



## **CHARTER TOWNSHIP OF HIGHLAND**

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

### **REGULAR BOARD OF TRUSTEES MEETING AGENDA**

**APRIL 1, 2024 - 6:30 P.M.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval  
Approve:
  - a) March 4, 2024 Board of Trustees Meeting Minutes
  - b) List of Bills dated March 21, 2024 and April 4, 2024 plus additions
  - c) Resolution 24-07 2024 Poverty Exemption Policy, Guidelines, and Determinations
  - d) Resolution #24-08 to Authorize West Nile Virus Fund Expense Reimbursement
  - e) Resolution #24-09 to Authorize the Placement of Signage on M-59 Median for Founders Day Celebration
  - f) Resolution #24-10 to Authorize the Closure of Roads for Founders Day Parade and Events
  - g) Kris Kopacki Independent Contractor Agreement
  - h) S & D Seasonal Services, LLC Independent Contractor Agreement
  - i) Road Commission of Oakland County 2024 Dust Control
  - j) Standard Dental and Mutual of Omaha Insurance Renewals  
Receive and File:
  - Activity Council Minutes – February 2024
  - Activity Director’s Report – February 2024
  - Building Department Report – February 2024
  - Financial Report – Pre-Audit 2023 and February 2024
  - Fire Department Report – February 2024
  - Library Board Minutes – February 2024
  - Library Director’s Report – February 2024
  - Treasurer’s Report – February 2024
6. Announcements and Information Inquiry:
  - a) Invasive Plant Removal Workday at Hickory Ridge Pines Park on Saturday, April 6<sup>th</sup> at 10 a.m.
  - b) Duck Lake Pines Park Earth Day Cleanup Project April 20<sup>th</sup> at 3:30 p.m.
  - c) Prayer Breakfast on Thursday, May 2<sup>nd</sup>, for National Day of Prayer
7. Public Comment
8. Public Hearing:  
Reprogramming of 2022 and 2023 Community Development Block Grant Funding
9. New Business:
  - a) Reprogramming of 2022 and 2023 Community Development Block Grant Funding

- b) Resolution #24-11 to Approve Police Services Millage Renewal Ballot Language
- c) Resolution #24-12 Surplus Property – South Bay Shores.docx
- d) Resolution #24-13 Surplus Property – Gateway Park.docx
- e) Duck Lake Pines-Site Improvements
- f) Seasonal Part Time-Floating Activity Center Administrative Assistant

10. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/81836770895>.  
Meeting ID: 818 3677 0895

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

**1. Call Meeting to Order**

**Time:** \_\_\_\_\_

**Number of Visitors:** \_\_\_\_\_

## **2. Pledge of Allegiance**

# Township Board Meeting Roll

Date: April 1, 2024

**Present**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Absent**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Board Member**

Rick A. Hamill  
Tami Flowers  
Jenny Frederick  
Judy Cooper  
Brian Howe  
Beth Lewis  
Joseph Salvia

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

#### **4. Approval of Agenda**

## **5a. Consent Agenda Approval**

- a) March 4, 2024 Board of Trustees Meeting Minutes
- b) List of Bills dated March 21, 2024 and April 4, 2024 plus additions
- c) Resolution 24-07 2024 Poverty Exemption Policy, Guidelines, and Determinations
- d) Resolution #24-08 to Authorize West Nile Virus Fund Expense Reimbursement
- e) Resolution #24-09 to Authorize the Placement of Signage on M-59 Median for Founders Day Celebration
- f) Resolution #24-10 to Authorize the Closure of Roads for Founders Day Parade and Events
- g) Kris Kopacki Independent Contractor Agreement
- h) S & D Seasonal Services, LLC Independent Contractor Agreement
- i) Road Commission of Oakland County 2024 Dust Control
- j) Standard Dental and Mutual of Omaha Insurance Renewals

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
March 4, 2024 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Judy Cooper, Trustee  
Brian Howe, Trustee – Arrived at 6:47 p.m.  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George  
Lieutenant Matt Snyder  
Lisa Hamameh, Township Attorney

Visitors: 10

**Approval of Agenda:**

Mr. Hamill added under New Business Item 9g) 250 West Livingston Mural. Mrs. Cooper moved to approve the agenda as amended. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

**Consent Agenda Approval:**

- a) February 5, 2024 Board of Trustees Meeting Minutes
- b) List of Bills dated February 23 and March 7, 2024 plus additions
- c) Resolution 24-04 to Accept Endo International Bankruptcy Reorganization Plan
- d) Resolution 24-05 Amended Fee Schedule
- e) Resolution 24-06 Authorizing the Adoption of the Oakland County Multi-Jurisdictional Hazard Mitigation Plan
- f) DIA Highland Township Site Agreement
- g) Appointment of Taylor DeHann and Andy West to Highland Downtown Development Authority Board.

**Receive and File:**

Activity Center Director's Report – January 2024  
Activity Center Council Meeting Minutes – January 2024  
Activity Center Council Treasurer's Report – January 2024  
Building Department Report – January 2024  
Fire Department Report – January 2024  
Financial Report – January 2024  
Library Board Meeting Minutes – January 2024  
Library Director's Report – January 2024  
Sheriff's Department Report – January 2024  
Treasurer's Report – January 2024



Unapproved Minutes: March 4, 2024 Board of Trustees Meeting

Mr. Salvia moved to approve the Consent Agenda as presented. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

**Announcements and Information Inquiry:**

- a) Highland Township Offices will be closed on Friday, March 29th, in observance of Good Friday
- b) Oakland County Treasurer’s Office is in the final stretch of their Foreclosure Prevention efforts. The tax foreclosure deadline for the 2021 or prior year taxes is on April 1, 2024. If these taxes aren’t paid off by April 1st or any interested party hasn’t entered into a repayment schedule with the Treasurer’s office by then, the property will be foreclosed.

**Public Comment:**

Clerk Flowers thanked everyone for their support during the election this past week and especially her staff who worked an amazing amount of overtime to get through the nine days of early voting. Supervisor Hamill asked for a round of applause to express his gratitude to Tami for her work in what will be the most grueling year of elections.

Mrs. Cooper announced she will not be running for re-election and expressed how grateful she was for her time on the Board. She hopes that people who are passionate for their township will come forward and make a difference because there is nothing more rewarding.

**Pending Business:**

- a) Ordinance Officer Assistant Position

Mr. Hamill moved to hire Amanda McAlear to fill the position of Ordinance Officer Assistant. Starting pay will be \$21.05 per hour not to exceed 29 hours per week. The effective start date will be March 11, 2024. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

**New Business:**

- a) Purchase of 2020 Dodge Ram 2500 Pickup Truck

Mr. Hamill moved to waive the purchasing policy and to purchase a used 2020 Dodge Ram 2500 pickup truck in the amount of \$35,799.00 from Szott Dodge. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – no, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

- b) WOTA Lease Agreement

Mr. Hamill moved to approve the license agreement Between Charter Township of Highland and Western Oakland Transportation Authority. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Lewis – yes, Salvia – yes.

c) Fire Department Ambulance Purchase

Mrs. Cooper moved to proceed with the RFP for ambulance purchases. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

d) New Cingular Wireless Land Lease Agreement

Ms. Frederick moved to authorize the Supervisor to sign the first amendment to the land lease agreement between the Charter Township of Highland and New Cingular Wireless PCS, LLC. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

e) Highland Activity Center Personnel Changes

Mrs. Cooper moved to approve the Highland Activity Center personnel changes. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

f) Budget Amendment Highland Activity Center

Mrs. Cooper moved to approve the budget amendment for the Highland Activity Center as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

g) 250 West Livingston Mural

Mr. Hamill moved to allow the Downtown Development Authority to move forward with developing a concept drawing and painting and approval to move forward from there. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Adjourn:**

Supervisor Hamill adjourned the meeting at 7:20 p.m.

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Tami Flowers, MiPMC  
Highland Township Clerk

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Rick A. Hamill  
Highland Township Supervisor

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>101-000-072.000 COUNTY OF OAKLAND</b>					
1159	TREASURER	101-RIDGEWOOD-OAK CTY	FEB 2024	03/07/2024	210.50
1159	TREASURER	101-RIDGEWOOD-OAK CTY	FEB 24	03/07/2024	142.50
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	FEB2024	03/07/2024	339.00
<b>101-000-075.000 HURON VALLEY SCHOOLS</b>					
1159	TREASURER	101-RIDGEWOOD-HVS	FEB 2024	03/07/2024	842.00
1159	TREASURER	101-HIGHLAND HILLS HVS	FEB 24	03/07/2024	570.00
1159	TREASURER	101-HIGHLAND GREENS-HVS	FEB2024	03/07/2024	1,356.00
<b>101-000-202.001 BUILDING BONDS PAYABLES</b>					
4819	ASBESTOS ABATEMENT, INC	101-ESCROW/BUILDING	Bdemo24-00001	03/07/2024	500.00
4820	DEMOSSE AND SONS HOME IMPROVEMENT	101-ESCROW/BUILDING	B24-00041	03/07/2024	250.00
4802	DOWN HOME CONSTRUCTION LLC	101-ESCROW/BUILDING	B23-00450	03/07/2024	500.00
5917	HANSON'S WINDOW & CONST.	101-ESCROW/BUILDING	B23-00269	03/07/2024	500.00
5917	HANSON'S WINDOW & CONST.	101-REINSPECTION FEE	B23-00269	03/07/2024	120.00-
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B23-00256	03/07/2024	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B23-00259	03/07/2024	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B23-00269	03/07/2024	120.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B23-00359	03/07/2024	60.00
6069	HOME PRO ROOFING	101-ESCROW/BUILDING	B23-00359	03/07/2024	250.00
6069	HOME PRO ROOFING	101-REINSPECTION FEE	B23-00359	03/07/2024	60.00-
4796	LAND DEVELOPMENT & HOLDINGS GROUP	101-ESCROW/BUILDING	B23-00386	03/07/2024	125.00
4818	LECLAIR, DANIEL JOHN	101-ESCROW/BUILDING	B23-00256	03/07/2024	1,000.00
4818	LECLAIR, DANIEL JOHN	101-REINSPECTION FEE	B23-00256	03/07/2024	60.00-
4818	LECLAIR, DANIEL JOHN	101-ESCROW/BUILDING	B23-00259	03/07/2024	1,000.00
4818	LECLAIR, DANIEL JOHN	101-REINSPECTION FEE	B23-00259	03/07/2024	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B23-00029	03/07/2024	250.00
6367	MR. ROOF	101-ESCROW/BUILDING	B24-00007	03/11/2024	250.00
6367	MR. ROOF	101-ESCROW/BUILDING	B24-00024	03/11/2024	250.00
4738	PARAMOUNT FENCE COMPANY	101-ESCROW/BUILDING	B24-00009	03/07/2024	125.00
4817	PRECISION DECKS INC	101-ESCROW/BUILDING	B24-00038	03/07/2024	500.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B24-00031	03/07/2024	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B24-00035	03/07/2024	125.00
5821	RENOVATIONS ROOFING & REMODEL.	101-ESCROW/BUILDING	B22-00475	03/11/2024	125.00
7762	RIDGEWOOD LLC	101-ESCROW/BUILDING	B24-00034	03/07/2024	125.00
<b>101-000-222.000 OAKLAND CO. ANIMAL CONTROL</b>					
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	03142024	03/14/2024	118.00
4007	OAKLAND CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	03142024	03/14/2024	921.00
<b>101-000-412.000 DELINQUENT P. PROPERTY TAX</b>					
6317	OAKLAND COUNTY TREASURER	101- DELINQUENT PROPERTY TAX	03112024	03/11/2024	23.31

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-000-676.018 ELECTION REIMBURSEMENT</b>					
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-ADVERTISEMENT-ELECTION	0006282952	03/01/2024	161.04
1172	PRINTING SYSTEMS INC.	101-ELECTION BALLOTS	231396	01/02/2024	37.50
1172	PRINTING SYSTEMS INC.	101-AV BALLOT ENVELOPES	232495	03/07/2024	1,306.61
4821	SPECTRUM PRINTERS INC	101-SECRECY SLEEVES	79172	03/07/2024	868.69
Total :					13,021.15
<b>CLERK</b>					
<b>101-215-730.000 CLERK: ELECTION EXPENSES SUPPL</b>					
1172	PRINTING SYSTEMS INC.	101-I VOTED STICKERS	231396	01/02/2024	84.00
1172	PRINTING SYSTEMS INC.	101-ELECTION PETITIONS	231396	01/02/2024	6.50
1172	PRINTING SYSTEMS INC.	101-ELECTION PETITIONS	231396	01/02/2024	13.00
1172	PRINTING SYSTEMS INC.	101-ELECTION FORMS AND SUPPLES	231396	01/02/2024	40.00
1172	PRINTING SYSTEMS INC.	101-SHIPPING CHARGE	231396	01/02/2024	23.16
<b>101-215-820.000 CLERK: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	101-MI CLERKS CONF-FLOWERS/MECKLENBORG	2/09/24-03/08/24	03/09/2024	100.00
<b>101-215-957.000 CLERK: ELECT EXP TO BE REIMBUR</b>					
1521	CHASE CARDMEMBER SERVICE	101-SAMS CLUB ELECTION SUPPLIES	2/09/24-03/08/24	03/09/2024	612.66
7550	CHURCH OF THE HOLY SPIRIT	101-ELECTION ROOM RENTAL	03182024	03/18/2024	100.00
2316	ELECTION SOURCE	101-ELECTION TESTING	24-7923	03/12/2024	5,745.00
2541	STAPLES	101-DYMO LABELS-ELECTION EXP	3561698845	03/05/2024	197.40
6208	THRIVE CHURCH	101-ELECTION ROOM RENTAL	03182024	03/18/2024	100.00
Total CLERK:					7,021.72
<b>TREASURER</b>					
<b>101-253-820.000 TREAS: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	101-PUBLIC FINANCE WEBINAR-FREDERICK	2/09/24-03/08/24	03/09/2024	40.00
Total TREASURER:					40.00
<b>ASSESSOR</b>					
<b>101-257-720.001 ASSESSING: TAX BD OF REVIEW</b>					
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-ADVERTISEMENTS LEGAL BD REVIEW	0006282952	03/01/2024	102.48
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-ADVERTISEMENTS LEGAL BD REVIEW	0006282952	03/01/2024	102.48
Total ASSESSOR:					204.96
<b>GENERAL GOVERNMENT</b>					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-261-728.000</b>	<b>GEN GOV: OFFICE SUPPLIES</b>				
1521	CHASE CARDMEMBER SERVICE	101-GRAMMARLY	2/09/24-03/08/24	03/09/2024	144.00
2541	STAPLES	101-FOLDERS/ENVELOPES/HIGHLIGHTER/PLATES/NAPKI	3561698845	03/05/2024	97.29
<b>101-261-803.000</b>	<b>GEN GOV: SNOWPLOW SERV</b>				
2482	GOLDEN'S LANDSCAPING INC.	101- SNOW REMOVAL PAYMENT 3 OF 3	12601	03/05/2024	14,210.67
<b>101-261-821.000</b>	<b>GEN GOV: MEMBER FEES</b>				
1521	CHASE CARDMEMBER SERVICE	101-OAK PRESS	2/09/24-03/08/24	03/09/2024	26.00
<b>101-261-850.001</b>	<b>GEN GOV: PHONE SERVICE</b>				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X031	03/06/2024	23.69
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X031	03/06/2024	47.08
2652	T-MOBILE	101-CELL PHONE-TOWNSHIP	03152024 28344	03/15/2024	52.90
<b>101-261-850.002</b>	<b>GEN GOV: WEBSITE</b>				
9049	WEB MATTERS	101-WEBSITE UPDATE	6590	03/08/2024	912.00
<b>101-261-900.001</b>	<b>GEN GOV: ADVERTISING</b>				
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-SYNOPSIS-TWP BOARD	0006282952	03/01/2024	58.56
<b>101-261-920.000</b>	<b>GEN GOV: UTILITIES</b>				
2216	COMCAST	101-3550 DUCK LK RD 0310657	03012024 0310657	03/01/2024	92.95
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	03142024 66330	03/15/2024	17.63
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	03142024 66959	03/15/2024	17.63
1005	DTE ENERGY	101-250 W LIVINGSTON RD-WOTA 910008267072	03142024 67072	03/15/2024	610.01
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	03142024 67460	03/15/2024	17.63
1005	DTE ENERGY	101-205 N JOHN ST 910008280059	03142024 80059	03/15/2024	1,010.34
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	03142024 80661	03/15/2024	17.65
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	03142024 80786	03/15/2024	84.47
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	03142024 80885	03/15/2024	66.67
<b>101-261-936.000</b>	<b>GEN GOV: TOWNSHIP MAINTENANCE</b>				
1521	CHASE CARDMEMBER SERVICE	101-CLEANING SUPPLIES	2/09/24-03/08/24	03/09/2024	17.23
9208	HIGHLAND SUPPLY INC.	101-GARBAGE BAGS/TP/MULTIFOLD/SILVERWARE	INV59894	02/29/2024	217.09
1642	PETER'S TRUE VALUE HARDWARE	101-WASHING SUPPLIES	71465	03/12/2024	18.98
1457	STEVE'S LOCKSMITH	101-KEYS DUPLICATED	240703-2	03/07/2024	10.00
<b>101-261-937.000</b>	<b>GEN GOV: VEHICLE OP MAINT</b>				
1521	CHASE CARDMEMBER SERVICE	101-FLOOR MATS/AXLE STRAPS/TIE DOWNS/RETURN S	2/09/24-03/08/24	03/09/2024	245.73
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	2092	02/29/2024	23.00
<b>101-261-938.000</b>	<b>GEN GOV: EQ/SW MAINT CONTRACT</b>				
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/MICROSOFT	2/09/24-03/08/24	03/09/2024	110.03
1342	CIVICPLUS LLC	101-MUNICODE	293662	01/12/2024	821.00
<b>101-261-955.000</b>	<b>GEN GOV: MISCELLANEOUS</b>				
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DRAIN-AT-LARGE LT-1 2023 LEVY	03052024	03/05/2024	450.58
<b>101-261-971.000</b>	<b>GEN GOV: EQUIP CAP OUTLAY</b>				
1521	CHASE CARDMEMBER SERVICE	101-DEPOSIT TRAILER	2/09/24-03/08/24	03/09/2024	93.00
1642	PETER'S TRUE VALUE HARDWARE	101-PRESSURE WASHER	K71463	03/12/2024	649.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-261-971.001</b>	<b>GEN GOV: COMP CAP OUTLAY</b>				
1521	CHASE CARDMEMBER SERVICE	101-IPAD-ZBA	2/09/24-03/08/24	03/09/2024	181.25
<b>101-261-971.003</b>	<b>GEN GOV: COMPUTER SOFTWARE</b>				
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP/CANVA	2/09/24-03/08/24	03/09/2024	100.49
Total GENERAL GOVERNMENT:					20,445.54
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>101-279-711.000</b>	<b>GGP: DEFINED CONTRIBUTION PLAN</b>				
1350	EQUITABLE RETIREMENT	101-DEF CONTR 1ST QTR-ACT CTR PLAN ID 652977	6780036	03/15/2024	1,995.58
1350	EQUITABLE RETIREMENT	101-DEF CONTR 1ST QTR-IN-HOUSE PLAN ID 652977	6780036	03/15/2024	7,632.04
1350	EQUITABLE RETIREMENT	101-DEF CONTR 1ST QTR-TWP PLAN ID 652977	6780036	03/15/2024	3,232.13
<b>101-279-712.000</b>	<b>GGP:HEALTH/DENTAL/LIFE/DIS INS</b>				
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	240680016874	03/08/2024	1,337.91
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	240680016874	03/08/2024	7,623.41
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	240680016874	03/08/2024	363.70
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	240680016874	03/08/2024	1,560.93
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	001670046481	03/11/2024	39.60
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	001670046481	03/11/2024	124.18
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	001670046481	03/11/2024	158.74
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	001670046481	03/11/2024	906.66
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	001670046481	03/11/2024	40.23
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	4/01/24-4/30/24	03/11/2024	1,704.64
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	4/01/24-4/30/24	03/11/2024	467.28
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	4/01/24-4/30/24	03/11/2024	25.22
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	4/01/24-4/30/24	03/11/2024	284.12
Total GENERAL GOVERNMENT PERSONNEL B:					27,496.37
<b>BUILDING</b>					
<b>101-371-801.000</b>	<b>BLDG: INSP/ELEC/PLUMB/HTG</b>				
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	02/28/24-03/12/24	03/13/2024	458.31
5712	NEWCASTLE CONSTRUCTION INC.	101-INSPECTIONS	02/28/24-03/12/24	03/13/2024	1,360.00
8149	WATKINS III, MITCHELL	101-INSPECTIONS	02/28/24-03/12/24	03/13/2024	1,515.39
Total BUILDING:					3,333.70
<b>ACTIVITY CENTER</b>					
<b>101-672-728.000</b>	<b>ACTIVITY CTR: OFFICE SUPPLIES</b>				
2541	STAPLES	101-COPY PAPER-ACT CTR	3561193145	02/22/2024	61.96
2541	STAPLES	101-COPY PAPER-ACT CTR	3561193146	02/28/2024	219.22

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-672-850.000 ACTIVITY CTR: PHONE SERVICE</b>					
2652	T-MOBILE	101-CELL PHONE-ACTIVITY CENTER	03152024 28344	03/15/2024	19.43
<b>101-672-850.001 ACTIVITY CTR: INTERNET SERVICE</b>					
1521	CHASE CARDMEMBER SERVICE	101-COMCAST	2/09/24-03/08/24	03/09/2024	107.98
<b>101-672-920.000 ACTIVITY CTR: UTILITIES</b>					
1005	DTE ENERGY	101- 209 N JOHN ACT CTR 910008266702	03082024 66702	03/11/2024	470.32
<b>101-672-920.002 STEEPLE HALL: UTILITIES</b>					
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-ANNEX 910008280133	03142024 80133	03/15/2024	262.02
<b>101-672-936.000 ACTIVITY CTR: BUILDING MAINT</b>					
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - ACTIVITY CENTER	2360016	03/04/2024	34.00
<b>101-672-936.002 STEEPLE HALL: BUILDING MAINT</b>					
1839	ABSOPURE WATER CO.	101-COOLER-STEEPLE	30596949	02/29/2024	12.00
1839	ABSOPURE WATER CO.	101-COOLER-ANNEX	89185284	02/19/2024	95.30
Total ACTIVITY CENTER:					1,282.23
<b>ZONING BOARD OF APPEALS (ZBA)</b>					
<b>101-702-820.000 ZBA: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	101-APA WORKSHOP-ZEOLLA	2/09/24-03/08/24	03/09/2024	90.00
<b>101-702-900.000 ZBA: ADVERTISING</b>					
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-LEGAL ADVERTISEMENT-ZBA	0006282952	03/01/2024	131.76
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-LEGAL ADVERTISEMENT-ZBA	0006282952	03/01/2024	102.48
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-LEGAL ADVERTISEMENT-ZBA	0006282952	03/01/2024	102.48
Total ZONING BOARD OF APPEALS (ZBA):					426.72
<b>PLANNING COMMISSION</b>					
<b>101-703-900.000 PLNG COMM: ADVERTISING/PRTG</b>					
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-PH PLANNING COMM	0006282952	03/01/2024	219.60
2375	OBSERVER & ECCENTRIC NEWSPAPER	101-PH PLANNING COMM	0006282952	03/01/2024	219.60
Total PLANNING COMMISSION:					439.20
<b>PARKS</b>					
<b>101-751-729.003 PARKS: DUCK LAKE PINES</b>					
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	03142024 67940	03/15/2024	19.79
<b>101-751-920.000 PARKS: UTILITIES</b>					
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	03142024 67551	03/15/2024	65.61
Total PARKS:					85.40

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total GENERAL FUND:					73,796.99
<b>FIRE FUND</b>					
<b>FIRE</b>					
<b>206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS</b>					
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	240680016874	03/08/2024	8,523.59
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0002 FIRE-GARRITY A	240680104618	03/11/2024	358.10
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	001670046481	03/11/2024	141.90
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	001670046481	03/11/2024	872.54
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	001670046481	03/11/2024	87.98
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	001670046481	03/11/2024	40.23
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	4/01/24-4/30/24	03/11/2024	25.22
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	4/01/24-4/30/24	03/11/2024	1,553.08
<b>206-336-727.000 FIRE: SUPPLIES</b>					
8253	AMAZON CAPITAL SERVICES	206-CLIPBOARDS	114-3905505-77826	03/01/2024	341.88
1521	CHASE CARDMEMBER SERVICE	206-STATION SUPPLIES	2/09/24-03/08/24	03/09/2024	429.01
2596	FIVE STAR ACE	206-STN1 NOZZELS	30995	03/11/2024	33.98
1642	PETER'S TRUE VALUE HARDWARE	206-BATTERIES	71360	03/04/2024	40.48
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K71461	03/12/2024	19.96
<b>206-336-731.000 FIRE: MEDICAL SUPPLIES</b>					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85274026	03/08/2024	183.49
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85278520	03/13/2024	88.02
1651	HURON VALLEY-SINAI HOSPITAL	206-EPI KITS	20240304001	03/04/2024	90.00
7576	STATE OF MICHIGAN	206-QAAP TAX	491-436408	02/27/2024	654.04
8000	TELEFLEX LLC	206-EZ IO DRIVER FREIGHT	9508096996	03/26/2024	9.50
8000	TELEFLEX LLC	206-EZ IO STABILIZER	9508096996	03/26/2024	50.00
<b>206-336-732.000 FIRE: UNIFORMS</b>					
6345	WITMER PUBLIC SAFETY GROUP INC	206-HELMET EAGLE	INV436471	03/08/2024	91.78
<b>206-336-750.000 FIRE: VEHICLE GAS/OIL</b>					
9228	NAPA AUTO PARTS	206-DEF FLUID	139123	03/11/2024	23.98
<b>206-336-804.000 FIRE: LEGAL SERVICES</b>					
7845	KELLER THOMA	206-UNION MATTERS	125649	03/01/2024	70.00
<b>206-336-806.001 FIRE: COMPUTERS/SOFTWARE</b>					
1521	CHASE CARDMEMBER SERVICE	206-GOOGLE SUITES	2/09/24-03/08/24	03/09/2024	799.20
<b>206-336-809.000 FIRE: SOFTWARE MAINTENANCE</b>					
9049	WEB MATTERS	206-HTFD WEBSITE	6591	03/11/2024	95.00
<b>206-336-820.000 FIRE: DUES &amp; EDUCATION</b>					
1521	CHASE CARDMEMBER SERVICE	206-IC CONF-GEORGE	2/09/24-03/08/24	03/09/2024	125.00
1516	MICHIGAN STATE FIREMEN'S ASSN.	206-2024 MEMBERSHIP	2024 MEMBERSHI	02/22/2024	75.00
9215	PRATT, JOHN	206-IC CONFERENCE REIMBURSEMENT	11079	01/17/2024	440.00



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>206-336-851.000 FIRE: RADIO COMMUNICATIONS</b>					
1029	OAKLAND COUNTY	206-DISPATCH SERVICES- JAN	CI034272	01/31/2024	4,122.75
<b>206-336-920.000 FIRE: PUBLIC UTILITIES</b>					
8385	AMERI-ALARM	206-ALARM MONTORING-FS1	078165	03/01/2024	75.00
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X031	03/06/2024	89.98
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X031	03/06/2024	23.70
9027	AT&T MOBILITY	206-IPADS	287287294406X031	03/06/2024	317.92
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	04152024 0160011	03/12/2024	164.90
1005	DTE ENERGY	206-2550 E WARDLOW FS2 06488	03052024 06488	03/06/2024	1,424.23
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	03132024 66207	03/14/2024	111.14
7996	GEORGE, NICHOLAS	206-CELL PHONE	03042024	03/04/2024	141.25
<b>206-336-930.000 FIRE: VEHICLE REPAIR</b>					
4584	BRIAN'S YELLOW ENGINE SHOP INC	206-2009 US TANK (T1) PM AND DOT	11356	03/12/2024	615.92
4584	BRIAN'S YELLOW ENGINE SHOP INC	206-2014 FORD (R211) - TIRE CHECK	11360	03/14/2024	110.24
7285	GREEN OAK TIRE INC.	206-2014 FORD (R213) REAR TIRES REPAIR	1-140935	03/11/2024	265.00
4816	VIDEO INSTALLATIONS & SERVICES	206-E11 CAMERA REPAIR	30543	03/05/2024	124.99
<b>206-336-936.000 FIRE: BLDG MAINT/REPAIR</b>					
8466	AIRVAC	206-AIRVAC FREIGHT	15853	02/16/2024	692.00
8466	AIRVAC	206-INTERNAL FILTERS	15853	02/16/2024	6,860.00
8466	AIRVAC	206-EXHAUST REMOVAL PRE FILTERS (4 CASES)	15853	02/16/2024	504.00
<b>206-336-937.000 FIRE: EQUIP MAINT</b>					
9407	MACQUEEN EMERGENCY	206-HURST TOOL PM	P03350	03/08/2024	935.00
Total FIRE:					31,840.98
Total FIRE FUND:					31,840.98
<b>POLICE FUND</b>					
<b>POLICE</b>					
<b>207-301-807.000 POLICE: OAKLAND CO SHER CONT</b>					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT- JAN	CI034272	01/31/2024	259,084.75
<b>207-301-807.004 POLICE: OVERTIME</b>					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. JAN	CI034272	01/31/2024	16,364.64
1029	OAKLAND COUNTY	207-COMP TIME-2023	CI034849	02/29/2024	3,806.51
<b>207-301-920.000 POLICE: UTILITIES</b>					
2216	COMCAST	207-165 N. JOHN 0179656	03242024 0179656	02/21/2024	122.95
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	03142024 66454	03/15/2024	479.66
<b>207-301-935.000 POLICE: SHERIFF'S MAINT</b>					
1839	ABSOPURE WATER CO.	207-COOLER	30596025	02/29/2024	4.00
1839	ABSOPURE WATER CO.	207-5 GALLON WATER	89185283	02/19/2024	29.10
1581	MR. MAT RENTAL SERVICE	207-MONTHLY CHG	2360014	03/04/2024	75.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total POLICE:					279,966.61
Total POLICE FUND:					279,966.61
<b>CAPITAL IMPROVEMENT FUND</b>					
<b>ANNEX</b>					
<b>401-523-971.000 STEEPLE HALL IMPROVEMENTS</b>					
1521	CHASE CARDMEMBER SERVICE	401-SEPTIC PERMIT-STEEPLE HALL	2/09/24-03/08/24	03/09/2024	477.36
Total ANNEX:					477.36
Total CAPITAL IMPROVEMENT FUND:					477.36
<b>FIRE CAPITAL FUND</b>					
<b>FIRE</b>					
<b>402-336-971.002 CAPITAL EQUIPMENT</b>					
9188	PHOENIX SAFETY OUTFITTERS	402-TURNOUT GEAR	SI-142726	03/04/2024	20,143.58
Total FIRE:					20,143.58
Total FIRE CAPITAL FUND:					20,143.58
<b>DOWNTOWN DEVELOPMENT FUND</b>					
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b>494-729-728.000 DDA: OFFICE SUPPLIES</b>					
1521	CHASE CARDMEMBER SERVICE	494-PRIME FEE	2/09/24-03/08/24	03/09/2024	15.89
<b>494-729-729.000 DDA: MEETING PUBLIC ED SUPPLIES</b>					
1521	CHASE CARDMEMBER SERVICE	494-WARDELL MANOR/MEETING SUPPLIES/EVAL LUNCH/	2/09/24-03/08/24	03/09/2024	178.78
<b>494-729-820.000 DDA: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	494-HWLBA MEMBERSHIP	2/09/24-03/08/24	03/09/2024	100.00
<b>494-729-880.002 DDA: ECONOMIC RESTRUCTURING</b>					
1521	CHASE CARDMEMBER SERVICE	494-ROUND TABLE	2/09/24-03/08/24	03/09/2024	279.84
<b>494-729-880.004 DDA: ORGANIZATION</b>					
1521	CHASE CARDMEMBER SERVICE	494-VOLUNTEER AD	2/09/24-03/08/24	03/09/2024	75.00
<b>494-729-900.000 DDA: ADVERTISING/PRINTING</b>					
1521	CHASE CARDMEMBER SERVICE	494-CONSTANT CONTACT	2/09/24-03/08/24	03/09/2024	52.00
<b>494-729-900.001 DDA: FUNDRAISER EXPENSE</b>					
1521	CHASE CARDMEMBER SERVICE	494-SPONSOR TAGS	2/09/24-03/08/24	03/09/2024	410.00
<b>494-729-920.000 DDA: RENT/ UTILITIES</b>					
1521	CHASE CARDMEMBER SERVICE	494-RENT/STORAGE	2/09/24-03/08/24	03/09/2024	214.92

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>494-729-967.002 DDA: DDA SPONSORSHIPS</b>					
1521	CHASE CARDMEMBER SERVICE	494-BOUNCE HOUSE DEPOSIT/HWLBA	2/09/24-03/08/24	03/09/2024	550.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					1,876.43
Total DOWNTOWN DEVELOPMENT FUND:					1,876.43
<b>HIGHLAND ADVISORY COUNCIL GENERAL GOVERNMENT</b>					
<b>702-261-729.000 HAAC: DEDUCTIONS</b>					
1521	CHASE CARDMEMBER SERVICE	702-FLOWERS	2/09/24-03/08/24	03/09/2024	47.69
1521	CHASE CARDMEMBER SERVICE	702-FOOD TRIPS	2/09/24-03/08/24	03/09/2024	512.11
1410	GORDON FOOD SERVICE INC.	702-FOOD SUPPLIES	758218667	03/12/2024	588.40
Total GENERAL GOVERNMENT:					1,148.20
Total HIGHLAND ADVISORY COUNCIL:					1,148.20
<b>DUCK LAKE ASSOC TRUST &amp; AGENCY ADMIN</b>					
<b>764-255-956.000 DUCK LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	03142024 91144	03/15/2024	17.63
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	764-REIMBURSE AERATION PERMIT	03052024	03/05/2024	510.00
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	764-BUOYS	03112024	03/11/2024	240.05
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	764-BUOYS	03112024	03/11/2024	172.46
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	764-PADLOCKS	03112024	03/11/2024	304.60
9191	RESTORATIVE LAKE SCIENCES	764-LAKE CONSULTING WATER QUALITY-DUCK LAKE	7001	03/01/2024	4,750.00
Total TRUST & AGENCY ADMIN:					5,994.74
Total DUCK LAKE ASSOC:					5,994.74
<b>HIGHLAND LAKE ASSOC TRUST &amp; AGENCY ADMIN</b>					
<b>765-255-956.000 HIGHLAND LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	03132024 67338	03/14/2024	26.65
Total TRUST & AGENCY ADMIN:					26.65
Total HIGHLAND LAKE ASSOC:					26.65

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>TAGGETT LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>766-255-956.000 TAGGETT LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	03132024 80281	03/14/2024	11.11
Total TRUST & AGENCY ADMIN:					11.11
Total TAGGETT LAKE ASSOC:					11.11
<b>KELLOGG LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>767-255-956.000 KELLOGG LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	03132024 80281	03/14/2024	6.52
Total TRUST & AGENCY ADMIN:					6.52
Total KELLOGG LAKE ASSOC:					6.52
<b>CHARLICK LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>768-255-956.000 CHARLICK LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	03132024 80414	03/14/2024	17.63
Total TRUST & AGENCY ADMIN:					17.63
Total CHARLICK LAKE ASSOC:					17.63
<b>WOODRUFF LAKE ASSOC</b>					
<b>TRUST &amp; AGENCY ADMIN</b>					
<b>769-255-956.000 WOODRUFF LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	03132024 67676	03/14/2024	17.63
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	03132024 80547	03/14/2024	17.63
Total TRUST & AGENCY ADMIN:					35.26
Total WOODRUFF LAKE ASSOC:					35.26
Grand Totals:					415,342.06

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
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Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>GENERAL GOVERNMENT</b>					
<b>101-261-850.000 GEN GOV: FIBER-OTHER COMMUNICA</b>					
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORK	1534171	03/01/2024	823.00
<b>101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT</b>					
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-TWP NORTH SIDE	2460204	03/15/2024	50.00
2059	APPLIED INNOVATION	101-ADDITIONAL PAGES-TWP NORTH SIDE	2460204	03/15/2024	50.32
2059	APPLIED INNOVATION	101-FREIGHT	2460204	03/15/2024	4.01
2059	APPLIED INNOVATION	101-PRINTER MAINT. CONTRACT-TWP	2460205	03/15/2024	112.32
Total GENERAL GOVERNMENT:					1,039.65
<b>GENERAL GOVERNMENT PERSONNEL B</b>					
<b>101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN</b>					
1502	MISSIONSQUARE RET CLIENTS-109785	101-DEF CONTR 1ST QTR-ACT CTR PLAN # 109785	6648808	03/15/2024	254.55
1502	MISSIONSQUARE RET CLIENTS-109785	101-DEF CONTR 1ST QTR-TWP PLAN # 109785	6648808	03/15/2024	14,403.76
Total GENERAL GOVERNMENT PERSONNEL B:					14,658.31
<b>BUILDING</b>					
<b>101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG</b>					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	02/28/24-03/12/24	03/13/2024	1,401.49
Total BUILDING:					1,401.49
<b>PLANNING COMMISSION</b>					
<b>101-703-801.000 PLNG COMM: MASTER PLAN PROF.</b>					
2240	CARLISLE WORTMAN ASSOC. INC.	101-2021 MASTER PLAN	2173026	03/11/2024	642.50
Total PLANNING COMMISSION:					642.50
Total GENERAL FUND:					17,741.95
<b>FIRE FUND</b>					
<b>FIRE</b>					
<b>206-336-711.001 FIRE:DEFINED CONTRIBUTION F-T</b>					
1502	MISSIONSQUARE RET CLIENTS-109785	206-DEF CONTR 1ST QTR- PLAN # 109785	6648808	03/15/2024	8,006.94
Total FIRE:					8,006.94

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total FIRE FUND:					8,006.94
<b>FIRE CAPITAL FUND</b>					
<b>FIRE</b>					
<b>402-336-991.000 FIRE CAP: DEBT SVC PRINCIPAL</b>					
1855	U.S. BANK NATIONAL ASSOCIATION	402-DEBT SVC PMT-PRINCIPAL ACCT# 0096817NS	2532902	03/11/2024	305,000.00
<b>402-336-993.001 FIRE CAP: DEBT SVC INTEREST</b>					
1855	U.S. BANK NATIONAL ASSOCIATION	402-DEBT SVC PMT-INTEREST ACCT# 0096817NS	2532902	03/11/2024	119,500.00
Total FIRE:					424,500.00
Total FIRE CAPITAL FUND:					424,500.00
Grand Totals:					450,248.89

Total GENERAL FUND:	91,538.94
Total FIRE FUND:	39,847.92
Total POLICE FUND:	279,966.61
Total CAPITAL IMPROVEMENT FUND:	477.36
Total FIRE CAPITAL FUND:	444,643.58
Total DOWNTOWN DEVELOPMENT FUND:	1,876.43
Total HIGHLAND ADVISORY COUNCIL:	1,148.20
Total DUCK LAKE ASSOC:	5,994.74
Total HIGHLAND LAKE ASSOC:	26.65
Total TAGGETT LAKE ASSOC:	11.11
Total KELLOGG LAKE ASSOC:	6.52
Total CHARLICK LAKE ASSOC:	17.63
Total WOODRUFF LAKE ASSOC:	35.26
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Grand Totals:	865,590.95
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**Payroll and Hand Check March 21, 2024 List of Bills**

**GENERAL FUND**

Payroll Taxes (FICA & FWT) 3/15/2024	\$	27,278.11
General/Fire Payroll 3/15/2024	\$	85,078.39
Election Workers Pay 3/15/2024	\$	14,645.60

Equitable - Deferred Comp.	\$	1,250.00
Mission SQ - Deferred Comp.	\$	1,813.76
Flexible Savings Account	\$	781.15
Garnishments		
Highland Firefighters Assn	\$	1,315.00

Highland Firefighters Union Dues-Full-Time  
Highland Firefighters Union Dues-Part-Time

03/31/2024 DDA LOAN-Monthly	\$	3,771.83
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**RESOLUTION #24-07: 2024 POVERTY EXEMPTION  
POLICY, GUIDELINES, AND DETERMINATIONS**

At a regular meeting of the Township Board of the Charter Township of Highland, Oakland County, Michigan, held in the Township Hall on April 1, 2024 6:30 p.m.

Present:

Absent: None

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_

**WHEREAS**, the homestead or principal residence of a person who, in the judgment of the Assessor and Board of Review, by reason of poverty, is unable to contribute to the public charges is eligible for exemption in whole or in part from the collection of taxes under the General Property Tax Act (“poverty exemption”); and

**WHEREAS**, the Township Board is required to determine and make available to the public, the policy and guidelines to be used for granting poverty exemptions under the General Property Tax Act, MCL 211.7u, which as amended by Public Act 253 of 2020, also allows the Township Board to permit:

- a. Poverty exemptions granted for the 2019 and/or 2020 tax years to be continued for the 2021, 2022, and 2023 tax years without reapplication if there is no change in the ownership or occupancy status of the person who was eligible for the poverty exemption: and
- b. Poverty exemptions granted for the first time in the 2021, 2022, or 2023 tax years to be continued for an additional 3 years after the initial year of exemption, without reapplication if:
  - (i) there is no change in the ownership or occupancy status of the person who was eligible for the poverty exemption, and
  - (ii) that person receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, subject to that person filing an affidavit with the Township rescinding the exemption within 45 days of no longer owning or occupying that principal residence or a change in household income or assets that defeats eligibility for the poverty exemption.

**WHEREAS**, MCL 211.7u, as amended by Public Act 253 of 2020, provides that if the Assessor determines that a principal residence for which a poverty exemption was granted for the 2019 or 2020 tax year is still eligible for that exemption, that poverty exemption shall remain in effect for the 2021 tax year if prior to February 15, 2021, the Township Board has adopted a Resolution that continues the poverty exemption for the 2021 tax year for all principal residences that had a poverty exemption for the 2019 and/or 2020 tax years subject to the owner of each such residence affirming the required ownership, occupancy, and poverty status to the Township on a State Tax Commission approved form.

**IT IS THEREFORE RESOLVED**, that the Board of Trustees, as the local governing body of the Charter Township of Highland, the local assessing unit, adopts the following policy and guidelines to be used by the Assessor and Board of Review in granting poverty exemptions under MCL 211.7u, which will take into account the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns filed in the current or immediately preceding year.

To be eligible for the poverty exemption, on an annual basis a person must:

1. Own and occupy the principal residence (homestead) for which the exemption is requested.
2. Unless not required by another provision of this Resolution, accurately and truthfully complete a State Tax Commission approved Application form and file that claim for the exemption with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence (homestead), including any property tax credit returns filed in the immediately preceding year or in the current year.
3. Produce a valid driver's license or other form of identification if requested.
4. Produce (if requested) a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
5. Meet the poverty income guidelines - the total household income shall not exceed 200% of the most current Federal Poverty Guidelines from the prior tax year set forth by the U.S. Department of Health and Human Services, to be updated annually.
6. Not own a total of personal property, real property, and liquid assets exceeding \$50,000 in value. The homestead (principal residence) value and one vehicle with a value not to exceed \$20,000 are exempt from the \$50,000 maximum asset limit.

**IT IS FURTHER RESOLVED THAT** the Board of Review may require additional documentation or information to properly evaluate an exemption request.

**IT IS FURTHER RESOLVED THAT** the Board of Review shall follow the above stated policy and guidelines in granting or denying an exemption. If granting the exemption and as limited by MCL 211.7u, the Board of Review may grant a full exemption of 100% reduction in taxable value (TV of \$0) or a partial exemption equal to a 25% reduction or 50% reduction in taxable value.

**IT IS FURTHER RESOLVED THAT** as authorized by MCL 211.7u(6), poverty exemptions granted for the 2019 and/or 2020 tax years shall be continued for the 2021, 2022, and 2023 tax years without reapplication if no change in the ownership or occupancy status of the person who was eligible for the poverty exemption is documented annually by that person filing a completed Affidavit of Ownership and Occupancy to Remain Exempt by Reason of Poverty, State Tax Commission form with the Assessor no later than 2 days before the last day of the Board of Review for that tax year.

**IT IS FURTHER RESOLVED THAT** as authorized by MCL 211.7u(6), poverty exemptions granted for the first time in the 2021, 2022, or 2023 tax years shall be continued for an additional 3 tax years after the initial year of exemption, without reapplication if the person who was eligible for the poverty exemption annually files a completed Affidavit of Ownership and Occupancy to Remain Exempt by Reason of Poverty, State Tax Commission form with the Assessor no later than 2 days before the last day of the Board of Review for that tax year, affirming that there has been (i) no change in the ownership or occupancy status of the person who was eligible for the poverty exemption, and (ii) that person receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation.

**IT IS FURTHER RESOLVED THAT** a person receiving the extended exemption in the preceding paragraph is required to file an affidavit rescinding the exemption with the Assessor within 45 days of no longer owning or occupying the principal residence or a change in household income or assets that defeats eligibility for the poverty exemption.

**IT IS FURTHER RESOLVED** that as authorized by MCL 211.7u(8), poverty exemptions are continued for the 2021 tax year for all principal residences that had a poverty exemption for the 2019 and/or 2020 tax years, subject to the owner of each such residence affirming the required ownership, occupancy, and poverty status to the Township by filing a completed Affidavit of Ownership and Occupancy to Remain Exempt by Reason of Poverty, State Tax Commission form with the Assessor no later than 2 days before the last day of the Board of Review for the 2021 tax year.

**IT IS FURTHER RESOLVED THAT** as required by MCL 211.7u(9), the Township will develop and implement an audit program for the continued poverty exemptions provided for in this Resolution under MCL 211.7u(6) and MCL 211.7u(8), following State Tax Commission guidance.

Ayes:

Nays:

Abstentions:

**RESOLUTION DECLARED ADOPTED**

\_\_\_\_\_  
Rick A. Hamill, Supervisor

\_\_\_\_\_  
Tami Flowers, MiPMC Clerk

STATE OF MICHIGAN )  
COUNTY OF OAKLAND )

I, the undersigned, the duly qualified and elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the foregoing resolution was adopted by the Township Board of Trustees at a regular meeting held on the 1<sup>st</sup> day of April 2024.

\_\_\_\_\_  
Tami Flowers, MiPMC Clerk



**RESOLUTION# 24-08: TO AUTHORIZE WEST NILE VIRUS FUND  
EXPENSE REIMBURSEMENT REQUEST**

At a regular meeting of the Township Board (the "Board") of the Charter Township of Highland, Oakland County, Michigan (the "Township"), held on the 1<sup>st</sup> day of April, 2024:

Present: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe, Beth Lewis, and Joseph M. Salvia

Absent:

The following resolution was moved by \_\_\_\_\_ and supported by \_\_\_\_\_ :

**WHEREAS**, upon the recommendation of the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

**WHEREAS** Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas; and

**WHEREAS** the Charter Township of Highland, Oakland County, Michigan has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

**NOW THEREFORE BE IT RESOLVED** that this Board authorizes and directs its Supervisor, Rick A. Hamill, as agent for the Township to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

This resolution passed this 1<sup>st</sup> day of April, 2024 at a regular meeting of the Charter Township of Highland Board. A roll call vote was taken on the foregoing resolution and was as follows:

Yeas: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia  
Nays: None  
Abstain: None

**RESOLUTION DECLARED ADOPTED**

\_\_\_\_\_  
Rick A. Hamill, Supervisor

\_\_\_\_\_  
Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on April 1, 2024.

\_\_\_\_\_  
Tami Flowers MiPMC, Clerk



**RESOLUTION #24-09 TO AUTHORIZE THE PLACEMENT OF SIGNAGE  
ON M-59 MEDIAN FOR FOUNDERS DAY CELEBRATION**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, April 1, 2024, at 6:30 p.m. in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jenny Frederick, Judy Cooper, Brian Howe, Beth Lewis, Joseph Salvia

Absent: None

The following motion was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ :

To approve the request presented by the Highland Township Supervisor to place two, (2 sided) 3' tall x 4' wide coroplast signs secured with metal fence posts within the M-59 median in Highland Township, per the attached diagrams, between the dates of May 3 - 20, 2024 for the purpose of advertising the Founders Day Celebration. Placement will follow MDOT guidelines to maintain clear vision in turnarounds and any other requirements necessary.

This approval is granted through an agreement with the Michigan Department of Transportation, Annual Community Events Permit #99023-091374-021423.

Yeas: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia

Nays: None

Abstain: None

**RESOLUTION DECLARED APPROVED**

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Rick A. Hamill, Supervisor

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Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting held on April 1, 2024.

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Tami Flowers MiPMC, Clerk



**RESOLUTION #24-10 TO AUTHORIZE THE CLOSURE OF ROADS  
FOR FOUNDERS DAY PARADE AND EVENTS**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, April 1, 2024, at 6:30 p.m., in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe,  
Beth Lewis and Joseph Salvia  
Absent: None

The following motion was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ :

To approve the request presented by the Highland Township Supervisor, to close Livingston Road for the Founders Day Parade and Events to be held May 18, 2024, as follows:

- W. Livingston Rd from M-59 to N. Milford Rd – 9:00 a.m. to 11:00 a.m.
- W. Livingston Rd from Clark St to N. John St – 9:00 a.m. to 4:00 p.m.
- N. John St from W. Livingston Rd to Activity Center Parking Lot 9:00 a.m. – 11:00 a.m.

with the understanding that Milford Road will remain open, and an emergency access lane will be provided on Livingston Road for police and fire.

This request also includes the use of the Annex, Old Fire Station 1, and Veterans Park from 9:00 a.m. to 4:00 p.m.

This approval is granted through agreement with the Board of County Road Commissioners Oakland County Annual Community Events Permit #61952.

Yeas: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia  
Nays: None  
Abstain: None

**RESOLUTION DECLARED ADOPTED**

\_\_\_\_\_  
Rick A. Hamill, Supervisor

\_\_\_\_\_  
Tami Flowers MiPMC, Clerk



I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on April 1, 2024.

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Tami Flowers MiPMC, Clerk

CHARTER TOWNSHIP OF HIGHLAND  
INDEPENDENT CONTRACTOR AGREEMENT

WHEREAS, the Charter Township of Highland (“the Township”) intends to contract with Kris Kopacki, independent contractor (“IC”) for the performance of certain tasks;

WHEREAS, IC’s principal place of business is located at the following address:  
381 E. Livingston, Highland, MI 48356

WHEREAS, the Township’s office is located at the following address:  
205 N. John Street, Highland, MI 48357

WHEREAS, IC declares that IC is engaged in an independent business and has complied with all federal, state and local laws regarding business permits, certifications and licenses of any kind that may be required to carry out the said business and the tasks to be performed under this agreement;

WHEREAS, IC declares that IC is engaged in the same or similar activities for other clients/customers and that the Township is not IC’s sole and only client or customer;

WHEREAS, IC’s federal tax identification number is XXX-XX-XXXX

WHEREAS, IC shall provide liability, unemployment and workers’ compensation insurance for IC and IC’s employees.

THEREFORE, IN CONSIDERATION OF THE FOREGOING REPRESENTATIONS AND THE FOLLOWING TERMS AND CONDITIONS, THE PARTIES AGREE:

1. SERVICES TO BE PERFORMED. The Township engages IC to perform the following tasks or services: Waters Hickory Ridge Pines Park Entry Sign, West Township Entry Sign along M59, Median at Milford Road & M59, and Veterans Park, two times per week as needed from May 15 to October 15, 2024. Oversees plant material and notifies the Township of problems.
2. TERMS OF PAYMENT. The Township shall pay IC according to the following terms and conditions: \$195.00 per watering. IC shall submit an invoice to Township defining all services performed and amounts due.
3. INSTRUMENTALITIES. IC shall supply truck with proof of insurance to haul township trailer/water tank. Maintains and stores Township watering tank.
4. GENERAL SUPERVISION. IC retains the sole right to control or direct the manner in which the services described herein are to be performed. Subject to the foregoing, the Township retains the right to inspect, to stop

work, to prescribe alterations and generally to supervise the work to insure its conformity with that specified herein.

5. NO PAYROLL OR EMPLOYMENT TAXES. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to IC. The payroll or employment taxes that are the subject of this paragraph include but are not limited to FICA, federal personal income tax, state personal income tax, state disability insurance tax, and state unemployment insurance tax. The Township shall issue an IRS Form 1099 to IC.
6. NO WORKERS' COMPENSATION. No workers' compensation insurance has been or will be obtained by the Township on behalf of IC or IC's employees.
7. NO BENEFITS. The benefits provided to Township employees (including but not limited to medical insurance or reimbursement of business or traveling expenses) shall not be provided to IC.
8. SCHEDULING/HOURS OF WORK. Work is to be completed two times a week as needed from May 15 – October 15. This agreement shall end on October 15, 2024 and may not be terminated earlier (except for cause) without seven (7) days prior written notice from one party to the other.

AGREED to the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at Highland Township, Oakland County, State of Michigan.

CHARTER TOWNSHIP OF HIGHLAND:

INDEPENDENT CONTRACTOR

By: \_\_\_\_\_  
RICK HAMILL  
Its: SUPERVISOR

By: \_\_\_\_\_  
KRIS KOPACKI  
Its: PRINCIPAL

CHARTER TOWNSHIP OF HIGHLAND  
INDEPENDENT CONTRACTOR AGREEMENT

WHEREAS, the Charter Township of Highland (“the Township”) intends to contract with S & D Seasonal Services, LLC, Independent contractor (“IC”) for the performance of certain tasks:

WHEREAS, IC’s principal place of business is located at the following address:  
P. O. Box 1300, Highland, MI 48357

WHEREAS, the Township’s office is located at the following address:  
205 N. John Street, Highland, MI 48357

WHEREAS, IC declares that IC is engaged in an independent business and has complied with all federal, state and local laws regarding business permits, certifications and licenses of any kind that may be required to carry out the said business and the tasks to be performed under this agreement;

WHEREAS, IC declares that IC is engaged in the same or similar activities for other clients/customers and that the Township is not IC’s sole and only client or customer;

WHEREAS, IC’s federal tax identification number is 38-6026891;

WHEREAS, IC shall provide proof of General Liability, Unemployment Insurance and Workers’ Compensation Insurance for IC and IC’s employees, or a Michigan Workers Compensation Exclusion form that has been submitted to the State of Michigan.

THEREFORE, IN CONSIDERATION OF THE FOREGOING REPRESENTATIONS AND THE FOLLOWING TERMS AND CONDITIONS, THE PARTIES AGREE:

1. SERVICES TO BE PERFORMED. The Township engages IC to perform the following tasks or services: Mow and trim the following on a bi-weekly or as needed basis: The M-59 Median from Milford Road east to Eleanor Street and M-59 west of Milord Road to the Michigan turn-around from May 15 to October 15, 2024, 2025 and 2026.
2. TERMS OF PAYMENT. The Township shall pay IC \$121.00 per cut. IC shall submit an invoice to Township defining all services performed and amounts due.
3. INSTRUMENTALITIES. IC shall supply all equipment, tools, materials and supplies to accomplish the designated tasks.

4. GENERAL SUPERVISION. IC retains the sole right to control or direct the manner in which the serves described herein are to be performed. Subject to the foregoing, the Township retains the right to inspect, to stop work, to prescribe alterations and generally to supervise the work to insure its conformity with that specified herein.
5. NO PAYROLL OR EMPLOYMENT TAXES. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to IC. The payroll or employment taxes that are the subject of this paragraph include but are not limited to FICA, federal personal income tax, state personal income tax, state disability insurance tax, and state unemployment insurance tax. The Township shall issue an IRS Form 1099 to IC. IC, IC's employees and IC's subcontractors shall be paid by IC and shall not be considered employees of the Township.
6. NO WORKERS' COMPENSATION. No workers' compensation insurance has been or will be obtained by the Township for the benefit of IC or IC's employees.
7. NO BENEFITS. The benefits provided to Township employees (including but not limited to medical insurance or reimbursement of business or traveling expenses) shall not be provided to IC.
8. SCHEDULING/HOURS OF WORK. Mowing will be performed on a bi-weekly or as needed basis. All work shall be scheduled during reasonable hours.
9. TERMINATION. This agreement shall end on December 31, 2026 and may not be terminated earlier (except for cause) without seven (7) days prior written notice from one party to the other.

AGREED to the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at Highland Township, Oakland County, State of Michigan.

CHARTER TOWNSHIP OF HIGHLAND:

INDEPENDENT CONTRACTOR

S & D Seasonal Services

By: \_\_\_\_\_

By: \_\_\_\_\_

Rick A. Hamill

Sean Dennis

Its: Supervisor

Its : Owner



## Memorandum

To: Highland Township Board of Trustees  
From: Rick A. Hamill  
Date: April 1, 2024  
Re: RCOC 2024 Dust Control Program

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Attached is the RCOC's annual letter requesting Highland Township to participate in the 2024 Dust Control Program.

In the 2024 season, there is a slight increase from the past year to cost of \$.40 per linear foot. I recommend the Board consider continuing with the Oakland County Dust Control Program for 2024 with 5 blanket applications.

I would also like the Board to consider continuing with our private road reimbursement. The reimbursement would be \$0.32 per lineal foot or 50% of the total bill; whichever is less.

- 1.) Motion to approve the Oakland County Dust Control Program for 2024 with 5 blanket applications for the amount of \$59,159.20.
- 2.) Motion to approve private road dust control reimbursement at the rate of \$0.32 per lineal foot or 50% of the total private contractor bill; whichever is less.

*Warm inside. Great outdoors.*





QUALITY LIFE THROUGH GOOD ROADS:  
ROAD COMMISSION FOR OAKLAND COUNTY  
"WE CARE."

**Board of Road Commissioners**

**Andrea LaLonde**  
Commissioner

**Eric D. McPherson**  
Commissioner

**Nancy Quarles**  
Commissioner

**Dennis G. Kolar, P.E.**  
Managing Director

**Gary Piotrowicz, P.E., P.T.O.E.**  
Deputy Managing Director  
County Highway Engineer

Department of  
Customer Services

2420 Pontiac Lake Road  
Waterford, MI 48328

248-858-4804

[www.rcocweb.org](http://www.rcocweb.org)

March 11, 2024

Mr. Rick Hamill, Supervisor  
Charter Township of Highland  
205 North John Street  
Highland, MI 48357

Dear Mr. Hamill:

The Road Commission for Oakland County (RCOC) will be offering its dust-control program again this season. Enclosed you will find the 2024 Application Form and Instructions that we send to our previous year customers. If your township plans to participate financially in the dust-control program, a letter confirming the amount of township participation must be received by the RCOC Department of Customer Services - Waterford Office no later than April 12, 2024. Unless this letter is received, we will assume the township is not participating in the 2024 Program.

The dust-control program will run again as it did last year, with pricing being applied per application. Last year, RCOC did not raise the cost per application. However, for 2024 there will be a slight increase, as illustrated on the table below. Townships that wish to cover all local and subdivision streets will get the "blanket coverage" rate while individual locations will receive the "individual" rate. This pricing allows the customers the option of selecting the best program to meet their needs.

Order type	2024 Cost/Ft per Application	2024 Cost per 1,000 ft	2024 Annual cost - 4 Apps	2024 Annual cost - 5 Apps	2023 Annual cost - 4 apps	2023 Annual cost - 5 apps
Blanket	\$0.0800	\$80.00	\$320.00	\$400.00	\$291.60	\$364.50
Individual	\$0.1400	\$140.00	\$560.00	\$700.00	\$506.40	\$633.00

RCOC will continue the flexibility to this program as well: A township that originally signs up for four applications may adjust to a fifth application, provided the notice is given to RCOC prior to the completion of the third application. RCOC's goal is to best fit the customer's needs and budget.



QUALITY LIFE THROUGH GOOD ROADS:  
ROAD COMMISSION FOR OAKLAND COUNTY  
"WE CARE."

2024 Chloride Program

Page 2

If you plan to coordinate individual resident dust-control orders, the orders must be submitted on Road Commission for Oakland County Work Order Applications. They must include the ***complete*** mailing address (this includes city and zip code) of the resident requesting the order. This is necessary in case we need to communicate with residents due to irregularities in the order. Communication will be from our office to the resident, as our Maintenance Department field staff will not knock on residents' doors.

**INDIVIDUAL ORDERS:**

- Must be a minimum of 500 ft for local roads, minimum of 1,000 ft for subdivision streets
- The application rate is 2,000 gallons per mile per application.

**BLANKET ORDERS:**

- Cover ***all local roads*** and ***subdivision streets*** township-wide
  - The application rate will be 2,000 gallons per mile per application

Please find attached mileage by road for all local and subdivision gravel roads in your township (if applicable). We ask that you review this for accuracy prior to submitting your application for a blanket order.

If you have questions concerning the instructions, the Department of Customer Services at the Road Commission will be glad to give you a more detailed explanation of any part of our dust control program. You can reach the department at 1-877-858-4804. Enclosed, for your information, is a copy of the Dust-Control Program Instructions and Application Schedule.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Czerniakowski".

David Czerniakowski, Director  
Department of Customer Services

DC/sjw  
Attachments



**ROAD COMMISSION FOR OAKLAND COUNTY  
2024 CHLORIDE PROGRAM -- GRAVEL ROAD MILEAGE REPORT**

**PRIMARY GRAVEL**

**HIGHLAND TOWNSHIP**

updated 3/2024 sjw

Road Name	Location	Footage	
Jackson Boulevard	Duck Lake to Eagle	1092	
White Lake	West of Eagle to Rose Center		paved 2009- 2506'
White Lake	Harvey Lake to Rose Center		paved 2009 - 5112'
Clyde	East of Hickory Ridge		paved - 2014-6029'- 2016-3065'
Clyde	West of Hickory Ridge		4778' - paved 2016
	<b>Total Primary Feet:</b>	<b>1092</b>	
	<b>Total Primary Miles:</b>	<b>0.21</b>	

**LOCAL GRAVEL**

Road Name	Location	Footage	Borders
Beaumont	Livingston to Cooley	10950	
Buckhorn	North of Clyde	5700	
Cooley Lake	Pettibone Lake to Pinewood	3370	Milford Twp
Cooley Lake	East of Duck Lake to Township Line		Milford Twp-677' paved 2012
Eleanor	M-59 to Livingston	820	
Eagle	S/of White Lake	1895	White Lake Twp
Fish Lake	North of Clyde	5560	
Grove	North of Ridge	707	
Harvey Lake	South of M-59 to Livingston	1219	
Highland Hills	South of White Lake	2350	
Honeywell Lake	E/of Hickory Ridge to Central	1550	Milford Twp
Livingston	West of Duck Lake	10700	
Lone Tree	Milford to Hickory Ridge	9820	
Lone Tree	Tipsico Lake to Hickory Ridge	4107	
Middle	Hickory Ridge to Tipsico Lake	4200	
Pettibone	Livingston to Cooley	10692	
Reid	West of Pettibone	2332	
Rowe	S/of Lone Tree to Milford twp	2656	Milford Twp
Tipsico Lake	North of Clyde	5861	
Tipsico Lake	South of Clyde to pavement	7925	
Tipsico Lake	South of M-59 to Lone Tree	4998	
Teeple Lake	Border with White Lake Twp	634	White Lake
Teeple Lake	East of Duck Lake to Township Line	4088	
Wardlow	East of Hickory Ridge	10580	
Waterbury	North of M-59	2537	
Waterbury	South of M-59	4997	
	<b>Total Local Feet:</b>	<b>120248</b>	
	<b>Total Local Miles:</b>	<b>22.77</b>	

**ROAD COMMISSION FOR OAKLAND COUNTY  
2024 CHLORIDE PROGRAM -- GRAVEL ROAD MILEAGE REPORT**

**SUB-LOCAL GRAVEL**

Road Name	Location	Footage	Borders
ADDALEEN DR	DUNHAM DR to NW SUB LIMIT SW SUB LIMIT to DUNHAM DR		PAVED 1550 PAVED 1641
AMELIA DR	GAFFNEY DR to S SUB LIMITS DUNLEAVY DR to GAFFNEY DR		PAVED 360 PAVED 450
BISHOP ST	JOHNSON ST to RAILROAD ST MILFORD RD to JOHNSON ST	384 423	
BROOKFIELD DR	EAGLE RD to HILLCREST DR		Moved to White Lake list 2018 356" +
BUENA VISTA DR	ORCHARD AVE to DUCK LK	763	
CENTRAL BLVD	ALLEY to NORTH ST ALLEY to ALLEY ALLEY to EAST ST SOUTH ST to ALLEY HONEYWELL ST to SOUTH EAST ST to ALLEY		2015- ALL OF CENTRAL IS PAVED   448 533 306 235 28
CLOVERDALE RD	LESTER DR to DUCK LAKE RD	878	
CRAPO ST	MILFORD RD to ST JOHNS ST	317	
CRONK LANE	WEST ST - CENTRAL BLVD		Removed in 2018 246' road does not exist
CROSS RD	DEAN DR to DAVISTA DR	315	
DEAN DR	CROSS RD to 190' E OF CROSS HIGHLAND AVE to WOODLAWN ALLEY MAPLE RIDGE AVE to OAK RIDGE DR OAK RIDGE DR to CROSS ROAD UNPLATED 723' E OF CROSS to DUCK LAKE RD WOODLAWN ALLEY to MAPLE RIDGE AVE	190 290 300 450 1,150 285	
DELROSE ST	HONEYWELL LAKE R to NORTH ST		PAVED 1980'
DUNHAM DR	HICKORY RIDGE RD to ADDALEEN DR		PAVED 1898'
DUNLEAVY CT	DUNLEAVY DR to N LIMITS	550	
EAST ST	NORTH ST to CENTRAL BLVD	0	CLOSED OFF
ELEANOR ST	LIVINGSTON RD to HIGHLAND RD	1,334	
ENGLEMAN	155' DUCK LK TO LAKESIDE ONLY IS CERTIFIED	155	DUCK LK TO LAKESIDE ONLY
GAFFNEY DR	AMELIA DR W SUB LIMIT	957	
GIDDINGS BLVD	JACKSON to LESTER DR LESTER DR to PLEASANT VIEW DR	180	PAVED 355'
GRAND VIEW BLVD	FISHER RD to MEADOW DR SNYDER DR to ALLEY		PAVED - 121' PAVED - 200'

**ROAD COMMISSION FOR OAKLAND COUNTY  
2024 CHLORIDE PROGRAM -- GRAVEL ROAD MILEAGE REPORT**

GROVE ST	RIDGE RD to ALLEY	255
	ALLEY to E TWP LINE	705

**SUB-LOCAL GRAVEL - Continued**

Road Name	Location	Footage	Borders
HARBOR CT	END OF PAVEMENT to W END OF CT		PAVED - 140'
HIGHLAND CT	DAVISTA DR to N LIMITS	650	
HILLCREST DR	PLEASANT VIEW DR to BROOKFIELD DR	219	PAVED 892'
	EAGLE RD to PLEASANT VIEW DR	416	
HUFF PLACE	DUNLEAVY DR to S SUB LIMIT		
JAMES DR	MAPLE RIDGE AVE to OAK RIDGE DR	245	
	HIGHLAND AVE to MAPLE RIDGE AVE	295	
JOHN ST	LIVINGSTON RD to MCPHERSON ST	330	
JOHNSON ST	MAIN ST to BISHOP ST	300	
JOHNSON ST	MERIBAH ST to SHERMAN ST	300	
LAKESIDE DR	WALK NO 1 WALK N to N SUB LIMIT	670	
	A STREET to WALK NO 1 WALK N	275	
	WARDLOW RD to A STREET	640	
LAKEVIEW AVE	LOCKWOOD AVE to RIDGE RD		PAVED - 450'
LESTER DR	JACKSON BLVD to CLOVERDALE RD	362	
	CLOVERDALE RD to ORCHARDDALE CT	155	
	ORCHARDDALE CT to GIDDINGS BLVD	1,090	
LOCKWOOD AVE	RIDGE RD to RIDGE RD		PAVED 1056' 92' 363' 329'
	ALLEY to N SUB LIMIT		
	LAKEVIEW AVE to ALLEY		
	RIDGE RD to LAKEVIEW AVE		
MAPLE RIDGE AVE	DEAN DR to JAMES DR	1,275	
	W SUB LIMIT to WILLOW LN	490	
MERIBAH ST	RAILROAD ST to END OF RD	372	
	JOHNSON ST to RAILROAD ST	360	
	MILFORD RD to JOHNSON ST	423	
NORTH ST	DELROSE ST to WEST ST		PAVED 660' PAVED 528' PAVED 792' PAVED 468' PAVED 422' PAVED 213'
	SHIRLEY ST TO DELROSE ST		
	W CUL'DE'SAC to SHIRLEY ST		
	CENTRAL BLVD to SHORT ST		
	WEST ST to CENTRAL BLVD		
	SHORT ST to EAST ST		
OAK ST	JACKSON BLVD to OAKLAND DR	200	
OAKLAND DR	OAK ST to E SUB LIMIT	500	
	OAK ST to OAK ST	210	
	HIGHLAND HILLS DR to OAK ST	696	

**ROAD COMMISSION FOR OAKLAND COUNTY  
2024 CHLORIDE PROGRAM -- GRAVEL ROAD MILEAGE REPORT**

OAKRIDGE DR	JAMES DR to END-S	350
	DEAN to JAMES DR	1,280

**SUB-LOCAL GRAVEL - Continued**

Road Name	Location	Footage	Borders
ORCHARD AVE	BUENAVISTA DR to N SUB LINE	230	
	DAVISTA DR to BUENAVISTA DR	555	
ORCHARD DALE CT	LESTER DR to NW SUB LIMIT	425	
PARK ST-S	W SUB LIMIT to GROVE ST		PAVED - 75'
PLEASANT VIEW DR	HILLCREST DR to GIDDINGS BLVD	620	
RAILROAD ST	MILFORD RD to BISHOP ST	280	
	BISHOP ST to MERIBAH ST	275	
RIDGE RD	HIGHLAND M-59 to LOCKWOOD ST		PAVED 350'
	LOCKWOOD ST to RIDGE RD		PAVED 760'
	LAKEVIEW AVE TO RIDGE RD		PAVED 105'
	RIDGE RD to GROVE ST		PAVED 247'
	GROVE ST to E TWP LINE		PAVED 360'
RUGGLES ST	MILFORD RD to ST JOHNS ST	321	
	JOHN ST to MILFORD RD	422	
SHERMAN ST	MILFORD RD to JOHNSON ST	423	
	JOHNSON ST to E SUB LINE	330	
SHIRLEY ST	HONEYWELL LAKE R to NORTH ST		PAVED 1980'
ST JOHNS ST	LIVINGSTON RD to CRAPO ST	460	
	SOUTH ST to LIVINGSTON RD	525	
	RUGGLES ST to S LINE LOT 58 97	228	
	CRAPO ST to RUGGLES ST	472	
TES DR	DUCK LK RD to E SUB'N LIMIT		paved 2023 - 770'
TIERNEY AVE	WEST OF GROVE ST	100	
TOWHEE CIR	WOODCOCK WAY to CUL DE SAC		PAVED 270'
WEST ST	HONEYWELL ST T to ALLEY		PAVED 518'
WOODRUFF LAKE CT	WOODRUFF LAKE DR to CUL DE SAC		PAVED 175'
<b>Total SubLocal Feet:</b>		<b>27,650</b>	
<b>Total SubLocal Miles:</b>		<b>5.24</b>	

**SUMMARY**

Local + Sub-Local Total Feet =	147,898
Resident cost (4 applications) @ 0.14/ft per app=	\$82,822.88
Proposed Blanket Program (4 applications) @ 0.32/ft =	\$47,327.36
Proposed Blanket Program (5 applications) @ 0.40/ft =	\$59,159.20

**INSTRUCTIONS FOR  
2024 DUST-CONTROL PROGRAM  
ROAD COMMISSION FOR OAKLAND COUNTY**

To participate in the Road Commission for Oakland County (RCOC) 2024 Dust-Control Program, complete the following steps:

- For best assurance of scheduling timely service, orders and payment for seasonal dust control applications **MUST BE RECEIVED ON OR BEFORE FRIDAY, APRIL 26, 2024.**
- The attached form must be completely filled out and submitted by mail to the Road Commission for Oakland County, Department of Customer Services, 2420 Pontiac Lake Road at County Center Drive West, Waterford Township, Michigan 48328. Please check with your township to find out if your application should be placed there or with the Road Commission.
- The cost of dust control treatments will be \$0.14 per linear foot per application for individual orders of four applications. Last year, RCOC did not raise the cost per application. However, for 2024 there will be a slight increase.

Order type	2024 Cost/ft per Application	2024 Cost per 1,000 ft	2024 Annual Cost - 4 Apps	2023 Annual Cost - 4 apps
Individual	\$0.14	\$140.00	\$560.00	\$506.40

- Some townships participate in the cost of dust control so **please check with your township office regarding their participation as it may change from year to year.**

Additional requirements are as follows:

1. Description of the road to be treated must include township, road name, linear footage and **EXACT** location of starting and ending points. **Orders without this information will be returned and must be resubmitted by April 26, 2024.**
2. Orders must be for at least 1,000 consecutive linear feet of dust control with the following **EXCEPTIONS:**
  - a) Where there is more than one short subdivision street (under 1,000 feet) we will accept orders where the combined footage is in excess of 1,000 feet provided the streets adjoin one another.
  - b) Orders for less than 1,000 feet in subdivisions will be accepted provided the full 1,000 foot payment is made, i.e. \$560.00 for four applications.
  - c) On local “mile type” roads, orders will be accepted for a minimum of 500 feet **with no more than one skip**. Orders greater than 500 feet will be limited to two skips. This does not apply to subdivision streets.
3. Only **ONE** check should be sent to cover each order. Make the check payable to:

**ROAD COMMISSION FOR OAKLAND COUNTY**

Mail or drop off your order to: **ROAD COMMISSION FOR OAKLAND COUNTY  
2420 PONTIAC LAKE ROAD  
ATTN: DEPARTMENT OF CUSTOMER SERVICES  
WATERFORD, MI 48328**

4. To avoid delays in processing your order, please make sure you have coordinated your order with orders being placed by your neighbors (connecting orders).
5. Private roads cannot be included in this program.

*If you have a question concerning our program or need a copy of the application form, please call the Department of Customer Services toll-free at (877) 858-4804 or send us an email at [dcsmail@rcoc.org](mailto:dcsmail@rcoc.org).*

### **APPLICATION SCHEDULE**

Our goal is to have the first application completed by approximately the end of May/beginning of June. Subsequent applications will follow every 4-6 weeks, approximately. Please note: The timeframe between applications may vary due to unforeseen circumstances such as weather, equipment breakdowns, material supply and other factors.

### **DUST CONTROL MATERIAL**

The dust control material that is spread will be mineral-well brine (naturally occurring salt water – see below for more details about the brine used) at an application rate of 2,000 gallons per mile. The width of the application will be 20 to 22 feet. No special width or double applications will be provided. Intersections and extremely wide roads will not be fully covered. Due to our spreading schedule, it is necessary to limit the number of applications to four.

### **FACTS ABOUT MINERAL-WELL BRINE**

1. Mineral-well brine attracts moisture from the atmosphere and the ground. It is this moisture which acts as a binder on the “fines” in the surface aggregate, preventing them from becoming airborne.
2. Periods of minimal rainfall and low humidity will result in less moisture attracted to the surface of a gravel road on which mineral-well brine has been applied. As a result, the effectiveness will be less during these periods than during periods of high humidity and more rain. The amount of moisture attracted determines how effectively the dust is controlled. During dry periods, the application may be light in color or appear to be streaked.
3. A number of conditions are detrimental to the effectiveness of mineral-well brine with high traffic volume being the foremost. Sandy soil, lack of binders in the gravel and lack of shade trees all have some adverse affect on mineral-well brine.
4. We do not accept applications for mineral-well brine on roads which have been oiled. Mineral-well brine cannot penetrate the oiled surface and either “runs off” or “puddles.” It is suggested waiting one or two seasons prior to purchasing brine for this type of road.
5. Even under normal conditions, it is assumed that dust will not be completely eliminated, and we do not make any promise or commitment to that effect.

<b>FOR DCS USE ONLY</b>
Work Order No. _____
Receipt / Check No. _____

**ROAD COMMISSION FOR OAKLAND COUNTY**  
**DEPARTMENT OF CUSTOMER SERVICES**  
 2420 Pontiac Lake Road  
 Waterford, Michigan 48328  
 Telephone: (248) 858-4804 or Toll-Free (877) 858-4804  
 Fax (248) 338-0675  
[dcsmail@rcoc.org](mailto:dcsmail@rcoc.org)

**2024 DUST CONTROL APPLICATION**

**\*\*ALL ORDERS MUST BE RECEIVED ON OR BEFORE FRIDAY, APRIL 26, 2024\*\***

Please READ ALL INSTRUCTIONS FOR THE 2023 DUST CONTROL PROGRAM before completing this form.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
(House Number & Street)

TELEPHONE: \_\_\_\_\_ TOWNSHIP \_\_\_\_\_

EMAIL: \_\_\_\_\_

TOTAL # OF FEET	TOTAL AMOUNT
(4 Apps X) _____ @ \$0.14 per Foot/App (minimum order \$560.00)	\$ _____
Less Township Participation (if applicable) (-)	\$ _____
<b>AMOUNT ENCLOSED</b> (one check only) (=)	\$ _____

Make Check Payable to: **ROAD COMMISSION FOR OAKLAND COUNTY**

To assist our personnel in placing your order correctly, please be specific on start and ending points. Using identifiable land marks for limits on your order would be appreciated.

**DESCRIPTION:**

Spread on \_\_\_\_\_ Road, beginning at \_\_\_\_\_

\_\_\_\_\_ And go east, west, north, south (circle one) to \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Repeat above information for each additional segment of the road to be treated.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Memorandum

To: Highland Township Board of Trustees  
From: Rick A. Hamill  
Date: April 1, 2024  
Re: Standard Dental and Mutual of Omaha Insurance Renewals

---

I recommend the renewal of both Standard Dental and Mutual of Omaha, Life and Disability insurance.

The Standard Dental policy shows a modest 4.99% increase, which remains within the parameters for rebidding as per our purchasing policy. Additionally, there are no changes in rates for the Mutual of Omaha Life and Disability insurance for the upcoming 2024 renewal.







# CHARTER TOWNSHIP OF HIGHLAND

2024 Renewal Summary

Policy 160-755130

Thank you for allowing Standard Insurance Company to provide quality products to support your employees' insurance needs. We are pleased to renew your policy with continued coverage and services.

We have carefully reviewed the current composition of your organization and evaluated the experience of your dental policy. Based upon this review and application of rate factors appropriate for your industry classification, effective April 1, 2024, we are adjusting your premium rates as indicated in the chart below. These rates are guaranteed until April 1, 2025.

## Division 1/Class 1

### Dental Coverage

Product & Services	Through 3/31/2024	Effective 4/1/2024
Employee	\$48.04 per member	\$50.44 per member
Employee & One Dependent	\$96.16 per member	\$100.96 per member
Employee & Two or more Dependents	\$174.44 per member	\$183.16 per member

The Standard offers pediatric dental benefits that meet Affordable Care Act standards and can be added to most plans at renewal. Pediatric dental benefits will not affect tailored dental benefits for participants over the pediatric age. Pediatric plans may not be certified in all states. Please check with your sales representative with questions, or to adjust your plan renewal date to coincide with your medical plan.

If you have any questions about your rates or our review process our Employee Benefits Sales and Service office at 248-641-9850 is available to serve your needs. We value your business and welcome the opportunity to provide continued assistance to you.

Sincerely yours,

Group Insurance Underwriter  
Employee Benefit Services  
Standard Insurance Company



## **Renewal Information and Exhibits**

Prepared For:

### **Charter Township of Highland**

Group ID: G000AA4R

Renewal Effective Date: April 1, 2024



Thank you for choosing Mutual of Omaha Insurance Company or one of its affiliates, as Charter Township of Highland's benefits provider. It has been our pleasure to provide Charter Township of Highland with group benefits and services that are unique to its needs. We are committed to providing unparalleled service that will meet the needs of our customers.

Each renewal period, we analyze current benefit and rate structures to determine the appropriate rates for continued group insurance protection for your valued employees. This process includes recalculation of the premium rates to reflect factors like:

- Plan features
- Demographics
- Experience
- Any adjustments to our underlying rate structure

Based on our review, please find below the renewal rates for Charter Township of Highland's benefit plans. We appreciate your business and look forward to the continued opportunity to meet your group insurance needs.

**Renewal Contact Information**

George Jayne  
Renewal Executive  
Detroit Group Office  
george.jayne@mutualofomaha.com



## CHARTER TOWNSHIP OF HIGHLAND

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### LIFE AND AD&D

Rate Guarantee Period - April 1, 2024 to April 1, 2026

Additional Value Added Services Included - Travel Assistance/Identity Theft Assistance

### Life

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$639.00	\$639.00	\$0.00

### Class Description

All Active Eligible Township Employees excluding Clerk, Supervisor and Treasurer

All Active Eligible Clerk, Supervisor, and Treasurer

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
27	\$1,300,000	\$0.300	\$0.300

Spouse & Child(ren) Rate Basis - per unit

Lives	Volume	Current Rate	Renewal Rate
20	N/A	\$3.00	\$3.00

### Class Description

All Active Eligible Voluntary Firefighter employees

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
25	\$490,000	\$0.300	\$0.300

### Class Description

All Active Eligible Library employees

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
7	\$140,000	\$0.300	\$0.300

### AD&D

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$57.90	\$57.90	\$0.00

### **Class Description**

All Active Eligible Township Employees excluding Clerk, Supervisor and Treasurer

All Active Eligible Clerk, Supervisor, and Treasurer

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
27	\$1,300,000	\$0.03	\$0.03

### **Class Description**

All Active Eligible Voluntary Firefighter employees

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
25	\$490,000	\$0.03	\$0.03

### **Class Description**

All Active Eligible Library employees

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
7	\$140,000	\$0.03	\$0.03



## CHARTER TOWNSHIP OF HIGHLAND

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### SHORT-TERM DISABILITY

Rate Guarantee Period - April 1, 2024 to April 1, 2026

### STD

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$649.29	\$649.29	\$0.00

### Class Description

All Active Eligible Township Employees excluding Clerk, Supervisor and Treasurer

Employee Rate Basis - per \$10 of Total Weekly Benefit

Lives	Volume	Current Rate	Renewal Rate
24	\$15,100	\$0.430	\$0.430



## CHARTER TOWNSHIP OF HIGHLAND

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### LONG-TERM DISABILITY

Rate Guarantee Period - April 1, 2024 to April 1, 2026

### LTD

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$668.40	\$668.40	\$0.00

### Class Description

All Active Eligible Township Employees excluding Clerk, Supervisor and Treasurer

All Active Eligible Clerk, Supervisor, and Treasurer

Employee Rate Basis - per \$100 of Monthly Covered Payroll

Lives	Volume	Current Rate	Renewal Rate
27	\$133,680	\$0.500	\$0.500



## Appendix: Renewal Exhibits

Group Information	
<b>Group Name</b>	Charter Township of Highland
<b>Group ID</b>	G000AA4R
<b>Products</b>	Life / AD&D

Demographic Changes			
Employer Class 01	Prior	Current	% Change
<b>Lives</b>	23	27	17.4%
<b>Volume</b>	1,150,000	1,300,000	13.0%
<b>Average Age</b>	54.0	51.0	-5.6%
<b>% of Lives over age 50</b>	65.2%	59.3%	-9.0%
<b>% female</b>	60.9%	59.3%	-2.6%

Demographic Changes			
Employer Class 02	Prior	Current	% Change
<b>Lives</b>	27	25	-7.4%
<b>Volume</b>	530,000	490,000	-7.5%
<b>Average Age</b>	42.0	38.0	-9.5%
<b>% of Lives over age 50</b>	29.6%	24.0%	-18.9%
<b>% female</b>	7.4%	16.0%	116.2%

Demographic Changes			
Employer Class 03	Prior	Current	% Change
<b>Lives</b>	8	7	-12.5%
<b>Volume</b>	150,000	140,000	-6.7%
<b>Average Age</b>	58.0	51.0	-12.1%
<b>% of Lives over age 50</b>	62.5%	42.9%	-31.4%
<b>% female</b>	100.0%	100.0%	0.0%





## Appendix: Renewal Exhibits

Group Information	
<b>Group Name</b>	Charter Township of Highland
<b>Group ID</b>	G000AA4R
<b>Products</b>	STD

Demographic Changes			
STD	Prior	Current	% Change
<b>Lives</b>	20	24	20.0%
<b>Volume</b>	12,159	15,100	24.2%
<b>Average Age</b>	54.0	50.0	-7.4%
<b>% of Lives over age 50</b>	65.0%	54.2%	-16.6%
<b>% female</b>	60.0%	58.3%	-2.8%



## Appendix: Renewal Exhibits

Group Information	
<b>Group Name</b>	Charter Township of Highland
<b>Group ID</b>	G000AA4R
<b>Products</b>	LTD

Demographic Changes			
LTD	Prior	Current	% Change
<b>Lives</b>	23	27	17.4%
<b>Volume</b>	108,568	133,680	23.1%
<b>Average Age</b>	54.0	51.0	-5.6%
<b>% of Lives over age 50</b>	65.2%	59.3%	-9.0%
<b>% female</b>	60.9%	59.3%	-2.6%

# Mutual of Omaha Life Contract Update

## Why did Mutual of Omaha update the Life contracts?

To ensure that you and your employees are insured with modern, best-in-class provisions and language that lead the industry, we continually look for ways to improve the products and services we offer. With your renewal, you will receive an updated Life contract that offers our latest language and benefit provisions and include items such as:

- **Line of Duty Benefit**

A new Line of Duty accidental death benefit is available to add to basic life contracts that include AD&D benefits. It is designed to pay an additional accidental death benefit if an insured person dies in the line of duty while acting as a public safety officer.

- **Updated Definitions**

Multiple definitions have been reworded to allow for increased flexibility and updated language. These include definitions of:

- Actively Working/Active Work
- Annual Earnings
- Spouse

## Will benefits or claims be affected by the update?

There will be no change in how benefits are paid for claims. The upgraded contract language and provisions are included as the enhanced contract becomes effective on the group's renewal date.



Voluntary | Accident | Life  
Critical Illness | Dental | Vision  
Hospital Indemnity | Disability

**5b. Receive and File:**

Activity Council Minutes – February 2024

Activity Director’s Report – February 2024

Building Department Report – February 2024

Financial Report – Pre-Audit 2023 and February 2024

Fire Department Report – February 2024

Library Board Minutes – February 2024

Library Director’s Report – February 2024

Treasurer’s Report – February 2024

**Highland Activity Center Advisory Council Meeting Minutes**  
**February 13, 2024** (Meeting March 12, 2024)

**CALL TO ORDER:**

The Highland Activity Center Advisory Council meeting was called to order by Terry Olexsy at 9:10 am on Tuesday, March 12<sup>th</sup>, 2024.

**PRESENT:** Heidi Bey, Sue Anderson, Jennifer Frederick, Dick Russell,  
Peter Werthmann, Steve Jagusch, Terry Olexsy, Carolyn Kress

**ABSENT:** Lisa Jagusch, Patti Janette, Ray Polidori, Chuck Sharp

**SECRETARY'S MINUTES:**

Motion to approve the Secretary's Minutes from Feb 13<sup>th</sup>, was made by Peter Werthmann, seconded by Sue Anderson, unanimously approved by all.

**TREASURERS'S REPORT:**

Motion to approve the Treasurer's Report from 5Februsary 13<sup>th</sup>, was made by Sue Anderson, seconded by Peter Werthmann, unanimously approved by all.

**DIRECTOR'S ACTIVITY REPORT:**

New activities planned for Spring!

**UPCOMING EVENTS:**

Fundraising event to be held, Shop Colasanti's March 27, 2024,

**NEW BUSINESS:**

June meeting to be held at Highland Rec on June 11<sup>th</sup>.

**MOTION TO ADJOURN:**

Motion to adjourn the meeting was made at 9:37 am by Peter Werthmann. Second, Sue Anderson, unanimously approved by all.

Respectfully submitted,

*Heidi*

Director, Highland Activity Center

***#HIGHLAND KINDNESS***



Highland Activity Center

Directors Activity Report

January Activity Report (February)

Meeting: Tuesday, March 12, 2024 at 9:00am (Auditorium)

## Stats for February:5,517

### DAILY/NEW

Exercise with Matt \$\$\$.

Hula Hoop on Tuesday 11am & Thursdays at 7pm.

Renewal Courses. Tuesday's at 10:00. Thursday at 6pm

Hearing tests and Hair Cuts 4/1, NO fooling.

**Soldiers Wish list packing, ongoing. Second Thursday of March 14th & April 11th at 11am.**

**PRICE OF PARTIES GOING UP TO \$15PP. Effective April 1st.**

**REMINDER!!**

**Shop Colasantis March 27.**

**Dinner & a Show 3-29. \$15 .**

**Doors open at 5:30**

**Dinner at 6PM**

**Presentation at 7PM**

**PLEASE SIGN UP TO HELP:**

**SPRING HOLIDAY CELEBRATION MARCH 22.**

### FYI

#### New employees-

Chari is full time.

Second Part- time Administrative person employee will be hired.

#### NEWSLETTER AD CAMPAIGN

STEVE JAGUSCH

CREATIVE ELDER CARE

ADVANTAGE GROUP (VERBAL COMMITMENT)

TIMELESS MOBILITY (VERBAL COMMITMENT)



Hoopining W/Bev AM/PM	5				5		5					4		5				4		4				4		5	41									
HVCA																											0									
Knitters For Knockers/zoom																											0									
Majong					3															8							11									
Meals on Wheels	18	26			21	17	19	17	27			16	14	30	14	23									15	13	15	15	366							
Medical Shed		2			1																					2		140	145							
Monday Evening Cards					7							8														8			23							
Movies	12	3			12	8	7		3			12	8		7	1										12	7	12	1	6	8	12		131		
<b>Feb. 2024</b>	<b>TH</b>	<b>F</b>			<b>M</b>	<b>TU</b>	<b>W</b>	<b>TH</b>	<b>F</b>			<b>M</b>	<b>TU</b>	<b>W</b>	<b>TH</b>	<b>F</b>				<b>M</b>	<b>TU</b>	<b>W</b>	<b>TH</b>	<b>F</b>			<b>M</b>	<b>TU</b>	<b>W</b>	<b>TH</b>						
Music / W Dave					6																												6			
Nick's Bands				7																								7					14			
Other Activities																																	0			
Paint W/Pat																																	0			
Party / Birthday									80																			33					113			
Pet Therapy																																	0			
Puzzles/Books		1			3	1																				2		2					9			
Quilters							9																										9			
Rebuilding Together																																	0			
Rentals/Evening-Weekend										39																80		25			15			159		
Review Crew																																	0			
SAC/Zoom													11																				11			
Social Media/FB/You Tube																																458	458			
Soup & Salad	5	7			12	8	8	7				14	4	6	4	7										8	7	5	6		10	5	7	7	137	
Speakers/Presatations																																		0		
Taxes								45																			45							90		
Trips								22																								24	46			
Trivia					9								11																			9		29		
Veterans	5																															2		7		
Visiting Information	14	5			7	7	4	12				5	8	3	2	6										6	13	11	1		10	11	2	77	204	
Volunteers/Center		2		2	3	1	2	5			2	3		3	3	2										3	2		2		2	1		2	2	44
Volunteers/MOW	5	4			9	2	7	5				9	2	7	9	4										2	7	9	4		9	2	7	9	112	
HAC Website																																		2138	2138	





*HIGHLAND TOWNSHIP  
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT  
February 2024*

HIGHLAND TOWNSHIP BUILDING DEPARTMENT/ PERMIT ACTIVITY REPORT

January 2024

TOTAL (forward)..... 15834

Additional fees:

Building..... 89

Electric..... 547

Plumbing..... 45

Heating..... 619

Licenses & Misc Fees.....

sub total: 1300

MONTH-END GRAND TOTAL REVENUE..... 17134

Total number of all Permits to date      This Year: 1892  
Last Year: 2956

Total number of all Electric, Plumbing,  
& Heating      This Year: 1223  
Last Year: 1979

Total number of Building permits to date:      This Year: 619  
Last Year: 1059

Total number of New Single-Family Units:      This Year: 15  
Last Year: 26

Total number of Land Use Permits      This Year: 35  
Last Year: 21

Respectfully Submitted:

STEVE ITINO  
Building Official  
Ordinance Dept Supervisor

**HIGHLAND TOWNSHIP BUILDING DEPARTMENT****Permit by Category with Details**Permit.DateIssued Between 2/1/2024 12:00:00 AM AND  
2/29/2024 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
<b>Commercial, Renovations</b>					
PB24-0054	3372 W HIGHLAND RD	Charge Infrastructure	\$161690	\$677	
PB24-0056	450 N MILFORD RD	Permit Solutions	\$80000	\$598	
<b>Commercial, Renovations</b>			\$241690	\$1275	2
<b>Deck</b>					
PB24-0052	6071 JADA	Precision Decks Inc	\$30660	\$242	
PB24-0063	2299 DAVISTA DR	MGE Carpentry	\$23398	\$191	
<b>Deck</b>			\$54058	\$433	2
<b>Demolition</b>					
PB24-0032	5061 N DUCK LAKE RD	Asbestos Abatement, Inc	\$0	\$162	
PB24-0047	2550 E HIGHLAND RD	Calin Pusta	\$0	\$162	
<b>Demolition</b>			\$0	\$324	2
<b>Electrical</b>					
PE24-0027	4056 TAGGETT LAKE DR	Don's Electrical Service Inc	\$0	\$139	
PE24-0028	2266 ELKRIDGE CIR	Hi-Tech Heating and Cooling	\$0	\$54	
PE24-0029	1065 GLENEAGLES	Randazzo Mechanical Htg & Cl	\$0	\$64	
PE24-0030	1794 APOLLO	Family Heating Co Inc	\$0	\$54	
PE24-0031	2900 ROSE CENTER RD	Hartland Electric LLC	\$0	\$121	
PE24-0032	2654 Pebble Lane	Family Heating Co Inc	\$0	\$54	
PE24-0033	1021 Marble Drive	Lite Electric	\$0	\$87	
PE24-0034	245 ELEANOR RD	McChesney Electric Inc	\$0	\$224	
PE24-0035	5035 HARVEY LAKE RD	PROBE, JACOB	\$0	\$617	
PE24-0036	1950 OLTESVIG LN	WIGTON, SCOTT	\$0	\$84	
PE24-0037	1746 S HICKORY RIDGE RD	BADER INVESTMENTS, INC	\$0	\$188	
PE24-0038	4428 CHEVRON DR	Oak Electric Service Inc	\$0	\$147	
PE24-0039	947 STONE BARN	Family Heating Co Inc	\$0	\$54	
PE24-0040	1570 N MILFORD RD	Shiflett Electric	\$0	\$285	
PE24-0041	1746 S HICKORY RIDGE RD	Plugs to Panels Electrical LLC	\$0	\$102	
PE24-0042	1900 LONE TREE RD	Cyr Electric	\$0	\$235	
PE24-0043	1355 GREBE RD	Lakeside Service Co Inc	\$0	\$54	
PE24-0044	2946 E HIGHLAND RD	Signarama	\$0	\$85	
PE24-0045	137 OAK	Chapple Electric Inc	\$0	\$74	
PE24-0046	305 FIR CT	Chapple Electric Inc	\$0	\$74	

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PE24-0047	174 Birch Ave	Chapple Electric Inc	\$0	\$74	
PE24-0048	116 Beech	Chapple Electric Inc	\$0	\$74	
PE24-0049	53 Ash	Chapple Electric Inc	\$0	\$74	
PE24-0050	11 Cedar Ave	Chapple Electric Inc	\$0	\$74	
PE24-0051	1921 LAKEVIEW LN	Thornton & Grooms, Inc	\$0	\$64	
PE24-0052	1155 S MILFORD RD	Family Heating Co Inc	\$0	\$337	
PE24-0053	2360 LONE TREE RD	Randazzo Mechanical Htg & Cl	\$0	\$54	
PE24-0054	3270 RAMADA DR	Specialized Power Services	\$0	\$131	
PE24-0055	2463 VERO DR	MCKAY TRUSTEE, KEVIN	\$0	\$289	
PE24-0056	2296 ADDALEEN RD	Osburn Services Inc	\$0	\$162	
PE24-0057	3372 W HIGHLAND RD	O'Donnell Electric, LLC	\$0	\$459	
PE24-0058	177 PENINSULA LAKE DR	Don's Electrical Service Inc	\$0	\$119	
PE24-0059	1614 WILDFLOWER LN	YANALUNAS, BRADLEY C	\$0	\$109	
PE24-0060	592 PERTHSHIRE CT	Dubs Electric	\$0	\$416	
PE24-0061	3399 SADDLE RIDGE FARMS	Specialized Power Services	\$0	\$131	
PE24-0062	1935 OAKLAND DR	S & L Electric Inc	\$0	\$130	
PE24-0063	5085 EAGLE RD	Family Heating Co Inc	\$0	\$54	
<b>Electrical</b>			\$0	\$5547	37
<b>Fence</b>					
PB24-0057	1295 WIND VALLEY LN	CLARK, CHRISTOPHER	\$21000	\$88	
<b>Fence</b>			\$21000	\$88	1
<b>Fire/Water Damage Repair -- Resid</b>					
PB24-0035	1905 ELKRIDGE CIR	Belfor Property Restoration	\$162852	\$891	
<b>Fire/Water Damage Repair -- Resid</b>			\$162852	\$891	1
<b>Mechanical</b>					
PM24-0019	4056 TAGGETT LAKE DR	Don's Electrical Service Inc	\$0	\$168	
PM24-0020	2266 ELKRIDGE CIR	Hi-Tech Heating and Cooling	\$0	\$149	
PM24-0021	1065 GLENEAGLES	Randazzo Mechanical Htg & Cl	\$0	\$169	
PM24-0022	1794 APOLLO	Family Heating Co Inc	\$0	\$102	
PM24-0023	2654 Pebble Lane	Family Heating Co Inc	\$0	\$102	
PM24-0024	1789 LA SALLE BLVD	CARLOSS, JOSHUA	\$0	\$339	
PM24-0025	4428 CHEVRON DR	Oak Electric Service Inc	\$0	\$123	

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PM24-0026	947 STONE BARN	Family Heating Co Inc	\$0	\$102	
PM24-0027	2900 ROSE CENTER RD	Kelko Heating & Cooling	\$0	\$84	
PM24-0028	5445 N HICKORY RIDGE RD	Hamilton Propane Inc	\$0	\$70	
PM24-0029	1900 LONE TREE RD	Sutton and Sons Mechanical	\$0	\$258	
PM24-0030	1355 GREBE RD	Lakeside Service Co Inc	\$0	\$102	
PM24-0031	1921 LAKEVIEW LN	Thornton & Grooms, Inc	\$0	\$159	
PM24-0032	2360 LONE TREE RD	Randazzo Mechanical Htg & Cl	\$0	\$102	
PM24-0033	3191 BEAUMONT DR	Michigan Consolidated Gas Co	\$0	\$92	
PM24-0034	3270 RAMADA DR	South Lyon Plumbing Inc	\$0	\$168	
PM24-0035	5035 HARVEY LAKE RD	PROBE, JACOB	\$0	\$393	
PM24-0036	3432 S WOODLAND DR	Matheson Heating & AC	\$0	\$102	
PM24-0037	1935 OAKLAND DR	Matheson Heating & AC	\$0	\$135	
PM24-0038	2463 VERO DR	MCKAY TRUSTEE, KEVIN	\$0	\$201	
PM24-0039	2296 ADDALEEN RD	Osburn Services Inc	\$0	\$84	
PM24-0040	1249 WIND VALLEY LN	Fireclass LLC	\$0	\$231	
PM24-0041	305 FIR CT	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0042	174 Birch Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0043	11 Cedar Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0044	53 Ash	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0045	116 Beech	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0046	137 OAK	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0047	177 PENINSULA LAKE DR	Don's Electrical Service Inc	\$0	\$129	
PM24-0048	3399 SADDLE RIDGE FARMS	South Lyon Plumbing Inc	\$0	\$168	
PM24-0049	5085 EAGLE RD	Family Heating Co Inc	\$0	\$112	
PM24-0050	2216 ESTATES DR	Family Heating Co Inc	\$0	\$92	
<b>Mechanical</b>			\$0	\$4458	32
<b>Miscellaneous</b>					
PB24-0039	1044 Marble Dr	RIDGEWOOD LLC	\$3420	\$91	
PB24-0041	4235 FLYNN DR	MARTIN, ANDREW	\$20000	\$174	
PB24-0046	1031 Marble Dr	RIDGEWOOD LLC	\$3420	\$91	
PB24-0051	305 FIR CT	Grand Blanc Concrete Construct	\$2500	\$86	
PB24-0053	1921 LAKEVIEW LN	Foundation Systems of Michiga	\$4023	\$94	
PB24-0065	4021 HUNTERS DR	Foundation Systems of Michiga	\$22715	\$188	
<b>Miscellaneous</b>			\$56078	\$724	6

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<b>Permit Renewal</b>					
PB24-0036	2100 ADDALEEN RD	ALMASHY, MATTHEW	\$0	\$79	
PB24-0037	2381 WHITE LAKE RD	LLOYD, JACOB	\$0	\$79	
<b>Permit Renewal</b>			\$0	\$158	2
<b>Plumbing</b>					
PP24-0007	1789 LA SALLE BLVD	CARLOSS, JOSHUA	\$0	\$232	
PP24-0008	3718 MOUNT VERNON CT	Tisdale Plumbing Co	\$0	\$92	
PP24-0009	183 BRIARWOOD DR	R & B Plumbing Inc	\$0	\$349	
PP24-0010	592 PERTHSHIRE CT	Healy Homes LLC	\$0	\$83	
PP24-0011	1774 GLENEAGLES	Mrs. Michael	\$0	\$92	
PP24-0012	520 DUNLEAVY DR	Foundation Systems of Michiga	\$0	\$52	
PP24-0013	332 WOODRUFF LAKE RD	Tisdale Plumbing Co	\$0	\$92	
PP24-0014	1201 PINE RIDGE	Midwest Plumbing LLC	\$0	\$349	
PP24-0015	700 W HIGHLAND RD	Needham Plumbing	\$0	\$90	
PP24-0016	2463 VERO DR	MCKAY TRUSTEE, KEVIN	\$0	\$186	
PP24-0017	305 FIR CT	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0018	174 Birch Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0019	11 Cedar Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0020	53 Ash	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0021	116 Beech	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0022	137 OAK	Mobile & Modular Homes Inc	\$0	\$77	
<b>Plumbing</b>			\$0	\$2079	16
<b>Res. Mobile Home</b>					
PMH24-0002	305 FIR CT	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0003	174 Birch Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0004	11 Cedar Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0005	53 Ash	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0006	116 Beech	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0007	137 OAK	Mobile & Modular Homes Inc	\$0	\$200	
<b>Res. Mobile Home</b>			\$0	\$1200	6
<b>Res. Renovations</b>					
PB24-0030	1085 CLYDE RD	Smolyanov Home Improvement	\$25617	\$213	
PB24-0033	991 TROON	Smolyanov Home Improvement	\$63564	\$402	

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PB24-0034	1959 SHEWCHENKO DR	Mr Roof	\$13421	\$146	
PB24-0038	4350 DALE DR	Weathergard Window, Co., Inc.	\$10547	\$126	
PB24-0040	1089 GLENEAGLES	Kensington Homes Of Michigan	\$120000	\$675	
PB24-0042	4112 LOCH DR	Wallside Inc	\$11350	\$136	
PB24-0043	2017 PINE BLUFFS CT	Renewal By Anderson LLC	\$18982	\$172	
PB24-0044	230 SHERMAN ST	Renewal By Anderson LLC	\$15448	\$157	
PB24-0045	216 TIMBER RIDGE DR	Majic Window Company	\$26365	\$213	
PB24-0048	4232 W HIGHLAND RD	Renewal By Anderson LLC	\$5821	\$106	
PB24-0049	988 BLUE HERON DR	Roof Rite Inc.	\$16500	\$162	
PB24-0055	2886 N DUCK LAKE RD	DeMoss and Sons Home Improv	\$18990	\$187	
PB24-0058	4201 TAGGETT LAKE DR	Home Depot USA	\$5916	\$106	
PB24-0059	2463 VERO DR	MCKAY TRUSTEE, KEVIN	\$50000	\$325	
PB24-0061	4540 WOODCOCK WAY	Erie Construction Mid-West	\$66721	\$417	
PB24-0062	2876 N DUCK LAKE RD	NOKAJ, NIKOLIN	\$20000	\$174	
PB24-0064	1797 IMPERIAL DR	Coy Construction Inc	\$26940	\$406	
<b>Res. Renovations</b>			\$516182	\$4123	17
<b>Res. Single Family</b>					
PB24-0031	197 BRIARWOOD DR	Stone Hollow Properties & Dev	\$570000	\$2969	
PB24-0050	592 PERTHSHIRE CT	HEALY HOMES LLC	\$651900	\$3381	
PB24-0060	2795 Cooley Lk Rd	TROSEN, MICHAEL K	\$744000	\$3843	
<b>Res. Single Family</b>			\$1965900	\$10193	3
<b>Signs</b>					
PSG24-0005	1400 S MILFORD	Slick Surfaces	\$0	\$127	
PSG24-0006	400 BEACH FARM CIR	Performance Creative Resources	\$0	\$127	
PSG24-0007	2946 E HIGHLAND RD	Signarama	\$0	\$142	
PSG24-0008	1540 N MILFORD RD	FASTSIGNS Ann Arbor	\$0	\$127	
<b>Signs</b>			\$0	\$523	4
<b>Zoning Land Use</b>					
PLU24-0003	2336 E Highland Rd Ste 103	L MOE PROPERTIES LLC	\$0	\$0	
PLU24-0004	1400 S MILFORD	HIGHLAND PLAZA LLC	\$0	\$0	
PLU24-0005	1540 N MILFORD RD	LAG HIGHLAND LLC	\$0	\$0	
<b>Zoning Land Use</b>			\$0	\$0	3



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<b>Totals</b>			<b>\$3017760</b>	<b>\$32016</b>	<b>134</b>

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	93.34
101-000-008.000	PERPETUAL FUND	1,087.10
101-000-010.000	CASH - COMBINED SAVINGS	4,495,330.54
101-000-072.000	COUNTY OF OAKLAND	144.00
101-000-075.000	HURON VALLEY SCHOOLS	2,553.50
101-000-078.000	DUE FROM STATE REVENUES	363,804.00
101-000-084.477	DUE TO/FROM CABLE TV FEES	79,128.00

TOTAL ASSETS

4,942,140.48

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.000	ACCOUNTS PAYABLE	80,387.78
101-000-202.001	BUILDING BONDS PAYABLES	170,465.00
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	8,503.96
101-000-202.005	PLANNING ESCROW PAYABLES	166,722.30
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	( 462.15)
101-000-231.000	PR W/H FICA	215.94
101-000-231.002	STATE W/H	4,429.79
101-000-257.000	ACCRUED PAYROLL	77,621.06
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	698,057.63

TOTAL LIABILITIES

1,205,941.31

FUND EQUITY

101-000-390.000	FUND BALANCE	3,427,341.74
	REVENUE OVER EXPENDITURES - YTD	308,857.43

TOTAL FUND EQUITY

3,736,199.17

TOTAL LIABILITIES AND EQUITY

4,942,140.48

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
101-000-402.000	CURRENT PROPERTY TAX	556,656.00	556,656.00	603,735.75	.00	( 47,079.75)	108.46
101-000-404.000	SALES TAX	2,051,127.00	2,051,127.00	2,155,163.00	.00	( 104,036.00)	105.07
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	560.06	.00	( 560.06)	.00
101-000-423.000	MOBILE HOME TAXES	5,000.00	5,000.00	8,193.00	.00	( 3,193.00)	163.86
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	306,709.85	.00	( 6,709.85)	102.24
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	1,582.40	.00	( 82.40)	105.49
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	7,754.00	.00	( 2,754.00)	155.08
101-000-491.000	BUILDING PERMITS	220,000.00	220,000.00	163,410.20	.00	56,589.80	74.28
101-000-491.001	HEATING PERMITS	65,000.00	65,000.00	68,861.09	.00	( 3,861.09)	105.94
101-000-491.002	PLUMBING PERMITS	45,000.00	45,000.00	19,498.40	.00	25,501.60	43.33
101-000-491.003	ELECTRICAL PERMITS	65,000.00	65,000.00	63,400.40	.00	1,599.60	97.54
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	5,780.00	.00	44,220.00	11.56
101-000-528.001	ARPA FEDERAL GRANT REVENUE	710,000.00	710,000.00	710,000.00	.00	.00	100.00
101-000-584.005	METRO AUTHORITY	27,000.00	27,000.00	22,271.18	.00	4,728.82	82.49
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	612.28	.00	( 612.28)	.00
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	3,555.00	.00	( 555.00)	118.50
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	50,924.16	.00	( 924.16)	101.85
101-000-607.022	ENHANCE ACCESS FEES	3,000.00	3,000.00	8,523.20	.00	( 5,523.20)	284.11
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	32,861.96	.00	9,138.04	78.24
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	70,497.35	.00	( 20,497.35)	140.99
101-000-628.014	REZONING FEES, PLANNING	.00	.00	850.00	.00	( 850.00)	.00
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	6,875.00	.00	125.00	98.21
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	3,590.00	.00	2,410.00	59.83
101-000-633.000	BOND FORFEITURES	.00	.00	73,102.36	.00	( 73,102.36)	.00
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	16,500.00	.00	( 11,500.00)	330.00
101-000-644.028	ASSET SALE PROCEEDS	.00	.00	5,496.51	.00	( 5,496.51)	.00
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	8,705.00	.00	( 5,705.00)	290.17
101-000-657.000	VARIOUS FINES	.00	.00	403.00	.00	( 403.00)	.00
101-000-658.000	ZONING FINES	.00	.00	675.00	.00	( 675.00)	.00
101-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	164,580.35	.00	( 149,580.35)	1,097.20
101-000-666.001	MMRMA DISTRIBUTION	.00	.00	51,975.00	.00	( 51,975.00)	.00
101-000-667.001	PARK: RENTALS	.00	.00	450.00	.00	( 450.00)	.00
101-000-667.010	ACT CTR STEEPLE HALL UTILITIES	5,000.00	5,000.00	4,148.39	.00	851.61	82.97
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	27,999.96	.00	.04	100.00
101-000-667.288	WOTA RENT	.00	.00	25,000.00	.00	( 25,000.00)	.00
101-000-674.001	CEMETERY FENCE DONATIONS	.00	.00	250.00	.00	( 250.00)	.00
101-000-676.018	ELECTION REIMBURSEMENT	.00	.00	10,318.14	( 1,681.86)	( 10,318.14)	.00
101-000-676.029	ORDINANCE VIOLATION REIMBURSE	.00	.00	225.00	.00	( 225.00)	.00
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	7,000.00	7,000.00	.00	.00	7,000.00	.00
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	16,782.89	.00	( 1,782.89)	111.89
101-000-692.000	APPROPRIATION FUND BAL.	.00	1,584,980.00	.00	.00	1,584,980.00	.00
	<b>REVENUE</b>	<b>4,340,283.00</b>	<b>5,925,263.00</b>	<b>4,721,819.88</b>	<b>( 1,681.86)</b>	<b>1,203,443.12</b>	<b>79.69</b>
	<b>TOTAL FUND REVENUE</b>	<b>4,340,283.00</b>	<b>5,925,263.00</b>	<b>4,721,819.88</b>	<b>( 1,681.86)</b>	<b>1,203,443.12</b>	<b>79.69</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>LEGISLATIVE</b>							
101-102-702.000	LEGISLATIVE: SALARIES	25,899.00	26,179.00	27,236.04	.00	( 1,057.04)	104.04
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	<b>TOTAL LEGISLATIVE</b>	<b>31,899.00</b>	<b>32,179.00</b>	<b>27,236.04</b>	<b>.00</b>	<b>4,942.96</b>	<b>84.64</b>
<b>SUPERVISOR</b>							
101-171-702.000	SUP DEPT: SALARIES	84,389.00	85,298.00	88,751.45	.00	( 3,453.45)	104.05
101-171-703.001	SUP DEPT: CLERICAL WAGE F-T	52,211.00	25,211.00	25,371.78	.00	( 160.78)	100.64
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	.00	27,000.00	32,487.00	.00	( 5,487.00)	120.32
101-171-704.002	SUP DEPT: FLOATER WAGE P-T	13,996.00	8,614.00	5,656.68	.00	2,957.32	65.67
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	22,181.00	23,757.00	20,542.95	.00	3,214.05	86.47
101-171-704.005	SUP DEPT: MAINT WAGE P-T	31,803.00	32,151.00	32,451.07	.00	( 300.07)	100.93
101-171-704.006	SUP DEPT: MAINTENANCE WAGE P-T	.00	.00	376.74	.00	( 376.74)	.00
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	.00	600.00	1,510.34	.00	( 910.34)	251.72
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	.00	25,000.00	15,690.00	.00	9,310.00	62.76
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	.00	5,532.00	382.63	.00	5,149.37	6.92
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	157.10	.00	2,342.90	6.28
	<b>TOTAL SUPERVISOR</b>	<b>207,080.00</b>	<b>235,663.00</b>	<b>223,377.74</b>	<b>.00</b>	<b>12,285.26</b>	<b>94.79</b>
<b>ACCOUNTING</b>							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	58,476.00	59,106.00	61,608.39	.00	( 2,502.39)	104.23
101-191-704.001	ACCTG: P-T ASSISTANT	22,394.00	24,654.00	25,194.40	.00	( 540.40)	102.19
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	.00	.00	3,000.00	.00
	<b>TOTAL ACCOUNTING</b>	<b>83,870.00</b>	<b>86,760.00</b>	<b>86,802.79</b>	<b>.00</b>	<b>( 42.79)</b>	<b>100.05</b>
<b>CLERK</b>							
101-215-702.002	CLERK: SALARIES	80,169.00	81,032.00	84,314.00	.00	( 3,282.00)	104.05
101-215-703.001	CLERK: DEPUTY WAGE F-T	62,653.00	63,328.00	64,256.75	.00	( 928.75)	101.47
101-215-703.005	CLERK: CLERICAL WAGE F-T	42,158.00	42,618.00	44,209.05	.00	( 1,591.05)	103.73
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	.00	5,000.00	1,436.91	173.57	3,563.09	28.74
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	6,299.09	194.51	700.91	89.99
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	5,760.00	.00	1,290.00	81.70
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	.00	.00	932.97	.00	( 932.97)	.00
	<b>TOTAL CLERK</b>	<b>200,830.00</b>	<b>207,828.00</b>	<b>207,208.77</b>	<b>368.08</b>	<b>619.23</b>	<b>99.70</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>TREASURER</b>							
101-253-702.001	TREAS: SALARIES	80,169.00	81,032.00	84,314.00	.00	( 3,282.00)	104.05
101-253-703.000	TREAS: DEPUTY WAGE F-T	64,741.00	64,741.00	66,332.64	.00	( 1,591.64)	102.46
101-253-703.003	TREAS: CLERICAL WAGE F-T	43,898.00	43,898.00	44,456.61	.00	( 558.61)	101.27
101-253-705.004	TREAS: PART-TIME SEASONAL	10,000.00	10,069.00	2,857.63	.00	7,211.37	28.38
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	4,002.65	.00	2,497.35	61.58
101-253-825.002	TREAS: CERTIFICATION	.00	.00	299.00	.00	( 299.00)	.00
	<b>TOTAL TREASURER</b>	<b>205,308.00</b>	<b>206,240.00</b>	<b>202,262.53</b>	<b>.00</b>	<b>3,977.47</b>	<b>98.07</b>
<b>ASSESSOR</b>							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	130,000.00	132,000.00	131,786.65	.00	213.35	99.84
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	576.00	.00	924.00	38.40
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	70.34	.00	529.66	11.72
	<b>TOTAL ASSESSOR</b>	<b>132,100.00</b>	<b>134,100.00</b>	<b>132,432.99</b>	<b>.00</b>	<b>1,667.01</b>	<b>98.76</b>
<b>GENERAL GOVERNMENT</b>							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	13,800.46	644.67	1,199.54	92.00
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	5,762.14	.00	2,237.86	72.03
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	9,581.37	.00	15,418.63	38.33
101-261-803.000	GEN GOV: SNOWPLOW SERV	40,000.00	40,000.00	62,354.68	.00	( 22,354.68)	155.89
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	64,393.34	5,121.50	10,606.66	85.86
101-261-805.000	GEN GOV: AUDITING	70,000.00	70,000.00	84,038.75	1,313.75	( 14,038.75)	120.06
101-261-810.000	GEN GOV: COURT WITNESS FEES	500.00	500.00	.00	.00	500.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	.00	300.00	62.50
101-261-813.001	GEN GOV: WOTA	185,000.00	185,000.00	.00	.00	185,000.00	.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	12,801.14	26.00	198.86	98.47
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	2,569.98	.00	3,430.02	42.83
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	60,326.00	.00	7,674.00	88.71
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	9,876.00	.00	3,124.00	75.97
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	4,102.44	70.77	2,397.56	63.11
101-261-850.002	GEN GOV: WEBSITE	2,500.00	2,500.00	1,956.15	.00	543.85	78.25
101-261-900.000	GEN GOV: TAX BILL PRINTING	12,000.00	12,000.00	15,629.41	4,553.04	( 3,629.41)	130.25
101-261-900.001	GEN GOV: ADVERTISING	20,000.00	20,000.00	10,150.39	751.36	9,849.61	50.75
101-261-900.002	GEN GOV: PRINTING	4,500.00	4,500.00	1,315.69	61.11	3,184.31	29.24
101-261-920.000	GEN GOV: UTILITIES	75,000.00	75,000.00	76,725.61	6,382.43	( 1,725.61)	102.30
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	45,000.00	45,000.00	87,741.98	5,593.46	( 42,741.98)	194.98
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	5,000.00	7,314.84	338.78	( 2,314.84)	146.30
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	59,041.81	1,421.79	( 9,041.81)	118.08
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	3,233.49	.00	16,766.51	16.17
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	27,000.00	27,000.00	29,032.25	54.12	( 2,032.25)	107.53
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	25,000.00	25,000.00	1,870.21	2,736.39	23,129.79	7.48
101-261-971.001	GEN GOV: COMP CAP OUTLAY	10,000.00	10,000.00	19,355.20	.00	( 9,355.20)	193.55
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	8,000.00	8,000.00	10,347.38	.00	( 2,347.38)	129.34
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	.00	1,500,000.00	1,500,000.00	.00	.00	100.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>829,800.00</b>	<b>2,329,800.00</b>	<b>2,153,820.71</b>	<b>29,069.17</b>	<b>175,979.29</b>	<b>92.45</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>GENERAL GOVERNMENT PERSONNE</b>							
101-279-710.000	GGP: EMPLR PAYROLL TAX	91,667.00	92,767.00	102,863.11	.00	( 10,096.11)	110.88
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	115,000.00	115,000.00	108,243.02	.00	6,756.98	94.12
101-279-712.000	GGP: HEALTH/DENTAL/LIFE/DIS INS	160,000.00	160,000.00	146,937.33	468.35	13,062.67	91.84
101-279-714.003	GGP: UNEMPLOYMENT CLAIMS	.00	.00	6,113.80	.00	( 6,113.80)	.00
101-279-714.004	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	62,000.00	62,000.00	78,582.93	.00	( 16,582.93)	126.75
101-279-716.002	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	26,258.70	.00	18,741.30	58.35
101-279-718.001	GGP: PTO CASH PAYOUT	18,000.00	18,000.00	2,199.01	.00	15,800.99	12.22
	<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>504,667.00</b>	<b>505,767.00</b>	<b>471,197.90</b>	<b>468.35</b>	<b>34,569.10</b>	<b>93.17</b>
<b>BUILDING</b>							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	65,827.00	66,532.00	69,036.11	.00	( 2,504.11)	103.76
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	40,008.00	40,436.00	41,944.69	.00	( 1,508.69)	103.73
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	37,837.00	38,250.00	37,403.59	.00	846.41	97.79
101-371-705.000	BLDG: PART-TIME SEASONAL	8,000.00	8,090.00	.00	.00	8,090.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	403.70	.00	196.30	67.28
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	132,817.31	3,049.60	42,182.69	75.90
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	12,500.00	12,500.00	.00	.00	12,500.00	.00
	<b>TOTAL BUILDING</b>	<b>340,272.00</b>	<b>341,908.00</b>	<b>281,605.40</b>	<b>3,049.60</b>	<b>60,302.60</b>	<b>82.36</b>
<b>CEMETERY</b>							
101-567-935.000	CEMETERY: SEXTON	43,632.00	43,632.00	43,632.00	.00	.00	100.00
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	12,183.29	.00	2,816.71	81.22
	<b>TOTAL CEMETERY</b>	<b>58,632.00</b>	<b>58,632.00</b>	<b>55,815.29</b>	<b>.00</b>	<b>2,816.71</b>	<b>95.20</b>
<b>SOCIAL SERVICES</b>							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,000.00	15,237.00	13,640.78	.00	1,596.22	89.52
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	8,500.00	.00	.00	100.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	8,500.00	.00	.00	100.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	2,005.00	.00	495.00	80.20
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	5,780.00	.00	44,220.00	11.56
	<b>TOTAL SOCIAL SERVICES</b>	<b>84,500.00</b>	<b>84,737.00</b>	<b>38,425.78</b>	<b>.00</b>	<b>46,311.22</b>	<b>45.35</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>ACTIVITY CENTER</b>							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	49,078.00	49,603.00	51,456.85	.00	( 1,853.85)	103.74
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	33,783.00	19,911.00	18,870.85	.00	1,040.15	94.78
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-	.00	13,163.00	14,625.00	.00	( 1,462.00)	111.11
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	.00	9,657.00	10,415.50	.00	( 758.50)	107.85
101-672-704.002	ACT CTR: COMMUNICATION WAGE P-	28,652.00	18,983.00	18,983.40	.00	( .40)	100.00
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	24,874.00	25,454.00	18,036.00	.00	7,418.00	70.86
101-672-704.006	ACTIVITY CTR: SECURITY P-T	6,435.00	7,185.00	1,810.50	.00	5,374.50	25.20
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	12,870.00	13,020.00	13,258.73	.00	( 238.73)	101.83
101-672-704.008	ACT CTR: FLOATER WAGE P-T	.00	600.00	695.20	.00	( 95.20)	115.87
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	2,500.00	2,500.00	5,436.67	109.71	( 2,936.67)	217.47
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	2,634.46	140.42	3,365.54	43.91
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	48.36	.00	2,451.64	1.93
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	.00	.00	1,200.00	.00
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	844.14	.00	655.86	56.28
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	834.33	.00	1,665.67	33.37
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	3,328.16	.00	171.84	95.09
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	6,878.77	.00	1,121.23	85.98
101-672-920.000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	7,557.46	377.91	1,442.54	83.97
101-672-920.002	STEEPLE HALL: UTILITIES	7,000.00	7,000.00	6,654.12	328.78	345.88	95.06
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	4,000.00	4,000.00	5,517.44	.00	( 1,517.44)	137.94
101-672-936.002	STEEPLE HALL: BUILDING MAINT	5,000.00	20,000.00	31,181.81	6,385.00	( 11,181.81)	155.91
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	2,386.20	.00	113.80	95.45
	<b>TOTAL ACTIVITY CENTER</b>	<b>210,892.00</b>	<b>227,776.00</b>	<b>221,453.95</b>	<b>7,341.82</b>	<b>6,322.05</b>	<b>97.22</b>
<b>PLANNING &amp; ORDINANCE</b>							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	80,610.00	81,480.00	84,646.78	.00	( 3,166.78)	103.89
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	45,045.00	45,533.00	47,840.59	.00	( 2,307.59)	105.07
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	54,627.00	55,220.00	57,380.32	.00	( 2,160.32)	103.91
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	25,982.00	26,252.00	26,987.02	.00	( 735.02)	102.80
101-701-820.000	PLNG: DUES/ED/TRAVEL	4,000.00	4,500.00	4,374.71	37.34	125.29	97.22
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	1,239.78	.00	1,760.22	41.33
	<b>TOTAL PLANNING &amp; ORDINANCE</b>	<b>213,264.00</b>	<b>215,985.00</b>	<b>222,469.20</b>	<b>37.34</b>	<b>( 6,484.20)</b>	<b>103.00</b>
<b>ZONING BOARD OF APPEALS (ZBA)</b>							
101-702-720.000	ZBA: MEETING PAY	8,880.00	8,880.00	7,330.00	.00	1,550.00	82.55
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	487.00	.00	513.00	48.70
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	3,569.19	.00	1,430.81	71.38
	<b>TOTAL ZONING BOARD OF APPEALS</b>	<b>17,780.00</b>	<b>17,780.00</b>	<b>11,386.19</b>	<b>.00</b>	<b>6,393.81</b>	<b>64.04</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>PLANNING COMMISSION</b>							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	11,400.00	11,400.00	4,287.50	.00	7,112.50	37.61
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	20,000.00	20,000.00	11,200.00	945.00	8,800.00	56.00
101-703-801.001	PLNG COMM: ORDINANCE REVISION	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	1,717.54	.00	282.46	85.88
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	932.68	.00	4,567.32	16.96
	<b>TOTAL PLANNING COMMISSION</b>	<b>50,050.00</b>	<b>50,050.00</b>	<b>18,137.72</b>	<b>945.00</b>	<b>31,912.28</b>	<b>36.24</b>
<b>PARKS</b>							
101-751-729.000	PARKS: HIGHLAND STATION	3,500.00	3,500.00	.00	.00	3,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	836.56	.00	1,663.44	33.46
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	3,345.78	.00	( 345.78)	111.53
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	23,000.00	21,590.33	.00	1,409.67	93.87
101-751-801.006	PARKS: FIREWORKS	13,500.00	13,500.00	11,000.00	.00	2,500.00	81.48
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	1,203.44	.00	3,796.56	24.07
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	21,353.34	1,542.76	( 1,353.34)	106.77
	<b>TOTAL PARKS</b>	<b>50,500.00</b>	<b>70,500.00</b>	<b>59,329.45</b>	<b>1,542.76</b>	<b>11,170.55</b>	<b>84.16</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,221,444.00</b>	<b>4,805,705.00</b>	<b>4,412,962.45</b>	<b>42,822.12</b>	<b>392,742.55</b>	<b>91.83</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>1,118,839.00</b>	<b>1,119,558.00</b>	<b>308,857.43</b>	<b>( 44,503.98)</b>	<b>( 810,700.57)</b>	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	651,016.06
203-000-010.000	CASH - COMBINED SAVINGS	40,120.65
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00

TOTAL ASSETS

699,536.71

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	64,788.96
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TOTAL LIABILITIES

64,788.96

FUND EQUITY

203-000-390.000	FUND BALANCE	163,949.37
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23
	REVENUE OVER EXPENDITURES - YTD	( 20,545.85)

TOTAL FUND EQUITY

634,747.75

TOTAL LIABILITIES AND EQUITY

699,536.71

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**ROAD FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
203-000-604.000	55,000.00	55,000.00	.00	.00	55,000.00	.00
203-000-665.000	.00	.00	2,700.55	.00	( 2,700.55)	.00
203-000-699.401	19,000.00	50,000.00	50,000.00	.00	.00	100.00
<b>REVENUE</b>	<b>74,000.00</b>	<b>105,000.00</b>	<b>52,700.55</b>	<b>.00</b>	<b>52,299.45</b>	<b>50.19</b>
<b>TOTAL FUND REVENUE</b>	<b>74,000.00</b>	<b>105,000.00</b>	<b>52,700.55</b>	<b>.00</b>	<b>52,299.45</b>	<b>50.19</b>
<u>ROAD</u>						
203-596-967.000	34,000.00	34,000.00	33,968.20	.00	31.80	99.91
203-596-967.001	40,000.00	40,000.00	38,908.00	.00	1,092.00	97.27
203-596-971.001	.00	.00	370.20	.00	( 370.20)	.00
<b>TOTAL ROAD</b>	<b>74,000.00</b>	<b>74,000.00</b>	<b>73,246.40</b>	<b>.00</b>	<b>753.60</b>	<b>98.98</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>74,000.00</b>	<b>74,000.00</b>	<b>73,246.40</b>	<b>.00</b>	<b>753.60</b>	<b>98.98</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>31,000.00</b>	<b>( 20,545.85)</b>	<b>.00</b>	<b>( 51,545.85)</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

FIRE FUND

ASSETS

206-000-010.000	CASH - COMBINED SAVINGS	<u>1,344,706.29</u>	
	TOTAL ASSETS		<u>1,344,706.29</u>

LIABILITIES AND EQUITY

LIABILITIES

206-000-202.000	ACCOUNTS PAYABLE	<u>72,777.68</u>	
	TOTAL LIABILITIES		72,777.68

FUND EQUITY

206-000-390.000	FUND BALANCE	1,479,169.98	
	REVENUE OVER EXPENDITURES - YTD	<u>( 207,241.37)</u>	
	TOTAL FUND EQUITY		<u>1,271,928.61</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,344,706.29</u>

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
206-000-402.000	CURRENT PROPERTY TAX	1,240,417.00	1,251,299.00	1,370,601.52	.00 ( 119,302.52)	109.53
206-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	1,176.97	.00 ( 1,176.97)	.00
206-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	1,364.39	.00 ( 1,364.39)	.00
206-000-603.000	CONSULTING FEE	.00	.00	650.00	.00 ( 650.00)	.00
206-000-604.000	COST RECOVERY	.00	.00	833.09	.00 ( 833.09)	.00
206-000-627.000	RENTAL INSPECTIONS	.00	10,000.00	1,350.00	.00 8,650.00	13.50
206-000-638.000	EMS TRANSPORT	350,000.00	350,000.00	402,589.51	.00 ( 52,589.51)	115.03
206-000-665.000	INTEREST ON INVESTMENTS	10,000.00	32,509.00	52,047.09	.00 ( 19,538.09)	160.10
206-000-677.000	MISCELLANEOUS	.00	.00	775.99	.00 ( 775.99)	.00
206-000-692.000	APPROPRIATION FUND BAL.	437,263.00	437,263.00	.00	.00 437,263.00	.00
	<b>REVENUE</b>	<b>2,037,680.00</b>	<b>2,081,071.00</b>	<b>1,831,388.56</b>	<b>.00 249,682.44</b>	<b>88.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>2,037,680.00</b>	<b>2,081,071.00</b>	<b>1,831,388.56</b>	<b>.00 249,682.44</b>	<b>88.00</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**FIRE FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>FIRE</b>							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	79,794.00	76,271.00	79,529.34	.00	( 3,258.34)	104.27
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	68,852.00	30,113.00	27,855.99	.00	2,257.01	92.50
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	67,131.00	67,131.00	69,595.68	.00	( 2,464.68)	103.67
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	68,852.00	68,852.00	72,872.85	.00	( 4,020.85)	105.84
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	57,899.00	57,899.00	60,398.56	.00	( 2,499.56)	104.32
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	57,899.00	63,688.00	67,087.03	.00	( 3,399.03)	105.34
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	57,899.00	57,899.00	47,406.38	.00	10,492.62	81.88
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	57,899.00	53,556.00	37,355.34	.00	16,200.66	69.75
206-336-703.007	FIRE: F-T WAGE MEDIC K.M.	57,899.00	52,217.00	37,323.19	.00	14,893.81	71.48
206-336-703.008	FIRE: F-T WAGE MEDIC T.M.	57,899.00	52,217.00	36,914.59	.00	15,302.41	70.69
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	.00	10,000.00	4,008.92	.00	5,991.08	40.09
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	.00	12,025.00	9,767.90	.00	2,257.10	81.23
206-336-703.013	FIRE: MARSHAL COMPENSATION	30,700.00	37,125.00	32,743.09	.00	4,381.91	88.20
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	.00	12,025.00	9,767.90	.00	2,257.10	81.23
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	4,000.00	6,062.00	5,726.05	.00	335.95	94.46
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	500,000.00	450,000.00	459,725.27	.00	( 9,725.27)	102.16
206-336-707.007	FIRE: F-T OVERTIME	45,000.00	90,000.00	99,088.61	.00	( 9,088.61)	110.10
206-336-709.001	FIRE: CLOTHING ALLOWANCE	5,000.00	5,000.00	5,000.00	.00	.00	100.00
206-336-709.002	FIRE: FOOD ALLOWANCE	5,000.00	5,000.00	14,250.00	.00	( 9,250.00)	285.00
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	23,364.00	15,802.00	22,919.38	.00	( 7,117.38)	145.04
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	94,958.00	93,551.00	90,654.98	.00	2,896.02	96.90
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	25,000.00	25,000.00	20,649.33	20,649.33	4,350.67	82.60
206-336-711.001	FIRE: DEFINED CONTRIBUTION F-T	33,136.00	33,136.00	25,849.82	.00	7,286.18	78.01
206-336-712.001	FIRE: HEALTH/DENTAL/LIFE/DISINS	80,000.00	80,000.00	69,097.10	438.18	10,902.90	86.37
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	16,000.00	16,000.00	11,346.95	65.00	4,653.05	70.92
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE: CASH IN LIEU BENEF BUYOUT	14,000.00	14,000.00	11,839.83	.00	2,160.17	84.57
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	30,000.00	30,000.00	21,192.33	.00	8,807.67	70.64
206-336-719.000	FIRE: POST PLAN	15,000.00	15,000.00	19,499.99	19,499.99	( 4,499.99)	130.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	.00	1,273.33	.00	( 1,273.33)	.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	5,000.00	564.00	.00	4,436.00	11.28
206-336-727.000	FIRE: SUPPLIES	9,000.00	9,000.00	11,782.21	320.82	( 2,782.21)	130.91
206-336-731.000	FIRE: MEDICAL SUPPLIES	20,000.00	27,000.00	25,981.23	2,222.15	1,018.77	96.23
206-336-732.000	FIRE: UNIFORMS	15,000.00	15,000.00	12,375.01	.00	2,624.99	82.50
206-336-750.000	FIRE: VEHICLE GAS/OIL	50,000.00	50,000.00	39,811.85	3,496.69	10,188.15	79.62
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	1,106.00	35.00	3,894.00	22.12
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	2,500.00	6,000.00	8,826.82	1,371.48	( 2,826.82)	147.11
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	15,000.00	22,000.00	19,710.18	.00	2,289.82	89.59
206-336-820.000	FIRE: DUES & EDUCATION	20,000.00	30,000.00	37,993.73	3,201.00	( 7,993.73)	126.65
206-336-830.000	FIRE: INSURANCE/BONDS	120,000.00	120,000.00	125,750.00	.00	( 5,750.00)	104.79
206-336-851.000	FIRE: RADIO COMMUNICATIONS	53,000.00	53,000.00	50,005.73	4,200.75	2,994.27	94.35
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	3,870.39	.00	1,129.61	77.41
206-336-920.000	FIRE: PUBLIC UTILITIES	60,000.00	60,000.00	61,172.51	5,022.21	( 1,172.51)	101.95
206-336-930.000	FIRE: VEHICLE REPAIR	50,000.00	75,000.00	113,477.30	.00	( 38,477.30)	151.30
206-336-936.000	FIRE: BLDG MAINT/REPAIR	15,000.00	20,000.00	16,078.60	.00	3,921.40	80.39
206-336-937.000	FIRE: EQUIP MAINT	20,000.00	20,000.00	24,298.92	54.10	( 4,298.92)	121.49
206-336-955.000	FIRE: MISC EXPENSE	2,500.00	17,500.00	2,615.56	.00	14,884.44	14.95
206-336-967.000	FIRE: NEW PROJECTS	2,500.00	2,500.00	12,470.16	12,200.98	( 9,970.16)	498.81
	<b>TOTAL FIRE</b>	<b>2,037,679.00</b>	<b>2,076,569.00</b>	<b>2,038,629.93</b>	<b>72,777.68</b>	<b>37,939.07</b>	<b>98.17</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,037,679.00	2,076,569.00	2,038,629.93	72,777.68	37,939.07	98.17
NET REVENUE OVER EXPENDITURES	1.00	4,502.00	( 207,241.37)	( 72,777.68)	( 211,743.37)	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

POLICE FUND

<u>ASSETS</u>			
207-000-004.000	PETTY CASH	50.00	
207-000-010.000	CASH - COMBINED SAVINGS	2,470,709.22	
		<hr/>	
	TOTAL ASSETS		2,470,759.22
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
207-000-202.000	ACCOUNTS PAYABLE	279,034.77	
207-000-280.000	DEFERRED REVENUE	113,443.55	
		<hr/>	
	TOTAL LIABILITIES		392,478.32
<u>FUND EQUITY</u>			
207-000-390.000	FUND BALANCE	1,617,059.86	
	REVENUE OVER EXPENDITURES - YTD	461,221.04	
		<hr/>	
	TOTAL FUND EQUITY		2,078,280.90
			<hr/>
	TOTAL LIABILITIES AND EQUITY		2,470,759.22
			<hr/> <hr/>

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**POLICE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
207-000-402.000	CURRENT PROPERTY TAX	3,076,641.00	3,076,641.00	3,313,490.67	.00 ( 236,849.67)	107.70
207-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	2,917.23	.00 ( 2,917.23)	.00
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	11,842.60	.00 ( 1,842.60)	118.43
207-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	3,384.13	.00 ( 3,384.13)	.00
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	3,546.14	.00 8,453.86	29.55
207-000-582.001	SCHOOL PARTICIPATION	111,000.00	111,000.00	110,295.37	( 113,443.55) 704.63	99.37
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	162,000.00	.00 .00	100.00
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	110,587.12	.00 ( 95,587.12)	737.25
207-000-677.000	MISCELLANEOUS	.00	.00	2,000.00	.00 ( 2,000.00)	.00
<b>REVENUE</b>	<b>3,386,641.00</b>	<b>3,386,641.00</b>	<b>3,720,063.26</b>	<b>( 113,443.55)</b>	<b>( 333,422.26)</b>	<b>109.85</b>
<b>TOTAL FUND REVENUE</b>	<b>3,386,641.00</b>	<b>3,386,641.00</b>	<b>3,720,063.26</b>	<b>( 113,443.55)</b>	<b>( 333,422.26)</b>	<b>109.85</b>
<b>POLICE</b>						
207-301-704.001	POLICE: CLERICAL WAGE P-T	34,000.00	34,372.00	40,262.80	.00 ( 5,890.80)	117.14
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	2,900.00	2,900.00	3,069.11	.00 ( 169.11)	105.83
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,912,998.00	2,912,998.00	2,905,137.39	251,999.83 7,860.61	99.73
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	111,000.00	111,000.00	110,295.37	.00 704.63	99.37
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	( 2,356.46)	.00 14,356.46 (	19.64)
207-301-807.004	POLICE: OVERTIME	220,000.00	220,000.00	151,223.33	26,291.94 68,776.67	68.74
207-301-920.000	POLICE: UTILITIES	14,000.00	14,000.00	6,231.01	.00 7,768.99	44.51
207-301-935.000	POLICE: SHERIFF'S MAINT	13,500.00	13,500.00	16,490.71	743.00 ( 2,990.71)	122.15
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	27,999.96	.00 .04	100.00
207-301-955.000	POLICE: MISCELLANEOUS	5,000.00	5,000.00	145.00	.00 4,855.00	2.90
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00 1,000.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	6,000.00	6,000.00	.00	.00 6,000.00	.00
207-301-971.002	POLICE: BUILDING RENOVATIONS	4,000.00	4,000.00	344.00	.00 3,656.00	8.60
<b>TOTAL POLICE</b>	<b>3,369,398.00</b>	<b>3,369,770.00</b>	<b>3,258,842.22</b>	<b>279,034.77</b>	<b>110,927.78</b>	<b>96.71</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>3,369,398.00</b>	<b>3,369,770.00</b>	<b>3,258,842.22</b>	<b>279,034.77</b>	<b>110,927.78</b>	<b>96.71</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>17,243.00</b>	<b>16,871.00</b>	<b>461,221.04</b>	<b>( 392,478.32)</b>	<b>444,350.04</b>	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 287,406.84

TOTAL ASSETS 287,406.84

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 191,024.22  
REVENUE OVER EXPENDITURES - YTD 96,382.62

TOTAL FUND EQUITY 287,406.84

TOTAL LIABILITIES AND EQUITY 287,406.84

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**REFUSE FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
227-000-626.000	REFUSE COLLECTION	1,116,625.00	1,116,625.00	1,199,878.19	.00	( 83,253.19)	107.46
227-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	9,799.01	.00	( 8,299.01)	653.27
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	2,043.00	.00	( 543.00)	136.20
	<b>REVENUE</b>	<b>1,119,625.00</b>	<b>1,119,625.00</b>	<b>1,211,720.20</b>	<b>.00</b>	<b>( 92,095.20)</b>	<b>108.23</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,119,625.00</b>	<b>1,119,625.00</b>	<b>1,211,720.20</b>	<b>.00</b>	<b>( 92,095.20)</b>	<b>108.23</b>
<b>REFUSE</b>							
227-526-801.000	REFUSE: CONTRACTOR	1,087,000.00	1,087,000.00	1,087,700.58	.00	( 700.58)	100.06
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,637.00	27,637.00	27,637.00	.00	.00	100.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00	.00
	<b>TOTAL REFUSE</b>	<b>1,116,637.00</b>	<b>1,116,637.00</b>	<b>1,115,337.58</b>	<b>.00</b>	<b>1,299.42</b>	<b>99.88</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,116,637.00</b>	<b>1,116,637.00</b>	<b>1,115,337.58</b>	<b>.00</b>	<b>1,299.42</b>	<b>99.88</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>2,988.00</b>	<b>2,988.00</b>	<b>96,382.62</b>	<b>.00</b>	<b>93,394.62</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

OPIOID SETTLEMENT FUND

<u>ASSETS</u>			
284-000-010.000	CASH - COMBINED SAVINGS	12,706.70	
284-000-079.000	ACCOUNTS RECEIVABLE	41,624.28	
		<hr/>	
	TOTAL ASSETS		54,330.98
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
284-000-202.000	ACCOUNTS PAYABLE	10,000.00	
		<hr/>	
	TOTAL LIABILITIES		10,000.00
<u>FUND EQUITY</u>			
284-000-360.001	DEFERRED INFLOW REVENUE OVER EXPENDITURES - YTD	41,624.28 2,706.70	
		<hr/>	
	TOTAL FUND EQUITY		44,330.98
			<hr/>
	TOTAL LIABILITIES AND EQUITY		54,330.98
			<hr/> <hr/>

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**OPIOID SETTLEMENT FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
284-000-685.000	OPIOID SETTLEMENT REVENUES	.00	10,000.00	12,706.70	.00 ( 2,706.70)	127.07
	REVENUE	.00	10,000.00	12,706.70	.00 ( 2,706.70)	127.07
	TOTAL FUND REVENUE	.00	10,000.00	12,706.70	.00 ( 2,706.70)	127.07
<u>DEPARTMENT 718</u>						
284-718-880.000	OPIOID SETTLEMENT EXPENSE	.00	10,000.00	10,000.00	10,000.00	.00 100.00
	TOTAL DEPARTMENT 718	.00	10,000.00	10,000.00	10,000.00	.00 100.00
	TOTAL FUND EXPENDITURES	.00	10,000.00	10,000.00	10,000.00	.00 100.00
	NET REVENUE OVER EXPENDITURES	.00	.00	2,706.70	( 10,000.00) 2,706.70	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	2,206,698.68
401-000-084.494	DUE TO/FROM DDA	29,893.64
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,224,941.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	159,693.00
401-000-189.003	LEASE RECEIVABLE SPRINT	186,851.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,455,027.00

TOTAL ASSETS

8,263,104.32

LIABILITIES AND EQUITY

LIABILITIES

401-000-202.000	ACCOUNTS PAYABLE	658,398.65
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TOTAL LIABILITIES

658,398.65

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,194,779.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	159,186.00
401-000-360.003	DEFERRED INFLOW SPRINT	184,144.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,338,028.00
401-000-390.000	FUND BALANCE	1,011,932.50
	REVENUE OVER EXPENDITURES - YTD	716,636.17

TOTAL FUND EQUITY

7,604,705.67

TOTAL LIABILITIES AND EQUITY

8,263,104.32

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**CAPITAL IMPROVEMENT FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
401-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	65,773.03	.00	( 55,773.03)	657.73
401-000-665.001	INTEREST EARNINGS DDA LOAN	3,500.00	3,500.00	1,344.33	.00	2,155.67	38.41
401-000-667.002	CELL TOWER LEASE	150,000.00	150,000.00	138,159.68	.00	11,840.32	92.11
401-000-692.000	APPROPRIATION FUND BAL.	524,500.00	1,372,595.00	.00	.00	1,372,595.00	.00
401-000-693.000	LAND SALE	.00	.00	50,000.00	.00	( 50,000.00)	.00
401-000-699.000	OPERATING TRANSFER IN	.00	1,500,000.00	1,500,000.00	.00	.00	100.00
	<b>REVENUE</b>	<b>688,000.00</b>	<b>3,036,095.00</b>	<b>1,755,277.04</b>	<b>.00</b>	<b>1,280,817.96</b>	<b>57.81</b>
	<b>TOTAL FUND REVENUE</b>	<b>688,000.00</b>	<b>3,036,095.00</b>	<b>1,755,277.04</b>	<b>.00</b>	<b>1,280,817.96</b>	<b>57.81</b>
<b>GENERAL GOVERNMENT</b>							
401-261-971.001	TOWNSHIP IMPROVEMENTS	25,000.00	740,302.00	752,195.31	.00	( 11,893.31)	101.61
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	.00	20,768.00	10,000.00	.00	10,768.00	48.15
401-261-971.011	BROADBAND EXPENSE	27,000.00	27,000.00	.00	.00	27,000.00	.00
401-261-971.012	TOWNSHIP RELOCATION EXPENSES	25,000.00	25,000.00	6,177.88	.00	18,822.12	24.71
401-261-971.013	SEWER ANTICIPATION EXPENSE	50,000.00	50,000.00	.00	.00	50,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	10,000.00	10,000.00	.00	.00	10,000.00	.00
401-261-972.000	PROPERTY PURCHASE	.00	33,025.00	2,305.00	.00	30,720.00	6.98
401-261-995.103	TRANSFER TO ROAD FUND	19,000.00	50,000.00	50,000.00	.00	.00	100.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>156,000.00</b>	<b>956,095.00</b>	<b>820,678.19</b>	<b>.00</b>	<b>135,416.81</b>	<b>85.84</b>
<b>ANNEX</b>							
401-523-971.000	STEEPLE HALL IMPROVEMENTS	40,000.00	40,000.00	27,029.64	27,029.64	12,970.36	67.57
	<b>TOTAL ANNEX</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>27,029.64</b>	<b>27,029.64</b>	<b>12,970.36</b>	<b>67.57</b>
<b>CEMETERY</b>							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	48,000.00	46,910.00	.00	1,090.00	97.73
	<b>TOTAL CEMETERY</b>	<b>25,000.00</b>	<b>48,000.00</b>	<b>46,910.00</b>	<b>.00</b>	<b>1,090.00</b>	<b>97.73</b>
<b>PARKS</b>							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	15,000.00	15,000.00	.00	.00	15,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	125,000.00	150,000.00	144,023.04	.00	5,976.96	96.02
	<b>TOTAL PARKS</b>	<b>140,000.00</b>	<b>165,000.00</b>	<b>144,023.04</b>	<b>.00</b>	<b>20,976.96</b>	<b>87.29</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>361,000.00</b>	<b>1,209,095.00</b>	<b>1,038,640.87</b>	<b>27,029.64</b>	<b>170,454.13</b>	<b>85.90</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**CAPITAL IMPROVEMENT FUND**

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	327,000.00	1,827,000.00	716,636.17	( 27,029.64)	( 1,110,363.83)	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS 528,906.92

TOTAL ASSETS 528,906.92

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE 568,820.74  
REVENUE OVER EXPENDITURES - YTD ( 39,913.82)

TOTAL FUND EQUITY 528,906.92

TOTAL LIABILITIES AND EQUITY 528,906.92



**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**FIRE CAPITAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
402-000-402.000	CURRENT PROPERTY TAX	896,403.00	896,403.00	963,000.60	.00 ( 66,597.60)	107.43
402-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	789.90	.00 ( 789.90)	.00
402-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	985.99	.00 ( 985.99)	.00
402-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	28,027.47	.00 ( 18,027.47)	280.27
402-000-692.000	APPROPRIATION FUND BAL.	196,597.00	207,096.52	.00	.00 207,096.52	.00
	<b>REVENUE</b>	<b>1,103,000.00</b>	<b>1,113,499.52</b>	<b>992,803.96</b>	<b>.00 120,695.56</b>	<b>89.16</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,103,000.00</b>	<b>1,113,499.52</b>	<b>992,803.96</b>	<b>.00 120,695.56</b>	<b>89.16</b>
<b>FIRE</b>						
402-336-971.000	VEHICLES	400,000.00	400,000.00	392,799.72	.00 7,200.28	98.20
402-336-971.002	CAPITAL EQUIPMENT	158,000.00	158,000.00	92,668.54	.00 65,331.46	58.65
402-336-971.004	CONSTR IN PROCESS FIRE MIL ST2	.00	10,499.52	10,499.52	.00 .00	100.00
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	275,000.00	275,000.00	290,000.00	.00 ( 15,000.00)	105.45
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	270,000.00	270,000.00	246,250.00	.00 23,750.00	91.20
402-336-993.002	FIRE CAP: BONDING AGENT FEES	.00	.00	500.00	.00 ( 500.00)	.00
	<b>TOTAL FIRE</b>	<b>1,103,000.00</b>	<b>1,113,499.52</b>	<b>1,032,717.78</b>	<b>.00 80,781.74</b>	<b>92.75</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,103,000.00</b>	<b>1,113,499.52</b>	<b>1,032,717.78</b>	<b>.00 80,781.74</b>	<b>92.75</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 39,913.82)</b>	<b>.00 ( 39,913.82)</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

DOWNTOWN DEVELOPMENT FUND

ASSETS

494-000-010.000	CASH - COMBINED SAVINGS	537,570.70
494-000-019.000	TAXES RECEIVABLE	95,249.00

TOTAL ASSETS

632,819.70

LIABILITIES AND EQUITY

LIABILITIES

494-000-202.000	ACCOUNTS PAYABLE	23,520.28
494-000-280.000	DEFERRED REVENUE	155,183.00
494-000-308.000	LONG-TERM LOAN	29,893.64

TOTAL LIABILITIES

208,596.92

FUND EQUITY

494-000-390.000	FUND BALANCE	337,928.06
	REVENUE OVER EXPENDITURES - YTD	86,294.72

TOTAL FUND EQUITY

424,222.78

TOTAL LIABILITIES AND EQUITY

632,819.70

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**DOWNTOWN DEVELOPMENT FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
494-000-412.000						
DELINQUENT P. PROPERTY TAX	.00	.00	2,011.72	.00	( 2,011.72)	.00
494-000-569.000						
GRANT REVENUE	.00	.00	9,500.00	.00	( 9,500.00)	.00
494-000-573.000						
LOCAL COMMUNITY STABILIZATION	.00	.00	49,778.74	.00	( 49,778.74)	.00
494-000-665.000						
INTEREST EARNINGS	10,000.00	10,000.00	20,112.86	.00	( 10,112.86)	201.13
494-000-677.000						
MISCELLANEOUS	.00	.00	37.16	.00	( 37.16)	.00
494-000-677.001						
DDA EVENTS FUND	2,000.00	2,000.00	( 350.00)	.00	2,350.00 (	17.50)
494-000-677.005						
FUNDRAISING	.00	.00	5,300.00	.00	( 5,300.00)	.00
494-000-677.008						
FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	1,036.00	.00	( 36.00)	103.60
494-000-677.010						
TIF	234,000.00	234,000.00	240,550.35	.00	( 6,550.35)	102.80
494-000-692.000						
APPROP FUND BALANCE	.00	124,489.00	.00	.00	124,489.00	.00
<b>REVENUE</b>	<b>247,000.00</b>	<b>371,489.00</b>	<b>327,976.83</b>	<b>.00</b>	<b>43,512.17</b>	<b>88.29</b>
<b>TOTAL FUND REVENUE</b>	<b>247,000.00</b>	<b>371,489.00</b>	<b>327,976.83</b>	<b>.00</b>	<b>43,512.17</b>	<b>88.29</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**DOWNTOWN DEVELOPMENT FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>DOWNTOWN DEVELOPMENT AUTHO</b>							
494-729-702.001	DDA: DIRECTOR	51,562.00	45,562.00	47,013.99	.00	( 1,451.99)	103.19
494-729-705.000	DDA: PART-TIME SEASONAL	.00	5,000.00	1,192.50	.00	3,807.50	23.85
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,000.00	4,000.00	4,038.40	.00	( 38.40)	100.96
494-729-715.000	DDA: CASH IN LIEU BENEF BUYOUT	.00	6,000.00	6,000.00	.00	.00	100.00
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	700.00	.00	500.00	58.33
494-729-728.000	DDA: OFFICE SUPPLIES	1,200.00	1,200.00	2,821.77	( 71.52)	( 1,621.77)	235.15
494-729-729.000	DDA: MEETING PUBLIC ED SUPPLIES	500.00	500.00	355.57	.00	144.43	71.11
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	1,355.00	.00	1,645.00	45.17
494-729-801.001	DDA: MASTER PLAN	5,000.00	5,000.00	201.50	.00	4,798.50	4.03
494-729-808.000	DDA: MARKETING CONSULTANT	9,000.00	12,000.00	11,377.00	3,560.00	623.00	94.81
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	4,000.00	4,000.00	160.00	.00	3,840.00	4.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	4,525.87	.00	474.13	90.52
494-729-850.000	DDA: WEBSITE	700.00	700.00	1,115.00	.00	( 415.00)	159.29
494-729-880.000	DDA: COMMUNITY PROJECTS	.00	.00	835.00	.00	( 835.00)	.00
494-729-880.001	DDA: PROMOTIONS	12,250.00	18,250.00	20,515.21	291.88	( 2,265.21)	112.41
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	11,000.00	11,000.00	11,648.64	182.25	( 648.64)	105.90
494-729-880.003	DDA: DESIGN	51,145.00	150,781.00	82,441.40	15,703.95	68,339.60	54.68
494-729-880.004	DDA: ORGANIZATION	2,700.00	2,700.00	935.80	31.80	1,764.20	34.66
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	11,353.00	12,214.15	82.00	( 861.15)	107.59
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	3,829.92	.00	( 829.92)	127.66
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	3,498.24	214.92	( 498.24)	116.61
494-729-935.000	DDA: MAINTENANCE STREETScape	4,000.00	12,000.00	9,314.88	.00	2,685.12	77.62
494-729-967.000	DDA: FARMERS' MARKET	10,000.00	12,500.00	11,196.44	225.00	1,303.56	89.57
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	2,000.00	.00	1,000.00	66.67
494-729-967.007	DDA: CART PROJECT	2,500.00	2,500.00	1,051.50	.00	1,448.50	42.06
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	5,000.00	5,000.00	.00	.00	5,000.00	.00
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00	.00
494-729-993.000	DDA: INTEREST EXPENSE	2,300.00	2,300.00	1,344.33	.00	955.67	58.45
	<b>TOTAL DOWNTOWN DEVELOPMENT</b>	<b>236,809.00</b>	<b>369,298.00</b>	<b>241,682.11</b>	<b>20,220.28</b>	<b>127,615.89</b>	<b>65.44</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>236,809.00</b>	<b>369,298.00</b>	<b>241,682.11</b>	<b>20,220.28</b>	<b>127,615.89</b>	<b>65.44</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>10,191.00</b>	<b>2,191.00</b>	<b>86,294.72</b>	<b>( 20,220.28)</b>	<b>84,103.72</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	182,297.84
591-000-010.000	CASH - COMBINED SAVINGS	19,260.88
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	70,617.21
591-000-034.000	DELQ UTILITY RECEIVABLE WATER	1,010.95
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	88,310.53
591-000-152.000	WATERMAINS	8,073,549.08
591-000-153.000	A/D WATER MAINS	( 751,638.22)
591-000-158.000	CONSTRUCTION IN PROGRESS	101,311.68

TOTAL ASSETS

7,784,719.95

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE	796.76
591-000-202.001	ACCOUNTS PAYABLE VOUCHER	4,538.68
591-000-209.000	INTEREST PAYABLE	2,180.50
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	53,007.75
591-000-300.001	SPECIAL ASSESSMENT BOND	534,992.25

TOTAL LIABILITIES

595,515.94

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,835,221.08
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	( 265,407.01)
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	597,700.24
591-000-399.000	UNRESTRICTED NET ASSETS	( 30,048.54)
	REVENUE OVER EXPENDITURES - YTD	( 25,320.70)

TOTAL FUND EQUITY

7,189,204.01

TOTAL LIABILITIES AND EQUITY

7,784,719.95

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**WATER SYSTEM**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
591-000-629.002	CHARGES FOR SERVICES RENDERE	.00	.00	778,950.61	.00	( 778,950.61)	.00
591-000-629.003	FIXED CHARGE DEBT SERVICES	.00	.00	76,976.32	.00	( 76,976.32)	.00
591-000-629.004	FIXED CHARGE MAJOR MAINT	.00	.00	38,115.87	.00	( 38,115.87)	.00
591-000-629.005	FIXED CHARGE CAPITAL IMPR	.00	.00	57,621.38	.00	( 57,621.38)	.00
591-000-665.000	INTEREST EARNINGS	.00	.00	2,490.17	.00	( 2,490.17)	.00
591-000-677.000	OTHER REVENUE	.00	.00	5,584.44	.00	( 5,584.44)	.00
<b>REVENUE</b>		<b>.00</b>	<b>.00</b>	<b>959,738.79</b>	<b>.00</b>	<b>( 959,738.79)</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>		<b>.00</b>	<b>.00</b>	<b>959,738.79</b>	<b>.00</b>	<b>( 959,738.79)</b>	<b>.00</b>
<b>WATER</b>							
591-536-812.000	FUND ADMINISTRATION COST	.00	.00	98,526.47	.00	( 98,526.47)	.00
591-536-921.000	SYSTEMS	.00	.00	73,396.41	.00	( 73,396.41)	.00
591-536-921.001	PLAN REVIEW & PERMITTING	.00	.00	4,147.28	.00	( 4,147.28)	.00
591-536-921.002	MAPPING UNIT	.00	.00	2,819.35	.00	( 2,819.35)	.00
591-536-921.003	BILLING SERVICES	.00	.00	13,405.70	.00	( 13,405.70)	.00
591-536-935.000	MAINTENANCE	.00	.00	154,516.91	.00	( 154,516.91)	.00
591-536-938.001	WATER SYSTEMS	.00	.00	44,066.30	.00	( 44,066.30)	.00
591-536-938.002	WATER MAINTENANCE	.00	.00	145,692.41	.00	( 145,692.41)	.00
591-536-938.003	PUMP MAINTENANCE	.00	.00	334,122.35	.00	( 334,122.35)	.00
591-536-971.001	WATER CAPITAL EQUIPMT IMPROVM	.00	.00	35,563.06	.00	( 35,563.06)	.00
591-536-991.000	DEBT PAYMENT	.00	.00	70,000.00	.00	( 70,000.00)	.00
591-536-993.001	INTEREST EXPENSE	.00	.00	8,803.25	.00	( 8,803.25)	.00
<b>TOTAL WATER</b>		<b>.00</b>	<b>.00</b>	<b>985,059.49</b>	<b>.00</b>	<b>( 985,059.49)</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>.00</b>	<b>.00</b>	<b>985,059.49</b>	<b>.00</b>	<b>( 985,059.49)</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>.00</b>	<b>.00</b>	<b>( 25,320.70)</b>	<b>.00</b>	<b>( 25,320.70)</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

HIGHLAND ADVISORY COUNCIL

<u>ASSETS</u>			
702-000-010.000	CASH - COMBINED SAVINGS	<u>5,216.71</u>	
	TOTAL ASSETS		<u>5,216.71</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
702-000-202.000	ACCOUNTS PAYABLE	<u>879.03</u>	
	TOTAL LIABILITIES		879.03
<u>FUND EQUITY</u>			
702-000-390.000	FUND BALANCE	12,711.14	
	REVENUE OVER EXPENDITURES - YTD	<u>( 8,373.46)</u>	
	TOTAL FUND EQUITY		<u>4,337.68</u>
	TOTAL LIABILITIES AND EQUITY		<u>5,216.71</u>

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**HIGHLAND ADVISORY COUNCIL**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
702-000-674.000						
CONTRIBUTIONS	.00	.00	26,523.94	.00	( 26,523.94)	.00
REVENUE	.00	.00	26,523.94	.00	( 26,523.94)	.00
TOTAL FUND REVENUE	.00	.00	26,523.94	.00	( 26,523.94)	.00
<u>GENERAL GOVERNMENT</u>						
702-261-729.000						
HAAC: DEDUCTIONS	.00	.00	34,897.40	879.03	( 34,897.40)	.00
TOTAL GENERAL GOVERNMENT	.00	.00	34,897.40	879.03	( 34,897.40)	.00
TOTAL FUND EXPENDITURES	.00	.00	34,897.40	879.03	( 34,897.40)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	( 8,373.46)	( 879.03)	( 8,373.46)	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	5,723,527.34
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,451,951.37
703-000-214.000	DUE TO/FR GENERAL FUND	( 3,177.85)

TOTAL ASSETS

8,172,300.86

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	5,708,768.69
703-000-280.000	DEFERRED REVENUE	2,451,951.37

TOTAL LIABILITIES

8,160,720.06

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

11,580.80

TOTAL FUND EQUITY

11,580.80

TOTAL LIABILITIES AND EQUITY

8,172,300.86

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**CURRENT TAX COLLECT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
703-000-665.000	.00	.00	14,553.80	.00	( 14,553.80)	.00
	.00	.00	14,553.80	.00	( 14,553.80)	.00
	.00	.00	14,553.80	.00	( 14,553.80)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>					
703-255-822.000	.00	.00	2,973.00	.00	( 2,973.00)	.00
	.00	.00	2,973.00	.00	( 2,973.00)	.00
	.00	.00	2,973.00	.00	( 2,973.00)	.00
	.00	.00	11,580.80	.00	11,580.80	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	82,353.51
737-000-017.001	MUTUAL FUNDS	661,230.40
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

792,443.91

LIABILITIES AND EQUITY

LIABILITIES

737-000-202.000	ACCOUNTS PAYABLE	6,659.29
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TOTAL LIABILITIES

6,659.29

FUND EQUITY

737-000-390.000	FUND BALANCE	765,450.00
	REVENUE OVER EXPENDITURES - YTD	20,334.62

TOTAL FUND EQUITY

785,784.62

TOTAL LIABILITIES AND EQUITY

792,443.91

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**POST-RETIREMENT BENEFITS**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
737-000-665.000	20,000.00	20,000.00	19,391.10	.00	608.90	96.96
737-000-669.001	.00	.00	51,361.38	.00	( 51,361.38)	.00
737-000-692.002	39,000.00	39,000.00	.00	.00	39,000.00	.00
<b>REVENUE</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>70,752.48</b>	<b>.00</b>	<b>( 11,752.48)</b>	<b>119.92</b>
<b>TOTAL FUND REVENUE</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>70,752.48</b>	<b>.00</b>	<b>( 11,752.48)</b>	<b>119.92</b>
<b>GENERAL GOVERNMENT PERSONNE</b>						
737-279-719.000	50,000.00	50,000.00	44,707.78	6,659.29	5,292.22	89.42
737-279-822.000	9,000.00	9,000.00	5,710.08	.00	3,289.92	63.45
<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>50,417.86</b>	<b>6,659.29</b>	<b>8,582.14</b>	<b>85.45</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>50,417.86</b>	<b>6,659.29</b>	<b>8,582.14</b>	<b>85.45</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>20,334.62</b>	<b>( 6,659.29)</b>	<b>20,334.62</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS 221,994.31

TOTAL ASSETS 221,994.31

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE 180,223.82  
REVENUE OVER EXPENDITURES - YTD 41,770.49

TOTAL FUND EQUITY 221,994.31

TOTAL LIABILITIES AND EQUITY 221,994.31

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**DUCK LAKE ASSOC**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
764-000-581.000	.00	.00	223,076.44	.00	( 223,076.44)	.00
764-000-665.000	.00	.00	4,104.90	.00	( 4,104.90)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>227,181.34</b>	<b>.00</b>	<b>( 227,181.34)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>227,181.34</b>	<b>.00</b>	<b>( 227,181.34)</b>	<b>.00</b>
<b>TRUST &amp; AGENCY ADMIN</b>						
764-255-812.000	.00	.00	2,481.56	.00	( 2,481.56)	.00
764-255-956.000	.00	.00	182,929.29	.00	( 182,929.29)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>185,410.85</b>	<b>.00</b>	<b>( 185,410.85)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>185,410.85</b>	<b>.00</b>	<b>( 185,410.85)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>41,770.49</b>	<b>.00</b>	<b>41,770.49</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 61,069.89

TOTAL ASSETS 61,069.89

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 53,539.00  
REVENUE OVER EXPENDITURES - YTD 7,530.89

TOTAL FUND EQUITY 61,069.89

TOTAL LIABILITIES AND EQUITY 61,069.89

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**HIGHLAND LAKE ASSOC**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
765-000-581.000	.00	.00	28,157.00	.00	( 28,157.00)	.00
765-000-665.000	.00	.00	1,064.93	.00	( 1,064.93)	.00
	.00	.00	29,221.93	.00	( 29,221.93)	.00
	.00	.00	29,221.93	.00	( 29,221.93)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
765-255-812.000	.00	.00	270.31	.00	( 270.31)	.00
765-255-956.000	.00	.00	21,420.73	.00	( 21,420.73)	.00
	.00	.00	21,691.04	.00	( 21,691.04)	.00
	.00	.00	21,691.04	.00	( 21,691.04)	.00
	.00	.00	7,530.89	.00	7,530.89	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS 32,431.87

TOTAL ASSETS 32,431.87

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE 67,045.06  
REVENUE OVER EXPENDITURES - YTD ( 34,613.19)

TOTAL FUND EQUITY 32,431.87

TOTAL LIABILITIES AND EQUITY 32,431.87

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**TAGGETT LAKE ASSOC**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
766-000-581.000	.00	.00	14,400.00	.00	( 14,400.00)	.00
766-000-665.000	.00	.00	814.04	.00	( 814.04)	.00
	<u>.00</u>	<u>.00</u>	<u>15,214.04</u>	<u>.00</u>	<u>( 15,214.04)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>15,214.04</u>	<u>.00</u>	<u>( 15,214.04)</u>	<u>.00</u>
<u>TRUST &amp; AGENCY ADMIN</u>						
766-255-812.000	.00	.00	232.20	.00	( 232.20)	.00
766-255-956.000	.00	.00	49,595.03	.00	( 49,595.03)	.00
	<u>.00</u>	<u>.00</u>	<u>49,827.23</u>	<u>.00</u>	<u>( 49,827.23)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>49,827.23</u>	<u>.00</u>	<u>( 49,827.23)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>( 34,613.19)</u>	<u>.00</u>	<u>( 34,613.19)</u>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS 38,705.01

TOTAL ASSETS 38,705.01

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE 47,444.86  
REVENUE OVER EXPENDITURES - YTD ( 8,739.85)

TOTAL FUND EQUITY 38,705.01

TOTAL LIABILITIES AND EQUITY 38,705.01

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**KELLOGG LAKE ASSOC**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
767-000-581.000	.00	.00	16,328.70	.00	( 16,328.70)	.00
767-000-665.000	.00	.00	753.89	.00	( 753.89)	.00
	.00	.00	17,082.59	.00	( 17,082.59)	.00
	.00	.00	17,082.59	.00	( 17,082.59)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
767-255-812.000	.00	.00	166.40	.00	( 166.40)	.00
767-255-956.000	.00	.00	25,656.04	.00	( 25,656.04)	.00
	.00	.00	25,822.44	.00	( 25,822.44)	.00
	.00	.00	25,822.44	.00	( 25,822.44)	.00
	.00	.00	( 8,739.85)	.00	( 8,739.85)	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 39,772.93

TOTAL ASSETS 39,772.93

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 38,938.14  
REVENUE OVER EXPENDITURES - YTD 834.79

TOTAL FUND EQUITY 39,772.93

TOTAL LIABILITIES AND EQUITY 39,772.93

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**CHARLICK LAKE ASSOC**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
768-000-581.000	.00	.00	28,740.42	.00	( 28,740.42)	.00
768-000-665.000	.00	.00	817.36	.00	( 817.36)	.00
	.00	.00	29,557.78	.00	( 29,557.78)	.00
	.00	.00	29,557.78	.00	( 29,557.78)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
768-255-812.000	.00	.00	319.70	.00	( 319.70)	.00
768-255-956.000	.00	.00	28,403.29	.00	( 28,403.29)	.00
	.00	.00	28,722.99	.00	( 28,722.99)	.00
	.00	.00	28,722.99	.00	( 28,722.99)	.00
	.00	.00	834.79	.00	834.79	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000	CASH - COMBINED SAVINGS	40,085.89	
	TOTAL ASSETS		40,085.89

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000	FUND BALANCE	40,129.76	
	REVENUE OVER EXPENDITURES - YTD	( 43.87)	
	TOTAL FUND EQUITY		40,085.89
	TOTAL LIABILITIES AND EQUITY		40,085.89

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**WOODRUFF LAKE ASSOC**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
769-000-581.000	.00	.00	27,840.00	.00	( 27,840.00)	.00
769-000-665.000	.00	.00	767.33	.00	( 767.33)	.00
	.00	.00	28,607.33	.00	( 28,607.33)	.00
	.00	.00	28,607.33	.00	( 28,607.33)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
769-255-812.000	.00	.00	297.60	.00	( 297.60)	.00
769-255-956.000	.00	.00	28,353.60	.00	( 28,353.60)	.00
	.00	.00	28,651.20	.00	( 28,651.20)	.00
	.00	.00	28,651.20	.00	( 28,651.20)	.00
	.00	.00	( 43.87)	.00	( 43.87)	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 205,386.57

TOTAL ASSETS 205,386.57

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 184,817.10  
REVENUE OVER EXPENDITURES - YTD 20,569.47

TOTAL FUND EQUITY 205,386.57

TOTAL LIABILITIES AND EQUITY 205,386.57

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**WHITE LAKE IMPROVEMENT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
770-000-581.000						
CONTRIBUTIONS-WHITE LAKE	.00	.00	101,104.89	.00	( 101,104.89)	.00
770-000-665.000						
INTEREST EARNINGS	.00	.00	3,689.37	.00	( 3,689.37)	.00
REVENUE	.00	.00	104,794.26	.00	( 104,794.26)	.00
TOTAL FUND REVENUE	.00	.00	104,794.26	.00	( 104,794.26)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
770-255-812.000						
WHITE LAKE: ADMIN FEES	.00	.00	1,116.95	.00	( 1,116.95)	.00
770-255-956.000						
WHITE LAKE: DEDUCTIONS	.00	.00	83,107.84	.00	( 83,107.84)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	84,224.79	.00	( 84,224.79)	.00
TOTAL FUND EXPENDITURES	.00	.00	84,224.79	.00	( 84,224.79)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	20,569.47	.00	20,569.47	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 2,837.11

TOTAL ASSETS 2,837.11

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 801.54  
REVENUE OVER EXPENDITURES - YTD 2,035.57

TOTAL FUND EQUITY 2,837.11

TOTAL LIABILITIES AND EQUITY 2,837.11

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**TOMAHAWK LAKE IMPROVEMENT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
771-000-581.000	.00	.00	4,434.80	.00	( 4,434.80)	.00
771-000-665.000	.00	.00	51.77	.00	( 51.77)	.00
	.00	.00	4,486.57	.00	( 4,486.57)	.00
	.00	.00	4,486.57	.00	( 4,486.57)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
771-255-812.000	.00	.00	51.00	.00	( 51.00)	.00
771-255-956.000	.00	.00	2,400.00	.00	( 2,400.00)	.00
	.00	.00	2,451.00	.00	( 2,451.00)	.00
	.00	.00	2,451.00	.00	( 2,451.00)	.00
	.00	.00	2,035.57	.00	2,035.57	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 1,747.31

TOTAL ASSETS 1,747.31

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 1,236.77  
REVENUE OVER EXPENDITURES - YTD 510.54

TOTAL FUND EQUITY 1,747.31

TOTAL LIABILITIES AND EQUITY 1,747.31

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**GOURD LAKE IMPROVEMENT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000	.00	.00	3,761.25	.00	( 3,761.25)	.00
773-000-665.000	.00	.00	35.24	.00	( 35.24)	.00
	<u>.00</u>	<u>.00</u>	<u>3,796.49</u>	<u>.00</u>	<u>( 3,796.49)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>3,796.49</u>	<u>.00</u>	<u>( 3,796.49)</u>	<u>.00</u>
<u>TRUST &amp; AGENCY ADMIN</u>						
773-255-812.000	.00	.00	36.25	.00	( 36.25)	.00
773-255-956.000	.00	.00	3,249.70	.00	( 3,249.70)	.00
	<u>.00</u>	<u>.00</u>	<u>3,285.95</u>	<u>.00</u>	<u>( 3,285.95)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>3,285.95</u>	<u>.00</u>	<u>( 3,285.95)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>510.54</u>	<u>.00</u>	<u>510.54</u>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

PENNINSULA LAKE

ASSETS

774-000-010.000 CASH - COMBINED SAVINGS 6,099.98

TOTAL ASSETS 6,099.98

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000 FUND BALANCE 5,944.96  
REVENUE OVER EXPENDITURES - YTD 155.02

TOTAL FUND EQUITY 6,099.98

TOTAL LIABILITIES AND EQUITY 6,099.98

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**PENNINSULA LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-581.000						
CONTRIBUTIONS-PENINSULA LAKE	.00	.00	6,606.00	.00	( 6,606.00)	.00
774-000-665.000						
INTEREST EARNINGS	.00	.00	129.43	.00	( 129.43)	.00
	.00	.00	6,735.43	.00	( 6,735.43)	.00
<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>6,735.43</b>	<b>.00</b>	<b>( 6,735.43)</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>6,735.43</b>	<b>.00</b>	<b>( 6,735.43)</b>	<b>.00</b>
<u>TRUST &amp; AGENCY ADMIN</u>						
774-255-812.000						
PENINSULA LAKE: ADMIN FEES	.00	.00	69.84	.00	( 69.84)	.00
774-255-956.000						
PENINSULA LAKE: DEDUCTIONS	.00	.00	6,510.57	.00	( 6,510.57)	.00
<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>6,580.41</b>	<b>.00</b>	<b>( 6,580.41)</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>6,580.41</b>	<b>.00</b>	<b>( 6,580.41)</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>155.02</b>	<b>.00</b>	<b>155.02</b>	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS 4,733.82

TOTAL ASSETS 4,733.82

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE 5,509.20  
REVENUE OVER EXPENDITURES - YTD ( 775.38)

TOTAL FUND EQUITY 4,733.82

TOTAL LIABILITIES AND EQUITY 4,733.82

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**LOWER PETTIBONE LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-581.000			6,048.00	.00	( 6,048.00)	.00
775-000-665.000			103.62	.00	( 103.62)	.00
	.00	.00	6,151.62	.00	( 6,151.62)	.00
	.00	.00	6,151.62	.00	( 6,151.62)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
775-255-812.000			68.00	.00	( 68.00)	.00
775-255-956.000			6,859.00	.00	( 6,859.00)	.00
	.00	.00	6,927.00	.00	( 6,927.00)	.00
	.00	.00	6,927.00	.00	( 6,927.00)	.00
	.00	.00	( 775.38)	.00	( 775.38)	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
DECEMBER 31, 2023

PRE-AUDIT

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000 CASH - COMBINED SAVINGS 7,377.51

TOTAL ASSETS 7,377.51

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000 FUND BALANCE 7,657.48  
REVENUE OVER EXPENDITURES - YTD ( 279.97)

TOTAL FUND EQUITY 7,377.51

TOTAL LIABILITIES AND EQUITY 7,377.51

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2023**

PRE-AUDIT

**DUNLEAVY/LEONARD LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
776-000-581.000	.00	.00	10,575.00	.00	( 10,575.00)	.00
776-000-665.000	.00	.00	168.18	.00	( 168.18)	.00
	.00	.00	10,743.18	.00	( 10,743.18)	.00
	.00	.00	10,743.18	.00	( 10,743.18)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
776-255-812.000	.00	.00	115.15	.00	( 115.15)	.00
776-255-956.000	.00	.00	10,908.00	.00	( 10,908.00)	.00
	.00	.00	11,023.15	.00	( 11,023.15)	.00
	.00	.00	11,023.15	.00	( 11,023.15)	.00
	.00	.00	( 279.97)	.00	( 279.97)	

# CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
FEBRUARY 29, 2024

## GENERAL FUND

### ASSETS

101-000-004.000	PETTY CASH	93.34	
101-000-008.000	PERPETUAL FUND	1,087.10	
101-000-010.000	CASH - COMBINED SAVINGS	5,032,925.33	
101-000-072.000	COUNTY OF OAKLAND	( 550.50)	
101-000-075.000	HURON VALLEY SCHOOLS	( 224.50)	
101-000-078.000	DUE FROM STATE REVENUES	354,584.00	
101-000-084.477	DUE TO/FROM CABLE TV FEES	72,949.66	
	TOTAL ASSETS		5,460,864.43

### LIABILITIES AND EQUITY

#### LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	168,084.00	
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	6,927.18	
101-000-202.005	PLANNING ESCROW PAYABLES	133,658.05	
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	1,698.85	
101-000-231.000	PR W/H FICA	215.94	
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	698,057.63	
	TOTAL LIABILITIES		1,008,641.65

#### FUND EQUITY

101-000-390.000	FUND BALANCE	3,682,169.83	
	REVENUE OVER EXPENDITURES - YTD	770,052.95	
	TOTAL FUND EQUITY		4,452,222.78
	TOTAL LIABILITIES AND EQUITY		5,460,864.43

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**GENERAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
101-000-402.000	CURRENT PROPERTY TAX	592,981.00	592,981.00	559,919.43	222,513.21	33,061.57	94.42
101-000-404.000	SALES TAX	2,169,289.00	2,169,289.00	354,584.00	354,584.00	1,814,705.00	16.35
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	416.05	383.46	( 416.05)	.00
101-000-423.000	MOBILE HOME TAXES	8,000.00	8,000.00	1,387.50	693.00	6,612.50	17.34
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	72,949.66	72,949.66	227,050.34	24.32
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	398.00	116.00	1,102.00	26.53
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	1,809.50	1,183.00	3,190.50	36.19
101-000-491.000	BUILDING PERMITS	200,000.00	200,000.00	23,663.00	15,449.00	176,337.00	11.83
101-000-491.001	HEATING PERMITS	50,000.00	50,000.00	7,096.40	4,154.40	42,903.60	14.19
101-000-491.002	PLUMBING PERMITS	42,000.00	42,000.00	3,161.00	2,358.00	38,839.00	7.53
101-000-491.003	ELECTRICAL PERMITS	88,000.00	88,000.00	8,098.20	5,263.20	79,901.80	9.20
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-528.001	ARPA FEDERAL GRANT REVENUE	710,000.00	710,000.00	.00	.00	710,000.00	.00
101-000-540.000	GRANT REVENUE	.00	.00	77.00	.00	( 77.00)	.00
101-000-584.005	METRO AUTHORITY	27,000.00	27,000.00	.00	.00	27,000.00	.00
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	13,049.70	13,049.70	( 13,049.70)	.00
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	357.00	267.00	2,643.00	11.90
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-607.022	ENHANCE ACCESS FEES	6,000.00	6,000.00	1,402.27	.00	4,597.73	23.37
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	.00	.00	42,000.00	.00
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	6,826.58	3,747.77	43,173.42	13.65
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	1,375.00	825.00	5,625.00	19.64
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	1,850.00	1,250.00	4,150.00	30.83
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	4,000.00	2,000.00	1,000.00	80.00
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	1,925.00	950.00	1,075.00	64.17
101-000-665.000	INTEREST EARNINGS	50,000.00	50,000.00	22,991.67	11,114.83	27,008.33	45.98
101-000-666.001	MMRMA DISTRIBUTION	.00	.00	51,363.00	51,363.00	( 51,363.00)	.00
101-000-667.001	PARK: RENTALS	.00	.00	50.00	50.00	( 50.00)	.00
101-000-667.010	ACT CTR STEEPLE HALL UTILITIES	5,000.00	5,000.00	930.21	847.21	4,069.79	18.60
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	4,666.66	2,333.33	23,333.34	16.67
101-000-667.288	WOTA RENT	25,000.00	25,000.00	25,000.00	25,000.00	.00	100.00
101-000-676.018	ELECTION REIMBURSEMENT	45,000.00	45,000.00	( 3,335.58)	( 613.18)	48,335.58	( 7.41)
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	7,500.00	7,500.00	7,815.08	.00	( 315.08)	104.20
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	2,482.46	1,043.91	12,517.54	16.55
101-000-692.000	APPROPRIATION FUND BAL.	.00	31,743.00	.00	.00	31,743.00	.00
	<b>REVENUE</b>	<b>4,591,270.00</b>	<b>4,623,013.00</b>	<b>1,176,308.79</b>	<b>792,875.50</b>	<b>3,446,704.21</b>	<b>25.44</b>
	<b>TOTAL FUND REVENUE</b>	<b>4,591,270.00</b>	<b>4,623,013.00</b>	<b>1,176,308.79</b>	<b>792,875.50</b>	<b>3,446,704.21</b>	<b>25.44</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>LEGISLATIVE</b>							
101-102-702.000	LEGISLATIVE: SALARIES	27,552.00	27,552.00	3,179.40	1,059.80	24,372.60	11.54
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	<b>TOTAL LEGISLATIVE</b>	<b>33,552.00</b>	<b>33,552.00</b>	<b>3,179.40</b>	<b>1,059.80</b>	<b>30,372.60</b>	<b>9.48</b>
<b>SUPERVISOR</b>							
101-171-702.000	SUP DEPT: SALARIES	89,789.00	89,789.00	10,360.23	3,453.41	79,428.77	11.54
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	53,488.00	53,488.00	6,171.77	2,057.25	47,316.23	11.54
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	33,409.00	33,409.00	3,202.12	1,063.68	30,206.88	9.58
101-171-704.005	SUP DEPT: MAINT WAGE P-T	34,507.00	34,507.00	4,004.00	1,327.04	30,503.00	11.60
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	31,743.00	31,743.00	3,325.91	1,047.24	28,417.09	10.48
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	26,516.00	26,516.00	1,055.00	.00	25,461.00	3.98
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	15,174.00	15,174.00	.00	.00	15,174.00	.00
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	180.00	.00	2,320.00	7.20
	<b>TOTAL SUPERVISOR</b>	<b>287,126.00</b>	<b>287,126.00</b>	<b>28,299.03</b>	<b>8,948.62</b>	<b>258,826.97</b>	<b>9.86</b>
<b>ACCOUNTING</b>							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	62,823.00	62,823.00	12,065.79	5,462.10	50,757.21	19.21
101-191-704.001	ACCTG: P-T ASSISTANT	27,649.00	27,649.00	3,202.12	1,063.68	24,446.88	11.58
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	750.00	750.00	2,250.00	25.00
	<b>TOTAL ACCOUNTING</b>	<b>93,472.00</b>	<b>93,472.00</b>	<b>16,017.91</b>	<b>7,275.78</b>	<b>77,454.09</b>	<b>17.14</b>
<b>CLERK</b>							
101-215-702.002	CLERK: SALARIES	85,299.00	85,299.00	9,842.22	3,280.74	75,456.78	11.54
101-215-703.001	CLERK: DEPUTY WAGE F-T	66,984.00	66,984.00	7,711.60	2,559.08	59,272.40	11.51
101-215-703.005	CLERK: CLERICAL WAGE F-T	45,299.00	45,299.00	5,215.15	1,730.63	40,083.85	11.51
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-721.007	CLERK: ELECTION INSPECTORS	40,000.00	40,000.00	.00	.00	40,000.00	.00
101-215-721.008	CLERK: ELECTION WAGE	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	35,000.00	35,000.00	2,511.39	2,011.39	32,488.61	7.18
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	116.54	81.54	6,883.46	1.66
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	1,632.00	1,632.00	5,418.00	23.15
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	20,000.00	20,000.00	.00	.00	20,000.00	.00
101-215-957.001	CLERK: ELECTION WAGE TO REIMBU	25,000.00	25,000.00	4,798.80	1,735.25	20,201.20	19.20
	<b>TOTAL CLERK</b>	<b>343,432.00</b>	<b>343,432.00</b>	<b>31,827.70</b>	<b>13,030.63</b>	<b>311,604.30</b>	<b>9.27</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>TREASURER</b>							
101-253-702.001	TREAS: SALARIES	85,299.00	85,299.00	9,842.22	3,280.74	75,456.78	11.54
101-253-703.000	TREAS: DEPUTY WAGE F-T	59,094.00	59,094.00	6,819.77	2,273.25	52,274.23	11.54
101-253-703.003	TREAS: CLERICAL WAGE F-T	39,087.00	39,087.00	4,511.27	1,503.75	34,575.73	11.54
101-253-705.004	TREAS: PART-TIME SEASONAL	6,843.00	6,843.00	762.00	.00	6,081.00	11.14
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	2,478.00	1,879.00	4,022.00	38.12
	<b>TOTAL TREASURER</b>	<b>196,823.00</b>	<b>196,823.00</b>	<b>24,413.26</b>	<b>8,936.74</b>	<b>172,409.74</b>	<b>12.40</b>
<b>ASSESSOR</b>							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	132,000.00	138,000.00	36,757.98	21,876.32	101,242.02	26.64
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	.00	.00	1,500.00	.00
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	<b>TOTAL ASSESSOR</b>	<b>134,100.00</b>	<b>140,100.00</b>	<b>36,757.98</b>	<b>21,876.32</b>	<b>103,342.02</b>	<b>26.24</b>
<b>GENERAL GOVERNMENT</b>							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	2,473.90	961.83	12,526.10	16.49
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	2,402.09	1,402.09	5,597.91	30.03
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	.00	.00	25,000.00	.00
101-261-803.000	GEN GOV: SNOWPLOW SERV	43,000.00	43,000.00	.00	.00	43,000.00	.00
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	4,583.50	4,583.50	70,416.50	6.11
101-261-805.000	GEN GOV: AUDITING	85,000.00	85,000.00	.00	.00	85,000.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	500.00	500.00	500.00	500.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	3,617.00	26.00	9,383.00	27.82
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	30,012.00	30,012.00	37,988.00	44.14
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	1,646.00	1,646.00	11,354.00	12.66
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	2,033.06	1,759.86	4,466.94	31.28
101-261-850.002	GEN GOV: WEBSITE	3,500.00	3,500.00	145.00	145.00	3,355.00	4.14
101-261-900.000	GEN GOV: TAX BILL PRINTING	12,000.00	12,000.00	.00	.00	12,000.00	.00
101-261-900.001	GEN GOV: ADVERTISING	25,000.00	25,000.00	400.00	400.00	24,600.00	1.60
101-261-900.002	GEN GOV: PRINTING	10,000.00	10,000.00	490.85	436.85	9,509.15	4.91
101-261-920.000	GEN GOV: UTILITIES	75,000.00	75,000.00	9,345.06	6,892.33	65,654.94	12.46
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	45,000.00	45,000.00	3,589.03	2,612.87	41,410.97	7.98
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	5,000.00	364.99	364.99	4,635.01	7.30
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	17,151.43	5,399.01	32,848.57	34.30
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	96.35	.00	19,903.65	.48
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	27,000.00	27,000.00	.00	.00	27,000.00	.00
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	150,000.00	150,000.00	9,200.00	9,200.00	140,800.00	6.13
101-261-971.001	GEN GOV: COMP CAP OUTLAY	5,000.00	5,000.00	238.49	238.49	4,761.51	4.77
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	18,000.00	18,000.00	200.98	100.49	17,799.02	1.12
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	1,000,000.00	1,000,000.00	.00	.00	1,000,000.00	.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,803,500.00</b>	<b>1,803,500.00</b>	<b>88,489.73</b>	<b>66,681.31</b>	<b>1,715,010.27</b>	<b>4.91</b>



**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>GENERAL GOVERNMENT PERSONNE</b>							
101-279-710.000	GGP: EMPLR PAYROLL TAX	105,000.00	105,000.00	13,698.08	4,799.68	91,301.92	13.05
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	115,000.00	115,000.00	42.59	42.59	114,957.41	.04
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	150,000.00	150,000.00	39,552.07	14,442.51	110,447.93	26.37
101-279-714.003	GGP: UNEMPLOYMENT CLAIMS	.00	.00	( 1,086.00)	.00	1,086.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	80,000.00	80,000.00	13,250.14	6,813.06	66,749.86	16.56
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	8,380.06	6,204.35	36,619.94	18.62
101-279-718.001	GGP: PTO CASH PAYOUT	20,000.00	20,000.00	.00	.00	20,000.00	.00
	<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>515,000.00</b>	<b>515,000.00</b>	<b>73,836.94</b>	<b>32,302.19</b>	<b>441,163.06</b>	<b>14.34</b>
<b>BUILDING</b>							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	71,386.00	71,386.00	8,237.28	2,745.76	63,148.72	11.54
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	42,976.00	42,976.00	5,226.78	1,742.26	37,749.22	12.16
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	40,653.00	40,653.00	4,680.85	1,553.33	35,972.15	11.51
101-371-705.000	BLDG: PART-TIME SEASONAL	8,845.00	8,845.00	.00	.00	8,845.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	.00	.00	600.00	.00
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	10,824.55	7,784.40	164,175.45	6.19
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	12,500.00	12,500.00	.00	.00	12,500.00	.00
	<b>TOTAL BUILDING</b>	<b>352,460.00</b>	<b>352,460.00</b>	<b>28,969.46</b>	<b>13,825.75</b>	<b>323,490.54</b>	<b>8.22</b>
<b>CEMETERY</b>							
101-567-935.000	CEMETERY: SEXTON	49,704.00	49,704.00	8,284.00	4,142.00	41,420.00	16.67
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	.00	.00	15,000.00	.00
	<b>TOTAL CEMETERY</b>	<b>64,704.00</b>	<b>64,704.00</b>	<b>8,284.00</b>	<b>4,142.00</b>	<b>56,420.00</b>	<b>12.80</b>
<b>SOCIAL SERVICES</b>							
101-670-705.000	SOC SERV: CROSSING GUARDS	16,000.00	16,000.00	1,675.80	837.90	14,324.20	10.47
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	5,000.00	5,000.00	175.00	175.00	4,825.00	3.50
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	.00	.00	50,000.00	.00
	<b>TOTAL SOCIAL SERVICES</b>	<b>88,000.00</b>	<b>88,000.00</b>	<b>1,850.80</b>	<b>1,012.90</b>	<b>86,149.20</b>	<b>2.10</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>ACTIVITY CENTER</b>							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	53,221.00	53,221.00	6,140.27	2,046.75	47,080.73	11.54
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	.00	32,017.00	.00	.00	32,017.00	.00
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-	40,116.00	40,116.00	4,628.27	1,542.75	35,487.73	11.54
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	29,432.00	7,000.00	3,396.48	1,132.16	3,603.52	48.52
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	27,045.00	22,000.00	2,886.40	1,020.80	19,113.60	13.12
101-672-704.006	ACTIVITY CTR: SECURITY P-T	7,000.00	7,000.00	326.40	300.00	6,673.60	4.66
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	13,989.00	13,989.00	1,184.04	430.56	12,804.96	8.46
101-672-704.008	ACT CTR: FLOATER WAGE P-T	.00	22,000.00	871.20	202.40	21,128.80	3.96
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	3,000.00	3,000.00	177.96	177.96	2,822.04	5.93
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	492.19	260.12	5,507.81	8.20
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	75.00	.00	1,125.00	6.25
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	144.83	72.42	1,355.17	9.66
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	215.96	107.98	2,284.04	8.64
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	562.32	281.16	2,937.68	16.07
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-672-920.000	ACTIVITY CTR: UTILITIES	11,000.00	11,000.00	1,349.90	869.76	9,650.10	12.27
101-672-920.002	STEEPLE HALL: UTILITIES	9,000.00	9,000.00	736.72	441.94	8,263.28	8.19
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	6,000.00	6,000.00	277.33	88.33	5,722.67	4.62
101-672-936.002	STEEPLE HALL: BUILDING MAINT	20,000.00	20,000.00	1,979.83	1,847.29	18,020.17	9.90
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	169.49	169.49	2,330.51	6.78
	<b>TOTAL ACTIVITY CENTER</b>	<b>247,503.00</b>	<b>274,043.00</b>	<b>25,614.59</b>	<b>10,991.87</b>	<b>248,428.41</b>	<b>9.35</b>
<b>PLANNING &amp; ORDINANCE</b>							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	86,190.00	86,190.00	9,945.00	3,315.00	76,245.00	11.54
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	48,859.00	48,859.00	5,713.69	1,879.51	43,145.31	11.69
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	58,406.00	58,406.00	6,738.76	2,246.25	51,667.24	11.54
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	34,457.00	34,457.00	3,896.24	1,325.25	30,560.76	11.31
101-701-704.005	OE: ORDIN OFFICER WAGE ASST P-T	.00	31,743.00	.00	.00	31,743.00	.00
101-701-820.000	PLNG: DUES/ED/TRAVEL	4,400.00	5,000.00	1,735.02	1,735.02	3,264.98	34.70
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	.00	.00	3,000.00	.00
	<b>TOTAL PLANNING &amp; ORDINANCE</b>	<b>235,312.00</b>	<b>267,655.00</b>	<b>28,028.71</b>	<b>10,501.03</b>	<b>239,626.29</b>	<b>10.47</b>
<b>ZONING BOARD OF APPEALS (ZBA)</b>							
101-702-720.000	ZBA: MEETING PAY	15,480.00	15,480.00	480.00	.00	15,000.00	3.10
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	.00	.00	1,000.00	.00
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	.00	.00	5,000.00	.00
	<b>TOTAL ZONING BOARD OF APPEALS</b>	<b>24,380.00</b>	<b>24,380.00</b>	<b>480.00</b>	<b>.00</b>	<b>23,900.00</b>	<b>1.97</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**GENERAL FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>PLANNING COMMISSION</b>							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	19,800.00	19,800.00	1,500.00	.00	18,300.00	7.58
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	5,000.00	5,000.00	1,865.00	1,865.00	3,135.00	37.30
101-703-801.001	PLNG COMM: ORDINANCE REVISION	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	.00	.00	2,000.00	.00
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	.00	.00	5,500.00	.00
	<b>TOTAL PLANNING COMMISSION</b>	<b>43,450.00</b>	<b>43,450.00</b>	<b>3,365.00</b>	<b>1,865.00</b>	<b>40,085.00</b>	<b>7.74</b>
<b>PARKS</b>							
101-751-729.000	PARKS: HIGHLAND STATION	3,500.00	3,500.00	.00	.00	3,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	228.00	228.00	2,272.00	9.12
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	250.00	125.00	2,750.00	8.33
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	389.97	194.80	2,610.03	13.00
101-751-801.006	PARKS: FIREWORKS	15,000.00	15,000.00	5,500.00	.00	9,500.00	36.67
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	234.05	80.58	4,765.95	4.68
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	239.31	.00	19,760.69	1.20
	<b>TOTAL PARKS</b>	<b>52,000.00</b>	<b>52,000.00</b>	<b>6,841.33</b>	<b>628.38</b>	<b>45,158.67</b>	<b>13.16</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>4,514,814.00</b>	<b>4,579,697.00</b>	<b>406,255.84</b>	<b>203,078.32</b>	<b>4,173,441.16</b>	<b>8.87</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>76,456.00</b>	<b>43,316.00</b>	<b>770,052.95</b>	<b>589,797.18</b>	<b>726,736.95</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	656,306.35	
203-000-010.000	CASH - COMBINED SAVINGS	40,437.20	
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00	
		<hr/>	
	TOTAL ASSETS		<u>705,143.55</u>

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	5,290.29	
		<hr/>	
	TOTAL LIABILITIES		5,290.29

FUND EQUITY

203-000-390.000	FUND BALANCE	208,192.48	
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23	
	REVENUE OVER EXPENDITURES - YTD	316.55	
		<hr/>	
	TOTAL FUND EQUITY		<u>699,853.26</u>
	TOTAL LIABILITIES AND EQUITY		<u>705,143.55</u>

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**ROAD FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
203-000-604.000	55,000.00	55,000.00	.00	.00	55,000.00	.00
203-000-665.000	.00	.00	316.55	152.19	( 316.55)	.00
203-000-699.401	50,000.00	50,000.00	.00	.00	50,000.00	.00
<b>REVENUE</b>	<b>105,000.00</b>	<b>105,000.00</b>	<b>316.55</b>	<b>152.19</b>	<b>104,683.45</b>	<b>.30</b>
<b>TOTAL FUND REVENUE</b>	<b>105,000.00</b>	<b>105,000.00</b>	<b>316.55</b>	<b>152.19</b>	<b>104,683.45</b>	<b>.30</b>
<u>ROAD</u>						
203-596-967.000	34,000.00	34,000.00	.00	.00	34,000.00	.00
203-596-967.001	40,000.00	40,000.00	.00	.00	40,000.00	.00
<b>TOTAL ROAD</b>	<b>74,000.00</b>	<b>74,000.00</b>	<b>.00</b>	<b>.00</b>	<b>74,000.00</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>74,000.00</b>	<b>74,000.00</b>	<b>.00</b>	<b>.00</b>	<b>74,000.00</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>31,000.00</b>	<b>31,000.00</b>	<b>316.55</b>	<b>152.19</b>	<b>( 30,683.45)</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS 2,703,632.11

TOTAL ASSETS 2,703,632.11

LIABILITIES AND EQUITY

FUND EQUITY

206-000-390.000 FUND BALANCE 1,151,571.61  
REVENUE OVER EXPENDITURES - YTD 1,552,060.50

TOTAL FUND EQUITY 2,703,632.11

TOTAL LIABILITIES AND EQUITY 2,703,632.11

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
206-000-402.000	CURRENT PROPERTY TAX	1,863,453.00	1,863,453.00	1,727,707.91	687,340.66	135,745.09	92.72
206-000-627.000	RENTAL INSPECTIONS	.00	.00	450.00	450.00	( 450.00)	.00
206-000-638.000	EMS TRANSPORT	350,000.00	350,000.00	96,501.85	72,155.49	253,498.15	27.57
206-000-665.000	INTEREST ON INVESTMENTS	10,000.00	10,000.00	11,646.86	6,330.45	( 1,646.86)	116.47
206-000-677.000	MISCELLANEOUS	.00	.00	256.66	256.66	( 256.66)	.00
	<b>REVENUE</b>	<b>2,223,453.00</b>	<b>2,223,453.00</b>	<b>1,836,563.28</b>	<b>766,533.26</b>	<b>386,889.72</b>	<b>82.60</b>
	<b>TOTAL FUND REVENUE</b>	<b>2,223,453.00</b>	<b>2,223,453.00</b>	<b>1,836,563.28</b>	<b>766,533.26</b>	<b>386,889.72</b>	<b>82.60</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FIRE FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>FIRE</b>							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	86,950.00	86,950.00	10,032.69	3,344.23	76,917.31	11.54
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	57,439.00	57,439.00	6,008.76	2,002.92	51,430.24	10.46
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	71,159.00	71,159.00	8,210.61	2,736.87	62,948.39	11.54
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	72,983.00	72,983.00	8,421.15	2,807.05	64,561.85	11.54
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	62,096.00	62,096.00	7,164.93	2,388.31	54,931.07	11.54
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	72,983.00	72,983.00	8,421.15	2,807.05	64,561.85	11.54
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	62,096.00	62,096.00	7,164.93	2,388.31	54,931.07	11.54
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	62,096.00	62,096.00	7,705.65	2,929.03	54,390.35	12.41
206-336-703.007	FIRE: F-T WAGE MEDIC K.M.	62,096.00	62,096.00	6,802.41	2,351.47	55,293.59	10.95
206-336-703.008	FIRE: F-T WAGE MEDIC T.M.	62,096.00	62,096.00	6,676.41	2,225.47	55,419.59	10.75
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	57,250.00	57,250.00	6,448.44	2,149.48	50,801.56	11.26
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	57,250.00	57,250.00	6,008.76	2,002.92	51,241.24	10.50
206-336-703.013	FIRE: MARSHAL COMPENSATION	34,460.00	34,460.00	4,055.26	1,325.25	30,404.74	11.77
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	57,250.00	57,250.00	6,008.76	2,002.92	51,241.24	10.50
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	6,000.00	6,000.00	836.53	196.38	5,163.47	13.94
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	323,853.00	323,853.00	34,342.49	12,125.67	289,510.51	10.60
206-336-707.007	FIRE: F-T OVERTIME	50,000.00	50,000.00	8,817.52	2,007.65	41,182.48	17.64
206-336-709.002	FIRE: FOOD ALLOWANCE	7,500.00	7,500.00	.00	.00	7,500.00	.00
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	37,840.00	37,840.00	.00	.00	37,840.00	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	96,241.00	96,241.00	10,557.30	3,604.06	85,683.70	10.97
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	16,193.00	16,193.00	.00	.00	16,193.00	.00
206-336-711.001	FIRE: DEFINED CONTRIBUTION F-T	43,910.00	43,910.00	.00	.00	43,910.00	.00
206-336-712.001	FIRE: HEALTH/DENTAL/LIFE/DISINS	90,000.00	90,000.00	30,525.14	11,079.16	59,474.86	33.92
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	25,000.00	25,000.00	7,871.00	7,871.00	17,129.00	31.48
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE: CASH IN LIEU BENEF BUYOUT	14,000.00	14,000.00	2,896.02	1,932.26	11,103.98	20.69
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	30,000.00	30,000.00	414.56	160.59	29,585.44	1.38
206-336-719.000	FIRE: POST PLAN	24,000.00	24,000.00	.00	.00	24,000.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	14,997.00	14,997.00	.00	.00	14,997.00	.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	5,000.00	3,500.00	3,500.00	1,500.00	70.00
206-336-727.000	FIRE: SUPPLIES	9,450.00	9,450.00	3,393.16	3,072.34	6,056.84	35.91
206-336-731.000	FIRE: MEDICAL SUPPLIES	27,810.00	27,810.00	2,813.56	2,317.43	24,996.44	10.12
206-336-732.000	FIRE: UNIFORMS	15,450.00	15,450.00	973.19	240.00	14,476.81	6.30
206-336-750.000	FIRE: VEHICLE GAS/OIL	50,000.00	50,000.00	3,119.92	3,064.63	46,880.08	6.24
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	4,000.00	4,000.00	1,036.46	1,036.46	2,963.54	25.91
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	20,000.00	20,000.00	2,798.30	2,673.30	17,201.70	13.99
206-336-820.000	FIRE: DUES & EDUCATION	30,000.00	30,000.00	6,475.98	6,475.98	23,524.02	21.59
206-336-830.000	FIRE: INSURANCE/BONDS	120,000.00	120,000.00	35,231.00	35,231.00	84,769.00	29.36
206-336-851.000	FIRE: RADIO COMMUNICATIONS	53,000.00	53,000.00	78.00	78.00	52,922.00	.15
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-920.000	FIRE: PUBLIC UTILITIES	61,800.00	61,800.00	15,307.02	9,372.12	46,492.98	24.77
206-336-930.000	FIRE: VEHICLE REPAIR	65,000.00	65,000.00	6,624.45	2,716.45	58,375.55	10.19
206-336-936.000	FIRE: BLDG MAINT/REPAIR	20,000.00	20,000.00	6,801.78	6,371.45	13,198.22	34.01
206-336-937.000	FIRE: EQUIP MAINT	20,600.00	20,600.00	959.49	619.58	19,640.51	4.66
206-336-955.000	FIRE: MISC EXPENSE	2,500.00	2,500.00	.00	.00	2,500.00	.00
206-336-967.000	FIRE: NEW PROJECTS	2,500.00	2,500.00	.00	.00	2,500.00	.00
	<b>TOTAL FIRE</b>	<b>2,179,848.00</b>	<b>2,179,848.00</b>	<b>284,502.78</b>	<b>149,206.79</b>	<b>1,895,345.22</b>	<b>13.05</b>



**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FIRE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,179,848.00	2,179,848.00	284,502.78	149,206.79	1,895,345.22	13.05
NET REVENUE OVER EXPENDITURES	43,605.00	43,605.00	1,552,060.50	617,326.47	1,508,455.50	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00
207-000-010.000	CASH - COMBINED SAVINGS	5,093,241.02

TOTAL ASSETS

5,093,291.02

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	1,864,758.90
	REVENUE OVER EXPENDITURES - YTD	3,228,532.12

TOTAL FUND EQUITY

5,093,291.02

TOTAL LIABILITIES AND EQUITY

5,093,291.02

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**POLICE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
207-000-402.000	CURRENT PROPERTY TAX	3,276,910.00	3,276,910.00	3,094,785.56	1,229,869.61	182,124.44	94.44
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	192.50	.00	9,807.50	1.93
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-000-582.001	SCHOOL PARTICIPATION	113,500.00	113,500.00	113,443.55	113,443.55	56.45	99.95
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	13,500.00	.00	148,500.00	8.33
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	18,307.87	10,351.63	( 3,307.87)	122.05
207-000-677.000	MISCELLANEOUS	.00	.00	20.00	20.00	( 20.00)	.00
	<b>REVENUE</b>	<b>3,589,410.00</b>	<b>3,589,410.00</b>	<b>3,240,249.48</b>	<b>1,353,684.79</b>	<b>349,160.52</b>	<b>90.27</b>
	<b>TOTAL FUND REVENUE</b>	<b>3,589,410.00</b>	<b>3,589,410.00</b>	<b>3,240,249.48</b>	<b>1,353,684.79</b>	<b>349,160.52</b>	<b>90.27</b>
<b>POLICE</b>							
207-301-704.001	POLICE: CLERICAL WAGE P-T	41,067.00	41,067.00	3,956.02	1,359.12	37,110.98	9.63
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	3,500.00	3,500.00	302.64	103.98	3,197.36	8.65
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,995,517.00	2,995,517.00	.00	.00	2,995,517.00	.00
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	113,500.00	113,500.00	.00	.00	113,500.00	.00
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-301-807.004	POLICE: OVERTIME	235,000.00	235,000.00	.00	.00	235,000.00	.00
207-301-920.000	POLICE: UTILITIES	16,000.00	16,000.00	1,355.68	653.44	14,644.32	8.47
207-301-935.000	POLICE: SHERIFF'S MAINT	15,500.00	15,500.00	1,175.18	1,100.18	14,324.82	7.58
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	4,666.66	2,333.33	23,333.34	16.67
207-301-955.000	POLICE: MISCELLANEOUS	10,000.00	10,000.00	145.00	145.00	9,855.00	1.45
207-301-971.000	POLICE: RESERVE EQUIPMENT	2,500.00	2,500.00	.00	.00	2,500.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	33,500.00	33,500.00	.00	.00	33,500.00	.00
207-301-971.002	POLICE: BUILDING RENOVATIONS	68,500.00	68,500.00	116.18	116.18	68,383.82	.17
	<b>TOTAL POLICE</b>	<b>3,579,584.00</b>	<b>3,579,584.00</b>	<b>11,717.36</b>	<b>5,811.23</b>	<b>3,567,866.64</b>	<b>.33</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,579,584.00</b>	<b>3,579,584.00</b>	<b>11,717.36</b>	<b>5,811.23</b>	<b>3,567,866.64</b>	<b>.33</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>9,826.00</b>	<b>9,826.00</b>	<b>3,228,532.12</b>	<b>1,347,873.56</b>	<b>3,218,706.12</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 1,168,122.93

TOTAL ASSETS 1,168,122.93

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 200,618.84  
REVENUE OVER EXPENDITURES - YTD 967,504.09

TOTAL FUND EQUITY 1,168,122.93

TOTAL LIABILITIES AND EQUITY 1,168,122.93

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**REFUSE FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
227-000-626.000	REFUSE COLLECTION	1,206,000.00	1,206,000.00	1,147,831.51	378,665.18	58,168.49	95.18
227-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	2,400.42	1,389.74	( 900.42)	160.03
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	360.00	360.00	1,140.00	24.00
227-000-692.000	APPROPRIATION FUND BAL.	2,725.00	2,725.00	.00	.00	2,725.00	.00
	<b>REVENUE</b>	<b>1,211,725.00</b>	<b>1,211,725.00</b>	<b>1,150,591.93</b>	<b>380,414.92</b>	<b>61,133.07</b>	<b>94.95</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,211,725.00</b>	<b>1,211,725.00</b>	<b>1,150,591.93</b>	<b>380,414.92</b>	<b>61,133.07</b>	<b>94.95</b>
<b>REFUSE</b>							
227-526-801.000	REFUSE: CONTRACTOR	1,092,100.00	1,092,100.00	183,087.84	91,543.92	909,012.16	16.76
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,625.00	27,625.00	.00	.00	27,625.00	.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00	.00
227-526-967.000	REFUSE: COMM SERVICE PROJ	90,000.00	90,000.00	.00	.00	90,000.00	.00
	<b>TOTAL REFUSE</b>	<b>1,211,725.00</b>	<b>1,211,725.00</b>	<b>183,087.84</b>	<b>91,543.92</b>	<b>1,028,637.16</b>	<b>15.11</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,211,725.00</b>	<b>1,211,725.00</b>	<b>183,087.84</b>	<b>91,543.92</b>	<b>1,028,637.16</b>	<b>15.11</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>967,504.09</b>	<b>288,871.00</b>	<b>967,504.09</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	2,706.70
284-000-079.000	ACCOUNTS RECEIVABLE	41,624.28

TOTAL ASSETS

44,330.98

LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW	41,624.28
284-000-390.000	FUND BALANCE	2,706.70

TOTAL FUND EQUITY

44,330.98

TOTAL LIABILITIES AND EQUITY

44,330.98

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**OPIOID SETTLEMENT FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
284-000-685.000	OPIOID SETTLEMENT REVENUES	10,000.00	10,000.00	.00	.00	10,000.00 .00
	REVENUE	10,000.00	10,000.00	.00	.00	10,000.00 .00
	TOTAL FUND REVENUE	10,000.00	10,000.00	.00	.00	10,000.00 .00
<u>DEPARTMENT 718</u>						
284-718-880.000	OPIOID SETTLEMENT EXPENSE	10,000.00	10,000.00	.00	.00	10,000.00 .00
	TOTAL DEPARTMENT 718	10,000.00	10,000.00	.00	.00	10,000.00 .00
	TOTAL FUND EXPENDITURES	10,000.00	10,000.00	.00	.00	10,000.00 .00
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.00

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	2,169,095.85
401-000-084.494	DUE TO/FROM DDA	22,466.81
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,228,606.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	153,096.00
401-000-189.003	LEASE RECEIVABLE SPRINT	182,861.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,475,159.00

TOTAL ASSETS

8,231,284.66

LIABILITIES AND EQUITY

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,172,516.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	152,553.00
401-000-360.003	DEFERRED INFLOW SPRINT	177,794.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,210,439.00
401-000-390.000	FUND BALANCE	2,535,982.68
	REVENUE OVER EXPENDITURES - YTD	( 18,000.02)

TOTAL FUND EQUITY

8,231,284.66

TOTAL LIABILITIES AND EQUITY

8,231,284.66



**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**CAPITAL IMPROVEMENT FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
401-000-665.000	INTEREST EARNINGS	30,000.00	30,000.00	14,727.05	7,245.88	15,272.95	49.09
401-000-665.001	INTEREST EARNINGS DDA LOAN	2,000.00	2,000.00	116.83	54.55	1,883.17	5.84
401-000-667.002	CELL TOWER LEASE	175,000.00	175,000.00	21,468.20	12,149.33	153,531.80	12.27
401-000-677.000	MISCELLANEOUS	.00	.00	( 37.00)	( 37.00)	37.00	.00
401-000-699.000	OPERATING TRANSFER IN	1,000,000.00	1,000,000.00	.00	.00	1,000,000.00	.00
	<b>REVENUE</b>	<b>1,207,000.00</b>	<b>1,207,000.00</b>	<b>36,275.08</b>	<b>19,412.76</b>	<b>1,170,724.92</b>	<b>3.01</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,207,000.00</b>	<b>1,207,000.00</b>	<b>36,275.08</b>	<b>19,412.76</b>	<b>1,170,724.92</b>	<b>3.01</b>
<b>GENERAL GOVERNMENT</b>							
401-261-971.001	TOWNSHIP IMPROVEMENTS	100,000.00	100,000.00	3,025.10	3,025.10	96,974.90	3.03
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	30,000.00	30,000.00	.00	.00	30,000.00	.00
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	150,000.00	150,000.00	51,250.00	.00	98,750.00	34.17
401-261-995.103	TRANSFER TO ROAD FUND	50,000.00	50,000.00	.00	.00	50,000.00	.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>430,000.00</b>	<b>430,000.00</b>	<b>54,275.10</b>	<b>3,025.10</b>	<b>375,724.90</b>	<b>12.62</b>
<b>ANNEX</b>							
401-523-971.000	STEEPLE HALL IMPROVEMENTS	40,000.00	40,000.00	.00	.00	40,000.00	.00
	<b>TOTAL ANNEX</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>.00</b>	<b>.00</b>	<b>40,000.00</b>	<b>.00</b>
<b>CEMETERY</b>							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
	<b>TOTAL CEMETERY</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>.00</b>	<b>.00</b>	<b>25,000.00</b>	<b>.00</b>
<b>PARKS</b>							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	75,000.00	75,000.00	.00	.00	75,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-751-971.002	NEW PARK PROPERTY	20,000.00	20,000.00	.00	.00	20,000.00	.00
	<b>TOTAL PARKS</b>	<b>195,000.00</b>	<b>195,000.00</b>	<b>.00</b>	<b>.00</b>	<b>195,000.00</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>690,000.00</b>	<b>690,000.00</b>	<b>54,275.10</b>	<b>3,025.10</b>	<b>635,724.90</b>	<b>7.87</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>517,000.00</b>	<b>517,000.00</b>	<b>( 18,000.02)</b>	<b>16,387.66</b>	<b>( 535,000.02)</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
FEBRUARY 29, 2024

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS 1,336,190.56

TOTAL ASSETS 1,336,190.56

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE 467,938.92  
REVENUE OVER EXPENDITURES - YTD 868,251.64

TOTAL FUND EQUITY 1,336,190.56

TOTAL LIABILITIES AND EQUITY 1,336,190.56

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FIRE CAPITAL FUND**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<b>REVENUE</b>							
402-000-402.000	CURRENT PROPERTY TAX	1,002,423.00	1,002,423.00	900,424.22	357,082.12	101,998.78	89.82
402-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	7,815.34	4,259.45	2,184.66	78.15
	<b>REVENUE</b>	<b>1,012,423.00</b>	<b>1,012,423.00</b>	<b>908,239.56</b>	<b>361,341.57</b>	<b>104,183.44</b>	<b>89.71</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,012,423.00</b>	<b>1,012,423.00</b>	<b>908,239.56</b>	<b>361,341.57</b>	<b>104,183.44</b>	<b>89.71</b>
<b>FIRE</b>							
402-336-971.000	VEHICLES	400,000.00	400,000.00	.00	.00	400,000.00	.00
402-336-971.002	CAPITAL EQUIPMENT	67,000.00	67,000.00	39,987.92	35,838.04	27,012.08	59.68
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	275,000.00	305,000.00	.00	.00	305,000.00	.00
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	270,000.00	230,000.00	.00	.00	230,000.00	.00
	<b>TOTAL FIRE</b>	<b>1,012,000.00</b>	<b>1,002,000.00</b>	<b>39,987.92</b>	<b>35,838.04</b>	<b>962,012.08</b>	<b>3.99</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,012,000.00</b>	<b>1,002,000.00</b>	<b>39,987.92</b>	<b>35,838.04</b>	<b>962,012.08</b>	<b>3.99</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>423.00</b>	<b>10,423.00</b>	<b>868,251.64</b>	<b>325,503.53</b>	<b>857,828.64</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

DOWNTOWN DEVELOPMENT FUND

<u>ASSETS</u>			
494-000-010.000	CASH - COMBINED SAVINGS	647,628.54	
494-000-019.000	TAXES RECEIVABLE	95,249.00	
		<hr/>	
	TOTAL ASSETS		742,877.54
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
494-000-280.000	DEFERRED REVENUE	155,183.00	
494-000-308.000	LONG-TERM LOAN	22,466.81	
		<hr/>	
	TOTAL LIABILITIES		177,649.81
<u>FUND EQUITY</u>			
494-000-390.000	FUND BALANCE	427,755.78	
	REVENUE OVER EXPENDITURES - YTD	137,471.95	
		<hr/>	
	TOTAL FUND EQUITY		565,227.73
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		742,877.54
			<hr/> <hr/>

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**DOWNTOWN DEVELOPMENT FUND**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>							
494-000-573.000	LOCAL COMMUNITY STABILIZATION	41,000.00	41,000.00	.00	.00	41,000.00	.00
494-000-665.000	INTEREST EARNINGS	2,000.00	2,000.00	1,900.04	989.84	99.96	95.00
494-000-677.005	FUNDRAISING	2,000.00	2,000.00	4,410.00	4,235.00	( 2,410.00)	220.50
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	.00	.00	1,000.00	.00
494-000-677.010	TIF	287,081.00	287,081.00	145,053.36	72,454.80	142,027.64	50.53
494-000-692.000	APPROP FUND BALANCE	39,451.00	40,081.00	.00	.00	40,081.00	.00
	<b>REVENUE</b>	<b>372,532.00</b>	<b>373,162.00</b>	<b>151,363.40</b>	<b>77,679.64</b>	<b>221,798.60</b>	<b>40.56</b>
	<b>TOTAL FUND REVENUE</b>	<b>372,532.00</b>	<b>373,162.00</b>	<b>151,363.40</b>	<b>77,679.64</b>	<b>221,798.60</b>	<b>40.56</b>
<b>DOWNTOWN DEVELOPMENT AUTHO</b>							
494-729-702.001	DDA: DIRECTOR	46,298.00	46,928.00	5,414.76	1,804.92	41,513.24	11.54
494-729-705.000	DDA: PART-TIME SEASONAL	4,000.00	4,000.00	365.97	337.98	3,634.03	9.15
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,000.00	4,000.00	490.73	176.33	3,509.27	12.27
494-729-715.000	DDA: CASH IN LIEU BENEF BUYOUT	6,000.00	6,000.00	1,000.00	500.00	5,000.00	16.67
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	.00	.00	1,200.00	.00
494-729-728.000	DDA: OFFICE SUPPLIES	1,200.00	1,200.00	120.02	104.13	1,079.98	10.00
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	500.00	500.00	.00	.00	500.00	.00
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	.00	.00	3,000.00	.00
494-729-801.001	DDA: MASTER PLAN	10,000.00	10,000.00	.00	.00	10,000.00	.00
494-729-808.000	DDA: MARKETING CONSULTANT	12,000.00	12,000.00	730.00	730.00	11,270.00	6.08
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	2,000.00	2,000.00	.00	.00	2,000.00	.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	.00	.00	5,000.00	.00
494-729-850.000	DDA: WEBSITE	700.00	700.00	.00	.00	700.00	.00
494-729-880.001	DDA: PROMOTIONS	27,450.00	27,450.00	105.00	105.00	27,345.00	.38
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	14,400.00	14,400.00	.00	.00	14,400.00	.00
494-729-880.003	DDA: DESIGN	107,300.00	107,300.00	3,535.05	3,535.05	103,764.95	3.29
494-729-880.004	DDA: ORGANIZATION	15,000.00	15,000.00	715.00	390.00	14,285.00	4.77
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	52.00	52.00	2,948.00	1.73
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	600.00	600.00	2,400.00	20.00
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	392.09	303.51	2,607.91	13.07
494-729-935.000	DDA: MAINTENANCE STREETScape	4,432.00	4,432.00	.00	.00	4,432.00	.00
494-729-967.000	DDA: FARMERS' MARKET	12,500.00	12,500.00	254.00	254.00	12,246.00	2.03
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	.00	.00	3,000.00	.00
494-729-967.007	DDA:CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00	.00
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	40,000.00	40,000.00	.00	.00	40,000.00	.00
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00	.00
494-729-993.000	DDA: INTEREST EXPENSE	2,300.00	2,300.00	116.83	54.55	2,183.17	5.08
	<b>TOTAL DOWNTOWN DEVELOPMENT</b>	<b>372,532.00</b>	<b>373,162.00</b>	<b>13,891.45</b>	<b>8,947.47</b>	<b>359,270.55</b>	<b>3.72</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>372,532.00</b>	<b>373,162.00</b>	<b>13,891.45</b>	<b>8,947.47</b>	<b>359,270.55</b>	<b>3.72</b>

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**DOWNTOWN DEVELOPMENT FUND**

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	.00	.00	137,471.95	68,732.17	137,471.95	

# CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
FEBRUARY 29, 2024

## WATER SYSTEM

### ASSETS

591-000-001.000	CASH - CHECKING	182,297.84
591-000-010.000	CASH - COMBINED SAVINGS	38,631.25
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	70,617.21
591-000-034.000	DELQ UTILITY RECEIVABLE WATER	1,010.95
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	96,104.92
591-000-152.000	WATERMAINS	8,210,423.82
591-000-153.000	A/D WATER MAINS	( 955,668.52)

### TOTAL ASSETS

7,643,417.47

### LIABILITIES AND EQUITY

#### LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE	796.76
591-000-202.001	ACCOUNTS PAYABLE VOUCHER	4,538.68
591-000-209.000	INTEREST PAYABLE	1,295.00
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	69,000.00
591-000-300.001	SPECIAL ASSESSMENT BOND	449,000.00

### TOTAL LIABILITIES

524,630.44

#### FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,736,755.00
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	( 343,790.27)
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	677,428.17
591-000-399.000	UNRESTRICTED NET ASSETS	( 48,035.18)
	REVENUE OVER EXPENDITURES - YTD	19,370.37

### TOTAL FUND EQUITY

7,118,787.03

### TOTAL LIABILITIES AND EQUITY

7,643,417.47

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**WATER SYSTEM**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
591-000-629.003						
FIXED CHARGE DEBT SERVICES	.00	.00	19,370.37	19,370.37	( 19,370.37)	.00
REVENUE	.00	.00	19,370.37	19,370.37	( 19,370.37)	.00
TOTAL FUND REVENUE	.00	.00	19,370.37	19,370.37	( 19,370.37)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	19,370.37	19,370.37	19,370.37	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000	CASH - COMBINED SAVINGS	6,780.51	
	TOTAL ASSETS		6,780.51

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000	FUND BALANCE	4,337.68	
	REVENUE OVER EXPENDITURES - YTD	2,442.83	
	TOTAL FUND EQUITY		6,780.51
	TOTAL LIABILITIES AND EQUITY		6,780.51

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**HIGHLAND ADVISORY COUNCIL**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
702-000-674.000						
CONTRIBUTIONS	.00	.00	4,984.59	1,550.00	( 4,984.59)	.00
REVENUE	.00	.00	4,984.59	1,550.00	( 4,984.59)	.00
TOTAL FUND REVENUE	.00	.00	4,984.59	1,550.00	( 4,984.59)	.00
<u>GENERAL GOVERNMENT</u>						
702-261-729.000						
HAAC: DEDUCTIONS	.00	.00	2,541.76	2,541.76	( 2,541.76)	.00
TOTAL GENERAL GOVERNMENT	.00	.00	2,541.76	2,541.76	( 2,541.76)	.00
TOTAL FUND EXPENDITURES	.00	.00	2,541.76	2,541.76	( 2,541.76)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	2,442.83	( 991.76)	2,442.83	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
FEBRUARY 29, 2024

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	552,276.70
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,015,421.61
703-000-214.000	DUE TO/FR GENERAL FUND	( 14,758.65)

TOTAL ASSETS

2,552,939.66

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	534,287.31
703-000-280.000	DEFERRED REVENUE	2,015,421.61

TOTAL LIABILITIES

2,549,708.92

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

3,230.74

TOTAL FUND EQUITY

3,230.74

TOTAL LIABILITIES AND EQUITY

2,552,939.66

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**CURRENT TAX COLLECT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
703-000-665.000	.00	.00	3,729.74	1,374.60	( 3,729.74)	.00
	.00	.00	3,729.74	1,374.60	( 3,729.74)	.00
	.00	.00	3,729.74	1,374.60	( 3,729.74)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
703-255-822.000	.00	.00	499.00	230.00	( 499.00)	.00
	.00	.00	499.00	230.00	( 499.00)	.00
	.00	.00	499.00	230.00	( 499.00)	.00
	.00	.00	3,230.74	1,144.60	3,230.74	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	86,299.27	
737-000-017.001	MUTUAL FUNDS	664,142.92	
737-000-017.002	LPL INVESTMENTS	48,860.00	
		<hr/>	
	TOTAL ASSETS		<u>799,302.19</u>

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	785,784.62	
	REVENUE OVER EXPENDITURES - YTD	13,517.57	
		<hr/>	
	TOTAL FUND EQUITY		<u>799,302.19</u>
	TOTAL LIABILITIES AND EQUITY		<u>799,302.19</u>

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**POST-RETIREMENT BENEFITS**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<b>REVENUE</b>						
737-000-665.000	20,000.00	20,000.00	2,912.52	1,116.90	17,087.48	14.56
737-000-669.001	.00	.00	16,320.22	12,708.16	( 16,320.22)	.00
737-000-692.002	50,000.00	50,000.00	.00	.00	50,000.00	.00
<b>REVENUE</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>19,232.74</b>	<b>13,825.06</b>	<b>50,767.26</b>	<b>27.48</b>
<b>TOTAL FUND REVENUE</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>19,232.74</b>	<b>13,825.06</b>	<b>50,767.26</b>	<b>27.48</b>
<b>GENERAL GOVERNMENT PERSONNE</b>						
737-279-719.000	60,000.00	60,000.00	4,118.35	2,815.79	55,881.65	6.86
737-279-822.000	10,000.00	10,000.00	1,596.82	35.00	8,403.18	15.97
<b>TOTAL GENERAL GOVERNMENT PER</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>5,715.17</b>	<b>2,850.79</b>	<b>64,284.83</b>	<b>8.16</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>5,715.17</b>	<b>2,850.79</b>	<b>64,284.83</b>	<b>8.16</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>13,517.57</b>	<b>10,974.27</b>	<b>13,517.57</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
FEBRUARY 29, 2024

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS 406,831.46

TOTAL ASSETS 406,831.46

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE 221,994.31  
REVENUE OVER EXPENDITURES - YTD 184,837.15

TOTAL FUND EQUITY 406,831.46

TOTAL LIABILITIES AND EQUITY 406,831.46

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**DUCK LAKE ASSOC**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
764-000-581.000						
	.00	.00	206,336.66	70,339.50	( 206,336.66)	.00
764-000-665.000						
	.00	.00	970.08	519.76	( 970.08)	.00
	.00	.00	207,306.74	70,859.26	( 207,306.74)	.00
	.00	.00	207,306.74	70,859.26	( 207,306.74)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
764-255-956.000						
	.00	.00	22,469.59	126.18	( 22,469.59)	.00
	.00	.00	22,469.59	126.18	( 22,469.59)	.00
	.00	.00	22,469.59	126.18	( 22,469.59)	.00
	.00	.00	184,837.15	70,733.08	184,837.15	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000	CASH - COMBINED SAVINGS	80,033.48	
	TOTAL ASSETS		80,033.48

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000	FUND BALANCE	61,069.89	
	REVENUE OVER EXPENDITURES - YTD	18,963.59	
	TOTAL FUND EQUITY		80,033.48
	TOTAL LIABILITIES AND EQUITY		80,033.48

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**HIGHLAND LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	19,709.90	5,631.40	( 19,709.90)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	201.84	102.25	( 201.84)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>19,911.74</b>	<b>5,733.65</b>	<b>( 19,911.74)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>19,911.74</b>	<b>5,733.65</b>	<b>( 19,911.74)</b>	<b>.00</b>
<u>TRUST &amp; AGENCY ADMIN</u>							
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	948.15	28.45	( 948.15)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>948.15</b>	<b>28.45</b>	<b>( 948.15)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>948.15</b>	<b>28.45</b>	<b>( 948.15)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>18,963.59</b>	<b>5,705.20</b>	<b>18,963.59</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
FEBRUARY 29, 2024

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000	CASH - COMBINED SAVINGS	47,225.96	
	TOTAL ASSETS		47,225.96

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000	FUND BALANCE	32,431.87	
	REVENUE OVER EXPENDITURES - YTD	14,794.09	
	TOTAL FUND EQUITY		47,225.96
	TOTAL LIABILITIES AND EQUITY		47,225.96

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**TAGGETT LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
766-000-581.000	CONTRIBUTIONS-TAGGETT LAKE	.00	.00	14,700.00	5,400.00	( 14,700.00)	.00
766-000-665.000	INTEREST EARNINGS	.00	.00	116.31	60.33	( 116.31)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>14,816.31</b>	<b>5,460.33</b>	<b>( 14,816.31)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>14,816.31</b>	<b>5,460.33</b>	<b>( 14,816.31)</b>	<b>.00</b>
<u>TRUST &amp; AGENCY ADMIN</u>							
766-255-956.000	TAGGETT LAKE: DEDUCTIONS	.00	.00	22.22	11.11	( 22.22)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>22.22</b>	<b>11.11</b>	<b>( 22.22)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>22.22</b>	<b>11.11</b>	<b>( 22.22)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>14,794.09</b>	<b>5,449.22</b>	<b>14,794.09</b>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
FEBRUARY 29, 2024

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000	CASH - COMBINED SAVINGS	51,882.62	
	TOTAL ASSETS		51,882.62

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000	FUND BALANCE	38,705.01	
	REVENUE OVER EXPENDITURES - YTD	13,177.61	
	TOTAL FUND EQUITY		51,882.62
	TOTAL LIABILITIES AND EQUITY		51,882.62

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**KELLOGG LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	13,062.96	5,987.19	( 13,062.96)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	127.69	66.28	( 127.69)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>13,190.65</b>	<b>6,053.47</b>	<b>( 13,190.65)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>13,190.65</b>	<b>6,053.47</b>	<b>( 13,190.65)</b>	<b>.00</b>
	<u>TRUST &amp; AGENCY ADMIN</u>						
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	13.04	6.52	( 13.04)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>13.04</b>	<b>6.52</b>	<b>( 13.04)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>13.04</b>	<b>6.52</b>	<b>( 13.04)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>13,177.61</b>	<b>6,046.95</b>	<b>13,177.61</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 67,578.30

TOTAL ASSETS 67,578.30

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 39,772.93  
REVENUE OVER EXPENDITURES - YTD 27,805.37

TOTAL FUND EQUITY 67,578.30

TOTAL LIABILITIES AND EQUITY 67,578.30

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**CHARLICK LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	27,675.96	9,047.91	( 27,675.96)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	164.67	86.34	( 164.67)	.00
	REVENUE	.00	.00	27,840.63	9,134.25	( 27,840.63)	.00
	TOTAL FUND REVENUE	.00	.00	27,840.63	9,134.25	( 27,840.63)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	35.26	17.63	( 35.26)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	35.26	17.63	( 35.26)	.00
	TOTAL FUND EXPENDITURES	.00	.00	35.26	17.63	( 35.26)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	27,805.37	9,116.62	27,805.37	



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS 63,696.24

TOTAL ASSETS 63,696.24

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE 40,085.89  
REVENUE OVER EXPENDITURES - YTD 23,610.35

TOTAL FUND EQUITY 63,696.24

TOTAL LIABILITIES AND EQUITY 63,696.24

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**WOODRUFF LAKE ASSOC**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	23,520.00	4,320.00	( 23,520.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	160.87	81.38	( 160.87)	.00
	REVENUE	.00	.00	23,680.87	4,401.38	( 23,680.87)	.00
	TOTAL FUND REVENUE	.00	.00	23,680.87	4,401.38	( 23,680.87)	.00
	<u>TRUST &amp; AGENCY ADMIN</u>						
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	70.52	35.26	( 70.52)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	70.52	35.26	( 70.52)	.00
	TOTAL FUND EXPENDITURES	.00	.00	70.52	35.26	( 70.52)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	23,610.35	4,366.12	23,610.35	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000	CASH - COMBINED SAVINGS	262,439.95	
	TOTAL ASSETS		262,439.95

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000	FUND BALANCE	205,386.57	
	REVENUE OVER EXPENDITURES - YTD	57,053.38	
	TOTAL FUND EQUITY		262,439.95
	TOTAL LIABILITIES AND EQUITY		262,439.95

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**WHITE LAKE IMPROVEMENT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
770-000-581.000	.00	.00	56,388.92	16,424.92	( 56,388.92)	.00
770-000-665.000	.00	.00	664.46	335.29	( 664.46)	.00
	.00	.00	57,053.38	16,760.21	( 57,053.38)	.00
<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>57,053.38</b>	<b>16,760.21</b>	<b>( 57,053.38)</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>57,053.38</b>	<b>16,760.21</b>	<b>( 57,053.38)</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>57,053.38</b>	<b>16,760.21</b>	<b>57,053.38</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000	CASH - COMBINED SAVINGS	5,108.15	
	TOTAL ASSETS		5,108.15

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000	FUND BALANCE	2,837.11	
	REVENUE OVER EXPENDITURES - YTD	2,271.04	
	TOTAL FUND EQUITY		5,108.15
	TOTAL LIABILITIES AND EQUITY		5,108.15

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**TOMAHAWK LAKE IMPROVEMENT**

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
771-000-581.000	CONTRIBUTIONS-TOMAHAWK LAKE	.00	.00	4,656.54	1,552.18	( 4,656.54)	.00
771-000-665.000	INTEREST EARNINGS	.00	.00	14.50	6.53	( 14.50)	.00
	<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>4,671.04</b>	<b>1,558.71</b>	<b>( 4,671.04)</b>	<b>.00</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>4,671.04</b>	<b>1,558.71</b>	<b>( 4,671.04)</b>	<b>.00</b>
	<u>TRUST &amp; AGENCY ADMIN</u>						
771-255-956.000	TOMAHAWK LAKE: DEDUCTIONS	.00	.00	2,400.00	2,400.00	( 2,400.00)	.00
	<b>TOTAL TRUST &amp; AGENCY ADMIN</b>	<b>.00</b>	<b>.00</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>( 2,400.00)</b>	<b>.00</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>( 2,400.00)</b>	<b>.00</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>2,271.04</b>	<b>( 841.29)</b>	<b>2,271.04</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 5,480.25

TOTAL ASSETS 5,480.25

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 1,747.31  
REVENUE OVER EXPENDITURES - YTD 3,732.94

TOTAL FUND EQUITY 5,480.25

TOTAL LIABILITIES AND EQUITY 5,480.25

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**GOURD LAKE IMPROVEMENT**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000	.00	.00	5,432.70	1,532.30	( 5,432.70)	.00
773-000-665.000	.00	.00	14.58	7.00	( 14.58)	.00
	.00	.00	5,447.28	1,539.30	( 5,447.28)	.00
	.00	.00	5,447.28	1,539.30	( 5,447.28)	.00
<u>TRUST &amp; AGENCY ADMIN</u>						
773-255-956.000	.00	.00	1,714.34	1,714.34	( 1,714.34)	.00
	.00	.00	1,714.34	1,714.34	( 1,714.34)	.00
	.00	.00	1,714.34	1,714.34	( 1,714.34)	.00
	.00	.00	3,732.94	( 175.04)	3,732.94	



CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
FEBRUARY 29, 2024

PENNINSULA LAKE

ASSETS

774-000-010.000	CASH - COMBINED SAVINGS	12,951.50	
	TOTAL ASSETS		12,951.50

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000	FUND BALANCE	6,099.98	
	REVENUE OVER EXPENDITURES - YTD	6,851.52	
	TOTAL FUND EQUITY		12,951.50
	TOTAL LIABILITIES AND EQUITY		12,951.50

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**PENNINSULA LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-581.000	.00	.00	6,821.00	2,513.00	( 6,821.00)	.00
774-000-665.000	.00	.00	30.52	16.55	( 30.52)	.00
	.00	.00	6,851.52	2,529.55	( 6,851.52)	.00
<b>REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>6,851.52</b>	<b>2,529.55</b>	<b>( 6,851.52)</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>6,851.52</b>	<b>2,529.55</b>	<b>( 6,851.52)</b>	<b>.00</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>6,851.52</b>	<b>2,529.55</b>	<b>6,851.52</b>	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000	CASH - COMBINED SAVINGS	10,429.37	
	TOTAL ASSETS		10,429.37

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000	FUND BALANCE	4,733.82	
	REVENUE OVER EXPENDITURES - YTD	5,695.55	
	TOTAL FUND EQUITY		10,429.37
	TOTAL LIABILITIES AND EQUITY		10,429.37

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**LOWER PETTIBONE LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-581.000						
CONTRIBUTIONS-LOW PETTIBONE L	.00	.00	5,671.00	2,033.00	( 5,671.00)	.00
775-000-665.000						
INTEREST EARNINGS	.00	.00	24.55	13.32	( 24.55)	.00
	.00	.00	5,695.55	2,046.32	( 5,695.55)	.00
REVENUE	.00	.00	5,695.55	2,046.32	( 5,695.55)	.00
TOTAL FUND REVENUE	.00	.00	5,695.55	2,046.32	( 5,695.55)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	5,695.55	2,046.32	5,695.55	

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
FEBRUARY 29, 2024

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000	CASH - COMBINED SAVINGS	17,525.20	
	TOTAL ASSETS		17,525.20

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000	FUND BALANCE	7,377.51	
	REVENUE OVER EXPENDITURES - YTD	10,147.69	
	TOTAL FUND EQUITY		17,525.20
	TOTAL LIABILITIES AND EQUITY		17,525.20

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**DUNLEAVY/LEONARD LAKE**

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
776-000-581.000						
CONTRIBUTIONS-DUNLEAVY/LEONA	.00	.00	10,105.00	2,350.00	( 10,105.00)	.00
776-000-665.000						
INTEREST EARNINGS	.00	.00	42.69	22.39	( 42.69)	.00
	<u>.00</u>	<u>.00</u>	<u>10,147.69</u>	<u>2,372.39</u>	<u>( 10,147.69)</u>	<u>.00</u>
REVENUE						
TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>10,147.69</u>	<u>2,372.39</u>	<u>( 10,147.69)</u>	<u>.00</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>10,147.69</u>	<u>2,372.39</u>	<u>10,147.69</u>	

# CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

## MONTHLY REPORT



**February-24**

Last Year (2023)

This Year (2024)

Cost of Firefighter's by Station	Last Year (2023)	This Year (2024)
Station One	\$10,668.62	\$11,013.03
Station Two	\$13,177.30	\$7,386.65
Station Three	\$13,009.76	\$5,527.73
<b>Total</b>	<b>\$36,855.68</b>	<b>\$23,927.41</b>

Cost of Firefighter's Last Month **\$92,203.10** → **\$102,662.13**

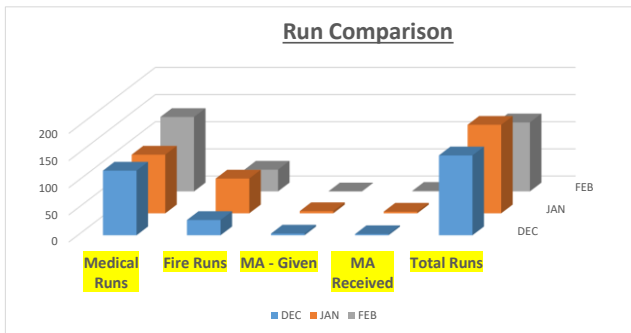
Alarms through Current Month **316** **290**

Total Alarms last Year 1731 *Runs Ahead of Last Year* **-26**

### STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$82,600.00	\$1,152,800.00
Amount Lost by Fire	\$1,100.00	\$80,000.00
Fire Loss	1%	7%
Average Personnel Per Run		
Medical Related Runs	108	137
Fire Related Runs	64	40
Mutual Aid - Given	4	0
Mutual Aid - Received	3	1
Total Runs	163	127
EMS TRANSPORTS	75	55
Fire Staff Hours	4171.75	3999.5
Administration Staff Hours	482	430

4429.5



	DEC	JAN	FEB
<b>Medical Runs</b>	<b>119</b>	<b>108</b>	<b>137</b>
Fire Runs	28	64	40
MA - Given	3	4	0
MA Received	2	3	1
<b>Total Runs</b>	<b>147</b>	<b>163</b>	<b>127</b>

Submitted by... Chief Nick George

**Highland Township Public Library  
Board Meeting Minutes  
Tuesday, February 6, 2024**

**Members Present:** C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, D. Mecklenborg, K. Polidori, and Director B. Dunseth

**Members Absent:** None

**Guest:** J. Biddock

The Highland Township Library Board meeting was called to order at 5:35 pm by D. Mecklenborg.

**Motion:** J. Matthews moved and J. Gaglio seconded to approve the agenda. Unanimous vote; motion carried.

**Motion:** J. Matthews moved and J. Gaglio seconded to approve the Board Meeting minutes of January 2, 2024. Roll call - unanimous vote; motion carried.

**Bills:** Total bills for January, 2024 are \$48,681.06. Total bills for February, 2024 are \$138,848.51, with the addition of Applied Innovation, Comcast, Consumers Energy, Custom Plus, DTE Energy, Frontier, Guardian, Health Alliance Plan, Telnet Worldwide, when received.

**Motion:** K. Polidori moved and J. Matthews seconded to approve the January, 2024 and February, 2024 bills. Roll call - unanimous vote; motion carried.

**FYI:** Budget report available for review.

**Director's Report:** Available for review.

**Communications:** An interesting article, "Gen Z and Millennials" was shared. A White Lake Library patron complimented the Highland Library on its "REALIA" and Awesome Collections to inspire patrons. J. Fenton commented on a discussion with a patron regarding tech help availability.

### **UNFINISHED BUSINESS**

**The Library Network:** The new battery backup for the server was installed. Discussed replacement and purchase of computers; computer replacements were recommended in 2019. The Head of Circulation, J. Bidock, suggested purchasing receipt printers, to improve some of the processes at the circulation desk.

**Motion:** J. Matthews moved and J. Gaglio seconded to purchase 5 computers and 3 receipt printers, at a cost not to exceed \$5,000.00. Roll call - unanimous vote; motion carried.

**Building Maintenance:** HVAC and Generator Project: Work began with the server room AC replacement. The old POTS lines will be replaced on February 12, 2024. Countryside Plumbing rectified plumbing issues in January. Discussed Douglas Electric replacing an electronic device, which will result in a better prevention system, at a cost of \$3,925.00.



**Motion:** C. Hamill moved and J. Matthews seconded to have Douglas Electric replace an electronic device at the agreed upon price. Roll call - unanimous vote; motion carried.

**Strategic Planning:**

**Website Redesign:** C. Buehner continues to communicate with Library Calendar, so the calendar is ready to launch when the new website is available . The website redesign project should be ready to launch around mid February.

**Partnerships:** D. Dittmar is passing on underutilized teen books to teachers at Harbor High.

**NEW BUSINESS**

**Year End Statistics:** During 2023, foot traffic increased 15.9%, Overdrive statistics were up 19.7%, program attendance increased about 4.5%, and physical circulation increased 2.08%.

**Audit:** Bredernitz, Wagner & Company will perform the 2023 audit.

**Procedure:** Elections for Library Board Trustees will take place during the August 6, 2024 primary election. Anyone interested in running for Library Board can obtain information on how to do this, from the Highland Township Clerk's office. The filing deadline is 4pm on April 23, 2024.

**Insurance:** The building insurance company, IBEX, provided the Library with its share of the excess net assets. Based on an audit which evaluates staffing, salaries, wages, etc. from the previous year, Workman's Comp insurance from Accident Fund has increased by \$52.

**Personnel:** Health care renewal saw a 15% increase. J. Bidock accepted the position of Head of Circulation. J. Fenton has added hours to take over ordering of supplies and help update the new website. C. Buehler and J. Ingles are becoming knowledgeable in the circulation department.

**Motion:** K. Polidori moved and C. Hamill seconded to move GAP insurance from Madison National Life, to Prosperity. Roll call - unanimous vote; motion carried.

**March Meeting:** The March 5, 2024 Library Board meeting will be held in the Community Room, at 5:30 pm.

**Public Comment:** None

**Adjournment:** J. Gaglio moved and J. Matthews seconded to adjourn. Meeting adjourned at 6:31 pm.

Respectfully Submitted,

*Cindy Dombrowski*

### Programs & Reference

<b>Jan</b>	<b>Programs</b>	<b>#</b>	
Adult	9	72	
Teen	3	20	
Youth	12	114	
<b>Total</b>	<b>24</b>	<b>206</b>	
Dec	16	210	
Passive Yth	2	88	
<b>Reference</b>			
Adult & Teen		988	
Youth		278	
<b>Total</b>		<b>1,266</b>	
Last Month		883	
<b>People Count</b>		<b>4,482</b>	
Last year		4,972	
Last Month		3,600	

### Public Computer Usage

<b>Computers</b>	
Adult	232
Teen	4
Youth	12
AWE	459
ABC Mouse	0
Wireless:	418

### Covid Kits

**Covid kits distributed:**

**Jan 2024 54**

**Dec. 2023: 73**

**Nov. 2023: 41**

### Circulation of Physical Items

Nov. 5,600	Dec. 5,031	Jan. 6,683
Books: Adult 2,280	Teen 146	Youth 2,804
DVD 643	Realia 53	Board Games 22
<b>Interlibrary Loan:</b>		
Other TLN Library material to Highland: 1,306		
Highland Materials to other TLN Libraries: 1,792		
MeLCat Interloan Service:		
Unique Card Use:	Nov. 818	Dec. 740    Jan. 899

### Digital Usage

<b>Overdrive</b>	Dec	Jan
Overall	2,411	2,866
e-books	1,105	1,377
e-audiobooks	1,016	1,195
e-magazines	290	334
New Users	22	29
Unique User	531	579
Hoopla Borrows	652	870
Kanopy Plays	8	25
Consumer Reports Page View	318	504
Mango Languages	13	13
Brainfuse	5	3
World Book	13	7
Ancestry	62	27

### Library Happenings

- Our new library calendar is complete. One of the benefits of the new system will be patrons can book their own study room and see when the Community Room is available.
- Our new website is expected to launch around Feb. 19<sup>th</sup>
- The Friends of the Library raised \$16,685 and funded library programs and projects totaling \$11,097 in 2023.
- Foot traffic to the library in 2023 increased 15.9% from the year 2022.
- Use of our downloadable materials in Overdrive during the year of 2023 increased 19.70% from 2022.

**TREASURER'S REPORT**  
**February 29, 2024**

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE
CHASE	GENERAL	CHECKING	101	33,874.34	3,137.80 *
CHASE	GENERAL	H.R.A.	101		26,447.72
CHASE	GENERAL	F.S.A CHECKING	101		11,927.18
CHASE	GENERAL	CHECKING (SAVINGS)	101		530,445.58 *
CHASE	FIRE OPERATING	MONEY MARKET	206		87,690.89
CHASE	ROAD	MONEY MARKET	203		1,033.67
CHASE	HAUL ROUTE	MONEY MARKET	203		381,124.41
CHASE	POLICE	MONEY MARKET	207		253,641.76
CHASE	REFUSE	MONEY MARKET	227		1,007,369.88
CHASE	OPIOID SETTLEMENT	CHECKING	284		2,706.70 *
CHASE	HAAC	CHECKING	702		6,780.51 *
CHASE	DDA	MONEY MARKET	494		21,429.77
CHASE	WATERMAIN	CHECKING	591		38,631.25 *
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		406,831.46
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		80,033.48
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		47,225.96
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		51,882.62
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		67,578.30
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		63,696.24
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		262,439.95
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		5,108.15
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		5,480.25
CHASE	PENINSULA LAKE	MONEY MARKET	774		12,951.50
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		10,429.37
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		17,525.20
COMERICA	CAPITAL IMP.	PBMM	401		85,221.39
COMERICA	CAPITAL IMP.	JFUND	401		119,591.97
COMERICA	GENERAL	JFUND	101		230,957.49
FLAGSTAR	PERPETUAL FUND	CD	101		1,158.74
FLAGSTAR	GENERAL	CD	101		424,511.68
FLAGSTAR	POLICE	CD	207		311,424.16
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		225,619.29
FLAGSTAR	DDA	SAVINGS	494		314,488.36
FLAGSTAR	FIRE	SAVINGS	206		2,153,745.23
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		928,429.62
FLAGSTAR	GENERAL	SAVINGS	101		219,787.08
FLAGSTAR	CURRENT TAX	CHECKING	703	4,466.66	552,276.70
FLAGSTAR	POLICE	SAVINGS	207		2,938,321.65
HVSB	FIRE	CD	206		268,862.94
HVSB	GENERAL	CD	101		228,591.93
HVSB	HAUL ROUTE	CD	203		279,617.46
HVSB	POLICE	CD	207		268,771.52
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		163,166.30
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		636,135.89
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		1,381,601.32
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		397,835.13
MI CLASS	POLICE	INVESTMENT POOL	207		411,610.61
MI CLASS	ROAD	INVESTMENT POOL	203		34,968.01
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		2,524,570.20
OAKLAND CO	FIRE	INVESTMENT POOL	206		23,985.49
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		9,925.81
OAKLAND CO	GENERAL	INVESTMENT POOL	101		23,531.67
OAKLAND CO	POLICE	INVESTMENT POOL	207		151,220.78
OAKLAND CO	REFUSE	INVESTMENT POOL	227		160,753.05
CIBC	GENERAL	CD	101		268,357.21
CIBC	FIRE	CD	206		168,966.86
CIBC	POLICE	CD	207		471,213.56
CIBC	POLICE	CD	207		286,844.48
CIBC	CAPITAL IMP.	CD	401		357,061.88
CIBC	ESCROW	CD	101		325,159.38
CIBC	DDA	CD	494		125,000.00
CIBC	DDA	CD	494		186,710.41
HUNTINGTON	GENERAL	CD	101		215,707.97
					<u>21,279,252.82</u>

BANK STATEMENT
615,576.18
*In Chase checking account
CHASE
3,403,549.60
COMERICA
435,770.85
FLAGSTAR
8,069,762.51
HVSB
1,045,843.85
LPL FINANCIAL
799,302.19
MI CLASS
4,750,585.27
OAKLAND COUNTY
369,416.80
CIBC
2,002,603.37
HUNTINGTON
215,707.97
TOTAL
<b>21,092,542.41</b>

Flagstar Bank Statement  
556,743.36

*Respectfully submitted,*  
**Jennifer Frederick, Treasurer**

## **6. Announcements and Information Inquiry**

- a) Invasive Plant Removal Workday at Hickory Ridge Pines Park on Saturday, April 6th at 10 a.m.
- b) Duck Lake Pines Park Earth Day Cleanup Project April 20th at 3:30 p.m.
- c) Prayer Breakfast on Thursday, May 2nd, for National Day of Prayer

# EARTH DAY CLEAN UP PROJECT

Be the change you wish to see in this world

**Duck Lake Pines Park**

**999 Duck Lake Rd S, Highland**

**Saturday, April 20, 2024 @3:30 p.m.**

**Bring gloves & dress for the weather**

hosted by  
Huron Valley Chamber  
Referral Network Group



## **7. Public Comment**

**Public Hearing**

**a) Reprogramming of 2022 and 2023 Community Development Block  
Grant Funding**

**Begin Time:**

**End Time:**

**Comments:**

**CHARTER TOWNSHIP OF HIGHLAND  
NOTICE OF PUBLIC HEARING  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

Notice is hereby given that in accordance with Community Development Block Grant (CDBG) requirements a Public Hearing will be held by the Charter Township of Highland on Monday, April 1<sup>st</sup>, 2024 6:30 p.m. at the Township Auditorium 205 N. John Street, to receive written and verbal comment regarding the reprogramming of federal CDBG funds as follows: For the purpose of hearing public comments on the Community Development Block Grant Program year 2022 reprogramming application in the approximate amount of \$20,231.00 to fund Senior Center Improvements & program year 2023 reprogramming \$20,121.00 to fund Senior Center Improvements. All interested citizens are requested to attend the Hearing.

Existing - 2022 Program Year

Activity Number	730345
Activity Description	Clearance and Demolition
Amount	\$20,231.00

Proposed - 2022 Program Year

Activity Number	731696
Activity Description	Senior Center - Partition Walls/ Window Treatments
Amount	\$20,231.00

AND

Existing - 2023 Program Year

Activity Number	731696
Activity Description	Senior Center - Public Facilities and Improvements
Amount	\$20,121.00

Proposed - 2023 Program Year

Activity Number	731696
Activity Description	Senior Center - Partition Walls/ Window Treatments
Amount	\$20,121.00

All interested citizens are requested to attend the Hearing. Comments will also be received in writing, in person at the Highland Township Clerk's Offices or by email [clerk@highlandtwp.org](mailto:clerk@highlandtwp.org) until Monday, April 1, 2024, by noon. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Please contact the Township Office at 248-887-3791 X 4 for further assistance.

Rick Hamill  
Supervisor  
Charter Township of Highland

Published at [www.highlandtwp.org](http://www.highlandtwp.org) Friday, March 15<sup>th</sup>, 2024  
Posted at Highland Township Hall Friday, March 15<sup>th</sup>, 2024





# Memorandum

To: Highland Township Board of Trustees  
From: Rick A. Hamill  
Date: April 1, 2024  
Re: Recommendation for Reprogramming of CDBG Funding

---

I am writing to recommend the reprogramming of the 2022 and 2023 Community Development Block Grant (CDBG) funding. As you are aware, the original allocation for the demolition and septic system projects faced significant setbacks, rendering them unable to utilize the CDBG funds effectively.

In light of these circumstances, I propose reallocating the funds towards a project that promises to enhance the facilities and services offered by our community. Specifically, I suggest utilizing the allocated funds for the installation of new interior accordion/partition doors and window treatments at the Activity Center located at 209 N. John Street.

At present, the Activity Center relies on makeshift solutions such as tablecloths for privacy and inoperable window treatments for light control. Moreover, the current accordion/partition door is deteriorating, compromising its functionality. By investing in these upgrades, we can significantly improve the functionality and aesthetics of the Activity Center, thereby enhancing the overall experience for residents and visitors alike.

I have already obtained quotes for both projects to facilitate budgeting and ensure efficient utilization of the allocated funds. I firmly believe that directing the CDBG funding towards this endeavor aligns with our long-term Township improvement program and will yield tangible benefits for the community.

*Warm inside. Great outdoors.*





**RESOLUTION #24-11 TO APPROVE  
POLICE SERVICES MILLAGE RENEWAL BALLOT LANGUAGE**

At a regular public meeting of the Highland Township Board of Trustees, Oakland County, Michigan, held on April 1, 2024, at 6:30 p.m. in the Highland Township Auditorium:

Present:

Absent:

The following motion was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**WHEREAS**, in 2018, renewal of police services millage of 3.4319 mills was approved under a ballot proposal that called for the last levy of the millage to be in 2023.

**WHEREAS**, with Headlee rollbacks, the actual amount of the 2018 approved millage levied in 2023 was 3.3162 mills.

**WHEREAS**, the Township Board desires to present renewal of the now expired police services millage to the voters at the August 2024 primary election.

**IT IS THEREFORE RESOLVED** that the Board of Trustees of the Charter Township of Highland approves the following millage ballot question language and directs the Township Clerk to submit it for placement on the Tuesday, August 6, 2024, primary ballot.

**POLICE SERVICES MILLAGE RENEWAL**

Shall the previously authorized police services millage on all taxable property within the Charter Township of Highland, established at 3.4319 mills (\$3.4319 per \$1,000 of taxable value) and reduced by the required millage rollbacks, be renewed at the reduced amount of 3.3162 mills (\$3.3162 per \$1,000 of taxable value) for a period of six (6) years, 2024 through 2029, inclusive, to provide funding for police services in the 2025 through 2030 calendar years, inclusive, and shall the Township be authorized to levy this millage on all taxable property in the Township raising an estimated \$3,507,330 in the first year of the levy? The proposed millage is a renewal of a previously authorized millage. To the extent required by law, a portion of the revenue from this proposed millage will be captured by and disbursed to the Highland Downtown Development Authority.

**BE IT FURTHER RESOLVED** that due to the very limited timeframe between the primary election on August 6, 2024, certification of those results, and the deadline for submitting ballot proposals for the November 5, 2024 general election, which is August 14, 2024, that if this proposal is not approved by the electorate at the August 6, 2024 primary election, then the Township Clerk is directed to submit this same proposal to the County Clerk to place on the ballot to present to the electorate at the general election to be held on Tuesday, November 5, 2024, containing the same preceding ballot language, without requiring further action by this Board, and with the final language to be determined by the Township Clerk with approval of the County Clerk.

The motion carried with the following roll call vote:

Yeas:

Nays:

Absent:

**RESOLUTION DECLARED ADOPTED**

---

Rick A. Hamill, Supervisor

---

Tami Flowers MiPMC, Clerk

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Highland Board of Trustees at a regular meeting on April 1, 2024, at which a quorum was present.

---

Tami Flowers MiPMC, Clerk



**RESOLUTION 24-12 DECLARING SURPLUS PROPERTY**

**Property located adjacent to South Bay Shores Condominium in Highland Township**

At a Regular Township Board Meeting of the Charter Township of Highland held in the Township Hall, located at 205 N. John Street, Highland Township, Michigan on the 1<sup>st</sup> day of April, 2024 at 6:30 p.m.

PRESENT: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper and Brian Howe, Beth Lewis, and Joseph M. Salvia

ABSENT: None

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**RECITALS:**

**WHEREAS**, the County of Oakland owned property located adjacent to South Bay Shores Condominium in Highland Township, which property housed a public well site, as more particularly described in the attached as **Exhibit A** (the "Property"); and

**WHEREAS**, the County of Oakland eventually demolished the well house and conveyed the Property to the Township by Quit Claim Deed; and

**WHEREAS**, the Property is no longer needed for public purpose; and

**WHEREAS**, the Township is lawfully empowered by the Charter Township Act, Act 359 of 1947, as amended, and MCL 42.14 to convey Township property that is not needed for a public purpose; and

**WHEREAS**, the Township Board of the Charter Township of Highland desires to declare the Property surplus.

**NOW, THEREFORE, IT IS THEREFORE RESOLVED THAT:**

1. The Property is no longer needed for a public purpose and is hereby declared surplus.
2. The Township Supervisor is authorized to negotiate the terms of sale with prospective buyers, subject to the final approval of the Board of Trustees.

AYES:

NAYS:

**RESOLUTION DECLARED ADOPTED**

---

Rick A. Hamill, Supervisor

---

Tami Flowers MiPMC, Clerk

I, the undersigned, the duly qualified and elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution enacted by the Township Board at a special meeting held on the 1st day of April, 2024, the original of which is on file in my office.

---

Tami Flowers MiPMC, Clerk

## Exhibit A

### [LEGAL DESCRIPTION OF PROPERTY]

A parcel of land located in part of the North 1/2 of Section 14, Town 3 North, Range 7 East, Highland Township, Oakland County, Michigan, described as beginning at the Northeast corner of Unit 1 of "South Bay Shores Condominium" recorded December 19, 1994, Liber 15155, Pages 572 through 626, both inclusive and distant North 89 degrees 58 minutes 40 seconds West 1665.95 feet and North 00 degrees 27 minutes 56 seconds East 223.16 feet from the East 1/4 corner of said Section 14; thence from said point of beginning North 89 degrees 58 minutes 40 seconds West 210.70 feet along the North property line of said Unit 1; thence the following two courses along the Easterly right of way line of proposed Vero Drive (60 feet wide); North 00 degrees 01 minutes 20 seconds East 59.72 feet and 55.50 feet along an arc of a curve to the left, a radius of 260.00 feet, a central angle of 12 degrees 13 minutes 45 seconds, a chord length of 55.39 feet and a chord bearing of North 06 degrees 05 minutes 32 seconds West; thence North 39 degrees 30 minutes 00 seconds East 63.21 feet along the Southeasterly property line of Unit 2 of said "South Bay Shores Condominiums"; thence 246.03 feet along an arc of a curve to the right, a radius of 100.00 feet, a central angle of 140 degrees 57 minutes 56 seconds, a chord length of 188.51 feet and a chord bearing of South 70 degrees 01 minutes 02 seconds East; thence South 00 degrees 27 minutes 56 seconds West 99.23 feet along the Easterly property line of said "South Bay Shores" Condominiums, to the point of beginning.



**RESOLUTION 24-13 DECLARING SURPLUS PROPERTY  
(Gateway Park)**

At a Regular Township Board Meeting of the Charter Township of Highland held in the Township Hall, located at 205 N. John Street, Highland Township, Michigan on the 1<sup>st</sup> day of April, 2024 at 6:30 p.m.

PRESENT: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper and Brian Howe, Beth Lewis, and Joseph M. Salvia

ABSENT: None

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**RECITALS:**

**WHEREAS**, the Township of Highland owns property located adjacent to City Hall, known as Gateway Park, as more particularly described in the attached as **Exhibit A** (the "Property"); and

**WHEREAS**, the Property is no longer needed for public purpose; and

**WHEREAS**, the Township is lawfully empowered by the Charter Township Act, Act 359 of 1947, as amended, and MCL 42.14 to convey Township property that is not needed for a public purpose; and

**WHEREAS**, the Township Board of the Charter Township of Highland desires to declare the Property surplus.

**NOW, THEREFORE, IT IS THEREFORE RESOLVED THAT:**

1. The Property is no longer needed for a public purpose and is hereby declared surplus.
2. The Township Supervisor is authorized to negotiate the terms of sale with prospective buyers, subject to the final approval of the Board of Trustees.

AYES:

NAYS:

**RESOLUTION DECLARED ADOPTED**

---

Rick A. Hamill, Supervisor

---

Tami Flowers MiPMC, Clerk

I, the undersigned, the duly qualified and elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution enacted by the Township Board at a special meeting held on the 1st day of April, 2024, the original of which is on file in my office.

---

Tami Flowers MiPMC, Clerk



Exhibit A

[LEGAL DESCRIPTION OF PROPERTY]

That part of the Southwest Quarter of Section 22, T3N, R7E, Highland Township, Oakland County, Michigan, more particularly described as: Commencing at the Southwest corner of said Section 22; thence North 00° 32' East, 627.6 feet; thence North 00° 26' East, 613.38 feet; thence South 89° 57' East, 1150.1 feet to the point of beginning, said point being a point on the South line of Highway M-59; thence continuing South 89° 57' East, along said South line of Highway M-59, a distance of 132 feet to the West line of Milford-Highland Road; thence South 00° 43' 20" West, along said West line of Milford-Highland Road, 132 feet; thence North 89° 57' West, 132 feet; thence North 00° 43' 20" East, 132 feet to the point of beginning. The above described lands are also known as Lots 1 and 2 of "Supervisor's Plat No. 4", that part of Southwest Quarter of Southwest Quarter, Section 22, T3N, R7E, lying South of State Highway M-59, Highland Township, Oakland County, Michigan, according to the plat thereof as recorded in Liber 62 of Plats, Page 30, Oakland County Records. EXCEPT that part which lies Northeasterly of a line described as: Commencing at the intersection of the Eastbound centerline of Highway M-59 and the centerline of Milford-Highland Road; thence Westerly along said centerline of Highway M-59, 300.00 feet to the point of beginning; thence Southeasterly to a point on the centerline of said Milford-Highland Road, which is 200.00 feet Southerly of as measured along the centerline of said Milford-Highland Road, to a point of ending. ALSO EXCEPT the Easterly 27 feet thereof.

62630

11-22-352-005

There shall be no right of direct ingress or egress from the clear vision area in the Southwest quadrant of the intersection of Highway M-59 and Milford-Highland Road to and from and between the lands herein described.

Contains 8,610 square feet, more or less.



# Memorandum

To: Highland Township Board of Trustees  
From: Rick Hamill  
Date: April 1, 2024  
Re: Duck Lake Pines-Site Improvements

---

I propose a collaboration between the Huron Valley Youth Baseball and Softball League and Highland Township to enhance Duck Lake Pines Park with site improvements. This initiative entails installing eight hardtop dugouts across the four baseball fields within the park along with other field site improvement: including leveling fields, topcoat fields, running electrical to garage & scoreboards and incidental irrigation repairs. We intend to source all materials from local Highland Township businesses, while the labor required for this project will be supplied by the Huron Valley Youth Baseball and Softball League, Township Maintenance Crew and appropriate professional services.

All funds will come from the Capital Improvement Fund 401-751-971.001 Duck Lake Park Improvement. Total Project, not to exceed \$25,000.00

*Warm inside. Great outdoors.*





*Gary Welbaum - League President*  
**Hardtop Dugouts**

**Table of Contents**

Aerial image of DLP (yellow highlighter marks dugout covers location)	1
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Home depot quote	6
Iverson's Lumber Company quote	8
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Carter Lumber quote	12



## HVYBSL- DUGOUT ROOFING MATERIAL LIST FOR FIELDS AT DUCK LAKE PINES

### HVYBSL-Dugout roofs material list

ITEM List for a single DUGOUT	SIZE	QUANTITY NEEDED	COST PER PC	TOTAL COST for 1 Dugout
TREATED 2X6	20FT	4	\$30	\$120.00
TREATED 2X6	12FT	5	\$13.28	\$66.40
TREATED 2X4	10FT	20	\$8.00	\$160.00
Strong Tie Brackets	2X6 Corner	4	\$1.86	\$7.44
Strong Tie Brackets	2X6	6	\$2.20	\$13.20
Strong Tie Brackets	2X4	40	\$1.00	\$40.00
Steel Post Connectors	2X6	6	\$3.38	\$20.28
Steel Roofing	3FT X 12FT	13	\$50.00	\$650.00
Steel Roofing Screws w/rubber washer	Pack of 360	1	\$36.87	\$36.87
Eves Trim	10FT	8	\$30.25	\$242.00
Paint	1 Gallon	1	\$80.00	\$80.00
strong-drive smooth shank HDG connector nails 1.5"	350pcs	1	\$23.98	\$23.98
exterior screws 3"	1 lb	1	\$8.97	\$8.97

**Total Cost**  
\$1,469.14

ITEM list for a Single FIELD	SIZE	QUANTITY NEEDED	COST PER PC	TOTAL COST FOR 1 FIELD
TREATED 2X6	20FT	8	\$30	\$240.00
TREATED 2X6	12FT	10	\$13.28	\$132.80
TREATED 2X4	10FT	40	\$8.00	\$320.00
Strong Tie Brackets	2X6 Corner	8	\$1.86	\$14.88
Strong Tie Brackets	2X6	12	\$2.20	\$26.40
Strong Tie Brackets	2X4	80	\$1.00	\$80.00
Steel Post Connectors	2X6	12	\$3.38	\$40.56
Steel Roofing	3FT X 12FT	26	\$50.00	\$1,300.00
Steel Roofing Screws w/rubber washer	Pack of 360	2	\$36.87	\$73.74
Eves Trim	10FT	16	\$30.25	\$484.00
Paint	1 Gallon	2	\$80.00	\$160.00
strong-drive smooth shank HDG connector nails 1.5"	350pcs	2	\$23.98	\$47.96
exterior screws 3"	1lb	1	\$8.97	\$8.97

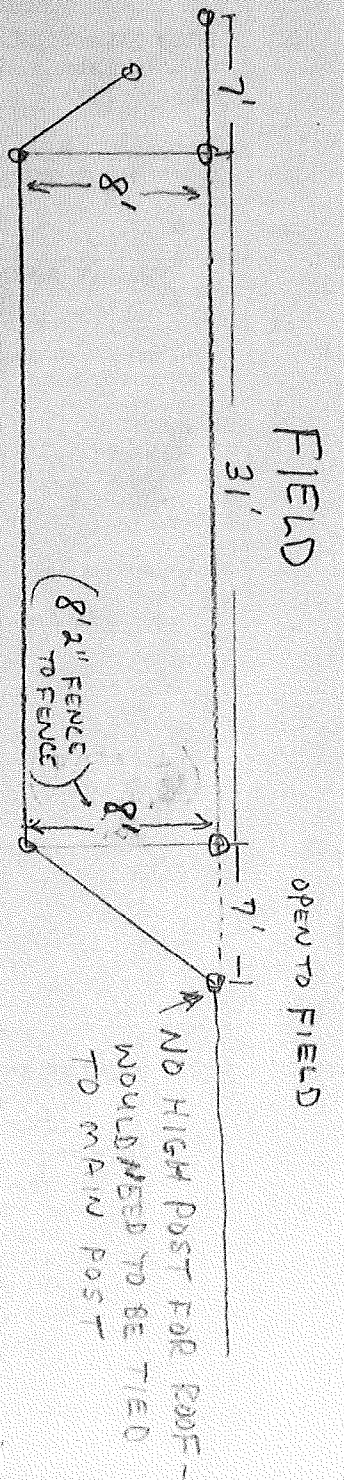
**Total Cost**  
\$2,929.31

ITEM list for all 4 FIELDS	SIZE	QUANTITY NEEDED	COST PER PC	TOTAL COST FOR 4 Fields
TREATED 2X6	20FT	32	\$30	\$960.00
TREATED 2X6	12FT	40	\$13.28	\$531.20
TREATED 2X4	10FT	160	\$8.00	\$1,280.00
Strong Tie Brackets	2X6 Corner	32	\$1.86	\$59.52
Strong Tie Brackets	2X6	48	\$2.20	\$105.60
Strong Tie Brackets	2X4	320	\$1.00	\$320.00
Steel Post Connectors	2X6	48	\$3.38	\$162.24
Steel Roofing	3FT X 12FT	104	\$50.00	\$5,200.00
Steel Roofing Screws w/rubber washer	Pack of 360	8	\$36.87	\$294.96
Eves Trim	10FT	64	\$30.25	\$1,936.00
Paint	1 Gallon	8	\$80.00	\$640.00
strong-drive smooth shank HDG connector nails 1.5"	350pcs	8	\$23.98	\$191.84
exterior screws 3"	1lb	3	\$8.97	\$26.91

**Total Cost**  
\$11,708.27

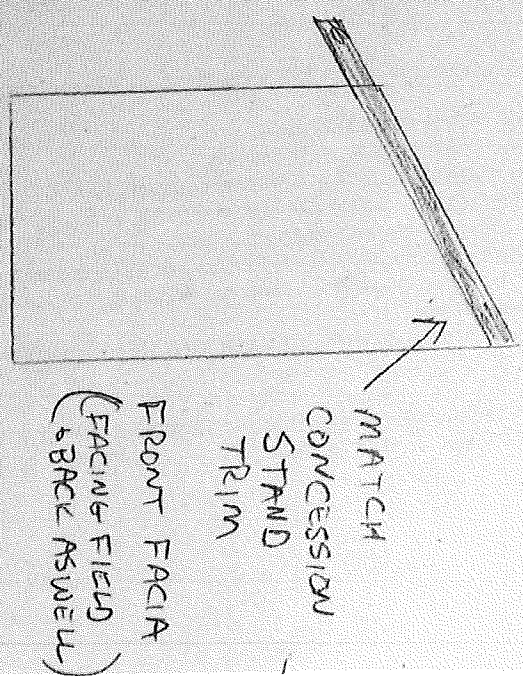
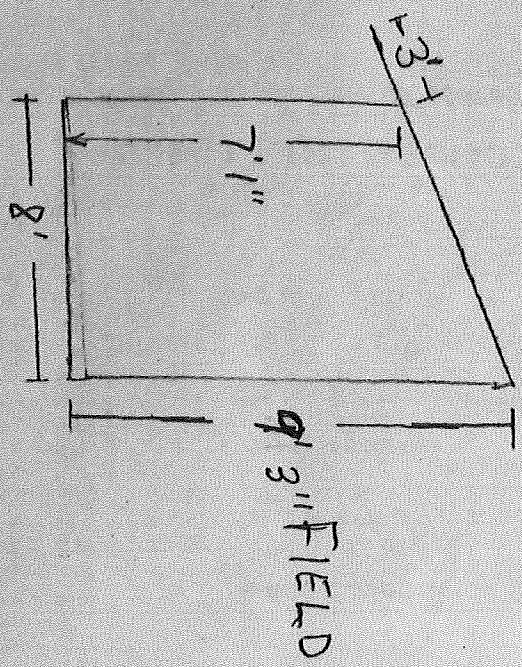
Contact info: Gary Welbaum - League Liaison  
 Phone: (248)520-1714  
 Email: hvybsleagueulaiso@gmail.com

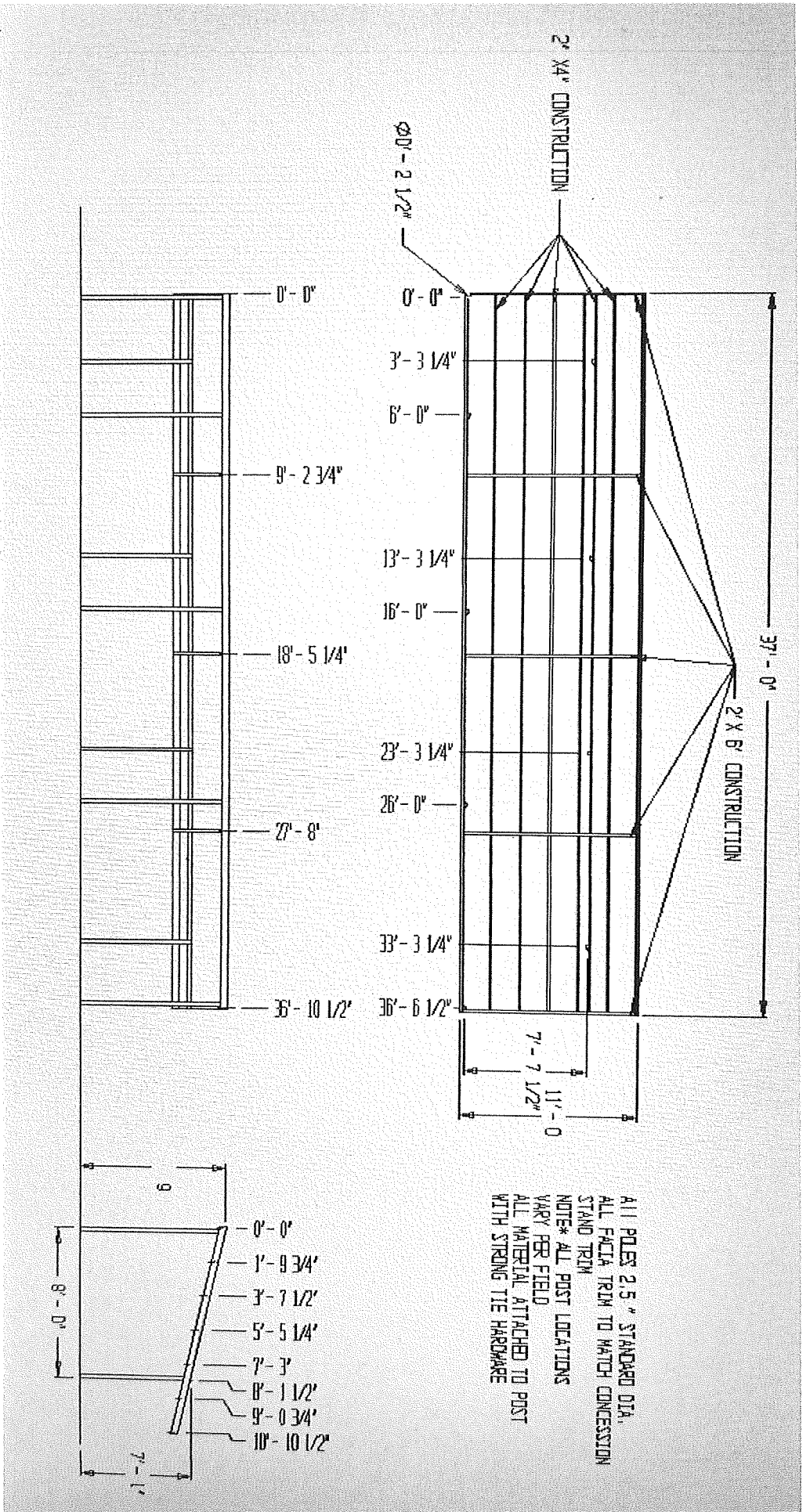




ALL POLES 2 1/8" STANDARD DIAMETER

NEED  
2' ~ 3' OVER  
HANG OVER  
BACK OF  
DUGOUT





IMG-3418.jpg





# Customer Quote

5/19/2023, 11:39 AM EDT

Sales Person KXC580X

Store # 2729

Location 9078 HIGH

## Customer Information

**GARY WELBAUM**

(248) 520-1714

GARY.WELBAUM@GOFILTA.COM

**ENVISION CONSTRUCTION**

157 SHERMAN

HIGHLAND, MI 48357










**Quote # H2729**

**PO / Job Name**



## Will Call

Item Description	Model #	SKU #	
 <b>Deckmate</b> #9 x 3 in. Black Exterior Self-Starting Star Drive Flat Head Deck Screw 1 lb.-Box (73-Piece)		1005193761	\$8
 <b>Simpson Strong-Tie</b> Strong-Drive 10d x 1-1/2 in. SCN Smooth-Shank Connector Nail Hot-Dip Galvanized (5 lb.)		205268	\$2
 <b>Gibraltar Building Products</b> 12 ft. Corrugated Galvanized Steel 31-Gauge Roof Panel		603562	\$30
 <b>Simpson Strong-Tie</b> LUS ZMAX Galvanized Face-Mount Joist Hanger for 2x6 Nominal Lumber ◆ <b>DISCOUNT \$0.19 OFF EACH</b>		865827	\$
 <b>Simpson Strong-Tie</b> LUS ZMAX Galvanized Face-Mount Joist Hanger for 2x4 Nominal Lumber ◆ <b>DISCOUNT \$0.12 OFF EACH</b>		865794	\$
 <b>Simpson Strong-Tie</b> LUS ZMAX Galvanized Face-Mount Joist Hanger for 2x6 Nominal Lumber ◆ <b>DISCOUNT \$0.19 OFF EACH</b>		865827	\$
 <b>WeatherShield</b> 2 in. x 4 in. x 10 ft. #2 Prime Cedar-Tone Ground Contact Pressure-Treated Lumber		1001802071	\$8



# Customer Quote

5/19/2023, 11:39 AM EDT

Sales Person KXC58OX

Store # 2729

Location 9078 HIGH

Customer will be notified when order is ready for pickup

### Item Description

### Model #

### SKU #

2x6-20' SYP #2/Btr Pressure Treated (ACQ Above Ground (For Decking Use Only)) [QC:33258894]

1000036142

Minimum Order Fee for Weekes Forest Products [QC:33258894]

1000017795

\$

### Will Call

**Will Call Details**  
Lanco & Harris Corp

**Estimated Arrival**  
11 Days  
Customer will be notified when order is ready for pickup

\$

### Item Description

### Model #

### SKU #

Lanco 1 Gallon Duratone-Plus Semi-Gloss White Interior /Exterior Water Based Paint (DP-1179-4) [QC:33258894]

1008057747

\$

### Will Call

**Will Call Details**  
Union Corrugating

**Estimated Arrival**  
14 Days  
Customer will be notified when order is ready for pickup

\$

### Item Description

### Model #

### SKU #

8-1/4"x10' Union Corrugating Galvanized Metal 26 GA Square Eave Trim (SMP Paint Marine Green TM-EV-0620-550) [QC:33258894]

1001560863

\$3

**DISCOUNT \$3.82 OFF EACH**

\$3



**IVERSON'S LUMBER COMPANY**

**Iverson's Lumber Company of Highland**  
**Iversons Lumber Company Inc**  
 1664 N Milford Rd  
 Highland MI 48357-3804  
 248-889-4910  
 Fax: 248-887-2975



**QUOTE**

2305-157968 R2 PAGE 1 OF 2

SOLD TO
CASH

JOB ADDRESS
HURON VALLEY LITTLE LEAGUE

ACCOUNT	JOB
CASH	0
CREATED ON	05/22/2023
EXPIRES ON	05/29/2023
BRANCH	1000
CUSTOMER PO#	
STATION	MHAR
CASHIER	MIKEH
SALESPERSON	
ORDER ENTRY	MIKEH
MODIFIED BY	MIKEH

Item	Description	D	Quantity	U/M	Price	Per	Amount
2620T	2X6-20 TRT POND PINE#1 SYP GROUND CONTACT **MUST USE APPROVED HARDWARE**		32	EA	21.2500	EA	680.00
2612T	2X6-12 TRT POND PINE#1 SYP GROUND CONTACT **MUST USE APPROVED HARDWARE**		40	EA	13.7300	EA	549.20
2410T	2X4-10 TRT POND PINE#1 SYP GROUND CONTACT **MUST USE APPROVED HARDWARE**		160	EA	7.4100	EA	1,185.60
L50Z	5" JOIST ANGLE, SIMPSON Z-MAX 100 PIECES PER CARTON		32	EA	1.9900	EA	63.68
26JSZ	2X6/8 SINGLE JOIST SUPPORT ZMAX LUS26Z 100 PIECES PER CARTON		48	EA	1.1900	EA	57.12
24JSZ	2X4 SINGLE JOIST SUPPORT ZMAX LUS24Z 100 PIECES PER CARTON		320	EA	0.9900	EA	316.80
S29	ULTRA 2000 AZ-50 29 GAUGE COLOR: TBD SPECIAL ORDER ITEM-NO RETURNS		1,248	EA	3.6500	EA	4,555.20
S29	1-1/2" WOOD GRIP SCREW SPECIAL ORDER ITEM-NO RETURNS		2,880	EA	0.0900	EA	259.20
S29	10'4" FASCIA EVE TRIM COLOR: TBD SPECIAL ORDER ITEM-NO RETURNS		64	EA	23.8000	EA	1,523.20
5JHN	5LB JOIST HANGER NAILS 1 1/2"		8	BX	20.4900	BX	163.92
341170	3" CAMO DECK SCREW 100CT		3	EA	10.4900	EA	31.47
23	PROCESSED BY: MIKE HARTMAN						

<p>***** ALL PRICES ARE SUBJECT TO REVISION AFTER 7 DAYS ***** We DO NOT guarantee that the estimated quantities will complete your job. We only agree to furnish the grades, sizes and quantities as indicated.</p>	Subtotal	
	Sales Tax	
	<b>Total</b>	

Buyer:

Signature



**IVERSON'S LUMBER COMPANY**

**Iverson's Lumber Company of Highland  
Iversons Lumber Company Inc  
1664 N Milford Rd  
Highland MI 48357-3804  
248-889-4910  
Fax: 248-887-2975**



**QUOTE**

2305-157968 R2 PAGE 2 OF 2

SOLD TO
CASH

JOB ADDRESS
HURON VALLEY LITTLE LEAGUE

ACCOUNT	JOB
CASH	0
CREATED ON	05/22/2023
EXPIRES ON	05/29/2023
BRANCH	1000
CUSTOMER PO#	
STATION	MHAR
CASHIER	MIKEH
SALESPERSON	
ORDER ENTRY	MIKEH
MODIFIED BY	MIKEH

Item	Description	D	Quantity	U/M	Price	Per	Amount
Adjustment	Delivery						40.00
***** ALL PRICES ARE SUBJECT TO REVISION AFTER 7 DAYS ***** We DO NOT guarantee that the estimated quantities will complete your job. We only agree to furnish the grades, sizes and quantities as indicated.					Michigan 6.00%	Subtotal	9,425.39
						Sales Tax	565.52
						<b>Total</b>	<b>9,990.91</b>

Buyer:

Signature



# Volume Savings Program

Quote #: 12448757  
 Volume Savings Expiration Date: 6/6/2023  
 Customer Name: Gary Welbaum  
 Selling System Quote Project Description: DUGOUTS  
 Customer Phone #: 2485201714  
 Pricing is per Lowe's Store at: Store #1823  
 WHITE LAKE, MI  
 Store Phone #: (248) 674-6510  
 Store Contact: Erik Baker

Item #	Quantity	Item Description	VSP Unit Price	Extended VSP Price
5302528	40	2 x 6 x 12 PT #2 PRIME	11.03	441.20
5302559	160	2 x 4 x 10 PT #2 PRIME	7.07	1,131.20
87291	32	5-IN ANGLE ZMAX (13087)	2.69	86.08
95991	48	LUS26Z 2INX6IN JOIST HNGR +116	1.40	67.20
108777	320	LUS24Z 2INX4IN JOIST HNGR +116	0.89	284.80
90857	48	LPC4Z LIGHT POST CAP 4-4 (+371	4.19	201.12
88919	32	2X6X20 PT	29.23	935.36
119366	1	DIRECT SHIP	50.00	50.00
4666148	1	5G VAL DEFENSE SATIN BASE 1	244.80	244.80
4663645	3	1G EVERLAST SATIN BASE 1	67.14	201.42
1944465	4	8D X 1-1/2 HDG NAIL-APPX 750 QTY	19.19	76.76
9470	1	5LB PG10 DECK SCRW 3 IN GRAY	23.99	23.99
89103	1248	CLASSIC RIB 29GA GR80 BURGUNDY 104@ 12' LONG	3.55	4,430.40
89106	12	ASTERWOOD SCREW 10X1-1/2" BURGUNDY	18.88	226.56
89106	64	EAVE TRIM 4" 29GA CF45 10'6" BURGUNDY	16.45	1,052.80

VSP Total: \$9,453.69

Total Savings for this Quote is: \$1,338.95

\*All items requested for volume savings may not be listed if they did not qualify for VSP savings.

You Save: 12.40%

MANAGER SIGNATURE

DATE

\*THIS ESTIMATE IS NOT VALID WITHOUT A MANAGER'S SIGNATURE.

\*LOWE'S RESERVES THE RIGHT TO LIMIT THE QUANTITIES OF MERCHANDISE SOLD TO CUSTOMERS.

\*ALL OF THE PRODUCT MUST BE ORDERED BY THE EXPIRATION DATE IN ORDER TO RECEIVE VOLUME SAVINGS

\*THIS IS AN ESTIMATE ONLY. DELIVERY OF ALL MATERIALS CONTAINED IN THIS ESTIMATE ARE SUBJECT TO AVAILABILITY FROM THE MANUFACTURER OR SUPPLIER. QUANTITY, EXTENSION, OR ADDITION ERRORS ARE SUBJECT TO CORRECTION. CREDIT TERMS SUBJECT TO APPROVAL BY LOWE'S CREDIT DEPARTMENT.

\*SPECIAL ORDER CONFIGURED PRODUCTS RETURNED OR CANCELED AFTER 72 HOURS FROM PURCHASE ARE SUBJECT TO A 20% RESTOCKING FEE.

\*LOWE'S IS A SUPPLIER OF MATERIALS ONLY. LOWE'S DOES NOT ENGAGE IN THE PRACTICE OF ENGINEERING, ARCHITECTURE, OR GENERAL CONTRACTING. LOWE'S DOES NOT ASSUME SELECTION OR CHOICE OF MATERIALS FOR A GENERAL OR SPECIFIC USE; FOR QUANTITIES OR SIZING OF MATERIALS; FOR THE USE OR INSTALLATION OF MATERIALS; OR FOR COMPLIANCE WITH ANY BUILDING CODE OR STANDARD OF WORKMANSHIP.

\*LOWE'S IS MAKING THE FOLLOWING QUOTE BASED ON ITS STANDARD COMMERCIAL TERMS, AND DOES NOT AGREE TO TERMS AND CONDITIONS, INCLUDING ANY GOVERNMENTAL REGULATIONS, NOT SPECIFICALLY INDICATED OR REFERENCED IN THE REQUEST FOR THIS QUOTATION. IF TERMS AND CONDITIONS ARE PRESENTED, PRODUCT SELECTION AND PRICING MAY CHANGE PENDING LEGAL REVIEW.

\*TAXES AND DELIVERY WILL BE ADDED AT TIME OF PURCHASE AS APPLICABLE.

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- \* [Account Management in the Store](#)

# CARTER Lumber

Carter Lumber MI 232 (59-20)  
6600 Highland Road  
White Lake, MI 48383

PH(248)-887-8853

Fax(248)-889-3547

REQUEST DATE	05/19/23
EXPIRATION DATE	05/26/23
FILED BY	DELY BY
REMOVED	WHI CALL

SOLD TO	cash232
---------	---------

SHIP TO	Gary Welbaum
White Lake, MI 48383	
248 520-1714	

QUOTE NUMBER	23200054952
QUOTE DATE	05/19/23 14:27:41
ACCOUNT NUMBER	cash232
CUSTOMER PO	
OPERATOR	Ron Droste-ISR
PAGE NUMBER	001 OF 001

## ESTIMATE

QUANTITY	DESCRIPTION	ITEM	UNIT PRICE	UNIT	EXT PRICE
32	2X6X20 ALT #1 GRD CONTACT	76201	24.26	EACH	776.32
40	2X6X12 ALT #1 GRD CONTACT	76121	14.07	EACH	562.80
160	2X4X10 ALT #1 ABOVE GRD	74101	7.57	EACH	1,211.20
32	SIM L950Z 5" SKEWABLE ANGL Z-MAX	30058	5.09	EACH	162.88
48	SIM LUS26Z 2X6 JST HGR Z-MAX	30108	1.99	EACH	95.52
320	SIM LUS24Z 2X4 JST HGR Z-MAX	30107	1.49	EACH	476.80
968	(232-0001107886) Union Corrugated .029 Gage MasterRib Ln. FT. ( Gallery or Royal Blue )	C0461	5.39	EACH	5,221.88
12	(232-0001108721) Union Corrugated 250 Count Bag 1-1/2 Wood Screws	C0461	19.51	EACH	234.08
64	(232-0001108744) Union Corrugated 10'6" Eve Trim	C0461	16.70	EACH	1,068.71
2	1-1/2X9 HDG JOIST HANGER 5#	80016	21.99	EACH	43.98
2	3"X#9 DECK SCREW 350CT OR 5LB	51641	38.79	EACH	77.58
1	DELIVERY CHARGES TAXABLE	C9907	75.00	EACH	75.00

CUSTOMER COPY

NON-TAXABLE	0.00
TAXABLE	10,006.75
DELIV. CHG. MI 48383	600.41
TOTAL	10,607.16

Divisions of the Carter Lumber Company



SEE TERMS AND CONDITIONS ON REVERSE OF CUSTOMER COPY.



# Memorandum

To: Highland Township Board of Trustees  
From: Rick Hamill  
Date: April 1, 2024  
Re: New Hire Activity Center

---

Motion to approve the proposed new hire as indicated below:

**Candidate Name:** Ashley Valdez  
**Starting Date:** April 2, 2024  
**Starting Hourly Wage:** \$17.94 hour  
**Grade:** Assistant #1 (Entry)  
**Classification:** Part Time  
**Seasonal?** Yes  
**Exempt?** No  
**Maximum Hours:** Up to 29 hours per week, max of 1,250 per year  
**Position Title:** Part Time-Floating Activity Center Administrative Assistant  
**Regular Schedule?** No  
**Department Name/Head:** Supervisors Office/Activity Center/ Heidi Bey  
**Interviewed by:** Rick Hamill and Heidi Bey  
**Budget Amendment Needed?** No  
**Account Line #:** 101-672-704.003 Clerical  
**Background Check:** Completed and approved  
**Advertising methods:** website, e-sign, indeed, and social media

*Warm inside. Great outdoors.*





**10. Adjourn**

**Time:** \_\_\_\_\_