00</u>	<u>112.98</u>	<u>.00</u>	<u>( 112.98)</u>	<u>.00</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>.00</u>	<u>.00</u>	<u>12,051.74</u>	<u>2.83</u>	<u>12,051.74</u>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS

251,760.43

TOTAL ASSETS

251,760.43

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

166,499.95  
85,260.48

TOTAL FUND EQUITY

251,760.43

TOTAL LIABILITIES AND EQUITY

251,760.43



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS

2,697.91

TOTAL ASSETS

2,697.91

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

941.05  
1,756.86

TOTAL FUND EQUITY

2,697.91

TOTAL LIABILITIES AND EQUITY

2,697.91

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**TOMAHAWK LAKE IMPROVEMENT**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
771-000-581.000	CONTRIBUTIONS-TOMAHAWK LAKE	.00	.00	3,956.60	.00	( 3,956.60)	.00
771-000-665.000	INTEREST EARNINGS	.00	.00	.26	.13	( .26)	.00
	<u>REVENUE</u>	<u>.00</u>	<u>.00</u>	<u>3,956.86</u>	<u>.13</u>	<u>( 3,956.86)</u>	<u>.00</u>
	<u>TOTAL FUND REVENUE</u>	<u>.00</u>	<u>.00</u>	<u>3,956.86</u>	<u>.13</u>	<u>( 3,956.86)</u>	<u>.00</u>
	<u>TRUST &amp; AGENCY ADMIN</u>						
771-255-956.000	TOMAHAWK LAKE: DEDUCTIONS	.00	.00	2,200.00	2,200.00	( 2,200.00)	.00
	<u>TOTAL TRUST &amp; AGENCY ADMIN</u>	<u>.00</u>	<u>.00</u>	<u>2,200.00</u>	<u>2,200.00</u>	<u>( 2,200.00)</u>	<u>.00</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>.00</u>	<u>.00</u>	<u>2,200.00</u>	<u>2,200.00</u>	<u>( 2,200.00)</u>	<u>.00</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>.00</u>	<u>.00</u>	<u>1,756.86</u>	<u>( 2,199.87)</u>	<u>1,756.86</u>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS

3,540.34

TOTAL ASSETS

3,540.34

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

2,941.10  
599.24

TOTAL FUND EQUITY

3,540.34

TOTAL LIABILITIES AND EQUITY

3,540.34

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**GOURD LAKE IMPROVEMENT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000						
	.00	.00	3,125.45	.00	( 3,125.45)	.00
773-000-665.000						
	.00	.00	.29	.17	( .29)	.00
	.00	.00	3,125.74	.17	( 3,125.74)	.00
	.00	.00	3,125.74	.17	( 3,125.74)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
773-255-956.000						
	.00	.00	2,526.50	.00	( 2,526.50)	.00
	.00	.00	2,526.50	.00	( 2,526.50)	.00
	.00	.00	2,526.50	.00	( 2,526.50)	.00
	.00	.00	599.24	.17	599.24	



CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MAY 31, 2022

PENNINSULA LAKE

ASSETS

774-000-010.000 CASH - COMBINED SAVINGS

10,859.25

TOTAL ASSETS

10,859.25

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

6,202.39

4,656.86

TOTAL FUND EQUITY

10,859.25

TOTAL LIABILITIES AND EQUITY

10,859.25

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**PENNINSULA LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
774-000-581.000	.00	.00	4,656.00	.00	( 4,656.00)	.00
774-000-665.000	.00	.00	.86	.52	( .86)	.00
<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>4,656.86</b>	<b>.52</b>	<b>( 4,656.86)</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>4,656.86</b>	<b>.52</b>	<b>( 4,656.86)</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>4,656.86</b>	<b>.52</b>	<b>4,656.86</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS

10,528.26

TOTAL ASSETS

10,528.26

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

5,171.43  
5,356.83

TOTAL FUND EQUITY

10,528.26

TOTAL LIABILITIES AND EQUITY

10,528.26

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**LOWER PETTIBONE LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-581.000	.00	.00	5,356.00	.00	( 5,356.00)	.00
775-000-665.000	.00	.00	.83	.50	( .83)	.00
	.00	.00	5,356.83	.50	( 5,356.83)	.00
<b>REVENUE</b>	.00	.00	5,356.83	.50	( 5,356.83)	.00
<b>TOTAL FUND REVENUE</b>	.00	.00	5,356.83	.50	( 5,356.83)	.00
<b>NET REVENUE OVER EXPENDITURES</b>	.00	.00	5,356.83	.50	5,356.83	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
MAY 31, 2022

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000 CASH - COMBINED SAVINGS

15,915.33

TOTAL ASSETS

15,915.33

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000 FUND BALANCE  
REVENUE OVER EXPENDITURES - YTD

4,716.53  
11,198.80

TOTAL FUND EQUITY

15,915.33

TOTAL LIABILITIES AND EQUITY

15,915.33

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2022**

**DUNLEAVY/LEONARD LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
776-000-581.000	.00	.00	11,197.55	.00	( 11,197.55)	.00
776-000-665.000	.00	.00	1.25	.76	( 1.25)	.00
	.00	.00	11,198.80	.76	( 11,198.80)	.00
<b>REVENUE</b>	.00	.00	11,198.80	.76	( 11,198.80)	.00
<b>TOTAL FUND REVENUE</b>	.00	.00	11,198.80	.76	( 11,198.80)	.00
<b>NET REVENUE OVER EXPENDITURES</b>	.00	.00	11,198.80	.76	11,198.80	

# CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

## MONTHLY REPORT

May-22



Last Year (2021)

This Year (2022)

### Cost of Firefighter's by Station

Station One	\$11,035.13	\$7,148.26
Station Two	\$11,827.53	\$23,444.19
Station Three	\$11,156.82	\$9,446.93
<b>Total</b>	<b>\$34,019.48</b>	<b>\$40,039.38</b>

### Cost of Firefighter's Last Month

**\$71,501** → **\$79,270.96**

### Alarms through Current Month

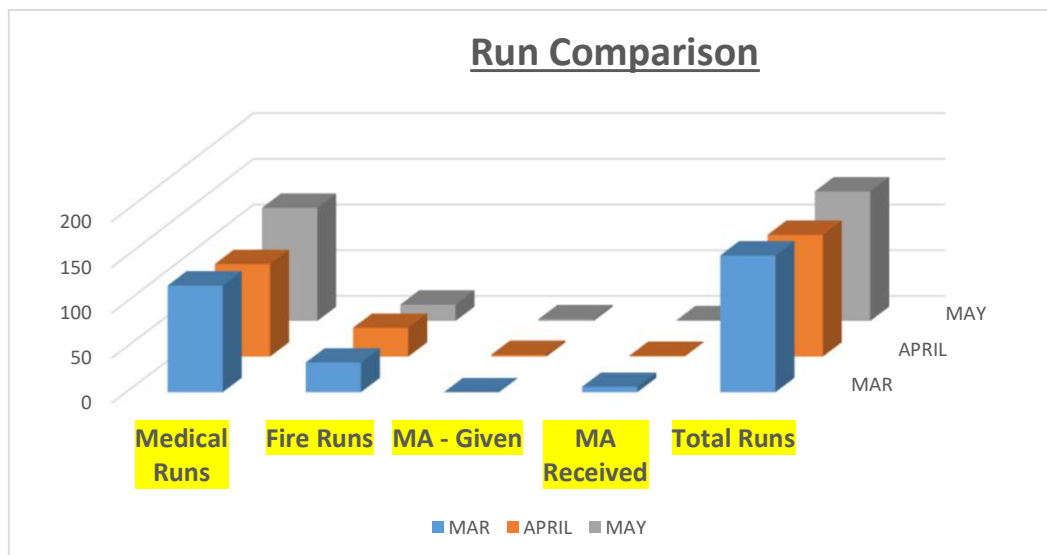
628 **733**

### Total Alarms last Year

1754 **Runs Ahead of Last Year** **105**

## STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$110,000.00	\$592,000.00
Amount Lost by Fire	\$18,000.00	\$15,000.00
Fire Loss	16%	3%
Average Personnel Per Run	6	6
Medical Related Runs	102	124
Fire Related Runs	32	18
Mutual Aid - Given	2	2
Mutual Aid - Received	1	1
Total Runs	134	142
EMS TRANSPORTS	59	80
Fire Staff Hours	3125.25	3600.25
Administration Staff Hours	386	339



Submitted by...

Chief Ken Chapman

**Highland Township Public Library**  
**Board Meeting Minutes**  
**Tuesday, May 3, 2022**

**Members Present:** C. Dombrowski, J. Gaglio, C. Hamill, D. Mecklenborg, K. Polidori, and Director B. Dunseth

**Members Absent:** J. Matthews

**Guest:** None

The Highland Township Library Board meeting was called to order at 5:36 pm by D. Mecklenborg.

**Motion:** K. Polidori moved and C. Hamill seconded to approve the agenda. Unanimous vote; motion carried.

**Motion:** K. Polidori moved and J. Gaglio seconded to approve the Board Meeting minutes of April 5, 2022. Roll call - unanimous vote; motion carried.

**Bills:** Total bills for April, 2022 are \$44,521.84. Total bills for May, 2022 are \$32,941.55 with the addition of 2 Moms & A Mop, Applied Imaging, Digital Document Store, DTE Energy, Goyette Mechanical, Lawson Printers, when received.

**Motion:** K. Polidori moved and J. Gaglio seconded to approve the April, 2022 and May, 2022 bills. Roll call - unanimous vote; motion carried.

**FYI:** Budget report available for review.

**Director's Report:** Available for review.

**Communications:** L. Phillipson and the youth department created a partnership with Genisys, Michigan Money Smarts Money Kids Read Program, the Consumer Financial Protection Bureau, and the Michigan Credit Union League and Affiliates, to provide kits with a finance theme. Friends of the Library Book Sale made \$6,200. After witnessing one of the cashiers “donate” a used children’s book to a patron, several library patrons contributed to a “kindness fund” to help people who cannot afford the prices at the Friends Book Sale.

## **UNFINISHED BUSINESS**

**Library Network:** ARPA Surface Laptops and hotspots will begin circulating in May.

**Building Maintenance:** Otis Elevator completed the Smoke Detector Testing and replaced the fuse in the elevator system. The leak in the circulation area skylight will be corrected by Discount Skylight LLC, when weather permits. A leak in the deep storage area damaged some of the Friends materials.

**Furniture:** Community Room chairs have been ordered. Presently working with Library Design to choose material for office chairs. Decided to reupholster middle study room chairs.



**Strategic Planning:** B. Johnson and M. Davis will be talking with the Director regarding summer and fall tutoring options.

J. Matthews experimented with coffee sales. Regular days/times for volunteers and sales are yet to be established.

Founders Day Parade is May 21<sup>st</sup>. The Huron Valley Schools Family Fun Festival is on June 4<sup>th</sup> at Milford High School. The Library will be represented by D. Schwaniger and M. Geisler. The Library purchased chip clips for the 20<sup>TH</sup> Anniversary Celebration on June 8. The Library will partner with the DDA to offer a classical concert at Veterans Park on June 28<sup>th</sup>. In the future, additional concerts on the Library patio will feature accomplished student musicians.

Discussed the “Materials Selection Policy” and the “Request for Reconsideration of Library Materials” form.

**Motion:** K.Polidori moved and C. Hamill seconded to accept the revised “Request for Reconsideration of Library Materials” form as presented. Unanimous vote; motion carried.

## **NEW BUSINESS**

**Library Resources:** D. Ditmarr reviewed a trial subscription for Kanopy services. Kanopy is owned by Overdrive and can be found through the Libby app, if the Library chooses to subscribe. Budgeting can be shifted from cancelled services to Kanopy, if that service is chosen.

**Fax charge:** Discussion regarding changing the charge to use Fax service.

**Motion:** C. Hamill moved and J. Gaglio seconded to change the charge to use the Fax to \$1.00. Roll call - unanimous vote; motion carried

**State Aid:** The first State Aid amount was more than anticipated.

**Personnel:** Because B. Hepke’s health is still compromised, the Library is looking into other options to fill his position. K. Mintus has accepted the position as Head of Circulation. We are looking into hiring a part time circulation staff member. EAP (Employee Assistance Program) has been cancelled for the staff, for lack of use and interest. Discussed adapting the work from home policy.

**June Meeting:** The Board Meeting on June 6, 2022, will be held in the Community Room, at 5:30pm.

**Public Comment:** None

**Adjournment:** C. Hamill moved and J. Gaglio seconded to adjourn. Meeting adjourned at 6:37pm.

Respectfully Submitted,

*Cindy Dombrowski*

Programs & Reference	
<b>May Programs</b>	<b>#</b>
Adult 4	
56	
Teen 6	
77	
Youth 13	66
Total 17	199
April 32	398
<b>Reference</b>	
Adult & Teen	531
Youth	275
Online	2
Total	808
Last Month	1,024
<b>People Count</b>	
May	3,533

**Circulation of Physical Items**

March: 7,320	April: 5,773	May: 5,466
Books: Adult 2,067	Teen 79	Youth 2,102
DVD 609	Realia 37	Board Games 14
<b>Interlibrary Loan:</b>		
Other TLN Library material to Highland: 1,265		
Highland Materials to other TLN Libraries: 1,115		
MeLCat Interloan Service: 22		
Unique Card Use:	April 800	May 760

**Digital Usage**

	April	May
<b>Overdrive</b>		
e-books	944	960
e-audiobooks	818	851
e-magazines	72	97
New Users	14	21
Unique Users	407	391
Hoopla Borrows	501	590
Consumer Reports Page Views	428	628
Mango Languages	19	8
World Book Content Views	9	10
Brainfuse	21	6
Ancestry Searches	30	

**Library Happenings**

- Fax charges have been lowered to \$1 per page
- Librarians visited Highland Elementary to encourage Kindergarten students to get a library card.
- Librarians attended the Spring Fling for families in Huron Valley Schools to promote summer reading.
- Kanopy, an on-demand streaming video service for public libraries and universities, is now available through the Highland Library website.
- The library is hiring for a part-time position in our circulation department as well as for a part-time Building Maintenance Supervisor. Interviews are scheduled.
- Summer Reading starts June 1<sup>st</sup>. Oceans of Possibilities.

**Public Computer Usage**

Computers	
Adult	231
Teen	6
Youth	14
AWE	413
ABCmouse	3
Wireless:	406

**MAP Passes**

**MAP Passes** 6 families  
 Highland State Rec  
 Holocost Memorial  
 Kensington



## 2022 MONTHLY ACTIVITY REPORT HIGHLAND TOWNSHIP

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD</u>
<b>Calls for Service</b>	1635	1642	2048	2235	1972	1884							11416
<b>Highland D.B.</b>													
Warrants Submitted	5	2	7	4	2	5							25
Warrants Obtained	3	3	6	3	1	6							22
Court Appearances	4	3	7	3	3	3							23
New Cases	18	9	19	11	16	15							88
Closed Cases	13	8	14	8	12	9							64
Call Outs	1	4	5	3	2	4							19
<b>School Liaison</b>													
Incidents / Calls	10	13	6	5	9	8							51
Special Presentations	6	3	2	1	6	0							18
<b>Traffic Enforcement</b>													
Citations	108	101	145	190	142	133							819
Warnings	117	110	139	189	176	126							857
<b>Substation Activity</b>													
Citizen "walk ins"	7	16	15	45	40	42							165
<b>Traffic Crashes</b>	40	25	33	24	33	35							190
<b>Arrests</b>													
Adults	5	10	12	13	16	19							75
Juveniles	0	0	3	0	0	0							3

**TREASURER'S REPORT**  
**May 31, 2022**

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE	BANK STATEMENT
CHASE	GENERAL	CHECKING	101	24,401.69	3,782.80 *	725,489.22
CHASE	GENERAL	H.R.A.	101		18,751.05	*In Chase checking account
CHASE	GENERAL	F.S.A CHECKING	101		7,024.24	
CHASE	GENERAL	CHECKING (SAVINGS)	101		623,697.89 *	
CHASE	FIRE OPERATING	MONEY MARKET	206		51,978.96	
CHASE	ROAD	MONEY MARKET	203		156.63	CHASE
CHASE	HAUL ROUTE	MONEY MARKET	203		289,348.05	2,686,418.60
CHASE	POLICE	MONEY MARKET	207		31,179.36	COMERICA
CHASE	REFUSE	MONEY MARKET	227		713,849.23	755,171.78
CHASE	HAAC	CHECKING	702		18,028.07 *	FLAGSTAR
CHASE	DDA	MONEY MARKET	494		16,694.10	3,335,118.05
CHASE	WATERMAIN	CHECKING	591		55,578.77 *	HVSB
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		217,627.89	1,034,874.39
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		80,380.97	LEVEL ONE
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		84,482.23	635,503.52
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		56,004.34	LPL FINANCIAL
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		63,295.83	841,606.42
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		59,256.67	MI CLASS
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		251,760.43	4,197,069.47
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		2,697.91	OAKLAND COUNTY
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		3,540.34	4,468,676.97
CHASE	PENINSULA LAKE	MONEY MARKET	774		10,859.25	CIBC
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		10,528.26	2,216,920.64
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		15,915.33	HUNTINGTON
COMERICA	CAPITAL IMP.	PBMM	401		428,565.26	215,686.10
COMERICA	CAPITAL IMP.	JFUND	401		111,423.71	TOTAL
COMERICA	GENERAL	JFUND	101		215,182.81	<b>20,387,045.94</b>
FLAGSTAR	PERPETUAL FUND	CD	101		1,108.20	
FLAGSTAR	GENERAL	CD	101		418,130.44	
FLAGSTAR	POLICE	CD	207		309,538.92	
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		425,503.31	
FLAGSTAR	DDA	SAVINGS	494		410,180.72	
FLAGSTAR	FIRE	SAVINGS	206		529,783.48	
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		176,422.02	
FLAGSTAR	GENERAL	SAVINGS	101		30,315.19	
FLAGSTAR	CURRENT TAX	CHECKING	703	11.75	1,434.30	Flagstar Bank Statement 1,446.05
FLAGSTAR	POLICE	SAVINGS	207		1,032,701.47	
HVSB	FIRE	CD	206		268,060.44	
HVSB	GENERAL	CD	101		221,675.29	
HVSB	HAUL ROUTE	CD	203		278,782.85	
HVSB	POLICE	CD	207		266,355.81	
LEVEL ONE	FIRE	CD	206		105,568.47	
LEVEL ONE	POLICE	CD	207		264,204.83	
LEVEL ONE	FIRE CAPITAL	CD	402		265,730.22	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		819,546.40	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		22,060.02	
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		2,823,576.69	
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		108,530.26	
MI CLASS	POLICE	INVESTMENT POOL	207		94,063.04	
MI CLASS	ROAD	INVESTMENT POOL	203		89,618.97	
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		1,081,280.51	
OAKLAND CO	FIRE	INVESTMENT POOL	206		849,780.08	
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		1,774,818.76	
OAKLAND CO	GENERAL	INVESTMENT POOL	101		777,365.66	
OAKLAND CO	POLICE	INVESTMENT POOL	207		909,589.99	
OAKLAND CO	REFUSE	INVESTMENT POOL	227		157,122.48	
CIBC	GENERAL	CD	101		261,711.17	
CIBC	FIRE	CD	206		165,918.61	
CIBC	POLICE	CD	207		741,818.39	
CIBC	CAPITAL IMP.	CD	401		727,858.54	
CIBC	ESCROW	CD	101		319,613.93	
HUNTINGTON	GENERAL	CD	101		215,686.10	
					<u>20,387,045.94</u>	

725,489.22
*In Chase checking account
CHASE
2,686,418.60
COMERICA
755,171.78
FLAGSTAR
3,335,118.05
HVSB
1,034,874.39
LEVEL ONE
635,503.52
LPL FINANCIAL
841,606.42
MI CLASS
4,197,069.47
OAKLAND COUNTY
4,468,676.97
CIBC
2,216,920.64
HUNTINGTON
215,686.10
TOTAL
<b>20,387,045.94</b>

*Respectfully submitted,*  
*Jennifer Frederick, Treasurer*

	BANK/GL REC. SORTED BY		FUND						
	May 31, 2022					LEDGER	BANK		FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		FUND	FUND
								TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101				3,782.80		
CHASE	GENERAL	H.R.A. CHECKING	101				18,751.05		
CHASE	GENERAL	F.S.A. CHECKING	101				7,024.24		
CHASE	GENERAL	CHECKING (SAVINGS)	101				623,697.89		
COMERICA	GENERAL	JFUND	101				215,182.81		
FLAGSTAR	GENERAL	MAX SAVINGS	101				30,315.19		
HVSB	GENERAL	CD	101				221,675.29		
OAKLAND CO	GENERAL	INVESTMENT POOL	101				777,365.66		
CIBC	GENERAL	CD	101				261,711.17		
CIBC	GENERAL - ESCROW	CD	101				319,613.93		
HUNTINGTON	GENERAL	CD	101				215,686.10		
FLAGSTAR	GENERAL	CD	101				418,130.44		
FLAGSTAR	PERPETUAL FUND	CD	101				1,108.20		
MBIA	STATE SHARED REV	INVESTMENT POOL	101	351.00	4,194,974.28		1,081,280.51	4,195,325.28	101
CHASE	ROAD	SAVINGS	203				156.63		
MBIA	ROAD	INVESTMENT POOL	203				89,618.97		
CHASE	HAUL ROUTE	SAVINGS	203				289,348.05		
HVSB	HAUL ROUTE	CD	203	0.00	657,906.50		278,782.85	657,906.50	201
FLAGSTAR	FIRE	MAX SAVINGS	206				529,783.48		
HVSB	FIRE	CD	206				268,060.44		
LEVEL ONE	FIRE	CD	206				105,568.47		
OAKLAND CO	FIRE	INVESTMENT POOL	206				849,780.08		
CIBC	FIRE	CD	206				165,918.61		
CHASE	FIRE	SAVINGS	206	0.00	1,971,090.04		51,978.96	1,971,090.04	206
CHASE	POLICE	SAVINGS	207				31,179.36		
FLAGSTAR	POLICE	MAX SAVINGS	207				1,032,701.47		
FLAGSTAR	POLICE	CD	207				309,538.92		
HVSB	POLICE	CD	207				266,355.81		
LEVEL ONE	POLICE	CD	207				264,204.83		
MBIA	POLICE	INVESTMENT POOL	207				94,063.04		
OAKLAND CO	POLICE	INVESTMENT POOL	207				909,589.99		
CIBC	POLICE	CD	207	0.00	3,649,451.81		741,818.39	3,649,451.81	207
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737				819,546.40		
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	841,606.42		22,060.02	841,606.42	211
CHASE	REFUSE	SAVINGS	227				713,849.23		
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	870,971.71		157,122.48	870,971.71	226
CHASE	HAAC	CHECKING	702	0.00	18,028.07		18,028.07	18,028.07	289
COMERICA	CAPITAL IMP.	PBMM	401				428,565.26		
COMERICA	CAPITAL IMP.	JFUND	401				111,423.71		





**Quotation**

Estimate # EST39169      Date 6/22/2022      Expires 7/22/2022

Sales Rep Martis, Christine

Title: new space

**Bill To:**  
 Highland Township Hall  
 250 W Livingston  
 Highland MI 48356

**Ship To:**  
 Highland Township Hall  
 250 W Livingston  
 Highland MI 48356

Rightsize Facility  
 5000 W Roosevelt Road  
 Chicago, IL 60644

**800.815.8592**  
**RightsizeFacility.com**

Item	Description	Qty	Price	Amount
WORKSTATION S – 6-PACK	AIS   MATRIX 1. 7' x 7' Workstations (6) a) Box-box-file storage b) File-file storage 2. Laminate outer panels, tackable acoustic panels behind and above worksurfaces, painted steel panels below worksurfaces, and magnetic whiteboard panels behind front four stations 3. 42"W Shelf (4) *task chairs priced separately  FINISHES: LAMINATE – WHITE CHOCOLATE PANEL FABRIC – SIMPLICITY STONE PAINT - BLACK	1	\$21,743.00	\$21,743.00
WORKSTATION S – 4-PACK	AIS   MATRIX 1. 8' x 8'-6" Workstations (4) a) Box-box-file storage b) File-file storage 2. 12"H Glass stacker panels 3. Laminate outer panels, tackable acoustic panels above worksurfaces, painted steel panels below worksurfaces, and magnetic whiteboard panels *task chairs priced separately *3H File not included; to use existing  FINISHES: LAMINATE – WHITE CHOCOLATE PANEL FABRIC – SIMPLICITY STONE PAINT - BLACK	1	\$16,417.00	\$16,417.00

Initial Below



Quotation

Estimate # EST39169

Date 6/22/2022

Expires 7/22/2022

Sales Rep Martis, Christine

Item	Description	Qty	Price	Amount
PRIVATE WORKSTATION S	<p>AIS I COMMUNITY</p> <p>1. 96"W Powered spine w/ 42" box-file and bookcase undersurface storage</p> <p>2. 30"D x 60"W Sliding desk w/ casters</p> <p>3. 28"H x 18"D x 48"W Stack-on storage</p> <p>*task chairs priced separately</p> <p>FINISHES: LAMINATE – WHITE CHOCOLATE PAINT - BLACK</p>	2	\$4,465.00	\$8,930.00
PRIVATE OFFICE	<p>AIS I CALIBRATE</p> <p>1. 24"D x 66"W Desk shell</p> <p>2. Box-box-file storage</p> <p>*task chairs priced separately</p> <p>FINISHES: LAMINATE – WHITE CHOCOLATE</p>	1	\$736.00	\$736.00
LARGE CONF.	<p>AIS I CALIBRATE</p> <p>1. 60"D x 96"W Laminate conference table w/ two power modules</p> <p>*conference chairs priced separately</p> <p>FINISHES: LAMINATE – WHITE CHOCOLATE</p>	1	\$1,740.00	\$1,740.00
SMALL CONF. TYP.	<p>AIS I CALIBRATE</p> <p>1. 42"D x 78"W Laminate conference table w/ two power modules</p> <p>*conference chairs priced separately</p> <p>FINISHES: LAMINATE – WHITE CHOCOLATE</p>	1	\$3,108.00	\$3,108.00
BOARDROOM	<p>925 &amp; SIT I MILA &amp; RIO</p> <p>1. Mila boardroom chairs (13)</p> <p>2. Poly side chairs w/ wireframe (115)</p> <p>3. 30.5" x 25.5" Poly chair stacking cart (15 chairs per cart) (8)</p> <p>FINISHES: SIDE CHAIR POLY – BLACK SIDE CHAIR FRAME – BLACK CHAIR FRAME – POLISHED ALUMINUM CHAIR UPHOLSTERY – CANTER BALTIC</p>	1	\$26,500.00	\$26,500.00

Initial Below  
  
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Quotation

Estimate # EST39169      Date 6/22/2022      Expires 7/22/2022      Sales Rep Martis, Christine

Item	Description	Qty	Price	Amount
CAFE	AIS & SIT I TABLES & RIO 1. 29"H x 36"D x 78"W Laminate end table 2. 29"H x 36"D Square disc base table (2) 3. Poly four-leg chair (14)  FINISHES: CHAIR POLY – BLACK CHAIR FRAME – BLACK TABLE BASE – BLACK LAMINATE – WHITE CHOCOLATE	1	\$3,258.00	\$3,258.00
BREAK ROOM	AIS & SIT I TABLES & RIO 1. 29"H x 36"Dia Round disc base table 2. Poly four-leg chair (3)  FINISHES: CHAIR POLY – BLACK CHAIR FRAME – BLACK TABLE BASE – BLACK LAMINATE – WHITE CHOCOLATE	1	\$881.00	\$881.00
LARGE FILE AREA	AIS I FILES 1. 30"W 3H Files (11) w/ shared laminate surface  FINISHES: PAINT - BLACK LAMINATE – WHITE CHOCOLATE	1	\$5,582.00	\$5,582.00
MEDIUM FILE AREA	AIS I FILES 1. 36"W 3H Files (4) w/ shared laminate surface  FINISHES: PAINT - BLACK LAMINATE – WHITE CHOCOLATE	1	\$2,245.00	\$2,245.00
SMALL FILE AREA	AIS I FILES 1. 36"W 3H Files (4) w/ shared laminate surface  FINISHES: PAINT - BLACK LAMINATE – WHITE CHOCOLATE	1	\$2,560.00	\$2,560.00
NXT WALL	NXT I FLEX 1. 9'W x 16'10.5"W Black framed, three-segment partition wall w/ glass slider door  FINISHES: FRAME – BLACK	1	\$8,390.00	\$8,390.00

Initial Below  




**Quotation**

Estimate # EST39169

Date 6/22/2022

Expires 7/22/2022

Sales Rep Martis, Christine

Item	Description	Qty	Price	Amount
TASK CHAIR	<p>AIS I NEW Features: • Mesh back • Enhanced synchro control w/ seat depth adjustment • Fully adjustable arms • Lumbar support</p> <p>FINISHES: CHAIR FRAME – BLACK CHAIR BASE – BLACK MESH BACK – BLACK UPHOLSTERY – VENICE CARBON</p>	21	\$487.00	\$10,227.00
CONF CHAIR	<p>AIS I NEW Features: • Mesh back • Enhanced synchro control w/ seat depth adjustment • Fully adjustable arms • Lumbar support</p> <p>FINISHES: CHAIR FRAME – BLACK CHAIR BASE – BLACK MESH BACK – BLACK UPHOLSTERY – VENICE CARBON</p>	20	\$487.00	\$9,740.00
TASK STOOLS	<p>Sit On It I FOCUS 1. Focus Task Stool – Seat height ranges from 22.5"-32" (3)</p> <p>FINISHES: CHAIR FRAME – BLACK CHAIR BASE – BLACK MESH BACK – BLACK UPHOLSTERY – VENICE CARBON</p>	3	\$450.00	\$1,350.00
ADDITIONAL FILES	<p>AIS I FILES 36"W 2H Metal File cabinet (4)</p> <p>FINISHES: METAL FILE – BLACK</p>	4	\$451.00	\$1,804.00
MONITOR ARMS	<p>SIT I KING COBRA 1. Dual monitor arm w/ power module (5)</p> <p>FINISHES: SILVER</p>	5	\$490.00	\$2,450.00
FREIGHT AND TARIFF	<p>FREIGHT AND TARIFF   Includes All Freight And Tariff Charges Based On Product Quoted. If Product Specifications Or Product Counts Change, Freight And Tariffs Are Subject To Change.</p>	1	\$3,000.00	\$3,000.00

Initial Below  
  
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Quotation

Estimate # EST39169

Date 6/22/2022

Expires 7/22/2022

Sales Rep Martis, Christine

Item	Description	Qty	Price	Amount
INSTALLATION	INSTALLATION I Receiving, delivery and installation of furniture to clean job site free of debris and other vendors during normal business hours M-F. Assumes unrestricted access to dock/doors, site and elevators. ONE installation phases included. Any changes requested by the customer to the delivery and installation schedule, delays caused by building related issues including but not limited to, the delay of delivery times due to unavailable elevators, unfinished site conditions or post-initial installation adjustments will be billed in addition to the quoted labor charges. All additional incurred charges will be billed as part of the final invoice on a time and material basis. Furniture permit not included in delivery and installation. If required, Rightsize will bill customer at cost.*Electrical & low voltage work not included – power to be connected to building power by building or client's own electrician, unless otherwise stated*	1	\$13,603.00	\$13,603.00
<b>Subtotal</b>				<b>\$144,264.00</b>
<b>Tax (6%)</b>				<b>\$0.00</b>
<b>Total</b>				<b>\$144,264.00</b>

Please review this document in its entirety along with our **Contract Terms and Conditions**. By signing and initialing this document you agree to our Terms and Conditions as originally outlined without modification. Every page of the verified and signed document should be returned to Rightsize Facility.

\*\*\*NOTE\*\*\* In these unprecedented times, we are being impacted by surcharges, price increases, and lead time extensions, on unprecedented levels. We will continue to honor the quote expiration date; however we reserve the right to modify the quote in the event we are impacted by a formal cost increase within our supply chain, prior to the expiration date. No increases will apply if the order is placed prior to our being impacted by a supply chain cost increase. We appreciate your understanding and our continued partnership.

Pay online via electronic check: <http://rightsizefacility.com/billpay>



Initial Below  




Estimate # EST39169	Date 6/22/2022	Expires 7/22/2022	Sales Rep Martis, Christine
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**Remittance Information**

Rightsize Facility Attn: Billing Department 5000 W. Roosevelt Rd. Chicago, IL 60644 312-698-4361

**Preferred Payment Methods: ACH or Wire Transfer**

Pay online now at <http://rightsizefacility.com/billpay>

**ACH or Wire Transfer, initiated by Customer:**

Please remit to:

Fifth Third Bank, Chicago

222 Riverside Plaza

Chicago, IL 60606

Wire: ABA#042000314 Acct#0001333843 Swift Code: FTBCUS3C

ACH: ABA#071923909 Acct#0001333843

**ACH or Wire Transfer, initiated by Rightsize:**

Please contact [accounting@wurkwel.com](mailto:accounting@wurkwel.com) for a one-time ACH form.

Name (Print)                     Rick Hamill                    

Signature                     DocuSigned by:  
                    Rick Hamill  
                    879648629F55487...                    

Date                     6/27/2022                    

<sup>DS</sup>  
Initial Below  
                    RH





## OUR DIFFERENCE



### ACCELERATED DELIVERY MODEL

Rightsize successfully helps large companies, as well as startups, achieve their desired look and feel as our proven ACCELERATED DELIVERY MODEL ensures office transition projects are on-budget and on-time.



### INDUSTRY BEST DISCOUNTING

Due to our nationwide presence across five locations, we have earned the best discounting in each of our markets on our top strategically aligned brands. This allows us to pass the savings on to our customer.



### DAY 2, YEAR 2, FOREVER SERVICE

Our approach to Day 2 services extend far beyond a day, a week, or a year. Our follow up services are ongoing and forever. Upon completion of each project we roll out the red carpet and provide a hands-on orientation for use of task chairs, sit/stand desks and ergonomic office accessories.



### OUR TEAM

Our team consisting of Furniture Specialists, Designers and Project Managers maintain deep product knowledge and a teamwork landscape allowing for a more consultative and customized approach.

## YOUR TEAM



**CHRISTINE  
MARTIS**

Workplace Solutions Manager

[christine.martis@rightsizedesign.com](mailto:christine.martis@rightsizedesign.com)  
248.792.8808



**TAYLOR  
HOWES**

Interior Designer

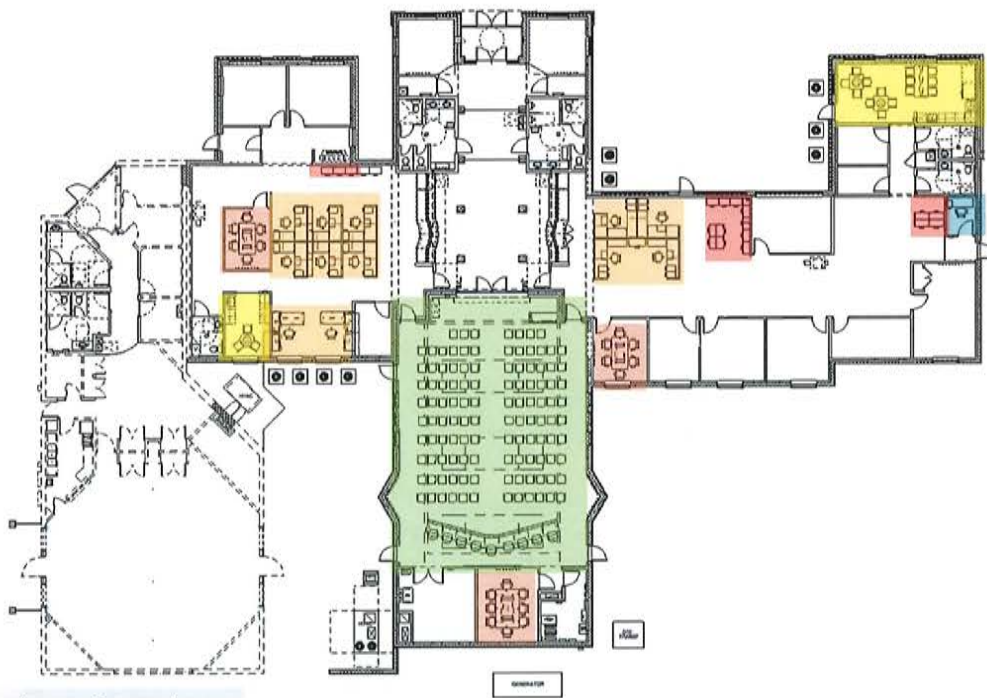



**ANNA  
LOVINS**

Project Coordinator







-  WORKSTATIONS
-  PRIVATE OFFICE
-  CONFERENCE
-  BOARDROOM
-  CAFÉ / BREAK ROOMS
-  FILE AREAS

## FLOOR PLAN



## FURNITURE SPECIFICATIONS

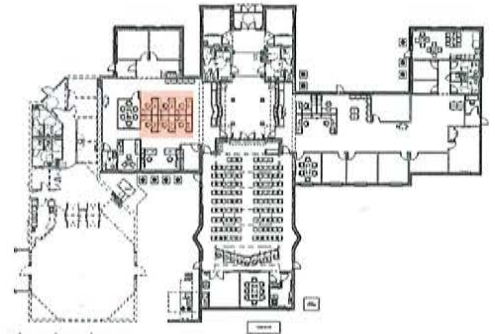
### AIS | MATRIX

- 7' x 7' Workstations (6)
  - Box-box-file storage
  - File-file storage
- Laminate outer panels, tackable acoustic panels behind and above worksurfaces, painted steel panels below worksurfaces, and magnetic whiteboard panels behind front four stations
- 42"W Shelf (4)  
\*task chairs priced separately

### FINISHES:

LAMINATE – WHITE CHOCOLATE  
PANEL FABRIC – SIMPLICITY STONE  
PAINT - BLACK

DocuSigned by:  
*Kate Hamill*  
Signature: \_\_\_\_\_  
Date: 6/27/2022



50"H Panels w/  
16"H Glass Stacker

66"H Panels

42"H Panels



## WORKSTATIONS – 6-PACK

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

\*Price does not include possible freight, installation, or surcharges

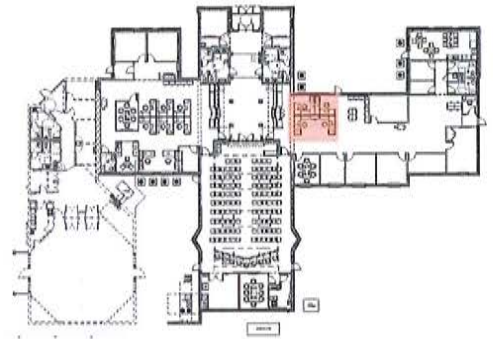
Designed by:  
*Kyle Hamill*  
Signature: \_\_\_\_\_  
Date: 6/27/2022

### FURNITURE SPECIFICATIONS

AIS | MATRIX

1. 8' x 8'-6" Workstations (4)
    - a) Box-box-file storage
    - b) File-file storage
  2. 12"H Glass stacker panels
  3. Laminate outer panels, tackable acoustic panels above worksurfaces, painted steel panels below worksurfaces, and magnetic whiteboard panels
- \*task chairs priced separately  
\*3H File not included; to use existing

FINISHES:  
LAMINATE – WHITE CHOCOLATE  
PANEL FABRIC – SIMPLICITY STONE  
PAINT - BLACK



## WORKSTATIONS – 4-PACK

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

\*Price does not include possible freight, installation, or surcharges

### FURNITURE SPECIFICATIONS

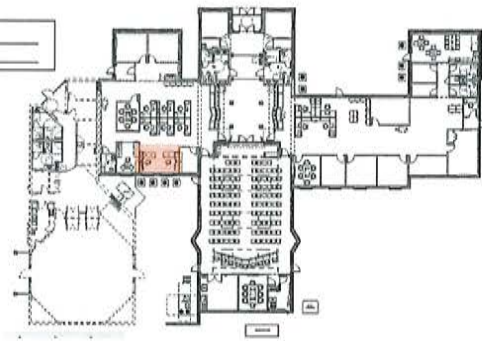
AIS | COMMUNITY

- 1. 96"W Powered spine w/ 42" box-file and bookcase undersurface storage
  - 2. 30"D x 60"W Sliding desk w/ casters
  - 3. 28"H x 18"D x 48"W Stack-on storage
- \*task chairs priced separately

**FINISHES:**

LAMINATE – WHITE CHOCOLATE  
PAINT - BLACK

Designed by:  
 Signature:     Rick Arnold      
4786623295437  
 Date:     6/27/2022    



## PRIVATE WORKSTATIONS

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

Designed by:  
*Rich Hamill*  
Signature: \_\_\_\_\_  
Date: 6/27/2022

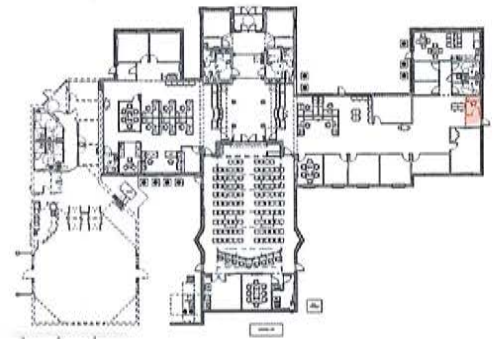
### FURNITURE SPECIFICATIONS

AIS | CALIBRATE

- 1. 24"D x 66"W Desk shell
  - 2. Box-box-file storage
- \*task chairs priced separately

FINISHES:

LAMINATE – WHITE CHOCOLATE



## PRIVATE OFFICE

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

Designed by  
*Fide Hamill*  
Signature: \_\_\_\_\_  
Date: 6/27/2022

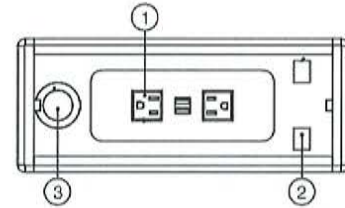
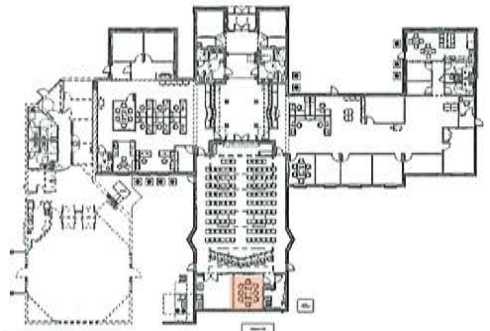
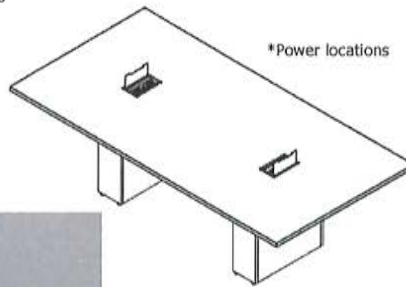
### FURNITURE SPECIFICATIONS

ATS | CALIBRATE

- 1. 60"D x 96"W Laminated conference table w/ two power modules
- \*conference chairs priced separately

FINISHES:

LAMINATE – WHITE CHOCOLATE



**Calibrate Table Top Power Box**

- 1. (2) 15amp Outlets, (2) 2.1 USBs
- 2. (2) Holes for Keystone Data Jacks
- 3. (1) Grommet Holes - 1 1/4" Inside Diameter

\*Price does not include possible freight, installation, or surcharges

## LARGE CONF.

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

Designed by  
**Rick Howell**  
Signature: \_\_\_\_\_  
Date: 6/27/2022

### FURNITURE SPECIFICATIONS

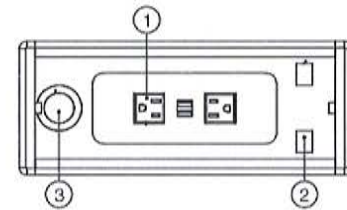
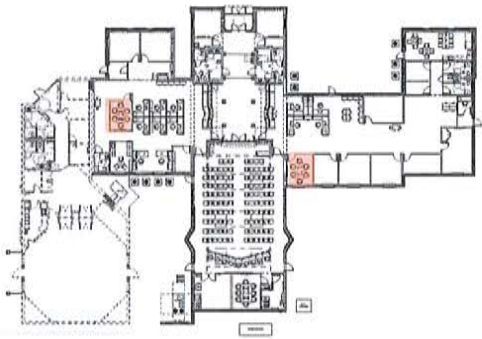
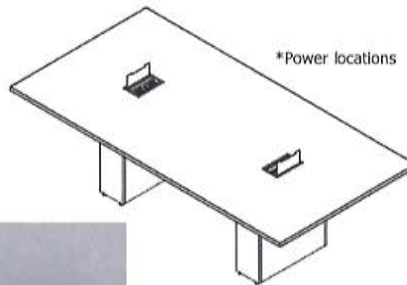
AIS | CALIBRATE

1. 42"D x 78"W Laminate conference table w/ two power modules

\*conference chairs priced separately

FINISHES:

LAMINATE – WHITE CHOCOLATE



#### Calibrate Table Top Power Box

1. (2) 15amp Outlets, (2) 2.1 USBs
2. (2) Holes for Keystone Data Jacks
3. (1) Grommet Holes - 1 1/4" Inside Diameter

## SMALL CONF. TYP.

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.



Designed by:  
*Pete Howell*  
Signature: \_\_\_\_\_  
Date: 6/27/2022

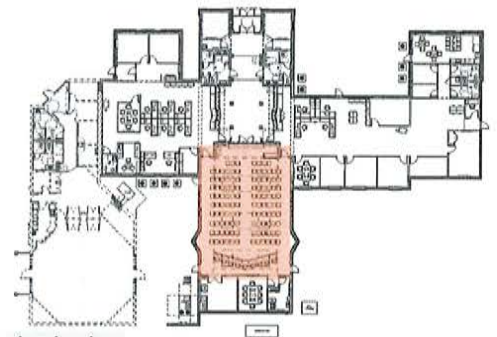
## FURNITURE

### SPECIFICATIONS

- 925 & SIT | MILA & RIO
- 1. Mila boardroom chairs (13)
- 2. Poly side chairs w/ wireframe (115)
- 3. 30.5" x 25.5" Poly chair stacking cart (15 chairs per cart) (8)

#### FINISHES:

- SIDE CHAIR POLY – BLACK
- SIDE CHAIR FRAME – BLACK
- CHAIR FRAME – POLISHED ALUMINUM
- CHAIR UPHOLSTERY – CANTER BALTIC



## BOARDROOM

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

DocuSigned by:  
**Rick Hamill**  
Signature: \_\_\_\_\_  
Date: 6/27/2022

### FURNITURE SPECIFICATIONS

#### AIS & SIT | TABLES & RIO

1. 29"H x 36"D x 78"W Laminate end table
2. 29"H x 36"D Square disc base table (2)
3. Poly four-leg chair (14)

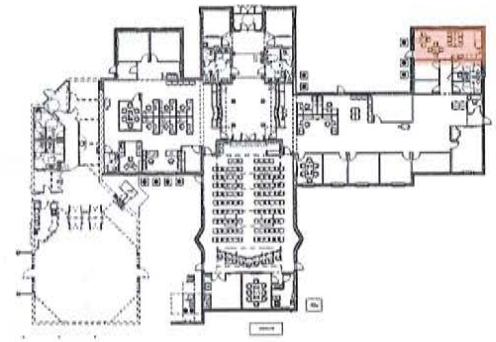
#### FINISHES:

CHAIR POLY – BLACK

CHAIR FRAME – BLACK

TABLE BASE – BLACK

LAMINATE – WHITE CHOCOLATE



## CAFE

\*Price does not include possible freight, installation, or surcharges

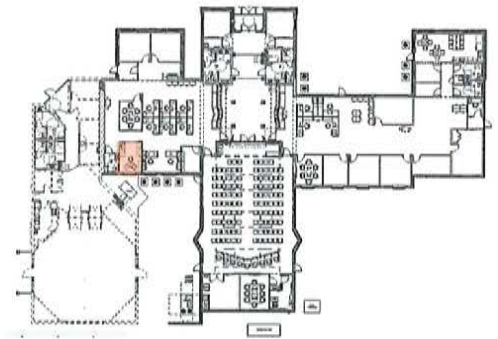
IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

Designed by:  
*Rich Hamill*  
Signature: 879040239F8487...  
Date: 6/27/2022

### FURNITURE SPECIFICATIONS

- AIS & SIT | TABLES & RIO
1. 29"H x 36"Dia Round disc base table
  2. Poly four-leg chair (3)

FINISHES:  
CHAIR POLY – BLACK  
CHAIR FRAME – BLACK  
TABLE BASE – BLACK  
LAMINATE – WHITE CHOCOLATE



## BREAK ROOM

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

Designed by:  
Signature: Kirk Howell  
Date: 6/27/2022

### FURNITURE SPECIFICATIONS

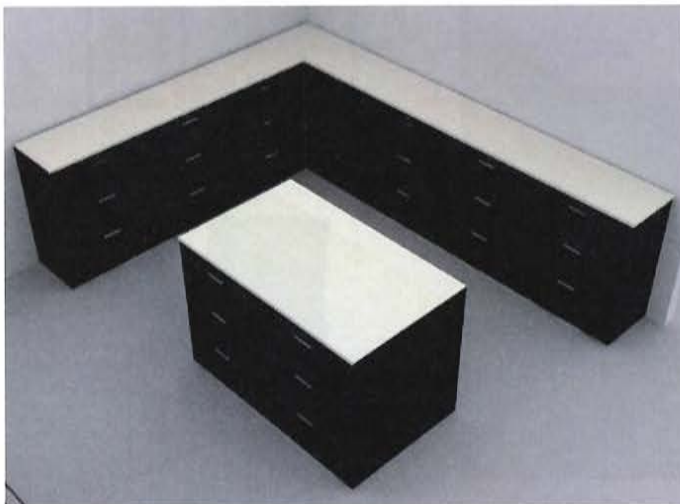
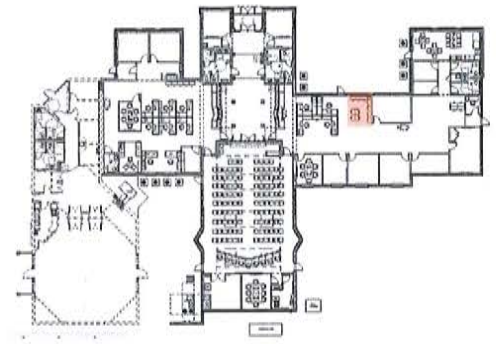
AIS | FILES

- 1. 30"W 3H Files (11) w/ shared laminate surface

FINISHES:

PAINT - BLACK

LAMINATE - WHITE CHOCOLATE



## LARGE FILE AREA

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.



Designed by  
*Pete Hamill*  
Signature: \_\_\_\_\_  
Date: 6/27/2022

### FURNITURE SPECIFICATIONS

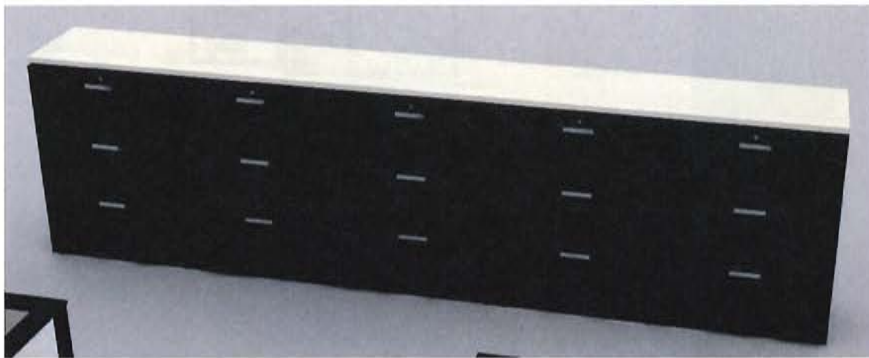
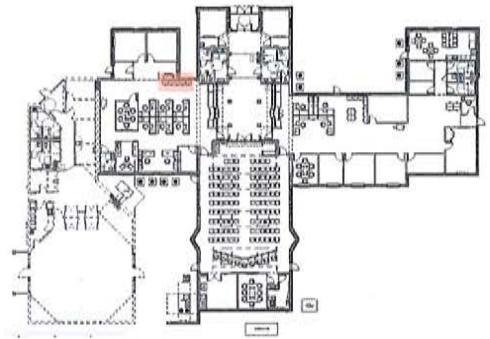
#### AIS | FILES

- 1. 30"W 3H Files (5) w/ shared laminate surface

#### FINISHES:

PAINT - BLACK

LAMINATE - WHITE CHOCOLATE



## SMALL FILE AREA

\*Price does not include possible freight, installation, or surcharges

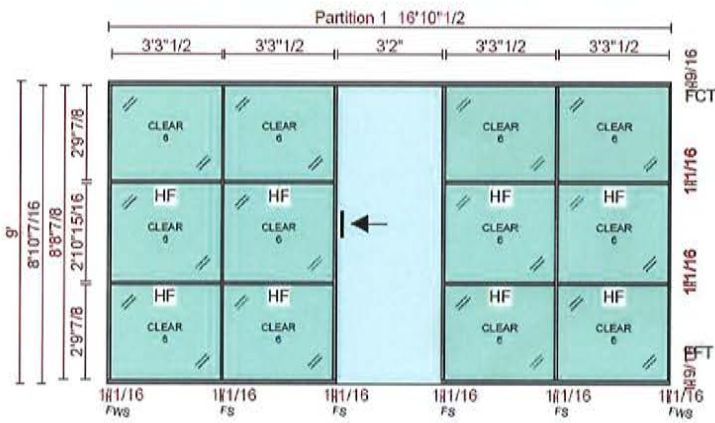
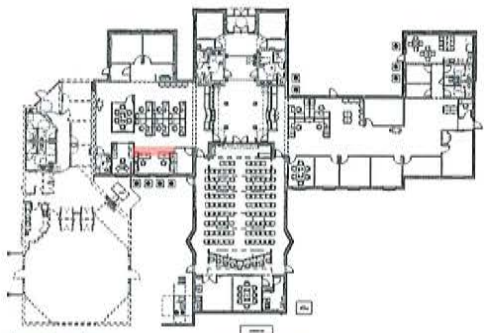
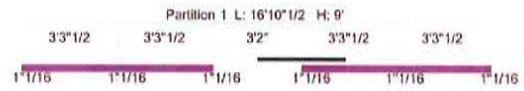
IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

Designed by  
 Signature: Mick Powell  
 Date: 6/27/2022

**FURNITURE SPECIFICATIONS**

- NXT | FLEX  
 1. 9'W x 16'10.5"W Black framed, three-segment  
 partition wall w/ glass slider door

FINISHES:  
 FRAME – BLACK



\*Wall inspiration; actual configuration shown to left

**NXT WALL**

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

Designed by:  
*Kirk Hamill*  
Signature: \_\_\_\_\_  
Date: 6/27/2022

## FURNITURE SPECIFICATIONS

AIS | NEW

Features:

- Mesh back
- Enhanced synchro control w/ seat depth adjustment
- Fully adjustable arms
- Lumbar support

FINISH OPTIONS:

CHAIR FRAME – BLACK

CHAIR BASE – BLACK

MESH BACK – BLACK

UPHOLSTERY – VENICE CARBON



## TASK AND CONF CHAIR

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.



DocuSigned by:  
*Rich Hamill*  
Signature: 0706620955807...  
Date: 6/27/2022

### FURNITURE SPECIFICATIONS

AIS & SIT | FILES & FOCUS

1. Focus Task Stool – Seat height ranges from 22.5"–32" (3)
2. 36"W 2H Metal File cabinet (4)

**FINISHES:**

- METAL FILE – BLACK
- CHAIR FRAME – BLACK
- CHAIR BASE – BLACK
- MESH BACK – BLACK
- UPHOLSTERY – VENICE CARBON



\*Stock image; actual files will be black

### ADDITIONAL ITEMS

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

Designed by:  
*Rich Hamill*  
Signature: \_\_\_\_\_  
Date: 6/27/2022

### FURNITURE SPECIFICATIONS

SIT | KING COBRA

- 1. Dual monitor arm w/ power module (5)



## MONITOR ARMS

\*Price does not include possible freight, installation, or surcharges

IMAGES FOR ILLUSTRATION OF PRODUCT LINES ONLY. NOT REPRESENTATIVE OF PROPOSED CONFIGURATION OR FINISHES. COLORING OF IMAGES WILL VARY BASED ON SCREEN OR PRINTER RESOLUTION AND COLOR SETTINGS.

DecuSign Envelope ID: 0A288B9E-437A-4606-9F63-FB80FA074572



**THANK YOU**

Be   

[WWW.RIGHTSIZEFACILITY.COM](http://WWW.RIGHTSIZEFACILITY.COM)

**RIGHTSIZE**  
FACILITY

## **6. Announcements and Information Inquiry**

- a) Primary Election – August 2, 2022
- b) DDA Sounds Like Summer Concert Series – Tuesday 7pm-9pm at Veterans Park
- c) Highland Farmers' Market – Saturdays 9am – 1pm from June 18 – October 8

## 7. Public Comment



## Charter Township of Highland - Fire Department

**1600 W. Highland Rd.  
Highland, MI 48357  
(248)887-9050**

TO: Highland Township Board  
FROM: Ken Chapman, Fire Chief  
SUBJECT: SCBA Bottle Replacement  
DATE: July 11, 2022

Prior to entering a structure that is on fire, we put on a SCBA (Self Contained Breathing Apparatus) as part of our PPE (Personal Protective Equipment). We currently use the SCOTT brand SCBAs, with a carbon fiber wrapped compressed air cylinder. The carbon wrapped compressed air cylinder is the standard for use with any brand SCBA. Because it is compressed air, the cylinders are pressure tested (hydrostatic testing) every five years, with a service life of 15 years before replacement. We currently have 28 of our bottles due for replacement. The last time we purchased bottles (2018), each cylinder cost was \$1,065.75/each. The current cost per bottle is \$1,185/each.

28 bottles total will be expired by the end of the year. The total cost will be less than \$35,000 including shipping to replace all bottles. In a normal year, this would be accomplished with our capital budget. Unfortunately, due to price increases in construction of Fire Station #2 due to COVID, we are unable to allocate the needed funds. We would like to request assistance in the replacement of this equipment.

### **SCBA (Self Contained Breathing Apparatus) cylinders - up to \$35,000**

Attached, please find (3) quotes for the equipment. There are limited vendors that deal with Scott brand equipment in the state of Michigan.

We recommend choosing MES Municipal Emergency Services as the lowest bidder at \$1,185/each (\$33,180 for 28 cylinders).



2655 N Meridian Rd #6  
Sanford, MI 48657

# Quote

**Quote #** QT1594607  
**Date** 06/27/2022  
**Expires** 07/12/2022  
**Sales Rep** Bittikofer, Rob  
**PO #** Scott Cyl  
**Shipping Method** FedEx Ground  
**Customer** HIGHLAND TWP FIRE DEPT (MI)  
**Customer #** C241703

**Bill To**

HIGHLAND TWP FIRE DEPT (MI)  
 250 W. LIVINGSTON ROAD  
 HIGHLAND MI 48357  
 United States

**Ship To**

HIGHLAND TWP FIRE DEPT (MI)  
 250 W. LIVINGSTON ROAD  
 HIGHLAND MI 48357  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
804722-01			CYL&VLV ASSY,CARB,45MIN,4500	28	\$1,185.00	\$33,180.00

**Subtotal** \$33,180.00  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$33,180.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1594607



33596 Sterling Ponds Blvd  
Sterling Heights, MI 48312  
PH 586-840-3200 FX 586-840-3201  
BILL TO

1002519  
HIGHLAND TWP FIRE DEPT  
PO BOX 166  
HIGHLAND, MI 48357-0166

### Quotation

QUOTE #	04060455
LOCATION	04
DATE	06/24/22
PAGE	1 of 1

SHIP TO

HIGHLAND TWP FIRE DEPT  
250 W LIVINGSTON RD  
HIGHLAND, MI 48357-4621

QUOTE DATE 06/24/22	EXPIRE DATE 07/24/22	REQUIRED DATE	REFERENCE NUMBER CYLINDERS	PAYMENT TERMS NET 30 DAYS
PREPARED BY JENNIFER SINE PH 937-824-4400			CONTACT KEN CHAPMAN	SHIP VIA UPS GROUND
FREIGHT TERMS PREPAY & ADD			FOB	SALES PERSON DIMITRI PERVOLARAKIS

PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
SC804722-01 CARBON CYLINDER W/VALVE ASSY 45MN 4500PS	24	1492.00	EA	35,808.00

FREIGHT WILL BE ADDED TO  
INVOICE

Accepted:

By: \_\_\_\_\_

Date: \_\_\_\_\_

MERCHANDISE TOTAL	TAX	FREIGHT/HANDLING	QUOTE TOTAL
35,808.00	0.00	0.00	35,808.00

Terms and Conditions are available on our website  
[www.premiersafety.com](http://www.premiersafety.com)





# WEST SHORE FIRE



6620 Lake Michigan Drive  
 P.O. Box 188  
 Allendale, MI 49401  
 (616)895-4347

WHERE SALES & SERVICE COME TOGETHER

**West Shore Fire Inc.**  
 6620 Lake Michigan Dr.  
 PO Box 188  
 Allendale MI 49401  
 Phone: 616-895-4347  
 Watts: 800-632-6184  
 Fax: 616-895-7158



**Office of:**  
 Eric Johnson  
[ejohnson@westshorefire.com](mailto:ejohnson@westshorefire.com)  
**Home Office of:**  
 Paul Dowell  
[pdowell@westshorefire.com](mailto:pdowell@westshorefire.com)  
 Cell: 616-215-4817

## QUOTATION

<b>Bill to Address</b> HIGHLAND TWP FIRE DEPARTMENT PO BOX 166 HIGHLAND, MI 48357		PO # Ship Via Best Way	
<b>Ship to Address</b> HIGHLAND TWP. FIRE DEPT 250 WEST LIVINGSTON HIGHLAND, MICHIGAN 48357		<b>Date:</b> 6/24/2022	
<b>Name</b> Ken Chapman <b>Phone #</b> 248-887-9050 <b>Fax #</b> <b>E-mail</b> <a href="mailto:kchapman@htfd.com">kchapman@htfd.com</a>		<b>County:</b> Oakland	
<b>QUOTE VALID FOR 15 DAYS</b>			
QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
24	804722-01: SCOTT 4500 PSI CARBON CYLINDER 45 MINUTES	1,201.00	\$28,824.00
Due To Market Volatility, Pricing is Subject to Change Without Notice. Pricing Will Be Based on Market Value at Time of Shipping. Also Please Note Raw Material Shortages are Causing Longer Than Normal Lead Times on Most Items		Subtotal	\$28,824.00
		<b>FREIGHT NOT INCLUDED IN QUOTE</b>	
		Tax (If Applicable)	
15% RESTOCKING FEE NO RETURNS ON SPECIAL ORDERS		<b>TOTAL QUOTE</b>	<b>\$28,824.00</b>



# Memorandum

To: Highland Township Board of Trustees  
From: Rick A. Hamill  
Date: July 11, 2022  
Re: Purchase of Foreclosed Property 11-12-131-002

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We received the attached email and list from Oakland County Treasurer giving Highland first right of refusal to purchase the properties that were tax foreclosed on.

Of the thirteen listed properties, I feel it necessary to purchase vacant parcel 11-12-131-002, because the septic system of 4796 Woodside is on the vacant parcel. Oakland County said the back taxes come to \$3,910.12.

We have contacted the owner of 4796 Woodside and they are willing to purchase the vacant property from Highland Township and combine it to 4796 Woodside.

I recommend purchasing vacant, foreclosed parcel #11-12-131-0002 for the owed back taxes and fees from Oakland County for an amount not to exceed \$5,000.

*Warm inside. Great outdoors.*



BUDGET AMENDMENT WORKSHEET  
 2022 PROPOSED BUDGET AMENDMENTS  
 BOARD MEETING - July 11, 2022

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2022	AS AMENDED 12/31/2022	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<b><u>General Fund</u></b>				
<b>Revenues:</b>				
101-000-644.028 ASSET SALE PROCEEDS	\$0.00	\$0.00 +	\$5,000.00 =	\$5,000.00
<b>Expenditures:</b>				
101-261-972.000 LAND PURCHASE	\$0.00	\$0.00 +	\$5,000.00 =	\$5,000.00

**Purpose of Amendment:**

To increase revenues from land sale and increase expenses due to land purchase of foreclosed property.



## Memorandum

To: Township Board of Trustees  
From: Tami Flowers, Clerk  
Date: July 7, 2022  
Subject: Seasonal Office Employee

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In recent years, retiree Sue Gibson has remained on the payroll as a Seasonal Employee so that she could be scheduled as needed to assist with the Treasurers or Clerks during times of heavier workloads or office coverage. There is an existing budget to pay for the time that is worked in these departments. The hours are minimal – never exceeding 29 hours per week and there is no expected minimum amount of hours.

Now that Sue has become less available for working in the office, I'm asking the board to allow the in-house officials to select and on-board new seasonal staff as needed. I am proposing the pay rate be capped at the amount paid to the hourly rate of current part time staff.

*Warm inside. Great outdoors.*



**Closed Session**

a) Recess into closed session to consider a periodic personnel evaluation of the Fire Chief, at the request of the Fire Chief, in accordance with MCL 15.268(1)(a).

**Beginning Time:**

**Ending Time:**

10. Adjourn

Time: \_\_\_\_\_