

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
May 2, 2022 - 6:30 p.m.

The meeting was called to order at 6:33 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief
Lisa Hamameh, Township Attorney
Lieutenant Matt Snyder

Visitors: 21

Approval of Agenda:

Mrs. Cooper moved to approve the Agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Consent Agenda Approval:

- a) April 4, 2022 Regular Board of Trustees Minutes
- b) List of Bills dated April 21, 2022 and May 5, 2022 plus additions
- c) POP Grant-Movie Nights Grant Application
- d) Election Security Grant Application
- e) Probationary Fire Fighter Blake Fotopoulos

Receive and File:

Activity Center Report and Stats – March 2022
Building Department – March 2022
Financial Report – December 2021 Post Audit and March 2022
Fire Department Report – March 2022
Library Board Minutes – March 2022
Library Director's Report – April 2022
Ordinance Department – April 2022
Sheriff's Department Report – March 2022
Treasurer's Report – March 2022

Ms. Salvia moved to approve the Consent Agenda as corrected - April 4 2022 Regular Board Meeting. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Announcements and Information Inquiry:

- a) Highland Township Offices will be closed on May 30, 2022 in honor of Memorial Day
- b) Highland Community Prayer Breakfast, May 5, 2022, Thrive Church, doors open at 8:00 a.m.
- c) Learn to Clean and Preserve Grave Markers on Saturday, May 7th, from 9:00 a.m. – 2:00 p.m.
West Highland Cemetery, \$10 Workshop Fee
- d) Special Board of Trustees Meeting on Monday, May 16, 2022, at 6:30 p.m.
- e) Founders Day Parade and Festivities on Saturday, May 21, 2022, at 10:00 a.m.
- f) Highland Garden Club Plant Sale Saturday, May 21, 2022, from 9 a.m. to noon, Highland Veterans Park.
- g) Hazardous Waste Day June 18, 2022 from 9:00 a.m.-2:00 p.m. Highland Elementary School

Public Comment:

Chief Chapman announced six Highland Fire Fighters participated in the American Association Fight for Air Climb held at Comerica Park. Mr. Salvia encouraged attendance at the upcoming Memorial Day Events which will include helicopter rides. Mr. Howe's students visited the VFW.

Attorney Lisa Hamameh requested 146 N. John Street be added to the Agenda.

Mr. Hamill moved to add item 9b) 146 N. John Street be added to the Agenda. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Presentation:

- a) Plante & Moran 2021 Audit Report

Amanda Cronk from Plante & Moran presented the 2021 Audit Report.

Pending Business:

- a) Resolution 22-09 Approving Submission of Fire Millage Proposition to Electors

Mrs. Cooper moved to approve Resolution 22-09 Approving Submission of Fire Millage Proposition to Electors as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

- b) 146 N. John Street

Mr. Hamill moved to authorize the Supervisor to sign all documents necessary to effectuate the closing on the property purchase of 146 N. John St. in accordance with the previously approved Purchase Agreement. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

New Business:

a) Resolution 22-10 Charter Township of Highland Water Supply Rates

Mrs. Cooper moved to approve Resolution 22-10 Charter Township of Highland Water Supply Rates as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

b) Oakland County Sheriff's Office 2022-2024 Marine Patrol Services Agreement

Mrs. Cooper moved to approve the Oakland County Sheriff's Office 2022-2024 Marine Patrol Services Agreement as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Award Bid for Purchase of Office Furniture for New Township Offices

Mr. Hamill moved to waive the Board Purchasing Policy. The bids were opened with one in-house official and one employee. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Mr. Hamill moved to award the bid for the township furniture in whole or in part, to one or more of the following bidders: Right Size, WMOI, and/or Kentwood at the discretion of the Township Supervisor in an amount not to exceed \$170,000.00 and authorize the Supervisor to sign contracts. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

d) Award Bid for Sale of Vacant Property at Southeast Corner of W. Wardlow and N. Hickory Ridge Rd.

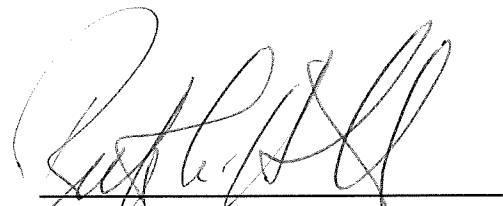
No bids received: no action taken. Supervisor will proceed to have the property perk tested.

Adjourn:

Supervisor Hamill adjourned the meeting at 7:48 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor