

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
January 10, 2022 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief
Joellen Shortley, Township Attorney
Matt Snyder, Lieutenant OCSO

Visitors: 7

Approval of Agenda:

Mr. Salvia moved to approve the agenda as presented. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Consent Agenda Approval:

- a) 12-06-21 Board of Trustees Minutes
- b) List of Bills 12-28-21 and 01-11-22 plus additions
- c) New Probationary Fire Fighters McKenzie Chappell and Justin Beardon

Receive and File:

Activity Center Advisory Council Board Minutes – November 11, 2021
Activity Center Report and Stats – November 2021
Financial Report – November 2021
Fire Department Report – December 2021
Fire Fighter Training Report - 2021
Library Board Minutes – November 2021
Library Director's Report – December 2021
Ordinance/Fire Inspections and Enforcements – November and December 2021
Treasurer's Report – November 2021

Mrs. Cooper moved to approve the Consent Agenda with the correction in the List of Bills dated 01-11-22 as corr. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Announcements and Information Inquiry:

- a) Township Offices will be closed Monday, January 17th, in observance of Martin Luther King, Jr. Day

Presentation:

- a) Swearing in of Fire Fighter Tyler Martin (Badge # 224), Fire Fighter Emilio Fisher (badge #225) and Fire Fighter Kaleb Moreno (Badge #227)

Public Comment:

Comment regarding snow removal at the Activity Center.

Public Hearing:

- a) Request for Revision of Use Requiring Special Approval 21-02 Parcel 11-20-278-000 (open space at NE corner of Cobblestone/NW corner of Timber Ridge) Applicant and Property Owner: Cobblestone Condominium Association Request: Installation of a gate at the public/private road boundary on Pine Bluffs Ct. between Cobblestone and Timber Ridge to close road to through traffic. **Applicant Requested Adjournment to February 10, 2022.**

Pending Business:

- a) **Consider Adoption of Zoning Amendment Z-024 to rezone Parcel 11-34-326-002 (Vacant Parcel on South Milford Road, north of Briarwood 2.16 acres) from current zoning of OS, Office Service District to RM, Multiple Family Residential District with offer of conditions to restrict development to two single family detached homes. Applicant and Property Owner: 2675 Highland Holdings, LLC**

Mr. Hamill moved to Adopt Zoning Amendment Z-024 to rezone Parcel 11-34-326-002 (Vacant Parcel on South Milford Road, north of Briarwood 2.16 acres) from current zoning of OS, Office Service District to RM, Multiple Family Residential District with offer of conditions to restrict development to two single family detached homes. Applicant and Property Owner: 2675 Highland Holdings, LLC. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

b) Broadband Master Plan Agreement

Ms. Frederick moved to authorize the Supervisor to sign the agreement with EntryPoint Networks to move forward with the Broadband Master Plan. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Budget Amendment for Purchase of New Park Land

Mrs. Cooper moved to approve the Budget Amendment for Purchase of New Park Land as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

New Business:

a) Hire Part Time Clerical - Supervisor's Office

Mr. Hamill moved to hire Elaine Krimmel for the open part time clerical position in the Supervisor's Office to start January 31, 2022 at a rate of \$16.25 per hour for 25 hours on average and not to exceed 29 hours per week. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

b) Resolution 22-01 2022 Poverty Exemption Policy, Guidelines and Determinations

Ms. Frederick moved to approve Resolution 22-01 2022 Poverty Exemption Policy, Guidelines and Determinations as presented. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Fire Fighters Annual Physicals

Mrs. Cooper moved to approve Bio Care to perform Annual Fire Fighter Physicals in an amount not to exceed \$9,000. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

d) Hire Naomi Baksa as EMS Quality Assurance and Quality Improvement for Fire Department

Mrs. Cooper moved to hire Naomi Baksa as EMS Quality Assurance and Quality Improvement for Fire Department at a rate of \$19.67 per hour not to exceed 30 hours per month. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

e) Resolution 22-02 Fee Schedule for 2022

Mrs. Cooper moved to approve Resolution 22-02 Fee Schedule for 2022 as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

f) ARP funding for WOTA (Transportation) Assistance

Mr. Hamill requested to abstain from this agenda as he is a member of the WOTA Board.

Ms. Frederick moved to allow Mr. Hamill to abstain from this agenda as he is a member of the WOTA Board. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Ms. Frederick moved to approve using \$25,000 in ARP funds for WOTA (transportation) assistance. Mr. Howe supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Adjourn:

Supervisor Hamill adjourned the meeting at 7:30 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor