

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
June 7, 2021 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jenny Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief
Lisa Hamameh, Township Attorney

Visitors: 17

Approval of Agenda:

Mr. Salvia moved to approve the agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Consent Agenda Approval:

- a) May 24, 2021 Special Board of Trustees Meeting Minutes
- b) List of Bills dated May 26, 2021 and June 10, 2021 plus additions
- c) Journal Entries to Transfer Fund Balances and Reclassify Fund Balance Types per GASB 54
- d) Highland Township COVID19 Response Plan Proposed Revision 06-07-2021

Receive and File:

Activity Center Advisory Council Meeting Minutes – March 10, 2021
Activity Center Report – April/May 2021
Building Department Report – April 2021
Financial Report – April 2021
Fire Department Report – April 2021
Ordinance Department Enforcements – April 2021
Ordinance Department Inspections – April 2021
Sheriff's Department Report – May 2021
Treasurer's Report – April 2021
Highland Water Supply System – Oakland County Quarterly Report

Mrs. Cooper moved to approve the consent agenda as corrected. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Announcements and Information Inquiry:

- a) Farmers Market on Saturdays, June 19 – October 9th, 9:00 a.m. - noon
- b) Summer Concert Series at Veterans Park - Tuesdays, July 6th – August 10th
- c) Township Offices will be closed on Monday, July 5th in Observance of Independence Day

Public Comment:

Mrs. Frederick discovered that T-Mobile owed back lease payments and a check in the amount of \$61,654.00 was received. Question regarding precautions that Highland Township is taking for security on our computer system. Resident inquired if a proclamation has been issued to honor pride month for the LGBTQ community in Highland Township. Comments regarding the proposed rezoning of property at W. Highland/Tipsico Lake Roads. Mention of paving project on Lone Tree. Graduation ceremonies for Milford and Lakeland High School Schools held outside over the weekend. COVID Vaccine Clinic and Community Sharing Mobile Food Pantry will be held on June 17th at Highland Activity Center. A memorial service for Al Evans, Sr., a long-time resident and active at community events will be held on that same day.

Presentation:

- a) Plante Moran - Financial Report with Supplemental Information – December 31, 2020

Audit report presented by Amanda Cronk and Amy Tytar.

Pending Business:

- a) Proposed Zoning Ordinance Amendment Z-020 to rezone parcel #11-30-101-001, vacant W. Highland/S. Tipsico Lake Road, approximately 4 acres (the northern 4 acres of a 10 acre Parcel), LV, Lakes and Villages Single Family Residential to C1, Local Commercial District. Submitted by applicant Jeffrey Bryson

Mrs. Cooper moved to deny the proposed Zoning Ordinance Amendment Z-020 to rezone parcel #11-30-101-001, vacant W. Highland/S. Tipsico Lake Road, approximately 4 acres (the northern 4 acres of a 10 acre Parcel), LV, Lakes and Villages Single Family Residential to C1, Local Commercial District. Submitted by applicant Jeffrey Bryson. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

New Business:

a) Introduce Rezoning Request Z-021 from ARR, Agricultural and Rural Residential to R-3, Single Family Residential-3 acre Zoning District, 2810 S Milford, PIN 11-34-301-016, submitted by applicant Andrew Pyles

Mr. Hamill moved to introduce rezoning request Z-021 from ARR, Agricultural and Rural Residential to R-3, Single Family Residential 3 acre Zoning District, 2810 S Milford, PIN 11-34-301-016., submitted by applicant Andrew Pyles as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

b) Township Vehicle Use and Travel Reimbursement Policy

Mr. Hamill moved to approve the additions to the Township Vehicle Use and Travel Reimbursement Policy as amended. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Temporary Waiver of Purchasing Policy

Mr. Hamill moved to approve the Temporary Waiver of the Purchasing Policy for expenses related to the transition from the Township Hall to the Fire Station subject to the following:

1. Approval of all three in-house elected officials.
2. Purchases not to exceed the budget approved for the transition.
3. Notice of the purchase to be provided to the Board on the next Township Board Meeting Agenda.
4. This waiver automatically terminates upon completion of the transition to the Fire Station.

Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

d) Budget Amendment – Capital Improvement

Mrs. Cooper moved to approve Budget Amendment – Capital Improvement as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Possible Closed Session:

a) Consider the Acquisition of Real Property in Accordance with MCL 15.268(d)

Mr. Hamill moved for the Board to go into closed session to consider the purchase of real property in accordance with MCL 15.268(d). Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

The Board went into closed session at 7:34 p.m. and ended at 7:49 p.m.

New Business (continued)

e) Consider the Purchase of Real Property

Mr. Salvia moved to authorize the Supervisor to negotiate the purchase of property as discussed in closed session. Mrs. Cooper supported and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Discussion regarding the need to educate bike riders and drivers using the bike path on M-59 regarding right of way.

Adjourn:

Supervisor Hamill adjourned the meeting at 8:03 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor