



## CHARTER TOWNSHIP OF HIGHLAND

250 W. Livingston Rd – Training Room - Highland, Michigan 48357 248/887-3791

### REGULAR BOARD OF TRUSTEES MEETING AGENDA JUNE 6, 2022 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval  
Approve:
  - a) May 16, 2022 Special Board of Trustees Minutes
  - b) Special Check Run dated 05-24-22 and List of Bills dated 06-02-22 plus additions
  - c) Fireworks Permit for Highland Township on June 25, 2022
  - d) Fireworks Permit for White Lake Fireworks on July 2, 2022
  - e) Probationary Fire Fighter Preston Green

Receive and File:  
Activity Center Minutes and Stats – April 2022  
Building Department Report – April 2022  
Fire Department Report – April 2022  
Library Board Minutes – April 2022  
Library Director's Report – April 2022  
Sheriff's Department Report – May 2022  
Treasurer's Report – April 2022
6. Announcements and Information Inquiry:
  - a) Hazardous Waste Day June 18, 2022 from 9:00 a.m. - 2:00 p.m. Highland Elementary School
  - b) Highland Township Offices Closed on Monday, July 4, 2022, in Observance of Independence Day
7. Public Comment:
8. New Business:
  - a) WOTA First Amended Agreement for Act 196 Authority
  - b) Budget Amendment – Cemetery Maintenance
  - c) Budget Amendment – Office Supplies
9. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/88692947974>  
Meeting ID: 886 9294 7974

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: \_\_\_\_\_

Number of Visitors: \_\_\_\_\_

## 2. Pledge of Allegiance

# Township Board Meeting Roll

Date: June 6, 2022

Present

Absent

Board Member

\_\_\_\_\_

\_\_\_\_\_

Rick A. Hamill

\_\_\_\_\_

\_\_\_\_\_

Tami Flowers

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\_\_\_\_\_

Jenny Frederick

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Judy Cooper

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Brian Howe

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\_\_\_\_\_

Beth Lewis

\_\_\_\_\_

\_\_\_\_\_

Joseph Salvia

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

#### 4. Approval of Agenda

## 5a. Consent Agenda Approval

- a) May 16, 2022 Special Board of Trustees Minutes
- b) Special Check Run dated 05-24-22 and List of Bills dated 06-02-22 plus additions
- c) Issue Fireworks Permit for Highland Township on June 25, 2022
- d) Issue Fireworks Permit for White Lake Fireworks on July 2, 2022
- e) Probationary Fire Fighter Preston Green

CHARTER TOWNSHIP OF HIGHLAND  
SPECIAL BOARD OF TRUSTEES MEETING  
May 16, 2022 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Judy Cooper, Trustee  
Brian Howe, Trustee  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Visitors: 3

**Approval of Agenda:**

Mr. Salvia moved to approve the Agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Consent Agenda Approval:**

- a) May 2, 2022 Regular Board of Trustees Meeting Minutes
- b) List of Bills dated May 19, 2022 plus additions

Mrs. Cooper moved to approve the Consent Agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Announcements and Information Inquiry:**

- a) Highland Township Offices will be closed on May 30, 2022 in honor of Memorial Day
- b) Founders Day Parade and Festivities on Saturday, May 21, 2022, at 10:00 a.m.
- c) Highland Garden Club Plant Sale Saturday, May 21, 2022, from 9 a.m. to noon, Highland Veterans Park.
- d) Hazardous Waste Day June 18, 2022 from 9:00 a.m. - 2:00 p.m. Highland Elementary School

**Public Comment:**

Memorial Day Parade will be at 11:00 a.m. in Milford. Flags have been placed on M-59. Memorial Day Ceremony at Cemeteries. Presentation honoring Jonathon Stratton from the Revolutionary War was held at the Highland Cemetery.

**New Business:**

a) Award Bid for Structured Cabling Installation at New Township Hall

Mr. Hamill moved to award the bid to SSD Cabling & Cameras, LLC in the amount of \$19,061.43 for low voltage cabling installation at the new township hall. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

b) Site Access Agreement between Cellco Partnership d/b/a Verizon Wireless and Charter Township of Highland for Cell Tower to be located at Duck Lake Pines Park

Mr. Hamill moved to authorize the Supervisor to sign the Site Access Agreement between Cellco Partnership d/b/a Verizon Wireless and Charter Township of Highland for a Cell Tower to be located at Duck Lake Pines Park. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Budget Amendment – Tablets for Precincts

Mr. Salvia moved to approve the Budget Amendment – Tablets for Precincts as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Adjourn:**

Supervisor Hamill adjourned the meeting at 7:02 p.m.

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Tami Flowers, MiPMC  
Highland Township Clerk

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Rick A. Hamill  
Highland Township Supervisor



The following is needed for a special check run on 05/24/2022:

Postmaster Fund 101 for \$800.19 election mailing

This particular invoice was not available prior to the completion of the LOB's and only just recently became available and needed to be added upon request or to avoid fees.

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>101-000-004.000 PETTY CASH</b>					
1194	PETTY CASH	101- PETTY CASH REIMBURSEMENT	05262022	05/26/2022	150.00
<b>101-000-202.001 BUILDING BONDS PAYABLES</b>					
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B21-00304	05/17/2022	125.00
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B21-00941	05/17/2022	250.00
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B22-00154	05/17/2022	250.00
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B22-00202	05/17/2022	125.00
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B22-00203	05/17/2022	125.00
7218	BATTLE, PETER	101-ESCROW/BUILDING	BDemo 20-00010	05/24/2022	500.00
8490	BOETTGER, CHERIE	101-ESCROW/BUILDING	B21-00171	05/17/2022	2,088.00
8490	BOETTGER, CHERIE	101-REFUSE FEE	B21-00171	05/17/2022	110.00-
8146	CREATIVE CUSTOM BUILDERS LLC	101-REFUSE FEE	B21-00299	05/23/2022	110.00-
8146	CREATIVE CUSTOM BUILDERS LLC	101-ESCROW/BUILDING	B21-00299	05/23/2022	2,000.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00270	05/24/2022	125.00
8256	GRAND BLANC CONCRETE CONSTRUCT	101-ESCROW/BUILDING	B21-00772	05/24/2022	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00975	05/17/2022	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00975	05/17/2022	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00089	05/23/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00100	05/23/2022	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B22-00105	05/23/2022	60.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B21-00171	05/17/2022	110.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B21-00299	05/23/2022	110.00
5827	HSI	101-ESCROW/BUILDING	B21-00590	05/24/2022	125.00
8491	JUDD, BENJAMIN	101-ESCROW/BUILDING	B22-00214	05/17/2022	125.00
8489	LEWIS, RONALD	101-ESCROW/BUILDING	B22-00234	05/17/2022	125.00
6655	MILLS SIDING & ROOFING	101-ESCROW/BUILDING	B22-00187	05/23/2022	500.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00065	05/23/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00089	05/23/2022	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00089	05/23/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B22-00105	05/23/2022	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00105	05/23/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00167	05/23/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00170	05/23/2022	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B22-00171	05/23/2022	250.00
7311	PETITPRIN, MICHAEL E	101-ESCROW/BUILDING	B22-00080	05/23/2022	125.00
6123	QUALITY HOME REMODELING	101-ESCROW/BUILDING	B22-00151	05/23/2022	125.00
7939	RYLN HOMES & REMODELING LLC	101-ESCROW/BUILDING	B21-01026	05/17/2022	500.00
7882	SELDON, WILLIAM	101-ESCROW/BUILDING	B22-00042	05/23/2022	125.00
7749	SMOLYANOV HOME IMPROVEMENT	101-ESCROW/BUILDING	B22-00192	05/23/2022	500.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
6579	TURNING POINT COMPANIES LLC	101-REINSPECTION FEE	B22-00100	05/23/2022	60.00-
6579	TURNING POINT COMPANIES LLC	101-ESCROW/BUILDING	B22-00100	05/23/2022	250.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-01032	05/24/2022	125.00
7052	VANTAGE CONSTRUCTION	101-ESCROW/BUILDING	B22-00066	05/23/2022	250.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B21-00975	05/17/2022	125.00
6102	WALLSIDE INC.	101-REINSPECTION FEE	B21-00975	05/17/2022	57.00-
6102	WALLSIDE INC.	101-REINSPECTION FEE	B21-00975	05/17/2022	57.00-
<b>101-000-222.000</b>	<b>OAKLAND CO. ANIMAL CONTROL</b>				
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	05192022	05/19/2022	110.00
4007	OAKLAND CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	05192022	05/19/2022	886.00
<b>101-000-231.002</b>	<b>STATE W/H</b>				
1106	STATE OF MICHIGAN	101-STATE W/H 38-6026891 SUW MONTHLY/QUARTERLY	MAY 2022	05/24/2022	7,270.02
Total :					18,629.02
<b>CLERK</b>					
<b>101-215-730.000</b>	<b>CLERK: ELECTION EXPENSES SUPPL</b>				
1172	PRINTING SYSTEMS INC.	101-ELECTION FORMS/SUPPLIES	221734	01/13/2022	772.40
Total CLERK:					772.40
<b>GENERAL GOVERNMENT</b>					
<b>101-261-728.000</b>	<b>GEN GOV: OFFICE SUPPLIES</b>				
2541	STAPLES	101-PENS/ADDING MACINE TAPE/ENVELOPES/TAPE	3507425388	05/04/2022	84.84
<b>101-261-735.000</b>	<b>GEN GOV: POSTAGE</b>				
1840	PURCHASE POWER RESERVE ACCOUNT	101- POSTAGE METER REFILL	05262022	05/26/2022	1,000.00
<b>101-261-804.000</b>	<b>GEN GOV: LEGAL SERVICES</b>				
1114	ROSATI SCHULTZ JOPPICH ET AL	101-PROPERTY	1077484	05/12/2022	420.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-FIRE MILLAGE RENEWAL	1077484	05/12/2022	43.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-REVIEW AGENDA	1077484	05/12/2022	58.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP	1077484	05/12/2022	29.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWER LEASE	1077484	05/12/2022	87.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE	1077484	05/12/2022	449.50
<b>101-261-805.000</b>	<b>GEN GOV: AUDITING</b>				
1014	PLANTE & MORAN PLLC	101-PMGAP WATER FUND	2150948	05/18/2022	205.00
1014	PLANTE & MORAN PLLC	101-PMGAP GENERAL FUND	2150948	05/18/2022	164.00
<b>101-261-821.000</b>	<b>GEN GOV: MEMBER FEES</b>				
1754	MTA	101-MTA ONLINE SUBSCRIPTION RENEWAL	05262022	05/26/2022	1,000.00
<b>101-261-830.000</b>	<b>GEN GOV: GEN INSURANCE</b>				
1080	MML WORKERS' COMP FUND	101-5550950-22 PREMIUM 7/1/22-6/30/23	5741206	04/25/2022	4,281.00
1080	MML WORKERS' COMP FUND	101-ACT. CTR 5550950-22 PREMIUM 7/1/22-6/30/23	5741206	04/25/2022	1,485.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-261-850.001</b>	<b>GEN GOV: PHONE SERVICE</b>				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X051	05/06/2022	23.72
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X051	05/06/2022	47.03
9090	NET EXPRESS VOIP	101-PHONE SERVICE-TWP	429220523	05/23/2022	216.96
2652	SPRINT	101-CELL PHONES - TWP.	337192515-243	05/23/2022	59.13
<b>101-261-850.002</b>	<b>GEN GOV: WEBSITE</b>				
9049	WEB MATTERS	101-WEBSITE HOSTING 06/2022-06/2023	6862	05/17/2022	419.40
<b>101-261-920.000</b>	<b>GEN GOV: UTILITIES</b>				
2216	COMCAST	101-TWP INTERNET 0159989	06222022 0159989	05/19/2022	158.51
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	05162022 66330	05/17/2022	14.76
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	05162022 66959	05/17/2022	14.76
1005	DTE ENERGY	101-250 W LIVINGSTON RD 910008267072	05162022 67072	05/17/2022	535.11
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	05162022 67460	05/17/2022	14.76
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	05162022 80661	05/17/2022	17.09
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	05162022 80786	05/17/2022	47.33
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	05162022 80885	05/17/2022	44.82
<b>101-261-936.000</b>	<b>GEN GOV: TOWNSHIP MAINTENANCE</b>				
2126	FREEDOM WORK OPPORTUNITIES	101-LAWN MAINTENANCE	3182	04/30/2022	927.50
1021	GILL-ROY'S HARDWARE	101-PIPE WRENCH	2205-893661	05/16/2022	51.98
1021	GILL-ROY'S HARDWARE	101-KEY RING	2205-921530	05/20/2022	4.64
9208	HIGHLAND SUPPLY INC.	101-TOILET PAPER/MULTIFOLD/FORKS	INV12531	05/19/2022	105.37
<b>101-261-937.000</b>	<b>GEN GOV: VEHICLE OP MAINT</b>				
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	1027	05/15/2022	14.00
<b>101-261-938.000</b>	<b>GEN GOV: EQ/SW MAINT CONTRACT</b>				
2021	GRACON SERVICES INC.	101-ANNUAL AGREEMENT/SUPERVISOR/PLANNING DEP	14558	05/19/2022	1,192.50
<b>101-261-955.000</b>	<b>GEN GOV: MISCELLANEOUS</b>				
1029	OAKLAND COUNTY	101-ASSESSMENTS-FINNEY DRAIN MAINTENANCE	CI000561	05/13/2022	5,360.82
Total GENERAL GOVERNMENT:					<u>18,577.53</u>
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>101-279-711.000</b>	<b>GGP: DEFINED CONTRIBUTION PLAN</b>				
1731	LINCOLN FINANCIAL GROUP	101-DEFINED CONTRIB- BURKHART W41875030	2ND QTR 2022	05/12/2022	42.59
<b>101-279-712.000</b>	<b>GGP:HEALTH/DENTAL/LIFE/DIS INS</b>				
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	06/01/22-06/30/22	05/24/2022	1,305.76
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	06/01/22-06/30/22	05/24/2022	423.92
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	06/01/22-06/30/22	05/24/2022	22.88
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	06/01/22-06/30/22	05/24/2022	137.36
Total GENERAL GOVERNMENT PERSONNEL B:					<u>1,932.51</u>

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>BUILDING</b>					
<b>101-371-801.000</b>	<b>BLDG: INSP/ELEC/PLUMB/HTG</b>				
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	5/12/22-5/24/22	05/25/2022	1,181.48
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	5/12/22-5/24/22	05/23/2022	1,549.06
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	5/12/22-5/24/22	05/25/2022	2,215.50
Total BUILDING:					4,946.04
<b>CEMETERY</b>					
<b>101-567-935.000</b>	<b>CEMETERY: SEXTON</b>				
1127	HURON CEMETERY MAINTENANCE	101-CEMETERY MAINTENANCE	JUN 2022	05/16/2022	3,535.00
<b>101-567-935.001</b>	<b>CEMETERY: MAINTENANCE</b>				
2596	FIVE STAR ACE	101-CEMETERY MAINTENANCE	27772	05/18/2022	35.12
1021	GILL-ROY'S HARDWARE	101-TUCK POINTER	2205-911348	05/18/2022	5.29
Total CEMETERY:					3,575.41
<b>SENIOR CENTER</b>					
<b>101-672-729.000</b>	<b>ACTIVITY CTR: OPER. SUPPLIES</b>				
9208	HIGHLAND SUPPLY INC.	101-TOILET PAPER/PAPER TOWEL/CUPS WINDEX PLATE	INV12650	05/20/2022	335.52
9208	HIGHLAND SUPPLY INC.	101-HAND SOAP-ACT CTR	SO11867	05/20/2022	24.75
<b>101-672-850.000</b>	<b>ACTIVITY CTR: PHONE SERVICE</b>				
9090	NET EXPRESS VOIP	101-PHONE SERVICE-ACT CTR	429220523	05/23/2022	52.18
2652	SPRINT	101-CELL PHONE-ACT. CTR.	337192515-243	05/23/2022	18.72
<b>101-672-920.000</b>	<b>ACTIVITY CTR: UTILITIES</b>				
1005	DTE ENERGY	101-153 N MILFORD RD-ACT CTR 920034151463	05162022 51463	05/17/2022	111.75
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	05162022 67940	05/17/2022	208.66
<b>101-672-920.002</b>	<b>ANNEX: UTILITIES</b>				
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-ANNEX 910008280133	05162022 80133	05/19/2022	39.20
<b>101-672-936.000</b>	<b>ACTIVITY CTR: BUILDING MAINT</b>				
1839	ABSOPURE WATER CO.	101- H/C COOLER-ACTIVITY CTR.	59319027	04/30/2022	12.00
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	88344936	04/18/2022	31.80
2596	FIVE STAR ACE	101-ACTIVITY CENTER-VINYL NUMBERS	27746	05/16/2022	18.92
<b>101-672-940.000</b>	<b>ACTIVITY CTR: RENT EXPENSE</b>				
8349	HIGHLAND HOLDING LLC	101-RENT 153 N. MILFORD RD STE 103-ACTIVITY CTR	JULY 2022	05/16/2022	1,500.00
Total SENIOR CENTER:					2,353.50
<b>PARKS</b>					
<b>101-751-729.002</b>	<b>PARKS: HICKORY RIDGE</b>				
2591	ALL-TYPE MECHANICAL INC.	101-OPEN CONCESSION @ HICKORY RDG. PK.	7048	05/18/2022	300.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
2591	ALL-TYPE MECHANICAL INC.	101-CONCESSION REPAIRS @ HICKORY RDG	7048	05/18/2022	85.00
2591	ALL-TYPE MECHANICAL INC.	101-RECHLORINATE WELL/WATER TESTING	7048	05/18/2022	175.00
<b>101-751-729.003</b>	<b>PARKS: DUCK LAKE PINES</b>				
2126	FREEDOM WORK OPPORTUNITIES	101-LAWN MAINTENANCE-DUCK LAKE	3183	04/30/2022	345.00
<b>101-751-920.000</b>	<b>PARKS: UTILITIES</b>				
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	05162022 67551	05/17/2022	77.47
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	05172022 66587	05/18/2022	70.46
1005	DTE ENERGY	101-4200 N. HICK RDG-PARK-910008266835	05172022 66835	05/18/2022	14.76
<b>101-751-935.000</b>	<b>PARKS: MAINTENANCE</b>				
9275	DOG WASTE DEPOT	101-DOG WASTE BAGS	485743	05/24/2022	169.99
2126	FREEDOM WORK OPPORTUNITIES	101-PARK LAWN MAINTENANCE	3182	04/30/2022	536.00
1021	GILL-ROY'S HARDWARE	101-VALVE/THREAD COMPOUND	2205-893661	05/16/2022	46.48
Total PARKS:					1,820.16
Total GENERAL FUND:					52,606.57
<b>ROAD FUND</b>					
<b>ROAD</b>					
<b>203-596-967.000</b>	<b>DUST CONTROL</b>				
7394	JICKLING JR, JOHN W.	203-REIMBURSEMENT DUST CONTROL	05232022	05/23/2022	300.00
Total ROAD:					300.00
Total ROAD FUND:					300.00
<b>FIRE FUND</b>					
<b>FIRE</b>					
<b>206-336-712.001</b>	<b>FIRE:HEALTH/DENTAL/LIFE/DISINS</b>				
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	06/01/22-06/30/22	05/24/2022	166.16
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	06/01/22-06/30/22	05/24/2022	22.88
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	06/01/22-06/30/22	05/24/2022	681.60
<b>206-336-727.000</b>	<b>FIRE: SUPPLIES</b>				
9400	COFFEE BREAK SERVICE INC.	206-STATION SUPPLIES	245439	05/12/2022	89.25
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K62640	05/19/2022	8.99
<b>206-336-731.000</b>	<b>FIRE: MEDICAL SUPPLIES</b>				
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84442123	03/14/2022	132.57
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84532049	05/20/2022	1,932.96
2343	J & B MEDICAL SUPPLY INC.	206-EMS SUPPLIES	8218302	03/24/2022	62.49
2343	J & B MEDICAL SUPPLY INC.	206-EMS SUPPLIES	8375547	05/20/2022	174.24
2343	J & B MEDICAL SUPPLY INC.	206-EMS SUPPLIES	8380651	05/24/2022	180.20

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1132	LINDE GAS & EQUIPMENT INC	206-EMS O2	10073170	04/29/2022	222.88
<b>206-336-732.000</b>	<b>FIRE: UNIFORMS</b>				
7135	MARTIN, TYLER	206-UNIFORM ALLOWANCE - MARTIN	SO29857	04/29/2022	341.21
<b>206-336-804.000</b>	<b>FIRE: LEGAL SERVICES</b>				
7845	KELLER THOMA	206-MAFF	122093	05/01/2022	105.00
<b>206-336-806.001</b>	<b>FIRE: COMPUTERS/SOFTWARE</b>				
2021	GRACON SERVICES INC.	206-SOPHOS NETWORK PROTECTION	14564	05/25/2022	685.62
2021	GRACON SERVICES INC.	206-SOPHOS WEB PROTECTION	14564	05/25/2022	914.18
2652	SPRINT	206-CELL PHONES - FIRE	337192515-243	05/23/2022	150.00
<b>206-336-820.000</b>	<b>FIRE: DUES &amp; EDUCATION</b>				
9118	NOCFA	206-EMT CLASS CHAPPELL	EMT2022-4	05/13/2022	1,495.00
9118	NOCFA	206-EMT CLASS BEARDON	EMT2022-4	05/13/2022	1,495.00
<b>206-336-830.000</b>	<b>FIRE: INSURANCE/BONDS</b>				
1080	MML WORKERS' COMP FUND	206-5550950-22 PREMIUM 7/1/22-6/30/23	5741206	04/25/2022	38,973.00
<b>206-336-851.000</b>	<b>FIRE: RADIO COMMUNICATIONS</b>				
2490	FRONTIER	206-DISPATCH LINE 616-001-6196	05192022 011603-5	05/20/2022	59.84
<b>206-336-920.000</b>	<b>FIRE: PUBLIC UTILITIES</b>				
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X051	05/06/2022	186.61
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X051	05/06/2022	23.73
9027	AT&T MOBILITY	206-IPADS	287287294406X051	05/06/2022	172.96
2216	COMCAST	206-ST#2 852910157 0115288	06292022 0115288	05/16/2022	141.88
2216	COMCAST	206-ST#3 852910157 0115262	07022022 0115262	05/20/2022	56.13
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	05132022 66207	05/16/2022	199.08
1005	DTE ENERGY	206-ST#2 3570 N. DUCK LAKE RD 910008267205	05172022 67205	05/18/2022	62.56
1005	DTE ENERGY	206-1600 W HIGHLAND RD 920020305909	05202022 05909	05/23/2022	1,116.48
9090	NET EXPRESS VOIP	206-VOIP MONTHLY	1605220523	05/23/2022	110.22
<b>206-336-930.000</b>	<b>FIRE: VEHICLE REPAIR</b>				
9284	GRABOWSKI, ADAM	206-2003 GMC (G3) BATTERY REPLACEMENT	4302022	04/30/2022	326.48
7285	GREEN OAK TIRE INC.	206-2019 FORD (R212) TIRES FRONT	1-128613	05/10/2022	557.50
9232	HIGHLAND WASH MANAGEMENT LLC	206-FORSTERS AUTO WASHES-FIRE VEHICLES	1027	05/15/2022	7.00
1084	TUFFY AUTO SERVICE CENTERS	206-2019 FORD (R212) OIL CHANGE	86896	05/03/2022	80.99
<b>206-336-936.000</b>	<b>FIRE: BLDG MAINT/REPAIR</b>				
1642	PETER'S TRUE VALUE HARDWARE	206-FS1 STATION REPAIR	K62439	05/06/2022	11.78
1642	PETER'S TRUE VALUE HARDWARE	206-FS1 BUILDING REPAIR	K62645	05/20/2022	48.14
1642	PETER'S TRUE VALUE HARDWARE	206-FS1 SPRINKLER	K62650	05/20/2022	10.57
9174	SHAMBAUGH & SON	206-FS1 FILTERS	18089699	05/05/2022	530.22
<b>206-336-937.000</b>	<b>FIRE: EQUIP MAINT</b>				
1163	APOLLO FIRE APPARATUS REPAIR	206-EDRAULIC RAM REPAIR	60756	05/11/2022	203.00
9257	R&R FIRE TRUCK REPAIR	206-SCBA FILL STATION PM	62516	05/04/2022	284.26
<b>206-336-955.000</b>	<b>FIRE: MISC EXPENSE</b>				
7855	FIRE SUPPRESSION PRODUCTS	206-55 GAL FIRE SUPPRESSION	16310	05/25/2022	1,375.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
7855	FIRE SUPPRESSION PRODUCTS	206-DELIVERY	16310	05/25/2022	35.00
<b>206-336-967.000</b>	<b>FIRE: NEW PROJECTS</b>				
1642	PETER'S TRUE VALUE HARDWARE	206-DISPLAY BOARDS	K62400	05/04/2022	15.57
Total FIRE:					53,448.23
Total FIRE FUND:					53,448.23
<b>POLICE FUND</b>					
<b>POLICE</b>					
<b>207-301-704.001</b>	<b>POLICE: CLERICAL WAGE P-T</b>				
1080	MML WORKERS' COMP FUND	207-5550950-22 PREMIUM 7/1/22-6/30/23	5741206	04/25/2022	158.00
<b>207-301-920.000</b>	<b>POLICE: UTILITIES</b>				
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	05162022 66454	05/17/2022	421.11
<b>207-301-935.000</b>	<b>POLICE: SHERIFF'S MAINT</b>				
1839	ABSOPURE WATER CO.	207-COOLER	59321384	04/30/2022	4.00
1839	ABSOPURE WATER CO.	207-5GALLON WATER	88344940	04/18/2022	48.50
<b>207-301-971.002</b>	<b>POLICE: BUILDING REN</b>				
8388	THE SUMMIT COMPANY	207-REMODEL SUB-STATION	6968	04/29/2022	37,615.46
Total POLICE:					38,247.07
Total POLICE FUND:					38,247.07
<b>CAPITAL IMPROVEMENT FUND</b>					
<b>GENERAL GOVERNMENT</b>					
<b>401-261-971.001</b>	<b>TOWNSHIP IMPROVEMENTS</b>				
1005	DTE ENERGY	401-205 N JOHN ST 910008280059	05162022 80059	05/17/2022	150.03
8492	SSD CABLING & CAMERAS LLC	401-LOW VOTAGE CABLING-1ST INSTALLMENT	1024	05/17/2022	6,399.10
8388	THE SUMMIT COMPANY	401-TOWNSHIP BLDG CONSTRUCTION	6967	04/29/2022	311,250.44
<b>401-261-971.020</b>	<b>250 W LIVINGSTON IMPROVEMENTS</b>				
2596	FIVE STAR ACE	401-250 W LIVINGSTON IMPROVEMENTS	27747	05/16/2022	48.98
2596	FIVE STAR ACE	401-250 W LIVINGSTON IMPROVEMENTS	27748	05/16/2022	5.00
Total GENERAL GOVERNMENT:					317,843.55
Total CAPITAL IMPROVEMENT FUND:					317,843.55
<b>FIRE CAPITAL FUND</b>					
<b>FIRE</b>					



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>402-336-971.004 CONSTR IN PROCESS FIRE MIL ST2</b>					
1114	ROSATI SCHULTZ JOPPICH ET AL	402-PROFESSIONAL SERVICES FIRE ST2	1077484	05/12/2022	29.00
8467	SEHI COMPUTER PRODUCTS INC	402-WAP LOW VOLTAGE	100224416	05/05/2022	1,445.00
Total FIRE:					1,474.00
Total FIRE CAPITAL FUND:					1,474.00
<b>DOWNTOWN DEVELOPMENT FUND</b>					
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b>494-729-702.001 DDA: DIRECTOR</b>					
1080	MML WORKERS' COMP FUND	494-5550950-22 PREMIUM 7/1/22-6/30/23	5741206	04/25/2022	371.00
<b>494-729-880.001 DDA: PROMOTIONS</b>					
1013	ABC PRINTING INC	494-SOUNDS OF SUMMER HANDOUTS	43524	05/13/2022	74.50
<b>494-729-880.004 DDA: ORGANIZATION</b>					
2065	CUSTOM PLUS INC.	494-MAGNETS	11556	05/10/2022	350.00
<b>494-729-920.000 DDA: RENT/ UTILITIES</b>					
9090	NET EXPRESS VOIP	494-PHONE SERVICE DDA	429220523	05/23/2022	5.50
<b>494-729-967.000 DDA: FARMERS' MARKET</b>					
1013	ABC PRINTING INC	494-FARMERS MARKET BANNER/POSTCARD	43524	05/13/2022	116.00
1013	ABC PRINTING INC	494-FARMERS MARKET POSTCARD	43524	05/13/2022	74.50
Total DOWNTOWN DEVELOPMENT AUTHORITY:					991.50
Total DOWNTOWN DEVELOPMENT FUND:					991.50
<b>HIGHLAND ADVISORY COUNCIL</b>					
<b>GENERAL GOVERNMENT</b>					
<b>702-261-729.000 HAAC: DEDUCTIONS</b>					
3152	KOPACKI, KRIS	702-REMOVE/STORE SIGNS-FOUNDERFEST/FESTIVAL	988	05/23/2022	385.00
Total GENERAL GOVERNMENT:					385.00
Total HIGHLAND ADVISORY COUNCIL:					385.00
<b>POST-RETIREMENT BENEFITS</b>					
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>737-279-719.000 RETIREE OPEB EXPENSE</b>					
1958	AmWINS GROUP BENEFITS INC.	737-RETIREE HEALTH PREMIUMS	7348620	05/19/2022	450.00
2499	GIBSON, WANDA SUE	737-RETIREE HEALTH REIMBURSEMENT	JUN 2022	05/23/2022	218.18
1181	KILEY, JUDITH A.	737-RETIREE HEALTH REIMBURSEMENT	JUN 2022	05/19/2022	200.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
9095	PATTERSON, BRIDGET	737-RETIREE HEALTH REIMBURSEMENT	JUN 2022	05/25/2022	203.03
1311	PILCHOWSKI, PATRICIA	737-RETIREE DENTAL REIMBURSEMENT	05262022	05/26/2022	76.00
1206	REGAN, RITA	737-RETIREE HEALTH REIMBURSEMENT	JUN 2022	05/16/2022	379.59
1373	WAGNER, PATRICIA G.	737-RETIREE VISION REIMBURSEMENT	04082022	04/08/2022	156.20
1373	WAGNER, PATRICIA G.	737-RETIREE DENTAL REIMBURSEMENT	05102022	05/10/2022	129.60
1373	WAGNER, PATRICIA G.	737-RETIREE HEALTH REIMBURSEMENT	MAY 2022	05/23/2022	239.61
1497	WEINBURGER, JOSEPH F.	737-RETIREE HEALTH REIMBURSEMENT	JUN 2022	05/25/2022	434.78
Total GENERAL GOVERNMENT PERSONNEL B:					2,486.99
Total POST-RETIREMENT BENEFITS:					2,486.99
<b>DUCK LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>764-255-956.000 DUCK LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	05162022 91144	05/17/2022	400.06
1005	DTE ENERGY	764-2014 JACKSON BLVD IRRIGATION 920009307439	05172022 07439	05/18/2022	365.45
1005	DTE ENERGY	764- 3261 RAMADA DR IRRIGATION 920009313643	05172022 13643	05/18/2022	630.35
1005	DTE ENERGY	764-2165 DAVISTA DR IRRIGATION 920009313650	05172022 13650	05/18/2022	713.43
1005	DTE ENERGY	764-2000 LAKE CT IRRIGATION 920009313668	05172022 13668	05/18/2022	1,026.67
1005	DTE ENERGY	764-1425 BAY RDG IRRIGATION 920009143164	05172022 43164	05/18/2022	887.55
1005	DTE ENERGY	764-1590 WHITE LK RD IRRIGATION 9200 111 75436	05172022 75436	05/18/2022	104.03
Total TRUST & AGENCY ADMIN:					4,127.54
Total DUCK LAKE ASSOC:					4,127.54
<b>HIGHLAND LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>765-255-956.000 HIGHLAND LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	05132022 67338	05/16/2022	14.76
Total TRUST & AGENCY ADMIN:					14.76
Total HIGHLAND LAKE ASSOC:					14.76
<b>TAGGETT LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>766-255-956.000 TAGGETT LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	766-TAGGETT LAKE WEED & ALGAE TREATMENT	17642	05/18/2022	2,690.00
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	05122022 80281	05/16/2022	9.30

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total TRUST & AGENCY ADMIN:					2,699.30
Total TAGGETT LAKE ASSOC:					2,699.30
<b>KELLOGG LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>767-255-956.000 KELLOGG LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	05122022 80281	05/16/2022	5.46
Total TRUST & AGENCY ADMIN:					5.46
Total KELLOGG LAKE ASSOC:					5.46
<b>CHARLICK LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>768-255-956.000 CHARLICK LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	05132022 80414	05/16/2022	14.76
Total TRUST & AGENCY ADMIN:					14.76
Total CHARLICK LAKE ASSOC:					14.76
<b>WOODRUFF LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>769-255-956.000 WOODRUFF LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	05132022 67676	05/16/2022	14.76
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	05132022 80547	05/16/2022	14.76
Total TRUST & AGENCY ADMIN:					29.52
Total WOODRUFF LAKE ASSOC:					29.52
Grand Totals:					474,674.25

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>ASSESSOR</b>					
<b>101-257-720.000 ASSESSING: CONTRACTUAL SVCS</b>					
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	JUNE 2022	05/25/2022	10,112.91
Total ASSESSOR:					10,112.91
<b>GENERAL GOVERNMENT</b>					
<b>101-261-728.000 GEN GOV: OFFICE SUPPLIES</b>					
1002	QUILL CORPORATION	101-PENS	25034032	05/10/2022	14.98
<b>101-261-801.001 GEN GOV: PROF SERVICES</b>					
2240	CARLISLE WORTMAN ASSOC. INC.	101-HOME OCCUPATION	2165145	05/18/2022	960.00
2240	CARLISLE WORTMAN ASSOC. INC.	101-PLANNING CONSULTATION MEETING	2165146	05/18/2022	1,140.00
Total GENERAL GOVERNMENT:					2,114.98
<b>SENIOR CENTER</b>					
<b>101-672-938.000 ACTIVITY CTR: OFF. EQUIP MAINT</b>					
2059	APPLIED IMAGING	101-ADDITIONAL PAGES- ACTIVITY CENTER	1965588	05/19/2022	1.19
2059	APPLIED IMAGING	101-COPIER MAINT. CONTRACT-ACT. CTR	1965588	05/19/2022	432.98
Total SENIOR CENTER:					434.17
<b>PLANNING COMMISSION</b>					
<b>101-703-801.000 PLNG COMM: MASTER PLAN PROF.</b>					
2240	CARLISLE WORTMAN ASSOC. INC.	101-MASTER PLAN	2165144	05/18/2022	2,517.50
Total PLANNING COMMISSION:					2,517.50
Total GENERAL FUND:					15,179.56
<b>REFUSE FUND</b>					
<b>REFUSE</b>					
<b>227-526-801.000 REFUSE: CONTRACTOR</b>					
2676	GFL ENVIRONMENTAL USA	227-MONTHLY CONTRACT-JUNE	1661549-6/22	06/01/2022	87,760.92
Total REFUSE:					87,760.92
Total REFUSE FUND:					87,760.92

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<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
Grand Totals:					<u>102,940.48</u>

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Total GENERAL FUND:	67,786.13
Total ROAD FUND:	300.00
Total FIRE FUND:	53,448.23
Total POLICE FUND:	38,247.07
Total REFUSE FUND:	87,760.92
Total CAPITAL IMPROVEMENT FUND:	317,843.55
Total FIRE CAPITAL FUND:	1,474.00
Total DOWNTOWN DEVELOPMENT FUND:	991.50
Total HIGHLAND ADVISORY COUNCIL:	385.00
Total POST-RETIREMENT BENEFITS:	2,486.99
Total DUCK LAKE ASSOC:	4,127.54
Total HIGHLAND LAKE ASSOC:	14.76
Total TAGGETT LAKE ASSOC:	2,699.30
Total KELLOGG LAKE ASSOC:	5.46
Total CHARLICK LAKE ASSOC:	14.76
Total WOODRUFF LAKE ASSOC:	29.52
	<hr/>
Grand Totals:	<u>577,614.73</u>

**Payroll and Hand Checks June 2, 2022 List of Bills**

**GENERAL FUND**

Payroll Taxes (FICA & FWT)	\$	21,564.50
General/Fire Payroll        5/27/2022	\$	64,139.44
Equitable - Deferred Comp.	\$	1,350.00
ICMA - Deferred Comp.	\$	1,656.85
Flexible Savings Account	\$	737.53
Garnishments	\$	300.00
Highland Firefighters Assn	\$	1,020.00
Highland Firefighters Union Dues-Full-Time		
Highland Firefighters Union Dues-Part-Time		
6/30/2022 DDA LOAN-Monthly	\$	3,771.83

The following need to be added to the List of Bills dated 6/2/2022:

1. Comcast Fund 101 for \$341.88
2. Consumers Fund 101 for \$22.25
3. Consumers Fund 101 for \$114.39
4. Consumers Fund 101 for \$290.71
5. Consumers Fund 101 for \$302.95
6. Consumers Fund 206 for \$95.76
7. Consumers Fund 206 for \$121.82
8. Consumers Fund 206 for \$178.58
9. Consumers Fund 206 for \$200.28
10. Consumers Fund 207 for \$56.42
11. Consumers Fund 401 for \$15.00



# 2021 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.	
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TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks       Articles Pyrotechnic       Display Fireworks

Public Display       Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT MICHAEL FREELAND / ACE PYRO, LLC	ADDRESS OF APPLICANT 1713 E. COMMERCE ST. MILFORD, MI	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER N/A	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER N/A	
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IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) N/A	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) N/A	TELEPHONE NUMBER N/A
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NAME OF PYROTECHNIC OPERATOR MICHAEL FREELAND	ADDRESS OF PYROTECHNIC OPERATOR 1713 E. COMMERCE, MILFORD, MI	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	--	--

NO. YEARS EXPERIENCE 25+	NO. DISPLAYS 250+	WHERE MI, IA, OH, IN, ND, WY AND MILFORD, MI
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NAME OF ASSISTANT ERIC RUSSELL	ADDRESS OF ASSISTANT 3416 E. CLARICE WHITE LANE, MI	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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NAME OF OTHER ASSISTANT CHRIS RENEMA	ADDRESS OF OTHER ASSISTANT 9700 BUCKELER, SAUNIE, MI	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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EXACT LOCATION OF PROPOSED DISPLAY FIELD (REFERENCED IN MAP)	WEST OF JOHN ST., HIGHLAND, MI
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DATE OF PROPOSED DISPLAY 25 JUNE 2022	TIME OF PROPOSED DISPLAY 2055 TO 2218 E.S.T. [9:55 TO 10:18 PM]
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MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

→ NO ONSITE STORAGE - DIRECT SHIPMENT FROM ATF TYPE 4 MAGAZINE(S) TO SHOOT LOCATION

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) FIVE MILLION DOLLARS \$5,000,000.00	NAME OF BONDING CORPORATION OR INSURANCE COMPANY THE PARTNERS GROUP, LTD.
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ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY  
11225 S.E. 6th St., SUITE #110, BELLEVUE, WA 98004

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
18+	5" AERIAL SHELLS
48+	4" AERIAL SHELLS
120+	3" AERIAL SHELLS
96+	2.5" AERIAL SHELLS
8+	1.5" MULTI-TUBE "CAME" ITEMS
→ NOTHING FOLLOWS ————— NOTHING FOLLOWS —	

SIGNATURE OF APPLICANT 	DATE 21 MAY 22
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Partners Group Ltd 11225 SE 6th St., Suite 110 Bellevue WA 98004	<b>CONTACT NAME:</b> Janet Nau <b>PHONE (A/C, No, Ext):</b> 425-455-5640 <b>E-MAIL ADDRESS:</b> jnau@tpgrp.com		<b>FAX (A/C, No):</b> 425-455-6727
	<b>INSURER(S) AFFORDING COVERAGE</b>		
<b>INSURED</b> Ace Pyro, LLC 13001 E. Austin Rd Manchester MI 48158	14372	<b>INSURER A :</b> James River Insurance Co 12203	
		<b>INSURER B :</b> Everest Denali Insurance Company 16044	
		<b>INSURER C :</b> AXIS Surplus Lines Insurance Company 26620	
		<b>INSURER D :</b> Arch Specialty Insurance Company 21199	
		<b>INSURER E :</b> <b>INSURER F :</b>	

**COVERAGES**

CERTIFICATE NUMBER: 915608159

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		001236810	11/1/2021	11/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00266211	11/1/2021	11/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			P0010083992001	3/8/2022	11/1/2022	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Excess Liability - Occurrence			UXP104824700	3/8/2022	11/1/2022	Each Occurrence \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract:

Additional Insured(s): Highland Township, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and Board members, including employees and volunteers thereof.  
 Event Location: From a field with a center point location 700' west of the intersection of North John Street and Ruggles St. in Highland Township, MI  
 Event Date: 06/25/2022

**CERTIFICATE HOLDER****CANCELLATION**

Charter Township of Highland  
 205 North John St.  
 Highland, MI 48357

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License Permit Number	<b>4-MI-161-20-4A-01560</b>
Chief, Federal Explosives Licensing Center (FELC)	<i>Mama Howard</i>	Expiration Date	<b>January 1, 2024</b>
Name	ACE PYRO LLC		

Premises Address (Changes? Notify the FELC at least 10 days before the move.)  
**9700 BURMEISTER RD  
SALINE, MI 48176-**

Type of License or Permit  
**20-MANUFACTURER OF EXPLOSIVES**

<b>Purchasing Certification Statement</b> The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. <u>The signature on each copy must be an original signature.</u> A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."	<b>Mailing Address (Changes? Notify the FELC of any changes.)</b> ACE PYRO LLC 13001 E AUSTIN RD SALINE, MI 48158-
--	---

Licensee/Permittee Responsible Person Signature	Position/Title
Printed Name	Date

Previous Edition is Obsolete ACE PYRO LLC 9700 BURMEISTER RD 48176-4 MI-161-20-4A-01560 January 1, 2024 20-MANUFACTURER OF EXPLOSIVES ATF Form 5400.14/5400.15 Part 1 Revised September 2011

**Federal Explosives License (FEL) Customer Service Information**

Federal Explosives Licensing Center (FELC)  
244 Needy Road  
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352  
Fax Number: (304) 616-4401  
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

**Federal Explosives License/Permit (FEL) Information Card**

License/Permit Name: ACE PYRO LLC

Business Name:

License/Permit Number: 4-MI-161-20-4A-01560

License/Permit Type: 20-MANUFACTURER OF EXPLOSIVES

Expiration: January 1, 2024

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



U.S. Department of Justice  
 Bureau of Alcohol, Tobacco, Firearms and Explosives  
 Federal Explosives Licensing Center  
 244 Newby Road  
 Martinsburg, West Virginia 25405

901090: CRR/FLS  
 5400  
 File Number: 4MH2625

09/18/2014

MICHAEL KENNETH FREELAND

SUBJECT: EMPLOYEE POSSESSOR LETTER OF CLEARANCE for:

MICHAEL KENNETH FREELAND 40131961 80747721  
 GENERAL LICENSE 075 LAMVER LANE  
 (248) 476-2396 MERTON, WI 43081

and is ONLY valid under the following Federal explosives license/permit:  
 4-M-181-20-70-11000 0817 PPHS-1-D  
 FEDERAL BUREAU OF INVESTIGATION  
 MARSHFIELD, MA 01450

Dear MICHAEL FREELAND:

You have been approved to transport, ship, receive or possess explosive materials as an employee possessor under the Federal explosive license or permit indicated above. This clearance is only valid under the license or permit referenced above.

Sincerely,

*Christopher R. Reeves*  
 Christopher R. Reeves  
 Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service: If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF Fax: 1-504-616-4401 Call toll-free: 1-877-283-3352  
 Chief, FELC Chief, FELC  
 Attn: LOC Construction Attn: LOC Construction  
 244 Newby Road  
 Martinsburg, West Virginia 25405

WWW.ATF.GOV

## WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance (*as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802)*), (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence (*as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act*), or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than \$250,000.**

## NOTICES

1. Any change in trade name or control of this business or operations **MUST** be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC.  
**Note:** The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).

ATF Form 5400.14/5400.15 Part I  
Revised October 2011

### Federal Explosives License (FEL) Customer Service Information

(Continued from front)

**Discontinuance of Business** (27 CFR 555.61)(27 CFR 555.128). Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

**TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:  
CALL TOLL FREE - (888) ATF-BOMB**

✂ Cut Here

Federal Explosives Licensing Center (FELC) Toll-free number: (877) 283-3352  
244 Needy Road Fax number: (304) 616-4401  
Martinsburg, WV 25405-9431 E-mail: FELC@atf.gov

#### ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)  
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)  
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)  
Firearms Theft Hotline: 1-888-930-9275  
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242  
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)





# SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

## Section 1: IDENTIFICATION OF THE SUBSTANCE AND OF THE COMPANY

- 1.1 Product Identifier**                      **Fireworks, Division 1.3 Explosive**  
GHS Product Identifier                      **Fireworks, 1.3G UN0335**  
Chemical name                                **Not Applicable**  
Trade name                                    **Fireworks, Display fireworks**  
CAS No.                                         Mixture  
EINECS No.                                    Mixture  
REACH Registration No.                    Not applicable
- 1.2 Relevant identified uses:**  
For personal enjoyment, entertainment and celebrations
- 1.3 Identification company**              Oriental Fireworks Co Ltd  
83 Guizhai East Road Liuyang Hunan, China  
Tel: +86-731-8364-9260  
Email: [info@shogunvulcan.com](mailto:info@shogunvulcan.com)  
URL: [www.shogunvulcan.com](http://www.shogunvulcan.com)
- 1.4 Emergency contact**                Infotrac 24 hour US Emergency Response Number  
Tel: +1-800-535-5053 or 1-352-323-3500  
Infotrac Contract No. 106045

## Section 2: HAZARDS IDENTIFICATION

- 2.1 Classification of the substance or mixture**  
**2.1.1** The preparation is classified according to **(EC)** Directive 1999/45/EC or Directive 67/548/EEC and its amendments and **(US)** APA Standard 87-1.  
**2.1.2** Regulation (EC) No. 1272/2008 (CLP) & (US) OSHA Hazard Communication Standard 29 CFR 1910.1200 – EXPLOSIVE
- 2.2 Label elements**  
**2.2.1 Label elements** According to Regulation (EC) No. 1272/2008 (CLP) & (US) OSHA Hazard Communication Standard 29 CFR 1910.1200

### GHS Product Identifier

Hazard Pictogram

Signal Word

**DANGER**



### Hazard Statements

H203: Explosive; fire, blast or projection hazard

### Precautionary statements

P210: Keep away from heat/sparks/open flames/hot surfaces – No Smoking

P372+P380: Explosion risk in case of fire: evacuate area

P373: Do NOT fight fire when fire reaches explosives



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PREMIUM QUALITY FIREWORKS

## SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

**2.2.2 Label elements** *According to Directive 67/548/EEC & Director 67/548/EEC*

**Risk Phrases**

R2: Risk of explosion by shock, friction, fire or other sources of ignition

R8: Contact with combustible material may cause fire

R22: Harmful if swallowed

R36/37/38: Irritating to eyes, respiratory system and skin

R43: May cause sensitization by skin contact

**Safety Phrases**

S2: Keep out of reach of children

S16: Keep away from sources of ignition – No Smoking

S34: Avoid shock or friction

**2.2.3 Physical hazards**

The mixture is a pyrotechnic preparation. Ignition is possible by contact with open fire, but also by sparks, contact with a hot surface, heat radiation or a strong grinding effect. Self-ignition is possible due to the effects of moisture of contact with acids or bases. Both the preparation and the smoke can have an oxidizing effect on metals


















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# SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

## Section 3: COMPOSITION / INFORMATION ON INGREDIENTS

Hazardous ingredients	% Weight	EC No.	CAS No.	Hazard pictograms	Risk Phrases/Hazard Statements
Potassium nitrate	>50	231-818-8	7757-79-1	 	Xi; R38 Skin Irrit. 2, H315
Charcoal	>10	240-383-3	16291-96-6	None	None
Sulfur	>10	231-722-6	7704-34-9		Xi; R38 Skin Irrit. 2, H315
Potassium perchlorate	>50	231-912-9	7778-74-7	 	R9/R22 H271/H302
Strontium carbonate	>10	216-643-7	1633-05-2	None	None
Magnalium	>10	231-104-6 & 231-072-3	7439-95-4 & 7429-90-5		R11/R15/R17 H250/H260 & H315/H319/ H335/H402
Phenolic resin	<10	605-001-00-5	9003-35-4	None	None
Barium nitrate	<50	233-020-5	10022-31-8	 	R22/R20 H302/H332
Aluminium	<50	231-072-3	7429-90-5		R15/R17 H315/H319/ H335/H402
Copper oxide	<50	215-269-1	1317-38-0	 	R22-50/53 S22-61 H302/H410/P273
Antimony sulfide	<10	215-713-4	1345-04-6	 	R20/22 R51/53 H302/H332/H411 P273

GHS Classification elements in so far as officially assigned according to EC Regulation 1272/2008

Full text of each relevant R phrases can be found in section 16. Full text of each relevant H phrases can be found in section 16.



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# SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

## Section 4: FIRST AID MEASURES

### 4.1 Description of first aid measures

Eye contact:	Rinse with sufficient water; remove any contact lenses prior to rinsing, then immediately rinse the eyes with the eyelids open for a sufficient period of time (at least 10 minutes) using (lukewarm water). Where possible, do not interrupt the rinsing process. Regularly lift the eyelids. Avoid rubbing the eyes to prevent mechanical damage. Help the victim with the rinsing process. Consult an eye doctor if the eyes are irritated or the symptoms persist.
Skin contact:	Remove contaminated clothing. Wash skin immediately with soap and water if available. Use a shower where required. If symptoms like irritation develop, obtain medical attention.
Swallowing:	May be toxic. Have the victim rinse his mouth with water and spit it out (never give an unconscious person something to drink due to risk of suffocation). Do not induce vomiting (unless under direct supervision by a doctor) and immediately consult a doctor showing the packaging or label, or take the victim to hospital. Loosen tight clothing, such as a shirt, tie, belt or waistband. Rest.
Inhalation:	Take the person into fresh air and keep him warm, let him rest. If there is difficulty in breathing, give oxygen. Give artificial respiration if breathing has stopped. Consult a doctor after prolonged exposure or if symptoms do not disappear after a short time.
Burn injuries:	Burn injuries may occur should product accidentally igniter. With all burn injuries; immediate medical treatment for trauma is essential for patient outcome.
Further medical Treatment:	Symptomatic treatment and supportive therapy as indicated.

## Section 5: FIRE FIGHTING MEASURES

### 5.1 Extinguishing media

Suitable extinguishing media: Preferably with dry chemical, foam or water spray  
Unsuitable extinguishing media: None Known

### 5.2 Special hazards arising from the substance or mixture

Explosion risk in case of fire. DO NOT fight fire when fire reaches explosives. Do not attempt to directly fight established or slow smoldering fires as an explosion is possible. In case of fire, evacuate area.

### 5.3 Special exposure hazards from combustion products

Keep enough distance to protect your own safety due to the character of the material. If involved in a fire, it may emit noxious and toxic fumes. Combustion products may include: carbon monoxide, chlorine, chlorine oxides, sulfur oxide and nitrogen oxide.





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## SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

### 5.4 Advice for fire-fighters

In case of fire: Evacuate area. Fight fire remotely due to risk of explosion. Firemen have to wear self contained breathing apparatus. Use qualified personnel who are well aware of the dangers of this product.

### 5.5 Additional information

Collect extinguishing water to prevent damage to environment. Alert and evacuate the surrounding area. Fight the fire from a sheltered location.

## Section 6: ACCIDENTAL RELEASE MEASURES

- 6.1 Personal precautions:** Eliminate all sources of heat and ignition. People dealing with major spillages should wear personal protective clothing (suitable gloves and filter mask if dust is formed). Evacuate the danger zone. Avoid dust engendering and inhalation of the dust. Prevent further dust dispersion for example of dampening the materials.
- 6.2 Environmental precautions:** Ventilation recommended.
- 6.3 Clean up methods:** Collect spilled material by hand, eg. With a dustpan and duster; do not use a vacuum cleaner, which poses a risk of explosion. Do not use compressed air for clean up

## Section 7: HANDLING AND STORAGE

- 7.1 Handling:** When handling observe the usual precautionary measures for chemicals. Avoid contact with heat, sparks, flames and other ignition sources. No smoking. No heating, welding, soldering, drilling, cutting. Do not use equipment producing an open flame or electrical equipment, which may cause sparks. Handle in well ventilated areas. Prevent dust formation and inhalation of dust. Avoid contact with the eyes, skin and clothing. Handle empty packaging with the same safety precautions as full packaging. Keep extinguishing equipment in the vicinity.
- 7.2 Storage:** Store closed packaging in a dry and well-ventilated location. Fireproof. Keep away from food, drinks and animal feed. Store separately, maintain safety distances in accordance with national legislation for pyrotechnic preparations.
- Suitable storage material: Original packaging  
Storage material to avoid: Packaging that does not meet the applicable ADR regulations, metals.
- Storage temperature: Recommended 5-30°C/41-86°F
- 7.3 Specific use(s):** For regulated consumer or professional use only. Must be used outdoors. See warning label on each individual packaging.



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PREMIUM QUALITY FIREWORKS

# SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

## Section 8: EXPOSURE CONTROLS / PERSONAL PROTECTION

- 8.1 Limits of exposure:** No occupational exposure limits are determined for the preparation and/or for the components.
- 8.2 Personal Protective equipment:** Eating, drinking and smoking should be prohibited in areas where this material is handled and stored. Wear suitable protective clothing that prevents contact with the product. The work area and storage area should be for authorized persons only.
- 8.3 Respiratory Protection:** Do not inhale dust. Adequate ventilation in closed areas. Respiratory protection is required if there is a risk of inhaling smoke from the product or for insufficiently ventilated workplaces (filter mask P2)
- 8.4 Skin and body** Wear suitable protective clothing (preferably heavy cotton with tight fitting sleeves) remove contaminated clothing immediately. Keep working clothes separate (on site eg. In a closed plastic bag) and change them every day.
- 8.5 Hands:** Wash hands before breaks and at the end of work. Wear protective gloves if there is risk of skin contact; use heat-resistant gloves for handling.
- 8.6 Eyes** Use safety eyewear (tight fitting goggles) or a full-face shield. Eye-wash.

## Section 9: PHYSICAL AND CHEMICAL PROPERTIES

### 9.1 Information on basic physical and chemical properties

General information:

Appearance: Loose and/or solid powder encased in paper tubes  
Colour: Not applicable  
Odour: None

Important health, safety and environmental information:

pH: Weak acid  
Boiling point: Not applicable  
Flash point: >93°C  
Explosive properties: -  
Relative density: -  
Grain density: -  
Solubility in water: Partly soluble in water





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PREMIUM QUALITY FIREWORKS

## SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

### Section 10: STABILITY AND REACTIVITY

- 10.1 Stability:** Stable if stored in dry location
- 10.2 Conditions to avoid:** Avoid high (>30°C) and low (<5°C) temperatures. Avoid raised storage temperatures. Avoid high temperatures, heating, open fire and ignition sources, and prevent the effects of a grinding motion and impact forces that may result in ignition.
- 10.3 Materials to avoid:** Oxidizing agents. Flammable agents.
- 10.4 Hazardous decomposition Products:** During use possible release of carbon monoxide, carbon dioxide, chlorine oxides, sulfur oxide and nitrogen oxide. Metal fumes and oxides. Thermal decomposition will evolve toxic irritant and flammable vapors.

### Section 11: TOXICOLOGICAL INFORMATION

SUBSTANCE	CAS No.	LD <sub>50</sub> (Oral, Rat)	LD <sub>50</sub> (Inhalation, Rat)	LD <sub>50</sub> (Dermal, Rat)
Potassium Nitrate	7757-79-1	3750 mg/kg	NE	NE
Sulfur	7704-34-9	NE	2,520 ppm/hr	NE
Charcoal	16291-96-6	>5g/kg	NE	NE
Potassium perchlorate	7778-74-7	2100 mg/kg	NE	NE
Barium nitrate	10022-31-8	355 mg/kg	NE	NE

This health hazard assessment is based on information of the components.

- Effects on the eyes:** Particle matter may cause physical injury to the eye. Irritating to the eyes Redness.
- Effects on the skin:** Skin contact may cause irritation, mechanical damage, redness, sensitization, irritation eczema
- Effects on respiration:** May cause severe respiratory tract irritation.
- Ingestion:** Harmful. Ingestion may cause irritation of the gastrointestinal tract.
- Inhalation of smoke:** Smoke released during intended use is harmful upon inhalation and causes coughing.



# SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

## Section 12: ECOLOGICAL INFORMATION

<b>12.1 Mobility:</b>	The product is partly soluble in water.
<b>12.2 Persistence and degradability:</b>	Moderately/partially biodegradable. Persistent.
<b>12.3 Bioaccumulative potential</b>	Moderately/partially biodegradable.
<b>12.4 Mobility in soil:</b>	The product has moderate mobility in soil.
<b>12.5 Other harmful effects:</b>	Do not discharge to groundwater surface water or drains. During combustion possible release of carbon monoxide, carbon dioxide, chlorine, chlorine oxides, sulfur oxide and nitrogen oxide.

## Section 13: DISPOSAL CONSIDERATIONS

<b>13.1 Product waste:</b>	Pay attention to the flammable and explosive character of the material and the fumes that may be released by it. Incinerate in a hazardous waste incinerator suitable for the disposal of noxious chemical waste in accordance with the stipulations of the relevant regulations. Waste generation should be avoided or minimized wherever possible. If this is not possible, destruction must take place in an approved facility, which is equipped to absorb and neutralize acid gasses and other toxic processing products. Waste, even small quantities, should never be poured down drains, sewers or water surfaces. Disposal should be in accordance with local, state or national legislation. Consult an accredited waste disposal contractor or local authority for advice.
<b>13.2 Additional Information</b>	None



# SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

## Section 14: TRANSPORT INFORMATION

Classification as ADR Material for road transport.

UN Number 0335  
 Proper shipping name: UN0335 FIREWORKS, 1.3G  
 ADR Class: 1  
 Packaging Group II  
 Packaging instruction: 135  
 Tunnel restriction code: E  
 ADR Label / Hazard Label



Classification as IMDG material for sea transport

UN Number 0335  
 Proper shipping name: UN0335 FIREWORKS, 1.3G  
 Class: 1  
 Maximum quantity None  
 EmS F-B, S-X  
 IMO Label: Explosive substances or articles, class 1, division 1.3

## Section 15: REGULATORY INFORMATION

### EU regulations.



Hazard Symbol:

EU Labelling classification	O	Oxidizing
	Xn	Harmful
R – (Risk) phrases	R8	Contact with combustible material may cause fire
	R22	Harmful if swallowed
	R36/37/38	Irritating to eyes, respiratory system and skin
	R43	May cause sensitization by skin contact
S – (Safety) phrases	S2	Keep out of reach of children
	S16	Keep away from sources of ignition – No Smoking
	S34	Avoid shock or friction
	S35	This material and its container must be disposed of in a safe way
	S37	Wear suitable gloves
WGK (German legislation)	2	Hazard to waters, VwVws, Annex 2

Waste Symbol







# SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

## USA regulations.

TSCA (Toxic Substance Control Act)

All chemicals listed

## Canada regulations

WHMIS Classification

Exempt – Consumer Products

### Section 16: OTHER INFORMATION

#### Risk Phrases and Safety Phrases

- R2: Risk of explosion by shock, friction, fire or other sources of ignition.
- R3: Extreme risk of explosion by shock, friction, fire or other sources of ignition.
- R9: Explosive when mixed with combustible material.
- R20/21: Harmful by inhalation and in contact with skin.
- R22: Harmful if swallowed.
- R25: Toxic if swallowed.
- R33: Danger of cumulative effects.
- R50/53: Very toxic to aquatic organisms, may cause long-term adverse effects in the aquatic environment.
- R61: May cause harm to the unborn child.
- R62: Possible risk of impaired fertility.
- S2: Keep out of the reach of children.
- S13: Keep away from food, drink and animal feeding stuffs.
- S16: Keep away from sources of ignition - No smoking.
- S23: Do not breathe fumes.
- S24/25: Avoid contact with skin and eyes.
- S34: Avoid shock or friction.
- S35: This material and its container must be disposed of in a safe way.
- S36/39: Wear suitable protective clothing and eye/face protection.
- S45: In case of accident or if you feel unwell, seek medical advice immediately (show the label where possible).

#### Hazard statement(s) and Precautionary statement(s)

- H204: Fire or projection hazard.
- H272: May intensify fire; oxidizer.
- H301: Toxic if swallowed.
- H302: Harmful if swallowed.
- H312: Harmful in contact with skin.
- H315: Causes skin irritation.
- H319: Causes serious eye irritation.
- H332: Harmful if inhaled.
- P201: Obtain special instructions before use.
- P202: Do not handle until all safety precautions have been read and understood.
- P210: Keep away from heat, sparks, open flame, hot surfaces - No smoking.
- P234: Keep only in original container
- P240: Ground/bond container and receiving equipment.
- P250: Do not subject to grinding/shock/.../friction.
- P280: Wear protective gloves/protective clothing/eye protection/face protection.





**VULCAN**<sup>®</sup>  
PREMIUM QUALITY FIREWORKS

## SAFETY DATA SHEET

Date: 21<sup>st</sup> September 2018

P261: Avoid breathing dust/fume/gas/mist/vapours/spray.  
P270: Do not eat, drink or smoke when using this product.  
P301 + P330 + P331: IF SWALLOWED: rinse mouth. Do NOT induce vomiting.  
P301 + P310: IF SWALLOWED: Immediately call a POISON CENTRE or doctor/physician.  
P302 + P352: IF ON SKIN: Wash with plenty of soap and water.  
P305 + P351 + P338: IF IN EYES: Rinse cautiously with water for several minutes.  
Remove contact lenses, if present and easy to do. Continue rinsing.  
P305: IF IN EYES: Get immediate medical attention.  
P373: Do NOT fight fire when fire reaches explosives  
P401: Store in accordance with local/regional/national/international regulations  
P501: Dispose of contents/container to: Send to a licensed recycler, reclaimer or incinerator.

History:	Date of PDF printing	23 April 2015
	Date of previous issue	No previous validation
	Version:	1

Additional information	Product according to directive 2007/23/EC of the European Parliament and of the council of 23 May 2007 on the placing on the market of pyrotechnic articles.
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The data given here is based on current knowledge and experience. The purpose of this Safety Data Sheet is to describe the product in terms of their safety requirements. The data does not signify any warranty with regard to the product's properties. In all cases, it is the responsibility of the user to determine the applicability of such information and recommendations and the suitability of any products for its own particular purpose.

Safety data sheet according to regulation (EC) No 1907/2006 of the European parliament and of the council from 18 December 2006 concerning the registration, evaluation, authorization and restrictions of chemicals (REACH).





09/23/2021

**NOTICE OF CLEARANCE**

**for individuals transporting, shipping, receiving, or possessing explosive materials.**

**ISSUED TO:** ACE PYRO LLC

Federal Explosives license/permit no.: 4-MI-161-20-3D-12625

**NOTICE DATE:** 09/23/2021

Expiration Date: **April 1, 2023**

**EXPIRATION DATE:** This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

Explosives License/Permit Type: 20-MANUFACTURER OF EXPLOSIVES

- 1 **WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for **EACH** employee.

**Premises Address:** 13001 E AUSTIN RD  
 MANCHESTER, MI 48158

**Mailing Address:**  
 ACE PYRO LLC  
 13001 E AUSTIN RD  
 MANCHESTER, MI 48158

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

**PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.**

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

<p><b>Number of RESPONSIBLE PERSON(S) :</b> 1  <b>Number of EMPLOYEE POSSESSOR(S):</b> 154</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">LAST NAME, First Name, Middle Name</th> <th style="text-align: center;">Clearance Status</th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>RESPONSIBLE PERSONS:</b></td> </tr> <tr> <td>0001 ENZER, AARON ANDREW</td> <td style="text-align: center;">1 Cleared</td> </tr> <tr> <td colspan="2"><b>EMPLOYEE POSSESSORS:</b></td> </tr> <tr> <td>0001 AIUTO, JOSEPH ANTHONY</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0002 AYERS, DONALD ROBERT JR</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0003 BAILE, DAVID</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0004 BMM, CHELSEA MARIE</td> <td style="text-align: center;">Cleared</td> </tr> </tbody> </table>	LAST NAME, First Name, Middle Name	Clearance Status	<b>RESPONSIBLE PERSONS:</b>		0001 ENZER, AARON ANDREW	1 Cleared	<b>EMPLOYEE POSSESSORS:</b>		0001 AIUTO, JOSEPH ANTHONY	Cleared	0002 AYERS, DONALD ROBERT JR	Cleared	0003 BAILE, DAVID	Cleared	0004 BMM, CHELSEA MARIE	Cleared	<p style="text-align: center;"><b>continued</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">LAST NAME, First Name, Middle Name</th> <th style="text-align: center;">Clearance Status</th> </tr> </thead> <tbody> <tr> <td>0005 BERG, JONATHAN BRADLEY</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0006 BERQUIST, KELLY ANN</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0007 BISCO, MICHAEL ERIC</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0008 BISCO, SUSAN ELIZABETH</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0009 BLUELL, MARK EDWARD</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0010 BRANDLE, RICHARD JOSHUA</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0011 BROWN, ROBERT MICHAEL</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0012 CAPE, AMANDA RAE</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0013 CAPE, TIMOTHY FRANKLIN</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0014 CARRIGER, JOSHUA ROY</td> <td style="text-align: center;">Cleared</td> </tr> <tr> <td>0015 CASH, JESSICA MARIE</td> <td style="text-align: center;">Cleared</td> </tr> </tbody> </table>	LAST NAME, First Name, Middle Name	Clearance Status	0005 BERG, JONATHAN BRADLEY	Cleared	0006 BERQUIST, KELLY ANN	Cleared	0007 BISCO, MICHAEL ERIC	Cleared	0008 BISCO, SUSAN ELIZABETH	Cleared	0009 BLUELL, MARK EDWARD	Cleared	0010 BRANDLE, RICHARD JOSHUA	Cleared	0011 BROWN, ROBERT MICHAEL	Cleared	0012 CAPE, AMANDA RAE	Cleared	0013 CAPE, TIMOTHY FRANKLIN	Cleared	0014 CARRIGER, JOSHUA ROY	Cleared	0015 CASH, JESSICA MARIE	Cleared
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4 APR 14 2023 09:15:23 EXPLOSIVES DATE: April 1, 2023 EXP: 13001 E AUSTIN RD MANCHESTER, MI 48158



# NOTICE OF CLEARANCE

09/23/2021

for individuals transporting, shipping, receiving, or possessing explosive materials.

NOTICE DATE: 09/23/2021

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Explosives License/Permit Type : 20-MANUFACTURER OF EXPLOSIVES

Expiration Date : April 1, 2023

13001 E AUSTIN RD  
MANCHESTER, MI 48158

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LAST NAME, First Name, Middle Name Clearance Status

LAST NAME, First Name, Middle Name Clearance Status

0016 CLARK, JON FREDERICK JR Cleared  
0017 CLARK, KRISTEN MEISER Cleared  
0018 CLARK, RICHARD CHARLES Cleared  
0019 COFFIN, TODD LEE Cleared  
0020 CRUZ, VICTORIA ANN MARIE Cleared  
0021 DARIN, DEAN JOSEPH Cleared  
0022 DEAL, ERIC EARL Cleared  
0023 DIAZ, SHADOWE ROWAN Cleared  
0024 DODD, QUENTIN RUSSEL Cleared  
0025 DONLEY, JON STUART II Cleared  
0026 DOUD, DANIEL STEPHEN Cleared  
0027 DREHMEL, JUSTIN ALLEN Cleared  
0028 DWORAK, MATTHEW ALLEN Cleared  
0029 DYKSTRA, BRADLEY ALAN Cleared  
0030 FALES, MICHAEL EDWARD Cleared  
0031 FANDREL TIMOTHY RICHARD Cleared  
0032 FIFIELD, GLEN EDWARD Cleared  
0033 FLATEN, TUCKER JAMES Cleared  
0034 FORMAN, GREGORY CHRISTOPHER Cleared  
0035 FREELAND, MICHAEL KENNETH Cleared  
0036 GARDINIER, KALE JAMES Cleared  
0037 GENSHEIMER, BRENT MICHAEL Cleared  
0038 GOINGS, ALAN GREGORY Cleared  
0039 GOINGS, MELISSA HELEN Cleared  
0040 GRABER, MATTHEW MICHAEL Cleared  
0041 GREEN, BRETON J Cleared  
0042 GROB, ROBERT PHILLIP Cleared  
0043 HACKBARTH, MICHAEL JAMES Cleared  
0044 HAMILTON, DAYNA LOUISE Cleared  
0045 HARGROVE, WILLIAM LEROY Cleared  
0046 HARRISON, SCOTT STEVAN Cleared  
0047 HEIMAN, GRANT EUGENE Cleared  
0048 HERSEE, STEPHEN ALLEN Cleared  
0049 HILLMAN, JASON ALLEN Cleared  
0050 HINTON, RYAN LEE Cleared  
0051 HOCHSTETLER, LOIS ELEN Cleared  
0052 HUBERTY, PRESTON MICHAEL Cleared  
0053 JAGERSON, JOHN STUART Cleared  
0054 JENCA, JAYME RAE Cleared  
0055 JENCA, MATTHEW ROBERT Cleared  
0056 JOHNSON, KRISTEN ANGELA Cleared  
0057 JOHNSON, MEGAN LEE Cleared  
0058 KALTZ, DANIELLE LYNN Cleared  
0059 KENWORTHY, GREGORY RANDALL Cleared  
0060 KETHMAN, VINCENT CHRISTOPHER Cleared  
0061 KILEY, GARY FRANCIS Cleared  
0062 KITCHEN, JENNA KARIN Cleared

0063 KLAGER, WILLIAM SCOTT Cleared  
0064 KLEPI, LAURA ROSE Cleared  
0065 KLUG, MARCUS MICHAEL Cleared  
0066 KRUSZA, DANIEL FRANCIS BRUNO Cleared  
0067 KRUSZA, TOM PATRICK Cleared  
0068 LANTER, AMBER MARIE Cleared  
0069 LOUVIER, ANDREW LAWRENCE Cleared  
0070 MACERATINI, ANTHONY M Cleared  
0071 MANEVAL, LEE W Cleared  
0072 MARCINKOWSKI, PAUL Cleared  
0073 MARX, MATTHEW ROBERT Cleared  
0074 MATUSZAK, RAYMOND WILLIAM Cleared  
0075 MCANINCH, JOSHUA KING Cleared  
0076 MCCORMICK, LORRAINE ELLEN Cleared  
0077 MCCULLA, JAMES WILLIAM Cleared  
0078 MCDONALD, BRIAN MICHAEL Cleared  
0079 MCNAMEE, KERRIGAN MACKENZIE Cleared  
0080 MELLOTT, MAVERICK ORVILLE Cleared  
0081 MERCIER, BRADLEY JOSEPH Cleared  
0082 MERCIER, KAYLA MARIE Cleared  
0083 MERSMAN, BLAKE ANTHONY Cleared  
0084 MERSMAN, KELLY JO Cleared  
0085 MERSMAN, MATTHEW CHARLES Cleared  
0086 MESSER, BRIAN CHARLES Cleared  
0087 MESSINA, DOMNIC ANTHONY Cleared  
0088 MICKLE, RENE CARLOS Cleared  
0089 MIODUSKI, FREDERICK JOSEF Cleared  
0090 MOHNEN, ADAM PHILIP Cleared  
0091 MOHNEN, KAYLA MARIE Cleared  
0092 NASH, JONATHAN OLIVER Cleared  
0093 NOVACK, ROBERT JUSTIN Cleared  
0094 OEDING, WILLIAM ALBERT Cleared  
0095 OSBURN, RYAN ANTHONY Cleared  
0096 OSBURN, STEVEN RAYMOND Cleared  
0097 OSMOLSKI, EDWARD JAMES Cleared  
0098 PAPPAS, CHRISTOPHER MICHAEL Cleared  
0099 PERCHA, CHRISTOPHER THOMAS Cleared  
0100 PETERSON, EDWIN LEROY III Cleared  
0101 PETERSON, EDWIN LEROY JR Cleared  
0102 PETERSON, JOSHUA DAVID Cleared  
0103 PRIANO, ANTHONY Cleared  
0104 RAFFAELE, ANDREW CURTIS Cleared  
0105 RIMBAUGH, CHRISTOPHER LEE Cleared  
0106 ROGOZ, PETER JAN Cleared  
0107 ROOT, BRYON SCOTT Cleared  
0108 ROSSETTI, DONALD JOHN Cleared  
0109 ROTHOVE BATALUCCO, CHASITY CHRISTINE Cleared



# NOTICE OF CLEARANCE

09/23/2021

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13001 E AUSTIN RD

MANCHESTER, MI 48158

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LAST NAME, First Name, Middle Name Clearance Status

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0110 RUSSELL, ERIC MICHAEL	Cleared
0111 RUSSELL, JULIA MARGARET	Cleared
0112 SALAGAN, DEREK CHARLES	Cleared
0113 SALOMOM, LON D	Cleared
0114 SAYERS, TRISTAN DANIEL	Cleared
0115 SCHADLER, AMY LYNNE	Cleared
0116 SCHROEDER, KENNETH VNCENT	Cleared
0117 SCOFIELD, AARON BAXTER	Cleared
0118 SCOFIELD, MELISSA KAY	Cleared
0119 SHACKLE, PHILIP EDWARD	Cleared
0120 SINDA, JONATHAN DUANE	Cleared
0121 STOFFERS, NICHOLAS RUSSELL	Cleared
0122 SUMAN, SKYLAR ISAAC	Cleared
0123 THOMASON, KYLE RAY	Cleared
0124 TIPPIE, JASEN KELLY	Cleared
0125 TREBLE, AARON STEVEN	Cleared
0126 TRUMBAUER, ROSS RAYMOND	Cleared
0127 WAGAR, VINCENT JOHN	Cleared
0128 WATTLES, TARYN JESSICA	Cleared
0129 WILLIAMS, JUDY E	Cleared
0130 WISNIESKI, JUSTIN EDWARD	Cleared
0131 WOLF, CHRISTOPHER NATHAN	Cleared
0132 ZIEGLER, ERIC JAMES	Cleared
0133 ZIEGLER, KATARINA JOY	Cleared
0134 BMM, KAITLYN ANN	Pending
0135 BAUER, JOSHUA THOMAS	Pending
0136 CALERO, MICHELLE KAY	Pending
0137 CANUP, DUSTIN LEE	Pending
0138 CASH, THOMAS EMORY	Pending
0139 DASHNER, ROBERT EDWARD	Pending
0140 GIGUERE, BRIAN ROBERT	Pending
0141 JORDAN, DARRYL BRYNARD	Pending
0142 KRUSZA, LEVI JOSEPH	Pending
0143 LEONARD, ANDREW JAMES	Pending
0144 MAERZ, KARL BERNARD	Pending
0145 NOAH, DONALD ALLEN JR	Pending
0146 SIMON, KENNETH ROBERT JR	Pending
0147 SOWA, SCOTT JOHN	Pending
0148 VARGO, ROBERT ALBERT	Pending
0149 VITTONI, JORDAN JAY	Pending
0150 WATKINS, RICHARD ORLO III	Pending
0151 WILKINS, BRIAN RICHARD	Pending
0152 WILLIAMS, JAMES C JR	Pending
0153 WITZEL, RYAN ALLEN	Pending
0154 WOODARD, STEVEN RAY	Pending



MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY
Permit Number

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Name of Applicant: Chris Renema/Ace Pyro LLC
Sponsoring Organization/Individual/Group: White Lake Citizens League
Name of Person in Charge of Event: Karen Pinagel
Street Address: 9700 Burmeister Rd
City, State, ZIP: Saline MI 48176
Email Address: Crenema84@gmail.com
Kpinagel@yahoo.com
Business Telephone: (313) 801-5787
Home Telephone: ( )
Business Telephone: (248) 245-9852
Home Telephone: ( )
Event Date(s): 7/2/2022 rain date of 7/3/2022
Where will "Person in Charge" be during the event?: at Event
Event Starting and Finishing Times: 10:10 pm - 10:40 pm
How can "Person in Charge" be contacted during the event?:

Type of Event (Check appropriate boxes)
[X] Marine - Pursuant to Section 80164 of Act 451, P.A. of 1994, as amended.
[ ] Canoe Race [ ] Parade [ ] Hydroplane Race [ ] Offshore Race [ ] Sailboat Race [ ] Motorboat Race [ ] Water Skiing
[X] Fireworks\* [ ] Swimming [ ] Raft Race [ ] Sailboard [ ] Other (Specify)
\*Applicant must include copy of Fireworks Display Permit issued by local unit of government.
[ ] Off-Road Vehicle (ORV) - Pursuant to Section 81122 of Act 451, P.A. of 1994, as amended.
[ ] Bike [ ] ORV [ ] Other (specify)
[ ] Snowmobile - Pursuant to Section 82119 of Act 451, P.A. of 1994, as amended.

Location of Event - Body of Water
[X] Inland Water [ ] Great Lakes/Navigable Waters
Township: Highland County: Oakland
Estimated Number of Vehicles:
Number of spectators (if applicable): 200+
Number of Event Participants: 6
Sponsor of Patrol Vessels: White Lake Citizens League
Do conditions require special law enforcement patrols? [ ] Yes [ ] No
Types of Medical Support Units (if any): N/A
Number of Medical Support Units:

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION
I hereby certify that I have read, understand, and agree to abide by the conditions contained on page 2, governing this permit in the conduct of the operations under this permit, and that the information provided is true and accurate to the best of my knowledge.
Applicant Signature: Chris Renema Date: 5/10/2022

APPLICANT: Submit completed and signed application to appropriate DNR office at least 30 days prior to event or permit may not be authorized. Locations and addresses on next page.

FOR DNR USE ONLY
Investigation Findings & Recommendations
State any problems this event may cause, special equipment the event may require, special enforcement effort that may be required, special use permits, and where they may be obtained.
Investigating Officer (please print) Badge Number Signature Date of Investigation (mm/dd/yyyy)

AUTHORIZATION
[ ] EVENT IS AUTHORIZED for the date(s) and time(s) specified as long as conditions are complied with prior to and/or during stated event(s). Failure to meet all specified conditions automatically invalidates this permit and may subject permittee to prosecution.
Number of Law Enforcement Patrol Boats Vehicles Type
Special Conditions - See Page 2: 1 [ ] 2 [ ] 3 [ ] 4 [ ] 5 [ ] 6 [ ] 7 [ ] 8 [ ] 9 [ ] 10 [ ] 11 [ ] 12 [ ] 13 [ ]
14 [ ] 15 [ ] 16 [ ] Other:
[ ] EVENT IS NOT AUTHORIZED
District Law/Permit Supervisor (Please print) Signature Date

ADDITIONAL CONDITIONS AND REQUIREMENTS

## Fireworks Display Application

Applicant: Chris Renema Phone: (313) 801-5787  
Pyrotechnic Company: ACE Pyro LLC  
Display Operator: Eric Russel  
Display Location: White Lake Proposed Date 7/2/2022

### Permit Requirements (include with the applications):

- Permit Fee:** \$500.00 (Five Hundred dollars) payable to Charter Township of Highland.
- Michigan Department of Licensing:** Completed application for Fireworks Other Than Consumers Low Impact.
  - Alcohol, Tobacco, Firearms and Explosives:** Notice of Clearance for individuals transporting, shipping, receiving, or possessing explosive materials (employees involved in fireworks display operations shall be listed on this license).
- Alcohol, Tobacco, Firearms, and Explosives:** Responsible person Letter of Clearance.
- Certificate of Insurance:** Must be provided
- Display Inventory:** Include mortar size
- Diagram/Site Plan:** Of the location at which the display will be conducted. The submitted plan shall include the following information:
  - Site from which the fireworks will be discharged.
  - Dimensions of the discharge site.
  - The location of the buildings, highways, overhead obstructions and utilities.
  - Spectator viewing area.
  - Fall out area.
  - Separation distance from mortars to spectators, for land or water displays.
- NFPA 1123:** The application shall be familiar with this document and the International Fire Code, 2018 requirements
- Fireworks Display Operator and Crew List:** Shall be provided to the Fire Department prior to and scheduled fireworks display.
- Written Disposal Instructions:** Shall be provided to the Fire Department
- **Hold Harmless/Indemnification Agreement:** Shall be signed and returned to the fire department.

An on-site inspection is required prior to the issuance of the Fireworks Display Permit. Twenty-four-hour notice is required to schedule an inspection.

Application reviewed by: \_\_\_\_\_ Date \_\_\_\_\_

Completed /Incomplete

Breeze Diagram


MARINE special event application/permit.


CHARTER TOWNSHIP OF HIGHLAND

205 North John Street  
Highland, MI 48357


Hold Harmless Agreement

To the fullest extent permitted by law, Ace Pyro, LLC agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Highland, its elected and appointed officials, employees and volunteers, and others working on behalf of the Charter Township of Highland against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of Highland by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the fireworks event on White Lake, scheduled for July 2, 2022.

  
Name

  
Date

  
Township Official

  
Date



## Disposal Instructions

After the designated 30-minute cool down time after the show, the crew shall inspect all racks and cakes as well as the designated fallout zone for leftover product that failed. That product will then be repackaged in the appropriate placarded boxes and returned to the company's storage magazines that night for proper inspection and disposal if needed.



In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To: ATF - Chief, FELC  
244 Needy Road  
Martinsburg, WV 25405-9431

License/Permit Number: **4-MI-161-20-3D-12625**

Chief, Federal Explosives Licensing Center (FELC)  
*Mama Howard*

Expiration Date: **April 1, 2023**

Name: ACE PYRO LLC

Premises Address (Changes? Notify the FELC at least 10 days before the move.):  
**13001 E AUSTIN RD  
MANCHESTER, MI 48158-**

Type of License or Permit:  
**20-MANUFACTURER OF EXPLOSIVES**

**Purchasing Certification Statement**  
The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original nature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

**Mailing Address (Changes? Notify the FELC of any changes.)**  
ACE PYRO LLC  
13001 E AUSTIN RD  
MANCHESTER, MI 48158-

Licensee/Permittee Responsible Person Signature: *Haron Enzer*  
Position/Title: *President*  
Printed Name: **Haron Enzer**  
Date: **1/13/21**

ATF Form 5400.14/5400.15 Part I  
Revised September 2011

Previous Edition is Obsolete ACE PYRO LLC-13001 E AUSTIN RD-48158-4-MI-161-20-3D-12625-April 1, 2023-20-MANUFACTURER OF EXPLOSIVES

**Federal Explosives License (FEL) Customer Service Information**

Federal Explosives Licensing Center (FELC)  
244 Needy Road  
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352  
Fax Number: (304) 616-4401  
E-mail: FELC@atf.gov

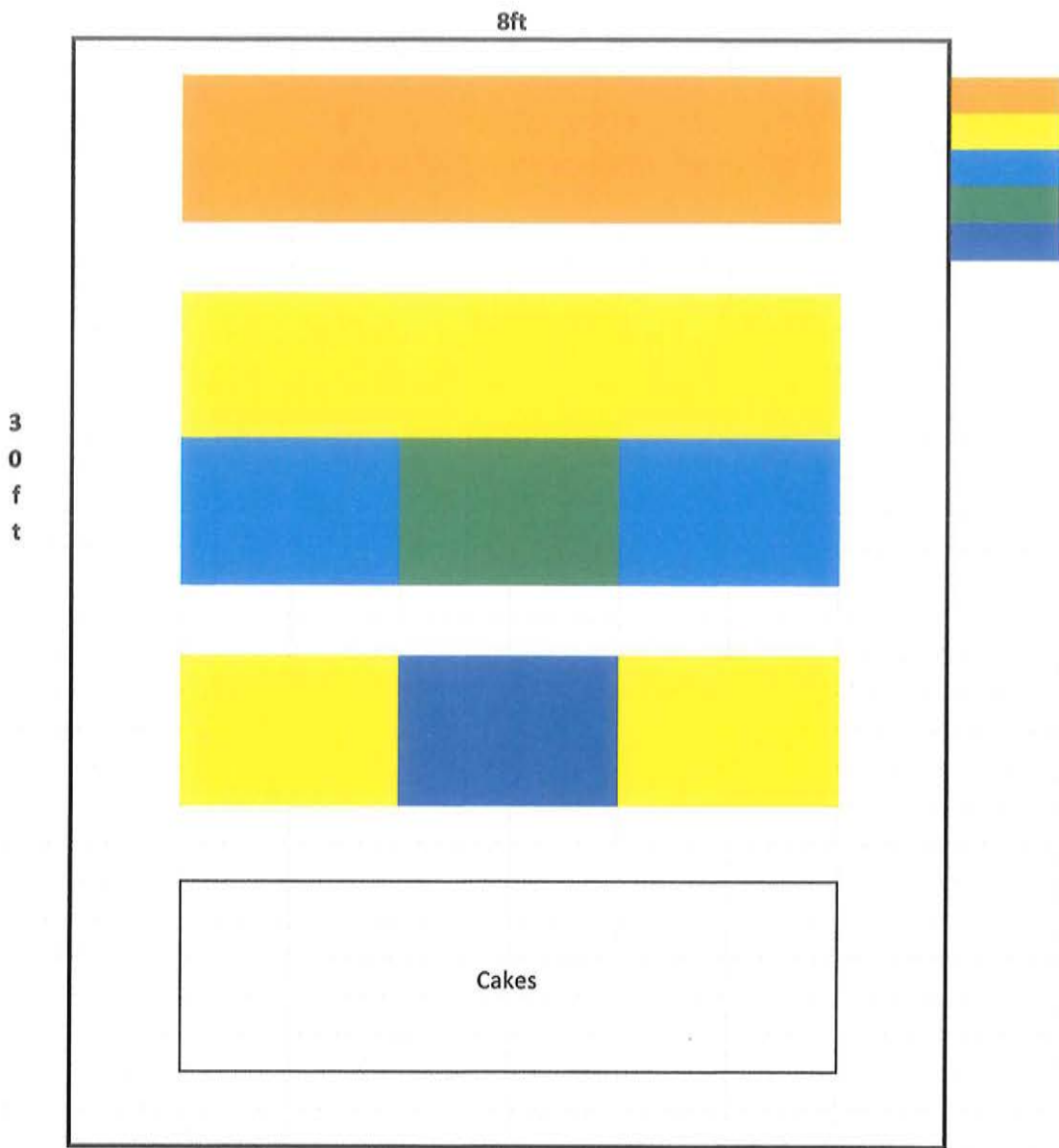
ATF Homepage: www.atf.gov

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse, child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for the benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Print Here   
**Federal Explosives License/Permit (FEL) Information Card**  
License/Permit Name: ACE PYRO LLC  
Business Name:  
License/Permit Number: 4-MI-161-20-3D-12625  
License/Permit Type: 20-MANUFACTURER OF EXPLOSIVES  
Expiration: April 1, 2023  
Disclaimer Note: Not Valid for the Sale or Other Disposition of Explosives.



This Represents a Tentative Diagram of the barges which will mirror each other until the show is f

3in

4in

5in

6in

8in

ully Designed

# Fireworks Display Application

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Pyrotechnic Company: \_\_\_\_\_

Display Operator: \_\_\_\_\_

Display Location: \_\_\_\_\_ Proposed Date \_\_\_\_\_

## Permit Requirements (include with the applications):

- **Permit Fee:** \$500.00 (Five Hundred dollars) payable to Charter Township of Highland.
- **Michigan Department of Licensing:** Completed application for Fireworks Other Than Consumers Low Impact.
- **Alcohol, Tobacco, Firearms and Explosives:** Notice of Clearance for individuals transporting, shipping, receiving, or possessing explosive materials (employees involved in fireworks display operations shall be listed on this license).
- **Alcohol, Tobacco, Firearms, and Explosives:** Responsible person Letter of Clearance.
- **Certificate of Insurance:** Must be provided
- **Display Inventory:** Include mortar size
- **Diagram/Site Plan:** Of the location at which the display will be conducted. The submitted plan shall include the following information:
  - Site from which the fireworks will be discharged.
  - Dimensions of the discharge site.
  - The location of the buildings, highways, overhead obstructions and utilities.
  - Spectator viewing area.
  - Fall out area.
  - Separation distance from mortars to spectators, for land or water displays.
- **NFPA 1123:** The application shall be familiar with this document and the International Fire Code, 2018 requirements
- **Fireworks Display Operator and Crew List:** Shall be provided to the Fire Department prior to and scheduled fireworks display.
- **Written Disposal Instructions:** Shall be provided to the Fire Department
- **Hold Harmless/Indemnification Agreement:** Shall be signed and returned to the fire department.

An on-site inspection is required prior to the issuance of the Fireworks Display Permit. Twenty-four-hour notice is required to schedule an inspection.

Application reviewed by: \_\_\_\_\_ Date \_\_\_\_\_

Completed /Incomplete

BARGE DIAGRAM

MARINE SPECIAL event application/permit.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

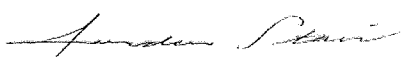
<b>PRODUCER</b> The Partners Group Ltd 11225 SE 6th St. Suite 110 Bellevue WA 98004	<b>CONTACT NAME:</b> Janet Nau <b>PHONE (A/C, No, Ext):</b> (877) 455-5640 <b>E-MAIL ADDRESS:</b> jnau@tpgrp.com	<b>FAX (A/C, No):</b> (425) 455-6727
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Ace Pyro, LLC 13001 E. Austin Rd Manchester MI 48158	<b>INSURER A:</b> James River Insurance Co <b>NAIC #</b> 12203	
	<b>INSURER B:</b> Everest Denali Insurance Company      16044	
	<b>INSURER C:</b> AXIS Surplus Lines Insurance Company      26620	
	<b>INSURER D:</b> Arch Specialty Insurance Company      21199	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** 21-22      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		001236810	11/1/2021	11/1/2022	EACH OCCURRENCE	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000	
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00266211	11/1/2021	11/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			P00100083992001	3/8/2022	11/1/2022	EACH OCCURRENCE	\$ 4,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						AGGREGATE \$ 4,000,000	
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Excess Liab. - Per Occurrence Protection & Indem. ~ Liab Only			UXP104824700 001236810	3/8/2022 11/1/2021	11/1/2022 11/1/2022	Each Occ/Aggregate \$5,000,000 Limit ~ \$1,000,000 Ded. \$2,500	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract: White Lake Citizens League and all of it's members, employees and those associated; White Lake Township and all it's elected and appointed officials, employees and volunteers; Highland Township and all it's elected and appointed officials, employees and volunteers; Beaumont Seven Harbors and all it's elected and appointed officials, employees and volunteers.  
 Event Location: On a floating platform on White Lake

<b>CERTIFICATE HOLDER</b> White Lake Citizens League P.O. Box 851 Highland, MI 48356	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> Jordan Stair/CCRUE 

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## COMMENTS/REMARKS

Event Date: 7/2/2022 RD:7/3/2022

## 2022 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	---

*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.*

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.  PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO <b>Chris Renema</b>		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO <b>9700 Burmeister Rd, Saline, MI 48176</b>		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION <b>ACE Pyro, LLC</b>		
ADDRESS <b>9700 Burmeister Rd, Saline, MI 48176</b>		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) <b>3in 200+</b> <b>4in 140+</b> <b>5in 60+</b> <b>6in 30+</b> <b>8in 8+</b>		
EXACT LOCATION OF DISPLAY OR USE <b>Off 2 barges approximatley 800 ft north of hubbels island on White Lake</b>		
CITY, VILLAGE, TOWNSHIP <b>Highland Township</b>	DATE <b>7/2/2022</b>	TIME <b>10:15pm</b>
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT <b>\$1,000,000</b>

Issued by action of the Legislative Body of a  <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____ 2022  <div style="text-align: center;">(Signature and Title of Legislative Body Representative)</div>	
--	--

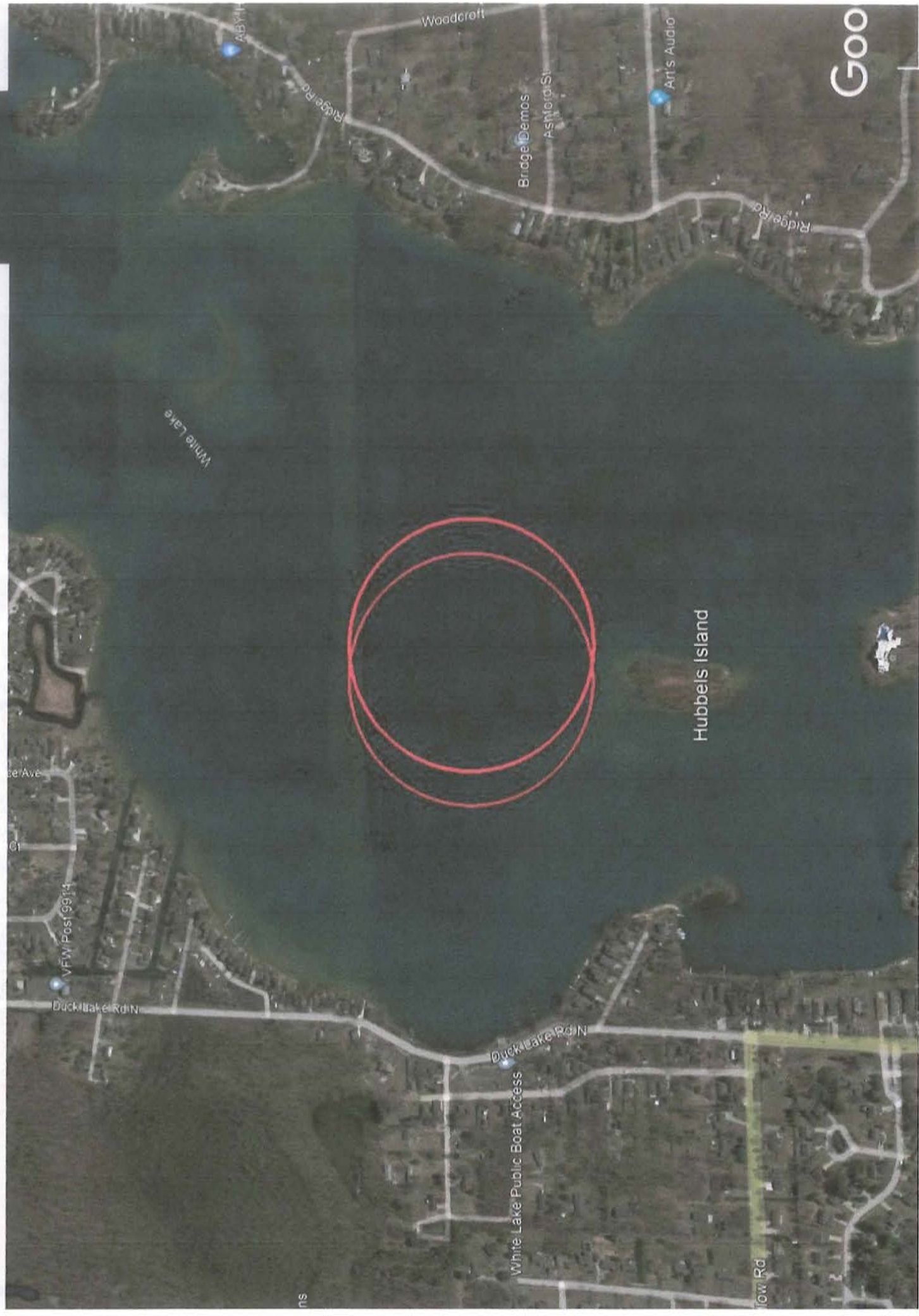
**\*THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT\***



# allout Map

North of Hubbells Island approximately 150ft apart. We will be using a maximum of 8in shells so the red lines indicate the 560ft fall out zone per NFPA 1123

Legend  
560Ft





**5b. Receive and File:**

Activity Center Minutes and Stats – April 2022

Building Department Report – April 2022

Fire Department Report – April 2022

Library Board Minutes – April 2022

Library Director's Report – April 2022

Sheriff's Department Report – May 2022

Treasurer's Report – April 2022

## Highland Activity Center Advisory Council Meeting Minutes

Tuesday April 12, 2022

### Zoom & In Person Meeting

#### CALL TO ORDER:

The Highland Activity Center Advisory Council meeting was called to order by Judi Crawford at 9:07 am on Tuesday April 12<sup>th</sup>, 2022

#### PRESENT:

Judi Crawford, Steve Jagusch, Jennifer Frederick, Ray Polidori, Heidi Bey, Peter Werthmann, Sharon Keenan, Darlene Sharpe, Chuck Sharpe & Sue Anderson.

#### ABSENT:

Carolyn Kress, Terry Olexy & Dick Russell.

#### SECRETARY'S MINUTES:

Darlene Sharpe unfortunately put in her resignation as secretary. She promises to continue as a board member on the Advisory Council Board.

Patti Janette will take over as Advisory Council secretary

Motion to approve the minutes was approved by Chuck Sharpe and seconded by Steve Jagusch, unanimously approved by all.

#### TREASURERS'S REPORT:

February 2022 treasurer's report was read and a motion to accept was made by Patti Janette, seconded by Jennifer Frederick. Unanimously approved by all.

Totals received from Colasanti's in 2021 was \$407.00.

#### DIRECTOR'S ACTIVITY REPORT:

Meals on Wheels drivers needed desperately!

Lots of great activities are happening about every day, get involved!!

The masks and keychain lights are Awesome! Thank you Heidi for taking care of the order.

Motion to accept was made by Jennifer Fredericks, seconded by Steve Jagusch.

#### UPCOMING EVENTS:

\*Nick Palise ~ Perhaps the HVCA ballroom. After taping the performance, we will discuss when it will be presented.

\*Sherry Tuffin ~ Hidden Secrets of Belle Isle power point presentation. She prefers an in-person performance. 1<sup>st</sup> of May or June are our target dates.

\*Russell Dore' ~ Interactive presentation on The Wright brothers/Katherine & Orville Wright & their personal lives.

Founders Day celebration is coming up.

#### NEW BUSINESS:

Community Sharing is at \$789,887.00 cash donations + \$31,306.00 in-kind donations, totally \$821,193.00 total donated. Fantastic!

Possibly use the community to name the new building. That would be a fun event!

The new building should be available by October 1<sup>st</sup>.

#### MOTION TO ADJOURN:

A motion to adjourn the meeting at 9:54 am was made Peter Werthmann and seconded by Sue Anderson. Unanimously approved by all.

Respectfully submitted,

By Patti Janette ~ Secretary, Highland Advisory Council









*HIGHLAND TOWNSHIP  
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT  
APRIL 2022*

HIGHLAND TA1:I39OWNSHIP BUILDING DEPARTMENT/PERMIT ACTIVITY REPORT

April 2022

TOTAL (forward)..... 43,353

Additional fees:

Building..... \$221

Electric..... \$29

Plumbing..... \$60

Heating..... \$326

Licenses & Misc Fees.....

sub total: \$636.00

MONTH-END GRAND TOTAL REVENUE..... \$43,989

Total number of all Permits to date	This Year:	957
	Last Year:	747

Total number of all Electric, Plumbing, & Heating	This Year:	520
	Last Year:	444

Total number of Building permits to date:	This Year:	280
	Last Year:	299

Total number of New Single-Family Units:	This Year:	5
	Last Year:	15

Total number of Land Use Permits	This Year:	8
	Last Year:	4

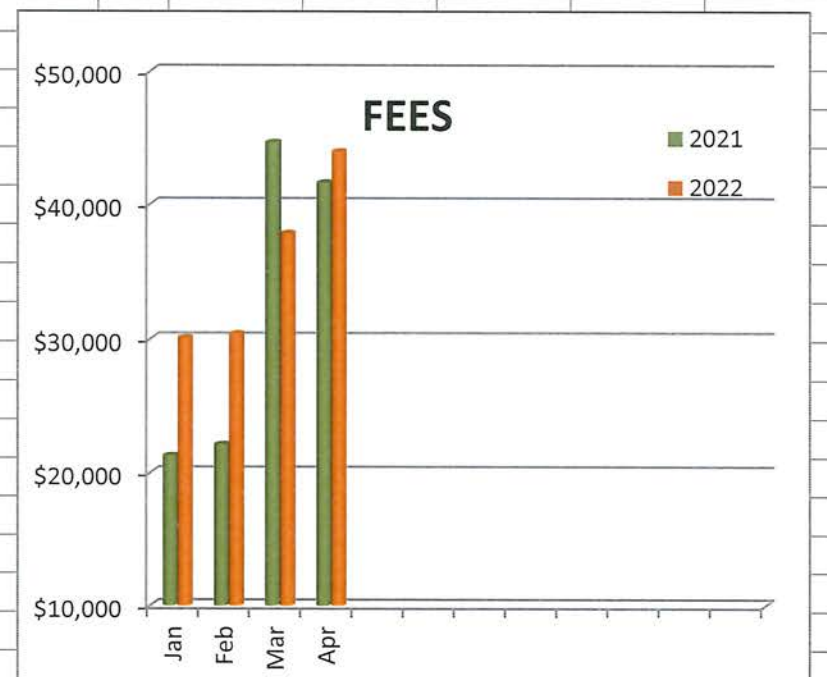
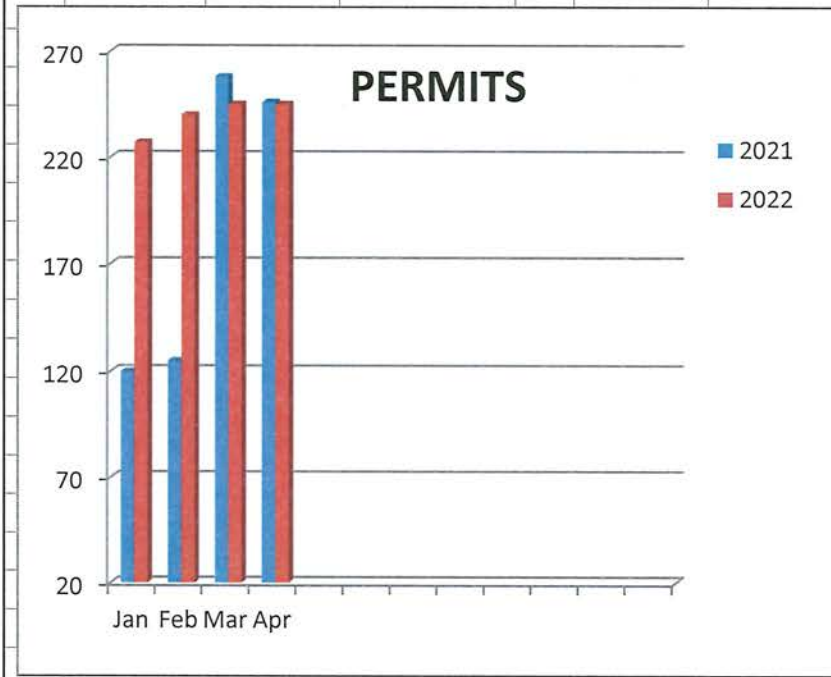
Respectfully Submitted:                      STEVE ITINO  
    Building Official  
    Ordinance Dept Supervisor

This sheet represents the Grand Total Revenue for the month. The TOTAL (forward) represents all new Building, Heating, Electrical, and Plumbing permits for the month. The Additional Fees represent fees that pertain to existing open permits and miscellany.



## 2021-2022 HIGHLAND TOWNSHIP BUILDING DEPARTMENT

2021	Permits	Fees	2022	Permits	Fees	Permits	Change	%	fee diff	fee % chg
Jan	120	\$21,320	Jan	227	\$30,111	January	107	89%	\$8,791	41.23%
Feb	125	\$22,152	Feb	240	\$30,422	February	115	92%	\$8,270	37.33%
Mar	258	\$44,679	Mar	245	\$37,861	March	-13	-5%	-\$6,819	-15.26%
Apr	246	\$41,644	Apr	245	\$43,989	April	-1	0%	\$2,345	5.63%
May						May	0	#DIV/0!	\$0	#DIV/0!
Jun						June	0	#DIV/0!	\$0	#DIV/0!
Jul						July	0	#DIV/0!	\$0	#DIV/0!
Aug						August	0	#DIV/0!	\$0	#DIV/0!
Sept						September	0	#DIV/0!	\$0	#DIV/0!
Oct						October	0	#DIV/0!	\$0	#DIV/0!
Nov						November	0	#DIV/0!	\$0	#DIV/0!
Dec						December	0	#DIV/0!	\$0	#DIV/0!
<b>Totals</b>	<b>749</b>	<b>\$129,795</b>	<b>Totals</b>	<b>957</b>	<b>\$142,383</b>	<b>Totals</b>	<b>208</b>	<b>28%</b>	<b>\$12,588</b>	<b>9.70%</b>



## HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 4/1/2022 12:00:00 AM AND  
4/30/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
<b>Carport</b>					
PB22-0124	3975 Emerald Park Dr	TROMBLEY, CAROL LYNNE	\$34000	\$244	
			\$34000	\$244	1
<b>Commercial, New Building</b>					
PB22-0136	201 LONE TREE RD	ACS BUILD INC	\$1398000	\$7296	
			\$1398000	\$7296	1
<b>Commercial, Renovations</b>					
PB22-0156	2370 S MILFORD RD	Newkirk Electric Assoc., Inc	\$15000	\$199	
PB22-0171	2675 S MILFORD RD Suite F	VANDREY PROPERTIES LLC	\$4500	\$96	
			\$19500	\$295	2
<b>Deck</b>					
PB22-0123	2670 E WARDLOW RD	Seifert Construction LLC	\$25000	\$214	
PB22-0129	1689 Gleneagles	BAILEY, MICHAEL J	\$20000	\$174	
PB22-0137	1595 LUDEAN DR	Quality Home Remodeling	\$15000	\$164	
PB22-0179	3235 OAK RIDGE DR	LAFONTAINE JR, DANIEL R	\$8500	\$116	
PB22-0189	4825 MALLARDS LNDG	NIMMO, ERIK	\$2000	\$84	
			\$70500	\$752	5
<b>Electrical</b>					
PE22-0250	1062 DUNLEAVY DR	McChesney Electric Inc	\$0	\$114	
PE22-0251	1392 BLUE HERON DR	Robin Aire Htg & Clg	\$0	\$75	
PE22-0252	690 BEAUMONT RD	Cappy Htg & A/C, Inc	\$0	\$98	
PE22-0253	3486 JACKSON BLVD	Income Power LLC	\$0	\$165	
PE22-0254	3517 GRANDVIEW	EVANS, MAX	\$0	\$177	
PE22-0255	2261 OAKLAND DR	Randazzo Mechanical Htg & Cl	\$0	\$64	
PE22-0256	2360 Gibraltar Dr	Lite Electric	\$0	\$87	
PE22-0257	3785 Emerald Park Dr	Lite Electric	\$0	\$87	
PE22-0258	2346 HUFF PL	Robin Aire Htg & Clg	\$0	\$176	
PE22-0259	215 Highland Dr	Air Doctor Htg & Clg	\$0	\$54	
PE22-0260	1174 E HIGHLAND RD	S & L Electric Inc	\$0	\$277	
PE22-0261	2757 Loch Lomond	Keitz Heating and Cooling	\$0	\$64	
PE22-0262	5891 ZANDER LN	McChesney Electric Inc	\$0	\$109	
PE22-0263	400 BEACH FARM CIR	Friendly Electric	\$0	\$0	

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 4/1/2022 12:00:00 AM AND  
4/30/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE22-0264	565 E BAKER RD	Tankless Services	\$0	\$54	
PE22-0265	1295 GREBE RD	Oak Electric Service Inc	\$0	\$142	
PE22-0266	2897 BLUE BRIAR TRL	Family Heating Co Inc	\$0	\$108	
PE22-0267	3160 Woodland Ridge Trl	Victory Electric LLC	\$0	\$446	
PE22-0268	2350 Gibraltar Dr	KJ Electric	\$0	\$87	
PE22-0269	4343 WOODCOCK WAY	AAA SERVICE NETWORK, IN	\$0	\$123	
PE22-0270	1025 CLYDE RD	Family Heating Co Inc	\$0	\$64	
PE22-0271	3217 JACKSON BLVD	Robin Aire Htg & Clg	\$0	\$55	
PE22-0272	2903 Boulder Ridge	Randazzo Mechanical Htg & Cl	\$0	\$64	
PE22-0273	2215 PETTIBONE LAKE RD	HEYN, CHRISTOPHER	\$0	\$579	
PE22-0274	216 Maple Ave	Capitol Supply & Service	\$0	\$81	
PE22-0275	230 Maple Ave	Capitol Supply & Service	\$0	\$81	
PE22-0276	219 Maple Ave	Capitol Supply & Service	\$0	\$81	
PE22-0277	4563 N HICKORY RIDGE RD	Ehlers Heating and Air Conditio	\$0	\$64	
PE22-0278	3995 CHANDA CT	Family Heating Co Inc	\$0	\$100	
PE22-0279	287 Walnut	Capitol Supply & Service	\$0	\$81	
PE22-0280	2817 S MILFORD RD STE 101	STEWART ELECTRIC, INC	\$0	\$237	
PE22-0281	292 Walnut Ave	Capitol Supply & Service	\$0	\$81	
PE22-0282	296 Tamarack	Capitol Supply & Service	\$0	\$81	
PE22-0283	266 Spruce	Capitol Supply & Service	\$0	\$81	
PE22-0284	227 Maple Ave	Lite Electric	\$0	\$87	
PE22-0285	2319 S Dundee	Lite Electric	\$0	\$87	
PE22-0286	222 Maple Ave	Lite Electric	\$0	\$87	
PE22-0287	250 Spruce Ave	Lite Electric	\$0	\$87	
PE22-0288	220 Maple Ave	Lite Electric	\$0	\$87	
PE22-0289	218 Maple Ave	Lite Electric	\$0	\$87	
PE22-0290	302 Tamarack Blvd	Lite Electric	\$0	\$87	
PE22-0291	261 Spruce Ave	Lite Electric	\$0	\$87	
PE22-0292	68 Ash Ave	Lite Electric	\$0	\$87	
PE22-0293	251 Spruce Ave	Lite Electric	\$0	\$87	
PE22-0294	225 Maple Ave	Lite Electric	\$0	\$87	
PE22-0295	252 Spruce Ave	Lite Electric	\$0	\$87	
PE22-0296	1206 ENTERPRISE DR	Kern Mechanical LLC	\$0	\$75	
PE22-0297	3077 Wildflower LN	DHW Electric LLC	\$0	\$187	
PE22-0298	3392 KNOLL CT	DHW Electric LLC	\$0	\$187	

## HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE22-0299	1820 S MILFORD RD Ste 100	Unified Electrical Services LLC	\$0	\$70	
PE22-0300	1820 S MILFORD RD Ste 102	Unified Electrical Services LLC	\$0	\$70	
PE22-0301	2620 OVERBROOK	Metcalf Electric	\$0	\$106	
PE22-0302	207 Maple Ave	Capitol Supply & Service	\$0	\$81	
PE22-0303	2349 W HIGHLAND RD	Don's Electrical Service Inc	\$0	\$121	
PE22-0304	4021 LOCH DR	Robin Aire Htg & Clg	\$0	\$55	
PE22-0305	1072 DUNLEAVY DR	Hartland Electric LLC	\$0	\$187	
PE22-0306	2331 S Dundee Ct.	Lite Electric	\$0	\$87	
PE22-0307	2860 E HIGHLAND RD	Signs by Crannie Company	\$0	\$85	
PE22-0308	4211 LONE TREE RD	Mister Sparky	\$0	\$84	
PE22-0309	3978 CHANDA CT	BUTLER, TRACEY M	\$0	\$84	
PE22-0310	683 TOWN CENTER DR	Spray Booth Products	\$0	\$112	
PE22-0311	2898 Boulder Ridge Trail	Randazzo Mechanical Htg & Cl	\$0	\$64	
<b>Electrical</b>			\$0	\$6936	62
<b>Fence</b>					
PB22-0131	5619 JADA DR	AIS Installations	\$20619	\$88	
PB22-0142	1990 WHITE LAKE RD	Justice Fence	\$7181	\$88	
PB22-0151	1600 WHITE LAKE RD	LEMKE, TERRY	\$800	\$61	
PB22-0158	245 CLYDE RD	STREZELECKI, STEPHEN R	\$5863	\$88	
PB22-0168	3614 HERITAGE FARMS DR	DAUBENMEYER, MICHAEL	\$12000	\$88	
<b>Fence</b>			\$46463	\$413	5
<b>Garage, attached</b>					
PB22-0120	910 W LIVINGSTON RD	MONTE, ALAN W	\$125000	\$575	
PB22-0132	1753 ADDALEEN RD	Micheal Lynn Slay	\$28800	\$218	
<b>Garage, attached</b>			\$153800	\$793	2
<b>Mechanical</b>					
PM22-0188	713 Perthshire Ct	Williams Distributing Co	\$0	\$147	
PM22-0189	2757 Loch Lomond	Keitz Heating and Cooling	\$0	\$169	
PM22-0190	1392 BLUE HERON DR	Robin Aire Htg & Clg	\$0	\$169	
PM22-0191	1778 NOTTINGHAM DR	Clockwork Climate Control	\$0	\$159	
PM22-0192	690 BEAUMONT RD	Cappy Htg & A/C, Inc	\$0	\$186	
PM22-0193	2261 OAKLAND DR	Randazzo Mechanical Htg & Cl	\$0	\$159	
PM22-0194	1200 W HIGHLAND RD	Premier Mobile Home Services	\$0	\$440	

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM22-0195	565 E BAKER RD	Tankless Services	\$0	\$117	
PM22-0196	215 Highland Dr	Air Doctor Htg & Clg	\$0	\$102	
PM22-0197	2355 Overbrook	Morrone Plumbing Inc	\$0	\$84	
PM22-0198	1295 GREBE RD	Oak Electric Service Inc	\$0	\$123	
PM22-0199	2897 BLUE BRIAR TRL	Family Heating Co Inc	\$0	\$123	
PM22-0200	227 Maple Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0201	2319 S Dundee	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0202	2142 N DUCK LAKE RD	American Fireplace Dist. Inc	\$0	\$276	
PM22-0203	250 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0204	4343 WOODCOCK WAY	AAA SERVICE NETWORK, IN	\$0	\$84	
PM22-0205	2860 BEL AIRE DR	American Heating and Cooling	\$0	\$555	
PM22-0206	840 LONE TREE RD	Sharon's Heating & Air Cond	\$0	\$138	
PM22-0207	1025 CLYDE RD	Family Heating Co Inc	\$0	\$244	
PM22-0208	3217 JACKSON BLVD	Robin Aire Htg & Clg	\$0	\$102	
PM22-0209	713 Perthshire Ct	MAS Mechanical LLC	\$0	\$270	
PM22-0210	2903 Boulder Ridge	Randazzo Mechanical Htg & Cl	\$0	\$159	
PM22-0211	216 Maple Ave	Capitol Supply & Service	\$0	\$102	
PM22-0212	230 Maple Ave	Capitol Supply & Service	\$0	\$102	
PM22-0213	219 Maple Ave	Capitol Supply & Service	\$0	\$102	
PM22-0214	222 Maple Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0215	252 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0216	225 Maple Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0217	251 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0218	68 Ash Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0219	261 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0220	302 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0221	218 Maple Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0222	220 Maple Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0223	2677 Lochlmond Way	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0224	1161 SAINT ANDREWS	First Choice Htg. & Cooling	\$0	\$159	
PM22-0225	2400 ESTATES DR	Randazzo Mechanical Htg & Cl	\$0	\$92	
PM22-0226	3979 TAGGETT LAKE DR	Burning Inspirations LLC	\$0	\$141	
PM22-0227	4563 N HICKORY RIDGE RD	Ehlers Heating and Air Conditio	\$0	\$216	
PM22-0228	3995 CHANDA CT	Family Heating Co Inc	\$0	\$123	
PM22-0229	287 Walnut	Capitol Supply & Service	\$0	\$102	

## HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM22-0230	292 Walnut Ave	Capitol Supply & Service	\$0	\$102	
PM22-0231	296 Tamarack	Capitol Supply & Service	\$0	\$102	
PM22-0232	266 Spruce	Capitol Supply & Service	\$0	\$102	
PM22-0233	1206 ENTERPRISE DR	Kern Mechanical LLC	\$0	\$216	
PM22-0234	2371 W WARDLOW RD	Vanguard Fire and Security Syst	\$0	\$82	
PM22-0235	3674 LIDO DR	BARRIE II, JAMES	\$0	\$84	
PM22-0236	207 Maple Ave	Capitol Supply & Service	\$0	\$102	
PM22-0237	2349 W HIGHLAND RD	Don's Electrical Service Inc	\$0	\$129	
PM22-0238	4021 LOCH DR	Robin Aire Htg & Clg	\$0	\$102	
PM22-0239	2560 COUNTRY ACRES	Corrigan Propane LLC	\$0	\$88	
PM22-0240	2467 W Duncan	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0241	713 Perthshire Ct	North Star Water Mgmt LLC	\$0	\$84	
PM22-0242	683 TOWN CENTER DR	Spray Booth Products	\$0	\$204	
PM22-0243	2355 Overbrook	Bydand Heating	\$0	\$320	
PM22-0244	2898 Boulder Ridge Trail	Randazzo Mechanical Htg & Cl	\$0	\$159	
PM22-0245	2465 W Bruce	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0246	3775 Emerald Park Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0247	5151 Millstone Ln	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0248	6090 Granite Ln	Mobile & Modular Homes Inc	\$0	\$87	
<b>Mechanical</b>			\$0	\$8387	61
<b>Miscellaneous</b>					
PB22-0133	3601 LOCH DR	Foundation Systems of Michiga	\$4947	\$98	
PB22-0150	2878 STEEPLECHASE	Dry Basements Plus	\$18476	\$181	
PB22-0154	4309 HUNTERS DR	Foundation Systems of Michiga	\$9900	\$123	
PB22-0157	256 Mac Laren Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0159	249 Kelly Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0160	234 Kelly Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0161	2223 Mac Laren	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0162	2680 Loch Lomond	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0163	282 W Mac Gregor Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0164	238 E Mac Gregor Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0165	231 E Mac Gregor Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0166	214 E Mac Gregor Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0167	2222 Douglas	Ultimate Care & Maintenance	\$2800	\$88	

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB22-0180	634 GLENEAGLES	Egress Solutions, Inc.	\$4950	\$113	
PB22-0181	2616 BAY VISTA DR	Egress Solutions, Inc.	\$5000	\$99	
<b>Miscellaneous</b>			\$71273	\$1494	15
<b>Plumbing</b>					
PP22-0085	4508 DESERT BRIDGE CT	Tisdale Plumbing Co	\$0	\$92	
PP22-0086	1325 BLUE HERON DR	Atlas Home Impovement	\$0	\$111	
PP22-0087	2355 Overbrook	Morrone Plumbing Inc	\$0	\$371	
PP22-0088	2400 ADDALEEN RD	Benjamin Franklin Plumbing	\$0	\$92	
PP22-0089	3601 LOCH DR	Foundation Systems of Michiga	\$0	\$57	
PP22-0090	991 TROON	Benjamin Franklin Plumbing	\$0	\$92	
PP22-0091	227 Maple Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0092	2319 S Dundee	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0093	250 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0094	2215 PETTIBONE LAKE RD	HEYN, CHRISTOPHER	\$0	\$307	
PP22-0095	222 Maple Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0096	252 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0097	225 Maple Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0098	251 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0099	68 Ash Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0100	261 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0101	302 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0102	218 Maple Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0103	220 Maple Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0104	2677 Lochlomond Way	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0105	2346 HUFF PL	DTL Plumbing LLC	\$0	\$146	
PP22-0106	2491 W WARDLOW RD	Atlas Home Impovement	\$0	\$97	
PP22-0107	2467 W Duncan	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0108	713 Perthshire Ct	North Star Water Mgmt LLC	\$0	\$460	
PP22-0109	2465 W Bruce	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0110	3775 Emerald Park Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0111	5151 Millstone Ln	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0112	6090 Granite Ln	Mobile & Modular Homes Inc	\$0	\$77	
<b>Plumbing</b>			\$0	\$3211	28



# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
<b>Pole Barn</b>					
PB22-0121	231 BEAUMONT RD	KILMER, CRAIG	\$35000	\$249	
PB22-0182	1498 MIDDLE RD	Joel Hoose Construction, Inc.	\$50000	\$325	
			\$85000	\$574	2
<b>Res. Additions</b>					
PB22-0134	4095 CHEVRON DR	Giles Construction	\$115000	\$650	
PB22-0176	3200 S DUCK LAKE RD	ADAMS, BRUCE	\$97884	\$565	
			\$212884	\$1215	2
<b>Res. Mobile Home</b>					
PMH22-0057	227 Maple Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0058	2319 S Dundee	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0059	250 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0060	222 Maple Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0061	252 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0062	225 Maple Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0063	251 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0064	68 Ash Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0065	261 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0066	302 Tamarack Blvd	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0067	218 Maple Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0068	220 Maple Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0069	2677 Lochlomond Way	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0070	2467 W Duncan	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0071	2465 W Bruce	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0072	3775 Emerald Park Dr	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0073	5151 Millstone Ln	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0074	6090 Granite Ln	Mobile & Modular Homes Inc	\$0	\$200	
			\$0	\$3600	18
<b>Res. Renovations</b>					
PB22-0122	799 SPIROFF DR	Rapid Roofing	\$30000	\$239	
PB22-0127	4021 HUNTERS DR	Epley Custom Design	\$60000	\$375	
PB22-0128	630 N TIPSICO LAKE RD	Smolyanov Home Improvement	\$24859	\$198	
PB22-0130	566 E BAKER RD	Cor Freedom LLC	\$12461	\$151	

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB22-0135	1132 MIDDLE RD	Wallside Inc	\$21193	\$187	
PB22-0139	1301 SHOTEY CT	A Better Exterior LLC	\$15240	\$157	
PB22-0140	2316 Mead Blvd.	Mr Roof	\$5263	\$106	
PB22-0141	1510 MARYLAND	Mr Roof	\$8758	\$121	
PB22-0144	1900 N DUCK LAKE RD	Renewal By Anderson LLC	\$67552	\$417	
PB22-0145	4070 CLYDE RD	Renewal By Anderson LLC	\$12738	\$141	
PB22-0146	2368 ESTATES DR	Wallside Inc	\$14200	\$152	
PB22-0147	1650 MARYLAND	Roofing PD	\$17012	\$167	
PB22-0152	1985 E WARDLOW	OLARI, JAMES	\$3000	\$89	
PB22-0153	658 GLENEAGLES	Majic Window Company	\$52771	\$340	
PB22-0169	2367 JACKSON BLVD	KATKIC, CHANDLER	\$2000	\$90	
PB22-0170	880 W LIVINGSTON RD	FLEISHMAN, ADAM	\$7000	\$111	
PB22-0173	2236 WILDFLOWER LN	Mills Siding & Roofing	\$47177	\$320	
PB22-0174	722 EDINBURGH CIR	Mills Siding & Roofing	\$26120	\$213	
PB22-0175	4145 LOCH DR	LANGE, DANNY W	\$2000	\$84	
PB22-0177	2973 Boulder Ridge Trail	TROMBLEY, CAROL LYNNE	\$10500	\$126	
PB22-0178	1060 ORBAN RD	Smolyanov Home Improvement	\$27421	\$218	
PB22-0184	4004 HILLCREST DR	Wright Renovations LLC.	\$6265	\$105	
PB22-0187	4211 HUNTERS DR	A Better Exterior LLC	\$8180	\$115	
PB22-0188	611 W LIVINGSTON RD	A Better Exterior LLC	\$8000	\$114	
<b>Res. Renovations</b>			\$489710	\$4336	24
<b>Res. Single Family</b>					
PB22-0138	2829 JACKSON BLVD	A Better Exterior LLC	\$211938	\$1172	
<b>Res. Single Family</b>			\$211938	\$1172	1
<b>Shed</b>					
PB22-0149	2921 MIDDLE RD	DAMUTH JR, RANDALL M	\$5000	\$88	
PB22-0172	906 EDGEWOOD DR	FRAZIER, FLIMMON	\$4300	\$88	
PB22-0183	5743 JADA DR	PAKCLA, KENNETH M	\$1600	\$82	
PB22-0185	988 BLUE HERON DR	ALLEN, DEREK	\$6600	\$88	
PB22-0186	497 MIDDLE RD	POWERS, KIRK A REV TRST	\$4000	\$88	
<b>Shed</b>			\$21500	\$434	5
<b>Signs</b>					

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PSG22-0011	1820 S MILFORD RD Ste 100	Unified Electrical Services LLC	\$0	\$242	
PSG22-0012	1820 S MILFORD RD Ste 102	Unified Electrical Services LLC	\$0	\$227	
PSG22-0013	2860 E HIGHLAND RD	Signs by Crannie Company	\$0	\$127	
<b>Signs</b>			\$0	\$596	3
<b>Swiming Pools-Hot Tubs/Spas</b>					
PB22-0125	2015 OAKLAND DR	San Juan Pools of Michigan, LL	\$55000	\$365	
PB22-0126	4847 MALLARDS LNDG	San Juan Pools of Michigan, LL	\$55000	\$350	
PB22-0143	2720 CLOVERDALE	San Juan Pools of Michigan, LL	\$55000	\$350	
PB22-0148	1498 MIDDLE RD	CJD Construction	\$50000	\$340	
<b>Swiming Pools-Hot Tubs/Spas</b>			\$215000	\$1405	4
<b>Zoning Land Use</b>					
PLU22-0007	3455 W HIGHLAND RD	Kelly Benjamin	\$0	\$100	
PLU22-0009	2860 E HIGHLAND RD	Experience Community Threads	\$0	\$0	
PLU22-0010	2370 S MILFORD RD	At&T Mobility / Cingular PCS,	\$0	\$100	
PLU22-0011	2675 S MILFORD RD Suite F	VANDREY PROPERTIES LLC	\$0	\$0	
<b>Zoning Land Use</b>			\$0	\$200	4
<b>Totals</b>			<b>\$3029568</b>	<b>\$43353</b>	<b>245</b>

# CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

## MONTHLY REPORT

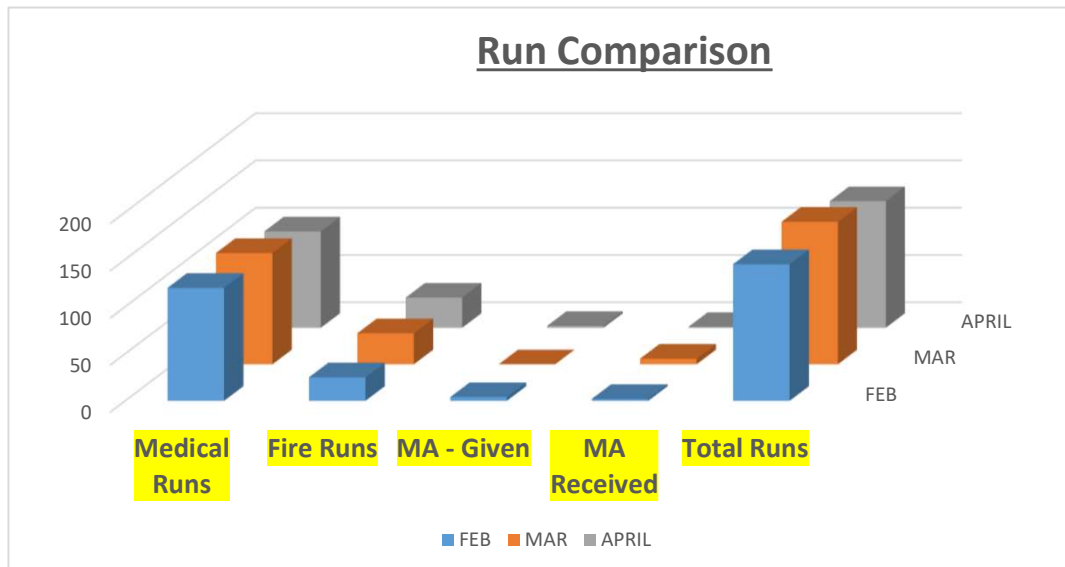


April-22

	<u>Last Year (2021)</u>	<u>This Year (2022)</u>
Cost of Firefighter's by Station		
Station One	\$10,869.41	\$9,771.10
Station Two	\$11,706.17	\$17,797.65
Station Three	\$8,821.86	\$1,053.88
Total	<b>\$31,397.44</b>	<b>\$28,622.63</b>
Cost of Firefighter's Last Month	<b>\$31,397.44</b>	<b>\$67,854.21</b>
Alarms through Current Month	483	591
Total Alarms last Year	1754	Runs Ahead of Last Year <b>108</b>

### STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$9,000.00	\$110,000.00
Amount Lost by Fire	\$9,000.00	\$18,000.00
Fire Loss	100%	16%
Average Personnel Per Run	6	6
Medical Related Runs	112	102
Fire Related Runs	24	32
Mutual Aid - Given	1	2
Mutual Aid - Received	4	1
Total Runs	136	134
EMS TRANSPORTS	68	59
Fire Staff Hours	3150.75	3125.25
Administration Staff Hours	341	386



**Highland Township Public Library  
Board Meeting Minutes  
Tuesday, April 5, 2022**

**Members Present:** D. Mecklenborg, J. Gaglio, C. Hamill, J. Matthews, K. Polidori, and Director B. Dunseth

**Members Absent:** C. Dombrowski

**Guest:** None

The Highland Township Library Board meeting was called to order at 5: 37 PM by D. Mecklenborg.

**Motion:** C. Hamill moved and K. Polidori seconded to approve the agenda. Unanimous vote; motion carried.

**FYI:** Budget report available for review.

**Motion:** K. Polidori moved and J. Gaglio seconded to approve the Board Meeting minutes of March 1, 2022. Roll call - unanimous vote; motion carried.

**Bills:** Total bills for March 2022 are \$36,584.85. Total bills for April 2022 are \$40,958.41 with the addition of Applied Imaging, Digital Document Store, DTE Energy, and The Library Network when received.

**Motion:** C. Hamill moved and J. Gaglio seconded to approve the March, 2022 and April, 2022 bills. Roll call - unanimous vote; motion carried.

**Director's Report:** Available for review.

**Communications:** J. Fenton received positive input regarding what the Library has to offer. “The Storied Lakes Of Highland” was well attended in person as well as online.

## **UNFINISHED BUSINESS**

**Library Network:** TLN updated the library staff and patron computers. Received the ARPA Surface Laptops, bringing the total laptops to four. A new policy has been created for these items because they are so much more expensive to replace. Looking into vendors who can help with the Library website redesign.

**Pandemic Response:** The public health advisor regarding mask usage in most indoor public settings and K-12 schools has been updated. The Library is in Stage 6 of the reopening plan.

**Building Maintenance:** Country Side plumbing replaced an automatic flush in a handicapped stall. Goyette changed the humidifier filter in the HVAC system. The elevator needs a smoke detector test and new fuse. There is a leak in the skylight in the circulation area.

**Furniture:** Staff decided the Witt Chair is preferable for office use. In need are 15 office chairs and 80

chairs in the Community rooms. New tables for the small study room and the Center Room are needed.  
**Motion:** C. Hamill moved and K. Polidori seconded to approve the purchase of chairs as necessary, not to exceed the amount of \$24,000. Roll call - unanimous vote; motion carried.

**Strategic Planning:** Considering a tutoring program at the library. A coffee machine and cart has been purchased. “Press and Scoop” offered to sell coffee beans. Still in need are volunteers to assist with the Coffee Service. L. Phillipson, D. Dittmar, D. Schwanager will be attending the Parent Resource Night for H.V.S. Schools in April. The Library will be represented at the Highland Founders Day Parade on May 21<sup>st</sup>.

**Library Policy:** Attorney recommends materials selection policy be updated to allow challenges from *only* Highland Twp. residents.

## **NEW BUSINESS**

**Programming:** D. Dittmar is partnering with HVCA to offer a screening of “Warrior Lawyers”, and will also have a drop-in program Community Quilt workshop program.

**Personnel:** B. Hepke’s health is improving. Discussed an adjustment in pay scale to reflect the new rates for Clerk/Aide, Supervisor Clerk and Paraprofessionals.

**Motion:** C. Hamill moved and K. Polidori seconded to accept the agreed upon pay increase for Clerk/Aide, Supervisor Clerk and Paraprofessionals Staff. Roll call - unanimous vote; motion carried.

**May Meeting:** The Board Meeting on May 3, 2022 will be held in the Community Room, at 5:30 PM.

**Public Comment:** None

**Adjournment:** J. Gaglio moved and K. Polidori seconded to adjourn. Meeting adjourned at 6:41 PM.

Respectfully Submitted,

Jill E Matthews



### Circulation of Physical Items

January: 6,231      February: 5,530      March: 7,320

Books: Adult 2,319      Teen 121      Youth 3,114  
 DVD 777      Realia 46      Board Games 24

**Interlibrary Loan:**  
 Other TLN Library material to Highland: 1,486  
 Highland Materials to other TLN Libraries: 1,474  
 MeLCat Interloan Service: 27

### Digital Usage

Overdrive	March	Feb
e-books	1,045	956
e-audiobooks	808	650
e-magazines	99	95
New Users	19	8
Unique Users	401	379
Hoopla Borrows	556	481
Consumer Reports Page Views	534	358
Mango Languages	10	24
World Book Content Views	97	4
Brainfuse	44	8
Ancestry Searches		147

### Library Happenings

- Our first big in-person program, The Storied Lakes of Highland, drew 73 people, in addition to 53 online and 426 views of the YouTube recording.
- We are looking into replacing our Community Room chairs that have served us well for 20 years now.
- Librarians will attend Parent Resource Night at Huron Valley Schools.
- We are working with the HVCA for a screening and question answer period with the director of "Warrior Lawyers" this summer.
- Due to the popularity of our hotspots we purchased two more. We will also circulate a Surface Laptop/hotspot combination.

### Programs & Reference

March Programs	#
Adult	7
293	
Teen	6
41	
Youth	14
Total	27
519	
FEB	23
390	
YouTube	426

**Reference**

Adult & Teen	807
Youth (online 4)	484
Total	1,291
Last Month	1,073

### People Count

### Public Computer Usage

**Computers**

Adult	292
Teen	4
Youth	18
AWE	672
ABCmouse	6
Wireless:	404

### MAP Passes

**MAP Passes** 5 families  
 Destinations:  
 Cranbrook  
 Sea Life Michigan



**TREASURER'S REPORT**  
**April 30, 2022**

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE	BANK STATEMENT
CHASE	GENERAL	CHECKING	101	107,980.63	2,420.80 *	703,705.17
CHASE	GENERAL	H.R.A.	101		27,987.50	*In Chase checking account
CHASE	GENERAL	F.S.A CHECKING	101		8,879.56	
CHASE	GENERAL	CHECKING (SAVINGS)	101		538,127.62 *	
CHASE	FIRE OPERATING	MONEY MARKET	206		46,346.65	
CHASE	ROAD	MONEY MARKET	203		1,146.62	CHASE
CHASE	HAUL ROUTE	MONEY MARKET	203		285,134.25	2,663,878.45
CHASE	POLICE	MONEY MARKET	207		20,400.03	COMERICA
CHASE	REFUSE	MONEY MARKET	227		802,926.62	741,416.34
CHASE	HAAC	CHECKING	702		19,116.07 *	FLAGSTAR
CHASE	DDA	MONEY MARKET	494		16,368.31	3,871,074.59
CHASE	WATERMAIN	CHECKING	591		36,060.05 *	HVSB
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		218,073.31	1,034,701.19
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		80,377.13	LEVEL ONE
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		84,478.20	904,145.95
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		56,001.66	LPL FINANCIAL
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		63,292.81	842,055.96
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		59,253.84	MI CLASS
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		251,748.41	4,171,301.98
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		4,897.78	OAKLAND COUNTY
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		3,540.17	4,714,271.45
CHASE	PENINSULA LAKE	MONEY MARKET	774		10,858.73	CIBC
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		10,527.76	2,216,920.64
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		15,914.57	HUNTINGTON
COMERICA	CAPITAL IMP.	PBMM	401		414,946.55	215,686.10
COMERICA	CAPITAL IMP.	JFUND	401		111,377.06	TOTAL
COMERICA	GENERAL	JFUND	101		215,092.73	<b>21,375,452.65</b>
FLAGSTAR	PERPETUAL FUND	CD	101		1,108.20	
FLAGSTAR	GENERAL	CD	101		417,283.88	
FLAGSTAR	POLICE	CD	207		309,538.92	
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		166,352.75	
FLAGSTAR	DDA	SAVINGS	494		428,211.11	
FLAGSTAR	FIRE	SAVINGS	206		635,814.48	
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		179,432.14	
FLAGSTAR	GENERAL	SAVINGS	101		187,293.67	
FLAGSTAR	CURRENT TAX	CHECKING	703	77.36	3,014.83	Flagstar Bank Statement 3,092.19
FLAGSTAR	POLICE	SAVINGS	207		1,543,024.61	
HVSB	FIRE	CD	206		268,060.44	
HVSB	GENERAL	CD	101		221,502.09	
HVSB	HAUL ROUTE	CD	203		278,782.85	
HVSB	POLICE	CD	207		266,355.81	
LEVEL ONE	FIRE	CD	206		105,568.47	
LEVEL ONE	POLICE	CD	207		264,204.83	
LEVEL ONE	CAPITAL IMP.	CD	401		268,741.77	
LEVEL ONE	FIRE CAPITAL	CD	402		265,630.88	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		822,495.95	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		19,560.01	
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		2,821,672.30	
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		108,457.06	
MI CLASS	POLICE	INVESTMENT POOL	207		93,999.62	
MI CLASS	ROAD	INVESTMENT POOL	203		90,330.77	
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		1,056,842.23	
OAKLAND CO	FIRE	INVESTMENT POOL	206		849,408.29	
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		2,021,591.84	
OAKLAND CO	GENERAL	INVESTMENT POOL	101		777,025.55	
OAKLAND CO	POLICE	INVESTMENT POOL	207		909,192.03	
OAKLAND CO	REFUSE	INVESTMENT POOL	227		157,053.74	
CIBC	GENERAL	CD	101		261,711.17	
CIBC	FIRE	CD	206		165,918.61	
CIBC	POLICE	CD	207		741,818.39	
CIBC	CAPITAL IMP.	CD	401		727,858.54	
CIBC	ESCROW	CD	101		319,613.93	
HUNTINGTON	GENERAL	CD	101		215,686.10	
					<b>21,375,452.65</b>	

703,705.17
*In Chase checking account
CHASE
2,663,878.45
COMERICA
741,416.34
FLAGSTAR
3,871,074.59
HVSB
1,034,701.19
LEVEL ONE
904,145.95
LPL FINANCIAL
842,055.96
MI CLASS
4,171,301.98
OAKLAND COUNTY
4,714,271.45
CIBC
2,216,920.64
HUNTINGTON
215,686.10
TOTAL
<b>21,375,452.65</b>

**Respectfully submitted,**  
**Jennifer Frederick, Treasurer**

BANK/GL REC. SORTED BY		FUND							
April 30, 2022						LEDGER	BANK		FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		FUND	FUND
								TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101				2,420.80		
CHASE	GENERAL	H.R.A. CHECKING	101				27,987.50		
CHASE	GENERAL	F.S.A. CHECKING	101				8,879.56		
CHASE	GENERAL	CHECKING (SAVINGS)	101				538,127.62		
COMERICA	GENERAL	JFUND	101				215,092.73		
FLAGSTAR	GENERAL	MAX SAVINGS	101				187,293.67		
HVSB	GENERAL	CD	101				221,502.09		
OAKLAND CO	GENERAL	INVESTMENT POOL	101				777,025.55		
CIBC	GENERAL	CD	101				261,711.17		
CIBC	GENERAL - ESCROW	CD	101				319,613.93		
HUNTINGTON	GENERAL	CD	101				215,686.10		
FLAGSTAR	GENERAL	CD	101				417,283.88		
FLAGSTAR	PERPETUAL FUND	CD	101				1,108.20		
MBIA	STATE SHARED REV	INVESTMENT POOL	101	-1,011.00	4,251,586.03		1,056,842.23	4,250,575.03	101
CHASE	ROAD	SAVINGS	203				1,146.62		
MBIA	ROAD	INVESTMENT POOL	203				90,330.77		
CHASE	HAUL ROUTE	SAVINGS	203				285,134.25		
HVSB	HAUL ROUTE	CD	203	0.00	655,394.49		278,782.85	655,394.49	201
FLAGSTAR	FIRE	MAX SAVINGS	206				635,814.48		
HVSB	FIRE	CD	206				268,060.44		
LEVEL ONE	FIRE	CD	206				105,568.47		
OAKLAND CO	FIRE	INVESTMENT POOL	206				849,408.29		
CIBC	FIRE	CD	206				165,918.61		
CHASE	FIRE	SAVINGS	206	0.00	2,071,116.94		46,346.65	2,071,116.94	206
CHASE	POLICE	SAVINGS	207				20,400.03		
FLAGSTAR	POLICE	MAX SAVINGS	207				1,543,024.61		
FLAGSTAR	POLICE	CD	207				309,538.92		
HVSB	POLICE	CD	207				266,355.81		
LEVEL ONE	POLICE	CD	207				264,204.83		
MBIA	POLICE	INVESTMENT POOL	207				93,999.62		
OAKLAND CO	POLICE	INVESTMENT POOL	207				909,192.03		
CIBC	POLICE	CD	207	0.00	4,148,534.24		741,818.39	4,148,534.24	207
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737				822,495.95		
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	842,055.96		19,560.01	842,055.96	211
CHASE	REFUSE	SAVINGS	227				802,926.62		
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	959,980.36		157,053.74	959,980.36	226
CHASE	HAAC	CHECKING	702	0.00	19,116.07		19,116.07	19,116.07	289
COMERICA	CAPITAL IMP.	PBMM	401				414,946.55		
COMERICA	CAPITAL IMP.	JFUND	401				111,377.06		



## **6. Announcements and Information Inquiry**

- a) Hazardous Waste Day June 18, 2022 from 9:00 a.m. - 2:00 p.m. Highland Elementary School
- b) Highland Township Offices Closed on Monday, July 4, 2022, in Observance of Independence Day



## 7. Public Comment



# Memorandum

To: Highland Township Board of Trustees  
From: Rick Hamill  
Date: 6/6/2022  
Re: WOTA First Amended Agreement for Act 196 Authority

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Attached is a copy of WOTA First Amended Agreement for Act 196 Authority. The purpose of this amendment is to satisfy concerns from the City of Walled Lake relating to the ability to terminate the agreement under certain conditions.

The WOTA Board has agreed to the first Amended Agreement language and it is required that each member community approve the Amended Agreement.

Motion: Approve the WOTA First Amended Agreement for Act 196 Authority as presented.

*Warm inside. Great outdoors.*



**FIRST AMENDED  
INTERLOCAL AGREEMENT  
FOR THE FORMATION OF AN ACT 196 AUTHORITY  
TO PROVIDE TRANSPORTATION SERVICES**

**BY AND AMONG:**

**The Charter Township of Highland**

**The Charter Township of White Lake**

**The Charter Township of Waterford**

**The City of Walled Lake**

**REGARDING THE INDEPENDENT LEGAL ENTITY**

**KNOWN AS**

**WESTERN OAKLAND TRANSPORTATION AUTHORITY**  
**(A Michigan Public Body Corporation)**

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**Recitals**

**WHEREAS**, the Western Oakland Transportation Authority was created under the Urban Cooperation Act of 1967, MCL 124.501 *et seq.*; and

**WHEREAS**, the Public Transportation Authority Act, Act 196 of 1986, MCL 124.451 *et seq.* (“Act 196) provides that an authority created under the Urban Cooperation Act may form an Act 196 authority by amendment of its interlocal agreement by resolution adopted by a majority of the governing body of each public entity which were parties to the interlocal agreement; and

**WHEREAS**, in June of 2021, each public agency that is a party herein agreed to amend the interlocal agreement to form a new and successor Authority under Act 196 named the Western Oakland Transportation Authority (“WOTA” and “Authority”) by executing an Amended Interlocal Agreement for the Formation of An Act 196 Authority to Provide Transportation Services; and

**WHEREAS**, the public agencies that are parties hereto desire to Amend the Article VIII – Transportation Fund of the Amended Interlocal Agreement for the Formation of An Act 196 Authority to Provide Transportation Services.

**NOW, THEREFORE**, the public agencies, as set forth herein, do hereby agree to the following terms and conditions with consideration acknowledged and accepted:

**ARTICLE I**  
**PURPOSE**

To provide defined and beneficial transportation services to Eligible Persons in the Service Area.

**ARTICLE II**  
**DEFINITIONS**

A. “Act” shall mean the Public Transportation Authority Act, Act 196 of 1986, MCL 124.451 *et seq.*

- B. “Agreement” shall mean this First Amended Interlocal Agreement for the Formation of An Act 196 Authority to Provide Transportation Services.
- C. “WOTA Board” shall mean the Board of WOTA as created and authorized herein.
- D. “Eligible Persons” shall mean a resident of any Party herein that is 55 or older or 18 or older with a disability. This shall include one (1) personal care attendant companion if required to assist with a disability, and/or a Service Animal.

Based on the SMART Millage the City of Walled Lake is obligated to provide Transportation services to everyone age 18 and older, regardless of disability, income, etc. who resides within the City of Walled Lake.

- E. “Fiscal Year” shall mean the calendar year being January 1 to December 31.
- F. “OMA” shall mean the State of Michigan Open Meetings Act.
- G. “Party” or “Parties” shall mean a public agency or public agencies that have executed this Agreement and have not withdrawn from this Agreement.
- H. “Public Agency” or “Public Agencies” shall mean the Charter Township of Highland, the Charter Township of White Lake, the Charter Township of Waterford, and the City of Walled Lake.
- I. “Service Animal” shall mean a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person’s disability.
- J. “Service Area” shall mean the combined physical territory of the Parties to this Agreement and other areas as designated from time to time by the WOTA Board.
- K. “State” shall mean the State of Michigan.



- L. “Transportation Services” shall mean all forms of transportation governed by this Agreement for Eligible Persons as defined herein established and authorized under this Agreement.
- M. “WOTA” shall mean the Western Oakland Transportation Authority, a separate legal entity created under the Act and this Agreement.

**ARTICLE III**  
**CREATION OF WESTERN OAKLAND TRANSPORTATION**  
**AUTHORITY (“WOTA”)**

- A. WOTA is created and established as a separate legal entity as authorized by the Act at MCL 124.453(3) and (4) for purposes of administering and exercising the powers set forth in this Agreement. WOTA shall be a public body corporate and authority having all powers granted herein and under the Act.
- B. The principal offices of WOTA shall be at 205 W. Livingston Road, Highland, Michigan 48357, and may be changed in the future by a decision of the WOTA Board provided the cost of implementing the change is provided for in WOTA’s then approved budget.
- C. All property owned by WOTA is owned by WOTA, as a separate legal entity, and no other entity shall have any ownership interest in WOTA property.
- D. The Parties intend that the activities of WOTA will be tax-exempt as governmental functions carried out by an instrumentality or political subdivision of government under the applicable federal and state tax laws.
- E. WOTA shall comply with all applicable federal and State laws, rules, and regulations.
- F. The Parties agree that no Party shall be legally responsible for the acts of WOTA, any other Party, or of the employees, agents, and servants of any other Party, whether acting separately or in conjunction with the implementation of this Agreement. The Parties shall only be bound and obligated under this Agreement as expressly agreed to by each Party and no

Party may otherwise obligate, in any way, any other Party under this Agreement.

- G. Except as expressly provided in this Agreement, the Agreement does not create in any person or entity, and is not intended to create by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (such as contractually, legally, equitably, or by implication), right to be subrogated to any Party's rights in this Agreement, or any other right.
- H. As a public body created under the Act, WOTA may not be operated for profit. No part of any earnings of the WOTA may inure to the benefit of any person or entity other than the Parties.

**ARTICLE IV**  
**WOTA BOARD COMPOSITION**

- A. The governing body of WOTA shall be the "WOTA Board".
- B. The membership of the WOTA Board shall be established as follows:
  - 1. Charter Township of Highland (1 member)  
  
Charter Township of White Lake (1 member)  
  
Charter Township of Waterford (1 member)  
  
City of Walled Lake (1 member)  
  
(Hereinafter "Public Agency Members")
  - 2. The Public Agency Members of the WOTA Board shall be appointed by the respective underlying legislative body of each of the Public Agencies for four (4) year terms. Each Public Agency Member shall serve at the pleasure of and may be removed by the appointing legislative body in its sole discretion. The Public Agency Members shall also appoint at least one (1) Alternate Public Agency Member to serve as voting Public

Agency Members at any time the primary Public Agency Member is absent or when a vacancy exists in their seat on the WOTA Board.

3. In the event of a vacancy in one of the seats allocated to a Public Agency Member on the WOTA Board, the legislative body of that Public Agency shall fill the vacancy for the unexpired term.
  4. Once the Public Agency Members have been appointed, the Public Agency Members may take action to appoint up to two (2) additional voting members of the WOTA Board (“Non-Governmental Members”). Each Non-Governmental Member shall serve for a term of one (1) year which may be renewed at the sole discretion of the Public Agency Members. Any action under this provision shall require a unanimous vote by the Public Agency Members of the WOTA Board.
  5. The Public Agency Members and the Non-Governmental Members shall together compose the entire WOTA Board.
  6. The WOTA Board may appoint, by a unanimous decision, any number of non-voting Advisory Members at its discretion.
- C. Within 30 days of the effective date of this Agreement, each Public Agency shall appoint its Primary and Alternate Members on the WOTA Board.

## **ARTICLE V** **WOTA OFFICERS**

- A. At the first meeting of the WOTA Board, and thereafter no later than the first meeting in each odd numbered year, the WOTA Board shall elect a Chairperson, Vice-Chairperson, Secretary and Treasurer from the appointed Public Agency members of the WOTA Board. These officers shall serve until their respective successors shall be selected. Each officer shall have the powers and duties specified in this Article and elsewhere in this Agreement.
- B. The Chairperson of the WOTA Board shall be the presiding officer for

WOTA Board meetings and shall sign contracts and other documents on behalf of WOTA if required by this Agreement or the WOTA Board. Except as otherwise provided, he or she shall not have any executive or administrative functions other than as a member of the WOTA Board.

- C. The Vice-Chairperson shall perform the duties of the Chairperson in the absence or disability of the Chairperson.
- D. The Secretary shall keep or cause to be kept the non-financial written records of WOTA at the then designated principal office of WOTA or such other place as the WOTA Board may order. The records shall include minutes of the proceedings of all meetings of the WOTA Board, with the time and place, whether regular or special, and if special, how authorized, the notice given, the names of those present, the actions taken, and the votes on those actions by the Members. With the assistance of the Director, the Secretary shall prepare draft minutes of each meeting and present those to the WOTA Board for approval at its next meeting.

The Secretary shall give or cause to be given notice of all meetings of the WOTA Board. He or she shall have such other powers and perform such other duties as may be prescribed by the WOTA Board. The Secretary shall perform the duties of the Chairperson in the absence or disability of both the Chairperson and the Vice-Chairperson.

- E. The Treasurer shall keep or cause to be kept all financial records of WOTA at the then designated principal office of WOTA or such other place as the WOTA Board may order. The Treasurer shall make regular reports to the WOTA Board for each regular meeting and at other times as directed by the WOTA Board of the receipt and disbursement of all funds and the financial status of WOTA and make the books and records of WOTA available for audits directed and authorized by the WOTA Board. He or she shall have such other powers and perform such other duties as may be prescribed by the WOTA Board.
- F. In the case of temporary absence or disability of any officer, the WOTA Board may appoint another WOTA Board member to act in his or her stead. An officer may be removed from the officer position for one or more specified reasons by a two-thirds vote of the WOTA Board. Any action to

remove any officer does not prohibit that person from remaining as the Public Agency member representative to the WOTA Board. Any removal from office under this provision shall be for good cause which shall include, but not be limited to, missing three (3) consecutive meetings without a vote to excuse.

## **ARTICLE VI** **WOTA BOARD MEETINGS**

- A. Regular meetings of the WOTA Board shall be posted in accordance with the OMA at MCL 15.265. The meetings shall be held at such time and place as shall be prescribed by resolution of the WOTA Board.
- B. The WOTA Board shall meet for its regular meetings monthly during the first two fiscal years and shall establish its regular meeting schedule for those and all subsequent years as provided in the OMA. The WOTA Board shall meet in 2019 as often as necessary to approving the documents required by this Agreement.
- C. Special meetings of the WOTA Board may be called by the Chairperson or any two (2) Public Agency Members by providing 24 hour advanced written notice of the time, place and purpose to each member of the WOTA Board. Notice may be by Email or hand delivery only. Notice of any special meeting shall also be published as required by the OMA.
- D. Voting by the WOTA Board shall be weighted and calculated as follows:
- Township Public Agency Members – 2 vote weight
  - City Public Agency Members – 1 vote weight
  - Village Public Agency Members – 1 vote weight
  - Any appointed Non-Governmental member – 1 vote weight

At least a majority of the votes on the WOTA Board must be represented by members of the WOTA Board in actual attendance at a meeting for a quorum to conduct business.

- E. The WOTA Board shall act by a verbal motion or a written resolution. Unless otherwise specified in this Agreement, for the passage of any motion or resolution including the execution of any contract, a majority of the votes on the WOTA Board is required for a motion or resolution to pass.
- F. The WOTA Board shall approve the minutes of each meeting at its next meeting, which shall then be signed by the Secretary. All votes concerning financial matters and resolutions of the WOTA Board shall be conducted by roll call vote. All other votes shall be “yeas” and “nays” except that where the vote is unanimous, it shall only be necessary to so state.

**ARTICLE VII**  
**WOTA BOARD POWERS**

The WOTA Board shall have the following specific powers:

- A. The WOTA Board shall have such powers, responsibilities, duties and limitations as specified in the Act and this Agreement, which shall be exercised as provided in WOTA’s Articles of Incorporation and Bylaws to be approved by the WOTA Board to govern the procedures and affairs of the Transportation Services which are not in conflict with the terms of this Agreement and subject to any applicable laws, regulations and/or grant restrictions. The Articles of Incorporation and Bylaws for WOTA must be approved by the WOTA Board before WOTA provides any Transportation Services.
- B. The WOTA Board shall hire a Director to manage the day-to-day affairs of WOTA on behalf of the WOTA Board, and who shall have such duties and responsibilities as designated in writing by the WOTA Board before WOTA provides any Transportation Services. The WOTA Board shall hire or contract or authorize the Director to hire or contract for the personnel necessary to provide the Transportation Services in compliance with the approved budget, which may be employees of a Party that are transferred to WOTA by that Party.



- C. By July 1 of each fiscal year, the WOTA Board shall prepare, approve and submit to the Parties for approval an annual budget addressing and covering the proposed expenditures to be made for operating the Transportation Services and the allocation of each Party's funds to meet that budget for the next fiscal year.
- D. WOTA shall obtain and cause to be completed an annual audit of the financial statements of WOTA which shall be approved by the WOTA Board and distributed to the Parties.
- E. The Budget shall contain an allocation for petty cash and minor expenditures above all other contemplated expenditures. The Treasurer, Chairperson, or Vice-Chairperson shall have the authority to authorize all minor expenditures with a dollar limit on all such expenditures as set by the WOTA Board. Such expenditures shall either be done on WOTA credit or will be reimbursed to the payer upon providing a receipt or bill for the item or service. All bills shall be itemized and approved by the WOTA Board at a meeting.
- F. In extraordinary circumstances or emergency situations, the WOTA Board shall have the ability to apply to the Parties for additional monies to be contributed to the WOTA Transportation Fund as defined herein. Such an application does not obligate any Party to contribute the requested additional monies.
- G. The WOTA Board is without authority or power to commit any Party to any Transportation Services or other obligations which would result in a debt or other financial responsibility beyond that provided for in the approved WOTA budget without the authorization of that Party approved by its legislative body.
- H. The WOTA Board shall have the right to establish rules, procedures and regulations for the use of any service provided by this Agreement, provided, however, that if the service is located exclusively within the jurisdiction of one of the Parties, then such rules and regulations shall not become effective unless approved by the legislative body of that Party. The WOTA Board shall have all such other powers as will be necessary to accomplish the duties contained within this Agreement and to conduct the business of the

Transportation Services and shall approve Transportation Services Operations Rules and Regulations before WOTA provides any Transportation Services.

- I. Services provided on a contractual basis to any non-Party Public Agency shall be governed by mutually agreed upon terms and charges in a written contract approved by the WOTA Board.
- J. The WOTA Board shall have the responsibility to manage all Transportation Funds including the investment of funds not needed for immediate use in accordance and compliance with an Investment Policy, approved by the WOTA Board before WOTA provides any Transportation Services.
- K. An audit shall be conducted annually and to the extent possible, legal, and economical, may be done in conjunction with audits of the Parties.

**ARTICLE VIII**  
**TRANSPORTATION FUND**

- A. Contributions to the WOTA Transportation Fund shall be made by the Parties or as otherwise allowed herein.
  - 1. The Charter Township of Highland, Charter Township of White Lake and Charter Township of Waterford hereby agree to contribute to the WOTA Transportation Fund (“Fund”) up to One Hundred and Eighty-Five thousand 00/100 (\$185,000.00) dollars a year (“Annual Contribution”) with the exact amount of the Annual Contribution being determined by the WOTA Board. The City of Walled Lake hereby agrees to contribute up to One Hundred Thirty-Three Thousand Four Hundred Twenty-Eight (\$133,428.00) dollars a year (“Walled Lake Annual Contribution”) with the exact amount of the Walled Lake Annual Contribution being determined by the WOTA Board. The Annual Contribution and Walled Lake Annual Contribution shall be due on or before January 1 of each year. The Parties are not precluded from voluntarily contributing more than the Annual Contribution or Walled Lake Annual Contribution. Additional Transportation Funds may be

allocated from but not limited to the following sources as determined by the legislative body of each Party:

- a. Community Development Block Grant (“CDBG”) funds as designated by a Public Agency to provide transportation services to eligible persons.
  - b. SMART Municipal and SMART Specialized Services Credit Funds.
  - c. Other available grant funds that provide transportation services to Eligible Persons.
  - d. General fund monies from each Party in an amount approved by its legislative body to provide transportation services to eligible persons.
  - e. Millage Revenue dedicated to WOTA received from local millage elections.
  - f. Transportation funds collected as part of Senior Center or other millages.
  - g. Gifts, grants, assistance funds and bequests.
2. WOTA may proceed to obtain and use state, federal and private grants and other lawful donations, gifts or bequests available to it as well as monies received from contracts for transportation services if the grant and other donations or contracts or limitations or restrictions thereon do not conflict with the other provisions of this Agreement or the constitutional or statutory limitation of any Party.
- B. The Transportation Fund shall be managed by the WOTA Board. The annual sources and amounts of Contributions to the Transportation Fund and required funding amounts shall be analyzed and reported in writing to each Party by the WOTA Board by July 1<sup>st</sup> of odd numbered years.
- C. The monies contributed to the Transportation Fund shall be used to pay for maintenance, insurance, fuel, wages, purchase of additional transportation vehicles, dispatching costs, and other operating, administrative, and general

costs of the Transportation Service and WOTA Board in compliance with the approved WOTA budget.

- D. The monies contributed to the Transportation Fund shall be deposited and held in financial institution(s) or instruments as provided in an Investment Policy approved by the WOTA Board before WOTA provides any Transportation Services. If not dictated by the Investment Policy, monies may be deposited in institutions or instruments of the Treasurer's choosing subject to WOTA Board prior approval. All withdrawals from the Transportation Fund will require the signatures of two (2) officers of the WOTA Board, one of whom shall be the Chairperson or Vice-Chairperson.
- E. WOTA shall not levy any type of tax under the Act without unanimous agreement of the parties. Nothing contained in this Agreement restricts or prevents a Party from levying taxes in its own jurisdiction or assigning the revenue from taxes to WOTA if allowed by law.

## **ARTICLE IX** **VEHICLES**

- A. For all vehicles used to provide Transportation Services, WOTA will establish and maintain all applicable insurance costs including liability associated with injuries to persons or property which could result from the use of each vehicle in the amount of Five Million Dollars (\$5,000,000.00) per occurrence and/or as required by the terms of any grant program.
- B. When the WOTA Board determines that a vehicle may no longer be properly used for Transportation Services under this Agreement, the vehicle shall be disposed of according to the appropriate rules and/or regulations that are applied by the funding source(s) for the vehicle, if any.
- C. Vehicles shall be used consistent with any rules or restrictions of the program(s) that provided funding for the vehicle.
- D. WOTA shall charge fees for the Transportation Services as determined by the WOTA Board.

- E. Upon the Effective Date of this Agreement as provided in Article XIV, each Public Agency that has executed this Agreement shall take all actions as necessary to assign existing designated public transportation vehicles to WOTA.

**ARTICLE X**  
**TERM AND TERMINATION, EXTENSION, WITHDRAWAL OF**  
**GOVERNMENTS**

- A. This Agreement shall have a term of four (4) years and will automatically renew for additional four (4) year periods as to any Party that does not withdraw as provided herein or pursuant to Act 196.
- B. Except as otherwise provided in this Agreement, a Party may withdraw before the end of a current fiscal year of WOTA. Notice of withdrawal shall be in writing at least 90 days before July 1 of any year. Any withdrawing Party under this provision shall not be entitled to any refund or share of the funding provided for that year but shall continue to receive services for the remainder of that year.
- C. If one of the Parties withdraws from WOTA, the WOTA Board shall take that into account in its proposed budget for the next fiscal year under Article VII.C, and the withdrawing Party shall have no further membership or voting rights on the WOTA Board after the effective date of the withdrawal, which shall be the date of the Notice unless otherwise stated.
- D. The residents of a Public Agency that has withdrawn from WOTA shall no longer be eligible to receive Transportation Services from WOTA. However, residents of that Public Agency who are clients of an organization that contractually receives and pays for services from WOTA shall be eligible to receive Transportation Services if that funding remains in place following the Public Agency withdrawal.

- E. Any vehicle assigned to WOTA by a withdrawing Public Agency shall be returned to that Public Agency in its then current condition or, if required, managed in accordance with any applicable law or grant.

**ARTICLE XI**  
**DISSOLUTION OF WOTA AND DISTRIBUTION OF ASSETS**

- A. If due to withdrawals from WOTA or other reason or reasons, the WOTA Board determines that WOTA should stop providing or attempting to provide the Transportation Services contemplated by this Agreement and be dissolved, the WOTA Board shall give at least 90 days written notice to the Parties and to all funding agencies of the intention to dissolve and of the date, time, and location of a WOTA Board meeting at which a decision to dissolve may be made.
- B. If WOTA is dissolved, the transportation vehicles of WOTA shall be distributed consistent with the then current laws and regulations governing the formation and legal tax status of WOTA. If allowed, the distribution shall be as follows:
  - 1. Any vehicles obtained through a grant of any type shall be returned to the granting organization or as otherwise required by the grant itself. Other WOTA vehicles shall be returned to the applicable Public Agency or, if required, managed properly under any applicable law or grant.
  - 2. The remaining vehicles, if any, shall be allocated to the remaining Parties in the same proportion as the most recent funding allocation. If the proportioning results in partial vehicles, the remaining Parties may agree on how to allocate those vehicles or may agree to sell those vehicles and apportion the funds accordingly.
- C. If WOTA is dissolved, the remaining funds shall be distributed consistent with the then current laws and regulations governing the formation and legal tax status of WOTA. If allowed, the distribution of surplus funds shall be used to pay all employees the monies due to them as well as any outstanding

debts. The remaining funds, if any, shall be returned to the Parties in the same proportion as the most recent funding allocation.

**ARTICLE XII**  
**MISCELLANEOUS PROVISIONS**

A. Except as otherwise provided by this Agreement, all notices hereunder and communications with respect to this Agreement shall be effective upon the mailing thereof by registered or certified mail, return receipt requested, postage prepaid and addressed to the following:

Supervisor  
Charter Township of Highland  
205 N. John Street  
Highland, MI 48357

Manager  
City of Walled Lake  
1499 E. W. Maple  
Walled Lake, MI 48390

Supervisor  
Charter Township of White Lake  
7525 Highland Road  
White Lake, MI 48383

Director  
West Oakland Transportation Authority  
205 W. Livingston Road  
Highland, MI 48357

Supervisor  
Charter Township of Waterford  
5200 Civic Center Drive  
Waterford, MI 48329

or such other address as any party shall designate by written notice.

B. If one of the Parties has an issue or complaint that has not been or cannot be resolved through the administrative channels, that Party may bring that issue or complaint before the WOTA Board for resolution. The WOTA Board shall work with the Party and other Parties as necessary to develop an appropriate resolution process, such as a corrective action plan, with acceptable and mutually agreeable timeframes to accomplish said correction action.



- C. The omission of the performance or failure to render any services contemplated by this Agreement because of an act of God, inevitable accident, fire, lockout, strike or other labor dispute, riot or civil commotion, act of public enemy enactment, rule or act of government or governmental instrument or instrumentality (whether Federal or State), failure of equipment or facilities not due to inadequate maintenance shall not constitute a breach of this Agreement or failure of performance by the Parties or WOTA.
- D. If any term or provision of the Agreement shall, to any extent, be held invalid or unenforceable by a Court of competent jurisdiction it shall be severable, and the remaining terms of this Agreement shall not be affected and shall be fully enforceable.
- E. Nothing in this Agreement creates or shall be construed to create any employment relation for any person.
- F. This Agreement and all obligations upon the parties arising there from shall be subject to all budget laws and other state and local laws and regulations.
- G. Upon and after its effective date, this Agreement shall supersede all prior agreements of any kind between the Parties on the same subject.
- H. This Agreement may be modified only by resolution adopted by the governing body of each Party. Such amendments shall take effect immediately after adoption by all Parties.
- I. The Parties hereby agree that this written Agreement constitutes the complete Agreement.
- J. The Parties and WOTA shall endeavor to keep themselves fully informed of all existing and future Federal, State and local laws, ordinances and regulations that may in any manner affect the fulfillment of this Agreement and to keep each other fully informed on these matters.
- K. Neither the Parties nor WOTA shall assign any rights or responsibilities under this Agreement without first obtaining the written consent of all

Parties.

- L. The Parties agree that no provision of this Agreement is intended, nor shall it be construed, as a waiver by any Party of any governmental immunity otherwise provided under the Act or by law.
- M. WOTA shall be subject to the Freedom of Information Act at MCL 15.231, et. seq.

**ARTICLE XIII**  
**ADDING LOCAL OR OTHER GOVERNMENTAL PUBLIC**  
**AGENCIES**

- A. This Agreement may be modified at any time to permit any city, village, township or charter township to become a member of WOTA if such modification is adopted by resolution of the governing body of each such municipality proposing to become a member, and if such modification is adopted by resolution of the governing body of each Public Agency.
- B. If a municipality becomes a voting member of the WOTA Board, that municipality shall be obligated to pay for its proportionate share of the WOTA Transportation Fund to include the costs of service expansion to that municipality. The joining municipality's proportionate share may also be partially made in WOTA-designated improvements to the Transportation Services as a whole.
- C. Nothing in this Agreement prevents WOTA from entering into a contract with any city, village or township to provide Transportation Services. Any such contract shall require approval by the WOTA Board.

**ARTICLE XIV**  
**EFFECTIVE DATE**

This Agreement shall become effective upon the signing of this Agreement by the designated representative of each of the Parties below and filing with the Michigan Secretary of State, the Oakland County Clerk and State Department of Transportation.

**CHARTER TOWNSHIP OF HIGHLAND**

By \_\_\_\_\_  
Rick Hamill, Township Supervisor

\_\_\_\_\_ Date

**CHARTER TOWNSHIP OF WHITE LAKE**

By \_\_\_\_\_  
Rik Kowall, Township Supervisor

\_\_\_\_\_ Date

**CHARTER TOWNSHIP OF WATERFORD**

By \_\_\_\_\_  
Gary D. Wall, Township Supervisor

\_\_\_\_\_ Date

**CITY OF WALLED LAKE**

By \_\_\_\_\_  
L. Dennis Whitt, City Manager

\_\_\_\_\_  
Date

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BUDGET AMENDMENT WORKSHEET  
 2022 PROPOSED BUDGET AMENDMENTS  
 BOARD MEETING - June 6, 2022

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2022	AS AMENDED 12/31/2022	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<b><u>GENERAL FUND</u></b>				
<b>Revenues:</b>				
101-000-692.000    APPROPRIATION FUND BAL.	\$0.00	\$2,000.00	+	\$10,000.00 = \$12,000.00
<b>Expenditures:</b>				
101-567-935.001    CEMETERY: MAINTENANCE	\$5,000.00	\$5,000.00	+	\$10,000.00 = \$15,000.00

**Purpose of Amendment:**

To appropriate funds for cemetery maintenance expenses.

BUDGET AMENDMENT WORKSHEET  
 2022 PROPOSED BUDGET AMENDMENTS  
 BOARD MEETING - June 6, 2022

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2022	AS AMENDED 12/31/2022	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<b><u>GENERAL FUND</u></b>				
<b>Revenues:</b>				
101-000-692.000    APPROPRIATION FUND BAL.	\$0.00	\$2,000.00	+	\$4,750.00 = \$6,750.00
<b>Expenditures:</b>				
101-261-728.000    GEN GOV: OFFICE SUPPLIES	\$11,000.00	\$11,000.00	+	\$4,750.00 = \$15,750.00

**Purpose of Amendment:**

To appropriate funds for voter information card mailing expenses.

9. Adjourn

Time: \_\_\_\_\_