



CHARTER TOWNSHIP OF HIGHLAND

1600 W. Highland Rd – Training Room - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA

April 4, 2022 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval
Approve:
 - a) March 21, 2022 Special Board of Trustees Minutes
 - b) List of Bills dated April 7, 2022 plus additions
 - c) Oakland County West Nile Virus Reimbursement Program Grant
 - d) Appoint Jennifer Frederick as Activity Center Advisory Council Member
Receive and File:
Building Department – February 2022
Financial Report – February 2022
Fire Department Report – February 2022
Library Board Minutes – February 2022
Library Director's Report – March 2022
Sheriff's Department Report - February
Treasurer's Report – February 2022
6. Announcements and Information Inquiry:
 - a) Highland Township Offices will be closed on Good Friday, April 15, 2022
 - b) Highland Community Prayer Breakfast, May 5, 2022, Thrive Church, doors open at 8:00 a.m.
 - c) Founders Day Parade and Festivities on Saturday, May 21, 2022, at 10:00 a.m.
7. Public Comment
8. Pending Business:
 - a) Proposed Board Ordinance No. 471, Gas Franchise Ordinance granting to Grantee Energy Company, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the Charter Township of Highland, Oakland County, Michigan for a period of thirty years.
 - b) Proposed Zoning Amendment Z-027 to rezone Parcel 11-8-400-004 (vacant Middle Road 122.5 acres) from ARR, Agricultural and Rural Residential Zoning District to R-3, Single Family Residential Zoning District. The designation for the property is Small to Medium Single Family Residential (Open Space). Owner: Mantua Properties.

9. New Business:
 - a) Resolution # 22-06 Oakland County West Nile Virus Reimbursement Program
 - b) Resolution #22-07 to Authorize Road Closure for Founders Day Parade and Events
 - c) Resolution #22-08 to Authorize the Placement of Signage on M-59 Median for Founders Day Celebration
 - d) Freedom Work Opportunities 2022 Lawn Maintenance Agreement
 - e) Approval of Purchase Agreement for Property at 146 John St., Highland
 - f) Budget Amendment for Purchase of Property
 - g) Fire Millage Renewal
10. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/87213320106>.
Meeting ID: 872 1332 0106

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: April 4, 2022

Present

Absent

Board Member

Rick A. Hamill

Tami Flowers

Jenny Frederick

Judy Cooper

Brian Howe

Beth Lewis

Joseph Salvia

Start Time: _____ End Time: _____

4. Approval of Agenda

5a. Consent Agenda Approval

- a) March 21, 2022 Special Board of Trustees Minutes
- b) List of Bills dated April 7, 2022 plus additions
- c) Oakland County West Nile Virus Reimbursement Program Grant
- d) Appoint Jennifer Frederick as Activity Center Advisory Council Member

CHARTER TOWNSHIP OF HIGHLAND
SPECIAL BOARD OF TRUSTEES MEETING
March 21, 2022 - 6:30 p.m.

The meeting was called to order at 6:33 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Matt Snyder, Lieutenant OCSO

Visitors: 5

Approval of Agenda:

Mrs. Cooper moved to approve the Agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Consent Agenda Approval:

- a) March 7, 2022 Board of Trustees Minutes
- b) March 7, 2022 Board of Trustees Closed Session Minutes
- c) List of Bills dated March 24, 2022 plus additions

Receive and File:

- a) Financial Report – Revised January 2022

Mrs. Cooper moved to approve the Consent Agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis, Salvia – yes.

Announcements and Information Inquiry:

- a) Volunteer Fair Wednesday, March 23, 2022 from 6:00 pm - 8:00 pm, 205 W Livingston, Highland Mi

Public Comment:

Question regarding park land purchase and development of park property.

Public Hearing:

- a) Michigan Natural Resources Trust Fund Acquisition Grant Application

Chris Nordstrom from Carlise/Wortman & Associates, Inc. gave an overview of the project.

Public Hearing was opened at 6:48 p.m. Several supportive comments were received. Public Hearing closed at 6:55 p.m.

New Business:

Resolution 22-05 Support of South Hickory Ridge Road Property Acquisition

Ms. Frederick moved to approve Resolution 22-05 Support of South Hickory Ridge Road Property Acquisition as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – Yes, Salvia – yes.

Adjourn:

Supervisor Hamill adjourned the meeting at 7:01 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

NOTIFICATION OF GRANT/PROGRAM APPLICATION

Board Approval for Grant Applications and Renewals:

All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.

In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.

The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.

Complete Name of Grant:	Oakland County West Nile Virus Reimbursement Program
Submitted by:	Karen M. Provo
New Grant or Renewal?	New Grant
Award Notification Received?	Yes
Amount:	\$4,059.48
Fiscal Year:	2022
Duration (if more than one fiscal year)	
Name of Funding Source: (i.e. DNR)	Oakland County Health Department
Federal, State or Local?	County
District Match Required? If yes please describe	No it's a reimbursement
Board Resolution Required?	Yes
Brief Description of Grant:	Enabling Highland Twp. to provide mosquito repellent and dunks to our residents for the prevention of West Nile Virus and other Arboviruses

Questions? Contact Karen Provo provok@highlandtwp.org or 248-887-3791 ext. 3

SUPERVISOR DATE RECEIVED: 3/23/2022



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: April 4, 2022
Re: New Activity Center Advisory Council Member Appointment

I would like to recommend we appoint Township Treasurer, Jennifer Frederick, to the Highland Activity Center Advisory Council.

Motion to appoint Township Treasurer, Jennifer Frederick to the Highland Activity Center Advisory Council.



5b. Receive and File:

Building Department – February 2022

Financial Report – February 2022

Fire Department Report – February 2022

Library Board Minutes – February 2022

Library Director's Report – March 2022

Sheriff's Department Report - February

Treasurer's Report – February 2022

*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
February 2022*

HIGHLAND TA1:139OWNSHIP BUILDING DEPARTMENT/PERMIT ACTIVITY REPORT

February 2022

TOTAL (forward)..... \$30,199

Additional fees:

Building..... \$89.00

Electric..... \$134

Plumbing.....

Heating.....

Licenses & Misc Fees.....

sub total: \$223

MONTH-END GRAND TOTAL REVENUE..... \$30,422

Total number of all Permits to date	This Year:	467
	Last Year:	245

Total number of all Electric, Plumbing, & Heating	This Year:	359
	Last Year:	171

Total number of Building permits to date:	This Year:	102
	Last Year:	71

Total number of New Single-Family Units:	This Year:	2
	Last Year:	3

Total number of Land Use Permits	This Year:	6
	Last Year:	3

Respectfully Submitted: STEVE ITINO
 Building Official
 Ordinance Dept Supervisor

This sheet represents the Grand Total Revenue for the month. The TOTAL (forward) represents all new Building, Heating, Electrical, and Plumbing permits for the month. The Additional Fees represent fees that pertain to existing open permits and miscellany.

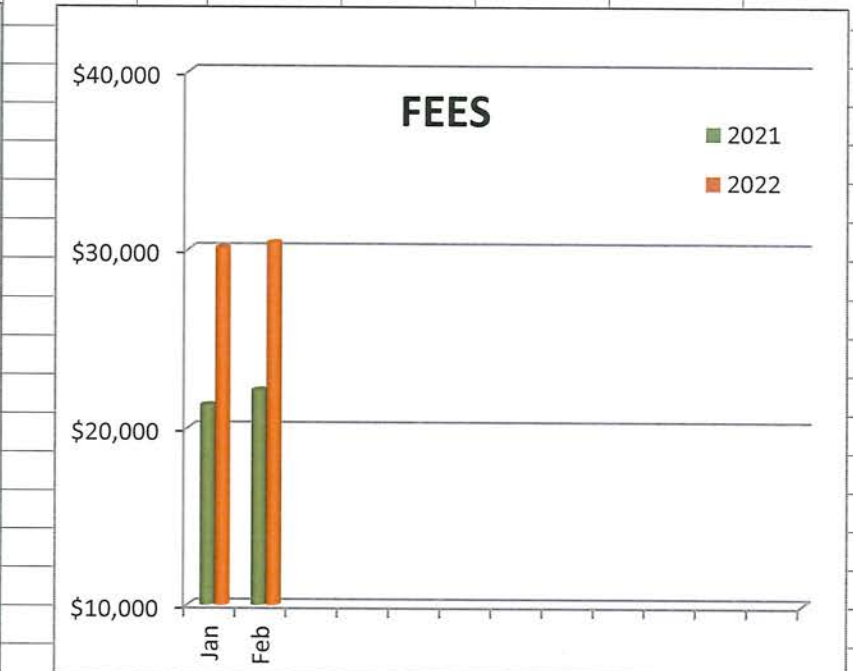
2020-2021 HIGHLAND TOWNSHIP BUILDING DEPARTMENT

2021	Permits	Fees		2022	Permits	Fees		Permits	Change	%	fee diff	fee % chg
	120	\$21,320		Jan	227	\$30,111		January	107	89%	\$8,791	41.23%
	125	\$22,152		Feb	240	\$30,422		February	115	92%	\$8,270	37.33%
								March	0	#DIV/0!	\$0	#DIV/0!
								April	0	#DIV/0!	\$0	#DIV/0!
								May	0	#DIV/0!	\$0	#DIV/0!
								June	0	#DIV/0!	\$0	#DIV/0!
								July	0	#DIV/0!	\$0	#DIV/0!
								August	0	#DIV/0!	\$0	#DIV/0!
								September	0	#DIV/0!	\$0	#DIV/0!
								October	0	#DIV/0!	\$0	#DIV/0!
								November	0	#DIV/0!	\$0	#DIV/0!
								December	0	#DIV/0!	\$0	#DIV/0!
Totals	245	\$43,472		Totals	467	\$60,533		Totals	222	91%	\$17,061	39.25%

PERMITS



FEEES



HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 2/1/2022 12:00:00 AM AND
2/28/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Commercial, Renovations					
PB22-0041	209 N JOHN ST	Summit Company Inc	\$101305	\$0	
PB22-0042	1200 W HIGHLAND RD	Complete Home Improvement L	\$180000	\$992	
Commercial, Renovations			\$281305	\$992	2
Deck					
PB22-0048	2737 STEEPLECHASE	Lars David Inc	\$74000	\$460	
Deck			\$74000	\$460	1
Electrical					
PE22-0080	1040 HARLEQUIN CT	Family Heating Co Inc	\$0	\$108	
PE22-0081	213 Maple Ave	Lite Electric	\$0	\$77	
PE22-0082	232 Maple Ave	Lite Electric	\$0	\$77	
PE22-0083	242 Maple	Lite Electric	\$0	\$77	
PE22-0084	239 Maple Ave	Lite Electric	\$0	\$77	
PE22-0085	192 Birch	Lite Electric	\$0	\$87	
PE22-0086	565 WOODRUFF LAKE RD	Randazzo Mechanical Htg & Cl	\$0	\$57	
PE22-0087	932 TROON	Family Heating Co Inc	\$0	\$108	
PE22-0088	215 Maple Ave	Lite Electric	\$0	\$87	
PE22-0089	3885 Emerald Park Dr	Lite Electric	\$0	\$87	
PE22-0090	60 Locust	Lite Electric	\$0	\$87	
PE22-0091	1832 ELKRIDGE CT	Robin Aire Htg & Clg	\$0	\$45	
PE22-0092	3305 JACKSON BLVD	Oak Electric Service Inc	\$0	\$113	
PE22-0093	148 Beech Ave	Capitol Supply & Service	\$0	\$81	
PE22-0094	200 Birch	Capitol Supply & Service	\$0	\$81	
PE22-0095	241 Kelly Ct	ARI	\$0	\$92	
PE22-0096	2203 Mac Laren	Lite Electric	\$0	\$87	
PE22-0097	2449 W Bruce Ct	Lite Electric	\$0	\$87	
PE22-0098	204 Norman	Lite Electric	\$0	\$87	
PE22-0099	2301 Mac Laren	Lite Electric	\$0	\$87	
PE22-0100	2712 Steward	Lite Electric	\$0	\$87	
PE22-0101	2343 S Dundee Ct.	Lite Electric	\$0	\$87	
PE22-0102	2817 MacDuff Ct	Lite Electric	\$0	\$87	
PE22-0103	2207 Mac Laren	Lite Electric	\$0	\$87	
PE22-0104	2255 Douglas	Lite Electric	\$0	\$87	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 2/1/2022 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE22-0105	1621 HIDDEN VALLEY DR	Synergy Electric LLC	\$0	\$84	
PE22-0106	2530 E HIGHLAND RD	Dave's Electric Services Inc	\$0	\$89	
PE22-0107	2675 S MILFORD RD Suite B	Sign Fabricators Susan M. White	\$0	\$95	
PE22-0108	136 INVERNESS	Energy Electric	\$0	\$144	
PE22-0109	2675 S MILFORD RD Suite D	Sign Fabricators Susan M. White	\$0	\$95	
PE22-0110	2025 ROWE RD	LOBBESTAEL, ANDREW J	\$0	\$236	
PE22-0111	177 Birch Ave	Capitol Supply & Service	\$0	\$81	
PE22-0112	221 Maple	Capitol Supply & Service	\$0	\$81	
PE22-0113	211 Maple	Capitol Supply & Service	\$0	\$81	
PE22-0114	202 Birch	Capitol Supply & Service	\$0	\$81	
PE22-0115	2817 MacDuff Ct	Chapple Electric Inc	\$0	\$74	
PE22-0116	1374 BLUE HERON DR	Robin Aire Htg & Clg	\$0	\$64	
PE22-0117	3390 RIDGE RD	Askar Heating and Cooling LLC	\$0	\$64	
PE22-0118	205 N JOHN ST	Douglas Electric	\$0	\$15	
PE22-0119	2544 CANTERWOOD	Westborn Electric LLC	\$0	\$99	
PE22-0120	2358 CANTERWOOD	Westborn Electric LLC	\$0	\$84	
PE22-0121	4235 HUNTERS DR	JW Shaw Electric	\$0	\$107	
PE22-0122	6588 N MILFORD RD	Cox Electric	\$0	\$59	
PE22-0123	209 N JOHN ST	Douglas Electric	\$0	\$0	
PE22-0124	2501 ROWE RD	Family Heating Co Inc	\$0	\$74	
PE22-0125	2712 Steward	Chapple Electric Inc	\$0	\$74	
PE22-0126	280 N HICKORY RIDGE RD	Magnum Electric Assoc Inc	\$0	\$134	
PE22-0127	4145 WOODCOCK WAY	SELDON, WILLIAM	\$0	\$209	
PE22-0128	558 MIDDLE RD	Absotemp Climate Control Inc	\$0	\$54	
PE22-0129	3134 BEL AIRE DR	Generator Supercenter	\$0	\$92	
PE22-0130	304 Tamarack	Lite Electric	\$0	\$87	
PE22-0131	3500 RIDGE RD	Budget Electric & Generators	\$0	\$107	
PE22-0132	322 CARNOUSTIE	Robin Aire Htg & Clg	\$0	\$75	
PE22-0133	85 W Grant Ct	Lite Electric	\$0	\$87	
PE22-0134	2908 W Loch Lomond	Lite Electric	\$0	\$87	
PE22-0135	2310 S Dundee	Lite Electric	\$0	\$87	
PE22-0136	2680 Loch Lomond	Chapple Electric Inc	\$0	\$74	
PE22-0137	2466 E Duncan	Chapple Electric Inc	\$0	\$74	
PE22-0138	2728 Steward	Chapple Electric Inc	\$0	\$74	
PE22-0139	2654 E Campbell	Chapple Electric Inc	\$0	\$74	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE22-0140	2532 W Sinclair Ct	Chapple Electric Inc	\$0	\$74	
PE22-0141	2368 S Baird Ct	Chapple Electric Inc	\$0	\$74	
PE22-0142	2374 S Baird Dr	Chapple Electric Inc	\$0	\$74	
PE22-0143	242 Maple	Capitol Supply & Service	\$0	\$81	
PE22-0144	212 Maple	Capitol Supply & Service	\$0	\$81	
PE22-0145	77 Ash	Capitol Supply & Service	\$0	\$81	
PE22-0146	92 Locust	Capitol Supply & Service	\$0	\$81	
PE22-0147	192 Birch	Capitol Supply & Service	\$0	\$81	
PE22-0148	206 Hemlock Blvd	Capitol Supply & Service	\$0	\$81	
PE22-0149	296 Tamarack	Lite Electric	\$0	\$87	
PE22-0150	2100 LAKE CT	Family Heating Co Inc	\$0	\$54	
PE22-0151	3660 Emerald Park Dr	K J Electric	\$0	\$87	
PE22-0152	42 Ash Ave	Capitol Supply & Service	\$0	\$81	
PE22-0153	213 Maple Ave	Capitol Supply & Service	\$0	\$81	
PE22-0154	166 Birch	Capitol Supply & Service	\$0	\$81	
PE22-0155	153 Beech Ave	Capitol Supply & Service	\$0	\$81	
PE22-0156	186 Oak Ave	Capitol Supply & Service	\$0	\$81	
PE22-0157	91 Locust	Capitol Supply & Service	\$0	\$81	
PE22-0158	90 Locust	Capitol Supply & Service	\$0	\$81	
PE22-0159	164 Birch	Capitol Supply & Service	\$0	\$81	
PE22-0160	185 Oak Ave	Capitol Supply & Service	\$0	\$81	
PE22-0161	232 Maple Ave	Capitol Supply & Service	\$0	\$81	
PE22-0162	58 Linden Ave	Capitol Supply & Service	\$0	\$81	
PE22-0163	1990 DEACONS WAY	Landry and Sons Electrical	\$0	\$117	
PE22-0164	1325 Plover Dr	Dubs Electric	\$0	\$503	
PE22-0165	1363 Wind Valley	Dubs Electric	\$0	\$485	
PE22-0166	2325 Mac Laren	Lite Electric	\$0	\$87	
PE22-0167	2295 Mead	Lite Electric	\$0	\$87	
PE22-0168	2321 Mac Laren	Lite Electric	\$0	\$87	
PE22-0169	2387 Douglas	Lite Electric	\$0	\$87	
Electrical			\$0	\$8500	90
Mechanical					
PM22-0069	1040 HARLEQUIN CT	Family Heating Co Inc	\$0	\$123	
PM22-0070	565 WOODRUFF LAKE RD	Randazzo Mechanical Htg & Cl	\$0	\$129	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM22-0071	932 TROON	Family Heating Co Inc	\$0	\$123	
PM22-0072	2817 MacDuff Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0073	2207 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0074	2255 Douglas	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0075	60 Locust	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0076	215 Maple Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0077	2321 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0078	2387 Douglas	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0079	2295 Mead	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0080	2325 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0081	1363 Wind Valley	Fireclass LLC	\$0	\$231	
PM22-0082	3954 PRESIDENTIAL WAY	Family Heating Co Inc	\$0	\$92	
PM22-0083	1832 ELKRIDGE CT	Robin Aire Htg &Clg	\$0	\$85	
PM22-0084	1915 LAKEVIEW LN	Burning Inspirations LLC	\$0	\$101	
PM22-0085	3305 JACKSON BLVD	Oak Electric Service Inc	\$0	\$168	
PM22-0086	148 Beech Ave	Capitol Supply & Service	\$0	\$102	
PM22-0087	200 Birch	Capitol Supply & Service	\$0	\$102	
PM22-0088	2025 ROWE RD	LOBBESTAEL, ANDREW J	\$0	\$240	
PM22-0089	177 Birch Ave	Capitol Supply & Service	\$0	\$102	
PM22-0090	221 Maple	Capitol Supply & Service	\$0	\$102	
PM22-0091	211 Maple	Capitol Supply & Service	\$0	\$102	
PM22-0092	202 Birch	Capitol Supply & Service	\$0	\$102	
PM22-0093	1374 BLUE HERON DR	Robin Aire Htg &Clg	\$0	\$169	
PM22-0094	3390 RIDGE RD	Askar Heating and Cooling LLC	\$0	\$184	
PM22-0095	292 Walnut	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0096	2310 S Dundee	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0097	304 Tamarack	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0098	85 W Grant Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0099	296 Tamarack	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0100	2908 W Loch Lomond	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0101	2544 CANTERWOOD	Osburn Services Inc	\$0	\$123	
PM22-0102	2358 CANTERWOOD	Osburn Services Inc	\$0	\$123	
PM22-0103	3160 Woodland Ridge Trl	Fireclass LLC	\$0	\$231	
PM22-0104	219 Maple Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0105	204 Birch	Mobile & Modular Homes Inc	\$0	\$87	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 2/1/2022 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM22-0106	287 Walnut	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0107	266 Spruce	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0108	257 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0109	230 Maple Ave	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0110	3660 Emerald Park Dr	Turning Point Companies, LLC	\$0	\$87	
PM22-0111	558 MIDDLE RD	Absotemp Climate Control Inc	\$0	\$179	
PM22-0112	295 Tamarack	Mobile & Modular Homes Inc	\$0	\$87	
PM22-0113	3500 RIDGE RD	Budget Electric & Generators	\$0	\$138	
PM22-0114	322 CARNOUSTIE	Robin Aire Htg & Clg	\$0	\$169	
PM22-0115	242 Maple	Capitol Supply & Service	\$0	\$102	
PM22-0116	212 Maple	Capitol Supply & Service	\$0	\$102	
PM22-0117	77 Ash	Capitol Supply & Service	\$0	\$102	
PM22-0118	92 Locust	Capitol Supply & Service	\$0	\$102	
PM22-0119	192 Birch	Capitol Supply & Service	\$0	\$102	
PM22-0120	206 Hemlock Blvd	Capitol Supply & Service	\$0	\$102	
PM22-0121	1562 PETTIBONE LAKE RD	Hi-Tech Heating and Cooling	\$0	\$255	
PM22-0122	2100 LAKE CT	Family Heating Co Inc	\$0	\$102	
PM22-0123	42 Ash Ave	Capitol Supply & Service	\$0	\$102	
PM22-0124	213 Maple Ave	Capitol Supply & Service	\$0	\$102	
PM22-0125	166 Birch	Capitol Supply & Service	\$0	\$102	
PM22-0126	153 Beech Ave	Capitol Supply & Service	\$0	\$102	
PM22-0127	186 Oak Ave	Capitol Supply & Service	\$0	\$102	
PM22-0128	91 Locust	Capitol Supply & Service	\$0	\$102	
PM22-0129	90 Locust	Capitol Supply & Service	\$0	\$102	
PM22-0130	164 Birch	Capitol Supply & Service	\$0	\$102	
PM22-0131	185 Oak Ave	Capitol Supply & Service	\$0	\$102	
PM22-0132	232 Maple Ave	Capitol Supply & Service	\$0	\$102	
PM22-0133	58 Linden Ave	Capitol Supply & Service	\$0	\$102	
PM22-0134	2142 N DUCK LAKE RD	JA Carney Plumbing Inc	\$0	\$99	
Mechanical			\$0	\$7411	66
Miscellaneous					
PB22-0044	2742 E Murray Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0045	2804 Mead	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0046	2507 W Lindsay	Ultimate Care & Maintenance	\$2800	\$88	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 2/1/2022 12:00:00 AM AND
2/28/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB22-0049	241 Kelly Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB22-0050	2467 W Duncan	Ultimate Care & Maintenance	\$2800	\$88	
Miscellaneous			\$14000	\$440	5
Plumbing					
PP22-0027	2817 MacDuff Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0028	2207 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0029	2255 Douglas	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0030	60 Locust	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0031	215 Maple Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0032	2321 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0033	2387 Douglas	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0034	2295 Mead	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0035	2325 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0036	2355 Overbrook	B & B Constructions, Inc.	\$0	\$0	
PP22-0037	2025 ROWE RD	LOBBESTAEL, ANDREW J	\$0	\$233	
PP22-0038	209 N JOHN ST	Earth Co.	\$0	\$0	
PP22-0039	292 Walnut	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0040	2310 S Dundee	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0041	304 Tamarack	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0042	85 W Grant Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0043	296 Tamarack	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0044	2908 W Loch Lomond	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0045	1235 WIND VALLEY LN	D and B Mechanical	\$0	\$107	
PP22-0046	219 Maple Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0047	204 Birch	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0048	287 Walnut	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0049	266 Spruce	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0050	257 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0051	230 Maple Ave	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0052	3660 Emerald Park Dr	Turning Point Companies, LLC	\$0	\$77	
PP22-0053	295 Tamarack	Mobile & Modular Homes Inc	\$0	\$77	
PP22-0054	2304 N DUCK LAKE RD	Staley's Plumbing and Heating	\$0	\$107	
PP22-0055	1562 PETTIBONE LAKE RD	Premier Plumbing, Inc	\$0	\$217	
PP22-0056	2142 N DUCK LAKE RD	JA Carney Plumbing Inc	\$0	\$573	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 2/1/2022 12:00:00 AM AND
2/28/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Plumbing			\$0	\$3008	30
Res. Additions					
PB22-0037	516 WOODRUFF LAKE RD	M J Whelan Construction, Inc.	\$115500	\$653	
Res. Additions			\$115500	\$653	1
Res. Mobile Home					
PMH22-0016	2817 MacDuff Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0017	2207 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0018	2255 Douglas	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0019	60 Locust	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0020	215 Maple Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0021	2321 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0022	2387 Douglas	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0023	2295 Mead	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0024	2325 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0025	292 Walnut	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0026	2310 S Dundee	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0027	304 Tamarack	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0028	85 W Grant Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0029	296 Tamarack	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0030	2908 W Loch Lomond	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0031	219 Maple Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0032	204 Birch	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0033	287 Walnut	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0034	266 Spruce	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0035	257 Spruce Ave	Mobile & Modular Homes Inc	\$0	\$200	
PMH22-0036	230 Maple Ave	Mobile & Modular Homes Inc	\$0	\$0	
PMH22-0037	3660 Emerald Park Dr	Turning Point Companies, LLC	\$0	\$200	
PMH22-0038	295 Tamarack	Mobile & Modular Homes Inc	\$0	\$200	
Res. Mobile Home			\$0	\$4400	23
Res. Renovations					
PB22-0031	445 HELEN	Mr Roof	\$18803	\$172	
PB22-0032	2474 E Duncan	Mr Roof	\$6798	\$111	
PB22-0034	2025 ROWE RD	LOBBESTAEL, ANDREW J	\$30000	\$224	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 2/1/2022 12:00:00 AM AND
2/28/2022 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB22-0035	4947 N MILFORD RD	Weathergard Window, Co., Inc.	\$6400	\$106	
PB22-0036	1015 TROON	Weathergard Window, Co., Inc.	\$6000	\$104	
PB22-0038	840 LONE TREE RD	Sharer Design Group LLC	\$112116	\$686	
PB22-0039	3432 TAGGETT LAKE DR	Renewal By Anderson LLC	\$20000	\$182	
PB22-0040	3461 HIGH KNOLL DR	TOBIN TRUSTEE, MICHAEL	\$100000	\$575	
PB22-0043	2346 HUFF PL	Majic Window Company	\$14900	\$152	
PB22-0047	1990 DEACONS WAY	Vantage Construction Co.	\$41000	\$279	
PB22-0052	3120 GRANDVIEW	Wallside Inc	\$7390	\$116	
PB22-0053	3650 KINGSWAY DR	Wallside Inc	\$1272	\$85	
PB22-0054	1089 GLENEAGLES	Wallside Inc	\$29940	\$228	
PB22-0056	2800 WHITE LAKE RD	Renewal By Anderson LLC	\$24928	\$203	
Res. Renovations			\$419547	\$3223	14
Shed					
PB22-0051	6039 JADA DR	Tuff Shed, Inc.	\$11000	\$144	
Shed			\$11000	\$144	1
Signs					
PS/F13-0002		Better Built Homes, LLC	\$0	\$149	
PSG22-0006	2675 S MILFORD RD Suite B	Sign Fabricators Susan M. White	\$0	\$127	
PSG22-0007	2675 S MILFORD RD Suite D	Sign Fabricators Susan M. White	\$0	\$127	
Signs			\$0	\$403	3
Swiming Pools-Hot Tubs/Spas					
PB22-0033	4145 WOODCOCK WAY	SELDON, WILLIAM	\$7500	\$111	
PB22-0057	2737 STEEPLECHASE	Blue Hawaiian Pools of Michiga	\$84000	\$495	
Swiming Pools-Hot Tubs/Spas			\$91500	\$606	2
Zoning Land Use					
PLU22-0005	274 CARNOUSTIE	Cornerstone Home Lending, Inc.	\$0	\$0	
PLU22-0006	1406 Enterprise DR	LIBERTY BELL POWDER CO	\$0	\$0	
Zoning Land Use			\$0	\$0	2
Totals			\$1006852	\$30240	240

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2022

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	200.71	
101-000-008.000	PERPETUAL FUND	1,087.10	
101-000-010.000	CASH - COMBINED SAVINGS	4,276,946.30	
101-000-072.000	COUNTY OF OAKLAND	(2,302.00)	
101-000-075.000	HURON VALLEY SCHOOLS	19,057.22	
101-000-078.000	DUE FROM STATE REVENUES	350,520.00	
101-000-084.000	DUE TO/FROM WOTA	9,927.00	
101-000-084.477	DUE TO/FROM CABLE TV FEES	78,863.00	
	TOTAL ASSETS		<u>4,734,299.33</u>

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.000	ACCOUNTS PAYABLE	(480.96)	
101-000-202.001	BUILDING BONDS PAYABLES	227,652.00	
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	3,494.07	
101-000-202.003	ESCROW POLICE SAGINAW PIPELINE	2,356.46	
101-000-202.005	PLANNING BONDS PAYABLES	261,960.58	
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	586.75	
101-000-231.000	PR W/H FICA	215.94	
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	1,059,936.89	
	TOTAL LIABILITIES		1,555,721.73

FUND EQUITY

101-000-390.000	FUND BALANCE	2,689,875.10	
	REVENUE OVER EXPENDITURES - YTD	488,702.50	
	TOTAL FUND EQUITY		<u>3,178,577.60</u>

	TOTAL LIABILITIES AND EQUITY		<u>4,734,299.33</u>
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CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
101-000-402.000	CURRENT PROPERTY TAX	527,155.00	527,155.00	501,768.19	165,684.08	25,386.81	95.18
101-000-404.000	SALES TAX	1,800,000.00	1,800,000.00	350,520.00	350,520.00	1,449,480.00	19.47
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	388.92	269.14	(388.92)	.00
101-000-423.000	MOBILE HOME TAXES	5,000.00	5,000.00	1,141.50	579.00	3,858.50	22.83
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	78,862.96	78,862.96	221,137.04	26.29
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	330.00	148.00	1,170.00	22.00
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	822.00	441.00	4,178.00	16.44
101-000-491.000	BUILDING PERMITS	200,000.00	200,000.00	23,512.30	10,120.00	176,487.70	11.76
101-000-491.001	HEATING PERMITS	38,000.00	38,000.00	13,443.00	6,528.00	24,557.00	35.38
101-000-491.002	PLUMBING PERMITS	22,000.00	22,000.00	4,291.00	2,357.00	17,709.00	19.50
101-000-491.003	ELECTRICAL PERMITS	45,000.00	45,000.00	13,782.40	6,565.40	31,217.60	30.63
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-528.001	ARPA FEDERAL GRANT REVENUE	.00	52,000.00	.00	.00	52,000.00	.00
101-000-584.005	METRO AUTHORITY	12,000.00	12,000.00	.00	.00	12,000.00	.00
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	15,000.00	15,000.00	7,421.88	7,421.88	7,578.12	49.48
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	685.00	255.00	2,315.00	22.83
101-000-607.019	SUMMER TAX COLLECTION FEE	45,000.00	45,000.00	.00	.00	45,000.00	.00
101-000-607.022	ENHANCE ACCESS FEES	3,000.00	3,000.00	1,045.37	1,045.37	1,954.63	34.85
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	.00	.00	42,000.00	.00
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	7,575.50	4,122.03	42,424.50	15.15
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	825.00	550.00	6,175.00	11.79
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	3,200.00	3,000.00	2,800.00	53.33
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	2,200.00	1,200.00	2,800.00	44.00
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	175.00	.00	2,825.00	5.83
101-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	419.01	182.44	9,580.99	4.19
101-000-667.010	ACTIVITY CTR ANNEX UTILITIES	5,000.00	5,000.00	1,579.40	1,496.40	3,420.60	31.59
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	4,666.66	2,333.33	23,333.34	16.67
101-000-676.018	ELECTION REIMBURSEMENT	.00	.00	26,287.72	26,287.72	(26,287.72)	.00
101-000-676.029	ORDINANCE VIOLATION REIMBURSE	2,000.00	2,000.00	.00	.00	2,000.00	.00
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-000-677.031	MISCELLANEOUS	10,000.00	10,000.00	2,167.16	957.74	7,832.84	21.67
	REVENUE	3,245,655.00	3,297,655.00	1,047,109.97	670,926.49	2,250,545.03	31.75
	TOTAL FUND REVENUE	3,245,655.00	3,297,655.00	1,047,109.97	670,926.49	2,250,545.03	31.75

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
LEGISLATIVE							
101-102-702.000	LEGISLATIVE: SALARIES	24,664.00	24,664.00	3,794.40	948.60	20,869.60	15.38
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	199.00	199.00	5,801.00	3.32
	TOTAL LEGISLATIVE	30,664.00	30,664.00	3,993.40	1,147.60	26,670.60	13.02
SUPERVISOR							
101-171-702.000	SUP DEPT: SALARIES	80,370.00	80,370.00	12,364.72	3,091.18	68,005.28	15.38
101-171-703.001	SUP DEPT: CLERICAL WAGE F-T	49,725.00	49,725.00	6,024.38	2,135.63	43,700.62	12.12
101-171-704.002	SUP DEPT: FLOATER WAGE P-T	13,326.00	13,326.00	2,027.53	487.07	11,298.47	15.21
101-171-704.003	SUP DEPT: FLOATER (2) WAGE P-T	19,890.00	19,890.00	731.25	731.25	19,158.75	3.68
101-171-704.005	SUP DEPT: MAINT WAGE P-T	30,294.00	30,294.00	4,698.55	1,225.49	25,595.45	15.51
101-171-704.006	SUP DEPT: MAINTENANCE WAGE P-T	.00	.00	601.68	151.16	(601.68)	.00
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	125.00	.00	2,375.00	5.00
	TOTAL SUPERVISOR	196,105.00	196,105.00	26,573.11	7,821.78	169,531.89	13.55
ACCOUNTING							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	55,692.00	55,692.00	8,625.96	2,142.00	47,066.04	15.49
101-191-704.001	ACCTG: P-T ASSISTANT	21,322.00	21,322.00	3,264.96	820.32	18,057.04	15.31
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	.00	.00	3,000.00	.00
	TOTAL ACCOUNTING	80,014.00	80,014.00	11,890.92	2,962.32	68,123.08	14.86
CLERK							
101-215-702.002	CLERK: SALARIES	76,352.00	76,352.00	11,746.48	2,936.62	64,605.52	15.38
101-215-703.001	CLERK: DEPUTY WAGE F-T	59,670.00	59,670.00	8,676.00	1,836.00	50,994.00	14.54
101-215-703.005	CLERK: CLERICAL WAGE F-T	40,148.00	40,148.00	6,147.04	1,544.26	34,000.96	15.31
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-721.007	CLERK: ELECTION INSPECTORS	35,000.00	35,000.00	.00	.00	35,000.00	.00
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-215-820.000	CLERK: DUES/ED/TRAVEL	4,000.00	4,000.00	1,785.50	410.00	2,214.50	44.64
101-215-825.004	CLERK: CERTIFICATION	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	.00	.00	7,050.00	.00
	TOTAL CLERK	277,020.00	277,020.00	28,355.02	6,726.88	248,664.98	10.24
TREASURER							
101-253-702.001	TREAS: SALARIES	76,352.00	76,352.00	11,746.48	2,936.62	64,605.52	15.38
101-253-703.000	TREAS: DEPUTY WAGE F-T	61,659.00	61,659.00	9,517.00	2,371.50	52,142.00	15.43
101-253-703.003	TREAS: CLERICAL WAGE F-T	41,810.00	41,810.00	6,400.50	1,608.00	35,409.50	15.31
101-253-705.004	TREAS: PART-TIME SEASONAL	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-253-820.000	TREAS: DUES/ED/TRAVEL	4,000.00	4,000.00	664.00	.00	3,336.00	16.60
101-253-825.002	TREAS: CERTIFICATION	2,500.00	2,500.00	.00	.00	2,500.00	.00
	TOTAL TREASURER	194,321.00	194,321.00	28,327.98	6,916.12	165,993.02	14.58

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ASSESSOR							
101-257-703.001	ASSESSING: CLERICAL WAGE F-T	.00	.00	1,312.50	.00	(1,312.50)	.00
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	125,000.00	125,000.00	33,669.20	20,225.82	91,330.80	26.94
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	.00	.00	1,500.00	.00
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	TOTAL ASSESSOR	127,100.00	127,100.00	34,981.70	20,225.82	92,118.30	27.52
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	11,000.00	11,000.00	1,483.12	1,333.47	9,516.88	13.48
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-261-760.002	ARPA FEDERAL GRANT EXPENSE	.00	52,000.00	25,000.00	25,000.00	27,000.00	48.08
101-261-801.001	GEN GOV: PROF SERVICES	55,000.00	55,000.00	800.00	800.00	54,200.00	1.45
101-261-803.000	GEN GOV: SNOWPLOW SERV	37,800.00	37,800.00	.00	.00	37,800.00	.00
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	4,151.25	4,151.25	70,848.75	5.54
101-261-805.000	GEN GOV: AUDITING	70,000.00	70,000.00	.00	.00	70,000.00	.00
101-261-810.000	GEN GOV: COURT WITNESS FEES	500.00	500.00	.00	.00	500.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	500.00	300.00	62.50
101-261-813.001	GEN GOV: WOTA	185,000.00	185,000.00	185,000.00	185,000.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	2,922.95	208.95	10,077.05	22.48
101-261-822.000	GEN GOV: BANK FEES	5,000.00	5,000.00	5,853.87	.00	(853.87)	117.08
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	3,407.00	(19,998.00)	64,593.00	5.01
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	1,646.00	823.00	11,354.00	12.66
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	741.23	376.57	5,758.77	11.40
101-261-850.002	GEN GOV: WEBSITE	2,000.00	2,000.00	600.00	.00	1,400.00	30.00
101-261-900.000	GEN GOV: TAX BILL PRINTING	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-261-900.001	GEN GOV: ADVERTISING	20,000.00	20,000.00	932.35	932.35	19,067.65	4.66
101-261-900.002	GEN GOV: PRINTING	4,500.00	4,500.00	175.32	.00	4,324.68	3.90
101-261-920.000	GEN GOV: UTILITIES	60,000.00	60,000.00	7,114.46	6,291.63	52,885.54	11.86
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	30,000.00	30,000.00	1,142.01	447.66	28,857.99	3.81
101-261-937.000	GEN GOV: VEHICLE OP MAINT	4,000.00	4,000.00	825.93	825.93	3,174.07	20.65
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	9,321.37	2,874.70	40,678.63	18.64
101-261-955.000	GEN GOV: MISCELLANEOUS	10,000.00	10,000.00	244.11	75.40	9,755.89	2.44
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	26,000.00	26,000.00	9.32	9.32	25,990.68	.04
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	15,000.00	15,000.00	.00	.00	15,000.00	.00
101-261-971.001	GEN GOV: COMP CAP OUTLAY	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	8,000.00	8,000.00	161.58	161.58	7,838.42	2.02
	TOTAL GENERAL GOVERNMENT	798,100.00	850,100.00	252,031.87	209,813.81	598,068.13	29.65

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	85,000.00	85,000.00	13,621.69	3,677.45	71,378.31	16.03
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	110,000.00	110,000.00	42.59	42.59	109,957.41	.04
101-279-712.000	GGP: HEALTH/DENTAL/LIFE/DIS INS	160,000.00	160,000.00	34,493.61	12,086.59	125,506.39	21.56
101-279-714.004	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	55,000.00	55,000.00	10,150.17	5,723.90	44,849.83	18.45
101-279-716.002	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	2,465.10	1,507.75	42,534.90	5.48
101-279-718.001	GGP: PTO CASH PAYOUT	18,000.00	18,000.00	.00	.00	18,000.00	.00
	TOTAL GENERAL GOVERNMENT PER	486,000.00	486,000.00	60,773.16	23,038.28	425,226.84	12.50
BUILDING							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	62,690.00	62,690.00	9,597.78	2,411.26	53,092.22	15.31
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	38,095.00	38,095.00	5,832.76	1,465.50	32,262.24	15.31
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	36,040.00	36,040.00	5,517.00	1,386.00	30,523.00	15.31
101-371-705.000	BLDG: PART-TIME SEASONAL	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-371-735.000	BLDG: POSTAGE	500.00	500.00	.00	.00	500.00	.00
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	110,000.00	110,000.00	15,449.18	11,475.60	94,550.82	14.04
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	.00	.00	2,500.00	.00
	TOTAL BUILDING	258,325.00	258,325.00	36,396.72	16,738.36	221,928.28	14.09
CEMETERY							
101-567-935.000	CEMETERY: SEXTON	45,825.00	45,825.00	7,070.00	3,535.00	38,755.00	15.43
101-567-935.001	CEMETERY: MAINTENANCE	5,000.00	5,000.00	171.52	.00	4,828.48	3.43
	TOTAL CEMETERY	50,825.00	50,825.00	7,241.52	3,535.00	43,583.48	14.25
SOCIAL SERVICES							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,000.00	15,000.00	2,025.00	600.00	12,975.00	13.50
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	415.00	.00	2,085.00	16.60
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	.00	.00	50,000.00	.00
	TOTAL SOCIAL SERVICES	84,500.00	84,500.00	2,440.00	600.00	82,060.00	2.89

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
SENIOR CENTER						
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	46,741.00	46,741.00	7,155.77	1,797.75	39,585.23 15.31
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	.00	32,175.00	3,712.50	1,237.50	28,462.50 11.54
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	32,175.00	.00	750.00	.00	(750.00) .00
101-672-704.002	ACT CTR: COMMUNICATION WAGE P-	23,072.00	23,072.00	3,502.20	887.40	19,569.80 15.18
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	19,890.00	19,890.00	.00	.00	19,890.00 .00
101-672-704.006	ACTIVITY CTR: SECURITY P-T	4,000.00	4,000.00	.00	.00	4,000.00 .00
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	11,934.00	11,934.00	1,712.52	430.24	10,221.48 14.35
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	2,500.00	2,500.00	.00	.00	2,500.00 .00
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	226.29	226.29	5,773.71 3.77
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	.00	.00	2,500.00 .00
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	75.00	.00	1,125.00 6.25
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	70.36	71.66	1,429.64 4.69
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	457.91	226.55	2,042.09 18.32
101-672-850.002	ANNEX: INTERNET SERVICE	2,000.00	2,000.00	683.76	341.88	1,316.24 34.19
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	6,500.00	6,500.00	.00	.00	6,500.00 .00
101-672-920.000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	1,879.76	1,678.32	7,120.24 20.89
101-672-920.002	ANNEX: UTILITIES	6,000.00	6,000.00	1,208.03	882.74	4,791.97 20.13
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	.00	.00	471.86	459.28	(471.86) .00
101-672-936.002	ANNEX: BUILDING MAINT	5,000.00	5,000.00	1,388.18	913.99	3,611.82 27.76
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	.00	.00	2,500.00 .00
101-672-940.000	ACTIVITY CTR: RENT EXPENSE	16,500.00	16,500.00	3,000.00	1,500.00	13,500.00 18.18
TOTAL SENIOR CENTER	201,512.00	201,512.00	26,294.14	10,653.60	175,217.86	13.05
PLANNING & ORDINANCE						
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	76,770.00	76,770.00	11,891.06	3,031.49	64,878.94 15.49
101-701-703.003	PLNG: CLERICAL WAGE F-T	.00	36,300.00	.00	.00	36,300.00 .00
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	52,030.00	52,030.00	7,965.00	2,001.00	44,065.00 15.31
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	24,440.00	24,440.00	3,761.57	946.69	20,678.43 15.39
101-701-801.000	PLNG: CONSULTANT PROF.	110,000.00	73,700.00	4,320.00	4,320.00	69,380.00 5.86
101-701-820.000	PLNG: DUES/ED/TRAVEL	1,500.00	1,500.00	1,027.00	50.00	473.00 68.47
101-701-825.002	PLNG: CERTIFICATION	1,500.00	1,500.00	.00	.00	1,500.00 .00
101-701-935.000	OE: VIOLATION CORRECTIONS	5,000.00	5,000.00	.00	.00	5,000.00 .00
TOTAL PLANNING & ORDINANCE	271,240.00	271,240.00	28,964.63	10,349.18	242,275.37	10.68
ZONING BOARD OF APPEALS (ZBA)						
101-702-720.000	ZBA: MEETING PAY	8,880.00	8,880.00	690.00	.00	8,190.00 7.77
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	45.00	.00	2,355.00 1.88
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00 .00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	.00	.00	1,000.00 .00
101-702-900.000	ZBA: ADVERTISING	4,500.00	4,500.00	354.90	354.90	4,145.10 7.89
TOTAL ZONING BOARD OF APPEALS	17,280.00	17,280.00	1,089.90	354.90	16,190.10	6.31

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	11,400.00	11,400.00	488.75	.00	10,911.25	4.29
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	30,000.00	30,000.00	.00	.00	30,000.00	.00
101-703-801.001	PLNG COMM: ORDINANCE REVISION	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	.00	.00	2,000.00	.00
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	3,500.00	3,500.00	1,146.60	1,146.60	2,353.40	32.76
	TOTAL PLANNING COMMISSION	55,050.00	55,050.00	1,635.35	1,146.60	53,414.65	2.97
PARKS							
101-751-729.000	PARKS: HIGHLAND STATION	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	594.70	594.70	1,905.30	23.79
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-751-801.006	PARKS: FIREWORKS	12,000.00	12,000.00	5,500.00	.00	6,500.00	45.83
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	713.35	96.13	4,286.65	14.27
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	610.00	305.00	19,390.00	3.05
	TOTAL PARKS	48,000.00	48,000.00	7,418.05	995.83	40,581.95	15.45
	TOTAL FUND EXPENDITURES	3,176,056.00	3,228,056.00	558,407.47	323,026.08	2,669,648.53	17.30
	NET REVENUE OVER EXPENDITURES	69,599.00	69,599.00	488,702.50	347,900.41	419,103.50	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

ROAD FUND

ASSETS

203-000-002.000 HAULING ROUTE SAVINGS ACCT.
203-000-010.000 CASH - COMBINED SAVINGS

550,596.95
31,927.00

TOTAL ASSETS

582,523.95

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001 HAULING ROUTE PAYABLE

4,204.33

TOTAL LIABILITIES

4,204.33

FUND EQUITY

203-000-390.000 FUND BALANCE
203-000-392.000 RESTRICTED FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

86,972.31
491,344.23
3.08

TOTAL FUND EQUITY

578,319.62

TOTAL LIABILITIES AND EQUITY

582,523.95

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
203-000-604.000	HAUL ROUTE REVENUE	55,000.00	55,000.00	.00	.00	55,000.00 .00
203-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	3.08	1.78	1,496.92 .21
203-000-699.401	TRANSFER IN FROM CAPITAL IMP.	100,000.00	100,000.00	.00	.00	100,000.00 .00
	REVENUE	156,500.00	156,500.00	3.08	1.78	156,496.92 .00
	TOTAL FUND REVENUE	156,500.00	156,500.00	3.08	1.78	156,496.92 .00
<u>ROAD</u>						
203-596-967.000	DUST CONTROL	60,000.00	60,000.00	.00	.00	60,000.00 .00
203-596-967.001	TRI PARTY PROGRAM	40,000.00	40,000.00	.00	.00	40,000.00 .00
	TOTAL ROAD	100,000.00	100,000.00	.00	.00	100,000.00 .00
	TOTAL FUND EXPENDITURES	100,000.00	100,000.00	.00	.00	100,000.00 .00
	NET REVENUE OVER EXPENDITURES	56,500.00	56,500.00	3.08	1.78	(56,496.92)

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS

2,282,914.17

TOTAL ASSETS

2,282,914.17

LIABILITIES AND EQUITY

LIABILITIES

206-000-202.000 ACCOUNTS PAYABLE

(974.86)

TOTAL LIABILITIES

(974.86)

FUND EQUITY

206-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

1,342,861.86
941,027.17

TOTAL FUND EQUITY

2,283,889.03

TOTAL LIABILITIES AND EQUITY

2,282,914.17

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
206-000-402.000	CURRENT PROPERTY TAX	1,184,694.00	1,184,694.00	1,126,020.19	372,354.80	58,673.81	95.05
206-000-604.000	COST RECOVERY	.00	.00	289.66	289.66	(289.66)	.00
206-000-627.000	RENTAL INSPECTIONS	15,000.00	15,000.00	1,350.00	750.00	13,650.00	9.00
206-000-638.000	EMS TRANSPORT	350,000.00	350,000.00	58,693.45	29,293.09	291,306.55	16.77
206-000-665.000	INTEREST ON INVESTMENTS	15,000.00	15,000.00	468.64	228.98	14,531.36	3.12
206-000-677.000	MISCELLANEOUS	.00	.00	383.00	5.00	(383.00)	.00
206-000-692.000	APPROPRIATION FUND BAL.	47,225.00	47,225.00	.00	.00	47,225.00	.00
	REVENUE	1,611,919.00	1,611,919.00	1,187,204.94	402,921.53	424,714.06	73.65
	TOTAL FUND REVENUE	1,611,919.00	1,611,919.00	1,187,204.94	402,921.53	424,714.06	73.65

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
FIRE							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	75,994.08	75,994.08	11,805.96	2,951.49	64,188.12	15.54
206-336-703.000	FIRE: F-T WAGE OFFICER N.G.	65,573.55	65,573.55	9,999.47	2,522.05	55,574.08	15.25
206-336-703.001	FIRE:F-T WAGE OFFICER D.K.	63,934.50	63,934.50	10,016.92	2,459.00	53,917.58	15.67
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	65,573.55	65,573.55	10,678.24	2,522.05	54,895.31	16.28
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	55,141.80	55,141.80	8,405.62	2,120.82	46,736.18	15.24
206-336-703.004	FIRE:F-T WAGE MEDIC M.B.	55,141.80	55,141.80	8,600.95	2,120.82	46,540.85	15.60
206-336-703.005	FIRE:F-T WAGE MEDIC A.G.	55,141.80	55,141.80	8,328.34	2,120.82	46,813.46	15.10
206-336-703.013	FIRE: MARSHAL COMPENSATION	29,238.30	29,238.30	4,552.96	1,157.06	24,685.34	15.57
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	.00	2,400.00	398.32	167.20	2,001.68	16.60
206-336-704.006	FIRE: P-T WAGE CLERICAL	16,230.24	16,230.24	2,485.21	624.41	13,745.03	15.31
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	400,000.00	397,600.00	74,243.87	17,060.05	323,356.13	18.67
206-336-707.007	FIRE: F-T OVERTIME	35,000.00	35,000.00	7,633.48	1,813.26	27,366.52	21.81
206-336-709.001	FIRE: CLOTHING ALLOWANCE	3,500.00	3,500.00	3,500.00	.00	.00	100.00
206-336-709.002	FIRE: FOOD ALLOWANCE	3,500.00	3,500.00	.00	.00	3,500.00	.00
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	15,252.22	15,252.22	.00	.00	15,252.22	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	71,850.47	71,850.47	11,640.84	2,763.76	60,209.63	16.20
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	12,750.00	12,750.00	.00	.00	12,750.00	.00
206-336-711.001	FIRE:DEFINED CONTRIBUTION F-T	24,098.48	24,098.48	.00	.00	24,098.48	.00
206-336-712.001	FIRE:HEALTH/DENTAL/LIFE/DISINS	60,000.00	60,000.00	15,615.63	6,189.34	44,384.37	26.03
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	16,500.00	16,500.00	.00	.00	16,500.00	.00
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE:CASH IN LIEU BENEF BUYOUT	12,000.00	12,000.00	1,795.23	1,044.57	10,204.77	14.96
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	15,000.00	15,000.00	6,106.13	5,350.80	8,893.87	40.71
206-336-719.000	FIRE: POST PLAN	10,500.00	10,500.00	.00	.00	10,500.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	.00	.00	9,998.00	.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	3,500.00	3,500.00	1,175.00	1,100.00	2,325.00	33.57
206-336-727.000	FIRE: SUPPLIES	9,000.00	9,000.00	871.63	659.15	8,128.37	9.68
206-336-731.000	FIRE: MEDICAL SUPPLIES	20,000.00	20,000.00	2,165.08	1,198.04	17,834.92	10.83
206-336-732.000	FIRE: UNIFORMS	30,000.00	30,000.00	341.94	149.97	29,658.06	1.14
206-336-750.000	FIRE: VEHICLE GAS/OIL	30,000.00	30,000.00	3,215.43	3,215.43	26,784.57	10.72
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	175.00	175.00	4,825.00	3.50
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	5,000.00	5,000.00	895.80	415.80	4,104.20	17.92
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	15,000.00	15,000.00	.00	.00	15,000.00	.00
206-336-820.000	FIRE: DUES & EDUCATION	20,000.00	20,000.00	6,840.00	3,250.00	13,160.00	34.20
206-336-830.000	FIRE: INSURANCE/BONDS	100,000.00	100,000.00	19,780.00	(2,440.00)	80,220.00	19.78
206-336-851.000	FIRE: RADIO COMMUNICATIONS	50,000.00	50,000.00	59.84	.00	49,940.16	.12
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	180.00	.00	4,820.00	3.60
206-336-920.000	FIRE: PUBLIC UTILITIES	40,000.00	40,000.00	9,464.21	5,904.42	30,535.79	23.66
206-336-930.000	FIRE: VEHICLE REPAIR	50,000.00	50,000.00	2,162.02	2,093.03	47,837.98	4.32
206-336-936.000	FIRE: BLDG MAINT/REPAIR	20,000.00	20,000.00	2,414.87	2,158.95	17,585.13	12.07
206-336-937.000	FIRE: EQUIP MAINT	17,500.00	17,500.00	629.78	527.37	16,870.22	3.60
206-336-955.000	FIRE: MISC EXPENSE	7,500.00	7,500.00	.00	.00	7,500.00	.00
206-336-967.000	FIRE: NEW PROJECTS	7,500.00	7,500.00	.00	.00	7,500.00	.00
TOTAL FIRE	1,611,918.79	1,611,918.79	246,177.77	71,394.66	1,365,741.02	15.27	
TOTAL FUND EXPENDITURES	1,611,918.79	1,611,918.79	246,177.77	71,394.66	1,365,741.02	15.27	

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

FIRE FUND

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	.21	.21	941,027.17	331,526.87	941,026.96	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

POLICE FUND

ASSETS

207-000-004.000 PETTY CASH
207-000-010.000 CASH - COMBINED SAVINGS

50.00
4,628,662.45

TOTAL ASSETS

4,628,712.45

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

2,003,629.22
2,625,083.23

TOTAL FUND EQUITY

4,628,712.45

TOTAL LIABILITIES AND EQUITY

4,628,712.45

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
207-000-402.000	CURRENT PROPERTY TAX	2,938,277.23	2,938,277.23	2,791,700.55	923,526.67	146,576.68	95.01
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	.00	.00	10,000.00	.00
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-000-582.001	SCHOOL PARTICIPATION	111,300.00	111,300.00	.00	.00	111,300.00	.00
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	13,500.00	.00	148,500.00	8.33
207-000-659.001	RESTITUTION	.00	.00	90.47	90.47	(90.47)	.00
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	859.89	410.55	14,140.11	5.73
207-000-692.000	APPROPRIATION FUND BAL.	480,396.00	511,366.00	.00	.00	511,366.00	.00
	REVENUE	3,728,973.23	3,759,943.23	2,806,150.91	924,027.69	953,792.32	74.63
	TOTAL FUND REVENUE	3,728,973.23	3,759,943.23	2,806,150.91	924,027.69	953,792.32	74.63
POLICE							
207-301-704.001	POLICE: CLERICAL WAGE P-T	32,000.00	32,000.00	5,063.59	1,264.37	26,936.41	15.82
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	2,800.00	2,800.00	387.36	96.72	2,412.64	13.83
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,806,373.00	2,806,373.00	.00	.00	2,806,373.00	.00
207-301-807.002	POLICE: SCHOOL RESOURCE OFFICE	111,300.00	111,300.00	.00	.00	111,300.00	.00
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-301-807.004	POLICE: OVERTIME	200,000.00	200,000.00	.00	.00	200,000.00	.00
207-301-920.000	POLICE: UTILITIES	14,000.00	14,000.00	1,037.26	593.58	12,962.74	7.41
207-301-935.000	POLICE: SHERIFF'S MAINT	12,000.00	12,000.00	1,143.50	1,086.75	10,856.50	9.53
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	4,666.66	2,333.33	23,333.34	16.67
207-301-955.000	POLICE: MISCELLANEOUS	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00	1,000.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	9,500.00	9,500.00	.00	.00	9,500.00	.00
207-301-971.002	POLICE: BUILDING REN	490,000.00	520,970.00	168,769.31	168,769.31	352,200.69	32.40
	TOTAL POLICE	3,728,973.00	3,759,943.00	181,067.68	174,144.06	3,578,875.32	4.82
	TOTAL FUND EXPENDITURES	3,728,973.00	3,759,943.00	181,067.68	174,144.06	3,578,875.32	4.82
	NET REVENUE OVER EXPENDITURES	.23	.23	2,625,083.23	749,883.63	2,625,083.00	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS

1,105,739.36

TOTAL ASSETS

1,105,739.36

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

243,208.74
862,530.62

TOTAL FUND EQUITY

1,105,739.36

TOTAL LIABILITIES AND EQUITY

1,105,739.36

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

REFUSE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
227-000-626.000	REFUSE COLLECTION	1,105,500.00	1,105,500.00	1,037,676.14	252,024.97	67,823.86	93.86
227-000-665.000	INTEREST EARNINGS	5,000.00	5,000.00	53.74	23.91	4,946.26	1.07
227-000-677.000	MISCELLANEOUS	.00	.00	675.00	317.00	(675.00)	.00
227-000-692.000	APPROPRIATION FUND BAL.	71,137.00	71,137.00	.00	.00	71,137.00	.00
	REVENUE	1,181,637.00	1,181,637.00	1,038,404.88	252,365.88	143,232.12	87.88
	TOTAL FUND REVENUE	1,181,637.00	1,181,637.00	1,038,404.88	252,365.88	143,232.12	87.88
REFUSE							
227-526-703.000	REFUSE: CLERICAL WAGE F-T	.00	.00	562.50	.00	(562.50)	.00
227-526-801.000	REFUSE: CONTRACTOR	1,087,000.00	1,087,000.00	175,311.76	87,655.88	911,688.24	16.13
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,637.00	27,637.00	.00	.00	27,637.00	.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00	.00
227-526-967.000	REFUSE: COMM SERVICE PROJ	65,000.00	65,000.00	.00	.00	65,000.00	.00
	TOTAL REFUSE	1,181,637.00	1,181,637.00	175,874.26	87,655.88	1,005,762.74	14.88
	TOTAL FUND EXPENDITURES	1,181,637.00	1,181,637.00	175,874.26	87,655.88	1,005,762.74	14.88
	NET REVENUE OVER EXPENDITURES	.00	.00	862,530.62	164,710.00	862,530.62	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000 CASH - COMBINED SAVINGS
401-000-084.494 DUE TO/FROM DDA

5,342,820.01
109,580.70

TOTAL ASSETS

5,452,400.71

LIABILITIES AND EQUITY

FUND EQUITY

401-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

5,763,143.58
(310,742.87)

TOTAL FUND EQUITY

5,452,400.71

TOTAL LIABILITIES AND EQUITY

5,452,400.71

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

CAPITAL IMPROVEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
401-000-644.000	ASSET SALE PROCEEDS	250,000.00	250,000.00	.00	.00	250,000.00	.00
401-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	633.72	358.94	9,366.28	6.34
401-000-665.001	INTEREST EARNINGS DDA LOAN	3,500.00	3,500.00	478.67	235.66	3,021.33	13.68
401-000-667.002	CELL TOWER LEASE	150,000.00	150,000.00	35,744.00	28,097.15	114,256.00	23.83
401-000-692.000	APPROPRIATION FUND BAL.	4,187,000.00	4,302,000.00	.00	.00	4,302,000.00	.00
	REVENUE	4,600,500.00	4,715,500.00	36,856.39	28,691.75	4,678,643.61	.78
	TOTAL FUND REVENUE	4,600,500.00	4,715,500.00	36,856.39	28,691.75	4,678,643.61	.78
GENERAL GOVERNMENT							
401-261-971.001	TOWNSHIP IMPROVEMENTS	4,215,500.00	4,215,500.00	347,348.42	347,162.86	3,868,151.58	8.24
401-261-971.012	TOWNSHIP RELOCATION EXPENSES	25,000.00	25,000.00	227.57	100.00	24,772.43	.91
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	10,000.00	10,000.00	23.27	.00	9,976.73	.23
401-261-995.103	TRANSFER TO ROAD FUND	100,000.00	100,000.00	.00	.00	100,000.00	.00
	TOTAL GENERAL GOVERNMENT	4,450,500.00	4,450,500.00	347,599.26	347,262.86	4,102,900.74	7.81
ANNEX							
401-523-971.000	ANNEX IMPROVEMENTS	20,000.00	20,000.00	.00	.00	20,000.00	.00
	TOTAL ANNEX	20,000.00	20,000.00	.00	.00	20,000.00	.00
CEMETERY							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
	TOTAL CEMETERY	25,000.00	25,000.00	.00	.00	25,000.00	.00
PARKS							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	15,000.00	15,000.00	.00	.00	15,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	90,000.00	90,000.00	.00	.00	90,000.00	.00
401-751-971.002	NEW PARK PROPERTY	.00	115,000.00	.00	.00	115,000.00	.00
	TOTAL PARKS	105,000.00	220,000.00	.00	.00	220,000.00	.00
	TOTAL FUND EXPENDITURES	4,600,500.00	4,715,500.00	347,599.26	347,262.86	4,367,900.74	7.37
	NET REVENUE OVER EXPENDITURES	.00	.00	(310,742.87)	(318,571.11)	(310,742.87)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2022

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS

3,425,783.07

TOTAL ASSETS

3,425,783.07

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

2,635,117.53
790,665.54

TOTAL FUND EQUITY

3,425,783.07

TOTAL LIABILITIES AND EQUITY

3,425,783.07

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
402-000-402.000	CURRENT PROPERTY TAX	.00	856,101.00	812,231.26	653,961.26	43,869.74	94.88
402-000-402.001	MILLAGE PROP TAX REVENUE	856,101.00	.00	.00	(384,887.22)	.00	.00
402-000-665.000	INTEREST EARNINGS	.00	.00	923.33	444.57	(923.33)	.00
402-000-692.000	APPROPRIATION FUND BAL.	1,738,899.00	1,738,899.00	.00	.00	1,738,899.00	.00
402-000-699.000	OPERATING TRANSFER IN	250,000.00	250,000.00	.00	.00	250,000.00	.00
	REVENUE	2,845,000.00	2,845,000.00	813,154.59	269,518.61	2,031,845.41	28.58
	TOTAL FUND REVENUE	2,845,000.00	2,845,000.00	813,154.59	269,518.61	2,031,845.41	28.58
FIRE							
402-336-971.003	CONSTR IN PROCESS FIRE MIL ST1	.00	.00	1,200.00	.00	(1,200.00)	.00
402-336-971.004	CONSTR IN PROCESS FIRE MIL ST2	2,300,000.00	2,300,000.00	21,289.05	21,289.05	2,278,710.95	.93
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	270,000.00	270,000.00	.00	.00	270,000.00	.00
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	275,000.00	275,000.00	.00	.00	275,000.00	.00
	TOTAL FIRE	2,845,000.00	2,845,000.00	22,489.05	21,289.05	2,822,510.95	.79
	TOTAL FUND EXPENDITURES	2,845,000.00	2,845,000.00	22,489.05	21,289.05	2,822,510.95	.79
	NET REVENUE OVER EXPENDITURES	.00	.00	790,665.54	248,229.56	790,665.54	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

DOWNTOWN DEVELOPMENT FUND

ASSETS

494-000-010.000 CASH - COMBINED SAVINGS
494-000-019.000 TAXES RECEIVABLE

467,610.08
74,429.00

TOTAL ASSETS

542,039.08

LIABILITIES AND EQUITY

LIABILITIES

494-000-202.000 ACCOUNTS PAYABLE
494-000-280.000 DEFERRED REVENUE
494-000-308.000 LONG-TERM LOAN

2,326.40
122,134.00
109,580.70

TOTAL LIABILITIES

234,041.10

FUND EQUITY

494-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

234,009.61
73,988.37

TOTAL FUND EQUITY

307,997.98

TOTAL LIABILITIES AND EQUITY

542,039.08

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
494-000-569.000	GRANT REVENUE	.00	.00	6,085.00	.00 (6,085.00)	.00	
494-000-665.000	INTEREST EARNINGS	1,080.00	1,080.00	162.29	80.57	15.03	
494-000-677.001	DDA EVENTS FUND	.00	.00 (335.00)	.00	335.00	.00
494-000-677.005	FUNDRAISING	3,000.00	3,000.00 (265.00)	.00	3,265.00 (8.83)
494-000-677.008	FARMERS MARKET RESERVATIONS	800.00	800.00	.00	.00	800.00	.00
494-000-677.010	TIF	209,000.00	209,000.00	79,935.55	59,583.46	129,064.45	38.25
	REVENUE	213,880.00	213,880.00	85,582.84	59,664.03	128,297.16	40.01
	TOTAL FUND REVENUE	213,880.00	213,880.00	85,582.84	59,664.03	128,297.16	40.01
DOWNTOWN DEVELOPMENT AUTHO							
494-729-702.001	DDA: DIRECTOR	49,106.88	49,106.88	7,594.52	2,148.63	41,512.36	15.47
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	3,756.68	3,756.68	581.02	164.38	3,175.66	15.47
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	.00	.00	1,200.00	.00
494-729-728.000	DDA: OFFICE SUPPLIES	1,000.00	1,000.00	276.50	276.50	723.50	27.65
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	500.00	500.00	80.00	80.00	420.00	16.00
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	.00	.00	3,000.00	.00
494-729-801.001	DDA: MASTER PLAN	5,000.00	5,000.00	.00	.00	5,000.00	.00
494-729-808.000	DDA: CONSULTANT CASSIE BLASCY	9,000.00	9,000.00	828.00	828.00	8,172.00	9.20
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	4,000.00	4,000.00	.00	.00	4,000.00	.00
494-729-820.000	DDA: DUES/ED/TRAVEL	4,500.00	4,500.00	13.76	13.76	4,486.24	.31
494-729-850.000	DDA: WEBSITE	700.00	700.00	475.00	.00	225.00	67.86
494-729-880.001	DDA: PROMOTIONS	11,800.00	11,800.00	455.00	.00	11,345.00	3.86
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	10,500.00	10,500.00	.00	.00	10,500.00	.00
494-729-880.003	DDA: DESIGN	36,900.00	36,900.00	.00	.00	36,900.00	.00
494-729-880.004	DDA: ORGANIZATION	2,100.00	2,100.00	.00	.00	2,100.00	.00
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	45.00	45.00	2,955.00	1.50
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.00
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	569.50	287.50	2,430.50	18.98
494-729-935.000	DDA: MAINTENANCE FOUR CORNER	4,000.00	4,000.00	.00	.00	4,000.00	.00
494-729-967.000	DDA: FARMERS' MARKET	6,000.00	6,000.00	197.50	197.50	5,802.50	3.29
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	.00	.00	3,000.00	.00
494-729-967.007	DDA: CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00	.00
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00	.00
494-729-993.000	DDA: INTEREST EXPENSE	6,500.00	6,500.00	478.67	235.66	6,021.33	7.36
	TOTAL DOWNTOWN DEVELOPMENT	212,815.56	212,815.56	11,594.47	4,276.93	201,221.09	5.45
	TOTAL FUND EXPENDITURES	212,815.56	212,815.56	11,594.47	4,276.93	201,221.09	5.45
	NET REVENUE OVER EXPENDITURES	1,064.44	1,064.44	73,988.37	55,387.10	72,923.93	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2022

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	485,684.09	
591-000-001.001	CASH - DEBT	1.41	
591-000-010.000	CASH - COMBINED SAVINGS	40,986.09	
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	144,204.99	
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	87,329.49	
591-000-152.000	WATERMAINS	8,029,049.92	
591-000-153.000	A/D WATER MAINS	(553,697.57)	
591-000-158.000	CONSTRUCTION IN PROGRESS	16,234.64	
	TOTAL ASSETS		8,249,793.06

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.001	ACCOUNTS PAYABLE VOUCHER	6,677.23	
591-000-209.000	INTEREST PAYABLE	1,637.50	
591-000-214.000	DUE TO OTHER FUNDS-INVENTORY	5,555.36	
591-000-251.000	ACCOUNTS PAYABLE ACCRUED INT	.65	
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	67,000.00	
591-000-300.001	SPECIAL ASSESSMENT BOND	588,000.00	
	TOTAL LIABILITIES		668,870.74

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,836,587.00	
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	81,484.79	
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94	
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	568,809.64	
591-000-399.000	UNRESTRICTED NET ASSETS	(70,700.79)	
	REVENUE OVER EXPENDITURES - YTD	87,682.74	
	TOTAL FUND EQUITY		7,580,922.32

	TOTAL LIABILITIES AND EQUITY		8,249,793.06
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CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
591-000-082.000						
TRANSFER IN FROM OAKLAND CTY	.00	.00	19,440.52	19,440.52	(19,440.52)	.00
	.00	.00	19,440.52	19,440.52	(19,440.52)	.00
	.00	.00	19,440.52	19,440.52	(19,440.52)	.00
<u>TOTAL FUND REVENUE</u>	<u>.00</u>	<u>.00</u>	<u>19,440.52</u>	<u>19,440.52</u>	<u>(19,440.52)</u>	<u>.00</u>
<u>WATER</u>						
591-536-812.000						
FUND ADMINISTRATION COST	.00	.00	194.53	.00	(194.53)	.00
591-536-921.000						
SYSTEMS	.00	.00	(22,949.45)	2,539.56	22,949.45	.00
591-536-921.001						
PLAN REVIEW & PERMITTING	.00	.00	214.15	.00	(214.15)	.00
591-536-921.002						
MAPPING UNIT	.00	.00	1,335.40	325.86	(1,335.40)	.00
591-536-935.000						
MAINTENANCE	.00	.00	4,572.61	2,397.41	(4,572.61)	.00
591-536-938.001						
WATER SYSTEMS	.00	.00	7,210.17	4,368.27	(7,210.17)	.00
591-536-938.002						
WATER MAINTENANCE	.00	.00	5,002.18	2,384.39	(5,002.18)	.00
591-536-938.003						
PUMP MAINTENANCE	.00	.00	39,432.68	17,758.49	(39,432.68)	.00
591-536-971.001						
WATER CAPITAL EQUIPMT IMPROVM	.00	.00	28,264.52	.00	(28,264.52)	.00
	.00	.00	63,276.79	29,773.98	(63,276.79)	.00
<u>TOTAL WATER</u>	<u>.00</u>	<u>.00</u>	<u>63,276.79</u>	<u>29,773.98</u>	<u>(63,276.79)</u>	<u>.00</u>
	.00	.00	63,276.79	29,773.98	(63,276.79)	.00
<u>TOTAL FUND EXPENDITURES</u>	<u>.00</u>	<u>.00</u>	<u>63,276.79</u>	<u>29,773.98</u>	<u>(63,276.79)</u>	<u>.00</u>
	.00	.00	(43,836.27)	(10,333.46)	(43,836.27)	
<u>NET REVENUE OVER EXPENDITURES</u>	<u>.00</u>	<u>.00</u>	<u>(43,836.27)</u>	<u>(10,333.46)</u>	<u>(43,836.27)</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000 CASH - COMBINED SAVINGS

16,933.47

TOTAL ASSETS

16,933.47

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

16,829.47
104.00

TOTAL FUND EQUITY

16,933.47

TOTAL LIABILITIES AND EQUITY

16,933.47

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

HIGHLAND ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
702-000-674.000	.00	.00	1,771.44	1,093.33	(1,771.44)	.00
	.00	.00	1,771.44	1,093.33	(1,771.44)	.00
	.00	.00	1,771.44	1,093.33	(1,771.44)	.00
	<u>GENERAL GOVERNMENT</u>					
702-261-729.000	.00	.00	1,667.44	1,667.44	(1,667.44)	.00
	.00	.00	1,667.44	1,667.44	(1,667.44)	.00
	.00	.00	1,667.44	1,667.44	(1,667.44)	.00
	.00	.00	104.00	(574.11)	104.00	

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
703-000-665.000	.00	.00	278.06	125.03	(278.06)	.00
	.00	.00	278.06	125.03	(278.06)	.00
	.00	.00	278.06	125.03	(278.06)	.00
	<u>TRUST & AGENCY ADMIN</u>					
703-255-822.000	.00	.00	502.00	257.00	(502.00)	.00
	.00	.00	502.00	257.00	(502.00)	.00
	.00	.00	502.00	257.00	(502.00)	.00
	.00	.00	(223.94)	(131.97)	(223.94)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	199,379.03
737-000-017.001	MUTUAL FUNDS	648,424.15
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

896,663.18

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	954,151.58
	REVENUE OVER EXPENDITURES - YTD	(57,488.40)

TOTAL FUND EQUITY

896,663.18

TOTAL LIABILITIES AND EQUITY

896,663.18

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
737-000-665.000	20,000.00	20,000.00	2,567.69	1,271.44	17,432.31	12.84
737-000-669.001	.00	.00	(52,382.59)	(17,074.13)	52,382.59	.00
737-000-692.002	68,000.00	68,000.00	.00	.00	68,000.00	.00
REVENUE	88,000.00	88,000.00	(49,814.90)	(15,802.69)	137,814.90	(56.61)
TOTAL FUND REVENUE	88,000.00	88,000.00	(49,814.90)	(15,802.69)	137,814.90	(56.61)
GENERAL GOVERNMENT PERSONNE						
737-279-719.000	80,000.00	80,000.00	5,322.94	3,300.64	74,677.06	6.65
737-279-822.000	8,000.00	8,000.00	2,350.56	35.00	5,649.44	29.38
TOTAL GENERAL GOVERNMENT PER	88,000.00	88,000.00	7,673.50	3,335.64	80,326.50	8.72
TOTAL FUND EXPENDITURES	88,000.00	88,000.00	7,673.50	3,335.64	80,326.50	8.72
NET REVENUE OVER EXPENDITURES	.00	.00	(57,488.40)	(19,138.33)	(57,488.40)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2022

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS

415,107.95

TOTAL ASSETS

415,107.95

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

192,095.02
223,012.93

TOTAL FUND EQUITY

415,107.95

TOTAL LIABILITIES AND EQUITY

415,107.95

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

DUCK LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
764-000-581.000						
	.00	.00	229,169.67	90,434.46	(229,169.67)	.00
764-000-665.000						
	.00	.00	5.51	2.91	(5.51)	.00
	.00	.00	229,175.18	90,437.37	(229,175.18)	.00
	.00	.00	229,175.18	90,437.37	(229,175.18)	.00
<u>TRUST & AGENCY ADMIN</u>						
764-255-956.000						
	.00	.00	6,162.25	6,057.32	(6,162.25)	.00
	.00	.00	6,162.25	6,057.32	(6,162.25)	.00
	.00	.00	6,162.25	6,057.32	(6,162.25)	.00
	.00	.00	223,012.93	84,380.05	223,012.93	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS

79,278.45

TOTAL ASSETS

79,278.45

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

60,946.57
18,331.88

TOTAL FUND EQUITY

79,278.45

TOTAL LIABILITIES AND EQUITY

79,278.45

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

HIGHLAND LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
765-000-581.000						
	.00	.00	19,146.76	8,447.10	(19,146.76)	.00
765-000-665.000						
	.00	.00	1.12	.56	(1.12)	.00
	.00	.00	19,147.88	8,447.66	(19,147.88)	.00
	.00	.00	19,147.88	8,447.66	(19,147.88)	.00
<u>TRUST & AGENCY ADMIN</u>						
765-255-956.000						
	.00	.00	816.00	.00	(816.00)	.00
	.00	.00	816.00	.00	(816.00)	.00
	.00	.00	816.00	.00	(816.00)	.00
	.00	.00	18,331.88	8,447.66	18,331.88	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2022

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS

83,595.33

TOTAL ASSETS

83,595.33

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

74,701.13
8,894.20

TOTAL FUND EQUITY

83,595.33

TOTAL LIABILITIES AND EQUITY

83,595.33

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

TAGGETT LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
766-000-581.000						
	.00	.00	11,100.00	4,500.00	(11,100.00)	.00
766-000-665.000						
	.00	.00	1.22	.59	(1.22)	.00
	.00	.00	11,101.22	4,500.59	(11,101.22)	.00
	.00	.00	11,101.22	4,500.59	(11,101.22)	.00
<u>TRUST & AGENCY ADMIN</u>						
766-255-956.000						
	.00	.00	2,207.02	1,381.58	(2,207.02)	.00
	.00	.00	2,207.02	1,381.58	(2,207.02)	.00
	.00	.00	2,207.02	1,381.58	(2,207.02)	.00
	.00	.00	8,894.20	3,119.01	8,894.20	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2022

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS

56,011.60

TOTAL ASSETS

56,011.60

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

43,503.16
12,508.44

TOTAL FUND EQUITY

56,011.60

TOTAL LIABILITIES AND EQUITY

56,011.60

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

KELLOGG LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
767-000-581.000						
	.00	.00	12,518.67	5,987.19	(12,518.67)	.00
767-000-665.000						
	.00	.00	.78	.39	(.78)	.00
	.00	.00	12,519.45	5,987.58	(12,519.45)	.00
	.00	.00	12,519.45	5,987.58	(12,519.45)	.00
<u>TRUST & AGENCY ADMIN</u>						
767-255-956.000						
	.00	.00	11.01	5.46	(11.01)	.00
	.00	.00	11.01	5.46	(11.01)	.00
	.00	.00	11.01	5.46	(11.01)	.00
	.00	.00	12,508.44	5,982.12	12,508.44	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS

63,321.23

TOTAL ASSETS

63,321.23

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

37,270.85
26,050.38

TOTAL FUND EQUITY

63,321.23

TOTAL LIABILITIES AND EQUITY

63,321.23

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

CHARLICK LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
768-000-581.000						
	.00	.00	26,079.27	9,580.14	(26,079.27)	.00
768-000-665.000						
	.00	.00	.86	.44	(.86)	.00
	.00	.00	26,080.13	9,580.58	(26,080.13)	.00
	.00	.00	26,080.13	9,580.58	(26,080.13)	.00
<u>TRUST & AGENCY ADMIN</u>						
768-255-956.000						
	.00	.00	29.75	14.76	(29.75)	.00
	.00	.00	29.75	14.76	(29.75)	.00
	.00	.00	29.75	14.76	(29.75)	.00
	.00	.00	26,050.38	9,565.82	26,050.38	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS

59,310.79

TOTAL ASSETS

59,310.79

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

47,204.93
12,105.86

TOTAL FUND EQUITY

59,310.79

TOTAL LIABILITIES AND EQUITY

59,310.79

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS

207,506.22

TOTAL ASSETS

207,506.22

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

166,499.95
41,006.27

TOTAL FUND EQUITY

207,506.22

TOTAL LIABILITIES AND EQUITY

207,506.22

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

WHITE LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
770-000-581.000	.00	.00	41,003.30	13,533.32	(41,003.30)	.00
770-000-665.000	.00	.00	2.97	1.45	(2.97)	.00
	<u>.00</u>	<u>.00</u>	<u>41,006.27</u>	<u>13,534.77</u>	<u>(41,006.27)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>41,006.27</u>	<u>13,534.77</u>	<u>(41,006.27)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>41,006.27</u>	<u>13,534.77</u>	<u>41,006.27</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS

4,699.87

TOTAL ASSETS

4,699.87

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

941.05
3,758.82

TOTAL FUND EQUITY

4,699.87

TOTAL LIABILITIES AND EQUITY

4,699.87

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

TOMAHAWK LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
771-000-581.000	.00	.00	3,758.77	1,582.64	(3,758.77)	.00
771-000-665.000	.00	.00	.05	.03	(.05)	.00
	<u>.00</u>	<u>.00</u>	<u>3,758.82</u>	<u>1,582.67</u>	<u>(3,758.82)</u>	<u>.00</u>
REVENUE						
	<u>.00</u>	<u>.00</u>	<u>3,758.82</u>	<u>1,582.67</u>	<u>(3,758.82)</u>	<u>.00</u>
TOTAL FUND REVENUE						
	<u>.00</u>	<u>.00</u>	<u>3,758.82</u>	<u>1,582.67</u>	<u>(3,758.82)</u>	<u>.00</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>3,758.82</u>	<u>1,582.67</u>	<u>3,758.82</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS

3,182.91

TOTAL ASSETS

3,182.91

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

2,941.10
241.81

TOTAL FUND EQUITY

3,182.91

TOTAL LIABILITIES AND EQUITY

3,182.91

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

GOURD LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000	.00	.00	2,768.25	535.80	(2,768.25)	.00
773-000-665.000	.00	.00	.06	.02	(.06)	.00
	.00	.00	2,768.31	535.82	(2,768.31)	.00
	.00	.00	2,768.31	535.82	(2,768.31)	.00
<u>TRUST & AGENCY ADMIN</u>						
773-255-956.000	.00	.00	2,526.50	2,450.00	(2,526.50)	.00
	.00	.00	2,526.50	2,450.00	(2,526.50)	.00
	.00	.00	2,526.50	2,450.00	(2,526.50)	.00
	.00	.00	241.81	(1,914.18)	241.81	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2022

PENNINSULA LAKE

ASSETS

774-000-010.000 CASH - COMBINED SAVINGS

10,858.54

TOTAL ASSETS

10,858.54

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

6,202.39
4,656.15

TOTAL FUND EQUITY

10,858.54

TOTAL LIABILITIES AND EQUITY

10,858.54

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

PENNINSULA LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-581.000	.00	.00	4,656.00	2,619.00	(4,656.00)	.00
774-000-665.000	.00	.00	.15	.08	(.15)	.00
	.00	.00	4,656.15	2,619.08	(4,656.15)	.00
REVENUE	.00	.00	4,656.15	2,619.08	(4,656.15)	.00
TOTAL FUND REVENUE	.00	.00	4,656.15	2,619.08	(4,656.15)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	4,656.15	2,619.08	4,656.15	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS

10,321.57

TOTAL ASSETS

10,321.57

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

5,171.43
5,150.14

TOTAL FUND EQUITY

10,321.57

TOTAL LIABILITIES AND EQUITY

10,321.57

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

LOWER PETTIBONE LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
775-000-581.000	.00	.00	5,150.00	1,854.00	(5,150.00)	.00
775-000-665.000	.00	.00	.14	.07	(.14)	.00
REVENUE	.00	.00	5,150.14	1,854.07	(5,150.14)	.00
TOTAL FUND REVENUE	.00	.00	5,150.14	1,854.07	(5,150.14)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	5,150.14	1,854.07	5,150.14	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2022

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000 CASH - COMBINED SAVINGS

15,209.30

TOTAL ASSETS

15,209.30

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

4,716.53
10,492.77

TOTAL FUND EQUITY

15,209.30

TOTAL LIABILITIES AND EQUITY

15,209.30

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

DUNLEAVY/LEONARD LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
776-000-581.000	.00	.00	10,492.55	1,880.00	(10,492.55)	.00
776-000-665.000	.00	.00	.22	.11	(.22)	.00
	<u>.00</u>	<u>.00</u>	<u>10,492.77</u>	<u>1,880.11</u>	<u>(10,492.77)</u>	<u>.00</u>
REVENUE						
TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>10,492.77</u>	<u>1,880.11</u>	<u>(10,492.77)</u>	<u>.00</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>10,492.77</u>	<u>1,880.11</u>	<u>10,492.77</u>	

CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

MONTHLY REPORT



February-22

Last Year (2021)

This Year (2022)

Cost of Firefighter's by Station

Station One	\$10,403.27	\$7,880.05
Station Two	\$14,683.71	\$17,577.76
Station Three	\$10,708.91	\$9,024.15
Total	\$35,795.89	\$34,481.96

Cost of Firefighter's Last Month ▲

\$73,277.56

\$73,713.54

Alarms through Current Month

237

309

Total Alarms last Year

1754

Runs Ahead of Last Year

72

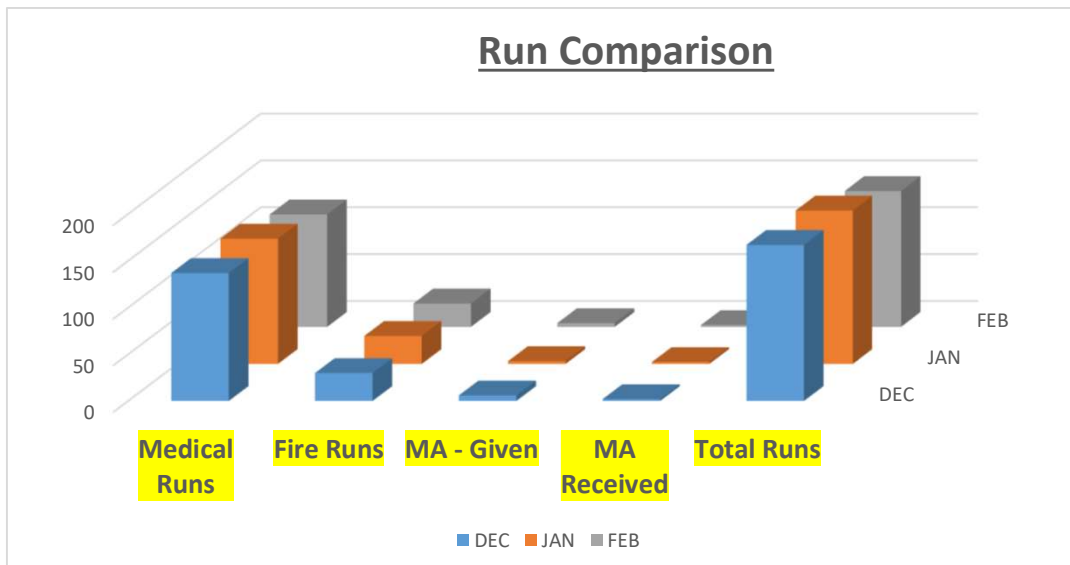
STATISTICS

Last Month

This Month

Amount Endangered by Fire	\$3,021,160.00	\$305,000.00
Amount Lost by Fire	\$0.00	\$5,000.00
Fire Loss	0%	2%
Average Personnel Per Run	5.73	6.25
Medical Related Runs	134	120
Fire Related Runs	30	25
Mutual Aid - Given	3	4
Mutual Aid - Received	2	2
Total Runs	164	145
EMS BLS TRANSPORTS	86	67
Fire Staff Hours	3581.5	3215.5
Administration Staff Hours	385	344

Run Comparison



**Highland Township Public Library
Board Meeting Minutes
Tuesday, February 1, 2022**

Members Present: C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, K. Polidori, and Director B. Dunseth

Members Absent: D. Mecklenborg

Guest: None

The Highland Township Library Board meeting was called to order at 5:33 pm by K. Polidori.

Motion: C. Hamill moved and J. Matthews seconded to approve the modified agenda. Unanimous vote; motion carried.

FYI: Budget report for January, 2022; positive feedback being received regarding elimination of overdue fines (with the exception of lost or damaged items).

Motion: C. Hamill moved and J. Matthews seconded to approve the revised Board Meeting minutes of January 4, 2022. Roll call - unanimous vote; motion carried.

Bills: Total bills for January, 2022 are \$42,472.10. Total bills for February, 2022 are \$29,089.15 with the addition of 2 Moms & A Mop, Accident Fund General Insurance Co., Allegra Print & Imaging, Applied Imaging, Digital Document Store, DTE Energy, Gale, Midwest Tape, Spinal Column, and T-Mobile, when received.

Motion: C. Hamill moved and J. Matthews seconded to approve the January, 2022 and February, 2022 bills. Roll call - unanimous vote; motion carried.

Director's Report: Available for review.

Communications: "Proclamation for Marion Reed upon her retirement" was shared. The Friends sold 239 book bundles, for a total of \$1,439.

UNFINISHED BUSINESS

Building Maintenance: Both fireplaces have been cleaned and are in working order. The Fire suppression system was activated twice during January due to water found in the pipes. The pipes were drained and a pressure sensor and gauge were replaced.

Strategic Planning: A request has been made to the Friends asking the group to consider helping to offer coffee in the library, operate the machine and collect money for the beverages. The subscription to Global Road Warrior has been discontinued

Outreach: A Milford High School teacher shared her thoughts on returning student library materials on a timely basis due to the number of students absent with Covid.

NEW BUSINESS

Library Network: TLN warns that First Amendment Audits are becoming more common. The Library has a policy that outlines appropriate behavior and limits use of the library to those who follow the behavior policies.

Late Mail: Discussed alternate ways to pay bills in light of some payments and bills arriving late.

Personnel: Many staff members have been absent due to illness (fortunately none tested positive for Covid). K. Mintus has agreed to be the Interim Head of Circulation. A position for a part-time clerk in circulation has been posted. The pay scale for this position needs to be adjusted to attract applicants. Discussed increasing the salary of 4 current circulation staff members by 4%, to bring their salaries up to a fair wage.

Motion: C. Hamill moved and J. Matthews seconded to accept the agreed upon increase in salary for current circulation staff members. Roll call - unanimous vote; motion carried.

Election of Board Officers: The following board officers were elected: President, D. Mecklenborg; Vice-President, K. Polidori; Secretary, C. Dombrowski; Treasurer, C. Hamill. The Finance Committee consists of C. Hamill and J. Matthews.

Wallpaper Project: Discussed need to have wallpaper in the 6 restrooms replaced.

Motion: C. Hamill moved and J. Gaglio seconded to move forward on removing and replacing wallpaper in the restrooms, not to exceed \$10,000. Roll call - unanimous vote; motion carried.

March Board Meeting: The Board Meeting on March 1, 2022 will be held in the Community Room, at 5:30pm.

Public Comment: None

Adjournment: C. Hamill moved and J. Matthews seconded to adjourn. Meeting adjourned at 6: 37 pm.

Respectfully Submitted,

Cindy Dombrowski

Circulation of Physical Items

December: 4,869	January: 6,231	February: 5,530
Books: Adult 1,831	Teen 82	Youth 2,193
DVD 586	Realia 32	Board Games 13
Interlibrary Loan:		
Other TLN Library material to Highland: 1,210		
Highland Materials to other TLN Libraries: 1,110		
Where my patrons circulated: Milford: 385, WhLk 183, Comm 96		
MeLCat Interloan Service: 25		

Digital Usage

	Feb	Jan
Overdrive		
e-books	956	1,113
e-audiobooks	650	751
e-magazines	95	145
New Users	8	37
Unique Users	379	790
Hoopla Patron Borrowing	133	131
Consumer Reports Page Views	358	369
Mango Languages	24	31
World Book Student	2	4
Brainfuse	1	3

Library Happenings

- After installing air purification system and improving air quality we were pleased when a patron told us they used a CO2 sensor to test our air quality and found it to be "excellent".
- We have been unable to make our usual school visits but staff have been delivering books to Milford High School and sending newsletters to teachers to promote our resources.
- Our restrooms have had the wallpaper replaced and are looking much better.
- We have a new clerk in our circulation department, we are now almost fully staffed.
- Our library was the focus of a First Amendment Audit. Staff were prepared and did a great job promoting our library.

Programs & Reference

Feb. Programs #		
Adult	11	139
Teen	3	15
Youth	9	236
Total	23	390
(Jan.)	18	198
Reference		
Adult & Teen		728
Youth		345
Total		1,073
Last Month		864
People Count		
February 3,189		
January: 3,366		
White Lake closed part of January.		

Public Computer Usage

Computers	
Adult	207
Teen	3
Youth	22
AWE	392
ABCmouse	5
Wireless Usage	549

MAP Passes

MAP Passes 7 families
 Most popular:
 SEA LIFE Aquarium
 Kensington Metropark

TREASURER'S REPORT
February 28, 2022

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE
CHASE	GENERAL	CHECKING	101	80,854.73	4,035.11*
CHASE	GENERAL	H.R.A.	101		40,388.26
CHASE	GENERAL	F.S.A CHECKING	101		8,494.07
CHASE	GENERAL	CHECKING (SAVINGS)	101		589,719.05*
CHASE	FIRE OPERATING	MONEY MARKET	206		72,674.14
CHASE	ROAD	MONEY MARKET	203		1,146.60
CHASE	HAUL ROUTE	MONEY MARKET	203		272,529.61
CHASE	POLICE	MONEY MARKET	207		271,038.56
CHASE	REFUSE	MONEY MARKET	227		948,965.97
CHASE	HAAC	CHECKING	702		16,933.47*
CHASE	DDA	MONEY MARKET	494		24,256.83
CHASE	WATERMAIN	CHECKING	591		40,986.09*
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		415,107.95
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		79,278.45
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		83,595.33
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		56,011.60
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		63,321.23
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		59,310.79
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		207,506.22
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		4,699.87
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		3,182.91
CHASE	PENINSULA LAKE	MONEY MARKET	774		10,858.54
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		10,321.57
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		15,209.30
COMERICA	CAPITAL IMP.	PBMM	401		382,764.76
COMERICA	CAPITAL IMP.	JFUND	401		111,345.09
COMERICA	GENERAL	JFUND	101		215,030.98
FLAGSTAR	PERPETUAL FUND	CD	101		1,108.20
FLAGSTAR	GENERAL	CD	101		417,283.88
FLAGSTAR	POLICE	CD	207		308,755.92
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		264,287.98
FLAGSTAR	DDA	SAVINGS	494		443,353.25
FLAGSTAR	FIRE	SAVINGS	206		821,657.09
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		624,940.50
FLAGSTAR	GENERAL	SAVINGS	101		317,763.19
FLAGSTAR	CURRENT TAX	CHECKING	703	93.87	251,931.03
FLAGSTAR	POLICE	SAVINGS	207		1,776,125.62
HVSB	FIRE	CD	206		267,372.46
HVSB	GENERAL	CD	101		221,502.09
HVSB	HAUL ROUTE	CD	203		278,067.34
HVSB	POLICE	CD	207		266,355.81
LEVEL ONE	FIRE	CD	206		105,568.47
LEVEL ONE	POLICE	CD	207		264,204.83
LEVEL ONE	CAPITAL IMP.	CD	401		268,741.77
LEVEL ONE	FIRE CAPITAL	CD	402		265,630.88
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		877,103.17
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		19,560.01
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		3,588,743.53
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		108,391.88
MI CLASS	POLICE	INVESTMENT POOL	207		93,929.42
MI CLASS	ROAD	INVESTMENT POOL	203		30,780.40
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		890,946.18
OAKLAND CO	FIRE	INVESTMENT POOL	206		847,892.09
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		2,426,819.81
OAKLAND CO	GENERAL	INVESTMENT POOL	101		775,638.55
OAKLAND CO	POLICE	INVESTMENT POOL	207		907,569.11
OAKLAND CO	REFUSE	INVESTMENT POOL	227		156,773.39
CIBC	GENERAL	CD	101		261,711.17
CIBC	FIRE	CD	206		165,918.61
CIBC	POLICE	CD	207		740,683.18
CIBC	CAPITAL IMP.	CD	401		726,936.88
CIBC	ESCROW	CD	101		319,613.93
TCF BANK	GENERAL	CD	101		215,402.05
					<u>24,327,776.02</u>

732,528.45

*In Chase checking account

CHASE
3,299,571.52
COMERICA
709,140.83
FLAGSTAR
5,227,206.66
HVSB
1,033,297.70
LEVEL ONE
904,145.95
LPL FINANCIAL
896,663.18
MI CLASS
4,712,791.41
OAKLAND COUNTY
5,114,692.95
CIBC
2,214,863.77
TCF BANK
215,402.05
TOTAL
24,327,776.02

Flagstar Bank Statement
252,024.90

Respectfully submitted,
Jennifer Frederick, Treasurer

	BANK/GL REC. SORTED BY		FUND						
	February 28, 2022					LEDGER	BANK		FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		FUND	FUND
								TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101			4,035.11			
CHASE	GENERAL	H.R.A. CHECKING	101			40,388.26			
CHASE	GENERAL	F.S.A. CHECKING	101			8,494.07			
CHASE	GENERAL	CHECKING (SAVINGS)	101			589,719.05			
COMERICA	GENERAL	JFUND	101			215,030.98			
FLAGSTAR	GENERAL	MAX SAVINGS	101			317,763.19			
HVSB	GENERAL	CD	101			221,502.09			
OAKLAND CO	GENERAL	INVESTMENT POOL	101			775,638.55			
CIBC	GENERAL	CD	101			261,711.17			
CIBC	GENERAL - ESCROW	CD	101			319,613.93			
TCF BANK	GENERAL	CD	101			215,402.05			
FLAGSTAR	GENERAL	CD	101			417,283.88			
FLAGSTAR	PERPETUAL FUND	CD	101			1,108.20			
MBIA	STATE SHARED REV	INVESTMENT POOL	101	603.31	4,278,033.40	890,946.18		4,278,636.71	101
CHASE	ROAD	SAVINGS	203			1,146.60			
MBIA	ROAD	INVESTMENT POOL	203			30,780.40			
CHASE	HAUL ROUTE	SAVINGS	203			272,529.61			
HVSB	HAUL ROUTE	CD	203	0.00	582,523.95	278,067.34		582,523.95	201
FLAGSTAR	FIRE	MAX SAVINGS	206			821,657.09			
HVSB	FIRE	CD	206			267,372.46			
LEVEL ONE	FIRE	CD	206			105,568.47			
OAKLAND CO	FIRE	INVESTMENT POOL	206			847,892.09			
CIBC	FIRE	CD	206			165,918.61			
CHASE	FIRE	SAVINGS	206	-1,831.31	2,282,914.17	72,674.14		2,281,082.86	206
CHASE	POLICE	SAVINGS	207			271,038.56			
FLAGSTAR	POLICE	MAX SAVINGS	207			1,776,125.62			
FLAGSTAR	POLICE	CD	207			308,755.92			
HVSB	POLICE	CD	207			266,355.81			
LEVEL ONE	POLICE	CD	207			264,204.83			
MBIA	POLICE	INVESTMENT POOL	207			93,929.42			
OAKLAND CO	POLICE	INVESTMENT POOL	207			907,569.11			
CIBC	POLICE	CD	207	0.00	4,628,662.45	740,683.18		4,628,662.45	207
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			877,103.17			
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	896,663.18	19,560.01		896,663.18	211
CHASE	REFUSE	SAVINGS	227			948,965.97			
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	1,105,739.36	156,773.39		1,105,739.36	226
CHASE	HAAC	CHECKING	702	0.00	16,933.47	16,933.47		16,933.47	289

6. Announcements and Information Inquiry

- a) Highland Township Offices will be closed on Good Friday, April 15, 2022.
- b) Highland Community Prayer Breakfast, May 5, 2022, Thrive Church, doors open at 8:00 a.m.
- c) Founders Day Parade and Festivities on Saturday, May 21, 2022, at 10:00 a.m.

7. Public Comment

ORDINANCE NO. 471

CONSUMERSENERGY COMPANY GAS FRANCHISE ORDINANCE

AN ORDINANCE, granting to CONSUMERS ENERGY COMPANY, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the CHARTER TOWNSHIP OF HIGHLAND, OAKLAND COUNTY, MICHIGAN, for a period of thirty years.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

SECTION 1. GRANT and TERM. The CHARTER TOWNSHIP OF HIGHLAND, OAKLAND COUNTY, MICHIGAN, (“Township”) hereby grants to Consumers Energy Company, its successors and assigns, (hereinafter called “Grantee”) the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and valves on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the CHARTER TOWNSHIP OF HIGHLAND, OAKLAND COUNTY, MICHIGAN, for a period of thirty years (“Franchise”).

SECTION 2. CONSIDERATION. In consideration of the rights, power and authority hereby granted, Grantee shall faithfully perform all things required by the terms hereof.

SECTION 3. CONDITIONS.

- (a) No public place used by Grantee shall be obstructed longer than necessary during construction, maintenance or repair, and unless weather or other factors outside of Grantee’s control prevent it, shall be promptly restored within a reasonable time to the same order and condition as when work was commenced. If Grantee fails to complete required restoration within the time required, the Township may, after providing Grantee with a ten (10) business day written notice of the Township’s intention to do so, perform or secure performance of the required restoration, with the township’s actual and reasonable administrative costs and expenses in doing so to be paid by Grantee to the Township within 60 days of the Township’s billing or invoice.
- (b) Grantee shall comply with all current and future federal, state and local laws applicable to the installations and business for which this Franchise is granted, provided, however, that nothing herein shall be construed as a waiver by Grantee of any of its existing or future rights under state or federal law. Except for emergencies and service restoration work, Grantee shall not perform work without first securing any applicable governmental permits and approvals required for that work.
- (c) Except as necessary in an emergency or described by Grantee and approved by the City as necessary in an application for and issuance of a permit to perform work, all of Grantees gas lines and related facilities shall be placed in the highways and other public places so as not to interfere with the public’s use of highways and other public places. Consumers shall have the right to trim or remove trees if necessary in the conducting of such business.
- (d) Grantee, at its own cost and expense, shall relocate or remove its installations in a public area for which this Franchise is granted, whenever such relocation or removal is required by a Township Board of Trustee’s Resolution as being necessary for use of the public area for a public improvement in furtherance of a public purpose of the Township. This provision is not a waiver of Grantee’s existing or future rights under state or federal law, and does not restrict or impair Grantee’s rights under any applicable laws regarding vacation or relocation of streets.

SECTION 4. HOLD HARMLESS. Grantee shall at all times keep and save the Township free and harmless from all loss, costs and expense to which it may be subject by reason of the negligent construction, repair, or maintenance of the lines and related facilities hereby authorized. In case any action is commenced against the Township on account of the permission herein given, Grantee shall, upon notice, defend the Township and its representatives and hold them free and harmless from all loss, costs and damage arising out of such negligent construction, repair or maintenance.

SECTION 5. EXTENSIONS. Grantee shall construct and extend its gas distribution system within said Township, and shall furnish gas service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION 6. FRANCHISE NOT EXCLUSIVE. The rights, power and authority herein granted, are not exclusive.

SECTION 7. RATES AND CONDITIONS. Grantee shall be entitled to provide gas service to the inhabitants of the Township at the rates and pursuant to the conditions as approved by the Michigan Public Service Commission. Such rates conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

SECTION 8. REVOCATION. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by either party. Upon revocation this ordinance shall be considered repealed and of no effect past, present or future.

SECTION 9. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION. Grantee shall, as to all other conditions and elements of service not herein fixed, remain subject to the reasonable rules and regulations of the Michigan Public Service Commission or its successors, applicable to gas service in the Township.

SECTION 10. SALE, ASSIGNMENT, AND TRANSFER OF FRANCHISE. Grantee shall not sell, assign, or transfer this Franchise without the written consent of the Township, which shall not be unreasonably withheld.

SECTION 11. PRIOR ORDINANCE. This ordinance is intended to replace the franchise granted to Consumers Power Company as approved by the Township on March 11, 1992, including any amendments.

SECTION 12. EFFECTIVE DATE. This ordinance shall take effect on the Effective Date listed below as long as it is accepted by Grantee in writing. Upon and acceptance and publication of this ordinance, it shall constitute a contract between the Township and Grantee.

I certify that the foregoing Consumers Energy Franchise Ordinance was duly enacted by the Township Board of the CHARTER TOWNSHIP OF HIGHLAND, OAKLAND COUNTY, MICHIGAN, on the _____ day of _____, 2022.

Tami Flowers MiPMC, Township Clerk

Dated: _____,
2022 Introduced: March 7, 2022
Adopted:
Published:
Effective:



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP Planning Director
Date: March 7, 2022
Re: Z-027 Mantua Properties Rezoning from ARR to R1.5
Vacant Middle Road-122.5 acres
PIN: 11-08-400-004

The case before you is a request for rezoning of a vacant parcel on Middle Road, west of N. Milford Road. The property is 122.5 acres, between Highland, Kellogg and Murray Lakes (known by some as the Kraft property). The property is currently zoned ARR, Agriculture and Rural Residential Zoning District, but the applicant requests rezoning to R-1.5, Single Family Residential Zoning District. The designation for the property is Small to Medium Single Family Residential (Open Space).

The Planning Commission held a public hearing on January 20, 2022. The public hearing was well attended. The unapproved minutes are attached for your consideration. The Planning Commission recommendation is for R-3, Single Family Residential Zoning, which is less dense than the applicant's request, but still consistent with the Master Plan Zoning.

The applicant's stated intent is to develop the property with an open space design, with land divisions rather than a platted subdivision or condominium plan. The applicant believes the denser zoning designation allows him greater flexibility in lot sizes and how to configure his open space. The Planning Commission, of course, must consider all possibilities under any given rezoning, and has noted their facts and findings in their motion of recommendation.

I have included only a proposed ordinance written for R-3 Zoning as recommended. If the Board should decide to consider the requested R-1.5 Zoning instead, the draft ordinance should be amended before introduction this evening, with the intent of adopting the ordinance at a subsequent meeting.



CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-027

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING MAP OF ORDINANCE Z-001 WHOSE SHORT TITLE IS THE ZONING ORDINANCE OF HIGHLAND TOWNSHIP.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section No. 1.

That the Township Zoning Map, Ordinance Z-001 be amended as follows:

That the zoning map of Highland Township, Oakland County, State of Michigan, be changed from ARR, Agriculture and Rural Residential Zoning District to R-3, Single Family-3-acre Zoning District for property described as follows:

T3N, R7E, SEC 8 PART OF SE 1/4 BEG AT SE SEC COR, TH S 89-20-10 W 1576.30 FT, TH N 00-39-50 W 360.00 FT, TH S 89-20-10 W 250 FT, TH S 00-39-50 E 360 FT, TH S 89-20-10 W 867.67 FT, TH N 01-04-10 E 1036.86 FT, TH N 89-06-50 E 990 FT, TH N 01-04-10 E 1634.33 FT, TH N 89-06-50 E 366.10 FT, TH N 89-37-30 E 1335.42 FT, TH S 00-35-20 W 1328.05 FT, TH S 01-26-40 W 1341.65 FT TO BEG EXC THAT PART LYING SLY OF NLY LINE OF MIDDLE RD 122.50 ACRES

Parcel 11-08-400-004

Section No. 2.

All ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 5. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on _____, 2022.

Section 6. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____ which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____.

I further certify that the following Board members: _____ voted for the adoption of said Zoning Ordinance amendment and the following Board members voted against adoption of said Zoning Ordinance amendment: _____.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Tami Flowers MiPMC, Township Clerk

Planning Commission Public Hearing:	January 20, 2022
Introduction:	February 7, 2022
Adoption:	
Published:	
Effective Date:	

supported the motion. Roll Call vote: Tierney-yes; Curtis-yes; Smith-yes; Lewis-yes; Green-yes; Heyn-yes; Temple-yes; Beach-yes; Motion passed (5 aye, 0 nay).

Mr. Smith returned to the table.

Agenda Item #2

Parcel #	11-08-400-004
Zoning:	ARR. Agricultural and Rural Residential
Address:	Vacant, Middle Road
File#:	RZ 22-01 PH
Request:	Rezoning from ARR to R1.5
Applicant:	Michael Mantua
Owner:	Michael and Jillian Mantua

Mrs. Lewis introduced the request for rezoning of parcel 11-08-400-004, a 120 acre vacant parcel on Middle Road, west of Milford Road. The property is currently zoned ARR, Agriculture and Rural Residential Zoning District. The master land use plan designation is Small and Medium Lot Residential. The applicant is Michael Mantua; the property owners are Michael and Jillian Mantua. The property is surrounded by residentially zoned properties, R-1.5 to the north and east; and R-3 to the south and west. The request is for rezoning from ARR to R-1.5, Single Family Residential. Mrs. Lewis noted that this request is for consideration of density only and will not address site plan issues or road layout.

The applicant, Michael Mantua explained that his request is for rezoning to allow 1.5 acre lots, which is consistent with surrounding properties. He has proposed to develop the site in a manner consistent with the surrounding area and with the Master Plan. His goal is to balance reasonable and responsible development with preservation of the natural features. He and his family plan to live on the property.

Mr. Green opened the public comment period at 7:45 p.m.

Lynn Domeier, 255 Middle Road asked for clarification of what would be discussed. Her concern was how many homes the property could support and whether the public could comment in the future when a specific site plan is presented. She noted that there have been at least two major accidents on Middle Road in the last twenty years that she was aware of, including a fatality.

Jeff Stoner 4787 Mallards Landing was concerned about the use of the northeast corner of the property, which is adjacent to Mallards Landing. He hoped to see specific plans for use of that corner.

Art Smith, 4769 Mallards Landing noted that his Homeowners Association had been approached to request access to Mallards Landing. He was concerned that 120 acres could result in 40 to 80 homes, which could double the traffic in his subdivision, which has private roads, maintained by the residents. He thought his neighbors were not so opposed to the idea of a subdivision on the land so much as to the access of new traffic to their private roads.

Robert McClive, 4679 Mallards Landing asked if the new subdivision would be served by septic systems and private wells and asked if the lot size was adequate. Mr. Charlick explained that the

minimum lot size for well and septic in Oakland County is 1.0 acre, free of wetlands and unbuildable areas. The Township Zoning Ordinance requires a minimum lot size of 1.5 acres. The County has more stringent requirements today than 30 years ago when Mallards Landing was developed. Mr. Green noted that there are also environmental rules about runoff and drainage, which explains the difference between the Township and County lot sizes and must be considered when determining how many homesites a property can support. He noted that the Master Plan has been for small to medium lot residential for many years. Mr. McClive noted his major concern was about the amount of traffic that might be directed his subdivision.

Lisa Stoner, 4787 Mallards Landing urged the Planning Commission to deny the request since the applicant would be afforded a reasonable use of the property under the current zoning.

Mike Howard, 2424 Lynch Drive owns a parcel since 1988 that fronts the lake. He is concerned about the traffic changing the character of the area. He believes that the stream of vehicles coming to and from the area from urban areas for work will impact the quiet enjoyment of his property.

Sarah Rollins 4500 Teal Court asked if the public would get an opportunity to respond to a specific plan. Ms. Corwin explained that would depend upon the process. A land division with a few homes accessed from a single road might be accomplished under the land division act, which requires no approvals from the Planning Commission or Board of Trustees. If an applicant seeks more homes, or variances from the typical lot sizes envisioned in the zoning ordinance, we would be looking at a subdivision or condominium procedure and perhaps Special Land Use approvals which would require public hearings with public notice. Mr. Charlick noted also that this first step was just a recommendation to the Board, not the final decision. Mr. Tierney suggested that the neighbors would have to watch agendas, since not all processes would require public notice.

Jackie Smith, 4769 Mallards Landing asked if the property owners could access the road without Mallards Landing Homeowner's Association (HAO) consent. Mr. Beach explained that this is a legal matter that goes back to an examination of deeds. He asked the Mantua's if they knew if there was a legal right to access. They did not know, which is why they approached the HOA Board. They said "no", so the Mantuas are proceeding without the street connection.

An unidentified member of the public spoke up saying that this increases the concern that all the traffic goes out to Middle Road, with the dangerous curves and speeding traffic.

Mr. Beach explained that the road access is governed by the Road Commission for Oakland County (RCOC). The Planning Commission cannot speculate as to where the RCOC might approve access, or whether the septic systems would be approved.

John Henning, 4255 Mallards Landing agreed with other speakers about their concerns and added that if there was an assurance that there would never be a connection to Mallards Landing, many of those speaking would not comment further.

Edward Potts, 1650 Middle was concerned for the beauty of the lake and the rural nature if more homes were added to the lakeshore.

Lynn Hansford, 1528 Middle is concerned on the impact on the lakes due to the fertilizer and runoff from development.

Mr. Green asked what agencies would oversee the protection of the lake. Ms. Corwin explained that two agencies would be involved—the office of the Oakland County Water Resources Commissioner would oversee sedimentation and soil erosion control, and the Michigan Department of Energy, Great Lakes and Environment (MEGLE) would oversee any construction within the actual water body. Ms. Hanford explained that the Kellogg Lake Association holds a permit for weed control in the lake.

John Dron, 1462 Middle explained that he had approached the Township three years ago and was told the Master Plan called for five acre parcels and that there would be a requirement for paved streets and all that goes with a modern subdivision. He believed that people bought in this area with the expectation that the land would remain zoned for 5 acre parcels. Mr. Beach corrected the record noting that the zoning is for 5 acre lots. The Master Land Use Plan designates small to medium lot residential lots and has for over 20 years, meaning density ranging from one home per 1.5 acres to one home per 3.0 acres.

Scott Johnson, 4280 Mallards Landing asked if the minimum lot size was currently 5.0 acres and if the request was for 1.5 acre lots. Ms. Corwin noted that we need to be careful to differentiate between density and minimum lot size. An area with a density of 1.5 acres per home might see much smaller lots with a portion of the property set aside in open space, due to the clustering of parcels as authorized under state law. Mr. Johnson asked about the lot width under R-1.5 acres, which Ms. Corwin responded 150 feet of frontage, except if developed under cluster zoning, the lot width could be smaller. Mr. Johnson asked if there could be a boat launch or large number of lots crammed onto the lakeside. Ms. Corwin noted we had a lake access ordinance that limited the number of docks and prohibited “key hole”. Mr. Green noted that the character of the water’s edge on the west side of Kellogg Lake does not lend itself to docks since it was shallow and reedy.

Adam Ward, 3235 Clyde noted his concern about the rural character of the community. Like others, he would like to see the area maintained as rural, agricultural farmland. His family has lived in Highland since the 1850’s, and strive to maintain the rural nature.

Sam Baillo, 4838 Pintail was concerned about the potential impacts that the clustering might bring if many homes were clustered on the lake.

Rick McClellan, 2585 Middle noted that if the applicant was only interested in developing 16 or 17 homesites, he could accomplish that with five acre zoning. He was concerned with the Pandora’s box that would be opened if greater density were granted.

Angela Beckman, 4107 Taggett Lake Dr is concerned about water quality. The difference of the impact of 24 homes on 5 acre lots as currently zoned or 80 homes on 1.5 acre homes per the proposed zoning is significant due to increased use of fertilizer and runoff to the lakes. The lakes already experience algae blooms even with water treatment programs.

Josh Stanford, 3531 Taggett Lake Court, located immediately east of the subject parcel across the lake. He is concerned about the visual impact of the homes developed across the lake from his home. He is concerned the lake will become unusable as more nutrients impact the water quality, that the lake will become more of a puddle and property values will drop.

Jill Mantua noted that most of the speakers this evening live on 1.5 acre parcels or smaller, and that as property owners, their desire is to develop homesites that are consistent with the existing development patterns.

Vickie Jeanette, 1540 Middle noted that she lives on 2.69 acres, and that not everyone here lives in Mallards Landing. She is opposed to rezoning.

Sook Chin, 4591 Mallards Landing, noted that 1.5 acre parcels seems too small in an area with no municipal water and septic systems and she is concerned about contamination.

Ms. Corwin read an email from Kristin Powers, opposed to rezoning, noting concerns about wildlife habitat.

Mr. Green closed the public hearing at 8:37 p.m.

Mr. Charlick noted that his family also has a long history in Highland Township and has witnessed Highland Township develop to where we are today. This hearing is the first step in a rigorous review by many agencies. He believed the request is consistent with development patterns and that the homes in Mallards Landing are on property that was once vacant acreage, and their neighbors were also concerned about impacts that the Mallards Landing homes would bring.

Mr. Tierney noted that this parcel is not surrounded only by 1.5 acre parcels. The property to the north includes the park, and there are many large acreage parcels on the west and south. He also noted the Township needs to consider the traffic volumes on Middle Road.

Mr. Beach agreed with many of Mr. Charlick's observations about development over time; but noting that the Master Plan has called for small to medium lots for at least 20 years. His concern was that at 1.5 acre density, clustering could allow for a very dense development on the lake front at Middle, that the northeast corner of the property is nearly inaccessible given the cost and difficulty of crossing the narrow strip of land connecting it to the remainder of the site.

He believed three acre zoning would be more appropriate. The lots directly across the site on Middle are consistent with three acre parcel zoning and on the western extremity are even larger. The park is also a factor. He was concerned about the visual and environmental effects of clustered development.

He is concerned about the local burden placed on the Township Park as neighbors mow back further and further and encroach on the park.

Under three acre zoning, the applicant could still design a cluster development. He noted that ordinances limit the number of lots to 40 homes before the developer would have to invest in a community well.

Mr. Temple noted that the topography dictates that the number of lots will not be what the public fears. Three acre lots would be appropriate given the master plan and the capacity of the parcel.

Mr. Curtis also is in favor of three acre zoning, which limits the potential for the traffic.

Mr. Green would like to see a future trail connection across the property to join Mallards Landing/Taggett Lake to the park.

Mr. Beach moved to recommend rezoning of parcel 11-08-400-004, vacant 120 acre parcel on Middle Road, from ARR, Agricultural and Rural Residential to R-3, Single Family Residential-3 acre minimum lot. This recommendation is supported by the following facts and findings:

- 1) The 120 acre-parcel straddles a narrow isthmus between Murray and Kellogg Lakes; 2) the property is master planned for small lots (1.5 acres as requested) to medium lots; 3) This is a transitional parcel with larger lots to the west and south and smaller lots to the northeast; 4) the Township park lies along the western border; 5) the unusual configuration of the parcel and presence of the lake could render a smaller lot clustered development to be more impactful. The motion was supported by Mr. Temple. Roll Call vote: Tierney-yes; Curtis-yes; Smith-yes; Lewis-no; Green-yes; Heyn-no; Temple-yes; Beach-yes; Charlick-yes. Motion passes (7 aye, 2 nay). The recommendation is for 3 acre zoning.

Agenda Item #3:

Text Amendments

- Section 4.07 (Multiple Family RM)
- Section 6.03.D and E (URSA Township Board Review)
- Section 8.02.G (Generators)
- Section 9.02.D (LV Lake and Village Residential District)
- Section 9.03.D (Multiple Family Schedule of Regulations Chart)

Ms. Corwin explained the changes that were included in this draft of the proposed text amendments, based on the discussion of the December 2, 2021 Planning Commission meeting.

Ms. Corwin offered as a solution to the concern that the allowance of single family detached dwelling units in the RM Zoning District might lead to many "small lot" subdivisions, rather than to true multiple family developments. She has included a restriction that no more than four separate parcels for single family dwelling units could be created from one parent parcel in existence today. If multiple detached dwelling units were part of a larger development under single ownership, such as a cluster of cottages for rent, or as one element of a multiple-factor housing development (such as assisted living continuum of care scenarios) such restriction would not apply.

Ms. Corwin went on to explain the other provisions for those who were not present at the December 2, 2021 meeting, such as the change to align the zoning ordinance with building code requirements for generator placement; the rationale for calculating water front setbacks and elimination of the public notice requirements for a special use approval by the Township Board of Trustees.

Mr. Green opened the public hearing at 9:07 p.m.

Ms. Angela Buckman expressed concern that the requirement for a public notice in the newspaper would be dropped, since that is how she learns of issues such as the rezoning considered previously. Ms. Corwin explained that the public notice would occur at the Planning Commission level, but that by allowing the applicant to advance quickly to the Board of Trustees meeting, we would benefit both the applicant and the public by arriving at a timely decision. She



Memorandum

To: Planning Commission Members
From: Joseph Blair; Planning Consultant
Date: December 21, 2021
Re: Rezoning request from ARR Agricultural and Rural Residential, to R1.5 Residential 1.5 Acres
Applicant: Michael Mantua
Vacant Parcel
PIN 11-08-400-004

The attached materials support an application for rezoning property on Middle Road. The applicant is Michael Mantua; the property owners are Michael and Jillian Mantua.

Staff has included excerpts of the aerial photograph of the general vicinity, the zoning map and Master Plan Future Land Use map. The land the applicant has identified for their rezoning request has been mapped as Medium and Small Lot Residential (1.5 to 3 acre min. lot size) in the Master Land Use Plan. Property in the immediate vicinity is currently zoned ARR Agricultural and Rural Residential (to the west and south), R3 Residential 3 Acre (to the south-west and south-east), R1.5 Residential 1.5 Acre (to the north-east and south-east), and LV Lakes and Villages (to the south-west).





- Site Plan Review
- Rezoning
- Use Requiring Special Approval
- Land Division
- Land Division & Combination
- Road Profile
- Other

PLAN REVIEW APPLICATION

Highland Township Planning Department, 205 N. John Street, Highland Michigan 48357 (248) 887-3791 Ext. 2

Date filed: 12-14-2021 Fee: 750.00 Escrow: NA Case Number: _____
Ac # 1.053409

NOTICE TO APPLICANT AND OWNER

BY SIGNING THIS APPLICATION, THE APPLICANT AND OWNER ACKNOWLEDGE ONE OR THE OTHER OR BOTH ARE RESPONSIBLE FOR ALL APPLICATION AND CONSULTANT FEES THAT ARISE OUT OF THE REVIEW OF THIS REQUEST THE OWNER ALSO AUTHORIZES THE TOWNSHIP TO PLACE A SIGN ON THE PROPERTY, IF NECESSARY, TO INFORM THE PUBLIC OF THE PENDING MATTER BEING REQUESTED.

REQUIRED COPIES OF PLANS

INITIAL REVIEW: 3 HARD COPIES OF PLANS AND .PDF COPY OF PLANS
 CONSULTANTS REVIEW OF APPROVED PLANS SUBJECT TO CONDITIONS: 5 COPIES AND .PDF COPY

APPLICANT AND PROPERTY OWNER INFORMATION

Applicant: Michael Mantha
 Phone: 248-202-6911 Email: MikeMantha@gmail.com
 Address: 2591 Overbrook Highland MI 48357
 (Street) (City) (State) (Zip)
 Property Owner: Same Phone: _____
 Address: _____
 (Street) (City) (State) (Zip)

PROPERTY INFORMATION

Address or Adjacent Streets: Middle Road
 Lot Width: _____ Lot Depth: _____ Lot Area: 121.5 Acres
 Tax Identification Number(s) (Sidwell): H-11-07-400-004

PROJECT INFORMATION

Project Name: Middle Road
 Existing Use: Vacant land Current Zoning: ~~R-3~~ ARR
 Proposed Use: Parcel Splits Proposed Zoning: R-1 R1.5

APPLICANT

SIGNATURE: _____

NAME: Michael Mantha

On the 14 day of Dec 2021 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
 County Of Oakland
 Notary Public: Jennifer Bosh
 JENNIFER BOSH
 NOTARY PUBLIC - STATE OF MICHIGAN
 COUNTY OF OAKLAND
 My Commission Expires June 16, 2025
 Acting in the County of Oakland

OWNER

SIGNATURE: _____

NAME: Michael Mantha

On the 14 day of Dec 2021 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
 County Of Oakland
 Notary Public: Jennifer Bosh
 JENNIFER BOSH
 NOTARY PUBLIC - STATE OF MICHIGAN
 COUNTY OF OAKLAND
 My Commission Expires June 16, 2025
 Acting in the County of Oakland

• If there are Co-Applicants and/or Co-Owners associated with this property(ies) to be acted upon, please submit a Notarized Co-Applicant's and/or Co-owner's "Interest in Property Certificate" with this application. The person signing this cover sheet will be considered the official designee for the group and all correspondence will be addressed to this person.

• A notarized letter giving the Applicant authorization to represent the Owner is also permitted in lieu of a signature on this application. The person signing this cover sheet, however, will be considered the official designee for the Owner and all correspondence will be addressed to this person.



**PUBLIC HEARING
CHARTER TOWNSHIP OF HIGHLAND
PLANNING COMMISSION
January 20, 2022
7:30 P.M.**

NOTICE IS HEREBY GIVEN that a public hearing will be held at the Fire Station No. 1, Training Room, 1600 W Highland Road on Thursday, January 20, 2022, at 7:30 p.m.

Notice is further given that during the current state of emergency regarding the COVID-19 virus, we encourage all interested parties to consider remote means of reviewing the request and offering comment through the internet or mail. The application may be viewed at <http://highlandtwp.net> under the Planning Commission e-packet tab. Comment may be submitted to planning@highlandtwp.org, mailed to the Township offices or dropped in our secure drop box at the temporary Township Offices, 250 W. Livingston Road. If you have any questions, please call 248-887-3791, ext. 2.

TO CONSIDER:

A request for rezoning submitted by Michael and Jillian Mantua, owners.

FROM: ARR – Agriculture Rural Residential (minimum lot size 5 acres)

TO: R1.5 - Single Family Residential (minimum lot size 1.5 acre)

LOCATION: Parcel #11-08-400-004, vacant property on the north side of Middle Road, ½ mile west of Milford Road, and ¼ mile east of N. Hickory Ridge Road.

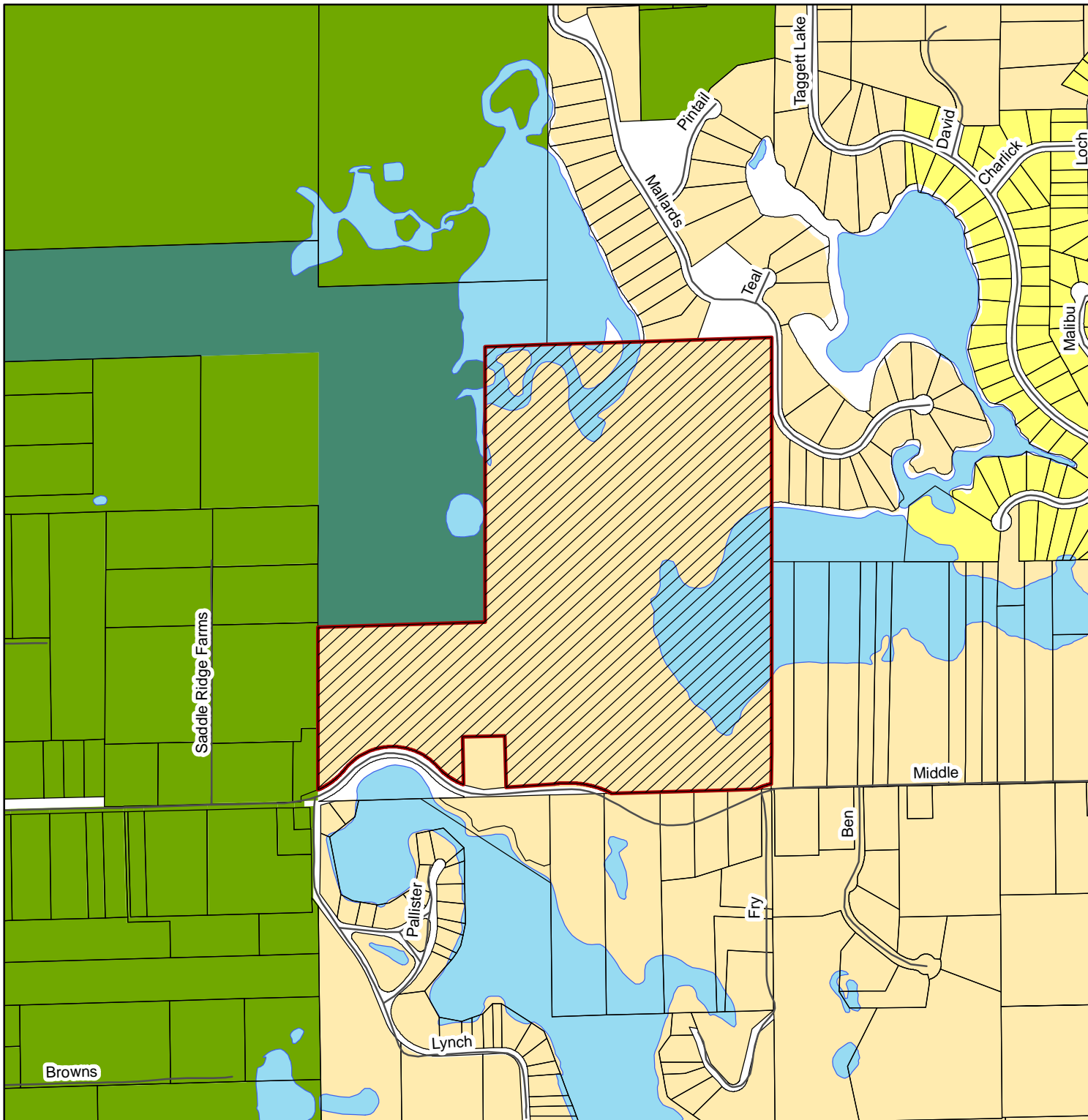



Scott Green, Chairman
Highland Township Planning Commission

(Publish: January 5, 2022)





RZ CASE 22-01

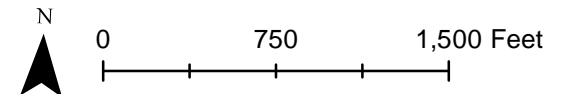
Mantua



 H-11-08-400-004

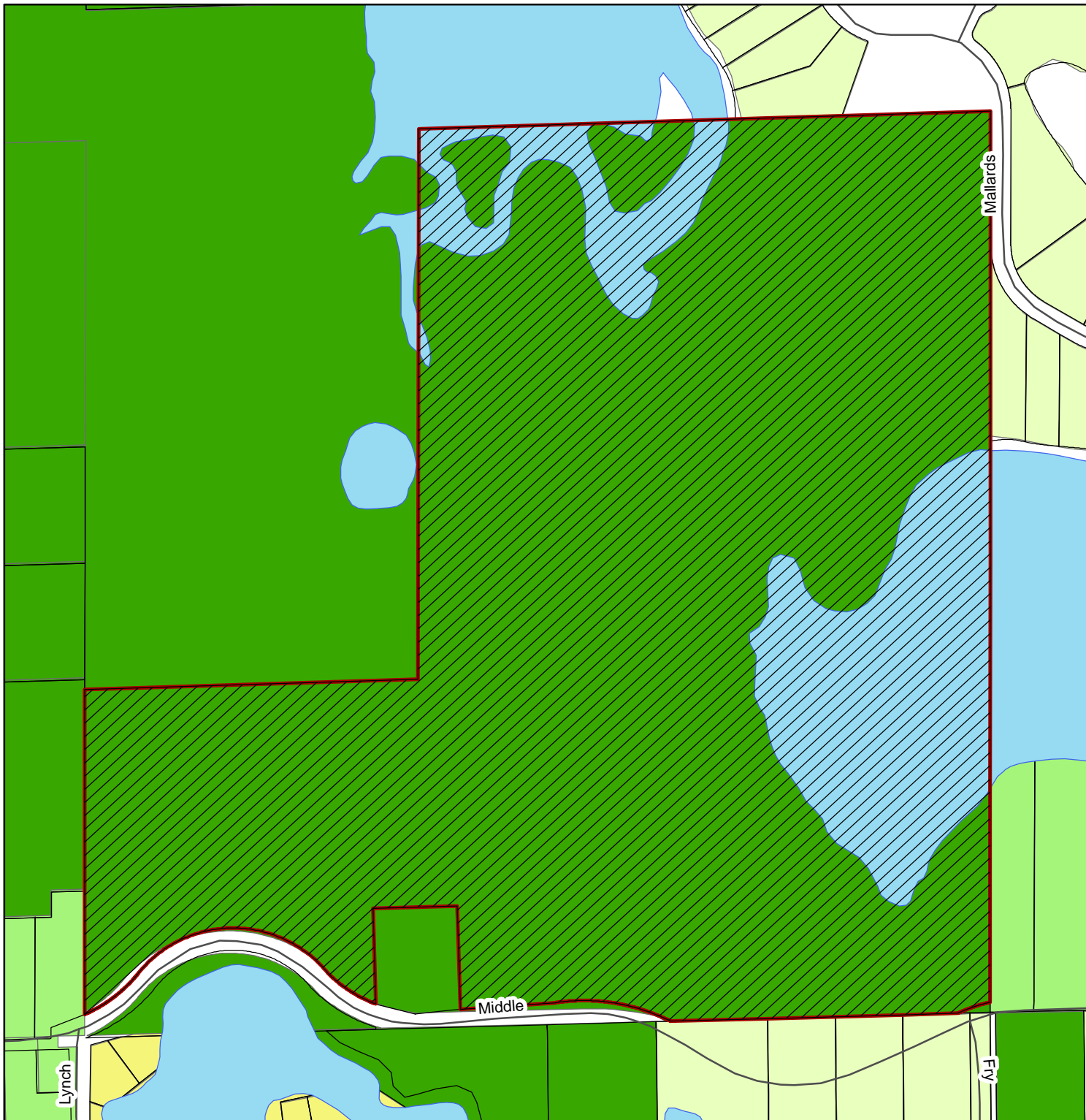
Future Land Use


-  Agricultural and Rural Residential
-  Medium and Small Lot Residential (1.5 to 3 acre min. lot size)
-  Medium and Small Lot (LV Zoning)
-  Parks and Recreation







RZ CASE 22-01

Mantua

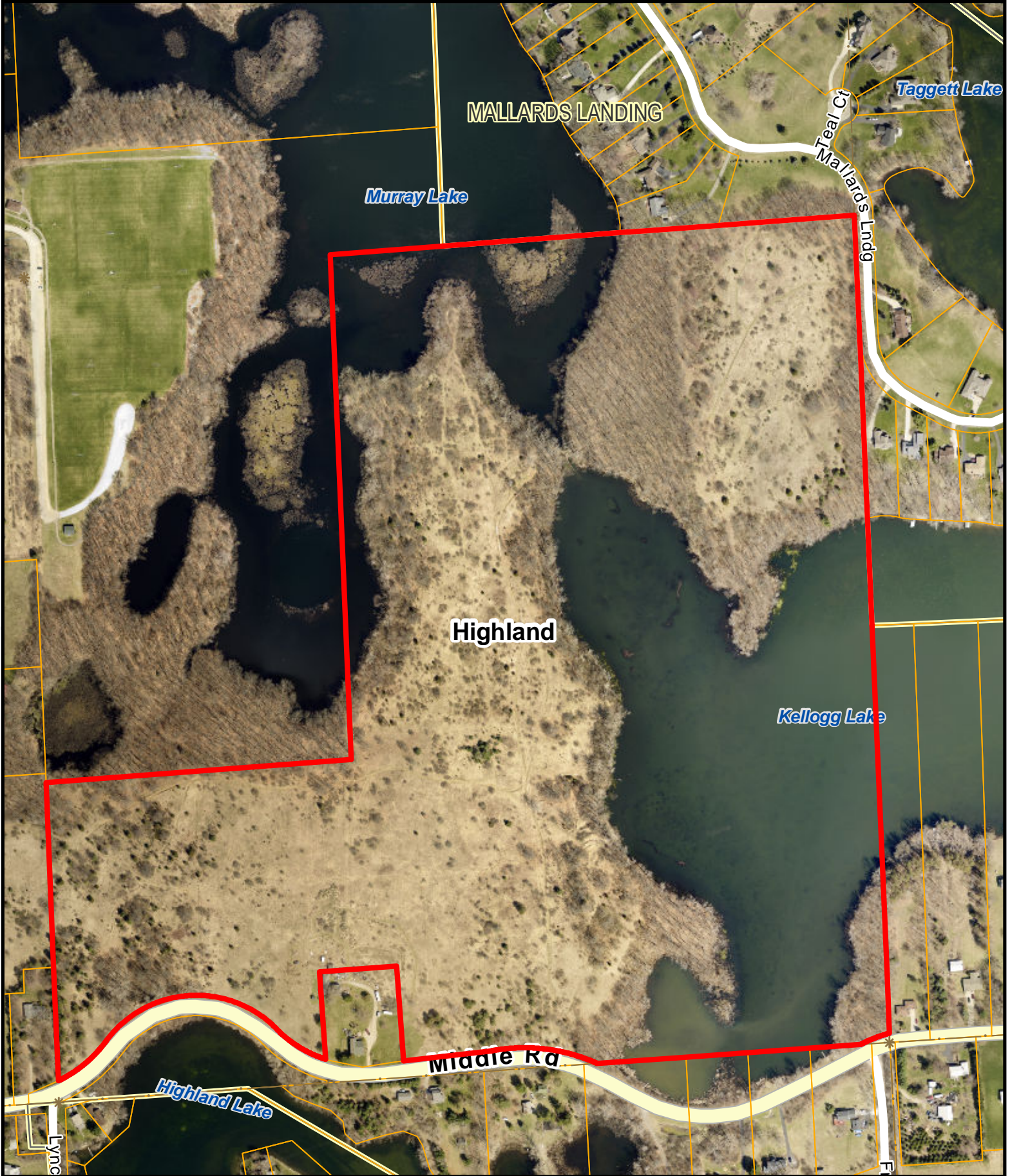


 11-08-400-004

Zoning Districts

-  ARR: Agricultural Rural Residential (5 Acre)
-  LV: Lakes and Villages
-  R1.5: Residential 1.5
-  R3: Residential 3

1108400004



	2 Foot Contours		100 yr - FEMA Floodplain
	5 Foot Contours		100 yr (detailed) - FEMA Floodplain
	FEMA Base Flood Elevations		500 yr - FEMA Floodplain
	FEMA Cross Sections		FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.

OAKLAND COUNTY MICHIGAN
 Economic Development & Community Affairs
David Coulter
 Oakland County Executive

Date Created: 12/21/2021

 NORTH
 1 inch = 400 feet

INTEREST IN PROPERTY CERTIFICATE

I certify that I also have interest in the following property (ies):

Sidwell Number: 11-08-400-004

Legal Description: _____

I am a _____ Co-Applicant Co-Owner

Name: Jillian Mantua

Address: 2591 Overbrook, Highland, MI 48357

Phone No.: 248-709-7993

Signature: Jillian Mantua

Date: 12-20-21

State of: MI

County of: OAKLAND

On the 20 day of December, 20 21, before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and she acknowledged to me that she executed the same.

Notary Public: Julie A. Kabalka

My commission expires 12-22-21

JULIE A. KABALKA
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF OAKLAND
My Commission Expires Dec. 22, 2021
Acting in the County of Oakland

e-recorded

LIBER 56911 PAGE 432

0230668

OAKLAND COUNTY TREASURERS CERTIFICATE
I HEREBY CERTIFY that there are no TAX LIENS or TITLES held by the state or any individual against the within description and all TAXES on same are paid for five years previous to the date of this instrument as appears by the records in the office except as stated.
Reviewed By: MIT

LIBER 56911 PAGE 432
\$21.00 DEED - COMBINED
\$4.00 REMONUMENTATION
\$5.00 AUTOMATION
\$5,031.00 TRANSFER TX COMBINED
09/27/2021 07:43:28 PM RECEIPT# 181843
PAID RECORDED - Oakland County, MI
Lisa Brown, Clerk/Register of Deeds

Sep 27, 2021

5.00 E-FILE

Sec. 135, Act 206, 1893 as amended
ROBERT WITTENBERG, County Treasurer

Not Examined

STATE OF MICHIGAN REAL ESTATE TRANSFER TAX
OAKLAND 09/27/2021 181843
\$643.50 CO
\$4,387.50 ST
001339550

TRUSTEE'S DEED

Corporate
(Unplatted Land)

Drafted By: Charles D. Bullock
Eugene Kraft Revocable Trust dated August 26, 1976, as amended
26100 American Dr, #500 Southfield, MI 48034
Return To: Michael Mantua
Michael Mantua
2591 Overbrook Highland, MI 48357

Send Tax Bills To: Michael Mantua
Michael Mantua
2591 Overbrook
Highland, MI 48357

Recording Fee: \$30.00 State Transfer Tax: \$4,387.50 Tax Parcel No.: 11-08-400-004, 11-08-400-005
File Number: 938814 - BH County Transfer Tax: \$643.50

Know All Persons by These Presents: That Charles D. Bullock, Successor Trustee of the Eugene Kraft Revocable Trust dated August 26, 1976, as amended, pursuant to Oakland County Probate Court File No. 2005-301,616-TV whose address is 26100 American Dr, #500, Southfield, MI 48034

Convey(s) to Michael Mantua and Jillian Mantua as joint tenants with full right of survivorship whose address is 2591 Overbrook, Highland, MI 48357

the following described premises situated in the Township of Highland, County of Oakland, State of Michigan, to wit:

PARCEL 1:

Part of the Southeast 1/4 of Section 8, Town 3 North, Range 7 East, beginning at the Southeast Section corner; thence South 89 degrees 20 minutes 10 seconds West 1576.30 feet; thence North 00 degrees 39 minutes 50 seconds West 360.00 feet; thence South 89 degrees 20 minutes 10 seconds West 250 feet; thence South 00 degrees 39 minutes 50 seconds East 360 feet; thence South 89 degrees 20 minutes 10 seconds West 867.67 feet; thence North 01 degree 04 minutes 10 seconds East 1036.86 feet; thence North 89 degrees 06 minutes 50 seconds East 990 feet; thence North 01 degree 04 minutes 10 seconds East 1634.33 feet; thence North 89 degrees 06 minutes 50 seconds East 366.10 feet; thence North 89 degrees 37 minutes 30 seconds East 1335.42 feet; thence South 00 degrees 35 minutes 20 seconds West 1328.05 feet; thence South 01 degree 26 minutes 40 seconds West 1341.65 feet to beginning, Except that part lying Southerly of the Northerly line of Middle Road.

PARCEL 2:

That part of the Southeast 1/4 of Section 8, Town 3 North, Range 7 East, lying Southerly of the Southerly line of Middle Road; EXCEPTING THEREFROM any portion within the waters of Highland Lake.



First American Title Insurance Company

938814BH

3

First American Title

More commonly known as: **Vacant Middle Road, Highland Township, MI 48412**

For the full consideration of: **five hundred eighty five thousand Dollars (\$585,000.00)**

Subject To:

Existing restrictions of record, easements for public utilities and driveways, and zoning ordinances, if any.

(Attached to and becoming a part of Trustee's Deed dated: September 13, 2021 between Charles D. Bullock, Successor Trustee of the Eugene Kraft Revocable Trust dated August 26, 1976, as amended, pursuant to Oakland County Probate Court File No. 2005-301,616-TV, as Seller(s) and Michael Mantua and Jillian Mantua as joint tenants with full right of survivorship, as Purchaser(s).)

If the property conveyed is unplatted, the following applies:

The grantor grants to the grantee the right to make _____ division(s) under section 108 of the land division act, Act No. 288 of the Public Acts of 1967. **(If no number is inserted, the right to make divisions stays with the portion of the parent tract retained by the grantor; if all of the parent tract is conveyed, then all division rights are granted.)** This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

Dated this September 13, 2021.

Seller(s):

Charles D. Bullock, Successor Trustee of the Eugene Kraft Revocable Trust dated August 26, 1976, as amended, pursuant to Oakland County Probate Court File No. 2005-301,616-TV

Charles D. Bullock

Charles D. Bullock, Successor Trustee

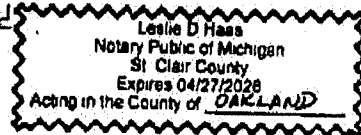
State of Michigan
County of OAKLAND

The foregoing instrument was acknowledged before me this September 13, 2021 by Charles D. Bullock, Successor Trustee of the Eugene Kraft Revocable Trust dated August 26, 1976, as amended, pursuant to Oakland County Probate Court File No. 2005-301,616-TV.

Leslie D Haas

Notary Public:
Notary County/State: 1 St. Clair
County Acting In: Oakland
Commission Expires:

4-27-2026





**RESOLUTION# 22-06: TO AUTHORIZE WEST NILE VIRUS FUND
EXPENSE REIMBURSEMENT REQUEST**

At a regular meeting of the Township Board (the "Board") of the Charter Township of Highland, Oakland County, Michigan (the "Township"), held on the 4th day of April, 2022:

Present:

Absent:

The following resolution was moved by _____ and supported by _____:

WHEREAS, upon the recommendation of the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

WHEREAS Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas; and

WHEREAS the Charter Township of Highland, Oakland County, Michigan has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW THEREFORE BE IT RESOLVED that this Board authorizes and directs its Supervisor, Rick A. Hamill, as agent for the Township to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

This resolution passed this 4th day of April, 2022 at a regular meeting of the Charter Township of Highland Board. A roll call vote was taken on the foregoing resolution and was as follows:

Yeas:
Nays:
Abstain:

RESOLUTION DECLARED XXXXX

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on April 4, 2022.

Tami Flowers MiPMC, Clerk



Memorandum

To: Highland Township Board of Trustees

From: Rick A. Hamill

Date: April 4, 2022

Re: Founders Day Parade and Events Road Closures and Use of Park

This request is to accommodate Founders Day Parade and events on Saturday, May 21, 2022 in Downtown Highland.

Consider approving the resolution to close Livingston Road and John Street. Specifically, W. Livingston Road, from M-59 east to N. John Street from 9am – 10:30 am; W. Livingston Road from King east to N. John from 9am – Noon; and the use of the, Annex, Township Hall (old Fire Station 1), and Veterans Park from 9am –4pm.





**RESOLUTION #22-07 TO AUTHORIZE THE CLOSURE OF LIVINGSTON ROAD
FOR FOUNDERS DAY PARADE AND EVENTS**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, April 4, 2022, at 6:30 p.m., in the Fire Hall No. 1 Training Room:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Judy Cooper, Brian Howe,
Beth Lewis and Joseph Salvia

Absent: None

The following motion was offered by _____ and seconded by _____:

To approve the request presented by the Highland Township Supervisor, to close Livingston Road for the Founders Day Parade and Events to be held May 21, 2022, as follows:

W. Livingston Road from M-59 to N. John Street – 9:00 a.m. to 10:30 a.m.

W. Livingston Road from King Street to N. John Street – 9:00 a.m. to 12:00 p.m.

with the understanding that Milford Road will remain open, and an emergency access lane will be provided on Livingston for police and fire.

This request also includes the use of the Annex, Township Hall (old Fire Station 1), and Veterans Park from 9:00 a.m. to 4:00 p.m.

This approval is granted through agreement with the Board of County Road Commissioners Oakland County Annual Community Events Permit #61953.

Yeas: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia

Nays: None

Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on April 4, 2022.

Tami Flowers MiPMC, Clerk



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: April 4, 2022
Re: Founders Day Parade Signage Request

This request is to accommodate Founders Day Parade and events on Saturday, May 21, 2022 in Downtown Highland.

This request is for a resolution to place 2 (2 sided), 3 ft. tall X 4 ft. wide, coroplast signs within the center median of M59. The signs will be secured with metal fence posts and will include the festival name, date and our website. The signs are labeled on the attached map. The signs would be in place May 6, 2022 through May 22, 2022.





**RESOLUTION #22-08 TO AUTHORIZE THE PLACEMENT OF SIGNAGE
ON M-59 MEDIAN FOR FOUNDERS DAY CELEBRATION**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, April 4, 2022, at 6:30 p.m. in the Highland Fire Station #1 Training Room:

Present: Rick Hamill, Tami Flowers, Jenny Frederick, Judy Cooper, Brian Howe, Beth Lewis, Joseph Salvia

Absent: None

The following motion was offered by _____ and seconded by _____:

To approve the request presented by the Highland Township Supervisor to place two, (2 sided) 3' tall x 4' wide coroplast signs secured with metal fence posts within the M-59 median in Highland Township, per the attached diagrams, between the dates of May 6 - 22, 2022 for the purpose of advertising the Founders Day Celebration. Placement will follow MDOT guidelines to maintain clear vision in turnarounds and any other requirements necessary.

This approval is granted through agreement with the Michigan Department of Transportation, Annual Community Events Permit #99023-084365-22-032222.

Yeas: Hamill, Flowers, Frederick, Cooper, Howe, Lewis, and Salvia

Nays: None

Abstain: None

RESOLUTION DECLARED APPROVED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting held on April 4, 2022

Tami Flowers MiPMC, Clerk



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: April 4, 2022
Re: Freedom Work 2022 Lawn Maintenance Agreement

Freedom Work Opportunities has submitted their quote for lawn maintenance for 2022.

The 2022 quote is \$2,927 per month which is 4.98% more than the 2021 cost of \$2,788. Township Purchasing policy allows for a renewal of a service contract if the increase is no more than 5%.

In addition to the existing mowing Huron Valley Youth Baseball Softball League does not have the funds to mow the ball fields this year. Freedom Work has provided a quote to mow the 4 ball fields for \$690.00 per month, April through November. \$690 x 8 months is \$5520. I am requesting the Board waive the Purchasing Policy and approve Freedom Work to provide this service.

Motion to approve the renewal of the Freedom Work mowing agreement April 1, 2022 through November 30, 2022 at the rate of \$2,927 per month.

Motion to waive Board Purchasing policy and to approve the Freedom Work proposal to mow 4 ballfields for \$690 per month for a total of \$5,520.

Warm inside. Great outdoors.



FREEDOM WORK OPPORTUNITIES, INC.

• Founded in 1983 •

900 Middle Rd. • P.O. Box 656 • Highland, MI 48357-0656
P(248)887-1597 • F(248)887-7990

Customer Lawn Maintenance Agreement

Contact Name: Rick Hamill Highland Township Phone: 248-887-3791 ext.6

This agreement between Freedom Work Opportunities, Inc., (FWO) herein known as the company, and Highland Township, herein known as the customer, covers the period of April 1st 2022 through November 30th 2022.

The company will provide lawn maintenance at See List on Second Page for the items so requested from the following list entitled List # 1

A crew will be available at least once a week, more often if necessary to ensure the proper completion of your lawn maintenance. The company guarantees proper completion of all jobs and genuinely desires to hear from customer if any problems, misunderstandings, or concerns should arise so that they may be quickly resolved.

LIST # 1 (Please **initial** services requested)

- Racking & Bagging of Leaves, Grass or Debris
 Lawn Cutting
 Lawn Trimming

Work done outside the scope of the requested services will be quoted on an individual basis for the work being performed.

The cost of these services will be \$2,927.00 per Month

Statements will be sent out at the first of each month for the previous month's services. We request payment be made within 15 days. (Terms: Net 15). Accounts that become delinquent by more than 90 days will result in a suspension of services.

Customer Name: Highland Township Rick Hamill

Billing Address: 205 N. John St. City: Highland State: MI. Zip: 48357

Please check here if Billing Address is not the same as Service Address

Service Address: Highland Sites (14) listed on second page.

City: Highland State: MI. Zip: 48357

Customer Signature: _____ Date: _____

FWO Signature: _____ Date: _____

"Empowering adults with disabilities, through compassionate care, while providing
FREEDOM to obtain WORK skills and OPPORTUNITIES to feel safe and be valued."

HIGHLAND TOWNSHIP MOWING AGREEMENT APRIL 1st thru NOVEMBER 30th 2022

WORK SITES	<u>Weekly</u> Lawn Maintenance	<u>Monthly</u> Lawn Maintenance	MAINTENANCE SERVICE INCLUDES
Annex 205 W. Livingston	\$35.00	\$141.00	Mowing
Depot Station	\$40.00	\$161.00	Grass Trimming
Duck Lake Park	\$96.00	\$385.00	walks, drives and parking lots.
Fire Station # 1 Livingston	\$35.00	\$141.00	Grass Clippings
Fire Station # 2 N. Duck Lk Road	\$40.00	\$161.00	Leaf Debris
Fire Station # 3 Clyde Road	\$44.00	\$177.00	Trash Debris
Hickory Ridge Park	\$100.00	\$401.00	
Library	\$250.00	\$1,006.00	
N/E Corner M-59 & Milford Rd (Bi-Weekly)	\$30.00	\$60.00	
Police Station	\$27.00	\$109.00	
Veterans Park	\$31.00	\$125.00	
Welcome Sign West M-59 (Bi-Weekly)	\$30.00	\$60.00	
	\$758.00	\$2,927.00	

This quote is for weekly maintenance, any changes to the schedule maintenance would require an update to the bid cost.

FREEDOMWORK OPPORTUNITIES, INC.

• Founded in 1983 •

900 Middle Rd. • P.O. Box 656 • Highland, MI 48357-0656
P(248)887-1597 • F(248)887-7990

Customer Lawn Maintenance Agreement

Contact Name: Rick Hamill Highland Township

Phone: 248-887-3791 ext.6

This agreement between Freedom Work Opportunities, Inc., (FWO) herein known as the company, and Highland Township, herein known as the customer, covers the period of April 1st 2022 through November 30th 2022.

The company will provide lawn maintenance at Duck Lake (4) Ball Fields for the items so requested from the following list entitled List # 1

A crew will be available at least once a week, more often if necessary to ensure the proper completion of your lawn maintenance. The company guarantees proper completion of all jobs and genuinely desires to hear from customer if any problems, misunderstandings, or concerns should arise so that they may be quickly resolved.

LIST # 1 (Please **initial** services requested)

Racking & Bagging of Leaves, Grass or Debris

Lawn Cutting

Lawn Trimming

Work done outside the scope of the requested services will be quoted on an individual basis for the work being performed.

The cost of these services will be \$690.00 per Month

Statements will be sent out at the first of each month for the previous month's services. We request payment be made within 15 days. (Terms: Net 15). Accounts that become delinquent by more than 90 days will result in a suspension of services.

Customer Name: Highland Township Rick Hamill

Billing Address: 205 N. John St. City: Highland State: MI. Zip: 48357

Please check here if Billing Address is not the same as Service Address

Service Address: 999 Duck Lake Rd.

City: Highland State: MI. Zip: 48357

Customer Signature: _____ Date: _____

FWO Signature: _____ Date: _____

"Empowering adults with disabilities, through compassionate care, while providing FREEDOM to obtain WORK skills and OPPORTUNITIES to feel safe and be valued."



Memorandum

To: Highland Township Board of Trustees

From: Rick Hamill

Date: 4/4/2022

Re: Approval of Purchase Agreement for property at 146 John St., Highland

Attached is the purchase agreement for property and structures at 146 N. John Street for approval by the board to allow the Supervisor to sign such agreement.

Upon the board's approval, the agreement will be presented to the property owner for their final approval and signatures.

Recommended motion: to approve the Supervisor to sign the purchase agreement for 146 N. John Street, Highland, Michigan.



Warm inside. Great outdoors.

PURCHASE AGREEMENT

BY SIGNING THIS PURCHASE AGREEMENT (Agreement), **Nancy C. Jamieson**, on behalf of herself and as authorized representative on behalf of **The Richard L. Jamieson Estate**, whose address is 146 N. John Street, Highland, Michigan 48357 (“Seller”), and the **Township of Highland**, whose address is 205 N. John Street, Highland, MI 48357 (“Buyer”), agree to sell and purchase the following real estate located in the Township of Highland, Oakland County, Michigan, described as follows:

See Exhibit A, attached

Parcel ID No. 11-27-103-006, more commonly known as 146 N. John Street, Highland, Michigan 48357 (the “Property”). At the closing, Seller shall convey title to the Buyer and Buyer shall pay Two-Hundred Thousand Dollars (\$200,000.00) (the “Purchase Price”) to Seller. Buyer shall, however, accept such title subject to the Seller’s Life Estate interest as described below, existing building and use restrictions and easements of record, and zoning ordinances, if any, on the following conditions.

CASH SALE

Seller shall convey title to the Property to Buyer by delivery of a warranty deed conveying marketable title (Deed) on tender of the Purchase Price. Payment of the Purchase Price is to be made in cash, bank cashier’s check, or wire transfer at the time of closing.

EVIDENCE OF TITLE

As evidence of title, Seller (at Seller’s expense) agrees to furnish Buyer within ten (10) days of the Effective Date (as defined below), a commitment for title insurance issued by a reputable title company licensed to do business in the State of Michigan, in good standing (the Title Company), in an amount not less than the Purchase Price and bearing a date later than the acceptance date of this Agreement, with the owner’s policy to be issued pursuant to the commitment insuring marketable title (as defined below) to the Property in Buyer.

Seller agrees that the commitment for title insurance and the subsequent policy to be issued shall be *without standard exceptions*, and shall be recertified and updated at the closing of this transaction as of the date of such closing or the most recent date through which the county register of deeds has completed the recording and indexing of real estate instruments and documents in order to eliminate the “gap” period between the date of such title commitment and the closing of this transaction, and that the policy issued will be updated to close any “gap” period between the date of closing and the date of the recording of the deed to Buyer. Seller shall also arrange to provide Buyer with a marked-up commitment for title insurance at the closing of this transaction guaranteeing that title is in the condition required under this paragraph.

Seller shall execute an owner’s affidavit and such other documents as the title insurance company or its agent typically requires for the issuance of a policy without standard exceptions;

provided, however, that Buyer shall pay for the cost of any survey required for the deletion of the standard exceptions. For purposes of this Agreement, marketable title shall mean fee simple title free and clear of any and all liens and encumbrances whatsoever, excepting only recorded and enforceable building and use restrictions, public utility easements of record, which shall not constitute title defects or render the title to the Property unmarketable, or any other exception as permitted by the Buyer; provided, however, that Buyer, at Buyer's sole option, may elect to accept title in whatever condition it may be in, notwithstanding such condition would not meet the above definition of "marketable title" and, in such event, marketable title shall mean the condition of title which Buyer has elected to accept.

LIFE ESTATE

Seller Nancy C. Jamieson shall retain for herself, the full use, control and possession of the Property for the remainder of her life, or until she vacates the Property for more than 365 consecutive days. The Seller shall not have the power to sell, mortgage, exchange, or otherwise dispose of the Property. Seller shall not be required to make rental payments to the Buyer for said use of the Property. The interest reserved in this Paragraph is hereinafter referred to as the "Life Estate." The Life Estate is non-transferrable. The Life Estate may be terminated by the death of the Seller, or by the Seller's vacation of the Property for more than 365 consecutive days. Upon termination of the Life Estate, any and all remaining occupants must vacate the Property immediately.

The Seller Nancy C. Jamieson hereby agrees that during the Life Estate, she will do all of the following at her sole cost and expense: (a) keep the Property insured against any and all liability, loss, or damage which may result on or to the Property during Seller's Life Estate in an form and amount acceptable to Buyer; (b) maintain the Property in a clean and orderly manner, including but not limited to lawn maintenance, snow removal and general property upkeep; and (c) keep the Property in substantially the same condition as it was in at the time this Agreement was executed.

TITLE OBJECTIONS

If objection to the title is made in the commitment for title insurance or based on a written opinion of Buyer's attorney that the title is not in the condition required for performance of this Agreement, Seller, at Seller's sole option, shall have fourteen (14) days from the date Seller is notified in writing of the particular defects claimed, either (1) to fulfill the requirements in the commitment or to remedy the title defects set forth in Buyer's attorney's opinion or (2) to refund the deposit in full termination of this Agreement. If Seller is able to comply with such requirements or remedy such defects within the time specified, as evidenced by written notification, revised commitment, or endorsement to commitment, Buyer agrees to complete the sale as provided herein, subject to any other contingency contained in this Agreement. If, after reasonable efforts, Seller is unable to furnish satisfactory title within the time specified, the deposit shall be immediately refunded in full termination of this Agreement, unless Buyer elects to proceed with the sale accepting such title as Seller is able to convey.

EARNEST MONEY DEPOSIT

On the Effective Date (as defined below) of this Agreement, Buyer shall make an earnest money deposit of One Thousand Dollars (\$1,000.00) which shall be held by the Title Company and which shall be applied toward the Purchase Price at closing if the sale is consummated.

TAXES AND PRORATED ITEMS

All taxes and assessments which have become a lien on the land as of the date of closing, including but not limited to delinquent taxes, shall be paid by Seller, except that: (a) all current property taxes shall be prorated and adjusted between Seller and Buyer as of the date of closing on a due-date basis, without regard to lien date, as if paid prospectively (e.g., taxes due July 1 will be treated as if paid for the period July 1 through the following June 30, and taxes due December 1 shall be treated as if paid for the period December 1 through the following November 30); and (b) Buyer shall be responsible for the payment of all property taxes falling due after the date of closing. Capital or lateral charges and special assessments which have become a lien on the Property shall be paid in full by Seller on or before closing. Capital or lateral charges and special assessments which have not become a lien on the Property shall be paid by Buyer either in full at closing, or, if applicable, in installments. Seller shall pay the cost of all utilities and service charges for the entire Property through and including the date of transfer of possession and occupancy to Buyer.

CLOSING

Closing shall take place at the office of the Title Company or at the Buyer's offices. If the closing takes place anywhere other than at the office of the Title Company, Seller shall arrange for a Title Company representative with authority to update and mark up the commitment for title insurance as required under this Agreement to be present at the closing. If title can be conveyed in the condition required under this Agreement and all Buyer's Contingencies have been satisfied or waived, closing shall take place on a date and time as is mutually agreeable to the parties, provided, however, that closing shall occur not later than thirty (30) days after the Effective Date (as defined below). Buyer, in its sole discretion, may extend the closing date as necessary to complete its due diligence with regard to Buyer's Contingencies (as described below). Seller shall provide a complete package of every document to be executed by Buyer to Buyer's attorney at least 48 hours before closing.

PAYMENT OF FEES, CLOSING COSTS, ETC.

Seller and Buyer shall pay equally, all closing fees and all costs associated with recording the required Deed and any loan documents. The parties agree that the Title Company shall prepare the required Deed and closing documents necessary to complete this transaction, that the Title Company shall conduct the closing, and that the cost of same, together with any settlement, document preparation, disbursement fee, shall be borne by the parties, equally. Seller shall also pay the required transfer tax, the cost of an owner's commitment and policy of title insurance, applicable recording fees relative to the discharge of Seller's mortgage, if any. At closing, the

parties shall execute closing statements prepared by the Title Company and all income or other tax reporting documents as required by the Title Company.

BUYER'S CONTINGENCIES

Buyer's obligations under this Agreement shall be contingent on the following:

Environmental. Buyer obtaining satisfactory inspections and testing of the Property for radon, asbestos, toxic mold, and/or environmental contamination, including a Phase I Environmental Site Assessment (ESA), Phase II ESA, and if applicable a Baseline Environmental Assessment (BEA) of the Property, by a qualified person acceptable to Buyer, at Buyer's sole option and expense, within one hundred and twenty (120) days after Buyer's receipt of an accepted copy of this Purchase Agreement from Seller. If this inspection or testing shows any type of Environmental Condition, Buyer shall have the option to terminate this Agreement by written notice to Seller at any time within fourteen (14) days after expiration of the one hundred and twenty (120) day inspection period. In such event, upon written notice of same to Seller, Buyer shall be immediately refunded all sums deposited by Buyer hereunder and this Agreement shall be terminated and of no further force and effect. However, Buyer's obligation to purchase any or all of the Property is subject to and contingent upon Buyer's satisfaction that the Property can be feasibly and economically used for the intended uses with any environmental remediation deemed necessary by Buyer, in its sole and absolute discretion.

Nothing contained herein, however, shall be construed to mean the Buyer is indemnifying or otherwise holding Seller harmless from third-party actions or suits in regard to asbestos, toxic mold and/or environmental contamination of the Property or any other matter. When used herein, the term "Property" shall include all aspects of the Property, such as, but not limited to, any buildings on the Property and the soil and groundwater beneath the Property. When used herein, "Environmental Condition" shall mean any condition or conditions affecting or relating to the air, soil, groundwater, or surface water at or about the Property and any failure to comply with governmental requirements, including environmental protection laws, relating to such condition or conditions, which could or does require remediation, including abatement, investigation, containment, or removal and/or which could result in Environmental Claim(s).

If no written objection is made by Buyer within the stated period or if Buyer notifies Seller in writing that there is no objection, this environmental contingency shall be deemed to be waived by Buyer and the parties shall proceed to closing in accordance with the terms of this Purchase Agreement and Buyer shall be deemed to have purchased the Property in an "AS IS" condition. However, Buyer's obligation to purchase any or all of the Property is subject to and contingent upon Buyer's satisfaction that the Property can be feasibly and economically used for the intended uses with any environmental remediation deemed necessary by Buyer, in its sole and absolute discretion.

To assist in this environmental review, Seller shall provide Buyer with any and all information in its possession regarding the environmental condition of the Property, including any Phase I, Phase II, or BEA information.

Suitability for purpose. At Buyer's sole option and expense, within sixty (60) days after receipt of an accepted copy of this Purchase Agreement from Seller, of satisfactory soil borings and other tests, information, and reports of consultants indicating that the Property is, in the Buyer's sole opinion, suitable for the Buyer's intended use of and improvements to the Property. If Buyer, in Buyer's sole discretion, is not satisfied with the results of such inspections, borings, tests, reports, or other information for any reason, Buyer shall so notify Seller in writing at any time within fourteen (14) days after the expiration of the ninety (90) day inspection period. In the event that such inspections, borings, tests, reports, or other information are not satisfactory to Buyer, upon written notice of same to Seller, Buyer shall be immediately refunded all sums deposited by Buyer hereunder and this Agreement shall be terminated and of no further force and effect. If no written objection is made by the Buyer within the stated period, this contingency shall be deemed to be waived by the Buyer and the parties shall proceed to closing in accordance with the terms of this Purchase Agreement and Buyer shall be deemed to have purchased the Property in an "AS IS" condition.

SELLER'S REPRESENTATIONS

Seller represents to Buyer as follows:

To the best of Seller's knowledge, there is no pending litigation affecting all or any part of the Property, or Seller's interest in it.

To the best of Seller's knowledge, there are no unrecorded interests of any person(s) or entity(ies) in and to the Property whatsoever (including, but not limited to, easements, profits, and licenses).

To the best of Seller's knowledge, there are no easements, either above the surface, at grade, or subsurface, other than utility easements of record, which would affect or interfere with Buyer's use and enjoyment of the Property, as determined by Buyer.

To the best of Seller's knowledge, there are no underground storage tanks or hazardous or toxic substances existing on, under, or above the Property as defined in any federal, state, or local law, regulation, rule, statute, or directive, nor is there any asbestos or urea formaldehyde foam insulation installed in or on the Property.

Seller will transfer all division rights available to Buyer with the Deed.

POSSESSION/RIGHT OF OCCUPANCY

Buyer may take possession of the Property sixty (60) days after the termination of the Life Estate if the Life Estate is terminated by death of the Seller. In the event the termination of the Life Estate is by vacation for more than 365 consecutive days, Buyer shall be entitled to possession of the Property immediately at termination. Upon termination, Seller and/or Seller's authorized representative must remove all personal property from the premises. The following items must

not be removed from the premises upon termination _____.

CONDITION OF PROPERTY

Seller agrees that the Property will remain in substantially the same condition in which it existed as of the date of this Agreement for the period through the last date of Seller's ownership and possession of the Property. Seller and Buyer agree that Buyer shall be permitted to conduct a walk-through inspection of the premises and Property within 24 hours of the date of closing to enable the Buyer to confirm that the Property is in substantially the same condition as existed upon the date of Buyer's physical inspection(s). If Buyer is not then satisfied that the premises has been maintained by Seller as required, Buyer shall have the right to delay the closing until Seller returns the premises and Property to the required condition at Seller's expense. If the Seller fails or refuses to return the premises and Property to the required condition within fourteen (14) days of Buyer's demand for same, Buyer shall have the right (but not the obligation) to declare this Agreement to buy and sell the Property null and void and immediately thereafter all deposits paid by Buyer shall be returned to Buyer.

BROKER

Buyer and Seller affirm that no other real estate brokers other than Coldwell Banker Town & Country Real Estate ("Broker") are entitled to a commission in this transaction. At Closing, Buyer and Seller agree to pay the Broker commission equal to five (5%) percent of the Purchase Price, with each Buyer and Seller to pay two and one-half (2.5%) percent of the Purchase Price. Both parties represent that no other broker is involved in this Agreement and each party indemnifies the other against brokerage commissions or claims arising out of the indemnifying party's actions.

EXPIRATION

It is contemplated, but not required, that this Agreement will be signed by the Buyer first, with the Earnest Money Deposit given to the Title Company. In such event, Seller shall have fourteen (14) business days from the date of receipt of the Agreement after it has been executed by Buyer to accept and deliver a countersigned original of this Agreement to Buyer or Title Company; otherwise this Agreement shall constitute an expired offer to purchase and the Earnest Money Deposit shall be immediately returned to the Buyer.

TIME IS OF THE ESSENCE

At all times under this Agreement where certain time constraints are set forth, the parties have agreed that TIME IS OF THE ESSENCE and that no extensions of said time limits are expected or agreed to unless specifically agreed to in writing.

RISK OF LOSS

Seller and Buyer agree that the Michigan Uniform Vendor and Buyer Risk Act (MCLA § 565.701, et seq.) shall be applicable to this Agreement, except that Buyer shall have the sole uncontrolled discretion to determine and define what constitutes “material” damage or destruction.

DUE ON SALE

Seller understands that consummation of the sale or transfer of the Property described in this Agreement shall not relieve the Seller of any liability that Seller may have under the mortgage(s) to which the Property is subject, unless otherwise agreed to by the lender or required by law or regulation.

BUYER’S DEFAULT

In the event of material default by the Buyer under this Agreement, Seller may, as Seller’s sole option, declare a forfeiture hereunder and retain the deposit as liquidated damages.

SELLER’S DEFAULT

In the event of material default by Seller under this Agreement, Buyer may, at Buyer’s option, elect to enforce the terms of this Agreement, or be entitled to an immediate refund of the entire deposit in full termination of this Agreement.

CHOICE OF LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan that are applicable to agreements made and to be performed in that State. Should any court action be commenced at any time involving or concerning this Agreement, the parties hereto consent and agree to jurisdiction and venue being in the State of Michigan Circuit Court in Oakland County. The agreement of the parties in this paragraph shall survive the Closing of this transaction.

LEGAL DOCUMENT; INTERPRETATION

This is a legal and binding document, and both Buyer and Seller acknowledge that they have been advised to consult an attorney to protect their interests in this transaction. Where the transaction involves financial and tax consequences, the parties acknowledge that they have been advised to seek the advice of their accountant or financial adviser. No provision in this Agreement is to be interpreted for or against any party because that party or that party’s legal representative drafted the provision.

NOTICES

All notices and demands required or permitted under this Agreement shall be in writing and shall be served personally or by postage prepaid United States first class, certified (return receipt requested), or registered mail, addressed to the party at the address indicated on page 1

hereof or to such other place as may be designed by notice given in accordance with this section. It is agreed to by the parties that offers, acceptances and notices required hereunder may, but are not required to, be delivered by facsimile (fax) copy to the parties or their agents provided a hard copy (originally signed copy) is mailed or delivered in a timely manner. If faxed, the date and time of the receipt of the fax shall be the date and time of said offer, acceptance or notice. If not faxed, notice shall be deemed to have been given on the earlier of (a) the date of personal delivery, (c) the date when received, or (c) one (1) day after mailing if mailed in the State of Michigan.

GRAMMAR AND HEADINGS

Whenever words herein are used in the masculine, they shall be read in the feminine or neuter whenever they would so apply and vice versa, and words in this Agreement that are singular shall be read as plural whenever the latter would so apply and vice versa. The headings contained herein are for the convenience of the parties and are not to be used in construing the provisions of this Agreement.

BINDING EFFECT

The covenants, representations and agreements herein are binding upon and inure to the benefit of the parties hereto, their respective heirs, representatives, successors and assigns, and shall survive the Closing where indicated.

DATE OF EXECUTION

The date of execution of this Agreement shall be the date on which the last person to sign this document (in its final form) shall have signed the document. In the event the parties fail to insert the date of execution beneath their signatures below, then the date of execution shall be the date on which Seller actually signed the document. **IT IS THEREFORE VERY IMPORTANT FOR EACH PERSON SIGNING THIS DOCUMENT TO PLACE THE DATE OF SIGNING IN THE SPACE PROVIDED BELOW THEIR SIGNATURE.**

ENTIRE AGREEMENT/WRITTEN AGREEMENTS ONLY

This Agreement contains the entire agreement between Seller and Buyer. There are no agreements, representations, statements, or understandings which have been relied on by Seller or Buyer which are not stated in this Agreement. **IT IS THE PARTIES' INTENT IN THEIR DEALINGS THAT IF IT IS NOT IN WRITING, IT IS NOT ENFORCEABLE.** This Agreement (and written and signed addenda, if any) cannot be modified, altered, or otherwise amended without a writing being duly signed or initialed, as the case may be, by both Seller and Buyer. The parties agree that facsimile signatures and duly initialed changes are legally enforceable provided the applicable writing contains such signature or initials of all parties to this Agreement.

ACCORDINGLY, Seller and Buyer have executed this Purchase Agreement as of the date written below.

[SIGNATURES ON FOLLOWING PAGE]

DRAFT

SELLERS:

NANCY C. JAMIESON

Nancy C. Jamieson
Dated: March __, 2022

THE ESTATE OF RICHARD L. JAMIESON

Nancy C. Jamieson, Authorized Representative
Dated: March __, 2022

**BUYER
TOWNSHIP OF HIGHLAND**

By: Rick Hamill
Its: Supervisor
Dated: March __, 2022

By: Tami Flowers
Its: Clerk
Dated: March __, 2022

Exhibit A

Legal Description

DRAFT

BUDGET AMENDMENT WORKSHEET
 2022 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - April 4, 2022

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2022	AS AMENDED 12/31/2022	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET	
<u>CAPITAL IMPROVEMENT FUND</u>					
Revenues:					
401-000-692.000 APPROPRIATION FUND BAL.	\$4,187,000.00	\$4,302,000.00	+	\$205,000.00 =	\$4,507,000.00
Expenditures:					
401-261-972.000 PROPERTY PURCHASE	\$0.00	\$0.00	+	\$205,000.00 =	\$205,000.00

Purpose of Amendment:

To appropriate funds for the purchase of property.



Memorandum

To: Township Board of Trustees
From: Tami Flowers
Date: March 30, 2022
Subject: Proposed Ballot Language

I expect that we will have a discussion at the board meeting to determine the board's position regarding the renewal of the Fire millage this year. In preparation for this topic, I had asked our attorney to draft some ballot proposal language for your review which you can see below. The deadline for approving ballot proposals for the August 2nd election is May 10th.

Shall the previously authorized increase in the tax limitations imposed under Article IX, Sec. 6 of the Michigan Constitution in the Charter Township of Highland, as reduced by the required millage rollback, be renewed at the reduced amount of 1.3484 mill(s) (\$ 1.3484 per \$1,000 of taxable value) and increased by the amount of .50 mill (\$0.50 per \$1,000 of taxable value) both for four (4) years, 2023 through 2026, inclusive, for the purpose of providing medical and fire services in the township, and shall the township be authorized to levy this millage on all taxable property in the township raising an estimated \$1,640,186 (based on 2021 tax rate) in the first year of the levy? The proposed millage is a renewal of a previously authorized millage and restoration of previously authorized millage lost as a result of the reduction required by the Michigan Constitution of 1963.

Warm inside. Great outdoors.



RESOLUTION 22-09 APPROVING SUBMISSION
OF FIRE MILLAGE PROPOSITION TO ELECTORS

At the regular meeting of the Township Board of the Charter Township of Highland, Oakland County, Michigan, held on April 4, 2022.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

WHEREAS, the Charter Township of Highland (the "Township") is authorized to submit to the electors of the Township the question of increasing the tax limitations of the Township; and

WHEREAS, this Township Board has determined that it is appropriate to submit a millage increase proposition set forth on Exhibit A attached hereto to the electors of the Township at the primary election to be held on August 2, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Highland, as follows:

1. The proposition set forth on Exhibit A shall be submitted to the electors of the Township at the primary election to be held in the Township on August 2, 2022.

2. The Township Clerk is hereby directed to do all things necessary to provide for the submission of the aforesaid proposition to the electors of the Township at the primary election to be held on August 2, 2022.

3. All resolutions and parts of resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board of said Township held on April 4, 2022, the original of which is on file in my office. Notice of said meeting was given in accordance with the open meetings act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of April, 2022.

Township Clerk
Charter Township of Highland

EXHIBIT A

TOWNSHIP FIRE DEPARTMENT MILLAGE

Shall the previously authorized increase in the tax limitations imposed under Article IX, Sec. 6 of the Michigan Constitution in the Charter Township of Highland, as reduced by the required millage rollback, be renewed at the reduced amount of 1.3484 mill(s) (\$ 1.3484 per \$1,000 of taxable value) and increased by the amount of .50 mill (\$0.50 per \$1,000 of taxable value) both for four (4) years, 2023 through 2026, inclusive, for the purpose of providing medical and fire services in the township, and shall the township be authorized to levy this millage on all taxable property in the township raising an estimated \$1,640,186 (based on 2021 tax rate) in the first year of the levy? The proposed millage is a renewal of a previously authorized millage and restoration of previously authorized millage lost as a result of the reduction required by the Michigan Constitution of 1963.

10. Adjourn

Time: _____